

Chesapeake Union Exempted Village School District  
Lawrence County  
Single Audit  
For the Fiscal Year Ended June 30, 2013



Millhuff-Stang, CPA, Inc.  
1428 Gallia Street, Suite 2  
Portsmouth, Ohio 45662  
Phone: 740.876.8548 ■ Fax: 888.876.8549  
Website: [www.milhuffstangcpa.com](http://www.milhuffstangcpa.com) ■ Email: [natalie@milhuffstangcpa.com](mailto:natalie@milhuffstangcpa.com)





# Dave Yost • Auditor of State

Board of Education  
Chesapeake Union Exempted Village School District  
10183 County Road 1  
Chesapeake, Ohio 45619

We have reviewed the *Independent Auditor's Report* of the Chesapeake Union Exempted Village School District, Lawrence County, prepared by Millhuff-Stang, CPA, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Chesapeake Union Exempted Village School District is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Dave Yost".

Dave Yost  
Auditor of State

March 28, 2014

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**Chesapeake Union Exempted Village School District**  
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*For the Fiscal Year Ended June 30, 2013*

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**Independent Auditor's Report**

Board of Education  
Chesapeake Union Exempted Village School District  
10183 County Road 1  
Chesapeake, Ohio 45619

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Chesapeake Union Exempted Village School District, Lawrence County, Ohio (the School District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Chesapeake Union Exempted Village School District, Lawrence County, Ohio, as of June 30, 2013, and the respective changes in financial position and the budgetary comparison for the General Fund thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note 20 to the financial statements, during 2013, the School District adopted new accounting guidance in Governmental Accounting Standards Board (GASB) Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. We did not modify our opinions regarding these matters.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The schedule of federal awards expenditures, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of federal awards expenditures is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of federal awards expenditures is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2014 on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

January 22, 2014

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*  
*(Unaudited)*

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**MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Chesapeake Union Exempted Village School District's (the "School District") discussion and analysis of the annual financial report provides a review of the financial performance for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

**FINANCIAL HIGHLIGHTS**

- The School District's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at June 30, 2013 by \$18,776,760.
- The School District's net position of governmental activities decreased \$542,412.
- General revenues accounted for \$10,177,194 in revenue or 72 percent of all revenues. Program specific revenues in the form of charges for services and sales and operating grants and contributions accounted for \$4,035,012 or 28 percent of total revenues of \$14,212,206.
- The School District had \$14,754,618 in expenses related to governmental activities; \$4,035,012 of these expenses was offset by program specific charges for services and sales and operating grants and contributions.

**USING THIS ANNUAL FINANCIAL REPORT**

This annual report consists of a series of financial statements. These statements are presented so that the reader can understand the Chesapeake Union Exempted Village School District's financial situation as a whole and also give a detailed view of the School District's financial activities.

The statement of net position and statement of activities provide information about the activities of the School District as a whole and present a longer-term view of the School District's finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as the amount of funds available for future spending. The fund financial statements also look at the School District's most significant funds with all other non-major funds presented in total in one column.

**REPORTING THE SCHOOL DISTRICT AS A WHOLE**

The analysis of the School District as a whole begins with the statement of net position and the statement of activities. These reports provide information that will help the reader to determine whether the School District is financially improving or declining as a result of the year's financial activities. These statements include all assets, liabilities, and deferred inflows/outflows of resources using the accrual basis of accounting similar to the accounting used by private sector companies. All current year revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net position and changes to that position. This change informs the reader whether the School District's financial position, as a whole, has improved or diminished. In evaluating the overall financial health, the user of these financial statements needs to take into account non-financial factors that also impact the School District's financial well-being. Some of these factors include the condition of capital assets and required educational support services to be provided.

In the statement of net position and the statement of activities, the School District has only one kind of activity.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*  
*(Unaudited)*

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- **Governmental Activities.** Most of the School District's programs and services are reported here including instruction and support services.

## **REPORTING THE SCHOOL DISTRICT'S MOST SIGNIFICANT FUNDS**

### **Fund Financial Statements**

The analysis of the School District's funds begins on page 9. Fund financial statements provide detailed information about the School District's major funds – not the School District as a whole. Some funds are required by State law and bond covenants. Other funds may be established by the Treasurer with approval from the Board to help control, manage and report money received for a particular purpose or to show that the School District is meeting legal responsibilities for use of grants. The School District's major funds are the General Fund, the Bond Retirement Debt Service Fund, and the Permanent Improvement Capital Projects Fund.

**Governmental Funds.** Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance educational support services. The relationship (or difference) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds is reconciled in the financial statements.

**Fiduciary Funds.** Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide statements.

The School District's fiduciary fund is an agency fund which is used to maintain financial activity of the School District's Student Managed Activities.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*  
*(Unaudited)*

**THE SCHOOL DISTRICT AS A WHOLE**

As stated previously, the statement of net position provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net position for 2013 compared to 2012.

Table 1  
 Net Position  
 Governmental Activities

	2013	2012*
Assets:		
Current and Other Assets	\$ 6,745,500	\$ 6,618,572
Capital Assets, Net	20,699,869	18,757,760
Total Assets	27,445,369	25,376,332
Deferred Outflows of Resources:		
Unamortized Deferred Amount on Refunding	89,054	99,564
Liabilities:		
Current and Other Liabilities	1,769,044	1,750,361
Long-Term Liabilities	4,885,241	2,370,166
Total Liabilities	6,654,285	4,120,527
Deferred Inflows of Resources		
Property Taxes not Levied to Finance the Current Year	2,103,378	2,036,197
Net Position:		
Net Investment in Capital Assets	16,433,428	17,201,307
Restricted	1,909,955	1,726,255
Unrestricted	433,377	391,610
Total Net Position	\$ 18,776,760	\$ 19,319,172

\* Certain reclassifications were made to conform to current year reporting. Restatements were made to beginning net position, See Note 20 for additional information.

Total net position of the School District as a whole decreased in the amount of \$542,412. Current and other assets remained reasonably consistent between years. Capital assets increased due primarily to additions of construction in progress, which were partially offset by current year depreciation. Current and other liabilities remained relatively consistent between years. Long-term liabilities increased primarily due to the issuance of certificates of participation in the amount of \$3,000,000.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
For the Fiscal Year Ended June 30, 2013  
(Unaudited)

Table 2 shows the changes in net position for the fiscal years ended June 30, 2013 and June 30, 2012.

Table 2 Change in Net Position Governmental Activities		
	2013	2012*
Revenues		
Program Revenues:		
Charges for Services and Sales	\$ 1,216,149	\$ 1,240,980
Operating Grants and Contributions	2,818,863	2,657,361
Total Program Revenues	4,035,012	3,898,341
General Revenues:		
Grants and Entitlements, Not Restricted to Specific Programs	7,852,129	7,962,343
Gifts and Donations, Not Restricted to Specific Programs	21,897	35,022
Investment Earnings	3,246	3,209
Miscellaneous	122,640	25,997
Property Taxes	2,177,282	2,411,758
Total General Revenues	10,177,194	10,438,329
Total Revenues	14,212,206	14,336,670
Program Expenses		
Instruction		
Regular	7,243,388	7,033,688
Special	1,220,079	1,127,920
Other	333,200	434,405
Support Services		
Pupils	492,119	516,568
Instructional Staff	845,352	705,824
Board of Education	77,216	78,498
Administration	881,146	1,000,962
Fiscal	347,824	313,870
Operation and Maintenance of Plant	1,186,537	1,162,059
Pupil Transportation	764,195	800,623
Central	276,694	212,986
Operation of Non-Instructional Services	532,952	561,082
Extracurricular Activities	303,734	282,793
Interest and Fiscal Charges and Issuance Costs	250,182	73,451
Total Expenses	14,754,618	14,304,729
Increase (Decrease) in Net Position	(542,412)	31,941
Net Position at Beginning of Year - As Restated, See Note 20	19,319,172	19,287,231
Net Position at End of Year	\$ 18,776,760	\$ 19,319,172

\* Certain reclassifications were made to prior year amounts to conform to current year reporting.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
For the Fiscal Year Ended June 30, 2013  
(Unaudited)

Operating grants and contributions increased primarily due to increases in monies received from 21<sup>st</sup> Century and Title I programs, which were partially offset by decreases to the Education Jobs program. Grants and entitlements not restricted to specific programs decreased as a result of a decrease in foundation settlement funding received from the State. Property Taxes decreased due to the timing and availability of funds at year end. Administration decreased due to lower accruals for compensated absences. Regular Instruction increased due to additional accounts payable. Interest and fiscal charges and issuance costs increased due to issuance costs paid associated with the certificates of participation.

**Governmental Activities**

Charges for services and sales comprised 9 percent of revenue for governmental activities, while operating grants and contributions comprised 20 percent of revenue for governmental activities of the School District for fiscal year 2013. Unrestricted grants and entitlements and property taxes made up 55 percent and 15 percent, respectively, of total revenues.

As indicated by governmental program expenses, instruction is emphasized. Regular instruction comprised 49 percent of governmental program expenses with special instruction comprising 8 percent of governmental expenses. Administration and operation and maintenance of plant support services also comprise a significant portion of total expenses, each of them accounting for 6 and 8 percent respectively, of total expenditures.

The statement of activities shows the cost of program services and the charges for services and sales, grants and contributions offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by unrestricted State entitlements, property taxes, and other general revenues.

