

***CRAWFORD COUNTY
GENERAL HEALTH DISTRICT***

CRAWFORD COUNTY

Regular Audit

For the Year Ended December 31, 2019



OHIO AUDITOR OF STATE
KEITH FABER



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Members of the Board
Crawford County General Health District
1520 Isaac Beal Road
Bucyrus, Ohio 44820

We have reviewed the *Independent Auditor's Report* of the Crawford County General Health District, Crawford County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2019 through December 31, 2019. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Crawford County General Health District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber
Auditor of State
Columbus, Ohio

September 23, 2020

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**Crawford County General Health District
Crawford County**

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INDEPENDENT AUDITOR'S REPORT

Crawford County General Health District
Crawford County
1520 Isaac Beal Road
Bucyrus, Ohio 44820

To the Board of Health:

Report on the Financial Statements

We have audited the accompanying cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Crawford County General Health District, Crawford County, Ohio (the District) as of and for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 2. This responsibility includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating of the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Crawford County General Health District, Crawford County, as of December 31, 2019, and the respective changes in cash basis financial position and the budgetary comparisons for the General, Help Me Grow, and Women, Infants and Children funds thereof for the year then ended in accordance with the cash basis of accounting described in Note 2.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which differs from generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Emphasis of Matter

As discussed in Note 13 to the financial statements, the financial impact of COVID-19 and the ensuing emergency measures will impact subsequent periods of the District. We did not modify our opinion regarding this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 12, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Charles E. Harris & Associates, Inc.
August 12, 2020

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2019*

| | <u>Governmental Activities</u> |
|--|------------------------------------|
| Assets | |
| Equity in Pooled Cash and Cash Equivalents | <u>\$1,151,648</u> |
| <i>Total Assets</i> | <u><u>1,151,648</u></u> |
| Net Position | |
| Restricted for: | |
| Other Purposes | 583,158 |
| Unrestricted | <u>568,490</u> |
| <i>Total Net Position</i> | <u><u>\$1,151,648</u></u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2019*

| | <u>Program Cash Receipts</u> | | | <u>Net (Disbursements) Receipts and Changes in Net Position</u> |
|--------------------------------------|------------------------------|---|---|---|
| | <u>Disbursements</u> | <u>Charges for Services and Sales</u> | <u>Operating Grants and Contributions</u> | <u>Governmental Activities</u> |
| Governmental Activities | | | | |
| Health | | | | |
| General Health | \$435,609 | \$294,668 | \$45,513 | (\$95,428) |
| Drug Overdose Prevention | 693 | 0 | 9,750 | 9,057 |
| Food Service | 62,772 | 65,954 | 0 | 3,182 |
| Help Me Grow | 383,692 | 0 | 392,910 | 9,218 |
| Home Sewage Treatment Systems | 135,990 | 0 | 63,351 | (72,639) |
| Landfill/Construction and Demolition | 46,891 | 54,406 | 0 | 7,515 |
| Mobile Home and RV Park | 2,900 | 3,668 | 0 | 768 |
| Public and School Health Services | 600,911 | 569,992 | 35,296 | 4,377 |
| Public Health Emergency Preparedness | 65,659 | 0 | 57,101 | (8,558) |
| Public Immunization | 21,903 | 0 | 38,167 | 16,264 |
| Reserve Balance | 14,663 | 0 | 0 | (14,663) |
| Safe Sleep | 18,765 | 0 | 32,789 | 14,024 |
| Sewage | 34,010 | 40,824 | 0 | 6,814 |
| Solid Waste | 63,528 | 60,000 | 0 | (3,528) |
| Swimming Pool | 4,365 | 4,508 | 0 | 143 |
| Water System | 22,010 | 18,749 | 0 | (3,261) |
| Women, Infants and Children | 285,400 | 0 | 289,491 | 4,091 |
| Total Governmental Activities | \$2,199,761 | \$1,112,769 | \$964,368 | (122,624) |
| General Receipts | | | | |
| | | | | 163,000 |
| | | | | 32,254 |
| | | | | <u>195,254</u> |
| | | | | Change in Net Position 72,630 |
| | | | | <u>Net Position Beginning of Year 1,079,018</u> |
| | | | | <u>Net Position End of Year \$1,151,648</u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF ASSETS AND FUND BALANCE - CASH BASIS
GOVERNMENTAL FUNDS
DECEMBER 31, 2019*

