

 **DAVE YOST**
Ohio Auditor of State



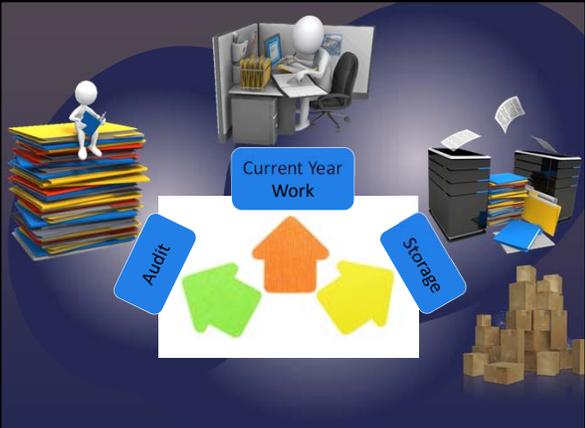
How to Organize Your Files

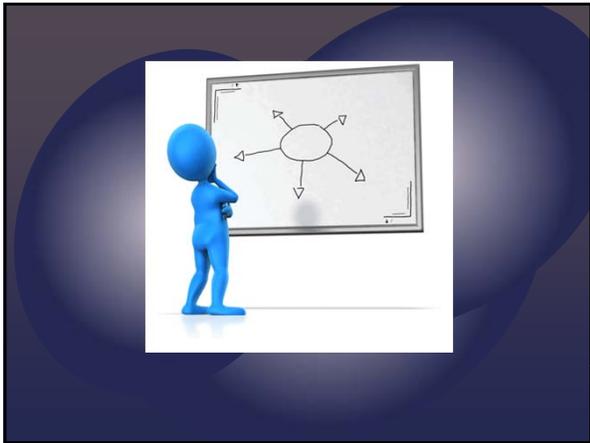
Presented by:
Trina Martin
UAN IT Specialist