Table 3  
Governmental Activities

	<u>Total Cost of Services 2013</u>	<u>Net Cost of Services 2013</u>	<u>Total Cost of Services 2012</u>	<u>Net Cost of Services 2012*</u>
Program Expenses				
Instruction:				
Regular	\$7,243,388	\$6,412,358	\$7,033,688	\$6,002,239
Special	1,220,079	20,283	1,127,920	(4,251)
Other	333,200	296,970	434,405	387,782
Support Services:				
Pupils	492,119	267,821	516,568	308,826
Instructional Staff	845,352	296,022	705,824	383,127
Board of Education	77,216	70,869	78,498	71,156
Administration	881,146	797,156	1,000,962	899,796
Fiscal	347,824	315,553	313,870	275,944
Operation and Maintenance of Plant	1,186,537	1,064,028	1,162,059	1,042,257
Pupil Transportation	764,195	590,381	800,623	634,774
Central	276,694	218,939	212,986	154,770
Operation of Non-Instructional Services	532,952	(39,128)	561,082	423,264
Extracurricular Activities	303,734	158,227	282,793	(246,627)
Interest and Fiscal Charges and Issuance Costs	250,182	250,127	73,451	73,331
Total	<u>\$14,754,618</u>	<u>\$10,719,606</u>	<u>\$14,304,729</u>	<u>\$10,406,388</u>

\* Certain reclassifications were made to the prior year amounts to conform with current year reporting.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*  
*(Unaudited)*

**THE SCHOOL DISTRICT'S FUNDS**

The governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues and other financing sources of \$17,255,229 and expenditures and other financing uses of \$17,237,279.

The fund balance of the General Fund decreased \$95,529. This decrease was due to total expenditures exceeding revenues. The fund balance of the Bond Retirement Fund decreased in the amount of \$130,214 primarily due to principal and interest costs exceeding tax receipts. The fund balance of the Permanent Improvement Fund increased \$93,603.

**General Fund Budgeting Highlights**

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During 2013, there were several revisions to the General Fund budget. In part, these revisions decreased estimated resources by \$274,253 and increased appropriations by \$460,250. The decrease in estimated resources was due to overestimated intergovernmental revenue. The increase in estimated appropriations is due to underestimated expenses for regular instruction, special instruction, and operation and maintenance of plant support services. The Treasurer has been given the authority by the Board of Education to make line item adjustments within the budget. The General Fund's ending unobligated cash balance was \$1,267,960.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

At the end of fiscal year 2013, the School District had \$20,699,869 invested in land, construction in progress, land improvements, buildings and improvements, furniture and equipment, vehicles, and textbooks. Table 4 shows the fiscal year 2013 balances compared to 2012.

Table 4  
 Capital Assets  
 (Net of Depreciation)

	Governmental Activities	
	2013	2012*
Land	\$257,668	\$257,668
Construction in Progress	3,346,351	471,929
Land Improvements	507,377	553,181
Buildings and Improvements	16,150,566	16,951,353
Furniture and Equipment	257,303	299,334
Vehicles	169,259	208,412
Textbooks	11,345	15,883
Totals	\$20,699,869	\$18,757,760

\* As restated, see Notes 7 and 20 for additional information.

Changes in capital assets from the prior year resulted from the net difference of depreciation expense, additions, and deletions. See Note 7 to the basic financial statements for more detailed information related to capital assets.

**Chesapeake Union Exempted Village School District**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*  
*(Unaudited)*

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**Debt**

At June 30, 2013, the School District had one outstanding General Obligation Bond issuance in the net amount of \$1,425,147 including accretion and premium. The 2006 bonds were issued to refund \$2,045,000 of outstanding 1999 School Improvement General Obligation Bonds. In fiscal year 2009 and 2010, the School District entered into a capital lease for computers and equipment in the amounts of \$39,795 and \$35,343, respectively. As of June 30, 2013, the outstanding balance of the leases was paid in full. At June 30, 2013, the School District had Certificates of Participation outstanding in the amount of \$2,860,000. See Notes 11 and 12 to the basic financial statements for more detailed information relating to debt.

**Current Economic Issues**

Chesapeake Union Exempted Village School District is considered to be a low wealth district. Therefore, as indicated in the preceding financial information, the State of Ohio provides the majority of the funding received by the School District. The future of our School District is difficult to predict. Schools are operating under a BRIDGE formula because the State has not created a new funding formula for schools. The School District's financial condition hinges on the decisions that will be made by the State in the development of a funding formula. With careful planning and monitoring of our finances, Chesapeake Union Exempted Village School District's Board of Education is committed to providing a quality education for our students and securing a solid financial future for the School District.

**CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the School District's financial condition and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Sue Ann Dial, Treasurer, Chesapeake Union Exempted Village School District, 10183 County Road One, Chesapeake, Ohio 45619.

**Chesapeake Union Exempted Village School District**  
*Statement of Net Position*  
*As of June 30, 2013*

	Governmental Activities
<b>ASSETS:</b>	
Current Assets:	
Equity in Pooled Cash and Cash Equivalents	\$ 3,620,785
Accounts Receivable	55
Intergovernmental Receivable	281,966
Taxes Receivable	2,730,050
Noncurrent Assets:	
Restricted Assets:	
Equity in Pooled Cash and Cash Equivalents	112,644
Non-Depreciable Capital Assets	3,604,019
Depreciable Capital Assets, net	17,095,850
<i>Total Assets</i>	27,445,369
 <b>DEFERRED OUTFLOWS OF RESOURCES:</b>	
Unamortized Deferred Amount on Refunding	89,054
 <b>LIABILITIES:</b>	
Current Liabilities:	
Accounts Payable	159,084
Accrued Wages and Benefits	1,064,453
Contracts Payable	120,705
Intergovernmental Payable	302,648
Matured Compensated Absences Payable	2,340
Retainage Payable	112,644
Accrued Interest Payable	7,170
Noncurrent Liabilities:	
Long-Term Liabilities:	
Due Within One Year	458,748
Due in More Than One Year	4,426,493
<i>Total Liabilities</i>	6,654,285
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Property Taxes not Levied to Finance Current Year Operations	2,103,378
 <b>NET POSITION:</b>	
Net Investment in Capital Assets	16,433,428
Restricted for Debt Service	732,946
Restricted for Capital Outlay	311,978
Restricted for Other Purposes	275,167
Restricted for Classroom Facilities Maintenance	465,962
Restricted for Set Asides	123,902
Unrestricted	433,377
<i>Total Net Position</i>	\$ 18,776,760

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Statement of Activities*  
For the Fiscal Year Ended June 30, 2013

	Program Revenues			Net (Expense)
	Expenses	Charges for Services and Sales	Operating Grants and Contributions	Revenue and Changes in Net Position
<b>Governmental Activities:</b>				
Instruction:				
Regular	\$ 7,243,388	\$ 569,766	\$ 261,264	\$ (6,412,358)
Special	1,220,079	85,681	1,114,115	(20,283)
Other	333,200	30,881	5,349	(296,970)
Support Services:				
Pupils	492,119	26,297	198,001	(267,821)
Instructional Staff	845,352	26,384	522,946	(296,022)
Board of Education	77,216	6,347	-	(70,869)
Administration	881,146	80,907	3,083	(797,156)
Fiscal	347,824	31,011	1,260	(315,553)
Operation and Maintenance of Plant	1,186,537	106,868	15,641	(1,064,028)
Pupil Transportation	764,195	54,938	118,876	(590,381)
Central	276,694	22,174	35,581	(218,939)
Operation of Non-Instructional Services	532,952	93,921	478,159	39,128
Extracurricular Activities	303,734	80,919	64,588	(158,227)
Interest and Fiscal Charges	145,283	55	-	(145,228)
Issuance Costs	104,899	-	-	(104,899)
<b>Total Governmental Activities</b>	<b>\$ 14,754,618</b>	<b>\$ 1,216,149</b>	<b>\$ 2,818,863</b>	<b>(10,719,606)</b>
General Revenues:				
Property Taxes Levied for:				
General Purposes				1,850,020
Debt Service				97,401
Classroom Facilities				34,618
Capital Projects				195,243
Grants and Entitlements, Not Restricted to Specific Programs				7,852,129
Gifts and Donations, Not Restricted to Specific Programs				21,897
Investment Earnings				3,246
Miscellaneous				122,640
<b>Total General Revenues</b>				<b>10,177,194</b>
<b>Change in Net Position</b>				<b>(542,412)</b>
<b>Net Position Beginning of Year - As Restated, See Note 20</b>				<b>19,319,172</b>
<b>Net Position End of Year</b>				<b>\$ 18,776,760</b>

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Balance Sheet*  
*Governmental Funds*  
*As of June 30, 2013*