| | General | Help Me Grow | Women, Infants and Children | Other Governmental Funds | Total Governmental Funds |
|---|------------------|------------------|-----------------------------------|--------------------------------|--------------------------------|
| Assets | | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$568,490 | \$315,522 | \$38,866 | \$228,770 | \$1,151,648 |
| Total Assets | <u>\$568,490</u> | <u>\$315,522</u> | <u>\$38,866</u> | <u>\$228,770</u> | <u>\$1,151,648</u> |
| Fund Balances | | | | | |
| Restricted | \$0 | \$315,522 | \$38,866 | \$228,770 | \$583,158 |
| Committed | 12,462 | 0 | 0 | 0 | 12,462 |
| Assigned | 402,166 | 0 | 0 | 0 | 402,166 |
| Unassigned | 153,862 | 0 | 0 | 0 | 153,862 |
| <i>Total Fund Balances</i> | <u>\$568,490</u> | <u>\$315,522</u> | <u>\$38,866</u> | <u>\$228,770</u> | <u>\$1,151,648</u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGE IN CASH BASIS
FUND BALANCE - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019*

| | General | Help Me Grow | Women, Infants and Children | Other Governmental Funds | Total Governmental Funds |
|--|-------------------------|-------------------------|-----------------------------------|--------------------------------|--------------------------------|
| Receipts | | | | | |
| Charges for Services | \$832,231 | \$0 | \$0 | \$3,712 | \$835,943 |
| Contributions | 0 | 2,693 | 0 | 0 | 2,693 |
| Licenses, Fees and Permits | 116,702 | 0 | 0 | 159,694 | 276,396 |
| Fines | 430 | 0 | 0 | 0 | 430 |
| Intergovernmental | 243,809 | 390,217 | 289,491 | 201,158 | 1,124,675 |
| Miscellaneous | 17,099 | 1,777 | 1,503 | 11,875 | 32,254 |
| <i>Total Receipts</i> | <u>1,210,271</u> | <u>394,687</u> | <u>290,994</u> | <u>376,439</u> | <u>2,272,391</u> |
| Disbursements | | | | | |
| Current: | | | | | |
| Health | | | | | |
| Personal Services | 801,945 | 315,225 | 239,982 | 102,567 | 1,459,719 |
| Materials and Supplies | 162,422 | 4,721 | 7,417 | 11,746 | 186,306 |
| Remittances | 39,665 | 0 | 0 | 101,726 | 141,391 |
| Contractual Services | 86,517 | 38,150 | 27,213 | 171,782 | 323,662 |
| Capital Outlay | 12,876 | 3,752 | 8,351 | 1,424 | 26,403 |
| Other | 32,540 | 21,844 | 2,437 | 5,459 | 62,280 |
| <i>Total Disbursements</i> | <u>1,135,965</u> | <u>383,692</u> | <u>285,400</u> | <u>394,704</u> | <u>2,199,761</u> |
| <i>Excess of Receipts Over (Under) Disbursements</i> | <u>74,306</u> | <u>10,995</u> | <u>5,594</u> | <u>(18,265)</u> | <u>72,630</u> |
| Other Financing Sources (Uses) | | | | | |
| Advances In | 14,800 | 0 | 0 | 5,000 | 19,800 |
| Transfers In | 4,779 | 0 | 0 | 0 | 4,779 |
| Advances Out | (5,000) | 0 | 0 | (14,800) | (19,800) |
| Transfers Out | 0 | (2,030) | (1,988) | (761) | (4,779) |
| <i>Total Other Financing Sources (Uses)</i> | <u>14,579</u> | <u>(2,030)</u> | <u>(1,988)</u> | <u>(10,561)</u> | <u>0</u> |
| Net Changes in Fund Balance | 88,885 | 8,965 | 3,606 | (28,826) | 72,630 |
| <i>Fund Balance Beginning of Year</i> | <u>479,605</u> | <u>306,557</u> | <u>35,260</u> | <u>257,596</u> | <u>1,079,018</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$568,490</u></u> | <u><u>\$315,522</u></u> | <u><u>\$38,866</u></u> | <u><u>\$228,770</u></u> | <u><u>\$1,151,648</u></u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019*

