



**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 2000 - 1999**



**JIM PETRO**  
**AUDITOR OF STATE**  

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**STATE OF OHIO**



VILLAGE OF PLAIN CITY  
MADISON COUNTY

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**REPORT OF INDEPENDENT ACCOUNTANTS**

Village Council  
Village of Plain City  
Madison County  
213 Chillicothe Street  
Plain City, Ohio 43064

To the Village Council:

We have audited the accompanying financial statements of the Village of Plain City, Madison County, Ohio, (the Village) as of and for the years ended December 31, 2000 and December 31, 1999. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Village prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Village as of December 31, 2000 and December 31, 1999, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2001 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the management, and Village Council and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

**JIM PETRO**  
Auditor of State

March 7, 2001

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**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2000**

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	<b>Totals (Memorandum Only)</b>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
<b>Cash Receipts:</b>					
Property Tax and Other Local Taxes	\$605,296	\$80,504	\$0	\$0	\$685,800
Intergovernmental Receipts	189,082	183,892	260,005	0	632,979
Charges for Services	119,206	21,938	199,546	0	340,690
Fines, Licenses, and Permits	216,062	0	0	0	216,062
Miscellaneous	87,481	31,415	0	0	118,896
<b>Total Cash Receipts</b>	<u>1,217,127</u>	<u>317,749</u>	<u>459,551</u>	<u>0</u>	<u>1,994,427</u>
<b>Cash Disbursements:</b>					
Current:					
Security of Persons and Property	396,284	54,805	0	0	451,089
Public Health Services	7,119	0	0	0	7,119
Leisure Time Activities	12,922	54,127	0	0	67,049
Community Environment	188,062	0	0	0	188,062
Basic Utility Services	115,674	0	0	0	115,674
Transportation	0	134,355	0	0	134,355
General Government	407,494	0	0	155	407,649
Debt Service	0	0	77,266	0	77,266
Capital Outlay	131,911	36,542	542,013	0	710,466
<b>Total Disbursements</b>	<u>1,259,466</u>	<u>279,829</u>	<u>619,279</u>	<u>155</u>	<u>2,158,729</u>
<b>Total Receipts Over/(Under) Disbursements</b>	<u>(42,339)</u>	<u>37,920</u>	<u>(159,728)</u>	<u>(155)</u>	<u>(164,302)</u>
<b>Other Financing Receipts/(Disbursements):</b>					
Transfers-Out	(1,611)	0	0	0	(1,611)
<b>Total Other Financing Receipts/(Disbursements)</b>	<u>(1,611)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,611)</u>
<b>Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements</b>	<u>(43,950)</u>	<u>37,920</u>	<u>(159,728)</u>	<u>(155)</u>	<u>(165,913)</u>
<b>Fund Cash Balances January 1</b>	<u>539,490</u>	<u>166,196</u>	<u>527,301</u>	<u>1,877</u>	<u>1,234,864</u>
<b>Fund Cash Balances, December 31</b>	<u><b>\$495,540</b></u>	<u><b>\$204,116</b></u>	<u><b>\$367,573</b></u>	<u><b>\$1,722</b></u>	<u><b>\$1,068,951</b></u>
<b>Reserves for Encumbrances, December 31</b>	<u><b>\$5,465</b></u>	<u><b>\$5,658</b></u>	<u><b>\$23,117</b></u>	<u><b>\$0</b></u>	<u><b>\$34,240</b></u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2000**