	General	Bond Retirement	Permanent Improvement	All Other Governmental Funds	Total Governmental Funds
<b>ASSETS:</b>					
Equity in Pooled Cash and Cash Equivalents	\$ 1,746,541	\$ 704,881	\$ 331,038	\$ 714,423	\$ 3,496,883
Accounts Receivable	55	-	-	-	55
Interfund Receivable	3,449	-	-	-	3,449
Intergovernmental Receivable	43,702	-	-	238,264	281,966
Taxes Receivable	2,317,536	121,976	243,950	46,588	2,730,050
<b>Restricted Assets:</b>					
Equity in Pooled Cash and Cash Equivalents	123,902	-	112,644	-	236,546
<i>Total Assets</i>	<u>\$ 4,235,185</u>	<u>\$ 826,857</u>	<u>\$ 687,632</u>	<u>\$ 999,275</u>	<u>\$ 6,748,949</u>
<b>LIABILITIES:</b>					
Accounts Payable	\$ 141,893	\$ -	\$ -	\$ 17,191	\$ 159,084
Accrued Wages and Benefits	914,726	-	-	149,727	1,064,453
Contracts Payable	-	-	120,705	-	120,705
Interfund Payable	-	-	-	3,449	3,449
Intergovernmental Payable	234,951	-	-	67,697	302,648
Retainage Payable	-	-	112,644	-	112,644
Matured Compensated Absences Payable	2,340	-	-	-	2,340
<i>Total Liabilities</i>	<u>1,293,910</u>	<u>-</u>	<u>233,349</u>	<u>238,064</u>	<u>1,765,323</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>					
Property Taxes not Levied to Finance Current Year Operations	1,784,461	93,911	187,821	37,185	2,103,378
Unavailable Revenue - Delinquent Taxes	394,982	20,789	41,577	6,973	464,321
Unavailable Revenue - Grants	-	-	-	76,038	76,038
<i>Total Deferred Inflows of Resources</i>	<u>2,179,443</u>	<u>114,700</u>	<u>229,398</u>	<u>120,196</u>	<u>2,643,737</u>
<b>FUND BALANCES:</b>					
Nonspendable	4,188	-	-	-	4,188
Restricted	123,902	712,157	224,885	713,387	1,774,331
Committed	11,000	-	-	-	11,000
Assigned	467,021	-	-	-	467,021
Unassigned (Deficit)	155,721	-	-	(72,372)	83,349
<i>Total Fund Balances</i>	<u>761,832</u>	<u>712,157</u>	<u>224,885</u>	<u>641,015</u>	<u>2,339,889</u>
<i>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</i>	<u>\$ 4,235,185</u>	<u>\$ 826,857</u>	<u>\$ 687,632</u>	<u>\$ 999,275</u>	<u>\$ 6,748,949</u>

The notes to the basic financial statement are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Reconciliation of Total Governmental Fund Balances to  
 Net Position of Governmental Activities  
 As of June 30, 2013*

**Total Governmental Fund Balances** \$ 2,339,889

*Amounts reported for governmental activities in the  
 statement of net position are different because:*

Capital assets used in governmental activities are not financial  
 resources and therefore are not reported in the funds. 20,699,869

Other long-term assets are not available to pay for current period  
 expenditures and therefore are unavailable in the funds.

Taxes	464,321	
Intergovernmental	76,038	

Total 540,359

Long-term liabilities and deferred outflows of resources, including bonds,  
 interest, and employee severance plan, the long-term portion of  
 compensated absences, and the unamortized deferred amount on refunding,  
 are not due and payable in the current period and therefore are not reported in the funds.

Compensated Absences	(446,373)	
Employee Severance Plan	(153,721)	
Interest Payable	(7,170)	
Unamortized Deferred Amount on Refunding	89,054	
Certificate of Participation	(2,860,000)	
General Obligation Bonds	(1,425,147)	

Total (4,803,357)

**Net Position of Governmental Activities** \$ 18,776,760

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Governmental Funds*  
*For the Fiscal Year Ended June 30, 2013*

	General	Bond Retirement	Permanent Improvement	All Other Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>					
Property Taxes	\$ 1,810,536	\$ 95,299	\$ 190,598	\$ 33,907	\$ 2,130,340
Intergovernmental	8,590,180	16,838	33,678	2,029,833	10,670,529
Interest	3,092	-	143	11	3,246
Tuition and Fees	1,062,279	-	-	-	1,062,279
Extracurricular Activities	4,892	-	-	56,745	61,637
Gifts and Donations	21,897	-	-	21,087	42,984
Customer Sales and Services	-	-	-	92,233	92,233
Miscellaneous	90,042	-	28,350	4,248	122,640
<i>Total Revenues</i>	<u>11,582,918</u>	<u>112,137</u>	<u>252,769</u>	<u>2,238,064</u>	<u>14,185,888</u>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
<b>Instruction:</b>					
Regular	6,275,487	-	-	273,448	6,548,935
Special	928,713	-	-	292,532	1,221,245
Other	335,955	-	-	-	335,955
<b>Support Services:</b>					
Pupils	283,364	-	-	209,632	492,996
Instructional Staff	310,336	-	-	550,364	860,700
Board of Education	68,487	-	-	-	68,487
Administration	896,348	-	-	3,245	899,593
Fiscal	357,185	3,778	7,556	1,326	369,845
Operation and Maintenance of Plant	1,158,861	-	-	16,461	1,175,322
Pupil Transportation	589,211	-	-	125,109	714,320
Central	239,247	-	-	37,447	276,694
Operation of Non-Instructional Services	18,218	-	-	506,694	524,912
Extracurricular Activities	208,049	-	-	67,974	276,023
Capital Outlay	250	-	2,891,362	8,198	2,899,810
<b>Debt Service:</b>					
Principal	10,684	135,000	140,000	-	285,684
Interest	596	45,688	73,234	-	119,518
Issuance costs	-	-	104,899	-	104,899
<i>Total Expenditures</i>	<u>11,680,991</u>	<u>184,466</u>	<u>3,217,051</u>	<u>2,092,430</u>	<u>17,174,938</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(98,073)</u>	<u>(72,329)</u>	<u>(2,964,282)</u>	<u>145,634</u>	<u>(2,989,050)</u>
<b>OTHER FINANCING SOURCES AND USES:</b>					
Transfers In	-	-	57,885	4,456	62,341
Proceeds from Certificates of Participation	-	-	3,000,000	-	3,000,000
Proceeds from Sale of Capital Assets	7,000	-	-	-	7,000
Transfers Out	(4,456)	(57,885)	-	-	(62,341)
<i>Total Other Financing Sources and Uses</i>	<u>2,544</u>	<u>(57,885)</u>	<u>3,057,885</u>	<u>4,456</u>	<u>3,007,000</u>
<i>Net Change in Fund Balances</i>	(95,529)	(130,214)	93,603	150,090	17,950
<i>Fund Balances at Beginning of Year</i>	<u>857,361</u>	<u>842,371</u>	<u>131,282</u>	<u>490,925</u>	<u>2,321,939</u>
<i>Fund Balances at End of Year</i>	<u>\$ 761,832</u>	<u>\$ 712,157</u>	<u>\$ 224,885</u>	<u>\$ 641,015</u>	<u>\$ 2,339,889</u>

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Reconciliation of the Statement of Revenues, Expenditures and Changes  
in Fund Balances of Governmental Funds to the Statement of Activities  
For the Fiscal Year Ended June 30, 2013*

**Net Change in Fund Balances - Total Governmental Funds** \$ 17,950

*Amounts reported for governmental activities in the  
statement of activities are different because:*

Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital asset additions exceeded depreciation in the current period.

Capital Asset Additions	2,886,572	
Current Year Depreciation	(911,013)	
Total		1,975,559

Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities a gain or loss is reported for each disposal. This is the amount of the proceeds from sale and the loss on the disposal of capital assets.

Proceeds from Sale of Capital Assets	(7,000)	
Loss on Disposal of Capital Assets	(26,450)	
Total		(33,450)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Taxes	46,942	
Intergovernmental	(20,624)	
Total		26,318

New certificates of participation in the statement of revenues, expenditures and changes in fund balances that are reported as other financing sources are not reported as revenues in the statement of activities. (3,000,000)

Repayment of bond and certificate of participation principal are expenditures in the governmental funds, but the repayment reduces liabilities in the statement of net position and does not result in an expense in the statement of activities. 275,000

Repayment of capital lease obligations are expenditures in the governmental funds, but the repayment reduces liabilities in the statement of net position and does not result in an expense in the statement of activities. 10,684

Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of net position. (3,204)

The amortization of premium from the sale of bonds is recorded as a reduction of liability in the statement of net position, but does not result in an expenditure in the governmental funds. 13,659

Deferred amounts on refunding are included as expenditures in the funds, but are deferred and amortized over the life of the bonds in the government-wide financial statements. (10,510)

The annual accretion of capital appreciation bonds is reported in the statement of activities but is not reported in the governmental funds. (25,710)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Decrease in Employee Severance Plan	153,720	
Decrease in Compensated Absences	57,572	
Total		211,292

**Net Change in Net Position of Governmental Activities** \$ (542,412)

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Statement of Revenues, Expenditures and Changes*  
*In Fund Balance - Budget and Actual (Budgetary Basis)*  
*General Fund*  
*For the Fiscal Year Ended June 30, 2013*

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	Original Budget	Final Budget	Actual	Variance with Final Budget
Total Revenues and Other Financing Sources	\$ 11,972,862	\$ 11,698,609	\$ 11,698,609	\$ -
Total Expenditures and Other Financing Uses	11,699,071	12,159,321	12,159,321	-
Net Change in Fund Balance	273,791	(460,712)	(460,712)	-
Fund Balance at Beginning of Year	1,677,274	1,677,274	1,677,274	-
Prior Year Encumbrances Appropriated	51,398	51,398	51,398	-
Fund Balance at End of Year	\$ 2,002,463	\$ 1,267,960	\$ 1,267,960	\$ -

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**  
*Statement of Fiduciary Assets and Liabilities*  
*Fiduciary Fund*  
*As of June 30, 2013*

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	<u>Agency Fund</u>
ASSETS:	
Equity in Pooled Cash and Cash Equivalents	<u>\$ 21,452</u>
LIABILITIES:	
Due to Students	<u>21,452</u>
<i>Total Liabilities</i>	<u>\$ 21,452</u>

The notes to the basic financial statements are an integral part of this statement.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

Chesapeake Union Exempted Village School District (the "School District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four-year terms. The School District provides educational services as authorized by state statute and/or federal guidelines.

The School District was established in 1926 through the consolidation of existing land areas and school districts. The School District serves an area of approximately 36 square miles. It is located in Lawrence County, and includes all of Union Township. It is staffed by 58 non-certificated employees and 96 certificated full-time teaching personnel who provide services to 1,435 students and other community members. The School District currently operates three instructional buildings, one administrative building, and one maintenance building.