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance With |
|--|-------------------------|------------------|------------------|--|
| | <u>Original</u> | <u>Final</u> | | Final Budget Positive (Negative) |
| Receipts | | | | |
| Charges for Services | \$760,053 | \$760,053 | \$832,231 | \$72,178 |
| Licenses, Fees and Permits | 113,575 | 113,575 | 116,702 | 3,127 |
| Fines | 50 | 50 | 430 | 380 |
| Intergovernmental | 234,277 | 234,277 | 243,809 | 9,532 |
| Miscellaneous | 8,500 | 8,500 | 17,099 | 8,599 |
| <i>Total Receipts</i> | <u>1,116,455</u> | <u>1,116,455</u> | <u>1,210,271</u> | <u>93,816</u> |
| Disbursements | | | | |
| Current: | | | | |
| Health | | | | |
| Personal Services | 934,746 | 926,009 | 801,945 | 124,064 |
| Materials and Supplies | 166,271 | 166,271 | 162,917 | 3,354 |
| Remittances | 53,249 | 52,113 | 50,281 | 1,832 |
| Contractual Services | 102,542 | 103,128 | 93,027 | 10,101 |
| Capital Outlay | 14,010 | 21,315 | 15,465 | 5,850 |
| Other | 48,301 | 50,278 | 34,375 | 15,903 |
| <i>Total Disbursements</i> | <u>1,319,119</u> | <u>1,319,114</u> | <u>1,158,010</u> | <u>161,104</u> |
| <i>Excess of Receipts Over (Under) Disbursements</i> | <u>(202,664)</u> | <u>(202,659)</u> | <u>52,261</u> | <u>254,920</u> |
| Other Financing Sources (Uses) | | | | |
| Advances In | 0 | 0 | 14,800 | 14,800 |
| Advances Out | 0 | 0 | (5,000) | (5,000) |
| Transfers In | 5,730 | 5,730 | 4,779 | (951) |
| Transfers Out | (662) | (667) | 0 | 667 |
| <i>Total Other Financing Sources (Uses)</i> | <u>5,068</u> | <u>5,063</u> | <u>14,579</u> | <u>9,516</u> |
| <i>Net Changes in Fund Balance</i> | (197,596) | (197,596) | 66,840 | 264,436 |
| <i>Fund Balance Beginning of Year</i> | 463,356 | 463,356 | 463,356 | 0 |
| Prior Year Encumbrances Appropriated | 16,249 | 16,249 | 16,249 | 0 |
| <i>Fund Balance End of Year</i> | <u>\$282,009</u> | <u>\$282,009</u> | <u>\$546,445</u> | <u>\$264,436</u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
HELP ME GROW FUND
FOR THE YEAR ENDED DECEMBER 31, 2019*

