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**Wapakoneta City School District**  
**Auglaize County, Ohio**

Basic Financial Statements – Cash Basis

June 30, 2013

(with Independent Auditors' Report)





# Dave Yost • Auditor of State

Board of Education  
Wapakoneta City School District  
1102 Gardenia Drive  
Wapakoneta, Ohio 45895

We have reviewed the *Independent Auditors' Report* of the Wapakoneta City School District, Auglaize County, prepared by Clark, Schaefer, Hackett & Co., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Wapakoneta City School District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

January 23, 2014

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## INDEPENDENT AUDITORS' REPORT

Board of Education  
Wapakoneta City School District  
1102 Gardenia Drive  
Wapakoneta, Ohio 45895

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wapakoneta City School District (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents

### Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2013, the respective changes in cash financial position thereof, and the respective budgetary fund comparison for the General and Classroom Facilities Maintenance Funds for the year then ended in accordance with the accounting basis described in Note 2.

## **Accounting Basis**

Ohio Administrative Code Section 117-2-03(B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. We draw attention to Note 2 of the financial statements, which describes the basis applied to these statements, which is a basis other than generally accepted accounting principles. We did not modify our opinion regarding this matter.

## **Other Matters**

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming our opinions on the financial statements that collectively comprise the District's basic financial statements. The tables included within the Management's Discussion and Analysis section (net position (cash basis); change in net position; governmental activities – total receipts vs. total disbursements; total cost of services and net cost of services – governmental activities; governmental activities – general and program receipts; changes in cash fund balances – major governmental funds; receipts by source – general fund; disbursements by function – general fund; and summary of long-term obligations outstanding) and the schedule of expenditures of federal awards (the Schedule) as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, are presented for purposes of additional analysis and are not a required part of the of the basic financial statements

The tables within the Management's Discussion and Analysis and the Schedule are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the table within the Management's Discussion and Analysis and the Schedule are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables within the Management's Discussion and Analysis, we applied no procedures to any other information included within the Management's Discussion and Analysis, and accordingly, we do not express an opinion or provide any assurance on it.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2013, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Springfield, Ohio  
December 13, 2013

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

The management's discussion and analysis of the Wapakoneta City School District's (the "District") financial performance provides an overall review of the District's financial activities for the year ended June 30, 2013. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the cash-basis financial statements and the notes to the financial statements to enhance their understanding of the District's financial performance.

**Financial Highlights**

Key financial highlights for 2013 are as follows:

- The total cash-basis net position of the District decreased \$767,118 or 11.18% from fiscal year 2012.
- General receipts accounted for \$24,167,329 or 83.78% of total governmental activities receipts. Program specific receipts accounted for \$4,678,151 or 16.22% of total governmental activities receipts.
- The District had \$29,612,598 in disbursements related to governmental activities; \$4,678,151 of these disbursements were offset by program specific charges for services, grants or contributions. General receipts of \$24,167,329 were not adequate to provide for these programs.
- The District's major funds are the general fund, the permanent improvement fund, the building fund, and the classroom facilities maintenance fund. The general fund, the District's largest major fund, had total receipts and other financing sources of \$23,306,701 in 2013. The disbursements and other financing uses of the general fund totaled \$23,306,514. The general fund's balance increased \$187 from 2012 to 2013.
- The permanent improvement fund had total receipts of \$834,597 in 2013. The disbursements and other financing uses of the permanent improvement fund, totaled \$1,067,670 in 2013. The permanent improvement fund's balance decreased \$233,073 or 16.50% from 2012 to 2013.
- The building fund had receipts of \$101 and disbursements of \$197,353 in 2013. The building fund's balance decreased \$197,252 or 17.63% from 2012 to 2013.
- The classroom facilities maintenance fund had total receipts and other financing sources of \$274,770 in 2013, while the disbursements of the classroom facilities maintenance fund totaled \$361,254. The classroom facilities maintenance fund's balance decreased \$86,484 or 10.66% from 2012 to 2013.

**Using these Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as is applicable to the District's cash basis of accounting.

The statement of net position – cash basis and statement of activities – cash basis provide information about the activities of the District as a whole, presenting an aggregate view of the District's cash-basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. The general fund, the permanent improvement fund, the building fund, and the classroom facilities maintenance fund are the District's most significant funds.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

**Reporting the District as a Whole**

*Statement of Net Position – Cash Basis and the Statement of Activities – Cash Basis*

The statement of net position – cash basis and the statement of activities – cash basis answer the question, “How did the District perform financially during 2013?” These statements only present the District’s net position using the cash basis of accounting, which is a financial reporting framework other than accounting principles generally accepted in the United States of America. This financial reporting framework takes into account only the current year’s receipts and disbursements if the cash is actually received or paid.

These two statements report the District’s net position and changes in net position on a cash basis. The change in net position is important because it tells the reader that, for the District as a whole, the cash basis financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District’s property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

As a result of the use of this cash basis of accounting, certain assets and deferred outflows of resources, liabilities and deferred inflows of resources, and the effects of these items on revenues and expenses are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position – cash basis and statement of activities – cash basis, the governmental activities include the District’s programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, and food service operations.

The District’s statement of net position – cash basis and statement of activities – cash basis can be found on pages 13-15 of this report.

**Reporting the District’s Most Significant Funds**

*Fund Financial Statements*

An analysis of the District’s major governmental funds begins on page 9. Fund financial statements provide detailed information about the District’s major funds. The District uses many funds to account for a multitude of financial transactions; however, these fund financial statements focus on the District’s most significant funds. The District’s major governmental funds are the general fund, the permanent improvement fund, the building fund, and the classroom facilities maintenance fund.

*Governmental Funds*

Most of the District’s activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at the year-end available for spending in future periods. The governmental fund financial statements provide a detailed view of the District’s general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be readily spent to finance various District programs. The District’s significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds, whose activity or balances are not large enough to warrant separate reporting, is aggregated and presented in a single column.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

***Fiduciary Funds***

Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs. The District's only fiduciary funds are agency funds.

***Notes to the Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 21-46 of this report.

**The District as a Whole**

The table below provides a summary of the District's net position for 2013 and 2012.

	<b>Net Position (Cash Basis)</b>	
	Governmental Activities 2013	Governmental Activities 2012
	<u>2013</u>	<u>2012</u>
<u>Assets:</u>		
Equity in pooled cash and investments	\$ 6,095,521	\$ 6,862,639
Total assets	<u>\$ 6,095,521</u>	<u>\$ 6,862,639</u>
<u>Net Position:</u>		
Restricted	\$ 3,532,757	\$ 4,312,129
Unrestricted	<u>2,562,764</u>	<u>2,550,510</u>
Total net position	<u>\$ 6,095,521</u>	<u>\$ 6,862,639</u>

Total cash basis net position of the District decreased \$767,118, which represents a 11.18% decrease from the District's net position at June 30, 2012. A portion of the District's net position, \$3,532,757, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net position of \$2,562,764 may be used to meet the District's ongoing obligations to the students and creditors.

The table on the following page shows the changes in net position for fiscal years 2013 and 2012. Revenues for fiscal year 2012 have been restated to reclassify the District's allocation of foundation receipts specifically allocated to special education, and career and technical, and pupil transportation programs as operating grants and contributions rather than unrestricted grants and entitlements as previously reported.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

	<b>Change in Net Position</b>	
	Governmental Activities 2013	Restated Governmental Activities 2012
	<u>2013</u>	<u>2012</u>
<b><u>Receipts:</u></b>		
Program revenues:		
Charges for services and sales	\$ 1,490,263	\$ 1,579,102
Operating grants and contributions	3,139,350	3,333,296
Capital grants and contributions	48,538	78,595
General revenues:		
Property taxes	7,709,256	7,628,501
Income taxes	2,860,770	2,765,743
Grants and entitlements	13,443,881	12,715,076
Investment earnings	88,556	104,161
Proceeds from note issuance	-	790,000
Miscellaneous	<u>64,866</u>	<u>220,663</u>
Total receipts	<u>28,845,480</u>	<u>29,215,137</u>
<b><u>Disbursements:</u></b>		
Instruction:		
Regular	12,840,669	13,272,096
Special	3,177,390	2,690,096
Vocational	354,798	357,471
Other	30,122	121,974
Support services:		
Pupil	1,153,610	1,039,180
Instructional staff	1,187,368	1,502,946
Board of education	18,552	17,002
Administration	2,152,399	2,301,742
Fiscal	409,672	410,805
Business	5,032	4,950
Operations and maintenance	2,383,408	2,383,983
Pupil transportation	1,308,905	1,347,215
Central	50,278	43,888
Operation of non-instructional services:		
Food service operations	1,136,468	1,146,751
Other non-instructional services	14,860	22,920
Extracurricular activities	635,415	631,477
Facilities acquisition and construction	551,276	1,291,695
Debt service:		
Principal retirement	1,100,000	1,460,000
Interest and fiscal charges	<u>1,102,376</u>	<u>1,123,289</u>
Total disbursements	<u>29,612,598</u>	<u>31,169,480</u>
Change in net position	(767,118)	(1,954,343)
Net position at beginning of year	<u>6,862,639</u>	<u>8,816,982</u>
Net position at end of year	<u>\$ 6,095,521</u>	<u>\$ 6,862,639</u>

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

**Governmental Activities**

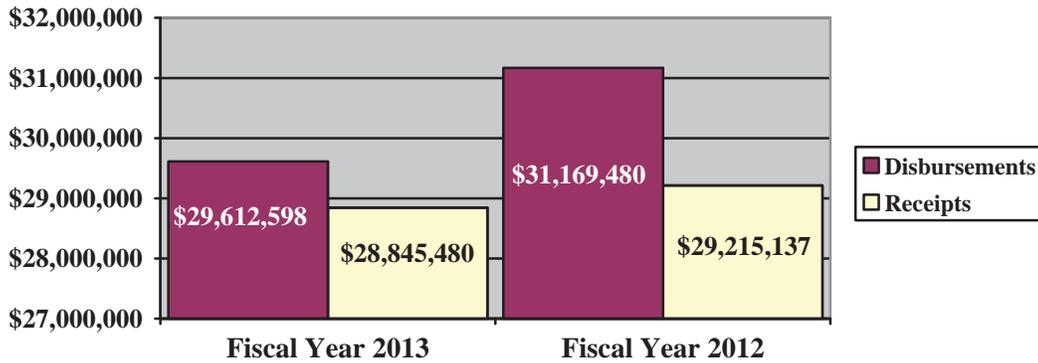
Governmental cash assets decreased by \$767,118 from June 30, 2012 to June 30, 2013; total governmental disbursements of \$29,612,598 were offset by program receipts of \$4,678,151 and general receipts of \$24,167,329. Program receipts supported 15.80% of the total governmental disbursements.