*Reporting Entity:*

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For Chesapeake Union Exempted Village School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The following organizations which perform activities within the School District's boundaries for the benefit of its residents are excluded from the accompanying financial statements because the School District is not financially accountable for these organizations nor are they fiscally dependent on the School District:

- \* Boosters Clubs
- \* Parent Teacher Organizations

The School District is associated with four organizations, two of which are defined as jointly governed organizations, one as an insurance purchasing pool and one as a shared risk pool. These organizations are the South Central Ohio Computer Association Council of Governments (SCOCA COG), the Lawrence County Joint Vocational School District, the Better Business Bureau of Central Ohio's Workers' Compensation Retrospective Group Rating Program, and the Lawrence County Schools Council of Governments Health Benefits Program. These organizations are presented in Notes 14 and 15 to the basic financial statements.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Chesapeake Union Exempted Village School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The most significant of the School District's accounting policies are described below.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**A. Basis Of Presentation**

The School District's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

*Government-wide Financial Statements:*

The statement of net position and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of governmental activities of the School District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

*Fund Financial Statements:*

During the year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

**B. Fund Accounting**

The School District's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific School District functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts.

**Governmental Funds**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets, liabilities, and deferred inflows of resources is reported as fund balance. The following are the School District's major governmental funds:

**General Fund**

The General Fund is the general operating fund of the School District and is used to account for all financial resources not accounted for and reported in another fund. The General Fund is available to the School District for any purpose provided it is expended or transferred according to the school laws of Ohio.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**B. Fund Accounting** (continued)

**Bond Retirement Fund**

The Bond Retirement Fund is a fund provided for the retirement of serial bonds and short term loans. All revenue derived from general or special levies, either within or exceeding the ten-mill limitation, which is levied for debt charges on bonds or loans, shall be paid into this fund. The primary source of revenue for this fund is from tax revenue collections.

**Permanent Improvement Fund**

The Permanent Improvement Fund is a fund provided to account for all transactions related to the acquiring, constructing, or improving of such permanent improvements as are authorized by Chapter 5705, Revised Code. The primary sources of revenue for this fund are from tax collections and proceeds received from a certificate of participation.

The other governmental funds of the School District account for grants and other resources, and capital projects, whose use is restricted to a particular purpose.

**Fiduciary Funds**

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. The School District's fiduciary fund is an agency fund which is used to maintain financial activity of the School District's Student Managed Activities. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide statements.

**Measurement Focus**

*Government-wide Financial Statements* - The government-wide financial statements are prepared using the economic resources measurement focus. All assets, liabilities, and deferred inflows/outflows of resources associated with the operation of the School District are included on the statement of net position. The statement of activities presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

*Fund Financial Statements* - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**C. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using either the modified accrual basis of accounting for governmental funds or the accrual basis of accounting for fiduciary funds. Differences in the accrual and modified accrual bases of accounting arise in the recognition of revenue, the recording of deferred inflows and outflows of resources, and in the presentation of expenses versus expenditures.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**C. Basis of Accounting** (continued)

**Revenues – Exchange and Non-exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined and "available" means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within 60 days of year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. (See Note 5). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditures requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: property taxes available as an advance, tuition, grants, and fees.

**Deferred Outflows and Deferred Inflows of Resources**

As more fully described in Note 20 to the basic financial statements, the School District has implemented both GASB Statement No. 63 and GASB Statement No. 65, effective for fiscal year 2013. Deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenditures/expenses) until then. The School District recorded a deferred outflow of resources for the unamortized portion of the deferred amount on refunding of bonds as of June 30, 2013. The School District also reports a deferred inflow of resources which represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenues) until that time. For the School District these amounts consist of taxes and grants which are not collected in the available period. The difference between deferred inflows on the Statement of Net Position and the Balance Sheet is due to delinquent property taxes and grants not received during the available period. These were reported as revenues on the Statement of Activities and not recorded as deferred inflows on the Statement of Net Position.

**Expenses/Expenditures**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, except for (1) principal and interest on general long-term debt and capital lease obligations, which is recorded when due, (2) the costs of accumulated unpaid vacation, personal leave and sick leave are reported as fund liabilities as payments come due each period upon the occurrence of employee resignation and retirements. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**D. Budgetary Process**

All funds, other than the agency fund, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution, and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and set annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. The Treasurer maintains budgetary information at the fund and object level and has the authority to allocate appropriations at the function and object level without resolution by the Board.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statement reflect amounts in the certificate of estimated resources at the time the permanent appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statement reflect the amounts in the final amended certificate issued during fiscal year 2013.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the year.

**E. Cash and Cash Equivalents**

To improve cash management, all cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as Equity in Pooled Cash and Cash Equivalents on the balance sheet and the statement of net position.

During fiscal year 2013, the School District's investments were limited to repurchase agreements which are reported at cost.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue during fiscal year 2013 amounted to \$3,092 in the General Fund, \$143 in the Permanent Improvement Fund and, \$11 in All Other Governmental Funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

**F. Capital Assets and Depreciation**

All capital assets of the School District are general capital assets that are associated with governmental activities. General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of \$5,000. The School District does not possess any infrastructure.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**F. Capital Assets and Depreciation** (continued)

Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The School District does not capitalize interest for capital asset purchases.

All reported capital assets, except land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land Improvements	20 years
Buildings and Improvements	20-50 years
Furniture and Equipment	5-20 years
Vehicles	8 years
Textbooks	6-15 years

**G. Interfund Balances**

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "Interfund Receivables" and "Interfund Payables." These amounts are eliminated in the governmental activities column of the statement of net position.

**H. Compensated Absences**

Vacation and personal leave benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate its employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive severance benefits and those the School District has identified as probable of receiving payment in the future.

The accrual amount is based upon accumulated sick leave and accumulated vacation leave and employees' wage rates at year-end, taking into consideration any limits specified in the School District's severance policy.

The entire compensated absence liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the fund from which the employee will be paid.

**I. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds and capital leases are recognized as a liability on the government-wide financial statements when due.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**J. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

***Nonspendable*** The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

***Restricted*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

***Committed*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the School District Board of Education. Those committed amounts cannot be used for any other purpose unless the School District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

***Assigned*** Amounts in the assigned fund balance classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the School District Board of Education.

***Unassigned*** Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The School District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, or unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**K. Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**L. Net Position**

Net position represents the difference between asset, liabilities and deferred inflows/outflows of resources. Net investment in capital assets; consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvements of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes represents balances in special revenue funds for grants received which are restricted as to their use by grantors.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available. The government-wide statement of net position reports \$1,909,955 in restricted net position, none of which is restricted by enabling legislation.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**M. Restricted Assets**

Restricted assets represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets in the General Fund included amounts required by statute to be set-aside by the School District for capital improvements. See Note 16 for additional information regarding set-asides on capital improvements. Restricted cash in the amount of \$123,902 has been set aside for capital improvements. Restricted assets in the Permanent Improvement Fund represent cash held as retainage for contractors.

**N. Interfund Transactions**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements. All transfers between governmental activities have been eliminated in the government-wide financial statements.

**O. Bond Premiums, Discounts, Gains/Losses and Issuance Costs**

On the government-wide financial statements, bond issuance costs are recorded as disbursements on the statement of activities. Bond premiums are deferred and amortized over the term of the bonds using the straight line method, which approximates the effective interest method. Bond premiums are presented as an addition to the face amount of the bonds. Capital appreciation bond discounts are accreted over the term of the bonds.

Bond issuance costs and bond premiums are recognized as expenditures and other financing sources on the fund financial statements.

**NOTE 3 - BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations, and changes in fund balances on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The statement of revenues, expenditures and changes in fund balance – budget and actual (budgetary basis) presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP (modified accrual) basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
3. Encumbrances are treated as expenditures (budget basis) rather than as a restriction, commitment or assignment of fund balance (GAAP basis); and
4. Some funds are included in the General Fund (GAAP basis), but have separate legally adopted budgets (budget basis).

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013*

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**NOTE 3 - BUDGETARY BASIS OF ACCOUNTING** (continued)

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund:

Net Change in Fund Balance	
GAAP Basis	\$ (95,529)
Revenue Accruals	131,335
Expenditure Accruals	(10,005)
Perspective Difference:	
Activity of Funds Reclassified for GAAP Reporting Purposes	18,519
Encumbrances	<u>(505,032)</u>
Budget Basis	<u>\$ (460,712)</u>

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Interim monies may be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or other obligations of or securities issued by the United States treasury or any other obligation guaranteed as to the payment of principal and interest by the United States;
2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 4 - DEPOSITS AND INVESTMENTS** (continued)

5. Interim deposits in the eligible institutions applying for interim money as provided in section 135.08 of the Revised Code;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio);
8. Certain bankers' acceptances for a period not to exceed one hundred eighty days and commercial paper notes for a period not to exceed one hundred eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time;
9. Linked deposits as authorized by ordinance adopted pursuant to section 135.80 of the Revised Code;
10. Commercial paper notes issued by any entity that is defined in division (D) of section 1705.01 of the Revised Code and has assets exceeding five hundred million dollars, and to which notes are rated at the time of purchase in the highest classification established by at least two standard rating services; the aggregate value of the notes does not exceed ten percent of the aggregate value of the outstanding commercial paper of the issuing corporation; the notes mature no later than one hundred eighty days after purchase; and
11. Bankers' acceptances of banks that are members of the federal deposit insurance corporation to which both the obligations are eligible for purchase by the federal reserve system and the obligations mature no later than one hundred eighty days after purchase.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Deposits:** Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The School District's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

As of June 30, 2013, the School District's bank balance of \$1,171,370 was either covered by FDIC or collateralized by the financial institution's public entity deposit pool in the manner described above.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 4 - DEPOSITS AND INVESTMENTS** (continued)

**Investments:** As of June 30, 2013, the School District had the following investments:

	<u>Fair Value</u>	<u>Weighted Average Maturity (Yrs.)</u>
Repurchase Agreements	<u>\$ 2,938,889</u>	< One Year

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the School District manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio.