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance With |
|--|-------------------------|-------------------------|-------------------------|--|
| | <u>Original</u> | <u>Final</u> | | Final Budget Positive (Negative) |
| Receipts | | | | |
| Intergovernmental | \$288,000 | \$288,000 | \$390,217 | \$102,217 |
| Contributions | 1,000 | 1,000 | 2,693 | 1,693 |
| Other | 0 | 0 | 1,777 | 1,777 |
| <i>Total Receipts</i> | <u>289,000</u> | <u>289,000</u> | <u>394,687</u> | <u>105,687</u> |
| Disbursements | | | | |
| Current: | | | | |
| Health | | | | |
| Personal Services | 345,333 | 348,490 | 315,225 | 33,265 |
| Materials and Supplies | 6,762 | 6,762 | 4,871 | 1,891 |
| Contractual Services | 48,897 | 48,897 | 39,859 | 9,038 |
| Capital Outlay | 7,000 | 3,843 | 3,752 | 91 |
| Other | 29,078 | 29,078 | 23,775 | 5,303 |
| <i>Total Disbursements</i> | <u>437,070</u> | <u>437,070</u> | <u>387,482</u> | <u>49,588</u> |
| <i>Excess of Receipts Over (Under) Disbursements</i> | (148,070) | (148,070) | 7,205 | 155,275 |
| Other Financing Uses | | | | |
| Transfers Out | (2,146) | (2,146) | (2,030) | 116 |
| <i>Net Changes in Fund Balance</i> | (150,216) | (150,216) | 5,175 | 155,391 |
| <i>Fund Balance Beginning of Year</i> | 301,831 | 301,831 | 301,831 | 0 |
| Prior Year Encumbrances Appropriated | 4,726 | 4,726 | 4,726 | 0 |
| <i>Fund Balance End of Year</i> | <u><u>\$156,341</u></u> | <u><u>\$156,341</u></u> | <u><u>\$311,732</u></u> | <u><u>\$155,391</u></u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
WOMEN, INFANTS AND CHILDREN FUND
FOR THE YEAR ENDED DECEMBER 31, 2019*

| | <u>Budgeted Amounts</u> | | <u>Actual</u> | Variance With |
|--|-------------------------|------------------------|------------------------|--|
| | <u>Original</u> | <u>Final</u> | | Final Budget Positive (Negative) |
| Receipts | | | | |
| Intergovernmental | \$322,718 | \$322,718 | \$289,491 | (\$33,227) |
| Miscellaneous | 0 | 0 | 1,503 | 1,503 |
| <i>Total Receipts</i> | <u>322,718</u> | <u>322,718</u> | <u>290,994</u> | <u>(31,724)</u> |
| Disbursements | | | | |
| Current: | | | | |
| Health | | | | |
| Personal Services | 268,211 | 265,061 | 239,982 | 25,079 |
| Materials and Supplies | 6,500 | 8,500 | 7,417 | 1,083 |
| Contract Services | 42,111 | 41,101 | 28,510 | 12,591 |
| Capital Outlay | 7,200 | 8,360 | 8,351 | 9 |
| Other | 2,110 | 3,110 | 2,557 | 553 |
| <i>Total Disbursements</i> | <u>326,132</u> | <u>326,132</u> | <u>286,817</u> | <u>39,315</u> |
| <i>Excess of Receipts Over (Under) Disbursements</i> | (3,414) | (3,414) | 4,177 | 7,591 |
| Other Financing Uses | | | | |
| Transfers Out | (2,124) | (2,124) | (1,988) | 136 |
| <i>Net Changes in Fund Balance</i> | (5,538) | (5,538) | 2,189 | 7,727 |
| <i>Fund Balance Beginning of Year</i> | 33,758 | 33,758 | 33,758 | 0 |
| Prior Year Encumbrances Appropriated | 1,502 | 1,502 | 1,502 | 0 |
| <i>Fund Balance End of Year</i> | <u><u>\$29,722</u></u> | <u><u>\$29,722</u></u> | <u><u>\$37,449</u></u> | <u><u>\$7,727</u></u> |

See accompanying notes to the basic financial statements

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

Note 1 - Reporting Entity

The Crawford County General Health District (the District), is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A seven-member Board of Health governs the District. Five members are appointed by the District Advisory Council and two members are appointed by the City of Bucyrus. The Board of Health appoints a health commissioner and all employees of the District.

The reporting entity is composed of the primary government. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District.