The primary sources of receipts for governmental activities are derived from property taxes, income taxes and grants and entitlements. These receipt sources represent 83.25% of total governmental receipts. Real estate property is reappraised every six years.

The largest disbursement of the District is for instructional programs. Instructional disbursements totaled \$16,402,979 or 55.39% of total governmental disbursements for fiscal year 2013.

The graph below presents the District's governmental activities receipts and disbursements for fiscal years 2013 and 2012.

**Governmental Activities - Total Receipts vs. Total Disbursements**



**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

The statement of activities shows the cost of program services and the charges for services and grants off setting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax receipts and unrestricted state grants and entitlements. The net cost of services in 2012 has been restated to reclassify foundation receipts specifically allocated to special instruction, vocational instruction, and pupil transportation programs as operating grants and contributions rather than unrestricted grants and entitlements as previously reported.

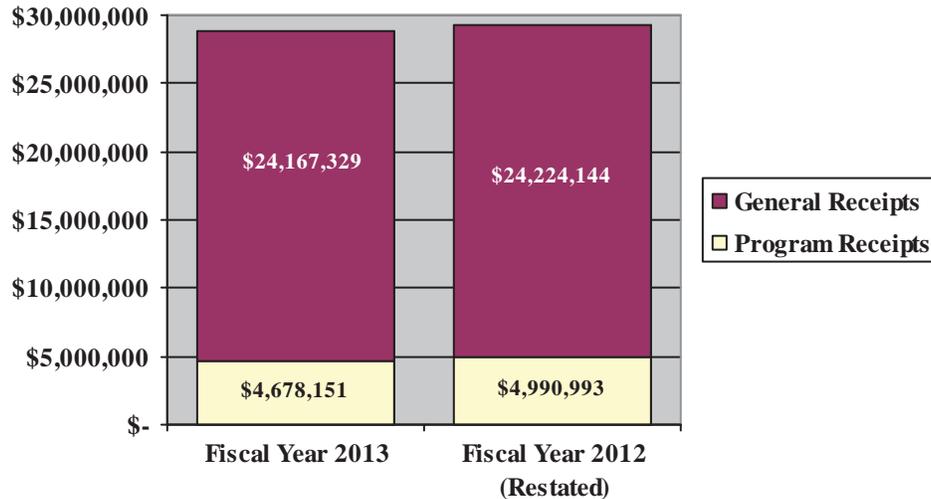
	<b>Governmental Activities</b>			
	Total Cost of Services 2013	Net Cost of Services 2013	Total Cost of Services 2012	Restated Net Cost of Services 2012
	<u>2013</u>	<u>2013</u>	<u>2012</u>	<u>2012</u>
<b>Disbursements:</b>				
Instruction:				
Regular	\$ 12,840,669	\$ 11,642,640	\$ 13,272,096	\$ 12,129,270
Special	3,177,390	1,453,078	2,690,096	848,259
Vocational	354,798	259,196	357,471	261,869
Other	30,122	30,122	121,974	121,974
Support services:				
Pupil	1,153,610	1,149,003	1,039,180	1,039,180
Instructional staff	1,187,368	1,116,607	1,502,946	1,498,197
Board of education	18,552	18,552	17,002	17,002
Administration	2,152,399	2,122,948	2,301,742	2,277,247
Fiscal	409,672	408,955	410,805	399,095
Business	5,032	5,032	4,950	4,950
Operations and maintenance of plant	2,383,408	2,315,691	2,383,983	2,317,213
Pupil transportation	1,308,905	1,245,175	1,347,215	1,288,069
Central	50,278	50,278	43,888	34,888
Food service operations	1,136,468	(62,840)	1,146,751	(210,000)
Other non instructional services	14,860	12,731	22,920	13,317
Extracurricular	635,415	430,501	631,477	341,568
Capital outlay	551,276	534,402	1,291,695	1,213,100
Debt service:				
Principal retirement	1,100,000	1,100,000	1,460,000	1,460,000
Interest and fiscal charges	<u>1,102,376</u>	<u>1,102,376</u>	<u>1,123,289</u>	<u>1,123,289</u>
<b>Total</b>	<u>\$ 29,612,598</u>	<u>\$ 24,934,447</u>	<u>\$ 31,169,480</u>	<u>\$ 26,178,487</u>

The dependence upon general receipts for instructional activities is apparent, as 81.60% of disbursements were supported through taxes and other general receipts during 2013. For all governmental activities, general receipts support is 84.20%. The District's taxpayers and unrestricted grants and entitlements from the State of Ohio are by far the primary support of the District's students.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

The graph below presents the District's governmental activities receipts for fiscal year 2013 and 2012. Revenues for fiscal year 2012 have been restated to reclassify the District's allocation of foundation receipts specifically allocated to special education, and career and technical, and pupil transportation programs as operating grants and contributions rather than unrestricted grants and entitlements as previously reported.

**Governmental Activities - General and Program Receipts**



**The District's Funds**

At June 30, 2013, the District's governmental funds reported a combined cash fund balance of \$6,095,521, which is \$767,118 lower than last year's total of \$6,862,639. The schedule below indicates the fund cash balance and the total change in fund cash balance as of June 30, 2013 and June 30, 2012, for all major and nonmajor governmental funds.

	Fund Balance June 30, 2013	Fund Balance June 30, 2012	Increase/ (Decrease)
<b>Major Funds:</b>			
General	\$ 2,576,446	\$ 2,576,259	\$ 187
Permanent improvement fund	1,179,872	1,412,945	(233,073)
Building fund	921,803	1,119,055	(197,252)
Classroom facilities maintenance fund	724,827	811,311	(86,484)
Other governmental funds	<u>692,573</u>	<u>943,069</u>	<u>(250,496)</u>
Total	<u>\$ 6,095,521</u>	<u>\$ 6,862,639</u>	<u>\$ (767,118)</u>

**General Fund**

The general fund, the District's largest major fund, had total receipts and other financing sources of \$23,306,701 in 2013. The disbursements and other financing uses of the general fund, totaled \$23,306,514 in 2013. The general fund's balance increased \$187 from 2012 to 2013.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

The table that follows assists in illustrating the receipts of the general fund.

	2013 Amount	2012 Amount	Percentage Change
<b><u>Receipts:</u></b>			
Taxes	\$ 7,905,418	\$ 7,775,919	1.67 %
Tuition	738,898	690,932	6.94 %
Earnings on investments	88,026	104,161	(15.49) %
Miscellaneous	93,408	110,366	(15.37) %
Intergovernmental	<u>14,468,325</u>	<u>13,840,938</u>	4.53 %
Total	<u>\$ 23,294,075</u>	<u>\$ 22,522,316</u>	3.43 %

General fund earnings on investments receipts decreased 15.49% during 2013 due to lower returns on the District's deposits and investments, and miscellaneous receipts fell \$16,958 or 15.37% compared to those of the prior year. During 2013, tuition receipts increased \$47,966 or 6.94% due to the increased open enrollment receipts during the year. All other receipt classifications remained comparable to 2012.

The table that follows assists in illustrating the disbursements of the general fund.

	2013 Amount	2012 Amount	Percentage Change
<b><u>Disbursements:</u></b>			
Instruction	\$ 15,183,143	\$ 15,230,615	(0.31) %
Support services	7,748,355	8,318,700	(6.86) %
Extracurricular	361,305	358,380	0.82 %
Other	<u>9,021</u>	<u>19,909</u>	(54.69) %
Total	<u>\$ 23,301,824</u>	<u>\$ 23,927,604</u>	(2.62) %

Support services disbursements of the general fund decreased \$570,345 or 6.86% due in part to lower employee wages and benefits paid during 2013. Fewer technical and professional services purchased during the year contributed to lower other non-instructional services disbursements during 2013, which decreased 54.69%. All other disbursements remained comparable to 2012; overall, disbursements of the general fund decreased 2.62% from the prior year.

***Permanent Improvement Fund***

The permanent improvement fund had total receipts of \$834,597 in 2013, and disbursements and other financing uses of totaled \$1,067,670. The permanent improvement fund's balance decreased \$233,073 or 16.50% from 2012 to 2013.

***Building Fund***

The building fund had total receipts of \$101 in 2013. The disbursements of the building fund totaled \$197,353. The building fund's balance decreased \$197,252 or 17.63% from 2012 to 2013.