Credit risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School District’s investment policy does not address this risk beyond requirements of the Ohio Revised Code. The School District limits their investments to repurchase agreements.

Concentration of credit risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government’s investment in a single issuer. The School District’s investment policy allows investments in repurchase agreements, certificates of deposit or within financial institutions within the State of Ohio as designated by the Federal Reserve Board. The School District has invested 100% in repurchase agreements with a weighted average maturity of less than one year.

Custodial credit risk - Custodial credit risk is the risk that in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The School District’s investment policy does not address this risk beyond requirements of the Ohio Revised Code. The School District’s repurchase agreements are exposed to custodial credit risk in that they are uninsured, unregistered, and held by the counterparty’s trust department or agent, but not in the School District’s name.

**NOTE 5 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the School District. Real property tax revenue received in calendar year 2013 represents collections of calendar year 2012 taxes. Real property taxes received in calendar year 2013 were levied after April 1, 2012, on the assessed value listed as of January 1, 2012, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2013 represents collections of calendar year 2012 taxes. Public utility real and tangible personal property taxes received in calendar year 2013 became a lien on December 31, 2011, were levied after April 1, 2012, and are collected in 2013 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 5 - PROPERTY TAXES** (continued)

The assessed values upon which fiscal year 2013 taxes were collected are:

	<u>2012 Second-Half Collections</u>		<u>2013 First-Half Collections</u>	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
Agricultural/Residential and Other Real Estate	\$ 103,782,970	90.29%	\$ 104,450,000	90.22%
Public Utility	11,167,410	9.71%	11,326,510	9.78%
Total Assessed Value	<u>\$ 114,950,380</u>	<u>100.00%</u>	<u>\$ 115,776,510</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation	\$ 22.50		\$ 22.50	

The School District receives property taxes from Lawrence County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2013, are available to finance fiscal year 2013 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property and public utility taxes that became measurable as of June 30, 2013 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amounts available as an advance at June 30 were levied to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred inflows of resources for that portion not levied to finance current year operations. The amount available as an advance is recognized as revenue.

The amount available as an advance at June 30, 2013, was \$138,093 in the General Fund, \$7,276 in the Bond Retirement Fund, \$2,430 in the Classroom Facilities Maintenance Fund, and \$14,552 in the Permanent Improvement Fund.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

**NOTE 6 - RECEIVABLES**

Receivables at June 30, 2013, consisted of interfund, accounts, taxes, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

	<u>Amount</u>
Major Fund:	
General	\$ 43,702
Non-Major Special Revenue Funds:	
Food Service	1,338
Title II-A	13,937
Education Jobs	781
Title I	71,788
Athletics	139
Part B - IDEA	46,342
Miscellaneous Federal Grants	28,939
Miscellaneous State Grants	<u>75,000</u>
Total Non-Major Special Revenue Funds	238,264
Total All Funds/Governmental Activities	<u><u>\$ 281,966</u></u>

**NOTE 7 - CAPITAL ASSETS**

Capital assets activity for the fiscal year ended June 30, 2013, was as follows:

	Ending Balance 6/30/2012*	Additions	Deletions	Ending Balance 6/30/2013
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated				
Land	\$ 257,668	\$ -	\$ -	\$ 257,668
Construction in Progress	471,929	2,874,422	-	3,346,351
Total Capital Assets, Not Being Depreciated	<u>729,597</u>	<u>2,874,422</u>	<u>-</u>	<u>3,604,019</u>
Capital Assets Being Depreciated				
Land Improvements	1,321,112	-	(122,094)	1,199,018
Buildings and Improvements	27,533,104	-	(178,857)	27,354,247
Furniture and Equipment	928,467	6,150	(183,306)	751,311
Vehicles	1,043,322	6,000	(170,210)	879,112
Textbooks	972,141	-	-	972,141
Total Capital Assets Being Depreciated	<u>31,798,146</u>	<u>12,150</u>	<u>(654,467)</u>	<u>31,155,829</u>
Less: Accumulated Depreciation:				
Land Improvements	(767,931)	(45,804)	122,094	(691,641)
Buildings and Improvements	(10,581,751)	(770,428)	148,498	(11,203,681)
Furniture and Equipment	(629,133)	(45,090)	180,215	(494,008)
Vehicles	(834,910)	(45,153)	170,210	(709,853)
Textbooks	(956,258)	(4,538)	-	(960,796)
Total Accumulated Depreciation	<u>(13,769,983)</u>	<u>(911,013)</u>	<u>621,017</u>	<u>(14,059,979)</u>
Total Capital Assets Being Depreciated, Net	<u>18,028,163</u>	<u>(898,863)</u>	<u>(33,450)</u>	<u>17,095,850</u>
Governmental Capital Assets, Net	<u><u>\$ 18,757,760</u></u>	<u><u>\$ 1,975,559</u></u>	<u><u>\$ (33,450)</u></u>	<u><u>\$ 20,699,869</u></u>

\* As Restated, See Note 20 for additional information.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 7 - CAPITAL ASSETS** (continued)

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$820,884
Special	2,723
Support Services:	
Instructional Staff	10,316
Board of Education	8,729
Administration	4,946
Fiscal	558
Operation and Maintenance of Plant	3,769
Pupil Transportation	46,322
Operation of Non-Instructional Services	11,505
Extracurricular Activities	1,261
Total Depreciation Expense	<u><u>\$911,013</u></u>

**NOTE 8 - RISK MANAGEMENT**

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2013, the School District contracted with Ohio Casualty Insurance. Coverage provided is as follows:

Commercial Property Coverage	\$36,611,838
Employee Theft Coverage	50,000
Automobile Liability	1,000,000
Uninsured Motorists	1,000,000
General Liability	
Per occurrence	1,000,000
Total per year	2,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant change in coverage from last year.

For fiscal year 2013, the School District participated in the Better Business Bureau of Central Ohio's Workers' Compensation Retrospective Group Rating Program (GRP), an insurance purchasing pool (Note 15). The intent of the GRP is to improve safety, accident prevention, and claims handling for the School District. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Compmanagement provides administrative, cost control, and actuarial services to the GRP.

The School District participates in the Lawrence County Schools Council of Governments Health Benefits Program (Council), a public entity shared risk pool (Note 15), consisting of government entities within the County offering medical insurance to their employees. Monthly premiums are paid to the Lawrence County Educational Service Center as fiscal agent, who in turns pays the claims on the District's behalf. The Council is responsible for the management and operations of the program. Upon termination of the Council, for any reason, the Council shall have no obligation under the plan beyond paying the difference between the claims incurred (even though later filed) and expenses of the Plan due up to the date of termination plus extended benefits, if any, provided under the Plan. Such claims and expenses shall be paid from the fund of the Council.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

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**NOTE 9 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS**

**A. Defined Benefit Pension Plans**

School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits; annual cost-of-living adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report can be obtained on SERS' website, at [www.ohsers.org](http://www.ohsers.org), under *Employer/Audit Resources*.

Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For fiscal year 2013, the allocation to pension and death benefits is 13.10 percent. The remaining 0.90 percent of the 14 percent employer contribution rate is allocated to the Health Care and Medicare B Funds. The School District's contributions to SERS for the fiscal years ended June 30, 2013, 2012, and 2011 were \$223,518, \$208,547, and \$180,515, respectively; 69% has been contributed for the fiscal year 2013 and 100% for the fiscal years 2012 and 2011. \$68,828 represents the unpaid contribution for fiscal year 2013 and is recorded as a liability within the respective funds.

State Teachers Retirement System

State Teachers Retirement System of Ohio (STRS Ohio) is a cost-sharing, multiple-employer public employee retirement system.

STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, community school, college, university, institution or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof.

**Plan Options** – New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5 percent of earned compensation among various investment choices. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund a defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members will transfer to the DB Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 9 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS** (continued)

**A. Defined Benefit Pension Plans** (continued)

**DB Plan Benefits** – Plan benefits are established under Chapter 3307 of the Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the “formula benefit” or the “money-purchase benefit” calculation. Under the “formula benefit,” the retirement allowance is based on years of credited service and final average salary, which is the average of the member’s three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31st year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the “money-purchase benefit” calculation, a member’s lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

**DC Plan Benefits** – Benefits are established under Sections 3307.80 to 3307.89 of the Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members’ accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member’s designated beneficiary is entitled to receive the member’s account balance.

**Combined Plan Benefits** – Member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member’s defined benefit is determined by multiplying 1% of the member’s final average salary by the member’s years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during the reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A reemployed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for DB Plan participants.

The DB and Combined Plans offer access to health care coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians’ fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years’ credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members’ beneficiaries.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 9 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS** (continued)

**A. Defined Benefit Pension Plans** (continued)

Chapter 3307 of the Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers.

For the fiscal years ended June 30, 2013, 2012, and 2011, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent, 13 percent was allocated for pension benefits. The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012, and 2011 were \$685,633, \$790,495, and \$725,407, respectively; 84% has been contributed for the fiscal year 2013 and 100% for the fiscal years 2012 and 2011. \$108,034 represents the unpaid contribution for fiscal year 2013 and is recorded as a liability within the respective funds.