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Tips For Organization







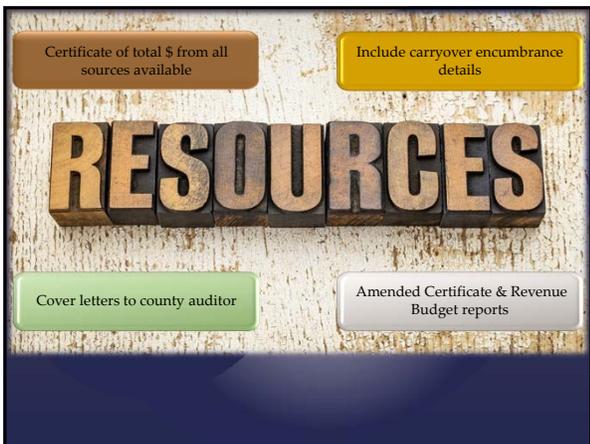


User Agreements

Secure Location

Correspondence

Username & Passwords

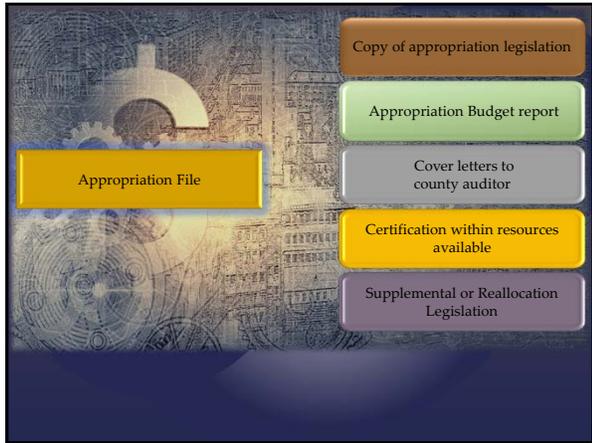


Certificate of total \$ from all sources available

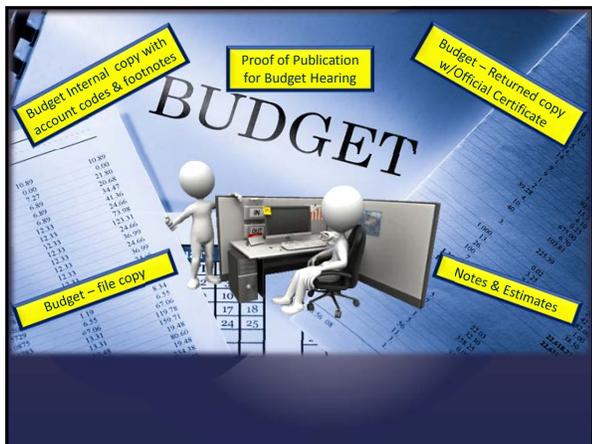
Include carryover encumbrance details

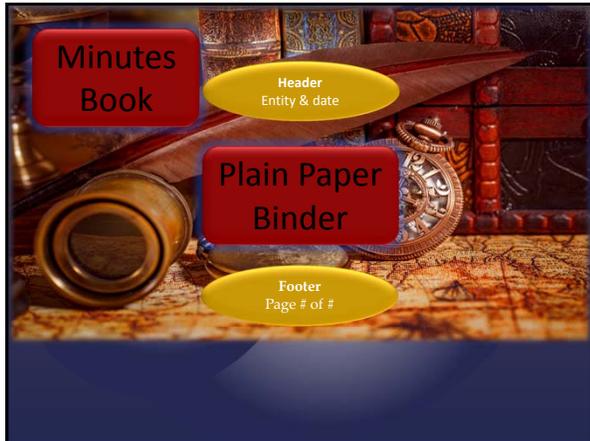
Cover letters to county auditor