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Nonexpendable Trust</u>	
<b>Operating Cash Receipts:</b>			
Charges for Services	\$747,445	\$0	\$747,445
Total Operating Cash Receipts	<u>747,445</u>	<u>0</u>	<u>747,445</u>
<b>Operating Cash Disbursements:</b>			
Personal Services	301,613	0	301,613
Contractual Services	119,904	0	119,904
Supplies and Materials	190,970	0	190,970
Capital Outlay	19,482	0	19,482
Total Operating Cash Disbursements	<u>631,969</u>	<u>0</u>	<u>631,969</u>
Operating Income/(Loss)	<u>115,476</u>	<u>0</u>	<u>115,476</u>
<b>Non-Operating Cash Receipts:</b>			
Miscellaneous	22,412	0	22,412
Total Non-Operating Cash Receipts	<u>22,412</u>	<u>0</u>	<u>22,412</u>
<b>Non-Operating Cash Disbursements:</b>			
Debt Service	<u>202,865</u>	<u>0</u>	<u>202,865</u>
Total Non-Operating Cash Disbursements	<u>202,865</u>	<u>0</u>	<u>202,865</u>
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers and Advances	(64,977)	0	(64,977)
Transfers-In	<u>1,611</u>	<u>0</u>	<u>1,611</u>
Net Receipts Over/(Under) Disbursements	(63,366)	0	(63,366)
Fund Cash Balances, January 1	<u>184,802</u>	<u>5,000</u>	<u>189,802</u>
<b>Fund Cash Balances, December 31</b>	<b><u>\$121,436</u></b>	<b><u>\$5,000</u></b>	<b><u>\$126,436</u></b>
Reserve for Encumbrances, December 31	<u>\$3,827</u>	<u>\$0</u>	<u>\$0</u>

The notes to the financial statements are an integral part of this statement.



**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1999**

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
<b>Cash Receipts:</b>					
Property Tax and Other Local Taxes	\$579,866	\$82,300	\$0	\$0	\$662,166
Intergovernmental Receipts	169,332	157,397	28,764	0	355,493
Charges for Services	112,430	16,131	126,166	0	254,727
Fines, Licenses, and Permits	66,051	613	0	0	66,664
Miscellaneous	90,860	2,420	0	0	93,280
Total Cash Receipts	<u>1,018,539</u>	<u>258,861</u>	<u>154,930</u>	<u>0</u>	<u>1,432,330</u>
<b>Cash Disbursements:</b>					
Current:					
Security of Persons and Property	348,938	66,183	0	0	415,121
Public Health Services	10,742	0	0	0	10,742
Leisure Time Activities	16,957	53,179	0	0	70,136
Community Environment	36,608	0	0	0	36,608
Basic Utility Services	102,089	0	0	0	102,089
Transportation	20,000	123,294	0	0	143,294
General Government	358,760	0	0	0	358,760
Debt Service	0	0	70,818	0	70,818
Capital Outlay	245,051	0	425,253	0	670,304
Total Disbursements	<u>1,139,145</u>	<u>242,656</u>	<u>496,071</u>	<u>0</u>	<u>1,877,872</u>
Total Receipts Over/(Under) Disbursements	<u>(120,606)</u>	<u>16,205</u>	<u>(341,141)</u>	<u>0</u>	<u>(445,542)</u>
<b>Other Financing Receipts/(Disbursements):</b>					
Sale of Bonds or Notes	<u>0</u>	<u>0</u>	<u>600,000</u>	<u>0</u>	<u>600,000</u>
Total Other Financing Receipts/(Disbursements)	<u>0</u>	<u>0</u>	<u>600,000</u>	<u>0</u>	<u>600,000</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(120,606)	16,205	258,859	0	154,458
Fund Cash Balances January 1	<u>660,096</u>	<u>149,991</u>	<u>268,442</u>	<u>1,877</u>	<u>1,080,406</u>
<b>Fund Cash Balances, December 31</b>	<u><b>\$539,490</b></u>	<u><b>\$166,196</b></u>	<u><b>\$527,301</b></u>	<u><b>\$1,877</b></u>	<u><b>\$1,234,864</b></u>
Reserves for Encumbrances, December 31	<u>\$64,706</u>	<u>\$40,500</u>	<u>\$287,469</u>	<u>\$0</u>	<u><b>\$392,675</b></u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
ALL PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1999**