STRS Ohio issues a stand-alone financial report. Additional information or copies of STRS Ohio's Comprehensive Annual Financial Report can be requested by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org).

Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2013, no members of the Board of Education has elected Social Security. The Board's liability is 6.2 percent of wages paid.

**B. Postemployment Benefits**

State Teachers Retirement System

STRS Ohio administers a pension plan that is comprised of: a defined benefit plan; a self-directed defined contribution plan; and a combined plan, which is a hybrid of the defined benefit and defined contribution plan.

Ohio law authorizes STRS Ohio to offer a cost-sharing, multiple-employer health care plan. STRS Ohio provides access to health care coverage to eligible retirees who participated in the defined benefit or combined plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. Pursuant to Section 3307 of the Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS Ohio. All benefit recipients, for the most recent year, pay a portion of the health care costs in the form of a monthly premium.

STRS Ohio issues a stand-alone financial report. Interested parties can view the most recent Comprehensive Annual Financial Report by visiting [www.strsoh.org](http://www.strsoh.org) or by requesting a copy by calling toll free (888) 227-7877.

Under Ohio law, funding for post-employment health care may be deducted from employer contributions. Of the 14 percent contribution rate, 1 percent of covered payroll was allocated to post-employment health care for the years ended June 30, 2013, 2012 and 2011. The 14 percent employer contribution rate is the maximum rate established under Ohio law. For the School District, these amounts equaled \$53,908, \$62,506, and \$54,948, for fiscal years 2013, 2012, and 2011, respectively, which equaled the required contributions for those years.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 9 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS** (continued)

**B. Postemployment Benefits** (continued)

School Employees Retirement System

In addition to a cost-sharing multiple-employer defined benefit pension plan, the School Employees Retirement System of Ohio (SERS) administers two postemployment benefit plans.

Medicare Part B Plan

The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income. SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal years 2013, 2012, and 2011, the actuarially required allocations were 0.74 percent, 0.75 percent, and 0.76 percent, respectively. For the School District, contributions for the fiscal years ended June 30, 2013, 2012, and 2011 were \$13,531, \$13,654, and \$11,583, respectively, which were equal to the required allocations for each year.

Health Care Plan

Ohio Revised Code 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The Ohio Revised Code provides the statutory authority to fund SERS' post-employment benefits through employer contributions. Active members do not make contributions to the post-employment benefit plans.

The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 105(e).

Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2013, the minimum compensation level was established at \$20,525. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate is the total amount assigned to the Health Care Fund. At June 30, 2013, 2012, and 2011, the health care allocations were 0.16 percent, 0.55 percent, and 1.43 percent, respectively. For the School District, the amounts contributed to fund health care benefits, including the surcharge, during the 2013, 2012, and 2011 fiscal years equaled \$23,815, \$33,063, and \$44,410 respectively, which equaled the required contributions for those years.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending upon the plan selected, qualified years of service, Medicare eligibility, and retirement status.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 9 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS** (continued)

**B. Postemployment Benefits** (continued)

The financial reports of SERS' Health Care and Medicare B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained on SERS' website at [www.ohsers.org](http://www.ohsers.org) under *Employer/Audit Resources*.

**NOTE 10 - EMPLOYEE BENEFITS**

**A. Compensated Absences**

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 63 days for all personnel.

**B. Insurance Benefits**

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Guardian Life Insurance Company.

**C. Deferred Compensation**

School District employees may participate in the Ohio Public Employees Deferred Compensation Plan. This plan was created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plan, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

**D. Retirement Incentive**

In fiscal year 2011, the School District adopted a one-time early retirement incentive package. Participation was available to teachers and administrators who had twelve or more years of service with the School District or were eligible for full or reduced benefits under the State Teachers Retirement System as of June 30, 2011. Employees under the State Teachers Retirement System who attained 24, 29, or 34 years as of June 30, 2011 could elect to work through June 30, 2012, provided they made the election within the window period of election, which was April 11, 2011 through May 26, 2011.

Teachers and administrators electing the package will receive \$40,000, plus regular severance payments calculated under the applicable collective bargaining agreement. Payments shall be made as follows:

Group 1 – Employees electing the package who are eligible to retire with full or reduced benefits under the State Teachers Retirement System effective on his or her exit date – Participants will receive the total package benefit over 5 years, divided into 60 equal monthly payments made to the participant's selected post-employment 403(b) account. Group 1 participants cannot opt to receive cash rather than post-employment 403(b) deposits.

Group 2 – Employees electing the package but are not eligible to retire under the State Teachers Retirement System effective on his or her exit date – Participants will have the total package benefit paid to them over eight years, divided into 96 equal monthly payments. Payments will be subject to withholding for all applicable Medicare, federal, state, and local taxes. Benefits will begin on a date between October 15 and October 31 following the employee's exit date and will be paid on or about the 15<sup>th</sup> of each month thereafter until all payments are completed.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

**NOTE 11 - LONG-TERM LIABILITIES**

The changes in the School District's long-term liabilities during fiscal year 2013 were as follows:

	Principal Outstanding 7/1/2012*	Additions	Deletions	Principal Outstanding 6/30/2013	Due in One Year
General Obligation Bonds:					
2006 School Improvement Refundings Bonds \$2,044,996					
Term Bonds - \$1,385,000 @ 3.6%-4.1%	\$ 1,255,000	\$ -	\$ 135,000	\$ 1,120,000	\$ 145,000
Capital Appreciation Bonds - \$49,996 @ 4.3%-4.5%	49,996	-	-	49,996	-
Accretion of Interest - \$470,004 @ 17.58%	113,701	25,710	-	139,411	-
Premium - \$218,538	129,399	-	13,659	115,740	-
Total General Obligation Bonds	1,548,096	25,710	148,659	1,425,147	145,000
Capital Leases	10,684	-	10,684	-	-
Certificates of Participation	-	3,000,000	140,000	2,860,000	125,000
Employee Severance Plan	307,441	-	153,720	153,721	153,721
Compensated Absences	503,945	717,049	774,621	446,373	35,027
Total Long-Term Liabilities	<u>\$ 2,370,166</u>	<u>\$ 3,742,759</u>	<u>\$ 1,227,684</u>	<u>\$ 4,885,241</u>	<u>\$ 458,748</u>

\* Restated, see note disclosure on this page.

2006 School Improvement Refunding General Obligation Bonds – On December 21, 2005, the Chesapeake Union Exempted Village School District issued \$2,044,996 of General Obligation Bonds which included serial, term, and capital appreciation (deep discount) bonds in the amount of \$610,000, \$1,385,000, and \$49,996, respectively. The term bonds are subject to optional redemption and the capital appreciation bonds are not subject to redemption prior to scheduled maturity. The bonds were issued to refund \$2,045,000 of outstanding 1999 School Improvement General Obligation Bonds. The bonds were issued for a 16 year period with final maturity at December 1, 2022. At the date of refunding, \$2,213,148 (including premium and after underwriting fees, and other issuance costs) was deposited into an irrevocable trust to provide for all future debt service payments on the refunded 1999 School Improvement Bonds. As of June 30, 2013, \$1,255,000 of the refunded bonds are still outstanding. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the School District's financial statements.

These refunding bonds were issued with a premium of \$218,538 which is reported as an increase to bonds payable. The amounts are being amortized to interest expense over the life of the bonds using the straight-line method. The amortization of the premium for fiscal year 2013 was \$13,659. The issuance costs of \$50,386 were originally capitalized as an asset and were being amortized over the life of the bonds. Due to the implementation of GASB's Statement No. 63 and Statement No. 65, the School District has recorded a prior period adjustment to eliminate the unamortized portion of this asset (Note 20). The refunding resulted in a difference between the net carrying amount of the debt and the acquisition price of \$168,152. This difference, due to the implementation of GASB's Statement No. 63 and Statement No. 65 is now recorded as a deferred outflow of resources on the Statement of Net Position and no longer is reported as part of the debt.

The current interest term bonds that mature on December 1, 2014, 2017, and 2022 are subject to mandatory sinking fund redemption in part by lot pursuant to the terms of the mandatory sinking fund redemption requirements of the Authorizing Legislation. The mandatory redemption is to occur on December 1, in each of the years 2011 through 2014, 2015 through 2017, and 2021 through 2022 at a redemption price equal to 100 percent of the principal amount redeemed, plus accrued interest to the redemption date.

The capital appreciation bonds for this issue mature December 1, 2018 through December 1, 2020. These bonds were purchased at a substantial discount at the time of issuance. At maturity all compounded interest is paid and the bond holder receives the face value of the bond. As the value of the bond increases, the accretion is reflected as a liability. The maturity amount of outstanding capital appreciation bonds is \$520,000. For fiscal year 2013, \$25,710 was accreted for a total capital appreciation bond liability of \$189,407.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

**NOTE 11 - LONG-TERM LIABILITIES** (continued)

Principal and interest requirements to retire general obligation bonds outstanding at June 30, 2013 are as follows:

Fiscal Year Ended June 30,	2006 School Improvement Refunding Bonds				Total	
	Serial and Term Bonds		Capital Appreciation Bonds		Principal	Accretion/ Interest
	Principal	Interest	Principal	Accretion		
2014	\$ 145,000	\$ 40,647	\$ -	\$ -	\$ 145,000	\$ 40,647
2015	150,000	35,338	-	-	150,000	35,338
2016	150,000	29,750	-	-	150,000	29,750
2017	160,000	23,782	-	-	160,000	23,782
2018	165,000	17,526	-	-	165,000	17,526
2019-2023	350,000	57,605	49,996	470,004	399,996	527,609
Totals	<u>\$ 1,120,000</u>	<u>\$ 204,648</u>	<u>\$ 49,996</u>	<u>\$ 470,004</u>	<u>\$ 1,169,996</u>	<u>\$ 674,652</u>

The School District's overall debt margin was \$9,134,150, with an unvoted debt margin of \$115,777, at June 30, 2013.