Amended Certificate & Revenue Budget reports

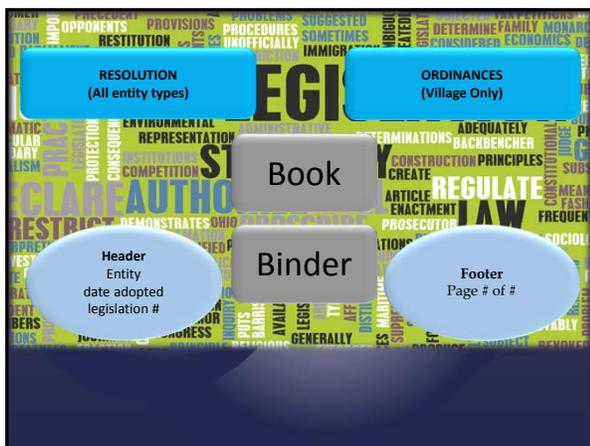


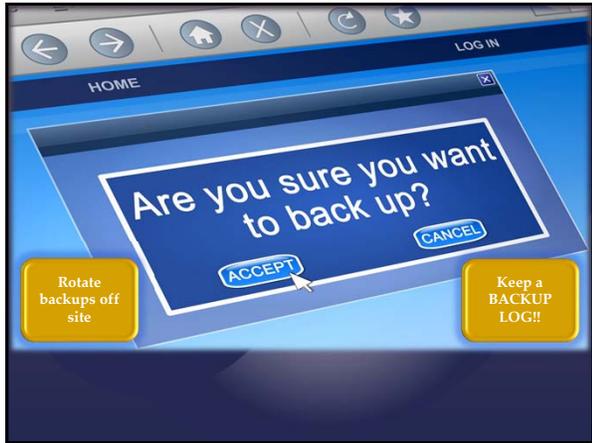


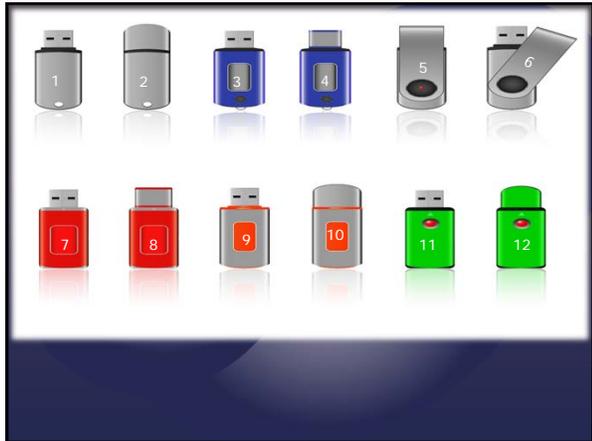








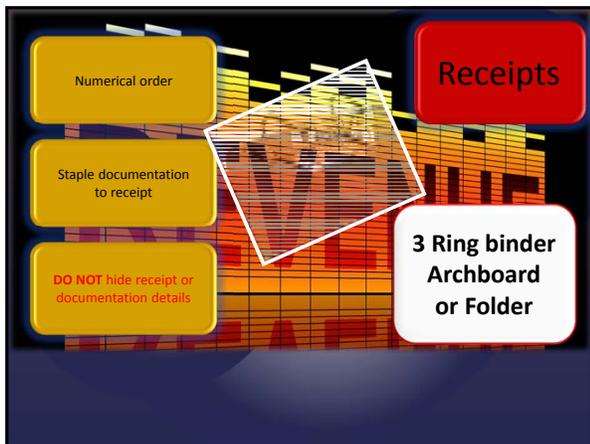


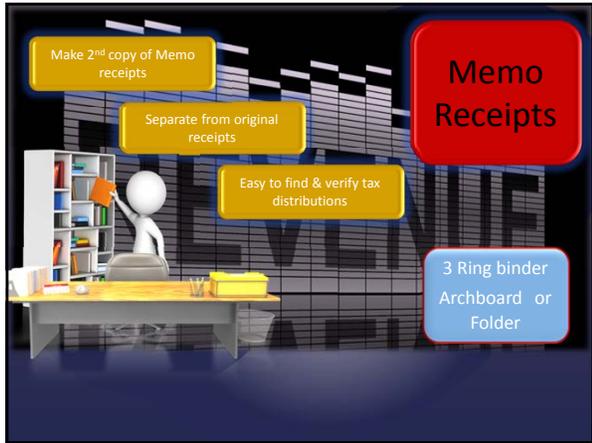
































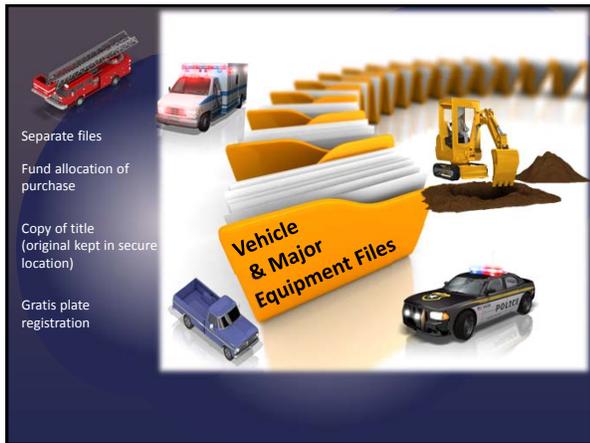


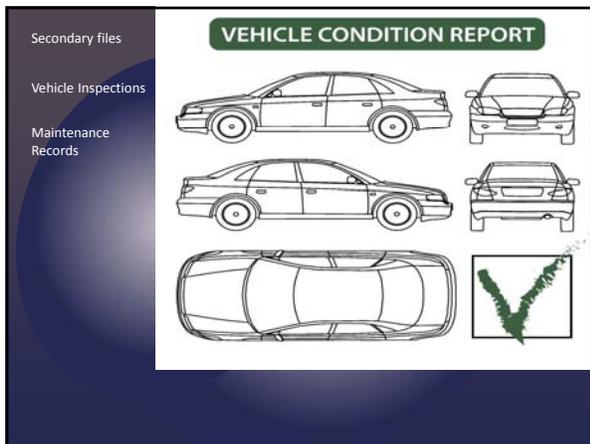










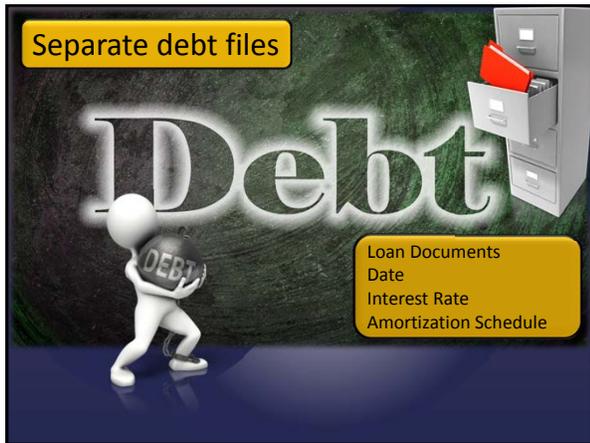


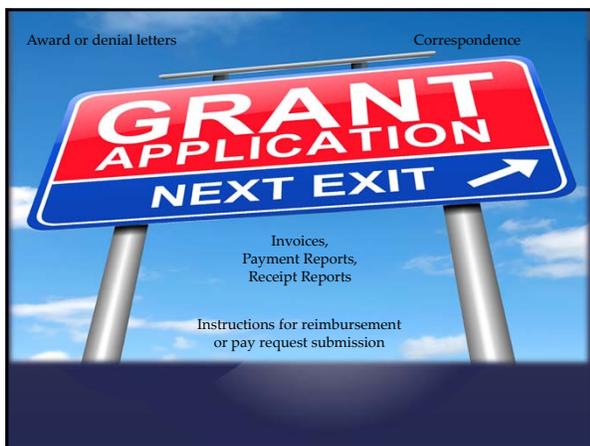


















