

**MENTAL HEALTH AND RECOVERY SERVICES BOARD OF  
ALLEN, AUGLAIZE AND HARDING COUNTIES  
ALLEN COUNTY, OHIO**

**Single Audit**

**For the Year Ended June 30, 2023**





OHIO AUDITOR OF STATE  
KEITH FABER



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Members of the Governing Board  
Mental Health and Recovery Board of Allen, Auglaize and Hardin Counties  
528 West Market Street  
Lima, Ohio 45801

We have reviewed the *Independent Auditor's Report* of the Mental Health and Recovery Board of Allen, Auglaize and Hardin Counties, prepared by Charles E. Harris & Associates, Inc., for the audit period July 1, 2022 through June 30, 2023. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Mental Health and Recovery Board of Allen, Auglaize and Hardin Counties is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

February 07, 2024

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**MENTAL HEALTH AND RECOVERY SERVICES BOARD OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**FOR THE YEAR ENDED JUNE 30, 2023**

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**INDEPENDENT AUDITOR'S REPORT**

Mental Health and Recovery Services Board  
of Allen, Auglaize and Hardin Counties  
Allen County  
528 West Market Street  
Lima, Ohio 45801

To the Members of the Governing Board:

***Report on the Audit of the Financial Statements***

***Opinions***

We have audited the cash-basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties, Allen County, Ohio (the Board), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective cash-basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Board as of June 30, 2023, and the respective changes in cash-basis financial position and the budgetary comparison for the General and Mental Health Community of Care funds for the year then ended in accordance with the cash-basis of accounting described in Note 2.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Board, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Emphasis of Matter - Accounting Basis***

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 2, and for determining that the cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.




***Supplementary Information***

Our audit was conducted to opine on the financial statements as a whole that collectively comprise the Board's basic financial statements. The Schedule of Expenditures of Federal Awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied to the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this Schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 24, 2023 on our consideration of the Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.



***Charles E. Harris & Associates, Inc.***  
November 24, 2023

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**  
**Allen County, Ohio**  
*Statement of Net Position - Cash Basis*  
*June 30, 2023*

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	<u>Governmental Activities</u>
<b>Assets</b>	
Equity in pooled cash and cash equivalents w/fiscal agent	<u>\$ 8,955,610</u>
Total assets	<u><u>8,955,610</u></u>
<b>Net Position</b>	
Restricted for:	
Other purposes	2,849,995
Unrestricted	<u>6,105,615</u>
Total net position	<u><u>\$ 8,955,610</u></u>

See accompanying notes to the financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**  
**Allen County, Ohio**  
*Statement of Activities - Cash Basis*  
*For the Year Ended June 30, 2023*

	<u>Program Cash Receipts</u>			Net (Disbursements) Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services and Sales	Operating Grants Contributions and Interest	Governmental Activities
<b>Governmental Activities</b>				
Health services	\$ 7,249,650	\$ 27,000	\$ 3,939,528	\$ (3,283,122)
General government	4,430,402	-	1,829,160	(2,601,242)
Capital Outlay	1,287,515	-	-	(1,287,515)
Total governmental activities	<u>\$ 12,967,567</u>	<u>\$ 27,000</u>	<u>\$ 5,768,688</u>	<u>(7,171,879)</u>
		<b>General Receipts</b>		
		Taxes		5,099,332
		Intergovernmental		199,710
		Rent income		632,560
		Other		153,288
		Total general receipts		<u>6,084,890</u>
		Change in net position		(1,086,989)
		Net position beginning of year		<u>10,042,599</u>
		Net position end of year		<u>\$ 8,955,610</u>

See accompanying notes to the financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

**Allen County, Ohio**

*Statement of Fund Net Position - Cash Basis*

*Governmental Funds*

*For the Year Ended June 30, 2023*

	<u>General</u>	<u>MH Community of Care</u>	<u>Capital Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>					
Equity in pooled cash and cash equivalents	\$ 6,197,823	\$ 153,075	\$ 2,334,469	\$ 270,243	\$ 8,955,610
Total assets	<u>\$ 6,197,823</u>	<u>\$ 153,075</u>	<u>\$ 2,334,469</u>	<u>\$ 270,243</u>	<u>\$ 8,955,610</u>
<b>Fund Balances</b>					
Restricted	-	153,075	2,334,469	362,451	2,849,995
Committed	1,109,666	-	-	-	1,109,666
Unassigned (deficit)	<u>5,088,157</u>	<u>-</u>	<u>-</u>	<u>(92,208)</u>	<u>4,995,949</u>
Total fund balances	<u>\$ 6,197,823</u>	<u>\$ 153,075</u>	<u>\$ 2,334,469</u>	<u>\$ 270,243</u>	<u>\$ 8,955,610</u>