Compensated absences and payments for the Employee Severance Plan will be paid from the fund from which the employees' salaries are paid, with the General Fund being the most significant fund. The capital leases were repaid during 2013 from the General Fund. The School Improvement Refunding Bonds are being repaid from the Bond Retirement Fund.

**NOTE 12 - CAPITALIZED LEASES - LESSEE DISCLOSURE**

**A. Capital Lease Obligation**

In a prior fiscal year, the School District entered into capital leases for computer equipment. These leases meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13 "Accounting for Leases," which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. The capital assets acquired by the leases were capitalized in the statement of net position for governmental activities in the amount of \$75,138. As of June 30, 2013, the lease was paid in full.

**B. Certificates of Participation**

During the current fiscal year, the School District entered into certificates of participation to finance the construction of an athletic complex. The School District is leasing the projects from PS&W Holding Company, Inc. PSW& Holding Company, Inc. will retain title to the project during the certificate term. PS&W Holding Company, Inc. has assigned US Bank as trustee. The School District is making semi-annual payments to US Bank. Principal payments in fiscal year 2013 totaled \$140,000 in the governmental funds. This debt is being repaid from the Permanent Improvement Fund.

**Chesapeake Union Exempted Village School District**  
*Notes to the Basic Financial Statements*  
For the Fiscal Year Ended June 30, 2013

**NOTE 12 - CAPITALIZED LEASES - LESSEE DISCLOSURE** (continued)

**B. Certificates of Participation** (continued)

The following table represents the payments required on the Certificate of Participation for the amount outstanding at June 30, 2013:

Fiscal Year Ending June 30:	Principal	Interest	Total
2014	\$125,000	\$87,650	\$212,650
2015	130,000	85,100	215,100
2016	130,000	82,500	212,500
2017	130,000	79,900	209,900
2018	135,000	77,250	212,250
2019-2023	740,000	325,200	1,065,200
2024-2028	870,000	194,650	1,064,650
2039-2033	600,000	60,062	660,062
Total	<u>\$2,860,000</u>	<u>\$992,312</u>	<u>\$3,852,312</u>

**NOTE 13 - INTERFUND ACTIVITY**

**Interfund Payables/Receivables**

As of June 30, 2013, receivables and payables that resulted from various interfund transactions were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Major Fund:		
General Fund	\$ 3,449	\$ -
Special Revenue Fund, Non-Major:		
Title II-A	-	3,449
Total All Funds	<u>\$ 3,449</u>	<u>\$ 3,449</u>

During the year, the School District's General Fund made advances to other funds in anticipation of intergovernmental grant revenue.

**Interfund Transfers**

As of June 30, 2013, transfers were as follows:

	<u>Transfer To</u>	<u>Transfer From</u>
Major Funds:		
General Fund	\$ -	\$ 4,456
Bond Retirement	-	57,885
Permanent Improvement	57,885	
Non-Major Funds:		
Permanent Improvement	-	-
Other State Grants	4,416	-
Title II-A	40	-
Total All Funds	<u>\$ 62,341</u>	<u>\$ 62,341</u>

The County Budget Commission allowed a transfer out of the Debt Service fund into the Permanent Improvement Fund. The Board approved a resolution to forgive previous outstanding advances from the General Fund to the Other State Grants and Title II-A funds reclassifying them as transfers during the current year.

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

**NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS**

The Lawrence County Joint Vocational School District is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from Chesapeake Union Exempted Village School District, two from the Ironton City School District and two from the Lawrence County Educational Service Center, which possesses its own budgeting and taxing authority. To obtain financial information write to the Lawrence County Joint Vocational School District, 11627 State Route 243, Chesapeake, Ohio 45619.

South Central Ohio Computer Association Council of Governments (SCOCA COG) is a jointly governed organization which is an information technology center. SCOCA COG is a council of governments providing information technology services to 59 public education entities, 60 non-public education entities, and public libraries from 24 Ohio counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCA COG consists of two superintendents from each of the ten participating school district counties and two school treasurers. SCOCA COG is not accumulating significant financial resources nor is it experiencing fiscal stress that may cause an additional financial benefit to or burden on members in the future. The School District paid SCOCA COG \$97,759 for services provided during the year. Financial information for SCOCA COG can be obtained from Sandee Benson, P.O. Box 577, 175 Beaver Creek, Suite 2, Piketon, Ohio 45661.

**NOTE 15 - INSURANCE PURCHASING AND SHARED RISK POOLS**

The Better Business Bureau of Central Ohio's Workers' Compensation Retrospective Group Rating Program (GRP) is an insurance purchasing pool. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The Lawrence County Schools Council of Governments Health Benefits Program (Council) is a shared risk pool created pursuant to State statute for the purpose of administering health care benefits. The Council is governed by a Board of Directors, which consists of the superintendent from each participating school district. The Council elects officers for one-year terms to serve on the Board of Directors. The Board of Directors exercises control over the operation of the Council. All Council revenues are generated from charges for services received from the participating school districts, based on the established premiums for the insurance plans. The Lawrence County Educational Service Center is the fiscal agent of the Council.

**NOTE 16 - SET-ASIDE CALCULATIONS AND FUND BALANCE RESTRICTIONS**

The School District is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the acquisition or construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in restricted cash at year-end and carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the fiscal year-end set-aside amounts for capital improvements. Disclosure of this information is required by State statute.

	<u>Capital Improvements</u>
Set-aside Balance as of June 30, 2012	\$ 55,362
Current year set-aside requirement	248,124
Current year offsets	(35,952)
Current year qualifying expenditures	<u>(143,632)</u>
Set-aside Balance as of June 30, 2013	<u>\$ 123,902</u>

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

**NOTE 17 - CONTINGENCIES**

**A. Grants**

The School District received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, the effect of any such disallowed claims on the overall financial position of the School District at June 30, 2013, if applicable, cannot be determined at this time.

**B. Litigation**

The School District is currently party to legal proceedings. However, it is the opinion of management that any results of such proceedings will not have a material adverse effect on the School District's financial condition.

**NOTE 18 – ACCOUNTABILITY**

**Accountability - Fund Balance Deficits**

At June 30, 2013, the Food Service, Title VI-B, and Title II-A nonmajor special revenue funds had fund balance deficits of \$39,326, \$19,713, and \$13,333, respectively, which were created by the application of accounting principles generally accepted in the United States of America. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

**NOTE 19 – FUND BALANCES**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on the fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Bond Retirement	Permanent Improvement	Nonmajor Governmental Funds	Total Governmental Funds
<b>Nonspendable</b>					
Unclaimed Monies	\$ 4,188	\$ -	\$ -	\$ -	\$ 4,188
<b>Restricted for</b>					
Other Purposes	-	-	-	26,585	26,585
Classroom Facilities Maintenance	-	-	-	458,989	458,989
Miscellaneous State Grants	-	-	-	86,239	86,239
Miscellaneous Federal Grants	-	-	-	96,058	96,058
Capital Improvements	123,902	-	-	-	123,902
Capital Projects	-	-	224,885	45,516	270,401
Debt Services Payments	-	712,157	-	-	712,157
<b>Total Restricted</b>	<b>123,902</b>	<b>712,157</b>	<b>224,885</b>	<b>713,387</b>	<b>1,774,331</b>
<b>Committed to</b>					
Underground Storage Tanks	11,000	-	-	-	11,000
<b>Total Committed</b>	<b>11,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,000</b>
<b>Assigned to</b>					
Other Purposes	467,021	-	-	-	467,021
<b>Unassigned (Deficit)</b>	<b>155,721</b>	<b>-</b>	<b>-</b>	<b>(72,372)</b>	<b>83,349</b>
<b>Total Fund Balances</b>	<b>\$ 761,832</b>	<b>\$ 712,157</b>	<b>\$ 224,885</b>	<b>\$ 641,015</b>	<b>\$ 2,339,889</b>

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 20 –CHANGE IN ACCOUNTING PRINCIPLES/RESTATEMENT OF BALANCES**

For 2013 the School District implemented GASB Statement No. 62, “Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements,” GASB Statement No. 63, “Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position” and GASB Statement No. 65, “Items Previously Reported as Assets and Liabilities”.

Statement No. 62 incorporated into the GASB’s authoritative literature certain accounting and financial reporting guidance that is included in Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the American Institute of Certified Public Accountants’ (AICPA) Committee on Accounting Procedure issued on or before November 30, 1989 which does not conflict with or contradict GASB pronouncements.

Statement No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. GASB 63 standardizes the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government’s net position.

Statement No. 65 provides guidance on how to properly classify items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources. In addition, guidance is provided on recognizing certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues).

The implementation of GASB Statement No. 62 had no effect on the financial statements.

The implementation of GASB Statements No. 63 and 65 decreased beginning net position in the amount of \$29,835 due to the removal of the remaining amount of bond issuance costs that had not yet been amortized. There were also some financial statement reclassifications and terminology changes due to this implementation.

During the current fiscal year, the School District had a reappraisal performed of their capital assets. The reappraisal resulted in the correction of errors for reporting capital assets which decreased the beginning net position in the amount of \$289,448.