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<b>Totals (Memorandum Only)</b>
	<u>Enterprise</u>	<u>Nonexpendable Trust</u>	
<b>Operating Cash Receipts:</b>			
Charges for Services	\$787,250	\$0	\$787,250
Total Operating Cash Receipts	<u>787,250</u>	<u>0</u>	<u>787,250</u>
<b>Operating Cash Disbursements:</b>			
Personal Services	300,029	0	300,029
Contractual Services	105,332	0	105,332
Supplies and Materials	217,588	0	217,588
Capital Outlay	13,209	0	13,209
Total Operating Cash Disbursements	<u>636,158</u>	<u>0</u>	<u>636,158</u>
Operating Income/(Loss)	<u>151,092</u>	<u>0</u>	<u>151,092</u>
<b>Non-Operating Cash Receipts:</b>			
Miscellaneous	5,863	0	5,863
Other Non-Operating Receipts	3,750	0	3,750
Total Non-Operating Cash Receipts	<u>9,613</u>	<u>0</u>	<u>9,613</u>
<b>Non-Operating Cash Disbursements:</b>			
Debt Service	202,865	0	202,865
Total Non-Operating Cash Disbursements	<u>202,865</u>	<u>0</u>	<u>202,865</u>
Net Receipts Over/(Under) Disbursements	(42,160)	0	(42,160)
Fund Cash Balances, January 1	<u>226,962</u>	<u>5,000</u>	<u>231,962</u>
<b>Fund Cash Balances, December 31</b>	<b><u>\$184,802</u></b>	<b><u>\$5,000</u></b>	<b><u>\$189,802</u></b>
Reserve for Encumbrances, December 31	<u>\$4,853</u>	<u>\$0</u>	<u>\$0</u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Entity**

The Village of Plain City, Madison County, Ohio, (the Village) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly-elected six-member Council. The Village provides general governmental services, including water and sewer utilities, park operations (leisure time activities), and police services.

As indicated below, the Plain City Mayor's Court statutorily maintains amounts of cash activity in a fiduciary capacity outside the control of the Village Clerk. In July of 1999 the Village Council, by resolution, disbanded the Mayor's Court. This cash is not included in the accompanying financial statements.

<u>1999</u>			
Beginning Cash Balance	Receipts	Disbursements	Ending Cash Balance
\$4,071	\$23,565	\$27,636	\$0

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

**B. Basis of Accounting**

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

**C. Cash and Investments**

Certificates of deposit are valued at cost. The investment in STAR Ohio (the State Treasurer's investment pool) is valued at amounts reported by the State Treasurer.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**D. Fund Accounting**

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

**1. General Fund**

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

**2. Special Revenue Fund**

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

Street Construction, Maintenance and Repair Fund - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining and repairing Village streets.

Police fund - This fund receives local tax money for the operation and maintenance of the Village's police department.

**3. Capital Project Funds**

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Village had the following significant capital project fund:

Water Capital Improvement funds - This fund receives a portion of the water and sewer charges for the Village capital projects.

**4. Enterprise Funds**

These funds account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges. The Village had the following significant Enterprise Funds:

Water Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

Sewer Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**D. Fund Accounting (Continued)**

**5. Fiduciary Funds (Trust and Agency Funds)**

Trust funds are used to account for resources restricted by legally binding trust agreements. If the agreement requires the Village to maintain the corpus of the trust, the fund is classified as a non-expendable trust fund. Other trust funds are classified as expendable. Funds for which the Village is acting in an agency capacity are classified as agency funds.

**E. Budgetary Process**

The Ohio Revised Code requires that each fund be budgeted annually.

**1. Appropriations**

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function and object level of control, and appropriations may not exceed estimated resources. The Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

**2. Estimated Resources**

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

**3. Encumbrances**

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are canceled, and re-appropriated in the subsequent year.

A summary of 2000 and 1999 budgetary activity appears in Note 3.