See accompanying notes to the financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**  
**Allen County, Ohio**  
*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances*  
*Governmental Funds*  
*For the Year Ended June 30, 2023*

	General	MH Community of Care	Capital Projects	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>					
Grants	\$ -	\$ 1,829,160	\$ -	\$ 3,939,528	\$ 5,768,688
Taxes	5,099,332	-	-	-	5,099,332
Intergovernmental	199,710	-	-	-	199,710
Rent Income	632,560	-	-	-	632,560
Charges for Services	27,000	-	-	-	27,000
Other	153,288	-	-	-	153,288
Total receipts	6,111,890	1,829,160	-	3,939,528	11,880,578
<b>Disbursements</b>					
Current operations:					
Health services	3,363,980	784,025	-	3,101,645	7,249,650
General government	2,099,997	946,366	50,263	1,333,776	4,430,402
Capital Outlay	-	-	1,287,515	-	1,287,515
Total disbursements	5,463,977	1,730,391	1,337,778	4,435,421	12,967,567
Excess of receipts over (under) disbursements	647,913	98,769	(1,337,778)	(495,893)	(1,086,989)
<b>Other financing sources (uses)</b>					
Transfers in	-	-	3,439,235	-	3,439,235
Transfers out	(3,439,235)	-	-	-	(3,439,235)
Total other financing sources (uses)	(3,439,235)	-	3,439,235	-	-
Net change in fund balance	(2,791,322)	98,769	2,101,457	(495,893)	(1,086,989)
Fund balances beginning of year	8,989,145	54,306	233,012	766,136	10,042,599
Fund balances end of year	<u>\$ 6,197,823</u>	<u>\$ 153,075</u>	<u>\$ 2,334,469</u>	<u>\$ 270,243</u>	<u>\$ 8,955,610</u>

See accompanying notes to the financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

**Allen County, Ohio**

*Statement of Receipts, Disbursements and Changes*

*In Fund Balance - Budget and Actual - Budget Basis*

*General Fund*

*For the Year Ended June 30, 2023*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Receipts</b>				
Taxes	\$ 4,960,658	\$ 5,099,332	\$ 5,099,332	\$ -
Intergovernmental	238,103	199,710	199,710	-
Rent Income	470,117	632,560	632,560	-
Charges for Services	52,133	27,000	27,000	-
Other	650,030	153,288	153,288	-
Total receipts	6,371,041	6,111,890	6,111,890	-
<b>Disbursements</b>				
Current operations:				
Health services	4,063,848	3,363,981	3,363,980	1
General government	2,307,193	2,099,999	2,099,997	2
Total disbursements	6,371,041	5,463,980	5,463,977	3
Excess of receipts over disbursements	-	647,910	647,913	3
<b>Other financing uses</b>				
Transfers out	-	(3,439,235)	(3,439,235)	-
Total other financing uses	-	(3,439,235)	(3,439,235)	-
Net change in fund balance	-	(2,791,325)	(2,791,322)	3
Fund balance at beginning of year	8,989,145	8,989,145	8,989,145	-
Fund balance at end of year	<u>\$ 8,989,145</u>	<u>\$ 6,197,820</u>	<u>\$ 6,197,823</u>	<u>\$ 3</u>

See accompanying notes to the financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

**Allen County, Ohio**

*Statement of Receipts, Disbursements and Changes*

*In Fund Balance - Budget and Actual - Budget Basis*

*GRF-421 MH Community of Care*

*For the Year Ended June 30, 2023*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Receipts</b>				
Grants	\$ 1,829,160	\$ 1,829,160	\$ 1,829,160	\$ -
Total receipts	1,829,160	1,829,160	1,829,160	-
<b>Disbursements</b>				
Current operations:				
Health services	1,172,717	733,628	784,025	(50,397)
General government	656,443	946,296	946,306	(10)
Total disbursements	1,829,160	1,679,924	1,730,331	(50,407)
Net change in fund balance	-	149,236	98,829	(50,407)
Fund balance at beginning of year	54,246	54,246	54,246	-
Fund balance at end of year	\$ 54,246	\$ 203,482	\$ 153,075	\$ (50,407)

See accompanying notes to the financial statements.

# Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties

Allen County

Notes to the Financial Statements

For the Year Ended June 30, 2023

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## Note 1 – Reporting Entity

The Mental Health and Recovery Services of Allen, Auglaize and Hardin Counties (the Board) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Board is directed by a sixteen-member Board. Board members are appointed by the Board's Director and the legislative authorities of the political subdivisions making up the Board. The Board includes members from those legislative authorities as well as citizens of the Board. Those subdivisions are Allen, Auglaize and Hardin Counties, the Ohio Department of Mental Health and the Ohio Department of Alcohol and Drug Addiction Services. The Board provides alcohol, drug addiction and mental health services and programs to citizens of the Board. These services are provided primarily through contracts with private and public agencies.

Component units are legally separate organizations for which the Board is financially accountable. The Board is financially accountable for an organization if the Board appoints a voting majority of the organizations' government board and (1) the Board is able to significantly influence the programs or services performed or provided by the organization; or (2) the Board is legally entitled to or can otherwise access to organizations' resources; or (3) the Board is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the Board is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Board in that the Board approves the budget, the issuance of debt or the levying of taxes. Based upon the application of this criterion, the Board has no component units. The basic financial statements of the reporting entity include only those of the Board.

## Note 2 – Summary of Significant Accounting Policies

As discussed further in Note 2, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the Board's accounting policies.

### ***Basis of Presentation***

The Board's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

***Government-wide Financial Statements*** The statement of net position and the statement of activities display information about the Board as a whole. These statements include the financial activities of the primary government.

The statement of net position presents the cash balance of the governmental activities of the Board at year end. The statement of activities compares disbursements and program receipts for each program or function of the Board's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Board is responsible.



**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (continued)**

Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the Board. The comparison of direct expenses with program revenues identifies the extent to which each governmental program is self-financing on a cash basis or draws from the general receipts of the Board.

***Fund Financial Statements*** During the year, the Board segregates transactions related to the Board's activities in separate funds in order to aid financial management and demonstrate legal compliance. Fund financial statements report detailed information about the Board. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

***Fund Accounting***

The Board uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Board are presented below:

***Governmental Funds*** Governmental funds are those through which most governmental functions of the Board are financed. The following are the Board's major governmental funds:

***General Fund*** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Board for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Community Mental Health Services State Fund*** The community mental health services state fund accounts for and reports the receipt of funds from the State of Ohio for the purpose of providing services to persons with severe mental/emotional disabilities and to promote and support their recovery and resilience.

***Capital Project Fund*** The capital project fund accounts for and reports all funding for use for capital projects.

The other governmental funds of the Board account for grants and other resources whose use is restricted or committed for a particular purpose.

***Basis of Accounting***

The Board's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Board's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (continued)**

**Budgetary Process**

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board may appropriate. The appropriations resolution is the Board's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by the Board members. The legal level of control has been established by the Board at the object level for all funds.

ORC Section 5705.28(C)(1) requires the Board to file an estimate of contemplated revenue and expenses with the municipalities and townships within the Board by about June 1 (forty-five days prior to July 15). The county auditor cannot allocate property taxes from the municipalities and townships within the district if the filing has not been made.

ORC Section 3709.28 establishes budgetary requirements for the Board, which are similar to ORC Chapter 5705 budgetary requirements. On or about the first Monday of April the Board must adopt an itemized appropriation measure. The appropriation measure, together with an itemized estimate of revenues to be collected during the next fiscal year, shall be certified to the county budget commission. Subject to estimated resources, the Board may, by resolution, transfer appropriations from one appropriation item to another, reduce or increase any item, create new items, and make additional appropriations or reduce the total appropriation. Such appropriation modifications shall be certified to the county budget commission for approval.

The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources in effect when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Board.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the year.