The following is a summary of the beginning balance restatements:

	<u>Governmental Activities</u>
Net Position – June 30, 2012	\$19,638,455
Unamortized Bond Issuance Costs	(29,835)
Capital Assets Restatement	<u>(289,448)</u>
Restated Net Position – July 1, 2012	<u>\$19,319,172</u>

**Chesapeake Union Exempted Village School District**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2013*

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**NOTE 21 – COMMITMENTS**

A. Contractual

As of June 30, 2013, the School District's contractual purchase commitments from the Permanent Improvement Fund for the Athletic Field Project are as follows:

<u>Project</u>	<u>Vendor</u>	<u>Contract Amount</u>	<u>Amount Expended</u>	<u>Balance at 06/30/13</u>
Athletic Complex	Astro Turf LLC	\$1,025,333	\$825,957	\$199,376
Athletic Complex	J & H Reinforcing	2,003,000	1,326,759	676,241

B. Encumbrances

At June 30, 2013, the School District had encumbrance commitments in governmental fund as follows:

<u>Fund</u>	<u>Amount</u>
Major Funds:	
General	\$505,212
Permanent Improvement	893,532
Non-Major Funds:	
Classroom Facilities	27,171
Athletics	16,836
Miscellaneous State Grants	10,590
Title V	455
Miscellaneous Federal Grants	799
Total Non-Major Funds	<u>55,851</u>
Total Encumbrances	<u><u>\$1,454,595</u></u>

**Chesapeake Union Exempted Village School District**  
*Schedule of Federal Awards Expenditures*  
*For the Fiscal Year Ended June 30, 2013*

Federal Grantor/Pass Through Grantor/Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<b><u>United States Department of Agriculture</u></b>						
<i>Passed through the Ohio Department of Education</i>						
Child Nutrition Cluster:						
School Breakfast Program	3L70	10.553	\$100,367	\$0	\$100,367	\$0
National School Lunch Program	3L60	10.555	271,928	37,886	271,928	37,886
Total Child Nutrition Cluster			372,295	37,886	372,295	37,886
<b>Total United States Department of Agriculture</b>			<b>372,295</b>	<b>37,886</b>	<b>372,295</b>	<b>37,886</b>
<b><u>United States Department of Education</u></b>						
<i>Passed through the Ohio Department of Education</i>						
Special Education-Grants to States	3M20	84.027	278,402	0	274,375	0
State Fiscal Stabilization Fund (SFSF)- Education State Grants Recovery Act	GRF	84.394	0	0	47	0
Title I Grants to Local Educational Agencies	3M00	84.010	297,848	0	316,157	0
Education Jobs Fund	3S20	84.410	90,144	0	98,551	0
Twenty-First Century Community Learning Centers	3Y20	84.287	550,000	0	550,000	0
State Grants for Innovative Programs	C2S1	84.298	0	0	1,542	0
State Fiscal Stabilization Fund (SFSF)-Race-to-the-Top Incentive Grants, Recovery Act	3FD0	84.395	350	0	0	0
Improving Teacher Quality State Grants	3Y60	84.367	101,106	0	105,182	0
<b>Total United States Department of Education</b>			<b>1,317,850</b>	<b>0</b>	<b>1,345,854</b>	<b>0</b>
<b>Total Federal Financial Assistance</b>			<b>\$1,690,145</b>	<b>\$37,886</b>	<b>\$1,718,149</b>	<b>\$37,886</b>

The notes to the schedule of federal awards expenditures are an integral part of this schedule.

**Chesapeake Union Exempted Village School District**  
*Notes to the Schedule of Federal Awards Expenditures*  
*For the Fiscal Year Ended June 30, 2013*

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**Note 1 – Significant Accounting Policies**

The accompanying schedule of federal awards expenditures includes the federal grant activity of the School District and has been prepared on the cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**Note 2 – Child Nutrition Cluster**

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed that federal monies are expended first. Program regulations do not require the School District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the schedule using the entitlement value of the commodities received. The School District allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

Independent Auditor's Report

Board of Education  
Chesapeake Union Exempted Village School District  
10183 County Road 1  
Chesapeake, Ohio 45619

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Chesapeake Union Exempted Village School District, Lawrence County, Ohio (the School District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated January 22, 2014, wherein we noted the School District adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiency and which is described in the accompanying schedule of findings and questioned costs as item 2013-1.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **School District's Response to Finding**

The School District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

January 22, 2014

**Report on Compliance For Each Major Federal Program and on Internal Control Over Compliance  
Required by OMB Circular A-133**

Independent Auditor's Report

Board of Education  
Chesapeake Union Exempted Village School District  
10183 County Road 1  
Chesapeake, Ohio 45619

**Report on Compliance for Each Major Federal Program**

We have audited Chesapeake Union Exempted Village School District's (the School District) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the School District's major federal programs for the year ended June 30, 2013. The School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as item 2013-2. Our opinion on the major federal program is not modified with respect to this matter.

The School District's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, described in the accompanying schedule of findings and questioned costs as item 2013-2 that we consider to be a significant deficiency.

The School District response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Chesapeake Union Exempted Village School District  
Report on Compliance For Each Major Federal Program and on Internal Control Over Compliance  
Required by OMB Circular A-133

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

January 22, 2014

**Chesapeake Union Exempted Village School District**  
*Schedule of Findings and Questioned Costs*  
*OMB Circular A-133 Section .505*  
*For the Fiscal Year Ended June 30, 2013*

**Section I – Summary of Auditor’s Results**

<i>Financial Statements</i>		
Type of financial statement opinion:		Unmodified
Internal control over financial reporting:		
	Material weakness(es) identified?	No
	Significant deficiency(ies) identified that are not considered to be material weaknesses?	Yes
Noncompliance material to financial statements noted?		No
<i>Federal Awards</i>		
Internal control over major program(s):		
	Material weakness(es) identified?	No
	Significant deficiency(ies) identified that are not considered to be material weaknesses?	Yes
Type of auditor’s report issued on compliance for major programs:		Unmodified
Any auditing findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?		Yes
Identification of major program(s):		Twenty-First Century Community Learning Centers (CFDA #84.287); Child Nutrition Cluster (CFDA #10.553 & #10.555)
Dollar threshold used to distinguish between type A and type B programs:		Type A: >\$300,000 Type B: All Others
Auditee qualified as low-risk auditee?		No

**Section II – Financial Statement Findings**

**Finding 2013-1**

**Significant Deficiency – Financial Reporting**

A monitoring system by the School District should be in place to prevent or detect misstatements for the accurate presentation of the School District’s financial statements. The School District restated its beginning net position due to errors identified during a re-appraisal of capital assets. The School District should implement adequate internal controls over capital asset reporting to ensure capital asset balances are accurately stated.

**Client Response:**

The District used an outside company, Valuation Engineers, to update and generate the capital asset reports through fiscal year 2010. At that time, the files were converted to the Equipment Inventory System (EIS) available through our Information Technology Center (ITC). After this conversion was completed, there were still some issues with updating the EIS during 2011 and 2012. Therefore, we entered into a new contract with Valuation Engineers to do an inventory and re-evaluation of the District and update all the capital asset records. The final numbers for fiscal year 2013 are accurate. However, due to the circumstances, it was necessary to restate the beginning balances for fiscal year 2013. We have implemented controls to ensure that any capital asset additions, disposals and transfers are properly tracked and accounted for. The District also plans to continue to use Valuation Engineers in the future as an additional control over the capital asset management process.

**Chesapeake Union Exempted Village School District**  
*Schedule of Findings and Questioned Costs*  
*OMB Circular A-133 Section .505*  
*For the Fiscal Year Ended June 30, 2013*

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<b>Section III – Federal Award Findings and Questioned Costs</b>
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<b>CFDA Title and Number</b>	Twenty-First Century Community Learning Centers, CFDA #84.287
<b>Federal Award Number and Year</b>	N/A
<b>Federal Agency</b>	United States Department of Education
<b>Pass-Through Entity</b>	Ohio Department of Education

**Finding 2013-2**

**Noncompliance/Significant Deficiency - Reporting**

34 CFR 80.30 and Ohio Department of Education final expenditure instructions state that entities may expend up to 10% more than approved in the budget for an OBJECT CODE TOTAL without submitting a budget revision (e.g., the total amount approved for salaries, object code 100, is \$1,000.00 – entities may spend up to \$1,100.00). This authority does not permit unauthorized expenditures.

Per the School District’s accounting records, the School District exceeded the 10% allowable excess of the amounts submitted to the ODE per the budget by object code for Twenty First Century. This is because the School District contracts with its Educational Service Center to provide allowable services but does not segregate expenditures in accordance with the budget. The School District should submit a revised budget if they expend more than 10% of their budget or should consider obtaining a detailed invoice from the Educational Service Center to account for expenses in accordance with the authorized budget.

**Client Response:**

The School District has a contract with Gallia Vinton ESC to operate the after-school program. The financial records of the ESC show the amounts used on the FER.

**Independent Accountant's Report on Applying Agreed-Upon Procedures**

Board of Education  
Chesapeake Union Exempted Village School District  
10183 County Road 1  
Chesapeake, Ohio 45619

Ohio Revised Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Chesapeake Union Exempted Village School District (the School District) has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. In our report dated January 28, 2013, we noted the Board adopted an anti-harassment policy on June 18, 2012. However, this policy did not include all matters required by Ohio Rev. Code 3313.666.
2. The Board amended the policy on March 11, 2013. We read the amended policy, noting it now includes all the requirements listed in Ohio Rev. Code 3313.666.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than this specified party.



Natalie Millhuff-Stang, CPA  
President/Owner  
Millhuff-Stang, CPA, Inc.

January 22, 2014

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# Dave Yost • Auditor of State

**CHESAPEAKE UNION EXEMPTED VILLAGE SCHOOL DISTRICT**

**LAWRENCE COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
APRIL 10, 2014**