The District's services include communicable disease investigations, immunization clinics, inspections, public health nursing services, the issuance of health-related licenses and permits, and emergency response planning concerning public health threats.

Jointly Governed Organization - The District participates in a jointly governed organization, Crawford County Family and Children First Council. See Note 12.

The District's management believes these basic financial statements present all activities for which the District is financially accountable.

Note 2 - Summary of Significant Accounting Policies

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the District's accounting policies.

A. Basis of Presentation

The District's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government. Governmental activities generally are financed through intergovernmental receipts or other nonexchange transactions.

The statement of net position presents the cash balance of the governmental activities of the District at year end. The statement of activities compares disbursements and program receipts for each program or function of the District's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the District is responsible.

Program receipts include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

Receipts which are not classified as program receipts are presented as general receipts of the District, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental program is self-financing on a cash basis or draws from the general receipts of the District.

Fund Financial Statements

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

B. Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are presented as governmental.

Governmental Funds

Governmental funds are those through which all governmental functions of the District are financed. The following are the District's major governmental funds:

General Fund - The General Fund accounts for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Help Me Grow Fund - The Help Me Grow Fund receives intergovernmental revenue restricted to administering the Help Me Grow program. These monies are for the promotion of the well-being of young children through home-based specialized services and public awareness, with a special emphasis on early intervention and prevention.

Women, Infants, and Children (WIC) Fund - The Women, Infants, and Children Fund accounts for and reports federal grant monies restricted to the Women, Infants and Children program.

The other governmental funds of the District account for grants and other resources, whose use is restricted for a particular purpose.

C. Basis of Accounting

The District's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the District's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

D. Budgetary Process

All funds, except custodial funds, are legally required to be budgeted and appropriated. The major documents prepared are certificate of estimated resources and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources establishes a limit on the amount the County Board of Health may appropriate. The appropriations resolution is the County Board of Health's authorization to spend resources at the legal level of control, which has been established at the object level for all funds. Any budgetary modifications at this level may only be made by resolution of the Board of Health.

The Board of Health adopts an annual appropriation measure before the first Monday of April. The appropriation measure sets forth the amounts for current expenses for the next year and estimates the several sources of revenue available to the District, including the amount provided by the State and the amount to be collected in fees. The measure is certified to the County Auditor who submits it to the County Budget Commission. The Commission may reduce but not increase any item in the appropriation measure.

The appropriation, less the amount available from the several sources of revenue and any carry-over from the previous year, is apportioned among the townships and municipal corporations composing the District on the basis of taxable valuation. In order for the townships and municipal corporations to include the amounts for the District in their budgets, the District provides each with an estimate of contemplated revenues and expenditures before the first day of June.

Subject to the amount that has been apportioned among the townships and municipal corporations and as may become available from the several sources of revenue, the Board of Health, by resolution, may transfer funds from one account in the appropriation to another, reduce or increase any account, create new accounts, make additional appropriations or reduce total appropriations. Any such action must be submitted to and approved by the County Budget Commission.

E. Cash and Investments

The County Treasurer is the custodian for the District's cash and investments. The County's cash and investment pool holds the District's cash and investments, which are reported at the County Treasurer's carrying amount. Deposits and investments disclosures for the County as a whole are detailed in the County's Comprehensive Annual Financial Report and may be obtained from the Crawford County Auditor's Office, 112 East Mansfield Street, Bucyrus, Ohio 44820.

F. Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation.

G. Inventory and Prepaid Items

The District reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

H. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

I. Interfund Receivables/Payables

The District reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

J. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the District's cash basis of accounting. The District has established a Reserve Balance Fund for the purpose of accumulating resources for payment of sick leave and vacation leave upon retirement, resignation, or termination of an employee.

K. Employer Contributions to Cost-Sharing Pension Plans

The District recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

L. Long-Term Obligations

The District's cash basis financial statements do not report liabilities for long-term obligations. Proceeds of loans are reported as cash when received and principal and interest are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid. The District did not have any long-term obligations in 2019.