**F. Property, Plant and Equipment**

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**G. Unpaid Vacation and Sick Leave**

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the Village.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**2. EQUITY IN POOLED CASH AND INVESTMENTS**

The Village maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	<u>2000</u>	<u>1999</u>
Demand deposits	\$ 332,761	\$ 422,476
Certificates of deposit	5,000	5,000
Total deposits	<u>337,761</u>	<u>427,476</u>
STAR Ohio	857,628	997,190
Total investments	<u>857,628</u>	<u>997,190</u>
Total deposits and investments	<u>\$ 1,195,389</u>	<u>\$ 1,424,666</u>

**Deposits:** Deposits are either insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

**Investments:** Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**3. BUDGETARY ACTIVITY**

Budgetary activity for the years ending December 31, 2000 and December 31, 1999 follows:

<b>2000 Budgeted vs. Actual Receipts</b>			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 1,201,502	\$ 1,217,127	\$ 15,625
Special Revenue	246,549	317,749	71,200
Capital Projects	150,226	459,551	309,325
Expendable Trust	0	0	0
Enterprise	786,604	771,468	(15,136)
Non Expendable Trust	0	0	0
Total	<u>\$ 2,384,881</u>	<u>\$ 2,765,895</u>	<u>\$ 381,014</u>

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**3. BUDGETARY ACTIVITY (Continued)**

<b>2000 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 1,700,570	\$ 1,266,542	\$ 434,028
Special Revenue	453,210	285,487	167,723
Capital Projects	674,198	642,396	31,802
Expendable Trust	1,877	155	1,722
Enterprise	972,801	838,661	134,140
Non Expendable Trust	5,000	0	5,000
Total	<u>\$ 3,807,656</u>	<u>\$ 3,033,241</u>	<u>\$ 774,415</u>

<b>1999 Budgeted vs. Actual Receipts</b>			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 871,593	\$ 1,018,539	\$ 146,946
Special Revenue	253,052	258,861	5,809
Capital Projects	670,000	754,930	84,930
Expendable Trust	0	0	0
Enterprise	778,300	796,863	18,563
Non Expendable Trust	0	0	0
Total	<u>\$ 2,572,945</u>	<u>\$ 2,829,193</u>	<u>\$ 256,248</u>

<b>1999 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 1,538,954	\$ 1,203,851	\$ 335,103
Special Revenue	403,044	283,156	119,888
Capital Projects	947,226	783,540	163,686
Expendable Trust	1,877	0	1,877
Enterprise	1,005,262	843,876	161,386
Non Expendable Trust	5,000	0	5,000
Total	<u>\$ 3,901,363</u>	<u>\$ 3,114,423</u>	<u>\$ 786,940</u>

The Village had appropriations exceeding the total estimated resources in the Special Revenue fund (Park fund), in the amount of \$42,000 for year ended December 31, 2000, which is in violation of Ohio law.

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**4. PROPERTY TAX**

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Village Council. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

**5. DEBT**

Debt outstanding at December 31, 2000 was as follows:

	<u>Principal</u>	<u>Interest Rate</u>
Ohio Water Development Authority Loan #0611	\$ 250,507	9.72%
Ohio Water Development Authority Loan #0666	428,525	9.98%
Ohio Water Development Authority Loan #0234	253,746	2.00%
Ohio Water Development Authority Loan #0986	169,288	7.66%
Ohio Water Development Authority Loan #2071	274,433	7.56%
Richwood Bank Note	<u>507,948</u>	5.25%
Total	<u>\$ 1,884,447</u>	

The Ohio Water Development Authority (OWDA) loan relates to a water and sewer plant expansion project that was mandated by the Ohio Environmental Protection Agency. The OWDA has approved up to \$2,146,890 in loans to the Village for this project. The loans will be repaid in semiannual installments of \$101,465, including interest, over 25 years. The scheduled payment amount below assumes that \$2,146,890 will be borrowed. The scheduled payment will be adjusted to reflect any revisions in amounts actually borrowed. The loan is collateralized by water and sewer receipts. The Village has agreed to set utility rates sufficient to cover OWDA debt service requirements. The proceeds of the note from Richwood Bank are being used water plant upgrades.



