



Dave Yost • Auditor of State



**ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY**

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

Ashtabula County Port Authority  
Ashtabula County  
25 West Jefferson Street  
Jefferson, Ohio 44047

To the Board of Directors:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements and related notes of Ashtabula County Port Authority, Ashtabula County, (the Port Authority) as of and for the years ended December 31, 2013.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Government's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Government's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the Government prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America, to satisfy these requirements.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Government as of December 31, 2013 thereof for the years then ended.

***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances of Port Authority, Ashtabula County as of December 31, 2013, and its combined cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2014, on our consideration of the Government's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Government's internal control over financial reporting and compliance.



**Dave Yost**  
Auditor of State  
Columbus, Ohio

September 10, 2014

**ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN FUND BALANCES (CASH BASIS)  
FOR THE YEARS ENDED DECEMBER 31, 2013**

	<b>2013</b>
<b>Cash Receipts</b>	
Service Contributions	\$1,699,602
Escrow Account Deposits	4,641
Grants	60,000
Bank Interest Income	6,001
Submerged Land Lease	4,233
Miscellaneous	380,573
	<b>2,155,050</b>
<i>Total Cash Receipts</i>	<b>2,155,050</b>
<b>Cash Disbursements</b>	
Current:	
Plant C Expenses	1,109,581
Plant C Revitalization Project Expenses	133,523
Principal Payment on Debt	136,380
Interest Payment on Debt	67,987
Advertising and Promotion	8
Bank Charges	293
Business Expenses	574
Dues & Expenses	994
Personal Services/Salaries	80,842
Insurance	6,692
Office Expenses	1,229
Professional Services	22,102
Rent	1,200
Telephone Expenses	2,447
Grant Expenses	23,010
	<b>1,586,862</b>
<i>Total Cash Disbursements</i>	<b>1,586,862</b>
<i>Excess of Receipts Over (Under) Disbursements</i>	<b>568,188</b>
<i>Net Change in Fund Cash Balances</i>	<b>568,188</b>
<i>Fund Cash Balances, January 1</i>	<b>778,106</b>
<b>Fund Cash Balances, December 31</b>	<b>1,346,294</b>
Restricted for Economic Development Planning Committee	4,874
Unassigned (Deficit)	1,341,420
	<b>1,346,294</b>
<i>Fund Cash Balances, December 31</i>	<b>\$1,346,294</b>

The notes to the financial statements are an integral part of this statement.

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**ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2013**

**1 – Summary of Significant Accounting Policies**

**A. Description of the Entity**

The Port Authority of Ashtabula County, (the “Authority”) was created pursuant to Sections 4582.22 through 4582.59, inclusive, of the Ohio Revised Code for the purpose of promoting the manufacturing, commerce, distribution and research and development interests of Ashtabula County including rendering financial and other assistance to such enterprises situated in Ashtabula County and to induce the location in Ashtabula County of other manufacturing, commerce, distribution and research entities; to purchase, subdivide, sell and lease real property in Ashtabula County and erect or repair any building or improvement for the use of any manufacturing, commerce, distribution, or research and development enterprise in Ashtabula County.

The Port Authority Board of Directors consists of the number of Directors it deems necessary and are appointed by the Ashtabula County Commissioners. Currently, six Directors serve on the Board.

The Authority’s management believes these financial statements present all activities for which the Authority is financially accountable

**B. Accounting Basis**

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Authority recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

**C. Deposits and Investments**

The Authority’s accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

**D. Property, Plant, and Equipment**

The Authority records disbursements for acquisitions of property, plant, and equipment as capital outlay disbursements when paid. The accompanying financial statements do not report these items as assets.

**E. Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2013  
(Continued)

**1 – Summary of Significant Accounting Policies (Continued)**

**F. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Authority must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**1. Nonspendable**

The Authority classifies assets as nonspendable when legally or contractually required to maintain the amounts intact.

**2. Restricted**

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**3. Committed**

The Board can *commit* amounts via formal action (resolution). The Authority must adhere to these commitments unless the Board amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**4. Assigned**

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by the Board or an Authority official delegated that authority by resolution, or by State Statute.

**5. Unassigned**

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Authority applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2013  
(Continued)**

**2. Equity In Pooled Cash And Investments**

The Authority maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	2013
Demand deposits	\$3,592
Other time deposits (savings and NOW accounts)	1,342,702
Total deposits	1,346,294

**Deposits:** Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by securities specifically pledged by the financial institution to the Port Authority

**3. Operating-Type Lease**

The Port Authority leased office space on a month-to-month lease. Lease expense for the year ended December 31, 2013 was \$1,200.

**4. Long-Term Debt**

A summary of the Port Authority's outstanding long-term obligations are as follows:

<u>Issues</u>	<u>Outstanding 12/31/12</u>	<u>Additions</u>	<u>(Reductions)</u>	<u>Outstanding 12/31/13</u>
<b><u>Ohio Water Development Authority Loan</u></b>				
Purchase & Improvement Plant C – 3.0%	\$1,135,030	\$0	(\$66,690)	\$1,068,340
Total Long-Term Obligations	\$1,135,030	\$0	(\$66,690)	\$1,068,340

The Port Authority has entered into a contractual agreement or a purchase and improvement loan from the Ohio Water Development Authority (OWDA) for the First Energy Plant C project in the amount of \$3,026,987. Under the terms of this agreement, OWDA will reimburse, advance, or directly pay the construction costs of the approved project. OWDA will capitalize administrative costs and construction interest and add them to the total amount of the final loan. Since the loan has not yet been finalized, a repayment schedule is not included in the schedule of debt service requirements.