M. Net Position

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes primarily include activities of Help Me Grow, WIC and other governmental. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

The government-wide statement of net position reports \$583,158 of restricted net position. The District did not have any net position restricted by enabling legislation at December 31, 2019.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

N. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in governmental funds. The classifications are as follows:

Nonspendable - The nonspendable classification includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact. The “not in spendable form” includes items that are not expected to be converted to cash.

Restricted - The restricted classification includes amounts restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or is imposed by law through constitutional provisions or enabling legislation. (Board of Health resolutions).

Enabling legislation authorized the District to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means the District can be compelled by an external party such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for purposes specified by the legislation

Committed - The committed classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Board of Health. The committed amounts cannot be used for any other purpose unless the Board of Health remove or change the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Board of Health, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the General Fund, assigned amounts represent intended uses established by the Board of Health or by a District official delegated that authority by resolution.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned, or by State Statute.

The District first applies restricted resources when an expenditure is incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

O. Interfund Transactions

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented in the financial statements.

Note 3 - Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual - Budget Basis presented for the General Fund and each major special revenue fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as expenditures (budgetary basis) rather than as restricted, committed, or assigned fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to:

| | |
|------------------------------|----------|
| General Fund | \$22,045 |
| Major Special Revenue Funds: | |
| Help Me Grow | 3,790 |
| Women, Infants and Children | 1,417 |

Note 4 - Subdivision Settlements and Local Subsidy

Section 3709.28 of the Ohio Revised Code sets forth the requirements that must be followed in determining the apportionments that each township and village comprising the District must pay. In accordance with Ohio law, the County Auditor is required to apportion the aggregate appropriation of the District as fixed by the County Budget Commission, less the amounts available to the District from all sources of revenue certified by the ensuing fiscal year, including any amounts in the District fund from the previous appropriation, and after considering and allowing for funds needed to fund ongoing operations in the ensuing fiscal year. In accordance with Ohio law, the County Auditor makes all apportionments based on each entity's taxable property valuations, and the County Auditor withholds these apportionments from the property tax settlements and distributes these monies back to the District's General Fund. Subdivision settlements for 2019 totaled \$163,000 and are reported as intergovernmental receipts in the financial statements. Auburn, Bucyrus, Chatfield, Cranberry, Dallas, Holmes, Jackson, Jefferson, Liberty, Lykens, Polk, Sandusky, Texas, Tod, Vernon and Whetstone Townships, and the Villages of Chatfield, Crestline, New Washington, North Robinson, and Tiro comprise the District. The City of Bucyrus also contracts with the District for health services in accordance with Ohio law. For 2019, the amount received by the District from the City of Bucyrus for providing health services was \$226,178 and is reported in the financial statements as charges for services revenue.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 5 - Cash Reserve Policy

On December 9, 2015, the District adopted a minimum cash balance policy for the appropriate fiscal management of the District. Therefore, and in accordance with the approved policy, the District maintains a minimum cash balance of \$110,000 in the General Fund.

Note 6 - Risk Management

The District is exposed to various risks of property and casualty losses, and injuries to employees.

The District insures against injuries to employees through the Ohio Bureau of Worker’s Compensation.

Risk Pool Membership

The District is a member of the Public Entities Pool of Ohio (The Pool). The Pool assumes the risk of loss up to the limits of the District’s policy. The Pool covers the following risks:

- General liability and casualty
- Public officials’ liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31, 2018 (the latest information available):

| | <u>2018</u> |
|-----------------------|--------------|
| Cash and investments | \$35,381,789 |
| Actuarial liabilities | \$12,965,015 |

Note 7 - Defined Benefit Retirement Plans

Plan Description - Ohio Public Employees Retirement System (OPERS)