***Cash and Investments***

As required by the Ohio Revised Code, the County Treasurer is the custodian for the Board's cash and investments. The County's cash and investment pool holds the Board's cash and investments, which are reported at the County Treasurer's carrying amount. Deposits and investments disclosures for the County as a whole may be obtained from the County. For information regarding deposit and investment disclosures of the Mental Health and Recovery Services Board, the Treasurer of Allen County, Rachael Gilroy, may be contacted at 301 North Main Street, Lima, Ohio, 45801.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (continued)**

***Inventory and Prepaid Items***

On the cash basis of accounting, inventories of supplies are reported as disbursements when purchased. These items are not reflected as assets in the accompanying financial statements.

***Capital Assets***

The Board records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Board must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

***Restricted*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of the Board. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Board, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (continued)**

***Assigned*** Amounts in the assigned fund balance classification are intended to be used by the Board for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by State Statute. The Board may also assign fund balance as it does when appropriating fund balance to cover gap between estimated revenue and appropriations in the subsequent year's appropriated budget in the general fund.

***Unassigned*** Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Board applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

***Interfund Activity***

The statements report exchange transactions between funds as receipts in the seller funds and as disbursements in the purchasing funds. Nonexchange flows of cash from one fund to another are reported as interfund transfers. Governmental funds report interfund transfers as other financing sources/uses.

***Employer Contributions to Cost-Sharing Pension Plans***

The Board recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits.

***Net Position***

Net position is reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation.

The Board's Policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 3 – Accountability**

***Deficit Fund Balances***

Fund balances at June 30, 2023 included the following individual fund deficits:

<u>Nonmajor funds</u>	<u>Deficit</u>
ODMH Title XX	\$ 2
SOS 3.0	55,877
SOR 2.0	36,318
Community Innovations	11

The general fund is liable for any deficit in these funds and provides transfers when cash is required. The deficit fund balances resulted from unreimbursed federal and state expenses for which reimbursements have been requested.

**Note 4 – Equity in Pooled Cash**

The Allen County Auditor acts as the fiscal agent for the Board and the County Treasurer maintains a cash and investment pool used by all County funds. Because of the nature of the pool all County funds are commingled, the risk involved and the preferential claim of the Board cannot be determined.

The Allen County Auditor’s records indicated the Board’s cash balance as of June 30, 2023, was \$8,955,610.

**Note 5 – Property Taxes**

Property taxes are levied, assessed and collected on a calendar year basis while the Board’s fiscal year runs from July through June. First-half tax distributions are received by the Board in the second half of the fiscal year. Second-half distributions are received in the first half of the following fiscal year. They include amounts levied against all real, public utility, and tangible personal property located in the Allen, Auglaize, and Hardin Counties.

Taxes collected on real property (other than public utility) in one calendar year are levied in the preceding calendar year on assessed values as of January 1 of that preceding year, the lien date. Assessed values are established by State statute at 35 percent of appraised market value.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31. If paid semi-annually, the first payment is usually due December 31, with the remainder payable June 20.

Public utility real and public utility personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility property taxes are payable on the same dates as real property taxes described previously.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 5 – Property Taxes (Continued)**

The Allen, Auglaize, and Hardin County Auditors collect property taxes on behalf of the Board and remit the collected taxes to the Board. Tax settlements are made each March and August for real property taxes and each June and October for personal property.

The full tax rate for the Board for the year ended June 30, 2023 was \$1.50 per \$1,000 of assessed value. The assessed values of real and tangible personal property taxes certified for 2022 and 2023 are as follows:

<b>Real Property - 2023 First Half</b>	<b>Allen</b>	<b>Augulaize</b>	<b>Hardin</b>
Residential/Agricultural			
Comm./Industrial/Mineral/Public Utility	\$ 2,195,468,850	\$ 1,181,792,980	\$ 591,922,710
Tangible Public Utilities	255,862,840	58,755,890	71,444,960
Total Assessed Value	<u>\$ 2,451,331,690</u>	<u>\$ 1,240,548,870</u>	<u>\$ 663,367,670</u>

<b>Real Property - 2022 Second Half</b>	<b>Allen</b>	<b>Augulaize</b>	<b>Hardin</b>
Residential/Agricultural			
Comm./Industrial/Mineral/Public Utility	\$ 2,175,568,270	\$ 1,170,267,860	\$ 588,930,770
Tangible Public Utilities	230,366,380	57,498,500	66,874,630
Total Assessed Value	<u>\$ 2,405,934,650</u>	<u>\$ 1,227,766,360</u>	<u>\$ 655,805,400</u>

**Note 6 – Risk Management**

***Commercial Insurance***

The Board has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

There was no significant reduction in coverage and settled claims have not exceeded coverages in past three years.