**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2000 AND 1999  
(Continued)**

**5. DEBT (Continued)**

Amortization of the above debt, including interest, is scheduled as follows:

Year ending December 31:	OWDA Loan #0611	OWDA Loan #0666	OWDA Loan #0234	OWDA Loan #0986	OWDA Loan #2071	Note
2001	\$ 28,525	\$ 38,597	\$ 9,140	\$ 9,871	\$ 15,331	\$ 77,256
2002	57,050	77,195	18,280	19,742	30,882	77,256
2003	57,050	77,195	18,280	19,742	30,882	77,256
2004	57,050	77,195	18,280	19,742	30,882	77,256
2005	57,050	77,195	18,280	19,742	30,882	77,256
Subsequent	<u>85,575</u>	<u>308,780</u>	<u>219,360</u>	<u>197,420</u>	<u>339,702</u>	<u>238,096</u>
Total	<u>\$342,300</u>	<u>\$ 656,157</u>	<u>\$ 301,620</u>	<u>\$286,259</u>	<u>\$478,561</u>	<u>\$ 624,376</u>

**6. RETIREMENT SYSTEMS**

The Village's law enforcement officers belong to the Police and Firemen's Disability and Pension Funds (PFDPF). Other full-time employees belong to the Public Employees Retirement System (PERS) of Ohio. PFDPF and PERS are cost-sharing, multiple-employer plans. These plans provide retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2000 and 1999, members of PFDPF contributed 10% of their wages to the PFDPF. The Village contributed an amount equal to 19.5% of their wages. PERS members contributed 8.5% of their gross salaries. The Village contributed an amount equal to 13.55% of participants' gross salaries in 1999 and 10.84% for 2000. The Village has paid all contributions required through December 31, 2000.

**7. RISK MANAGEMENT**

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions

The Village is uninsured for the following risks:

- Comprehensive property and general liability
- Vehicles
- Errors and omissions

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**STATE OF OHIO  
OFFICE OF THE AUDITOR**

JIM PETRO, AUDITOR OF STATE

35 North Fourth Street  
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www.auditor.state.oh.us

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

Village Council  
Village of Plain City  
Madison County  
213 Chillicothe Street  
Plain City, Ohio 43064

To the Village Council:

We have audited the accompanying financial statements of the Village of Plain City, Madison County, Ohio (the Village), as of and for the years ended December 31, 2000 and December 31, 1999, and have issued our report thereon dated March 7, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2000-30649-001. We also noted certain immaterial instances of noncompliance that we have reported to management of the Village in a separate letter dated March 7, 2001.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Village's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the Village in a separate letter dated March 7, 2001.

This report is intended for the information and use of the management, and Village Council, and is not intended to be and should not be used by anyone other than these specified parties.

**JIM PETRO**  
Auditor of State

March 7, 2001

**VILLAGE OF PLAIN CITY  
MADISON COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2000 AND 1999**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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**1. FINDING NUMBER 2000-30649-001**

Ohio Rev. Code 5705.39, states appropriations are limited by estimated revenue.

The following fund had appropriations in excess of estimated resources: The Village had available funds to request an amended certificate.

<b><u>2000</u></b>			
<b><u>Fund</u></b>	<b><u>Estimated Resources</u></b>	<b><u>Appropriations</u></b>	<b><u>Variance</u></b>
<b><u>Park fund -S/R</u></b>	\$22,388.00	\$64,388.00	(\$42,000.00)

We recommend that in the future the Village follow the prescribed budgetary requirements under the aforementioned code section.





STATE OF OHIO  
OFFICE OF THE AUDITOR  

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JIM PETRO, AUDITOR OF STATE

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**VILLAGE OF PLAIN CITY**

**MADISON COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
APRIL 3, 2001**