Plan Description - District employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan, and the combined plan is a combination cost-sharing, multiple-employer defined benefit/defined contribution pension plan. While members (e.g. District employees) may elect the member-directed plan and the combined plan, substantially all employee members are in OPERS’ traditional plan; therefore, the following disclosure focuses on the traditional pension plan.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 7 - Defined Benefit Retirement Plans (Continued)

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information, and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional plan as per the reduced benefits adopted by SB 343 (see OPERS' CAFR referenced above for additional information, including requirements for reduced and unreduced benefits).

| Group A | Group B | Group C |
|---|---|---|
| Eligible to retire prior to January 7, 2013, or five years after January 7, 2013 | 20 years of service credit prior to January 7, 2013, or eligible to retire ten years after January 7, 2013 | Members not in other groups and members hired on or after January 7, 2013 |
| State and Local | State and Local | State and Local |
| Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit | Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit | Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit |
| Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30 years | Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30 years | Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35 years |
| Public Safety | Public Safety | Public Safety |
| Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit | Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit | Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit |
| Law Enforcement | Law Enforcement | Law Enforcement |
| Age and Service Requirements: Age 52 with 15 years of service credit | Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit | Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit |
| Public Safety and Law Enforcement | Public Safety and Law Enforcement | Public Safety and Law Enforcement |
| Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25 years | Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25 years | Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25 years |

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 7 - Defined Benefit Retirement Plans (Continued)

Final average salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a benefit recipient has received benefits for twelve months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3 percent simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index capped at 3 percent.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows.

| | State and Local | Public Safety | Law Enforcement |
|--|--------------------|------------------|--------------------|
| 2019 Statutory Maximum Contribution Rates | | | |
| Employer | 14.0% | 18.1% | 18.1% |
| Employee | 10.0 % | * | ** |
| 2019 Actual Contribution Rates | | | |
| Employer | | | |
| Pension | 14.0 % | 18.1 % | 18.1 % |
| Postemployment Health Care Benefits | 0.0 | 0.0 | 0.0 |
| Total Employer | 14.0 % | 18.1 % | 18.1 % |
| Total Employee | 10.0 % | 12.0 % | 13.0 % |

* This rate is determined by OPERS' Board and has no maximum rate established by the ORC.

** This rate is also determined by OPERS' Board but is limited by the ORC to not more than 2 percent greater than the public safety rate.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The District's contractually required contribution was \$141,776 for 2019.

Note 8 - Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description - The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 8 - Postemployment Benefits (Continued)

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the traditional pension and the combined plans. This trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an other postemployment benefit (OPEB) as described in Government Accounting Standards Board (GASB) Statement No. 75. See OPERS' CAFR referenced below for additional information.

The Ohio Revised Code permits, but does not require, OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report which may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2019, state and local employers contributed 14 percent of earnable salary. This is the maximum employer contribution rate permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2019, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2019 was 4.0 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The District's contractually required contribution was \$0 for the year 2019.

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 9 - Interfund Activity

During 2019, the following transfers were made.

| Transfers In | Transfers Out | | | |
|--------------|-----------------|--------------------------------|-----------------------|---------|
| | Help Me Grow | Women, Infants and Children | Other Governmental | Total |
| General | \$2,030 | \$1,988 | \$761 | \$4,779 |

Transfers represent the allocation of unrestricted receipts collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations, or to transfer monies from funds that disburse salaries to the Reserve Balance Fund for the purpose of accumulating resources for payment of sick leave and vacation leave upon retirement, resignation, or termination of an employee. During 2019, advances were made from the General Fund to other governmental funds in the amount of \$5,000. Advances were also repaid to the General Fund from other governmental funds in the amount of \$14,800.

Note 10 - Fund Balance

Fund balance is classified as nonspendable, restricted, committed, assigned, and/or unassigned based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in governmental funds.