The Board maintains a high deductible Health Care Plan with Anthem with the intent to reduce health care premiums and overall costs. In conjunction with the high deductible plan, an HSA (Health Savings Plan) has been established. The plan has a \$10,000 per family and \$5,000 per individual deductible. Once the deductible is met, the insurance plan begins to pay at 100%.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

**Note 7 – Defined Benefit Pension Plans**

***Ohio Public Employees Retirement System (OPERS)***

Plan Description – The Board participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan. While members may elect the member-directed plan and the combined plan, most employee members are in OPERS’ traditional plan; therefore, the following disclosure focuses on the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS’ fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional plan as per the reduced benefits adopted by SB 343 (see OPERS ACFR referenced above for additional information):

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35

Final average Salary (FAS) represents the average of the three highest years of earnings over a member’s career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member’s career.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 7 – Defined Benefit Pension Plans (continued)**

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

Once a benefit recipient retiring under the traditional plan has received benefits for 12 months, an annual cost-of-living adjustment (COLA) is provided on the member's base benefit. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their retirement benefit. For those retiring prior to January 7, 2013, the COLA will continue to be a 3 percent simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3 percent. Additionally, a death benefit of \$500 - \$2,500, determined by the number of years of service credit of the retiree, is paid to the beneficiary of a deceased retiree or disability benefit recipient under the traditional and combined plan.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>
<b>2023 Statutory Maximum Contribution Rates</b>	
Employer	14.0%
Employee	10.0%
<b>2023 Actual Contribution Rates</b>	
Employer:	
Pension	14.0%
Post-employment Health Care Benefits	<u>0.0%</u>
Total Employer	<u>14.0%</u>
Employee	<u>10.0%</u>

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Board's contractually required contribution was \$65,437 for 2023.

**Note 8 – Postemployment Benefits**

***Ohio Public Employees Retirement System (OPERS)***

In order to qualify for post-employment health care coverage, age-and-service retirees under the traditional pension and combined plans must have 20 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.



**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 8 – Postemployment Benefits (continued)**

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or calling (614) 222-5601 or (800) 222-7377.

Funding Policy – The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by the OPERS Board of Trustees, a portion of each employer’s contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2022 and 2023, state and local employers contributed at a rate of 14.0% of earnable salary. This is the maximum employer contribution rate permitted by the Ohio Revised Code. Active members do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2023, OPERS did not allocate any employer contribution to health care for members of the traditional pension plan and combined plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the member-directed plan for 2023 was 4.0%.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Board’s contractually required contribution was \$0 for 2023.

**Note 9 – Contingent Liabilities**

***Grants***

The Board has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could lead to a request for reimbursement to the grantor agency for expenditures disallowed under the terms of the grant. Based on prior experience, the Board believes such disallowances, if any, will be immaterial.

***Fund Designation***

In recognition of the risk inherent in its operations, the Board has designated a portion of its general fund balance (analogous in the insurance industry to a catastrophe fund) to absorb financial shortfalls, whether temporary or permanent. The designation exists to help the Board meet its statutory and contractual responsibilities in the event that the cost for client related services exceed available revenues. These shortfalls can come about because of discontinued funding for a specific program, reductions in funding from selected services or over-runs in cost.

**Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties**

*Allen County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

**Note 9 – Contingent Liabilities (Continued)**

The recommended fund balance designation requirement was developed as equal to two months of the total operating budget (2/12). This percentage is then converted to a dollar amount for the current operating year identifying a minimum level. At June 30, 2023 the Board had designated \$1,972,891 for possible future financial shortfalls.