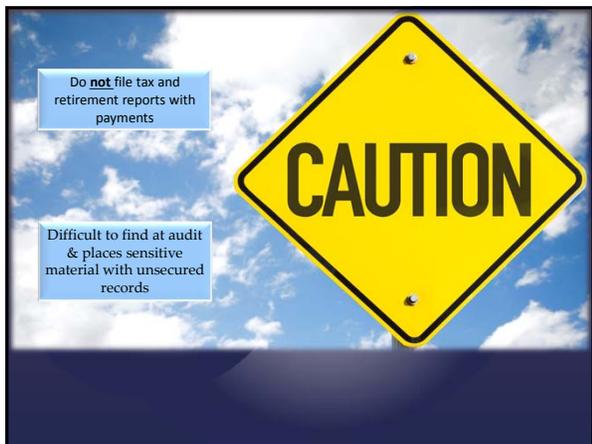








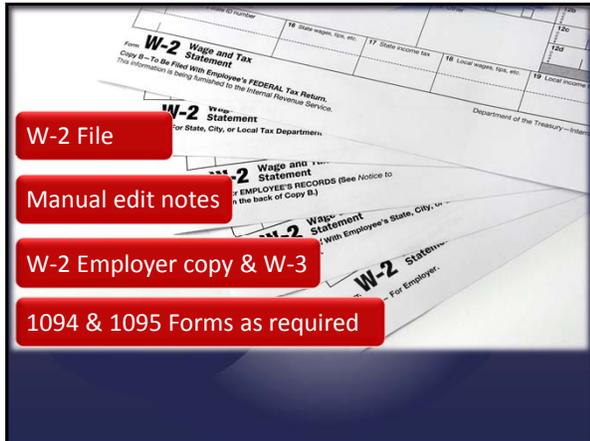
















**Fiscal Integrity Act
self-reporting portal**
access to portal:
<http://www.ohioauditor.gov/fiscalintegrity/default.html>
or
www.ohioauditor.gov (look under local government)

Questions or assistance
email: fiscalintegrityact@ohioauditor.gov
Janice D' Alessandro: (614) 466-2813
Katie Warga: (614) 995-5954

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