***Classroom Facilities Maintenance Fund***

The classroom facilities maintenance fund had total receipts and other financing sources of \$274,770 in 2013. The disbursements of the classroom facilities maintenance fund totaled \$361,254 in 2013. The classroom facilities maintenance fund's balance decreased \$86,484 or 10.66% from 2012 to 2013.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

***Budgeting Highlights - General Fund***

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

For the general fund, actual receipts and other financing sources of \$23,317,957 were higher than final budgeted receipts and other financing sources by \$152,620. Final budgeted disbursements and other financing uses of \$23,559,548 were lower than original budgeted disbursements and other financing uses of \$24,420,883. Actual disbursements and other financing uses of \$23,328,615 were \$230,933 lower than final budgeted disbursements and other financing uses.

**Capital Assets and Debt Administration**

***Capital Assets***

The District does not capitalize assets on its financial statements or record the amortization of depreciation expense; rather, the District records disbursements when capital assets are purchased.

***Debt Administration***

At June 30, 2013, the District had \$24,053,021 in long-term obligations outstanding; of this amount, \$335,000 is due within one year. The balance of the Series 2008 school improvement bonds has been restated to include accreted interest on capital appreciation bonds. A summary of the District's long-term obligations outstanding at June 30, 2013 and 2012 follows:

	Governmental Activities 2013	Restated Governmental Activities 2012
	<u>2013</u>	<u>2012</u>
Bond anticipation notes payable - Series 2012	\$ -	\$ 790,000
Series 2008 school improvement bonds:		
Current interest	23,345,000	23,655,000
Capital appreciation (including accreted interest)	<u>708,021</u>	<u>576,568</u>
Total long-term obligations	<u>\$ 24,053,021</u>	<u>\$ 25,021,568</u>

For further information regarding the District's long-term obligations, refer to Note 8 to the basic financial statements.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013  
(UNAUDITED)

**Current Financial Related Activities**

Wapakoneta City School District receives approximately 60% of its general fund revenue from the State. The State of Ohio changed the funding formula in biannual budget approved in June 2011; however, due to the financial status of the State of Ohio, any increase or decrease was capped.

The Board is continuing to study efficiencies and programming in the School District to reduce expenditures due to funding cuts by the Ohio legislature.

With House Bill 920, current levies do not provide inflationary revenue growth as valuation increases, with the exception of inside millage and new construction. Thus, as a District dependent upon property tax and a decline in the State Foundation and with changes in the Ohio tax structure, the District will need to request property tax increases to maintain a constant level of service.

The District's systems of budgeting and internal controls are well regarded. All of the District's financial abilities will be needed to meet the challenges of the future.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Angela Sparks, Treasurer, Wapakoneta City School District, 1102 Gardenia Drive, Wapakoneta, Ohio 45895.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
**STATEMENT OF NET POSITION - CASH BASIS**  
**JUNE 30, 2013**

	<b>Governmental Activities</b>
<b>Assets:</b>	
Equity in pooled cash and investments. . . . .	\$ 6,095,521
Total assets . . . . .	\$ 6,095,521
 <b>Net Position:</b>	
Restricted for:	
Capital projects . . . . .	\$ 2,101,675
Classroom facilities maintenance. . . . .	724,827
Debt service. . . . .	204,896
Student activities . . . . .	45,841
Other purposes . . . . .	455,518
Unrestricted. . . . .	2,562,764
Total net position. . . . .	\$ 6,095,521

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

WAPAKONETA CITY SCHOOL DISTRICT  
 AUGLAIZE COUNTY, OHIO  
 STATEMENT OF ACTIVITIES - CASH BASIS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>Program Receipts</u>			
	<u>Disbursements</u>	<u>Charges for Services and Sales</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
<b>Governmental activities:</b>				
Instruction:				
Regular . . . . .	\$ 12,840,669	\$ 724,677	\$ 460,335	\$ 13,017
Special . . . . .	3,177,390	25,929	1,698,225	158
Vocational . . . . .	354,798	-	95,602	-
Other . . . . .	30,122	-	-	-
Support services:				
Pupil. . . . .	1,153,610	-	4,524	83
Instructional staff . . . . .	1,187,368	-	63,251	7,510
Board of education . . . . .	18,552	-	-	-
Administration. . . . .	2,152,399	1,771	27,680	-
Fiscal. . . . .	409,672	-	-	717
Business. . . . .	5,032	-	-	-
Operations and maintenance . . . . .	2,383,408	36,234	25,929	5,554
Pupil transportation. . . . .	1,308,905	7,716	51,818	4,196
Central . . . . .	50,278	-	-	-
Operation of non-instructional services:				
Food service operations . . . . .	1,136,468	522,216	677,092	-
Other non-instructional services . . . . .	14,860	-	1,986	143
Extracurricular activities . . . . .	635,415	171,720	32,908	286
Facilities acquisition and construction . . . . .	551,276	-	-	16,874
Debt service:				
Principal retirement . . . . .	1,100,000	-	-	-
Interest and fiscal charges. . . . .	1,102,376	-	-	-
<b>Total governmental activities . . . . .</b>	<b>\$ 29,612,598</b>	<b>\$ 1,490,263</b>	<b>\$ 3,139,350</b>	<b>\$ 48,538</b>

**General receipts:**

Property taxes levied for:
General purposes . . . . .
Debt service. . . . .
Income taxes levied for:
General purposes . . . . .
Permanent improvements. . . . .
Grants and entitlements not restricted to specific programs. . . . .
Investment earnings. . . . .
Miscellaneous. . . . .
Total general receipts. . . . .
Change in net position . . . . .
<b>Net position at beginning of year. . . . .</b>
<b>Net position at end of year . . . . .</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**Net (Disbursements)  
Receipts and  
Changes in  
Net Position**

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**Governmental  
Activities**

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\$	(11,642,640)
	(1,453,078)
	(259,196)
	(30,122)
	(1,149,003)
	(1,116,607)
	(18,552)
	(2,122,948)
	(408,955)
	(5,032)
	(2,315,691)
	(1,245,175)
	(50,278)
	62,840
	(12,731)
	(430,501)
	(534,402)
	(1,100,000)
	(1,102,376)
	(24,934,447)

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5,988,702  
1,720,554

1,916,716  
944,054

13,443,881  
88,556  
64,866

---

24,167,329

---

(767,118)

6,862,639

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\$ 6,095,521

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**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
JUNE 30, 2013

	<u>General</u>	<u>Permanent Improvement</u>	<u>Building</u>	<u>Classroom Facilities Maintenance</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>						
Equity in pooled cash and investments . . . . .	\$ 2,575,609	\$ 1,179,872	\$ 921,803	\$ 724,827	\$ 692,573	\$ 6,094,684
Restricted cash and investments. . . . .	837	-	-	-	-	837
Total assets . . . . .	<u>\$ 2,576,446</u>	<u>\$ 1,179,872</u>	<u>\$ 921,803</u>	<u>\$ 724,827</u>	<u>\$ 692,573</u>	<u>\$ 6,095,521</u>
<b>Fund balances:</b>						
Nonspendable:						
Unclaimed monies . . . . .	\$ 837	\$ -	\$ -	\$ -	\$ -	\$ 837
Restricted:						
Debt service . . . . .	-	-	-	-	204,896	204,896
Capital improvements . . . . .	-	1,179,872	921,803	-	-	2,101,675
Classroom facilities maintenance . . . . .	-	-	-	724,827	-	724,827
Food service operations . . . . .	-	-	-	-	455,518	455,518
Extracurricular. . . . .	-	-	-	-	45,841	45,841
Assigned:						
Student instruction . . . . .	308	-	-	-	-	308
Student and staff support. . . . .	34,501	-	-	-	-	34,501
Unassigned (deficit). . . . .	2,540,800	-	-	-	(13,682)	2,527,118
Total fund balances . . . . .	<u>\$ 2,576,446</u>	<u>\$ 1,179,872</u>	<u>\$ 921,803</u>	<u>\$ 724,827</u>	<u>\$ 692,573</u>	<u>\$ 6,095,521</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<b>General</b>	<b>Permanent Improvement</b>	<b>Building</b>	<b>Classroom Facilities Maintenance</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Receipts:</b>						
From local sources:						
Property taxes . . . . .	\$ 5,988,702	\$ -	\$ -	\$ -	\$ 1,720,554	\$ 7,709,256
Income taxes . . . . .	1,916,716	785,630	-	158,424	-	2,860,770
Tuition . . . . .	738,898	-	-	-	-	738,898
Transportation fees . . . . .	7,716	-	-	-	-	7,716
Earnings on investments . . . . .	88,026	429	101	-	349	88,905
Charges for services . . . . .	-	-	-	-	543,985	543,985
Extracurricular . . . . .	5,765	-	-	-	166,212	171,977
Rental income . . . . .	16,236	-	-	-	-	16,236
Contributions and donations . . . . .	17,407	48,538	-	-	8,685	74,630
Other local revenues . . . . .	46,284	-	-	-	24,774	71,058
Intergovernmental - state . . . . .	14,442,778	-	-	66,770	280,292	14,789,840
Intergovernmental - federal . . . . .	25,547	-	-	-	1,734,036	1,759,583
<b>Total receipts . . . . .</b>	<b>23,294,075</b>	<b>834,597</b>	<b>101</b>	<b>225,194</b>	<b>4,478,887</b>	<b>28,832,854</b>
<b>Disbursements:</b>						
Current:						
Instruction:						
Regular . . . . .	12,151,650	273,033	-	-	415,986	12,840,669
Special . . . . .	2,646,781	3,310	-	-	527,299	3,177,390
Vocational . . . . .	354,798	-	-	-	-	354,798
Other . . . . .	29,914	-	-	-	208	30,122
Support services:						
Pupil . . . . .	1,147,517	1,743	-	-	4,350	1,153,610
Instructional staff . . . . .	969,372	157,534	-	-	60,462	1,187,368
Board of education . . . . .	18,552	-	-	-	-	18,552
Administration . . . . .	2,122,652	-	-	-	29,747	2,152,399
Fiscal . . . . .	360,921	15,043	-	-	33,708	409,672
Business . . . . .	5,032	-	-	-	-	5,032
Operations and maintenance . . . . .	1,862,130	116,504	-	361,254	43,520	2,383,408
Pupil transportation . . . . .	1,220,901	88,004	-	-	-	1,308,905
Central . . . . .	41,278	-	-	-	9,000	50,278
Operation of non-instructional services:						
Food service operations . . . . .	-	-	-	-	1,136,468	1,136,468
Other non-instructional services . . . . .	9,021	3,000	-	-	2,839	14,860
Extracurricular activities . . . . .	361,305	6,000	-	-	268,110	635,415
Facilities acquisition and construction . . . . .	-	353,923	197,353	-	-	551,276
Debt service:						
Principal retirement . . . . .	-	-	-	-	1,100,000	1,100,000
Interest and fiscal charges . . . . .	-	-	-	-	1,102,376	1,102,376
<b>Total disbursements . . . . .</b>	<b>23,301,824</b>	<b>1,018,094</b>	<b>197,353</b>	<b>361,254</b>	<b>4,734,073</b>	<b>29,612,598</b>
Excess of disbursements over receipts . . . . .	(7,749)	(183,497)	(197,252)	(136,060)	(255,186)	(779,744)
<b>Other financing sources (uses):</b>						
Sale of assets . . . . .	12,626	-	-	-	-	12,626
Transfers in . . . . .	-	-	-	49,576	4,690	54,266
Transfers (out) . . . . .	(4,690)	(49,576)	-	-	-	(54,266)
<b>Total other financing sources (uses) . . . . .</b>	<b>7,936</b>	<b>(49,576)</b>	<b>-</b>	<b>49,576</b>	<b>4,690</b>	<b>12,626</b>
Net change in fund balances . . . . .	187	(233,073)	(197,252)	(86,484)	(250,496)	(767,118)
<b>Fund balances at beginning of year . . . . .</b>	<b>2,576,259</b>	<b>1,412,945</b>	<b>1,119,055</b>	<b>811,311</b>	<b>943,069</b>	<b>6,862,639</b>
<b>Fund balances at end of year . . . . .</b>	<b>\$ 2,576,446</b>	<b>\$ 1,179,872</b>	<b>\$ 921,803</b>	<b>\$ 724,827</b>	<b>\$ 692,573</b>	<b>\$ 6,095,521</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>Budgeted Amounts</u>			<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Receipts:</b>				
From local sources:				
Property taxes . . . . .	\$ 5,910,242	\$ 5,988,702	\$ 5,988,702	\$ -
Income taxes. . . . .	1,891,604	1,916,716	1,916,716	-
Tuition. . . . .	729,217	737,218	738,898	1,680
Transportation fees. . . . .	7,615	8,500	7,716	(784)
Earnings on investments . . . . .	86,873	82,500	88,026	5,526
Rental income . . . . .	6,046	7,000	6,126	(874)
Contributions and donations . . . . .	10,712	9,354	10,854	1,500
Other local revenues . . . . .	57,118	35,878	57,876	21,998
Intergovernmental - state . . . . .	14,253,558	14,324,830	14,442,778	117,948
Intergovernmental - federal . . . . .	25,212	25,547	25,547	-
Total receipts . . . . .	<u>22,978,197</u>	<u>23,136,245</u>	<u>23,283,239</u>	<u>146,994</u>
<b>Disbursements:</b>				
Current:				
Instruction:				
Regular . . . . .	12,691,334	12,150,489	12,149,308	1,181
Special . . . . .	2,750,604	2,646,866	2,646,866	-
Vocational . . . . .	373,398	369,937	354,823	15,114
Other. . . . .	31,699	51,440	30,122	21,318
Support services:				
Pupil . . . . .	1,207,652	1,155,288	1,147,577	7,711
Instructional staff . . . . .	1,021,551	1,007,380	970,733	36,647
Board of education. . . . .	19,555	19,016	18,582	434
Administration. . . . .	2,222,718	2,132,054	2,112,307	19,747
Fiscal. . . . .	392,328	384,251	372,811	11,440
Business . . . . .	5,295	5,600	5,032	568
Operations and maintenance. . . . .	1,963,352	1,942,017	1,865,684	76,333
Pupil transportation . . . . .	1,296,888	1,264,079	1,232,374	31,705
Central. . . . .	43,439	48,751	41,278	7,473
Operation of non-instructional services:				
Other non-instructional services. . . . .	11,707	11,415	11,125	290
Extracurricular activities . . . . .	380,690	362,722	361,752	970
Total disbursements. . . . .	<u>24,412,210</u>	<u>23,551,305</u>	<u>23,320,374</u>	<u>230,931</u>
Excess of disbursements over receipts . . . . .	<u>(1,434,013)</u>	<u>(415,060)</u>	<u>(37,135)</u>	<u>377,925</u>
<b>Other financing sources (uses):</b>				
Refund of prior year's expenditures . . . . .	21,803	28,092	22,092	(6,000)
Refund of prior year's receipts. . . . .	(3,737)	(3,553)	(3,551)	2
Transfers (out). . . . .	(4,936)	(4,690)	(4,690)	-
Sale of capital assets. . . . .	-	1,000	12,626	11,626
Total other financing sources (uses) . . . . .	<u>13,130</u>	<u>20,849</u>	<u>26,477</u>	<u>5,628</u>
Net change in fund balance . . . . .	(1,420,883)	(394,211)	(10,658)	383,553
<b>Fund balance at beginning of year . . . . .</b>	<b>2,510,575</b>	<b>2,510,575</b>	<b>2,510,575</b>	<b>-</b>
<b>Prior year encumbrances appropriated . . . . .</b>	<b>40,883</b>	<b>40,883</b>	<b>40,883</b>	<b>-</b>
<b>Fund balance at end of year . . . . .</b>	<b><u>\$ 1,130,575</u></b>	<b><u>\$ 2,157,247</u></b>	<b><u>\$ 2,540,800</u></b>	<b><u>\$ 383,553</u></b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
CLASSROOM FACILITIES MAINTENANCE FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>Budgeted Amounts</u>			<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Receipts:</b>				
From local sources:				
Income taxes. . . . .	\$ 158,424	\$ 158,424	\$ 158,424	\$ -
Intergovernmental - state. . . . .	66,000	66,000	66,770	770
Total receipts . . . . .	<u>224,424</u>	<u>224,424</u>	<u>225,194</u>	<u>770</u>
<b>Disbursements:</b>				
Current:				
Operations and maintenance. . . . .	760,397	719,270	496,556	222,714
Total disbursements . . . . .	<u>760,397</u>	<u>719,270</u>	<u>496,556</u>	<u>222,714</u>
Excess of disbursements over receipts . . . .	<u>(535,973)</u>	<u>(494,846)</u>	<u>(271,362)</u>	<u>223,484</u>
<b>Other financing sources:</b>				
Transfers in . . . . .	49,576	49,576	49,576	-
Total other financing sources. . . . .	<u>49,576</u>	<u>49,576</u>	<u>49,576</u>	<u>-</u>
Net change in fund balance. . . . .	(486,397)	(445,270)	(221,786)	223,484
<b>Fund balance at beginning of year. . . . .</b>	600,914	600,914	600,914	-
<b>Prior year encumbrances appropriated. . .</b>	210,397	210,397	210,397	-
<b>Fund balance at end of year . . . . .</b>	<u>\$ 324,914</u>	<u>\$ 366,041</u>	<u>\$ 589,525</u>	<u>\$ 223,484</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
 STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS  
 FIDUCIARY FUNDS  
 JUNE 30, 2013

	<b>Agency</b>
<b>Assets:</b>	
Equity in pooled cash and investments. . . . .	\$ 92,190
Total assets. . . . .	\$ 92,190
<b>Net position:</b>	
Held in trust for students. . . . .	\$ 87,382
Undistributed monies . . . . .	4,808
Total net position . . . . .	\$ 92,190

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT**

The Wapakoneta City School District (the "District"), located in Auglaize County, Ohio is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio and provides educational services as authorized by state and federal guidelines. The District operates under a locally-elected Board form of government consisting of five members elected for staggered four year terms. The Board oversees the operations of the District's 5 facilities staffed by 109 non-certified employees, 159 certified teaching personnel, and 11 administrators who provide services to 3,133 students and community members.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As discussed in Note 2.D, these financial statements are presented on a cash basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the District's accounting policies.

**A. Reporting Entity**

The reporting entity has been defined in accordance with GASB Statement No. 14, "The Financial Reporting Entity" as amended by GASB Statement No. 39, "Determining Whether Certain Organizations Are Component Units", and GASB Statement No. 61, "The Financial Reporting Entity: Omnibus". The reporting entity is composed of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt, or the levying of taxes when the District's relationship with the organization further results in a financial benefit or burden of the District, or if it is the opinion of management that the exclusion of the organization would be misleading. The District does not have any component units.

The following organizations are described due to their relationship to the District:

*JOINTLY GOVERNED ORGANIZATIONS*

Northwest Ohio Area Computer Services Cooperative (NOACSC)

The District is a participant in the Northwest Ohio Area Computer Services Cooperative (NOACSC), which is a computer consortium. NOACSC is an association of public school districts within the boundaries of Allen, Hancock, Paulding, Putnam and Van Wert counties and the cities of St. Marys and Wapakoneta. The organization was formed for the purpose of applying modern technology (with the aid of computers and other electronic equipment) to administrative and instructional functions among member school districts.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)**

The governing board of NOACSC consists of two representatives from each county, elected by majority vote of all charter member school districts within each county, plus one representative from the fiscal agent school district. During 2013, the District paid \$50,554 to NOACSC for its services. Financial information is available from Ray Burden, Executive Director, at 645 South Main Street, Lima, Ohio 45804.

Apollo Joint Vocational School

The Apollo Joint Vocational School (JVS) is a distinct political subdivision of the State of Ohio which provides vocational education to students. The JVS is operated under the direction of a Board consisting of one representative from each of the participating school districts' elected boards. The Board is its own budgeting and taxing authority. Financial information can be obtained from the Apollo Joint Vocational School, 3325 Shawnee Road, Lima, Ohio 45806.

Northwestern Ohio Educational Research Council, Inc.

The Northwestern Ohio Educational Research Council, Inc. (NOERC) is a jointly governed organization formed to bring educational entities into a better understanding of their common educational problems, facilitate and conduct practical educational research, coordinate educational research among members, provide a means for evaluating and disseminating the results of research, serve as a repository for research and legislative materials, and provide opportunities for training. The NOERC serves a twenty-five county area in Northwest Ohio.

The Board of Directors consists of superintendents from two educational service centers, two exempted village school districts, five local school districts, and five city school districts, as well as representatives from two private or parochial schools and three institutions of higher education. Each active member is entitled to one vote on all issues addressed by the Board of Directors. Financial information can be obtained from the Northwestern Ohio Educational Research Council, Inc., Box 456, Ashland, Ohio 44805.

Southwestern Ohio Educational Purchasing Cooperative

The Southwestern Ohio Educational Purchasing Cooperative (SOEPC) was established in 1986 among educational entities located in southwestern Ohio to purchase instructional and operational supplies and materials.

The SOEPC is organized under Ohio law as a regional council of governments pursuant to a written agreement entered into by its member educational entities and bylaws adopted by the representatives of the member educational entities. The SOEPC is governed by an elected Board consisting of ten representatives of the educational entities and the superintendent from the Montgomery County Educational Service Center. The Board, except for the superintendent from the Montgomery County Educational Service Center, is elected from an Assembly consisting of a representative from each participating educational entity. Financial information can be obtained from the Southwestern Ohio Educational Purchasing Cooperative, 1831 Harshman Road, Dayton, Ohio 45424.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)**

*PUBLIC ENTITY RISK POOLS*

Ohio School Plan

The District participates in the Ohio School Plan, an insurance purchasing pool established under Section 2744.081 of the Ohio Revised Code. The Ohio School Plan is an unincorporated nonprofit association of its members which enables the participants to provide for a formalized joint insurance purchasing program for maintaining adequate insurance protection and provides risk management programs and other administrative services. The Ohio School Plan's business and affairs are conducted by a fifteen member board consisting of superintendents, treasurers, the president of Harcum-Schuett Insurance Agency, Inc., and a member of Hylant Group, Inc. Hylant Group, Inc. is the Plan's administrator and is responsible for processing claims. Harcum-Schuett Insurance Agency serves as the sales and marketing representative which establishes agreements between the Ohio School Plan and its members. Financial information can be obtained from Harcum-Schuett Insurance Agency, 246 East Sycamore Street, Columbus, Ohio 43206. See Note 9.B to the financial statements for more information about the Ohio School Plan.

Ohio School Boards Association Workers' Compensation Group Rating Plan

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (the "Plan"), an insurance purchasing pool established under Section 4123.29 of the Ohio Revised Code. The Plan was established through the Ohio School Boards Association (OSBA).

The Plan's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the Plan. Each year, the participants pay an enrollment fee to the Plan to cover the costs of administering the program. See Note 9.C to the financial statements for more information about the Plan.

**B. Fund Accounting**

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

*GOVERNMENTAL FUNDS*

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used.

The following are the District's major governmental funds:

General fund -The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)**

Permanent improvement fund - The permanent improvement fund is used to account for financial resources that are restricted to expenditures for the acquisition or construction of capital facilities and other capital assets.

Building fund – The building fund accounts for bond proceeds used to acquire, construct, or improve capital facilities based on locally funded initiatives.

Classroom facilities maintenance fund – The classroom facilities maintenance fund is used to account for the ongoing maintenance needs of capital facilities.

Other governmental funds of the District are used to account for (a) specific revenue sources that are restricted or committed to disbursements for specified purposes other than debt service or capital projects and (b) financial resources that are restricted, committed, or assigned to disbursements for principal and interest.

**PROPRIETARY FUNDS**

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no proprietary funds.

**FIDUCIARY FUNDS**

Fiduciary fund reporting focuses on net cash assets and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District did not have any trust funds in fiscal year 2013. Agency funds are custodial in nature and do not involve measurement of results of operations. The District's agency funds account for faculty monies and student-managed activities.

**C. Basis of Presentation**

Government-wide Financial Statements - The statement of net position – cash basis and the statement of activities – cash basis display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statement of activities – cash basis presents a comparison between direct disbursements and program receipts for each function or program of the governmental activities of the District. Direct disbursements are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program receipts include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts not classified as program receipts are presented as general receipts of the District.

All assets and net position associated with the operation of the District are included on the statement of net position - cash basis.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)**

Fund Financial Statements - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

**D. Basis of Accounting**

Although required by Ohio Administrative Code §117-2-03(B) to prepare its annual financial report in accordance with generally accepted accounting principles (GAAP), the District chooses to prepare its financial statements and notes in accordance with the cash basis of accounting, which is a financial reporting framework other than accounting principles generally accepted in the United States of America. This basis of accounting is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. As a result of the use of the cash basis of accounting, certain assets and deferred outflows of resources, liabilities and deferred inflows of resources, and the effects of these items on revenues and expenses are not recorded in these financial statements.

Budgetary presentations report budgetary cash disbursements when a commitment is made (i.e. when an encumbrance is approved). The difference between disbursements reported in the fund and entity wide statements and disbursements reported in the budgetary statements are due to current year encumbrances being added to disbursements reported on the budgetary statements.

These statements include adequate disclosure of material matters, in accordance with the cash basis of accounting.

**E. Budgetary Process**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control established by the Board is at the fund level for all funds. Any budgetary modifications at this level may only be made by resolution of the Board of Education. Budgetary allocations at the function and object level within all funds are made by the Treasurer.

Advances in and advances out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

Tax Budget

A budget of estimated cash receipts and disbursements is submitted to the County Auditor, as Secretary of the County Budget Commission, by January 20 of each year, for the period July 1 to June 30 of the following fiscal year.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Estimated Resources

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources, which states the projected receipt of each fund. Prior to June 30, the District must revise its budget so that total contemplated disbursements from any fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding fiscal year. The certificate may be further amended during the fiscal year if projected increases or decreases in receipt are identified by the District Treasurer.

Appropriations

Upon receipt from the County Auditor of an Amended Certificate of Estimated Resources based on final assessed values and tax rates or a certificate saying a new certificate is not necessary, the annual Appropriation Resolution Report must be legally enacted by the Board of Education at the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the District. The Appropriation Resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of disbursements and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent Certificate of Estimated Resources. During the fiscal year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

Encumbrances

As part of formal budgetary control, purchase orders, contracts, and other commitments for the disbursement of monies are recorded as the equivalent of disbursements on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Disbursements plus encumbrances may not legally exceed appropriations. Encumbrances outstanding at fiscal year-end are reported as restricted or assigned fund balance for subsequent-year disbursements for governmental funds.

Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not re-appropriated.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**F. Cash and Investments**

To improve cash management, cash received by the District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and investments" on the basic financial statements.

During fiscal year 2013, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio) and negotiable certificates of deposit. With the exception of STAR Ohio, investments are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the state to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price, which is the price at which the investment could be sold on June 30, 2013. The District also has deposited funds in the STAR Ohio Plus program, which allows Ohio's political subdivisions to deposit monies in a network of Federal Deposit Insurance Corporation-insured banks via a single account.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. Interest revenue credited to the general fund during fiscal year 2013 amounted to \$88,026, which included \$53,311 assigned from other funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 4.

**G. Restricted Cash**

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted assets in the general fund consist of unclaimed monies.

**H. Inventory and Prepaid Items**

The District reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**I. Capital Assets**

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements. Depreciation is not recorded on these capital assets.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**J. Compensated Absences**

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the District.

**K. Long-Term Obligations**

Cash basis financial statements do not report liabilities for bonds and other debt obligations. Proceeds of debt are reported when cash is received and principal and interest payments are reported when disbursements are made.

**L. Intergovernmental Receipts**

Unrestricted intergovernmental receipts received on the basis of entitlement are recorded as receipts when the entitlement is received. Federal and State reimbursement type grants are recorded as receipts when the grants are received.

**M. Employer Contributions to Cost-Sharing Pension Plans**

The District recognizes disbursements for employer contributions to cost-sharing plans when they are paid. As described in Notes 11 and 12, the employer contributions include portions for pension benefits and for post-employment health care benefits.

**N. Interfund Activity**

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating receipts/disbursements in the proprietary fund. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the basic financial statements.

On fund financial statements, the District reports advances in and advances out for interfund loans. These items are not reflected as assets and liabilities in the accompanying fund financial statements under the cash basis of accounting. Advances are eliminated in the governmental activities column on the statement of net position – cash basis.

**O. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Restricted* - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

*Committed* - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the District Board of Education (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements. The District reported no committed fund balance at June 30, 2013.

*Assigned* - Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the District Board of Education, which includes giving the Treasurer the authority to constrain monies for intended purposes.

*Unassigned* - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The District applies restricted resources first when disbursements are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when disbursements are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**P. Net Position**

Net position (cash-basis) is reported as restricted when there are limitations imposed on its use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position restricted for other purposes includes monies restricted for food service operations.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Q. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2013.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

**A. Change in Accounting Principles**

For fiscal year 2013, the District has implemented GASB Statement No. 60, "Accounting and Financial Reporting for Service Concession Arrangements", GASB Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34", GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA pronouncements", GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position", GASB Statement No. 65, "Items Previously Reported as Assets and Liabilities", and GASB Statement No. 66, "Technical Corrections - 2012".

GASB Statement No. 60 addresses issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership. An SCA is an arrangement between a transferor (a government) and an operator (governmental or nongovernmental entity) in which (1) the transferor conveys to an operator the right and related obligation to provide services through the use of infrastructure or another public asset in exchange for significant consideration and (2) the operator collects and is compensated by fees from third parties. The implementation of GASB Statement No. 60 did not have an effect on the financial statements of the District.

GASB Statement No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity. The Statement amends the criteria for reporting component units as if they were part of the primary government in certain circumstances. Finally, the Statement also clarifies the reporting of equity interests in legally separate organizations. The implementation of GASB Statement No. 61 did not have an effect on the financial statements of the District.

GASB Statement No. 62 codifies accounting and financial reporting guidance contained in pre-November 30, 1989 Financial Accounting Standards Board and American Institute of Certified Public Accountants pronouncements in an effort to codify all sources of GAAP for State and local governments so that they derive from a single source. The implementation of GASB Statement No. 62 did not have an effect on the financial statements of the District.

GASB Statement No. 63 provides financial and reporting guidance for *deferred outflows of resources* and *deferred inflows of resources* which are financial statement elements that are distinct from assets and liabilities. GASB Statement No. 63 standardizes the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government's *net position*. The implementation of GASB Statement No. 63 has changed the presentation of the District's financial statements to incorporate the concept of net position.

GASB Statement No. 65 establishes accounting and financial reporting standards that reclassify, as *deferred outflows of resources* or *deferred inflows of resources*, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. GASB Statement No. 65 also provides other financial reporting guidance related to the impact of the financial statement elements *deferred outflows of resources* and *deferred inflows of resources*, such as changes in the determination of the major fund calculations and limiting the use of the term *deferred* in financial statement presentations. The implementation of GASB Statement No. 65 did not have an effect on the financial statements of the District.

**WAPAKONETA CITY SCHOOL DISTRICT  
AUGLAIZE COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 3 - ACCOUNTABILITY AND COMPLIANCE – (Continued)**

GASB Statement No. 66 enhances the usefulness of financial reports by resolving conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting. The implementation of GASB Statement No. 66 did not have an effect on the financial statements of the District.

**B. Deficit Cash Balances**

The District had the following deficit cash balances at June 30, 2013:

<u>Nonmajor governmental funds:</u>	<u>Deficit</u>
Race to the top - resident educator	\$ 2,100
IDEA, Part B	10,976
Improving teacher quality, Title II-A	606

These deficit cash balances resulted from a lag between disbursements made by the District and reimbursements from grantors and are allowable under Ohio Revised Code §3315.20.

**C. Compliance**

Ohio Administrative Code, 117-2-03(B), requires that the District prepare its annual financial report in accordance with generally accepted accounting principles (GAAP). For fiscal year 2013, the District prepared its financial statements on a cash basis, which is a financial reporting framework other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**A. Cash on Hand**

At fiscal year end, the District had \$200 in undeposited cash on hand which is included on the financial statements of the District as part of “equity in pooled cash, cash equivalents and investments.”

**B. Deposits with Financial Institutions**

At June 30, 2013, the carrying amount of all District deposits was \$1,313,602. Based on the criteria described in GASB Statement No. 40, “*Deposits and Investment Risk Disclosures*”, as of June 30, 2013, \$617,290 of the District’s bank balance of \$1,947,090 was exposed to custodial risk as discussed below, while \$1,329,800 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District’s deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions’ trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

**C. Investments**

As of June 30, 2013, the District had the following investments and maturities:

Investment type	Carrying Value	Fair Value	Investment Maturities at Fair Value				
			6 months or less	7 to 12 Months	13 to 18 Months	19 to 24 Months	Greater than 24 Months
STAR Ohio	\$ 1,655,909	\$ 1,655,909	\$ 1,655,909	\$ -	\$ -	\$ -	\$ -
Negotiable CDs	3,218,000	3,253,655	345,123	146,029	-	102,583	2,659,920
Total	<u>\$ 4,873,909</u>	<u>\$ 4,909,564</u>	<u>\$ 2,001,032</u>	<u>\$ 146,029</u>	<u>\$ -</u>	<u>\$ 102,583</u>	<u>\$ 2,659,920</u>

The weighted average maturity of investments is 2.06 years.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Interest Rate Risk:* The Ohio Revised Code generally limits securities purchases to those that mature within five years of the settlement date. Interest rate risk arises because potential purchases of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The District's policy indicates that the investments must mature within five years, unless matched to a specific obligation or debt of the District.

*Credit Risk:* STAR Ohio carries a rating of AAAM by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The District's negotiable certificates of deposit were not rated. The District's investment policy does not specifically address credit risk beyond requiring the District to only invest in securities authorized by State statute.

*Custodial Credit Risk:* For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2013:

<u>Investment Type</u>	<u>Carrying Value</u>	<u>% of Total</u>
STAR Ohio	\$ 1,655,909	33.97
Negotiable CDs	<u>3,218,000</u>	<u>66.03</u>
Total	<u>\$ 4,873,909</u>	<u>100.00</u>

**D. Reconciliation of Cash and Investments to the Statement of Net Position – Cash Basis**

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position as of June 30, 2013:

<u>Cash and Investments per Footnote</u>	
Carrying amount of deposits	\$ 1,313,602
Investments	4,873,909
Cash on hand	<u>200</u>
Total	<u>\$ 6,187,711</u>
<u>Cash and Investments per Statement of Net Position - Cash Basis</u>	
Governmental activities	\$ 6,095,521
Agency funds	<u>92,190</u>
Total	<u>\$ 6,187,711</u>

**WAPAKONETA CITY SCHOOL DISTRICT**  
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**NOTE 5 - INCOME TAXES**

The District levies a voted tax of .5 percent for general operations and .25 percent for permanent improvements on the income of residents and of estates. The .5 percent portion of the tax was effective on January 1, 1991, and the .25 percent portion of the tax was effective on January 1, 1996. The entire voted tax is a continuing tax. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax receipts are recorded in the general fund, the permanent improvement fund and the classroom facilities maintenance fund.

**NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property and public utility property. Real property tax revenues received in calendar year 2013 represent the collection of calendar year 2012 taxes. Real property taxes received in calendar year 2013 were levied after April 1, 2012, on the assessed values as of January 1, 2012, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property tax revenues received in calendar year 2013 represent the collection of calendar year 2012 taxes. Public utility real and personal property taxes received in calendar year 2013 became a lien on December 31, 2011, were levied after April 1, 2012, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Public utility property tax revenue received in calendar 2013 represents collections of calendar year 2012 taxes. Public utility real and tangible personal property taxes received in calendar year 2013 became a lien December 31, 2011, were levied after April 1, 2012 and are collected in 2013 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

The District receives property taxes from Auglaize County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2013, are available to finance fiscal year 2013 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

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**NOTE 6 - PROPERTY TAXES – (Continued)**

The assessed values upon which the fiscal year 2013 taxes were collected are as follows:

	2012 Second Half Collections		2013 First Half Collections	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
Agricultural/residential and other real estate	\$ 329,413,960	97.95	\$ 331,059,370	97.41
Public utility personal	<u>6,883,470</u>	<u>2.05</u>	<u>8,794,040</u>	<u>2.59</u>
Total	<u>\$ 336,297,430</u>	<u>100.00</u>	<u>\$ 339,853,410</u>	<u>100.00</u>
Tax rate per \$1,000 of assessed valuation	\$31.30		\$31.30	

**NOTE 7 – INTERFUND TRANSACTIONS**

Interfund transfers for the year ended June 30, 2013, consisted of the following, as reported on the fund financial statements:

Transfers from the general fund to:

Nonmajor governmental funds \$ 4,690

Transfers from the permanent improvement fund to:

Classroom facilities maintenance fund 49,576

Total governmental funds \$ 54,266

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or (1) budget requires to expend them and (2) to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. The transfer of \$49,576 from the permanent improvement fund to the classroom facilities maintenance fund was made to dedicate additional funding for the maintenance of the District's facilities.

Interfund transfers between governmental funds are eliminated for reporting purposes in the statement of activities – cash basis. All transfers were made in compliance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

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**NOTE 8 – LONG-TERM OBLIGATIONS**

The table that follows summarizes the changes in the District’s long-term obligations during fiscal year 2013. Balances at June 30, 2012, have been restated to include accreted interest on capital appreciation bonds as a long-term obligation.

	Restated Balance 6/30/2012	Additions	Reductions	Balance 6/30/2013	Due Within One Year
<b>Governmental Activities:</b>					
Bond anticipation notes payable - 2012	\$ 790,000	\$ -	\$ (790,000)	\$ -	\$ -
Series 2008 school improvement bonds:					
Current interest bonds	23,655,000	-	(310,000)	23,345,000	335,000
Capital appreciation bonds	245,000	-	-	245,000	-
Accreted interest on capital appreciation bonds	331,568	131,453	-	463,021	-
Total governmental activities	<u>\$ 25,021,568</u>	<u>\$ 131,453</u>	<u>\$ (1,100,000)</u>	<u>\$ 24,053,021</u>	<u>\$ 335,000</u>

***Bond Anticipation Notes Payable:*** On May 8, 2012, the District issued \$790,000 in bond anticipation notes to partially retire notes previously issued for the construction of two new elementary schools and a new middle school, and renovation of the high school. The notes bore an interest rate of 1.5 percent and matured on May 1, 2013. The notes were paid from the bond retirement fund (a nonmajor governmental fund).

***Series 2008 School Improvement Bonds:*** On April 3, 2008, the District issued \$24,750,000 in voted school improvement general obligation bonds for construction of two new elementary schools, an addition to the middle school, and renovation of the high school. The bonds include serial, term, and capital appreciation bonds, in the original amount of \$12,705,000, \$11,800,000, and \$245,000, respectively. The bonds were issued for a twenty-eight year period, with final maturity on December 1, 2035. The bonds are being retired from the bond retirement fund (a nonmajor governmental fund).

The serial bonds maturing after December 1, 2018, are subject to redemption at the option of the District, either in whole or in part, in such order as the District shall determine, on any interest payment date on or after December 1, 2018, at 100 percent of the principal amount redeemed plus accrued interest to the redemption date. The serial bonds bear interest rates ranging from 3.00% to 5.00%.

The term bonds maturing on December 1, 2020, are subject to mandatory sinking fund redemption, in part by lot, pursuant to the terms of the mandatory sinking fund redemption requirements of the District. The mandatory redemption is to occur on December 1, 2020, in the amount of \$920,000, (with the balance of \$955,000 to be paid at stated maturity on December 1, 2021), at a redemption price equal to 100 percent of the principal amount redeemed plus accrued interest to the redemption date. The term bonds due December 1, 2020 bear an interest rate of 4.35% and the term bonds due December 1, 2035 bear an interest rate of 5.07%.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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**NOTE 8 – LONG-TERM OBLIGATIONS - (Continued)**

The term bonds maturing on December 1, 2035, are subject to mandatory sinking fund redemption, in part by lot, pursuant to the terms of the mandatory sinking fund redemption requirements of the District. The mandatory redemption is to occur on December 1 in each of the years 2030 through 2034 (with the balance of \$1,865,000 to be paid at stated maturity on December 1, 2035), at a redemption price equal to 100 percent of the principal amount redeemed plus accrued interest to the redemption date, according to the following schedule:

Year	Amount
2030	\$ 1,465,000
2031	1,555,000
2032	1,625,000
2033	1,705,000
2034	1,785,000

The capital appreciation bonds bear interest, compounded semi-annually on June 1 and December 1, from the date of their issuance, but the interest will be payable only at maturity. The capital appreciation bonds will mature in fiscal years 2017 through 2019. The maturity amount of the capital appreciation bonds is \$1,840,000, of which \$1,595,000 represents interest that accretes over the term of the bonds. The accreted value of the capital appreciation bonds at June 30, 2013 is \$708,021.

*Legal Debt Margin:* The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation used in determining the District’s legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District’s legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2013, are a voted debt margin of \$7,201,703 (including available funds of \$204,896) and an unvoted debt margin of \$339,853.

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**NOTE 8 – LONG-TERM OBLIGATIONS - (Continued)**

Principal and interest requirements to retire debt obligations as of June 30, 2013, are as follows:

Fiscal Year Ending June 30,	Series 2008 School Improvement Bonds					
	Current Interest Bonds		Capital Appreciation Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 335,000	\$ 1,080,662	\$ -	\$ -	\$ 335,000	\$ 1,080,662
2015	365,000	1,069,287	-	-	365,000	1,069,287
2016	435,000	1,055,744	-	-	435,000	1,055,744
2017		1,048,131	80,000	390,000	80,000	1,438,131
2018		1,048,131	65,000	425,000	65,000	1,473,131
2019 - 2023	3,755,000	4,923,785	100,000	780,000	3,855,000	5,703,785
2024 - 2028	5,750,000	3,750,370	-	-	5,750,000	3,750,370
2029 - 2033	2,705,000	2,186,868	-	-	2,705,000	2,186,868
2034 - 2034	10,000,000	389,144	-	-	10,000,000	389,144
Total	<u>\$ 23,345,000</u>	<u>\$ 16,552,122</u>	<u>\$ 245,000</u>	<u>\$ 1,595,000</u>	<u>\$ 23,590,000</u>	<u>\$ 18,147,122</u>

**NOTE 9 - RISK MANAGEMENT**

**A. Liability Insurance Coverage**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2013, the District contracted with the Ohio School Plan (see Note 9.B) for the following insurance coverage:

<u>Type of Coverage</u>	<u>Liability Limit</u>
Property damage	\$ 109,767,229
General liability:	
Per occurrence	5,000,000
Aggregate limit	7,000,000
Automobile liability	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years, and there has been no significant reduction in insurance coverage from the prior fiscal year.

**B. Ohio School Plan**

The District is a member of the Ohio School Plan, an unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to approximately 400 Ohio schools (“Members”).

Pursuant to Section 2744.081 of the Ohio Revised Code, the Ohio School Plan is deemed a separate legal entity. The Ohio School Plan provides property, general liability, educator’s legal liability, automobile and violence coverages, modified for each member’s needs. The Ohio School Plan pays judgments, settlements and other expenses resulting from covered claims that exceed the member’s specific deductible.

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**NOTE 9 - RISK MANAGEMENT - (Continued)**

The Ohio School Plan issues its own policies and reinsures the School Plan with reinsurances carriers. Only if the Ohio School Plan's paid liability loss ratio exceeds 65 percent and is less than 80 percent does the Ohio School Plan contribute to paid claims. (See the Ohio School Plan's audited financial statements on the website for more details.) The individual members are responsible for their self-retention (deductible) amounts, which vary from member to member.

The Ohio School Plan's audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2012, 2011 and 2010:

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Assets	\$ 5,351,369	\$ 4,280,876	\$ 3,859,753
Liabilities	2,734,952	1,812,420	1,732,921
Members' Equity	2,616,417	2,468,456	2,126,832

You can read the complete audited financial statements for The Ohio School Plan at its website, [www.ohioschoolplan.org](http://www.ohioschoolplan.org) under "*Financials*". Settled claims have not exceeded this commercial coverage in any of the past three years, and there has been no significant reduction in insurance coverage from the prior fiscal year.

**C. Ohio School Boards Association Workers' Compensation Group Rating Plan**

For fiscal year 2013, the District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (the "Plan"), an insurance purchasing pool. The Plan is intended to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the Plan. The workers' compensation experience of the participating members is calculated as one experience and a common premium rate is applied to all members in the Plan. Each member pays its workers' compensation premium to the State based on the rate for the Plan rather than its individual rate. Participation in the Plan is limited to participants that can meet the Plan's selection criteria. The firm of Comp Management provides administrative, cost control, and actuarial services to the Plan.

**NOTE 10 - CONTINGENCIES**

**A. Grants**

The District receives financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds; however, the effect of any such disallowed claims on the overall financial position of the District at June 30, 2013, if applicable, cannot be determined at this time.

**B. Litigation**

The District is not party to any claims or lawsuits that would, in the District's opinion, have a material effect of the basic financial statements.

**WAPAKONETA CITY SCHOOL DISTRICT**  
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**NOTE 11 - PENSION PLANS**

**A. School Employees Retirement System**

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS Ohio website, [www.ohsers.org](http://www.ohsers.org), under “Employers/Audit Resources”.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District’s contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2013, 13.05 percent and 0.05 percent of annual covered salary was the portion used to fund pension obligations and death benefits, respectively. The contribution requirements of plan members and employers are established and may be amended by the SERS’ Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District’s required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2013, 2012 and 2011 were \$368,094, \$364,901 and \$352,412, respectively; 71.78 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

**B. State Teachers Retirement System of Ohio**

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org), under “Publications”.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member’s lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

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**NOTE 11 - PENSION PLANS - (Continued)**

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2013, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012 and 2011 were \$1,423,194, \$1,491,738 and \$1,560,530, respectively; 83.31 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2013, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

**NOTE 12 – POST-EMPLOYMENT BENEFITS**

**A. School Employees Retirement System**

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Section 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2012 (the latest information available) was \$99.90 for most participants, but could be as high as \$319.70 per month depending on their income and the SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under "Employers/Audit Resources".

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**NOTE 12 – POST-EMPLOYMENT BENEFITS - (Continued)**

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2013, 0.16 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2013, the actuarially determined amount was \$20,525.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2013, 2012 and 2011 were \$59,280, \$60,953 and \$42,671, respectively; 71.78 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2013, this actuarially required allocation was 0.74 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2013, 2012, and 2011 were \$20,793, \$21,549 and \$22,679, respectively; 71.78 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

**B. State Teachers Retirement System of Ohio**

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org), under "Publications" or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2013, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2013, 2012 and 2011 were \$109,476, \$114,749 and \$120,041, respectively; 83.31 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

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**NOTE 13 - OTHER EMPLOYEE BENEFITS**

**A. Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per year, depending upon length of service. The superintendent earns twenty days of vacation per year and the treasurer earns twenty-five days of vacation per year. Accumulated unused vacation time is paid to classified employees, the superintendent, and the treasurer upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of two hundred fifty days for certified employees and up to a maximum of two hundred thirty days for classified employees. Upon retirement, for certified employees, payment is made for 22 percent of accrued but unused sick leave, and for classified employees, payment is made for 25 percent of their accrued but unused sick leave, up to a maximum of fifty-seven and one-half days.