**Note 10 – Fund Balances**

Fund balance is classified as non-spendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Board is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General Fund	MH Community of Care	Capital Projects	Other Governmental Funds	Total
<b>Restricted for</b>					
Services per ODMH/ODADAS Allocation Guidelines	\$ -	\$ 153,075	\$ 2,334,469	\$ 362,451	\$ 2,849,995
Total Restricted	-	153,075	2,334,469	362,451	2,849,995
<b>Committed to</b>					
Facilities Management	1,088,160	-	-	-	1,088,160
Other Purposes	21,506	-	-	-	21,506
Total Committed	1,109,666	-	-	-	1,109,666
Unassigned (Deficit):	5,088,157	-	-	(92,208)	4,995,949
Total Fund Balances	<u>\$ 6,197,823</u>	<u>\$ 153,075</u>	<u>\$ 2,334,469</u>	<u>\$ 270,243</u>	<u>\$ 8,955,610</u>

**MENTAL HEALTH AND RECOVERY SERVICES OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

<b>Federal Grantor Program Title</b>	<b>Federal AL Number</b>	<b>Pass Through Entity Identifying Number</b>	<b>Total Federal Expenditures</b>
<b>U. S. DEPARTMENT OF TREASURY</b>			
<b>Passed Through Ohio Department of Mental Health</b>			
Coronavirus Relief Fund	21.019	FY22	\$ 18,750
Coronavirus State Recovery Funds	21.027	FY23	<u>93,600</u>
Total U.S. Department of Treasury			112,350
<b>U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			
<b>Passed Through Ohio Department of Mental Health</b>			
Mental Health Block Grants	93.958	01-BG01PLAN-23	129,013
SAMSHA - Emergency COVID	93.958	FY23	6,885
Alcohol Use Disorder Treatment	93.958	FY22	12,488
Alcohol Use Disorder Treatment	93.958	FY23	258,655
Mental Health Block Grant-Covid; Crisis Services	93.958	FY23	<u>31,972</u>
Total Block Grants for Community Mental Health Services			439,013
Substance Abuse Block Grant-Community Investment	93.959	01-BGD-FY23	484,927
Substance Abuse Block Grant-Prevention	93.959	01-BGD-FY23	165,125
SABG COVID Mitigation	93.959	FY23	25,336
Mental Health COVID Mitigation	93.959	FY23	<u>10,717</u>
Total Block Grants for Prevention and Treatment of Substance Abuse			686,105
Social Services Block Grant-Title XX	93.667	FY23	113,753
State Opioid Response - 2.0	93.788	FY22	73,561
State Opioid Response - 2.0	93.788	FY23	262,741
State Opioid Response - 3.0	93.788	FY23	<u>438,183</u>
Total State Opioid Response			<u>774,485</u>
Total U.S. Department of Health and Human Services			<u>2,013,356</u>
Total Expenditures of Federal Awards			<u>\$ 2,125,706</u>

*The accompanying notes are an integral part of this schedule*

**MENTAL HEALTH AND RECOVERY SERVICES OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties (the Board) under programs of the federal government for the year ended June 30, 2023. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net position of the Board.

**NOTE B – SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule summarizes activity of the Board's federal award programs. Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**NOTE C – INDIRECT COSTS**

The Board has elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE D – MATCHING REQUIREMENTS**

Certain Federal programs require that the Board contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Board has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties  
Allen County  
528 West Market Street  
Lima, Ohio 45801

To the Members of the Governing Board:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties, Allen County, Ohio (the Board), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements and have issued our report thereon dated November 24, 2023. We noted the Board uses a special purpose framework other than generally accepted accounting principles.

**Internal Controls Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Board's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Board's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards*, which is described in the accompanying Schedule of Findings as item 2023-001.

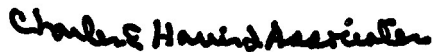
We also noted certain matters not requiring inclusion in this report that we reported to the Board's management in a separate letter dated November 24, 2023.

### **Board's Response to Finding**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Board's response to the finding identified in our audit and described in the accompanying Schedule of Findings. The Board's response was not subjected to the other auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Charles E. Harris & Associates, Inc.**  
November 24, 2023

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO  
EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Mental Health and Recovery Services Board  
of Allen, Auglaize and Hardin Counties  
Allen County  
528 West Market Street  
Lima, Ohio 45801

To the Members of the Governing Board:

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties' (the Board) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on the Board's major federal programs for the year ended June 30, 2023. The Board's major federal programs are identified in the *Summary of Auditor's Results* section of the accompanying Schedule of Findings.

In our opinion, the Board complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the Board and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal programs. Our audit does not provide a legal determination of the Board's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

The Board's management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Board's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Board's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Board's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Board's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Board's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Report on Internal Control Over Compliance***


A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.



Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of this testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**Charles E. Harris & Associates, Inc.**  
November 24, 2023

**METNAL HEALTH AND RECOVERY SERVICES BOARD  
OF ALLEN, AUGLAIZE AND HARDING COUNTIES  
ALLEN COUNTY**

**SCHEDULE OF FINDINGS  
2 CFR § 200.515  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

<b>1. SUMMARY OF AUDITOR'S RESULTS</b>
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<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unmodified
<i>(d)(1)(ii)</i>	Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	Yes
<i>(d)(1)(iv)</i>	Were there any material weaknesses in internal control reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unmodified
<i>(d)(1)(vi)</i>	Are there any reportable findings under 2 CFR § 200.516(a)?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	Opioid STR ALN #93.788 Block Grants for Prevention and Treatment of Substance Abuse ALN #93.959
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A/B Programs	Type A: > \$ 750,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee under 2 CFR §200.520?	No

**MENTAL HEALTH AND RECOVERY SERVICES OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**SCHEDULE OF FINDINGS – (CONTINUED)  
2 CFR § 200.515  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

<b>2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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**FINDING NUMBER 2023-001  
Noncompliance**

**Certifying the Availability of Funds**

**Ohio Revised Code Section 5705.41(D)** requires that no subdivision or taxing unit shall make any contract or give any order involving the expenditure of money unless a certificate signed by the fiscal officer is attached thereto. The fiscal officer must certify that the amount required meeting any such contract or expenditure has been lawfully appropriated and is in the treasury, or is in the process of collection to the credit of an appropriate fund free from any previous encumbrance. Only the subdivision's fiscal officer need sign the certificate. Every contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon.

There are several exceptions to the standard requirement stated above that a fiscal officer's certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The main exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, which are provided for in sections 5705.41(D)(1) and 5705.41(D)(3), respectively, of the Ohio Revised Code.

1. "Then and Now" certificate - If the fiscal officer can certify that both at the time that the contract or order was made ("then"), and at the time that the fiscal officer is completing the certification ("now"), that sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant for the payment of the amount due. The taxing authority has thirty days from the receipt of the "then and now" certificate to approve payment by resolution.

Amounts of less than \$3,000 may be paid by the fiscal officer without a resolution upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the taxing authority.

2. Blanket Certificate – Fiscal officers may prepare "blanket" certificates for a certain sum of money not in excess of an amount established by resolution adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.
3. Super Blanket Certificate – The Board may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the fiscal officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification is not to extend beyond the current year. Only one super blanket certificate may be outstanding at a particular time for any one line-item appropriation.

**MENTAL HEALTH AND RECOVERY SERVICES OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**SCHEDULE OF FINDINGS – (CONTINUED)  
2 CFR § 200.515  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2023-001 (CONTINUED)  
Noncompliance**

**Certifying the Availability of Funds (Continued)**

The Board did not properly certify the availability of funds prior to purchase commitment for 37% of the expenditures tested for fiscal year 2023.

Unless the exceptions noted above are used, prior certification is not only required by statute but is a key control in the disbursement process to assure that purchase commitments receive prior approval. To improve controls over disbursements and to help reduce the possibility of the Board's funds exceeding budgetary spending limitations, we recommend that the Fiscal Director certify that the funds are or will be available prior to an obligation being incurred by the Board. When prior certification is not possible, "then and now" certification should be used.

**Official's Response:**

See Corrective Action Plan.

**3. FINDINGS FOR FEDERAL AWARDS**

None

**MENTAL HEALTH AND RECOVERY SERVICES BOARD OF  
ALLEN, AUGLAIZE AND HARDIN COUNTIES  
ALLEN COUNTY**

**CORRECTIVE ACTION PLAN - PREPARED BY MANAGEMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

<b>Finding Number</b>	<b>Planned Corrective Action</b>	<b>Anticipated Completion Date</b>	<b>Responsible Contact Person</b>
2023-001	The Fiscal Director will follow the guidelines outlined in the Ohio Compliance Supplement concerning certification of funds.	Immediately	Sheri Strawn- Fiscal Director

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# OHIO AUDITOR OF STATE KEITH FABER



**MENTAL HEALTH AND RECOVERY SERVICES BOARD OF ALLEN, AUGLAIZE AND HARDIN  
COUNTIES**

**ALLEN COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 2/20/2024**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)