**5. Water Pumping Service Agreement**

On April 28, 2005 the Port Authority entered into a ten-year agreement to provide water pumping services to Ashco, Inc., a wholly owned subsidiary of Millennium Inorganic Chemicals Inc., and Praxair Inc. Under the terms of this agreement, the Port Authority agrees to provide process water form Plant C to Ashco’s manufacturing facility, until the agreement, Ashco Inc. will continue to pay the monthly operating fee to the Port Authority at agreed upon rates which can fluctuate based upon the Port Authority’s costs to provide the service.

**ASHTABULA COUNTY PORT AUTHORITY  
ASHTABULA COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2013  
(Continued)**

**5. Water Pumping Service Agreement (Continued)**

If the agreement is terminated by Ashco, Inc. prior to December 31, 2015 for any reason other than an agreed upon termination by both parties or a termination by the Port Authority allowable under the written terms of the agreement, Ashco Inc. agrees to pay a termination fee to the Port Authority based upon the following schedule;

If Notice of Termination is Given by Ashco Inc. to the Authority During the Period Listed Below, they must Pay the Corresponding Service Charge	Termination Charge
January 1, 2013 through December 31, 2013	\$125,245
January 1, 2014 through December 31, 2014	83,500
January 1, 2015 through December 31, 2015	40,548
January 1, 2016 through December 31, 2016	0

The agreed upon termination charge schedule does not impact the financial statements due to the fact it is contingent upon a cancellation of the agreement. The monthly operating fees were recorded during 2013 and are reflected on the Statement of Cash Receipts, Cash Disbursements, and Changes in Cash Balances as service revenue.

**6. Water Pumping Service Guaranty**

On April 28, 2006, the Port Authority entered into a ten-year guaranty with Millennium Inorganic Chemicals Inc., to provide water pumping services to Ashco, Inc., a wholly owned subsidiary of Millennium Inorganic Chemicals Inc. Under the terms of this agreement, Millennium Inorganic Chemical Inc. guarantees the due and punctual payment of any and all amounts payable by Ashco, Inc. to the Port Authority, provided the Port Authority does not breach the terms of the contract. The guaranty will remain in full force and effect until the earlier of; (a) the termination of the agreement agreed upon between the two parties involved, (b) payment in full of all 10 years of obligations by Ashco Inc., or (c) the return of the guaranty to Millennium Inorganic Chemicals Inc. marked "cancelled".

**7. Plant C Revitalization Project**

In March Of 2008, the Port Authority finalized a \$3,000,000 grant from the Clean Ohio Council. The Clean Ohio Revitalization Fund (CORP) grant was awarded to assist the Port Authority with the cleanup and remediation of hazardous substances and/or petroleum at Plant C.

The total cost of the revitalization project is estimated at \$6,163,000 and the grant was contingent upon the Port Authority providing matching funds of at last 25 percent of the estimated total cost of the project. The Port Authority provided matching funds form the following:

Source	Amount
Ashtabula County Port Authority	\$1,583,037
First Energy	1,129,963
Industrial Site Improvement Fund Grant (Secured through the Ohio Department of Development)	450,000
Total Matching Requirement	\$3,163,000

**ASHTABULA COUNTY PORT AUTHORITY  
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**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2013  
(Continued)**

**8. Economic Development Planning Committee**

In June of 2009, the Port Authority accepted a County contribution for the Economic Development Planning Committee (EDPC). The EDPC had a budget of \$17,655 for 2012 and is charged with the responsibility of developing a County strategic plan. Once complete, the County Commissioners will take ownership of plan. During 2013, EDPC money was spent in the amount of \$12,781.

At December 31, 2013, the Port Authority was still holding \$4,874 of EDPC funds in a checking account to be spent on EDPC approved activity and is presented as restricted cash.

**9. Retirement System**

The Port Authority's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes the Plan's retirement benefits, including postretirement healthcare and survivor and disability benefits to participants.

The Ohio Revised Code also prescribes contribution rates. For 2013, OPERS members contributed \$6,945, 10% of their gross salaries and the Port Authority contributed \$9,724 an amount equaling 14% of participants' gross salaries. The Port Authority has paid all contributions required through December 31, 2013.

**10. Risk Management**

**Commercial Insurance**

The Authority has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Errors and omissions.

**11. Insurance Settlement**

The Port Authority was paid \$375,000 in November 2103 for the settlement of an insurance claim with Hylant Group insurance for damage caused by a March 2013 windstorm.

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Ashtabula County Port Authority  
Ashtabula County  
25 West Jefferson Street  
Ashtabula, Ohio 44004

To the Board of Directors:

We have audited in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the Ashtabula County Port Authority, Ashtabula County, (the Port Authority) as of and for the year ended December 31, 2103 and 2012, and the related notes to the financial statements and have issued our report thereon dated September 10, 2014 wherein we noted the Port Authority followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Port Authority's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Port Authority's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Port Authority's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the Port Authority's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Port Authority's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Port Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State  
Columbus, Ohio

September 10, 2014



# Dave Yost • Auditor of State

**ASHTABULA COUNTY PORT AUTHORITY**

**ASHTABULA COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
SEPTEMBER 23, 2014**