**B. Employee Insurance Benefits**

The District offers health and dental insurance to most employees through Anthem Blue Cross/Blue Shield. Life insurance is offered through Anthem Life Insurance. Vision insurance is offered through Vision Service Plan. The employees share the cost of the monthly premium with the Board. The premium varies with each employee depending on marital and family status.

**C. Separation Benefits**

The District provides a separation benefit to eligible employees. In order to be eligible, the employee: 1) must have ten or more years of service with the District as a member of the bargaining unit, five of which must be consecutive and in paid status immediately prior to retirement; and 2) must give written notice to the Superintendent by no later than March 1 of the year he/she first becomes eligible for full retirement. Employees meeting the requirements and with thirty years of service shall receive an amount equal to one and one-third days severance pay for each year of service to the District, not to exceed forty days. Employees meeting the requirements and with twenty-five years of service shall receive an amount equal to one day severance pay for each year of service to the District, not to exceed twenty-five days. The District will pay the incentive to qualifying bargaining unit members in one lump sum payment. Such payment shall be made no later than twelve months following the effective date of separation.

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**NOTE 14 - BUDGETARY BASIS OF ACCOUNTING**

While reporting financial position, results of operations, and changes in fund balance on the cash basis, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

The statements of receipts, disbursements and changes in fund balance - budget and actual (budgetary basis) presented for the general fund and the classroom facilities maintenance fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budgetary basis and the cash basis are that:

- (a) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to assigned or committed fund balance for that portion of outstanding encumbrances (cash basis); and,
- (b) Some funds are included in the general fund (cash basis), but have separate legally adopted budgets (budget basis).

The adjustments necessary to convert the results of operations for the year on the budgetary basis to the cash basis for the general fund and the classroom facilities maintenance fund are as follows:

	<b>Net Change in Fund Balance</b>	
	General	Classroom Facilities Maintenance
Budget basis	\$ (10,658)	\$ (221,786)
Funds budgeted elsewhere	(1,330)	-
Adjustment for encumbrances	12,175	135,302
Cash basis	\$ 187	\$ (86,484)

Certain funds that are legally budgeted in separate special revenue funds are considered part of the general fund on a cash basis. This includes the unclaimed monies fund, the public school support fund, and the adult education fund.

**WAPAKONETA CITY SCHOOL DISTRICT**  
**AUGLAIZE COUNTY, OHIO**  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 15 - SET-ASIDES**

The District is required by State law to annually set-aside certain general fund cash receipt amounts, as defined by statutory formula, for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at fiscal year-end. This amount must be carried forward to be used for the same purpose in future years. Disbursements and offsets exceeding the set-aside requirement may not be carried forward to the next fiscal year.

The following cash-basis information describes the change in the fiscal year-end set-aside amount for capital improvements. Disclosure of this information is required by State statute.

	<u>Capital Improvements</u>
Set-aside balance June 30, 2012	\$ -
Current year set-aside requirement	511,066
Current year qualifying disbursements	(50,929)
Current year offsets	<u>(460,137)</u>
Total	<u>\$ -</u>
Balance carried forward to fiscal year 2014	<u>\$ -</u>
Set-aside balance June 30, 2013	<u>\$ -</u>

During fiscal year 2008, the District issued \$24,750,000 in capital related school improvement bonds. These proceeds may be used to reduce capital acquisition to zero in future years. The District is responsible for tracking the amount of the bond proceeds that may be used as an offset in future periods, which was \$24,400,532 at June 30, 2013.

**NOTE 16 - OTHER COMMITMENTS**

The District utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the District's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General fund	\$ 12,175
Permanent improvement fund	124,775
Classroom facilities maintenance fund	135,302
Nonmajor governmental funds	<u>8,135</u>
Total	<u>\$ 280,387</u>

Wapakoneta City School District  
Schedule of Expenditures of Federal Awards  
For the Fiscal Year Ended June 30, 2013

Federal Agency/ Pass Through Agency/ Program Title	Federal CFDA Number	Grant Year	Receipts	Disbursements
U.S. Department of Agriculture:				
<i>Passed through Ohio Department of Education:</i>				
Nutrition Cluster:				
Non-Cash Assistance (Food Distribution):				
National School Lunch Program	10.555	2013	\$ 80,253	\$ 80,253
Cash Assistance:				
National School Breakfast Program	10.553	2013	107,312	107,312
National School Lunch Program	10.555	2013	579,640	579,640
Summer Food Service Program	10.559	2013	3,265	3,265
Total Nutrition Cluster			<u>770,470</u>	<u>770,470</u>
Farm to School Grant Program	10.575	2012	1,000	1,915
Total US Department of Agriculture			<u>771,470</u>	<u>772,385</u>
U.S. Department of Education:				
<i>Passed through Ohio Department of Education:</i>				
Title I Grants to Local Education Agencies	84.010	2013	399,052	374,048
Special Education Grants to States	84.027	2013	547,584	558,561
Improving Teacher Quality State Grants	84.367	2013	96,183	96,789
Race to the Top - ARRA	84.395	2013	-	2,100
Total U.S. Department of Education			<u>1,042,819</u>	<u>1,031,498</u>
Total Federal Assistance			<u>\$ 1,814,289</u>	<u>\$ 1,803,883</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

Wapakoneta City School District  
Notes to the Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2013

**1. Significant Accounting Policies:**

The accompanying schedule of expenditures of federal awards is a summary of the federal awards programs of the Wapakoneta City School District. This schedule has been prepared on the cash basis of accounting.

**2. U.S. Department of Agriculture Programs:**

Non-monetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 2013 the District had no significant food commodities in inventory.

**3. Matching Requirements:**

Certain federal programs require the School District to contribute non-federal funds (matching funds) to support federally-funded programs. The District has complied with the matching requirements. The expenditure of non-federal (matching) funds is not included on the Schedule of Expenditures of Federal Awards.

**INDEPENDENCE AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Education  
Wapakoneta City School District  
1102 Gardenia Drive  
Wapakoneta, Ohio 45895

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wapakoneta City School District (the District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 13, 2013, wherein we noted the District prepared its financial statements on a cash accounting basis, which is a basis other than accounting principles generally accepted in the United States of America.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2013-001.

**District Response to Findings**

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Springfield, Ohio  
December 13, 2013

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY OMB CIRCULAR A-133**

Board of Education  
Wapakoneta City School District  
1102 Gardenia Drive  
Wapakoneta, Ohio 45895

**Report on Compliance for Each Major Federal Program**

We have audited Wapakoneta City School District's (the District) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

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### **Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Clark, Schaefer, Hackett & Co.*

Springfield, Ohio  
December 13, 2013

**Section I – Summary of Auditors’ Results**

Financial Statements

Type of auditors’ report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	None noted
• Significant deficiency(ies) identified not considered to be material weakness(es)?	None noted
Noncompliance material to financial statements noted?	Yes

Federal Awards

Internal control over major programs:	
• Material weakness(es) identified?	None noted
• Significant deficiency(ies) identified not considered to be material weakness(es)?	None noted
Type of auditors’ report issued on compliance for major programs:	Unmodified
Any audit findings that are required to be reported in accordance with 510(a) of Circular A-133?	None noted

Identification of major programs:

- Nutrition Cluster:*
- CFDA 10.553 – National School Breakfast Program
- CFDA 10.555 – National School Lunch Program
- CFDA 10.559 – Summer Food Service Program
- 
- CFDA 84.010 – Title I Grants to Local Agencies

Dollar threshold to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low-risk auditee?	Yes

## Section II – Financial Statement Findings

### 2013-001: Reporting Annual Financial Statements

*Condition:* The District's annual financial statements follow a comprehensive accounting basis other than accounting principles generally accepted in the United States of America (GAAP).

*Criteria:* Ohio Administrative Code Section 117-2-3(B) requires the District to prepare its annual financial report in accordance with GAAP.

*Effect:* Pursuant to Ohio Rev. Code Section 117.38 the District may be fined and subject to various other administrative remedies for its failure to file the required financial report in accordance with GAAP.

*Cause:* Due to current economic issues, the District elected to prepare and submit its annual financial report on the cash basis of accounting as a means to realize savings in accounting and auditing fees on an annual basis. The accompanying financial statements and notes omit material assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time.

*Recommendation:* We recommend the District further consider reporting its annual financial report in accordance with GAAP.

*Management Response:* Wapakoneta City Schools prepares an Other Comprehensive Basis of Accounting (OCBOA) report which incorporates the reporting format required by Government Accounting Standards Board Statement No. 34. An OCBOA report is accepted by the American Institute of Certified Public Accountants. Board Resolution number 118-03 gave the fiscal officer permission to prepare OCBOA statements because they are more cost beneficial.

## Section III – Federal Awards Findings and Questioned Costs

None noted

**Finding 2012-001: Report Annual Financial Statements**

The District elected not to report on the GAAP basis of accounting as required under the Ohio Administrative Code Section 117-2-3(B).

*Status:* Uncorrected – See audit finding 2013-001.

## INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURE

To the Board of Education  
Wapakoneta City School District  
1102 Gardenia Drive  
Wapakoneta, Ohio 45895

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedure enumerated below, which was agreed to by the Board, solely to assist the Board in evaluating whether Wapakoneta City School District (the District) has updated its anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy at its meeting on May 21, 2012 to include prohibiting harassment, intimidation, or bullying of any student "on a school bus" or by an "electronic act".

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Education, and the Auditor of State of Ohio, and is not intended to be and should not be used by anyone other than these specified parties.



Springfield, Ohio  
December 13, 2013

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# Dave Yost • Auditor of State

**WAPAKONETA CITY SCHOOL DISTRICT**

**AUGLAIZE COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
FEBRUARY 4, 2014**