The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below.

| Fund Balance | General | Help Me Grow | Women, Infants and Children | Other Governmental Funds |
|--|---------|-----------------|-----------------------------------|--------------------------------|
| Restricted for: | | | | |
| Camp, Manufactured Home and Park Licensing | \$0 | \$0 | \$0 | \$11,299 |
| Construction and Demolition | 0 | 0 | 0 | 74,645 |
| Drug Overdose Prevention | 0 | 0 | 0 | 14,057 |
| Emergency Preparedness | 0 | 0 | 0 | 22,655 |
| Home Sewage Treatment Systems | 0 | 0 | 0 | 4,448 |
| Private Sewer Operations | 0 | 0 | 0 | 37,332 |
| Public Immunizations | 0 | 0 | 0 | 19,657 |
| Public Pool Licensing | 0 | 0 | 0 | 8,316 |
| Safe Sleep | 0 | 0 | 0 | 12,655 |
| Solid Waste Facility Licensing | 0 | 0 | 0 | 23,706 |
| Women and Children Nutrition | 0 | 0 | 38,866 | 0 |
| Young Child Well Being | 0 | 315,522 | 0 | 0 |
| Total Restricted | 0 | 315,522 | 38,866 | 228,770 |

(continued)

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
CRAWFORD COUNTY**

*NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019*

(Continued)

Note 10 - Fund Balance (Continued)

| Fund Balance | General | Help Me Grow | Women, Infants and Children | Other Governmental Funds |
|------------------------------------|-----------|-----------------|-----------------------------------|--------------------------------|
| Committed to (Continued): | | | | |
| Reserve Balance | \$12,462 | \$0 | \$0 | \$0 |
| Assigned for: | | | | |
| Food Service and Vending Licensing | 76,942 | 0 | 0 | 0 |
| Private Water System Licensing | 11,868 | 0 | 0 | 0 |
| Projected Budget Shortfall | 291,311 | 0 | 0 | 0 |
| Unpaid Obligations | 22,045 | 0 | 0 | 0 |
| Total Assigned | 402,166 | 0 | 0 | 0 |
| Unassigned | 153,862 | 0 | 0 | 0 |
| Total Fund Balance | \$568,490 | \$315,522 | \$38,866 | \$228,770 |

Note 11 - Contingent Liabilities

Amounts grantor agencies pay to the District are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Note 12 - Jointly Governed Organization

The Crawford County Family and Children First Council (Council) is a jointly governed organization created under Ohio Revised Code Section 121.37. The Council provides services to multi-need youth in Crawford County. There are fifteen organizations which are members of the Council, including the District. The operation of the Council is controlled by a board consisting of representatives of the member organizations.

As of July 1, 2019, the Council's administrative duties were transferred to the District. In 2019, the District made contributions to the Council in the amount of \$750.

Note 13 - Subsequent Event

The United States and the State of Ohio declared a state of emergency in March 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the ensuing emergency measures will impact subsequent periods for the District. The District's investment portfolio and the investments of the pension and other employee benefit plans in which the District participates have incurred a significant decline in fair value consistent with the general decline in financial markets. However, because the values of individual investments fluctuate with market conditions, and due to market volatility, the amount of losses that will be recognized in subsequent periods, if any, cannot be determined. In addition, the impact of the District's future operating costs, revenues, and the amount of any recovery from emergency funding, either federal or state, cannot be estimated.

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Charles E. Harris & Associates, Inc.
Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Crawford County General Health District
Crawford County
1520 Isaac Beal Road
Bucyrus, Ohio 44820

To the Board of Health:

We have audited, in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the remaining aggregate fund information of the Crawford County General Health District, Crawford County (the District) as of and for the year ended December 31, 2019, and the related notes to the financial statements and have issued our report thereon dated August 12, 2020, wherein we noted the District uses a special purpose framework other than generally accepted accounting principles. We also noted the financial impact of COVID-19 and the ensuing emergency measures will impact subsequent periods of the District.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles E. Harris and Associates, Inc.
August 12, 2020

OHIO AUDITOR OF STATE KEITH FABER



CRAWFORD COUNTY GENERAL HEALTH DISTRICT

CRAWFORD COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 10/6/2020

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov