#### CITY OF SOUTH EUCLID CUYAHOGA COUNTY

### **REGULAR AUDIT**

## FOR THE YEAR ENDED DECEMBER 31, 2003



Auditor of State Betty Montgomery

#### CITY OF SOUTH EUCLID CUYAHOGA COUNTY

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Auditor of State Betty Montgomery

#### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

City of South Euclid Cuyahoga County 1349 South Green Road South Euclid, Ohio 44121

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the City of South Euclid, Cuyahoga County, Ohio, (the City) as of and for the year ended December 31, 2003, which collectively comprise the City's basic financial statements and have issued our report thereon dated August 5, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether City's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the City in a separate letter dated August 5, 2004.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report that we have reported to management of the City in a separate letter dated August 5, 2004.

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This report is intended for the information and use of management and City Council and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomery

Betty Montgomery Auditor of State

August 5, 2004

## **CITY OF SOUTH EUCLID, OHIO**

### **COMPREHENSIVE**

### **ANNUAL FINANCIAL REPORT**

FOR THE YEAR ENDED DECEMBER 31, 2003

ISSUED BY THE DEPARTMENT OF FINANCE

Joseph Filippo, CPA,

FINANCE DIRECTOR

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## **CITY OF SOUTH EUCLID**



August 5, 2004

Citizens of South Euclid and Honorable Members of City Council South Euclid, Ohio 44121

We are pleased to present the Comprehensive Annual Financial Report of the City of South Euclid for the year ended December 31, 2003. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The Comprehensive Annual Financial Report is presented in three sections as follows:

- 1. The introductory section includes a table of contents, this transmittal letter, the City's organization chart, a list of elected and appointed City officials, and the GFOA Certificate of Achievement.
- 2. The financial section begins with the Independent Accountants' Report, and includes Management's Discussion and Analysis, the Basic Financial Statements and Notes that provide an overview of the City's financial position and operating results, the Combining Statements for nonmajor funds and other schedules that provide detailed information relative to the basic financial statements.
- 3. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

#### **Reporting Entity**

The City has reviewed its reporting entity definition in order to ensure conformance with the Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity." In evaluating how to define the City for financial reporting purposes, management has considered all agencies, departments and organizations making up the City of South Euclid (the primary government) and its potential component units.

The South Euclid-Lyndhurst City School District, South Euclid-Lyndhurst Regional Branch of the Cuyahoga County Public Library and Northeast Ohio Regional Sewer Council of Governments have not been included in the accompanying financial statements because none have boards appointed by the City and none are fiscally dependent on the City.

The City is a member of the Northern Ohio Risk Management Association, a shared risk pool. In addition, the City participates in the Tri-City Consortium on Aging and the South Euclid-Lyndhurst Recreation Commission which have been determined to be joint ventures and the Northeast Ohio Public Energy Council

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and the First Suburbs Consortium of Northeast Ohio Council of Governments which are jointly governed organizations. The shared risk pool, joint ventures and the jointly governed organizations are discussed in Notes 8, 14 and 15.

#### The City and Form of Government

The City of South Euclid, Ohio, is located in the northeast portion of Cuyahoga County, 10 miles from downtown Cleveland, with the cities of Lyndhurst to the east, Cleveland Heights to the west, University Heights and Beachwood to the south, and Cleveland, Euclid, and Richmond Heights to the north. The City has 23,537 residents, according to the most recent data from the United States Census Bureau.

The City is in the Cleveland Primary Metropolitan Statistical Area, comprised of the four counties of Cuyahoga, Geauga, Lake and Medina, which is the 16th largest of 71 in the United States. The City is also in the Cleveland-Akron-Lorain Consolidated Metropolitan Statistical Area which is the 11th most populous of 20 in the country.

The City operates under and is governed by its Charter which voters first adopted in 1953 and which has been amended from time to time. The last amendment was made in 1997, effective 1998. The City is also subject to certain general laws applicable to all Ohio cities. Under the Ohio Constitution, the City may exercise all local self-government and police powers to the extent that none are in conflict with applicable general laws. The Charter also establishes certain administrative departments.

The Charter provides for a mayor-council form of government. Legislative authority is vested in a seven-member Council. The Council consists of three council members elected at-large and four elected by wards. Council members are elected for a four year term. Each member has a right to vote. The Council fixes compensation of City officials and employees and enacts ordinances and resolutions relating to the City services, tax levies, appropriations and indebtedness, licensing of regulated businesses and trades and other municipal purposes. The presiding officer is the President who is elected by Council for a two-year term.

The City's chief executive and administrative officer is the Mayor who is elected by the voters specifically to that office for a four-year term. The other elected official is the Municipal Court Judge, elected to a six-year term.

The Mayor appoints all of the directors of the City departments, including the Directors of Finance, Law, Service and Community Center, the Zoning Administrator, the City Engineer and the Community Relations Coordinator. The Mayor also appoints the Chiefs of Police and Fire and Police and Fire personnel after competitive civil service examinations. The Mayor also appoints members to a number of boards and commissions, and in accordance with civil service requirements, may remove all appointed officials and employees, except Council officers and employees. The Mayor may veto any legislation passed by Council, but Council may override a veto by a vote of five Council members.

In 1994, the responsibilities of Safety Director were transferred to the Mayor. This move was made to establish a stronger bond between the Mayor and the safety forces. The Mayor took on the duties of the Safety Director with no additional remuneration.

The City provides basic services to its residents including police and fire protection, parks and recreation, planning, zoning, street maintenance and repair, refuse collection, municipal court and general administrative services. The City of Cleveland Division of Water provides water and the Northeast Ohio Regional Sewer District provides sewer services to City residents. The City of Cleveland provides water and sewer services to the City's residents.

The South Euclid-Lyndhurst Recreation Commission organizes programs for City residents. This Commission is a governmental joint venture among the City of South Euclid, the City of Lyndhurst and the South Euclid-Lyndhurst City School District. Each entity supports the Commission through funds paid to the Commission and each has access to the year-round activities and classes.

#### **Economic Condition and Outlook**

The City is primarily a residential community with a preponderance of single family homes. A major medical facility, University Suburban Health Care, provides quality health care to South Euclid residents as well as to our neighboring communities. South Euclid is home to Notre Dame College, a private, four-year institute of higher learning. The following industries are vital to the City's financial condition and contribute to the stable economic condition of the City: Aero Controlex, Division of Transdigm, Inc. is a Fortune 500 company which manufactures custom components for the aerospace industry; Glastic Corporation manufactures thermoset polymers used in appliances; Gent Machine Company manufactures automotive and aircraft components.

Several retail shopping centers in South Euclid are available for the City's residents. These shopping centers are among the major tax contributors within the City. In 2001, the City welcomed a new 14,000 square foot shopping center at the intersection of Mayfield and Green, which is anchored by CVS. This supplements the existing Mayfield Road-Green Road shopping center that houses over fifty-eight retail stores. This shopping area includes Marc's discount store and Blockbuster Video. The largest shopping area in the City is located at Cedar Road between Warrensville and Fenwick Roads and features forty-eight retail stores. Another small shopping center is located in the northern section of the City known as Glengate Shopping Center and houses thirteen retail stores. A smaller strip of stores is located on Cedar and Green Roads.

During 2003, the thirty-eight single family dwelling unit development, known as Monticello Place, was well under construction. The building department had issued the final permit for the last of the thirty-eight units to be constructed in the development. The City also approved the plans for a second Planned Unit Residential Development in South Euclid. This development, Crestview Court, as planned, will add an additional eleven detached single family dwelling units to our housing stock. In addition to new residential developments, the City has seen numerous inquires by developers to construct single family dwelling units on vacant infill lots. Two new houses were completed in 2003 and construction began on a third house.

In residential areas, homeowners carefully maintain their property, which increases property value and enhances the appearance of the City's neighborhoods. To encourage individual upkeep, the City continues to administer their exterior residential property maintenance program. This program establishes minimum standards governing the maintenance of dwelling structures, which allows the City to work to create neighborhoods that are enjoyable to inhabit. Without the support of property owners who have genuine concern for the community, the goals of the program would not be reached. Under the program, each year a specific area of the City is targeted for inspection. The area is selected in a systematic way to achieve the program's goal to inspect the entire City every four years and to eliminate selective enforcement of the City Code. During the past year, residents have improved their homes by alterations and additions valued at \$7,003,250. A total of 3,391 permits were issued in 2003, including 45 commercial permits for additions or improvements totaling \$3,557,985. The City is emphasizing enforcement of maintenance standards on its population of rental housing as well with a program goal of annual exterior inspections with interior inspections performed every three years.

Now in its tenth year, the sidewalk program, instituted by the City and supervised by the Building Department, saw that a section of the City was inspected and that sidewalks were marked for improvement. Residents were given the opportunity to repair them or have the City do so and bill the residents. In 2004, the program will continue as an additional part of our annual residential property maintenance program. The combination of the two programs eliminated the additional administrative costs of running a separate sidewalk program.

#### **Major Initiatives**

*For the Year* In 2003, the City of South Euclid continued its commitment to provide quality services and facilities to the City's residents. Emphasis continued to be placed on the maintenance and improvement of the City's infrastructure, specifically streets and sewers. In addition to the City's traditional annual road

resurfacing program, an additional \$2.6 million in roadwork was accomplished. A total of eleven streets were reconstructed in 2003 adding significantly to the quality of life for our residents who travel them.

Work continued on the \$6.7 million Bexley Drainage Infrastructure Improvement project. Financed with the cooperation of the State of Ohio, the project provides new sewers, waterlines and pavement replacement and was completed in 2003. An entire section of the City will no longer be affected by flooding previously caused by major rainstorms.

Communication continues to be a priority issue. All of City Hall has been wired for the Internet, allowing residents to electronically interface by use of e-mail at Mayor@seuclid.com, or by visiting the City's web site at WWW.CITYOFSOUTHEUCLID.COM.

*For the Future* The Administration is committed to working with the business community and residents to assure South Euclid provides a high quality of life.

Redevelopment of the Cedar Center area continues to be a primary focus. Potential exists for a mix of retail, professional offices and residential development. New construction offers the opportunity of first floor retail and second and third floor office and residential.

The great success of the Monticello Place Development has spurred interest from several other parties to develop similar projects.

Consideration is being given to establishing several Community Reinvestment Areas within the City, allowing the possibility of tax abatement opportunities.

#### Internal Accounting and Budgetary Controls

In developing the City's accounting system, much consideration was given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable but not absolute assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition and (2) the reliability of the financial records for preparing financial statements and maintaining accountability over assets. The concept of reasonable assurance is based on the assumption that the cost of internal accounting controls should not exceed the benefits expected to be derived from their implementation.

**Budgetary Controls** Detailed provisions for the City's budget, tax levies, and appropriations are set forth in the Ohio Revised Code and the City Charter. With the assistance of the Finance Director, the Mayor is required to submit to Council a tax budget of estimated revenues and expenditures for all funds, except agency funds, of the City for the next succeeding year. The legislative body is required to adopt the budget by July 15 and to submit it to the County Budget Commission by July 20 of each year. Based on the tax budget, the Finance Director submits to Council an appropriation ordinance for the next succeeding year.

Within ninety days of the beginning of the year covered by such ordinance, Council is required to adopt the appropriation ordinance (the budget) in its original form, or with those revisions as it may find proper. The City maintains budgetary control on a non-GAAP basis by fund and within each fund by department at major object levels, which include personal services, contractual services, supplies and materials, other expenditures, capital outlay, debt service, and operating transfers. For management purposes, the major object level is further defined with budgeted amounts not to exceed the aggregate appropriated by Council.

Budgetary control is maintained by an encumbrance of purchase commitment amounts prior to the release of purchase orders to vendors. Requisitions for the expenditure of monies are submitted to the Mayor for approval and submitted to the Finance Office for the preparation of a purchase order and certification. The purchase order is reviewed for certification of the availability of funds and the estimated expenditure is encumbered against the available appropriation. Encumbrances which would exceed the available appropriation are not approved or recorded until City Council authorizes additional appropriations. Unencumbered appropriations lapse at the end of each year. The accounting system used by the City

provides interim financial reports which detail year-to-date expenditures plus encumbrances versus the original appropriations plus any additional appropriations made to date. The reports permit the Finance Director and other City officials to ascertain the status of a department's appropriations at any time during the year.

The basis of accounting and the various funds utilized by the City of South Euclid are fully described in Note 2 of the basic financial statements. Additional information on the City's budgetary accounting can also be found in Note 2.

*Financial Condition* The City has prepared its financial statements following GASB Statement 34, "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments." GASB 34 creates basic financial statements for reporting on the City's financial activities as follows:

*Government-wide financial statements* These statements are prepared on an accrual basis of accounting which is similar to the basis of accounting followed by many businesses. The government-wide statements distinguish between those activities of the City that are governmental and those that are considered business-type activities. The City has no business-type activities.

*Fund financial statements* These statements present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column. Governmental funds use the modified accrual basis of accounting and include a reconciliation to the governmental activities accrual information presented in the government-wide financial statements. Proprietary and fiduciary funds use the accrual basis of accounting. The City has no proprietary funds.

*Statements of budgetary comparisons* These statements present comparisons of actual information to the legally adopted budget. The budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

As part of this reporting model, management is responsible for preparing a Management Discussion and Analysis of the City. The discussion follows the independent accountants' report in the financial section of this report and provides an assessment of the City's finances for 2003.

#### Cash Management

Cash management is a vital component of the City's overall financial strategy. The Finance Director maintains an aggressive cash management program. Major considerations are available interest rates and cash flows necessary to pay City liabilities. As City funds become available, they are invested immediately in short-term certificates of deposit or other securities authorized by State statute. Interest earnings are allocated to funds based on the requirements of the Ohio Constitution and State statute.

Interest earnings for 2003 totaled \$264,118 for governmental funds. This represents a decrease of \$207,885 or 44.04 percent from 2002. All deposits are covered by pooled collateral with a market value equal to at least 105 percent of deposits.

#### **Risk Management**

The City maintains risk management through a self-insurance pool with nine other cities. The Northern Ohio Risk Management Agency (NORMA) provides for general liability, property, and vehicle insurance. As part of the comprehensive plan, resources are being accumulated in the pool to meet potential losses. In addition, various risk control techniques have been implemented to minimize potential losses. The goal of the pool is to minimize loss potential in all areas of the City's operations while delivering services in the most efficient manner possible. For the year ended December 31, 2003, the City paid to NORMA premiums of \$90,595.

The City pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

#### **Other Information**

**Independent Audit** Included in this report is an unqualified audit opinion rendered on the City's financial statements for the year ended December 31, 2003 by the Office of Betty Montgomery, Auditor of State. City management plans to continue to subject the financial statements to an annual independent audit as part of the preparation of a Comprehensive Annual Financial Report. An annual audit serves to maintain and strengthen the City's accounting and budgetary controls.

**Certificate of Achievement** The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of South Euclid for the year ended December 31, 2002. This was the fourteenth year that the City of South Euclid received this prestigious award. In order to be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized CAFR. The report must satisfy both generally accepted accounting principles and applicable legal requirements.

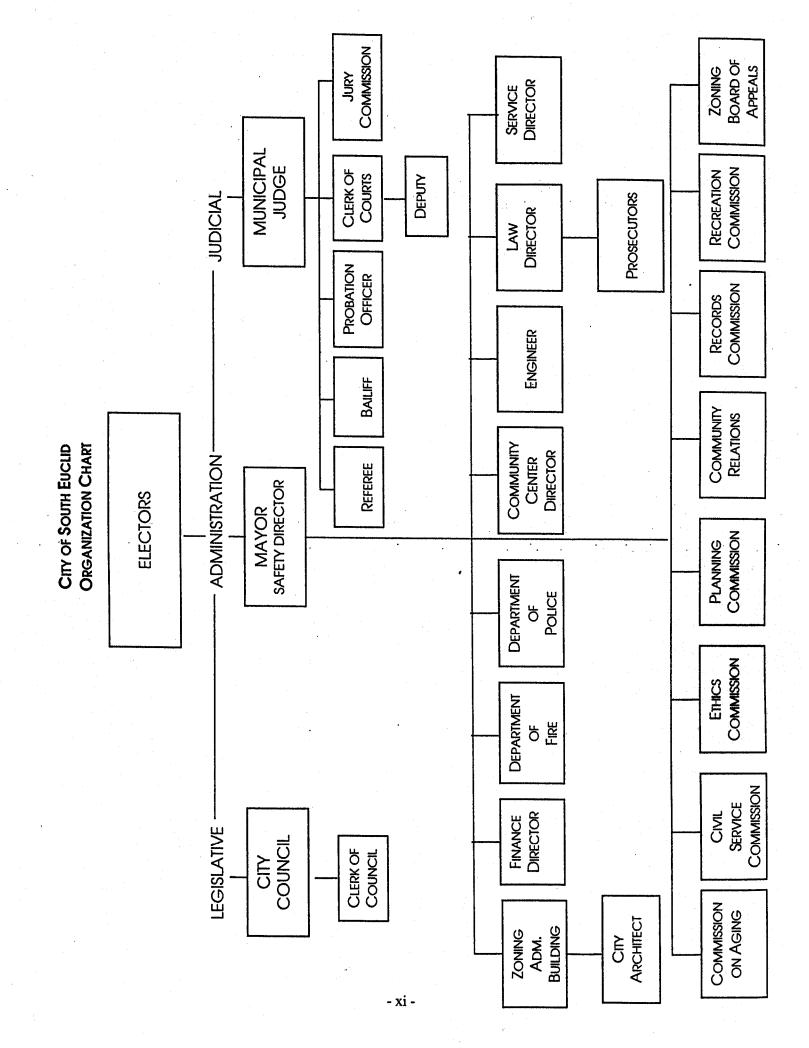
A Certificate of Achievement is the highest form of recognition in the area of governmental financial reporting, and its attainment is a significant accomplishment by a governmental unit.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report will meet the Certificate of Achievement Program's requirements for another certificate, and we are submitting it to the GFOA to determine its eligibility.

Acknowledgments This Comprehensive Annual Financial Report was prepared by the Finance Department with the efficient and dedicated services of its entire staff. Sincere gratitude goes to Council and to Mayor Georgine Welo for their enthusiastic support and their granting of funds for this project. Appreciation is also expressed to all City Hall Department Heads and Superintendents for their cooperation and assistance. Special acknowledgment is extended to Local Government Services of the Office of the Auditor of State for their continued guidance in the preparation of this report.

Respectfully submitted,

Joseph G. Filippo, CPA Finance Director



#### **<u>CITY OF SOUTH EUCLID</u>**

#### **ELECTED AND APPOINTED CITY OFFICIALS**

#### HONORABLE MAYOR JOHN T. KOCEVAR\*\*

#### **CITY COUNCIL**

Joseph J. Coreno, President, Ward 1

James P. Boyle, At Large

Diane Fistek, At Large

Sunny Simon, At Large

Modestino Romeo, Ward 2

Edward A. Icove, Ward 3

Ronald L. Rosenfield, Ward 4

#### MUNICIPAL JUDGE

Patricia A. Kleri

#### APPOINTED OFFICIALS

Janet M. Bihary, Director of Finance\*\*

Vincent A. Feudo, Director of Law

Kevin P. Lynch, Director of Service

Paul Kowalczyk, Building Commissioner

Matthew Capadona, Chief of Police

Thomas Cannell, Chief of Fire

Stephen J. Hovancsek, City Engineer

A. Calisto Caminati, Jr., Economic Development Manager

Marilyn Doehring, Director of Community Center

\*\*John T. Kocevar left the office of Mayor and Janet M. Bihary left the office of Director of Finance as of December 31, 2003. Georgine Welo has been elected Mayor and Joseph Filippo has been appointed Director of Finance.

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of South Euclid, Ohio

For its Comprehensive Annual **Financial Report** for the Fiscal Year Ended December 31, 2002

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



Huml Hanger President

**Executive Director** 



## Auditor of State Betty Montgomery

#### INDEPENDENT ACCOUNTANTS' REPORT

City of South Euclid Cuyahoga County 1349 South Green Road South Euclid, Ohio 44121

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the City of South Euclid, Cuyahoga County, Ohio, (the City) as of and for the year ended December 31, 2003, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the City of South Euclid, Cuyahoga County, Ohio, as of December 31, 2003, and the respective changes in financial position, where applicable, and the respective budgetary comparison for the general fund thereof and for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 5, 2004, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Lausche Building / 615 Superior Ave., NW / Twelfth Floor / Cleveland, OH 44113-1801 Telephone: (216) 787-3665 (800) 626-2297 Fax: (216) 787-3361 www.auditor.state.oh.us City of South Euclid Cuyahoga County Independent Accountants' Report Page 2

We conducted our audit to form opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund statements and schedules, statistical tables, and supplemental information are presented for additional analysis and are not a required part of the basic financial statements. We subjected the combining and individual nonmajor fund statements and schedules to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole. We did not subject the introductory section, and statistical tables to the auditing procedures applied in the basic financial statements, and accordingly, we express no opinion on them.

Bitty Montgomeny

Betty Montgomery Auditor of State

August 5, 2004

#### **City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

The discussion and analysis of the City of South Euclid's financial performance provides an overall review of the City's financial activities for the year ended December 31, 2003. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers are encouraged to consider information presented here in conjunction with the additional information contained in the transmittal letter, as well as the basic financial statements to enhance their understanding of the City's financial performance.

#### Financial Highlights

- The assets of the City of South Euclid exceeded its liabilities at December 31, 2003 by \$40,906,000. Of this amount, \$6,928,720 may be used to meet the City's ongoing obligations to citizens and vendors.
- Total assets increased by \$1,660,380 which represents an increase of 2.71 percent from 2002 to 2003. This was primarily due to an increase of \$3,887,745 in capital assets, which was offset by a decrease in Cash and Cash Equivalents in the amount of \$3,187,620.
- Total liabilities increased by \$1,168,622 which represents an increase of 5.62 percent from 2002 to 2003.
- In total, net assets in governmental activities increased \$491,758 during 2003. This represents an 1.22 percent increase from 2002.

#### Using this Annual Financial Report

This discussion and analysis is intended to serve as an introduction to the City of South Euclid's basic financial statements. These statements are organized so that the reader can understand the City as a financial whole or as an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial conditions.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole City. They provide both an aggregate view of the City's finances in addition to a longer-term view of those assets. Major fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what dollars remain for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor funds presented in total in one column.

#### Government-wide financial statements – Reporting the City of South Euclid as a Whole

#### Statement of Net Assets and the Statement of Activities

The Statement of Net Assets presents information, excluding fiduciary funds, on all the City of South Euclid's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. However, in evaluating the overall position of the City, non-financial factors such as the City's tax base, change in tax laws and the condition of capital assets should also be considered. Both the Statement of Net Assets and the Statement of Activities use the accrual basis of accounting similar to the accounting method used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

#### **City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

The Statement of Net Assets and the Statement of Activities are divided into the following categories:

- Assets
- Liabilities
- Net Assets
- Program Revenues and Expenses
- General Revenues
- Net Assets Beginning of Year and Year's End

#### Reporting the City of South Euclid's Most Significant Funds

#### Fund Financial Statements

The analysis of the City's major funds begins on page 7. Fund financial reports provide detailed information about the City's major funds. The City of South Euclid has established many funds that account for the multitude of services, facilities and infrastructure provided to our residents. However, these fund financial statements focus on the City's most significant funds. The City's major funds are the General fund, General Obligation Bond Retirement Fund and the Flood Control capital projects fund.

#### Governmental Funds

All of the City's activities are reported in the governmental funds which focus on how money flows into and out of those funds and the balances left at year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that are expected to be readily converted to cash. The governmental fund statements provide a detailed short-term view of the City's general operations and the basic services it provides. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate a comparison between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds.

#### Government-wide Financial Analysis – City of South Euclid as a Whole

As noted earlier, the Statement of Net Assets looks at the City as a whole and can be used as an indicator of the City's financial position. Table 1 provides a summary of the City's net assets for 2003 compared to 2002.

#### City of South Euclid, Ohio

Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

#### Table 1

	Governmental Activities		
	2003	2002	
Assets			
Current and Other Assets	\$30,751,221	\$32,978,586	
Capital Assets, Net	32,130,512	28,242,767	
Total Assets	62,881,733	61,221,353	
Liabilities			
Current Liabilities	6,057,799	5,763,149	
Long-Term Liabilities:			
Due Within One Year	1,016,529	514,719	
Due in More Than One Year	14,901,405	14,529,243	
Total Liabilities	21,975,733	20,807,111	
Net Assets			
Invested in Capital Assets, Net of Related Debt	17,656,968	14,528,405	
Restricted for:			
Capital Projects	9,536,999	12,337,811	
Debt Service	4,689,143	4,624,328	
Street Maintenance	619,840	544,049	
Street Lighting	638,139	687,278	
Sewer Rental	386,731	383,823	
Other Purposes	449,460	724,945	
Unrestricted	6,928,720	6,583,603	
Total Net Assets	\$40,906,000	\$40,414,242	

Total assets increased by \$1,660,380 from 2002 to 2003. Capital assets increased by \$3,887,745 net of depreciation expense. This was due to the ongoing construction of major infrastructure improvements, which will be discussed in more detail later in this analysis.

Total liabilities increased by \$1,168,622 due to the City issuing \$9,400,000 in bonds offset by the payment of the 2002 long-term note.

Net assets of the City's governmental activities increased by \$491,758 in 2003.

Table 2 shows the changes in net assets for the years ended December 31, 2002 and 2003 and corresponds to the Statement of Activities on page 13.

**City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

#### Table 2

Changes in Net Assets

	Governmental Activities 2003	Governmental Activities 2002
Revenues		
Program Revenues		
Charges for Services and Operating Assessments	\$4,566,091	\$4,150,389
Operating Grants, Contributions and Interest	926,987	797,868
Capital Grants, Contributions and Capital Assessments	653,384	2,690,808
Total Program Revenues	6,146,462	7,639,065
General Revenues		
Property Taxes	4,835,725	4,938,016
Income Taxes	6,005,698	5,573,741
Grants and Entitlements	2,271,565	1,921,190
Increase in Investment in Joint Venture	64,400	103,518
Interest	264,118	472,003
Gain on Sale of Capital Assets	0	9,800
Miscellaneous	17,128	30,405
Total General Revenues	13,458,634	13,048,673
Total Revenues	19,605,096	20,687,738
Program Expenses		
General Government:		
Legislative and Executive	1,978,940	1,953,365
Judicial System	460,425	373,524
Security of Persons and Property:		
Police	4,342,704	4,085,718
Fire	3,139,703	2,854,567
Public Health Services	168,765	132,411
Leisure Time Activities	522,564	387,883
Community Development	207,347	307,024
Building Department	734,635	657,134
Transportation	3,382,764	2,167,781
Basic Utility Services	3,098,100	2,368,217
Swimming Pools	769,297	773,327
Interest and Fiscal Charges	308,094	445,494
Total Program Expenses	19,113,338	16,506,445
Increase in Net Assets	491,758	4,181,293
Net Assets Beginning of Year	40,414,242	36,232,949
Net Assets End of Year	\$40,906,000	\$40,414,242

#### **City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

Total revenues decreased by \$1,082,642 between 2002 and 2003. Increases in revenues were seen in charges for services, income taxes and operating grants. Decreases were seen in the collection of property taxes and interest income.

Total program expenses increased by \$2,606,893 between 2002 and 2003. This 15.8 percent increase was due primarily to an increase in depreciation expense from the addition of capital assets and to a higher cost of operations during the year.

#### Governmental Activities

Several revenue sources fund our governmental activities with the City income tax being the largest contributor. The City's income tax rate is 1.5 percent and has not changed since 1984. Residents of the City who work in another community receive a 100 percent credit of their City tax for South Euclid, the credit limit being .75 percent. In recent history, the City has experienced consistent growth in income tax collections. The City remains committed to collecting all taxes due to it and in 2003 worked in conjunction with the Regional Income Tax Agency to identify and assess individuals who were delinquent in filing their income tax returns. This effort accounts for some of the increase in the collections of 2003 over 2002. Property tax revenues decreased 2.1 percent in 2003 and are the City's second largest source of revenues. Revenues from grants and entitlements increased slightly in 2003. The majority of these funds are received from the State of Ohio in the form of Local Government Assistance and Estate Taxes. Due to changes in State funding formulas, the City of South Euclid will start to see a decrease in the funding level from previous years.

The City of South Euclid has committed to devote major resources in its quest to renovate the City's aging infrastructure system, in particular the sewer system. As a part of this commitment, beginning in 2001, each property in the City is annually assessed \$231.00 per sewer connection. This assessment generates approximately \$330,000 devoted to ongoing sewer maintenance and \$2,000,000 designated for Flood Control projects. A portion of this assessment will be used to repay Issue II loans and note borrowings.

In 2003, the City finished construction on the Bexley Infrastructure Improvement Project that resulted in new sewers, waterlines and roads for the Bexley-Ellison neighborhood. This project was financed with assistance from the Ohio Public Works Commission through its Issue II program. The entire project cost was \$6,791,900, with \$2,700,752 in the form of a grant, \$2,025,564 as a zero-interest, 20-year loan and the City funding the remainder. The City also started and completed the Bexley-Ellison improvements Phase II. This project included total reconstruction of four streets at a cost of \$2,166,000.

The City continued its commitment to providing quality roads and sidewalks to our residents. Using the proceeds from the existing 3-mill property tax levy, the City was able to reconstruct/resurface a total of eleven roads in 2003. At Quarry Park North, the City replaced the pavilion at a cost of \$56,355 and removed the tennis courts at a cost of \$18,685.

#### The City's Funds

Information about the City's major funds starts on page 14. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$18,901,237, and expenditures of \$32,511,686. The General Fund had a fund balance at year-end of \$4,795,568 compared to annual expenditures of \$12,633,686. During 2003, \$348,103 was transferred from the general fund, enabling the City to fund capital improvements and acquisitions and providing operating funds for the swimming pools, parking lots and matching grant funds. Overall, the fund balances in the nonmajor funds decreased by

\$2,311,901. The change in the capital projects funds accounts for 85.2 percent of this change which is due to the road improvement and Issue II funds receiving proceeds for capital projects.

#### General Fund Budgeting Highlights

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund. An annual appropriation budget is legally required to be prepared for all funds of the City other than agency funds. Council is provided with a detailed line item budget for all departments and after a discussion at a Finance Committee meeting, which is open to the public, the budget is adopted at an object level by City Council at a regularly held council meeting. Council must approve any revisions in the budget that alter the object level or the total appropriations for any department or fund.

Both the original revenue and expenditure budget is designed to be very conservative requiring additional spending requests to be approved by Council throughout the year. During the course of 2003, the City amended its general fund budget numerous times. The final actual revenue amount exceeded the final budget by \$748,640. The majority of this was due to the receipt of increased fees, licenses, permits and fines. Original appropriations exceeded actual expenditures by \$888,539. This variance was due primary to the conservative budgeting techniques of the City and actual overtime payments to police and fire being less anticipated.

The City's ending unobligated budgetary fund balance was \$2,389,981 higher than the final budget amount.

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of 2003, the City of South Euclid had \$32,130,512 invested in land, buildings, equipment, vehicles and infrastructure. Table 3 shows 2003 balances of Capital Assets as compared to 2002.

# Table 3Capital Assets at December 31(Net of Depreciation)

	Governmental Activities		
	2003 2002		
Land	\$1,292,897	\$1,161,867	
Construction in Progress	0	4,446,564	
Buildings and Improvements	4,541,186	4,847,013	
Equipment	1,202,281	1,256,763	
Vehicles	1,174,007	1,134,990	
Infrastructure			
Streets	14,114,915	10,457,899	
Sewers and Culverts	7,690,741	3,803,540	
Waterlines	2,114,485	1,134,131	
Total Capital Assets	\$32,130,512	\$28,242,767	

#### **City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

Capital assets increased by \$3,887,745 in 2003. This was primarily due to the replacement or renovation of various infrastructure assets within the City. Construction on the Bexley Infrastructure Improvement Project, representing \$2,166,000, was completed in 2003. Eleven streets were reconstructed in 2003.

In 2001 the City Council approved the implementation of fees for Emergency Medical Services (EMS) transports beginning in 2002. The first \$200,000 collected annually is designated for the replacement of safety forces vehicles. This will allow the Fire and Police Departments to follow their scheduled replacement timetable without relying on traditional revenue sources. One Ford Explorer for the Fire Department was purchased in 2003 utilizing these funds.

Vehicles acquired in 2003 included 2 police cars, a Ford Explorer for the Fire Department, and a street sweeper which was purchased by the Service Department. The City's garage staff works to maintain the fleet of vehicles at a high level of repair to extend their longevity. When replacement is required, City vehicles continue to be purchased from the General Improvement and Repair Fund, which receives funding from the General Fund.

The City Engineer maintains a comprehensive listing of all the streets, sewer and waterlines, bridges and culverts within the City of South Euclid. Each spring, this inventory is updated with current conditions and recommendations made for repair or replacement. As mentioned before, the City has been very aggressive in pursuing funding to assist in the financing of infrastructure projects. For more information about the City's capital assets, see Note 9 to the basic financial statements.

#### Long-Term Obligations

At December 31, 2003, the City of South Euclid had \$15,917,934 in outstanding long-term obligations, of which \$12,289,773 was in General Obligation Bonds. Table 4 summarizes the long-term obligations outstanding.

## Table 4Outstanding Long-Term Obligations at Year End

	Governmental Activities		
	2003	2002	
General Obligation Bonds	\$12,289,773	\$3,208,030	
Special Assessment Bonds	435,000	460,000	
OPWC Loans	1,929,124	1,146,332	
Notes Payable	0	8,903,404	
Police and Fire Pension Liability	337,474	342,520	
Compensated Absences	926,563	983,676	
Total	\$15,917,934	\$15,043,962	

#### **City of South Euclid, Ohio** Management's Discussion and Analysis For the Year Ended December 31, 2003 Unaudited

A portion of the General Obligation Bonds were issued for the purpose of improving the City's recreational areas, including all three of the City's swimming pools. Approved by the voters in 1990 payments are made from property taxes collected by the County Auditor. These bonds were refinanced in 1998 to take advantage of lower interest rates.

The City issued general obligation various purpose improvement bonds in the amount of \$9,400,000. The bonds will mature on December 1, 2018. A portion of these bonds, \$8,400,000 was used to repay the \$8,900,000 sewer and road improvement notes that were issued in April 2002. The remaining \$1,000,000 was issued for road improvement projects.

The Special Assessment Bonds were issued to reconstruct the Stanhope Parking Lot in 1994. Principal and interest for these bonds are paid from the collection of special assessments by the County Auditor.

The OPWC loans represent two, twenty-year zero-interest loans. As mentioned previously, the OPWC loan's repayment source is service assessments being collected in the Flood Control Fund. Payment on the Bexley Infrastructure Improvement Project loan will begin in 2004.

The notes payable of \$8,900,000 were refinanced with General Obligation Bonds. Principal and interest on the sewer bonds will be paid with annual assessments collected by the County Auditor. Principal and interest on the road improvement notes were paid with proceeds of the various purpose general obligation bonds.

The City of South Euclid's overall legal debt margin is \$31,915,503 with an unvoted debt margin of \$23,455,466 on December 31, 2003. For more information about the City's long-term obligations, see Note 10 to the basic financial statements.

#### **Current Financial Related Activities**

The City of South Euclid is strong financially. Despite the continued downturn of the national and local economy, the year 2003 was one in which the City fared well. The Administration provided strong fiscal management, holding general operating expenses in check while maintaining City services at a high level. The Administration continues toward its goal of keeping all residents and other interested parties fully informed as to the financial status of the City of South Euclid.

#### Contacting the City of South Euclid's Financial Management

This financial report is designed to provide our citizen's, taxpayers, investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Director at the City of South Euclid, 1349 South Green Road, South Euclid, Ohio 44121-3985, (216) 381-0400, or e-mail to Financedir@seuclid.com.

# **Basic Financial Statements**

#### City of South Euclid, Ohio

#### Statement of Net Assets December 31, 2003

	Governmental Activities
Assets	
Cash and Cash Equivalents	\$17,398,498
Cash and Cash Equivalents	
In Segregated Accounts	51,191
Accounts Receivable	44,399
Accrued Interest Receivable	15,436
Intergovernmental Receivable	1,585,351
Prepaid Items	80,279
Materials and Supplies Inventory	148,817
Income Taxes Receivable	2,398,646
Property Taxes Receivable	5,361,433
Special Assessments Receivable	3,499,253
Investment in Joint Venture	167,918
Nondepreciable Capital Assets	1,292,897
Depreciable Capital Assets	30,837,615
Total Assets	62,881,733
Liabilities	
Accounts Payable	285,807
Accrued Wages	209,919
Intergovernmental Payable	517,534
Accrued Interest Payable	40,776
Deferred Revenue	4,984,866
Matured Bonds Payable	18,897
Long-Term Liabilities:	
Due Within One Year	1,016,529
Due In More Than One Year	14,901,405
Total Liabilities	21,975,733
Net Assets	
Invested in Capital Assets, Net of Related Debt	17,656,968
Restricted for:	
Capital Projects	9,536,999
Debt Service	4,689,143
Street Maintenance	619,840
Street Lighting	638,139
Sewer Rental	386,731
Other Purposes	449,460
Unrestricted	6,928,720
Total Net Assets	\$40,906,000

#### **City of South Euclid, Ohio** Statement of Activities

For the Year Ended December 31, 2003

			Program Revenues		Net (Expense) Revenue and Changes in Net Assets
		Charges for		Capital Grants,	
		Services and	Operating Grants,	Contributions	
		Operating	Contributions	and Capital	Governmental
	Expenses	Assessments	and Interest	Assessments	Activities
Governmental Activities:					
General Government:					
Legislative and Executive	\$1,978,940	\$81,257	\$0	\$0	(\$1,897,683)
Judicial System	460,425	480,593	0	0	20,168
Security of Persons and Property:					
Police	4,342,704	63,961	140,356	0	(4,138,387)
Fire	3,139,703	331,904	81,014	0	(2,726,785)
Public Health Services	168,765	0	0	0	(168,765)
Leisure Time Activities	522,564	37,390	0	0	(485,174)
Community Development	207,347	109,337	0	42,166	(55,844)
Building Department	734,635	357,593	0	0	(377,042)
Transportation	3,382,764	9,202	675,617	0	(2,697,945)
Basic Utility Services	3,098,100	2,938,776	30,000	611,218	481,894
Swimming Pools	769,297	156,078	0	0	(613,219)
Interest and Fiscal Charges	308,094	0	0	0	(308,094)
Total Governmental Activities	\$19,113,338	\$4,566,091	\$926,987	\$653,384	(12,966,876)
		General Revenues			
		Property Taxes Lev			
		General Purposes	3		3,597,642
		Debt Service			480,622
		Capital Projects			549,291
		Other Purposes			208,170
			ed for General Purpose		6,005,698
			nents not Restricted to	Specific Programs	2,271,565
			ent in Joint Venture		64,400
		Investment Earning	S		264,118
		Miscellaneous			17,128
		Total General Reve	nues		13,458,634
		Change in Net Asse	ets		491,758
		Net Assets Beginnin	ng of Year		40,414,242
		Net Assets End of Y	Tear		\$40,906,000

#### City of South Euclid, Ohio

Balance Sheet Governmental Funds December 31, 2003

	General	General Obligation Bond Retirement	Flood Control	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and Cash Equivalents	\$4,424,436	\$480,323	\$6,979,399	\$5,514,340	\$17,398,498
Cash and Cash Equivalents	\$4,424,430	\$480,525	\$0,979,399	\$5,514,540	\$17,590,490
In Segregated Accounts	51,191	0	0	0	51,191
Materials and Supplies Inventory	23,087	0	0	125,730	148,817
Accrued Interest Receivable	15,436	0	0	125,750	15,436
Accounts Receivable	41,822	0	0	2,577	44,399
Intergovernmental Receivable	1,168,614	33,235	0	383,502	1,585,351
Prepaid Items	80,279	0	0	0	80,279
Income Taxes Receivable	2,398,646	0	0	0	2,398,646
Property Taxes Receivable	3,990,497	558,669	0	812,267	5,361,433
Investment in Joint Venture	167,918	0	0	012,207	167,918
Special Assessments Receivable	0	0	2,191,086	1,308,167	3,499,253
Special Assessments Receivable			2,171,000	1,500,107	3,199,200
Total Assets	\$12,361,926	\$1,072,227	\$9,170,485	\$8,146,583	\$30,751,221
Liabilities	\$100.040	<b>\$</b> 0	¢0	\$05 <b>7</b> (7	\$ <b>2</b> 95,907
Accounts Payable	\$190,040	\$0	\$0	\$95,767	\$285,807
Accrued Wages	208,344	0	0	1,575	209,919
Intergovernmental Payable	149,036 0	0	-	17,783	166,819
Matured Bonds Payable	÷		18,897	0	18,897
Deferred Revenue	7,018,938	591,904	2,191,086	2,441,911	12,243,839
Total Liabilities	7,566,358	591,904	2,209,983	2,557,036	12,925,281
Fund Balances					
Reserved for Encumbrances	161,318	0	408,009	604,713	1,174,040
Unreserved					
Designated for Compensated Absences Undesignated, Reported in:	7,445	0	0	0	7,445
General Fund	4,626,805	0	0	0	4,626,805
Special Revenue Funds	0	0	0	1,117,585	1,117,585
Debt Service Funds	0	480,323	0	151,552	631,875
Capital Projects Funds	0	0	6,552,493	3,715,697	10,268,190
Total Fund Balances	4,795,568	480,323	6,960,502	5,589,547	17,825,940
Total Liabilities and Fund Balances	\$12,361,926	\$1,072,227	\$9,170,485	\$8,146,583	\$30,751,221

#### City of South Euclid, Ohio

#### Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities December 31, 2003

Total Governmental Fund Balances	\$17,825,940
Amounts reported for governmental activities in the statement of net assets are different because	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	32,130,512
Other long-term assets are not available to pay for current-	
period expenditures and therefore are deferred in the funds: Property Taxes Income Taxes Intergovernmental Special Assessments	376,567 1,970,949 1,412,204 3,499,253
Total	7,258,973
Intergovernmental Payable includes contractually required pension contributions not expected to be paid with expendable available financial resources and therefore not reported in the funds.	(350,715)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest	
expenditure is reported when due.	(40,776)
Long-term liabilities, including bonds payable are not due and payable in the current period and therefore are not reported in the funds:	(026 562)
Compensated Absences General Obligation Bonds (	(926,563) 12,289,773)
Special Assessment Bonds	(435,000)
OPWC Loans Payable Police and Fire Pension Loan	(1,929,124) (337,474)
Total	(15,917,934)
Net Assets of Governmental Activities	\$40,906,000

#### **City of South Euclid, Ohio** Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended December 31, 2003

	General	General Obligation Bond Retirement	Flood Control	Other Governmental Funds	Total Governmental Funds
Revenues	General	Bolia Kethement	Control	Funds	Fullus
Property and Other Taxes	\$3,544,578	\$473,193	\$0	\$750,080	\$4,767,851
Income Taxes	5,739,236	0	0	¢750,000 0	5,739,236
Special Assessments	0	0	1,961,183	770,299	2,731,482
Intergovernmental	1,997,875	66,470	0	1,669,367	3,733,712
Interest	193,112	9,290	17,343	44,373	264,118
Fees, Licenses and Permits	748,651	0	0	0	748,651
Fines and Forfeitures	487,252	0	0	2,578	489,830
Rentals	105,893	0	0	0	105,893
Charges for Services	44,301	0	0	259,035	303,336
Other	17,128	0	0	0	17,128
Total Revenues	12,878,026	548,953	1,978,526	3,495,732	18,901,237
Expenditures					
Current:					
General Government:					
Legislative and Executive	1,955,867	0	0	0	1,955,867
Judicial System	444,559	0	0	0	444,559
Security of Persons and Property:					
Police	3,969,264	0	0	209,202	4,178,466
Fire	2,788,701	0	0	189,781	2,978,482
Public Health Services	168,765	0	0	0	168,765
Leisure Time Activities	467,343	0	0	0	467,343
Community Development	157,213	0	0	50,132	207,345
Building Department	719,646	0	0	0	719,646
Transportation	950,041	0	0	725,820	1,675,861
Basic Utility Services	992,738	0	0	975,749	1,968,487
Swimming Pools	0	0	0	461,665	461,665
Capital Outlay	0	0	2,202,550	5,308,324	7,510,874
Debt Service:	5.046	0 775 000	527 705	25 000	0.242.041
Principal Retirement	5,046	8,775,000	537,795	25,000	9,342,841
Interest and Fiscal Charges	14,503	142,972	243,360	30,650	431,485
Total Expenditures	12,633,686	8,917,972	2,983,705	7,976,323	32,511,686
Excess of Revenues Over					
(Under) Expenditures	244,340	(8,369,019)	(1,005,179)	(4,480,591)	(13,610,449)
Other Financing Sources (Uses)					
Sale of Capital Assets	2,731	0	0	0	2,731
General Obligation Bonds Issued	0	8,400,000	0	1,000,000	9,400,000
Premium on General Obligation Bonds Issued	0	20,074	0	0	20,074
OPWC Loan Issued	0	0	0	820,587	820,587
Transfers In	0	0	0	348,103	348,103
Transfers Out	(348,103)	0	0	0	(348,103)
Total Other Financing Sources (Uses)	(345,372)	8,420,074	0	2,168,690	10,243,392
Net Change in Fund Balances	(101,032)	51,055	(1,005,179)	(2,311,901)	(3,367,057)
Fund Balances Beginning of Year	4,896,600	429,268	7,965,681	7,901,448	21,192,997
Fund Balances End of Year	\$4,795,568	\$480,323	\$6,960,502	\$5,589,547	\$17,825,940

Net Change in Fund Balances - Total Governmental Funds	(\$3,367,057)
Amounts reported for governmental activities in the statement of activities are different because	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period. Capital Outlay 5,442,114 Depreciation (1,553,481)	
Total	3,888,633
Governmental funds only report the disposal of fixed assets to the extent proceeds are received from the sale. In the statement of activities of activities, a gain or loss is reported for each disposal.	(888)
Revenues in the statement of activities that do not provide current financial	
resources are not reported as revenues in the funds. Property Taxes 67,874 Income Taxes 266,462 Intergovernmental 140,458 Special Assessments 229,065	
Total	703,859
Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	9,342,841
Some expenses reported in the statement of activities do not require the the use of current financial resources and therefore are not reported as expenditures in governmental funds.          Accrued Interest on Bonds       156,656         Amortization of Premium       4,052         Bond Accretion       (37,317)	
Total	123,391
Some expenses do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. Compensated Absences 57,113 Pension Obligation (15,473) Total	41,640
Other financing sources in the governmental funds increase long-term liabilities in the statement of net assets. Proceeds of Bonds (9,400,000) Proceeds of OPWC Loan (820,587) Premium on Bonds Issued (20,074)	
Total	(10,240,661)
Change in Net Assets of Governmental Activities	\$491,758

See accompanying notes to the basic financial statements

### Statement of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget	
_	Original	Final	Actual	Positive (Negative)	
Revenues	¢2.504.29(	\$2.54C.400	¢2 544 570	(\$1.021)	
Property and Other Taxes	\$3,594,286	\$3,546,499	\$3,544,578	(\$1,921)	
Income Taxes	5,588,299	5,514,000	5,753,407	239,407	
Intergovernmental	1,714,124	1,691,334	1,843,657	152,323	
Interest	202,695	200,000	211,776	11,776	
Fees, Licenses and Permits	491,839	485,300	710,314	225,014	
Fines and Forfeitures Rentals	406,403	401,000	486,753	85,753	
	82,700	81,600	128,800	47,200	
Charges for Services	58,376	57,600	44,301	(13,299)	
Other	19,256	19,000	21,387	2,387	
Total Revenues	12,157,978	11,996,333	12,744,973	748,640	
Expenditures					
Current:					
General Government:					
Legislative and Executive	2,285,125	2,369,692	1,988,457	381,235	
Judicial System	485,125	503,117	441,679	61,438	
Security of Persons and Property:					
Police	4,127,330	4,281,358	3,975,251	306,107	
Fire	2,867,325	2,972,940	2,779,195	193,745	
Public Health Services	187,030	193,861	170,995	22,866	
Leisure Time Activities	562,732	583,649	471,915	111,734	
Community Development	185,095	191,909	179,270	12,639	
Building Department	841,020	872,459	714,599	157,860	
Transportation	1,015,990	1,053,001	937,345	115,656	
Basic Utility Services	1,026,880	1,064,840	1,036,407	28,433	
Total Expenditures	13,583,652	14,086,826	12,695,113	1,391,713	
Excess of Revenues Over (Under) Expenditures	(1,425,674)	(2,090,493)	49,860	2,140,353	
<b>Other Financing Sources (Uses)</b>					
Proceeds from Sale of Capital Assets	5,000	5,000	2,731	(2,269)	
Transfers Out	(600,000)	(600,000)	(348,103)	251,897	
Total Other Financing Sources (Uses)	(595,000)	(595,000)	(345,372)	249,628	
Net Change in Fund Balance	(2,020,674)	(2,685,493)	(295,512)	2,389,981	
Fund Balance Beginning of Year	4,370,109	4,370,109	4,370,109	0	
Prior Year Encumbrances Appropriated	164,052	164,052	164,052	0	
Fund Balance End of Year	\$2,513,487	\$1,848,668	\$4,238,649	\$2,389,981	

See accompanying notes to the basic financial statements

## **City of South Euclid, Ohio** Statement of Fiduciary Assets and Liabilities Agency Fund December 31, 2003

Assets Equity in Pooled Cash and Cash Equivalents	\$792,516
Liabilities Deposits Held and Due to Others	\$792,516

See accompanying notes to the basic financial statements

## Note 1 – Description of the City and Reporting Entity

The City of South Euclid (the "City") is a home rule municipal corporation established under the laws of the State of Ohio which operates under its own Charter. The current Charter, which provides for a mayor-council form of government, was adopted November 3, 1953. Legislative authority is vested in a seven-member Council. Council members are elected for staggered four year terms. The Mayor is the chief executive and administrative officer who is elected for a four year term.

## **Reporting Entity**

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the City consists of all funds, departments, boards and agencies that are not legally separate from the City. For the City of South Euclid this includes the agencies and departments that provide the following services: police and fire protection, parks and recreation, planning, zoning, street maintenance and repair, refuse collection, municipal court and general administrative services. The City's departments include a public safety department, a public service department, a street maintenance department, a sanitation system, a parks and recreation department, a planning and zoning department and a staff to provide support (i.e., payroll processing, accounts payable, and revenue collection) to the service providers. The operation of each of these activities and entities is directly controlled by the City Council through the budgetary process. The clerk of courts is an appointed City official who has a fiduciary responsibility for the collection and distribution of the court fees and fines.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's governing board and 1) the City is able to significantly influence the programs or services performed or provided by the organization; or 2) the City is legally entitled to or can otherwise access the organization's resources; the City is legally obligated or has otherwise assumed the responsibility to finance deficits of, or provide financial support to, the organization. Component units may also include organizations that are fiscally dependent on the City in that the City approves the budget, the issuance of debt, or the levying of taxes. The City has no component units.

The City is associated with five organizations, one shared risk pool, two joint ventures and two defined as jointly governed organizations. The Northern Ohio Risk Management Association is a shared risk pool. The joint ventures are the Tri-City Consortium on Aging and the South Euclid-Lyndhurst Recreation Commission. The Northeast Ohio Public Energy Council and the First Suburbs Consortium of Northeast Ohio Council of Governments are jointly governed organizations. These organizations are presented in Notes 8, 14 and 15 to the basic financial statements.

## Note 2 – Summary of Significant Accounting Policies

The financial statements of the City of South Euclid have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The City has no business-type activities. The most significant of the City's accounting policies are described below.

### A. Basis of Presentation

The City's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

*Government-wide Financial Statements* The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the City at yearend. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program is self-financing or draws from the general revenues of the City.

*Fund Financial Statements* During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

## **B.** Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The City's funds are classified as either governmental or fiduciary.

#### Governmental Funds

Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

*General Fund* - The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the charter of the City of South Euclid and/or the general laws of Ohio.

*General Obligation Bond Retirement Fund* - The General Obligation Bond Retirement Fund accounts for property tax collections which are used to pay the voted general obligation refunding bonds principal, interest and related costs.

*Flood Control Fund* - The Flood Control Fund accounts for special assessments levied to complete projects to correct flooding within the City.

The other governmental funds of the City account for grants and other resources whose use is restricted to a particular purpose.

*Fiduciary Funds* Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. The City has no trust funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's agency fund accounts for construction deposits.

### C. Measurement Focus

#### Government-wide Financial Statements

The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the Statement of Net Assets. The Statement of Activities presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets.

#### Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet.

The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

## D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the statement for the fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Nonexchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the City, available means expected to be received within thirty-one days of year-end.

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the year in which the exchange on which the tax is imposed takes place. Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 6). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: income tax, state-levied locally shared taxes (including gasoline tax and motor vehicle license fees), fines and forfeitures, interest, grants and rentals.

*Deferred Revenue* Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2003, but which were levied to finance year 2004 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

*Expenses/Expenditures* On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Cash and Cash Equivalents

To improve cash management, cash received by the City is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through City records. Interest in the pool is presented as "equity in pooled cash and cash equivalents".

The City has segregated bank accounts for monies held separate from the City's central bank account. These depository accounts are presented as "Cash and Cash Equivalents in Segregated Accounts" since they are not required to be deposited into the City treasury.

During the year, the City invested in Victory Federal Mutual Funds and federal home loan bank notes. Investments are reported at fair value which is based on quoted market prices, with the exception of nonparticipating repurchase agreements, which are reported at cost. The fair value of the mutual fund is determined by the fund's December 31, 2003, share price.

Following the Charter and Codified Ordinances of the City as well as Ohio statutes, the City has, by resolution, specified the funds to receive an allocation of interest earnings. Interest is distributed to the general fund, general obligation bond retirement debt service fund, the street construction, maintenance and repair and state highway special revenue funds and the flood control, road improvement and issue II capital projects funds. Interest revenue credited to the general fund during 2003 amounted to \$193,112, which includes \$145,733 assigned from other City funds.

Investments with an original maturity of three months or less at the time of purchase and investments of the cash management pool are presented on the financial statements as cash equivalents.

### F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2003, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of purchase and reflecting the expenditure/expense in the year in which the services are consumed.

### G. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventory consists of expendable supplies held for consumption.

### H. Capital Assets

The City's only capital assets are general capital assets. General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

For 2003, infrastructure capital assets were calculated without the City's traffic lights. The infrastructure assets will be completed in 2004 with the inclusion of this item to the capital assets.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of two thousand five hundred dollars. The City's infrastructure consists of streets, bridges, sewers, culverts and waterlines. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings	50 years
Improvements	20 years
Vehicles and Equipment	10 years
Streets	30 years
Bridges, Sewers, Culverts and Waterlines	60 years

## I. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. The City records a liability for all accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those that the City has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employee wage rates at year end taking into consideration any limits specified in the City's termination policy. The City records a liability for accumulated unused sick leave for all employees after seven years of accumulated service.

### J. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases and long-term loans are recognized as a liability on the governmental fund financial statements when due.

#### K. Fund Balance Reserves and Designations

The City reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent expendable resources and therefore are not available for appropriation or expenditure. Fund balance reserves have been established for encumbrances. A portion of the general fund balance has been designated for the payment of accrued compensated absences.

## L. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Other purposes include swimming pools, state highway and parking lots and meters maintenance.

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

## M. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other

financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

### N. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence.

### **O.** Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### P. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount Council may appropriate. The appropriations resolution is Council's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by Council. The legal level of control has been established by Council at the object level for all funds. The Finance Director has been authorized to allocate appropriations within the object level within each fund.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Finance Director. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts in the amended certificate in effect at the time final appropriations were enacted by Council.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by Council during the year.

## Note 3 – Compliance and Accountability

The general obligation bond retirement fund and the Issue II capital projects fund had original appropriations in excess of estimated resources plus carryover balances in the amount of \$2,530,222 and \$171,043 respectively, contrary to Ohio Revised Code Section 5705.39. This oversight was identified and corrected by year end.

The FEMA and sick leave benefits special revenue funds had expenditures plus encumbrances in excess of final appropriations in the amount of \$7,154 and \$1,366 respectively, contrary to Ohio Revised Code Section 5705.41(B),(D). For reporting purposes the sick leave benefits fund is combined with the general fund. Although the budgetary violations where not corrected by year end, management has indicated that appropriations will be closely monitored to ensure no future violations.

## Note 4 - Budgetary Basis of Accounting

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are as follows:

- 1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- 2. Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- 3. Encumbrances are treated as expenditures (budget) rather than as a reservation of fund balance (GAAP).
- 4. Investments reported at cost (budget) rather than fair value (GAAP).

The adjustments necessary to convert the results of operations for the year on the GAAP basis to the budget basis for the general fund are as follows:

	General
GAAP Basis	(\$101,032)
Net Adjustment for Revenue Accruals	(114,389)
Beginning Fair Value Adjustment for Investments	(18,630)
Ending Fair Value Adjustment for Investments	(34)
Net Adjustment for Expenditure Accruals	124,394
Encumbrances	(185,821)
Budget Basis	(\$295,512)

## Net Change in Fund Balance

## Note 5 - Deposits and Investments

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposits accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposits maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposits maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the finance director by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies reported with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement exceeds the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 6. The State Treasurer's investment pool (STAROhio).

The City cannot invest in the following: a fund established by another public body for the purpose of investing public money of other subdivisions unless the fund is either STAROhio or a fund created solely for the purpose of acquiring, constructing, owning, leasing or operating municipal utilities as authorized under Revised Code Section 715.02 or Section 4 of Article XVIII of the Ohio Constitution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payments for investments may be made upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements."

*Deposits* At year end, the carrying amount of the City's deposits was \$2,035,364 and the bank balance was \$2,306,246. Of the bank balance:

- 1. \$351,191 was covered by federal depository insurance.
- 2. \$1,955,055 was uncollateralized and uninsured. Although the securities were held by the pledging financial institution's trust department or agent in the financial institution's name and all State statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the City to a successful claim by the FDIC.

*Investments* The City's investments are required to be categorized to give an indication of the level of risk assumed by the City at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name. Victory Federal Mutual Funds are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Category 3	Fair Value
Victory Federal Mutual Funds		\$15,206,807
Federal Home Loan Bank Notes	\$1,000,034	1,000,034
Total Investments	\$1,000,034	\$16,206,841

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. Cash and cash equivalents are defined to include investments with maturities of three months or less at the time of their purchase by the City.

A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash	
	Equivalents/Deposits	Investments
GASB Statement No. 9	\$18,242,205	\$0
Investments:		
Victory Federal Mutual Funds	(15,206,807)	15,206,807
Federal Home Loan Bank Notes	(1,000,034)	1,000,034
GASB Statement No. 3	\$2,035,364	\$16,206,841

## Note 6 - Receivables

Receivables at December 31, 2003, consisted primarily of municipal income taxes, property and other taxes, intergovernmental receivables arising from entitlements and shared revenues, special assessments, and accounts (billings for utility service).

No allowance for doubtful accounts has been recorded because uncollectible amounts are expected to be insignificant.

Special assessments expected to be collected in more than one year amount to \$405,000 in the Special Assessment Bond Retirement Fund. At December 31, 2003 the amount of delinquent special assessments was \$51,442.

### A. Property Taxes

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the City. Property tax revenue received during 2003 for real and public utility property taxes represents collections of the 2002 taxes. Property tax payments received during 2003 for tangible personal property (other than public utility property) are for 2003 taxes.

2003 real property taxes are levied after October 1, 2003, on the assessed value as of January 1, 2003, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2003 real property taxes are collected in and intended to finance 2004.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2003 public utility property taxes which became a lien December 31, 2002, are levied after October 1, 2003, and are collected in 2004 with real property taxes.

2003 tangible personal property taxes are levied after October 1, 2002, on the value as of December 31, 2002. Collections are made in 2003. Tangible personal property assessments are 25 percent of true value for capital assets and 23 percent of true value for inventory.

The full tax rate for all City operations for the year ended December 31, 2003, was \$15.00 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2003 property tax receipts were based are as follows:

Real Property	\$403,488,950
Public Utility Property	9,450,900
Tangible Personal Property	12,016,718
Total Assessed Values	\$424,956,568

Real property taxes are payable annually or semi-annually. If paid annually, the payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30; with the remainder payable by September 20.

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the City of South Euclid. The County Auditor periodically remits to the City its portion of the taxes collected. Property taxes receivable represents real and tangible personal property taxes and public utility taxes which are measurable as of December 31, 2003 and for which there is an enforceable legal claim. In the general fund, the general obligation bond retirement fund, the road improvement capital projects fund and the police and fire pension special revenue funds, the entire receivable has been offset by deferred revenue since the current taxes were not levied to finance 2003 operations and the collections of delinquent taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and a revenue while on a modified accrual basis the revenue is deferred.

## B. Income Taxes

The City levies a 1.5 percent income tax on substantially all income earned within the City as well as on income of residents earned outside the City. In the latter case, the City allows a credit of .75 percent on the income earned outside the City and paid to another municipality. Employers within the City are required to withhold income tax on employee earnings and remit the tax to the Regional Income Tax Agency (RITA) at least quarterly. Corporations and other individual taxpayers are also required to pay estimated tax quarterly and file a return annually. Taxes collected by RITA in one month are remitted to the City on the tenth of the following month. Income tax revenue is credited entirely to the general fund.

## C. Intergovernmental Receivables

A summary of intergovernmental receivables follows:

Governmental Activities	Amounts
Local Government and Local Government	
Revenue Assistance	\$673,484
Homestead and Rollback	320,115
Estate Tax	254,822
State and Local Highway Tax	100,214
Gasoline and Excise Tax	90,359
Motor Vehicle License Fees	71,400
Permissive Motor Vehicle License Tax	68,303
Road Bridge Replacement	3,736
EMS Grant	1,000
Diversion Program	1,000
Rental Fees	918
Total	\$1,585,351

## Note 7 - Risk Management

## A. Property and Liability

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees and natural disasters. In October 1987, the City joined together with neighboring cities to form the Northern Ohio Risk Management Agency (NORMA), a not-for-profit

corporation, for the purpose of obtaining property, liability and vehicle insurance and providing for a formalized, jointly administered self insurance fund. The City pays an annual premium to NORMA for its insurance coverage. The agreement of formation of NORMA provides that NORMA will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of the limits described in the agreement. This coverage is paid from the general fund.

There has not been a significant reduction in coverage from the prior year and claims have not exceeded coverage provided by NORMA in any of the last three years.

### **B.** Worker's Compensation

The City pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

### Note 8 - Shared Risk Pool

The Northern Ohio Risk Management Association (NORMA) is a shared risk pool comprised of the Cities of Bedford Heights, Eastlake, Highland Heights, Hudson, Maple Heights, Mayfield Heights, Richmond Heights, Solon and South Euclid and Chagrin Falls Village. NORMA was formed to enable its members to obtain property and liability insurance, including vehicles, and provide for a formalized, jointly administered self-insurance fund. The members formed a not-for-profit corporation known as NORMA, Inc. to administer the pool. NORMA is governed by a board of trustees that consists of the Mayor from each of the participating members.

Each entity must remain a member for at least three years from the commencement date of October 1, 1987, with the exception of Cities of Eastlake and Solon whose commencement date is October 1, 1989, and the City of Maple Heights, whose commencement date is October 1, 1993. After the initial three years, each City may extend its term in three-year increments.

Each member provides operating resources to NORMA based on actuarially determined rates. In the event of losses, the first \$2,500 of any valid claim will be paid by the member. The next payment, generally a maximum of \$97,500 per occurrence, will come from the self-insurance pool with any excess paid from the stop-loss coverage carried by the pool. Any loss over these amounts would be the obligation of the individual member. If the aggregate claims paid by the pool exceed the available resources, the pool may require the members to make additional supplementary payments up to a maximum of the regular annual payment.

In 2003, the City of South Euclid paid \$90,595 in premiums from the general fund, which represents 10.53 percent of total premiums. Financial information can be obtained by contacting the fiscal agent, the Finance Director at the City of Bedford Heights, 5661 Perkins Road, Bedford Heights, Ohio, 44146.

## Note 9 - Capital Assets

Capital asset activity for the year ended December 31, 2003, was as follows:

	Balance			Balance
<b>Governmental Activities</b>	12/31/2002	Additions	Deductions	12/31/2003
Capital Assets not being Depreciated:				
Land	\$1,161,867	\$131,030	\$0	\$1,292,897
Construction in Progress	4,446,564	2,166,000	(6,612,564)	0
Total Capital Assets not being Depreciated	5,608,431	2,297,030	(6,612,564)	1,292,897
Capital Assets being Depreciated:				
Buildings and Improvements	10,020,391	97,302	0	10,117,693
Equipment	2,714,463	141,370	(73,765)	2,782,068
Vehicles	3,326,008	243,289	(41,670)	3,527,627
Infrastructure:				
Streets	14,085,866	4,210,761	0	18,296,627
Bridges, Sewers and Culverts	4,282,604	4,040,936	0	8,323,540
Waterlines	1,389,382	1,023,990	0	2,413,372
Total Capital Assets being Depreciated	35,818,714	9,757,648	(115,435)	45,460,927
Less Accumulated Depreciation:				
Buildings and Improvements	(5,173,378)	(403,129)	0	(5,576,507)
Equipment	(1,457,700)	(194,964)	72,877	(1,579,787)
Vehicles	(2,191,018)	(204,272)	41,670	(2,353,620)
Infrastructure:				
Streets	(3,627,967)	(553,745)	0	(4,181,712)
Bridges, Sewers and Culverts	(479,064)	(153,735)	0	(632,799)
Waterlines	(255,251)	(43,636)	0	(298,887)
Total Accumulated Depreciation	(13,184,378)	(1,553,481) *	114,547	(14,623,312)
Total Capital Assets being Depreciated, Net	22,634,336	8,204,167	(888)	30,837,615
Governmental Activities Capital Assets, Net	\$28,242,767	\$10,501,197	(\$6,613,452)	\$32,130,512

\*Depreciation expense was charged to governmental activities as follows:

General Government:	
Legislative and Executive	\$21,088
Judicial System	6,713
Security of Persons and Property:	
Police	139,732
Fire	109,560
Leisure Time Activities	45,225
Building Department	24,235
Transportation	646,476
Basic Utility Services	252,820
Swimming Pools	307,632
Total Depreciation Expense	\$1,553,481

Notes to the Basic Financial Statements For The Year Ended December 31, 2003

## Note 10 - Long-Term Obligations

Original issue amounts and interest rates of the City's debt issues are as follows.

Debt Issue	Interest Rate	Original Issue	Year of Maturity
1998 Recreational Facilities			
Improvement Refunding Bonds:			
Current Interest Serial Bonds	4.0% to 4.4%	\$4,685,000	2003 to 2009
Capital Appreciation Bonds	4.75% to 4.85%	59,994	2010 to 2011
2003 Various Purpose General Obligation Bond	3.0% to 3.7%	9,400,000	2004 to 2018
2002 Special Assessment Bond	4.0% to 6.7%	630,000	1994 to 2014
OPWC Liberty Road Bridge Replacement	0%	755,891	2002 to 2022

A schedule of changes in bonds and other long-term obligations of the City during 2003 follows:

	Amount Outstanding 12/31/2002	Additions	Deletions	Amount Outstanding 12/31/2003	Amounts Due In One Year
Governmental Activities					
General Obligation Bonds 1998 Recreational Facilities					
Improvement Refunding Bonds					
Current Interest Serial Bonds	\$3,005,000	\$0	(\$375,000)	\$2,630,000	\$405,000
Capital Appreciation Bonds	59,994	0	0	59,994	0
Accretion on Capital Appreciation Bonds	143,036	37,317	0	180,353	0
Total 1998 Recreational Facilities Bonds	3,208,030	37,317	(375,000)	2,870,347	405,000
2003 Various Purpose General Obligation Bonds	0	9,400,000	0	9,400,000	510,000
Premium on Various Purpose Bonds	0	20,074	(648)	19,426	1,296
Total 2003 Various Purpose General					
Obligation Bonds	0	9,420,074	(648)	9,419,426	511,296
Total General Obligation Bonds	3,208,030	9,457,391	(375,648)	12,289,773	916,296
Special Assessment Bonds					
Parking Lot Improvement	460,000	0	(25,000)	435,000	30,000
OPWC Loans:					
Liberty Road Bridge Replacement	736,995	0	(37,795)	699,200	37,795
Bexley Infrastructure	409,337	820,587	0	1,229,924	0
Total OPWC Loans	1,146,332	820,587	(37,795)	1,929,124	37,795
Notes Payable	8,900,000	0	(8,900,000)	0	0
Unamortized Premium	3,404	0	(3,404)	0	0
Police and Fire Pension	342,520	0	(5,046)	337,474	5,263
Compensated Absences	983,676	11,366	(68,479)	926,563	27,175
Total Governmental Activities	\$15,043,962	\$10,289,344	(\$9,415,372)	\$15,917,934	\$1,016,529

The voted General Obligation Refunding Bonds for Recreation Improvement will be paid with property tax revenue from the general obligation bond retirement fund.

The 1998 general obligation bonds include capital appreciation bonds. This year the addition on these bonds of \$37,317 represents the accretion of discounted interest. The final maturity of these bonds is \$399,533.

On March 15, 2003, the City issued 3.29 percent general obligation various purpose improvement bonds in the amount of \$9,400,000 with a premium of \$20,074. The bonds will mature on December 1, 2018. A portion of these bonds, \$8,400,00 was used to repay the \$8,900,000 sewer and road improvement notes that were issued in April 2002 and matured in April 2003. The remaining \$1,000,000 was issued for road improvement projects. This will be paid with property tax revenue from the general obligation bond retirement fund.

The Special Assessment Parking Lot Improvement Bonds will be paid with special assessment revenue from the special assessment bond retirement fund. The Special Assessment bond issue is backed by the full faith and credit of the City. In the event that an assessed property owner fails to make payments, the City will be required to pay the related debt.

The Liberty Road Bridge Replacement OPWC loan will be paid with special assessment revenue from the flood control capital projects fund. In the event that an assessed property owner fails to make payments, the City will be required to pay the related debt.

The City has entered into a contractual agreement for a construction loan from OPWC for Bexley Infrastructure in the amount of \$2,025,564, to be paid from the Issue II capital projects fund. As of December 31, 2003 the City has received \$1,229,924 of this loan. Under the terms of this agreement, OPWC will reimburse, advance, or directly pay the construction costs of the approved project. OPWC will capitalize administrative costs and construction interest and add them to the total amount of the final loan. Since the loan has not yet been finalized, repayment schedules are not included in the schedule of debt service requirements.

The \$8,900,000 Issue II and Flood Control various purpose improvement note, issued April 3, 2002 at 2.25 percent matured April 2, 2003. The note was issued at a premium of \$13,617 and is backed by the full faith of the City of South Euclid.

The police and fire pension liability represents police and fire pension obligations and will be paid from taxes received in the police and fire pension special revenue funds.

Compensated absences reported in the "compensated absences payable" account will be paid from the general fund and the street construction maintenance and repair, parking lots and meters and the sewer rental special revenue funds.

As of December 31, 2003, the City's overall legal debt margin (the ability to issue additional amounts of general obligation bonded debt) was \$31,915,503 and the unvoted legal debt margin was \$23,455,466.

Principal and interest requirements to retire the City's long-term obligations outstanding at December 31, 2003 are as follows:

	_	General Obligation Bonds					
	_	Seri	al	Сар	ital Apprecia	tion	
	_	Principal	Interest	Princip	pal Ir	nterest	
	2004	\$915,000	\$417,521		\$0	\$0	
	2005	935,000	385,009		0	0	
	2006	960,000	351,834		0	0	
	2007	975,000	317,659		0	0	
	2008	1,005,000	282,754		0	0	
200	09-2013	3,550,000	965,248	59	9,994	339,539	
201	14-2018	3,690,000	405,888		0	0	
201	19-2023	0	0		0	0	
202	24-2028	0	0		0	0	
202	29-2033	0	0		0	0	
203	34-2035	0	0		0	0	
,	Total	\$12,030,000	\$3,125,913	\$59	9,994 \$	339,539	
	-						
	Specia	l Assessment	Police a	and Fire	OPWC		
	1	Bonds	Pen	sion	Loan	_	
	Principa	l Interest	Principal	Interest	Principal	Totals	
2004	\$30,00	0 \$28,755	\$5,263	\$14,287	\$37,795	\$1,448,621	
2005	30,00		5,489	14,061	37,795	1,434,489	
2006	35,00	0 25,125	5,725	13,825	37,795	1,429,304	
2007	35,00	0 22,780	5,971	13,579	37,795	1,407,784	
2008	35,00	0 20,435	6,227	13,323	37,795	1,400,534	
2009-2013	220,00	0 62,645	35,386	62,366	188,975	5,484,153	
2014-2018	50,00	0 3,350	43,668	54,084	188,975	4,435,965	
2019-2023		0 0	53,835	43,917	132,275	230,027	
2024-2028		0 0	66,498	31,254	0	97,752	
2029-2033		0 0	82,059	15,693	0	97,752	
2034-2035		0 0	27,353	1,102	0	28,455	
Total	\$435,00	0 \$190,225	\$337,474	\$277,491	\$699,200	\$17,494,836	

## Note 11 - Defined Benefit Pension Plans

#### A. Ohio Public Employees Retirement System

The City participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a

formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 E. Town St., Columbus, OH 43215-4642 or by calling (614) 222-6705.

For the year ended December 31, 2003, the members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 8.5 percent of their annual covered salaries. Members participating in the traditional plan who were in law enforcement contributed 10.1 percent of their annual covered salary; members in public safety contributed 9 percent. The City's contribution rate for pension benefits for 2003 was 8.55 percent, except for those plan members in law enforcement or public safety. For those classifications, the City's pension contributions were 11.7 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

The City's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2003, 2002, and 2001 were \$288,283, \$271,630, and \$266,749, respectively; 76.71 percent has been contributed for 2003 and 100 percent for 2002 and 2001. Contributions to the member-directed plan for 2003 were \$916 made by the City and \$574 made by the plan members.

#### **B.** Ohio Police and Fire Pension Fund

The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary to fund pension obligations while the City is required to contribute 11.75 percent for police officers and 16.25 percent for firefighters. Contributions are authorized by State statute. The City's contributions to the Fund for police and firefighters were \$277,575 and \$311,737 for the year ended December 31, 2003, \$266,318 and \$294,516 for the year ended December 31, 2002, and \$262,293 and \$284,134 for the year ended December 31, 2001. The full amount has been contributed for 2002 and 2001. 73.3 percent for police and 72.2 percent for firefighters has been contributed for 2003 with the remainder being reported as a liability.

## Note 12 – Postemployment Benefits

#### A. Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit as

#### **City of South Euclid, Ohio** Notes to the Basic Financial Statements For The Year Ended December 31, 2003

described in *GASB Statement No. 12*. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2003 local government employer contribution rate was 13.55 percent of covered payroll (16.7 percent for public safety and law enforcement); 5.00 percent of covered payroll was the portion that was used to fund health care.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2002, include a rate of return on investments of 8.00 percent, an annual increase in active employee total payroll of 4.00 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .50 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase 4.00 percent annually.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually.

The number of active contributing participants in the traditional and combined plans was 364,881. Actual employer contributions for 2003 which were used to fund postemployment benefits were \$168,587. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2002, (the latest information available) were \$10.0 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$18.7 billion and \$8.7 billion, respectively.

In December 2001, the Board adopted the Health Care "Choices" Plan. The Choices Plan will be offered to all persons newly hired in an OPERS covered position after January 1, 2003, with no prior service credit accumulated toward health care coverage. Choices will incorporate a cafeteria approach, offering a broader range of health care options. The Plan uses a graded scale from ten to thirty years to calculate a monthly health care benefit. This is in contrast to the ten-year "cliff" eligibility standard for the present Plan.

The benefit recipient will be free to select the option that best meets their needs. Recipients will fund health care costs in excess of their monthly health care benefit. The Plan will also offer a spending account feature, enabling the benefit recipient to apply their allowance toward specific medical expenses, much like a Medical Spending Account.

## B. Ohio Police and Fire Pension Fund

The Ohio Police and Fire Pension Fund (OP&F) provides postretirement health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of 18 whether or not the child is attending school, or under the age of 22 if attending school full-time or on a 2/3 basis.

The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in *GASB Statement No. 12*. The Ohio Revised Code provides the authority allowing the Ohio Police and Fire Pension Fund's board of trustees to provide health care coverage and states that health care costs paid from the funds of OP&F shall be included in the employer's contribution rate. Health care funding and accounting is on a pay-as-you-go basis. The total police employer contribution rate is 19.5 percent of covered payroll and the total firefighter employer contribution rate is 24 percent of covered payroll, of which 7.75 percent of covered payroll was applied to the postemployment health care program during 2003. In addition, since July 1, 1992, most retirees have been required to contribute a portion of the

cost of their health care coverage through a deduction from their monthly benefit payment. Beginning in 2001, all retirees and survivors have monthly health care contributions.

The City's actual contributions for 2003 that were used to fund postemployment benefits were \$183,081 for police and \$148,675 for firefighters. The OP&F's total health care expense for the year ended December 31, 2002, (the latest information available) was \$141,028,006, which was net of member contributions of \$12,623,875. The number of OP&F participants eligible to receive health care benefits as of December 31, 2002, was 13,527 for police and 10,396 for firefighters.

## Note 13 - Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Employees earn two to five weeks of vacation per year, depending on length of service. Employees may use accumulated vacation after the completion of one year of service with the City.

Upon termination of service, an employee is entitled to receive payment for any unused vacation time plus accrued vacation time earned during the year but not yet credited to vacation leave balance. On January 1, an employee is given credit for, and may begin using, vacation time earned during the preceding year.

Employees earn sick leave at a rate of 1.25 days per month of service. Sick leave accumulation is generally limited to 1,200 hours for all employees except for firefighters who can accumulate up to 1,248 hours. Upon retirement or death, an employee can be paid one third of the outstanding sick leave accumulated up to the maximum hours allowed.

## Note 14 - Joint Ventures

## A. Tri-City Consortium on Aging

The Tri-City Consortium on Aging (Consortium) is a joint venture among the Cities of South Euclid, Lyndhurst and Highland Heights, formed for the purpose of coordinating among the cities all matters related to assistance and programs for the aged. Consortium revenues consist of contributions from the member cities and federal grants. The Consortium is controlled by the Council of Governments composed of the Mayors of the Cities of South Euclid, Lyndhurst, and Highland Heights, with the advice of a nine member commission. Continued existence of the Consortium is dependent on the City, however the City of South Euclid has no explicit and measurable equity interest in the Consortium. The Consortium is not accumulating financial resources or experiencing fiscal stress which would cause additional financial benefit to or burden on the City. In 2003, the City contributed \$180,850, paid from the general fund, which represented thirty-three percent of Consortium revenues. To obtain a copy of the Consortium's financial statements, write to the Tri-City Consortium on Aging, 1370 Victory Drive, South Euclid, Ohio, 44121.

## B. South Euclid-Lyndhurst Recreation Commission

The South Euclid-Lyndhurst Recreation Commission (SELREC) is a joint venture that is jointly owned and operated by the Cities of South Euclid and Lyndhurst, and the South Euclid-Lyndhurst City School District for the purpose of operating the Cities and School District's playgrounds, play fields and indoor recreation centers. Each of these governments supports SELREC through funds that are appropriated in their budgets and each shares in the equity of SELREC.

The operation of SELREC is controlled by a nine member board consisting of the following: one member appointed by the Mayor of the City of South Euclid and one member appointed by the Mayor of the City of Lyndhurst, three members that are residents of the City of South Euclid, three members that are residents of the City of Lyndhurst City School District and that lives in either the City of South Euclid or the City of Lyndhurst (jointly appointed by the Mayors of the Cities of South Euclid and Lyndhurst). The City has an ongoing financial responsibility because the continued existence of the joint venture depends on the City's continued participation. SELREC is not accumulating significant financial resources or experiencing fiscal stress which would cause additional benefit or burden on the City. In 2003, the City contributed \$37,424. The City also has a measurable equity interest in SELREC because the joint venture agreement stipulates that the participants have a claim to assets and sets forth the method of distribution upon dissolution of the joint venture. SELREC has no capital assets. SELREC is audited on a two-year basis, the latest reported is for the fiscal year ended June 30, 2003. Financial statements can be obtained by contacting the fiscal agent, South Euclid-Lyndhurst City School District, 6044 Mayfield Road, Lyndhurst, Ohio 44124.

## Note 15 - Jointly Governed Organizations

### A. Northeast Ohio Public Energy Council

The City is a member of The Northeast Ohio Public Energy Council (NOPEC). NOPEC is a regional council of governments formed under Chapter 167 of the Ohio Revised Code. NOPEC was formed to serve as a vehicle for communities wishing to proceed jointly with an aggregation program for the purchase of electricity and natural gas. NOPEC is currently comprised of over 100 communities who have been authorized by ballot to purchase electricity and natural gas on behalf of their citizens. The intent of NOPEC is to provide electricity and natural gas at the lowest possible rates while at the same time insuring stability in prices by entering into long-term contracts with suppliers to provide electricity and natural gas to the citizens of its member communities.

NOPEC is governed by a General Assembly made up of one representative from each member community. The representatives from each county then elect one person to serve on the eight-member NOPEC Board of Directors. The Board oversees and manages the operation of the aggregation program. The degree of control exercised by any participating government is limited to its representation in the General Assembly and on the Board. The City of South Euclid did not contribute to NOPEC during 2003. Financial information can be obtained by contacting the NOPEC at 615 Clark Avenue, Cleveland, Ohio 44109.

## **B.** First Suburbs Consortium of Northeast Ohio Council of Governments

The City is a member of the First Suburbs Consortium of Northeast Ohio Council of Governments (Council). The Council is a regional council of governments formed under Chapter 167 of the Ohio Revised Code. The Council is currently comprised of 12 communities. The Council was formed to foster cooperation between municipalities in matters of mutual concern, including but not limited to initiation and support of policies and practices which protect, maintain, and redevelop mature communities and other matters which affect health, safety, welfare, education, economic conditions and regional development.

The Council is governed by an Assembly made up of one representative from each member community. The representatives then elect the Governing Board made up of a Chair, Vice Chair and other members elected in annual elections. The Board oversees and manages the council. The degree of control exercised by any participating government is limited to its representation in the Assembly and on the Board. During 2003, the

Notes to the Basic Financial Statements For The Year Ended December 31, 2003

City of South Euclid contributed \$3,000 to the Council. Financial information can be obtained by contacting First Suburbs Consortium of Northeast Ohio Council of Governments, 40 Severance Circle, Cleveland Heights, Ohio 44118.

## **Note 16 - Contingencies**

## A. Litigation

The City is party to legal proceedings. The City management is of the opinion that the ultimate disposition of these claims and legal proceedings will not have a material effect, if any, on the financial condition of the City.

## **B.** Grants

The City received financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the City at December 31, 2003.

## Note 17 - Interfund Transfers

Interfund transfers for the year ended December 31, 2003, consisted of the following:

	Transfers From
Transfers To	General
Other Governmental Funds:	
Operation Home Improvement	10,000
Parking Lots and Meters	5,000
Swimming Pools	125,000
FEMA Firefighters Grant	8,103
Safety Forces Vehicle	200,000
Total	\$348,103

A transfer from the general fund to the operation home improvement special revenue fund was to cover the City's match that is required by grant agreements. The transfers from the general fund to the parking lots and meters, swimming pools and FEMA firefighter's special revenue funds were to cover general operating expenditures. The safety forces vehicle capital projects funds received transfers from the general fund to fund future capital purchases. Capital purchases in the safety forces vehicle fund will benefit the police and fire departments.

## **Combining Statements – Nonmajor Governmental Funds**

## Nonmajor Special Revenue Funds

To account for the proceeds of specific revenue sources (other than major capital projects) that are restricted by law and administrative action to expenditures for specified purposes.

**Operation Home Improvement Fund** The Operation Home Improvement Fund is designed to provide financial assistance to home owners with financial need through a non-refundable grant of up to \$5,000 to qualified home owners to make necessary repairs to the exterior of their home. Monies are received from the Federal Government under the Community Development Block Grant Program.

*COPS Grant Fund* The Cops Grant Fund accounts for monies from the State and Federal governments to be used to establish or expand policing programs.-

*Street Construction, Maintenance and Repair Fund* The Street Construction, Maintenance and Repair Fund accounts for ninety-two and one half percent (92.5%) of the State gasoline tax and motor vehicle registration fees designated for street maintenance and repair.

*State Highway Fund* The State Highway Fund accounts for seven and one half percent (7.5%) of the State gasoline tax and motor vehicle registration fees designated for maintenance and repair of state highways within the City.

*Parking Lots and Meters Fund* The Parking Lots and Meters Fund accounts for the operations of the parking lots within the City.

Swimming Pools Fund The Swimming Pools Fund accounts for the operations of the City's three pools.

*Permissive Motor Vehicle License Fund* The Permissive Motor Vehicle License Fund accounts for additional motor vehicle registration fees designated for maintenance and repair of streets within the City.

*HUD Grant Fund* The HUD Grant accounts for grant monies to be expended on certain streets within an improvement target area with in the City.

*Law Enforcement Fund* The Law Enforcement Fund accounts for confiscated monies from criminals that are designated, by State statute, for expenditures that would enhance the police department.

*FEMA Firefighters Grant Fund* This grant accounts for monies received from the Federal Emergency Management Agency to be expended on personal protective equipment for use by the fire department.

*Street Lighting Fund* The Street Lighting Fund accounts for the service assessment revenue to provide street lighting within the City.

*Sewer Rental Fund* The Sewer Rental Fund accounts for service assessment revenue that is expended for the maintenance of the sewer system within the City.

**Police Pension Fund** The Police Pension Fund accounts for the accumulation of property taxes levied for the payment of current employer's pension contributions and the long-term accounting liability.

*Fire Pension Fund* The Fire Pension Fund accounts for the accumulation of property taxes levied for the payment of current employer's pension contributions and the long-term accounting liability.

(continued)

## **Combining Statements – Nonmajor Governmental Funds (continued)**

## Nonmajor Debt Service Fund

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term and special assessment principal, interest and related costs.

*Special Assessment Bond Retirement Fund* The Special Assessment Bond Retirement Fund accounts for the retirement of debt issued to finance public improvements deemed to benefit the properties against which special assessments are levied.

## Nonmajor Capital Projects Funds

Capital Projects Funds are established to account for financial resources to be used for the construction or acquisition of major capital facilities.

*General Capital Improvements Fund* The General Capital Improvements Fund accounts for expenditures designated for capital construction and the acquisition of capital assets.

*Safety Forces Vehicle Fund* The Safety Forces Vehicle Fund accounts for a portion emergency medical transport fees which are used for the acquisition of police and fire vehicles.

*Recreation Improvement Fund* The Recreation Improvement Fund accounts for resources set aside for the improvement of City parks.

*Road Improvement Fund* The Road Improvement Fund accounts for a special property tax levy collected for the improvement of streets and curbs within the City.

*Sidewalk Improvement Fund* The Sidewalk Improvement Fund accounts for resources set aside for the inspection and improvement of City sidewalks.

*Stanhope Parking Lot Fund* The Stanhope Parking Lot Construction Fund accounts for resources set aside for improving the Stanhope Parking Lot by repaving, striping and making other improvements.

*Issue II Fund* The Issue II Projects Fund accounts for grant and loan monies received from the Ohio Public Works Commission plus matching funds from the City. Expenditures are to restricted to specific projects within in the City.

*Land Acquisition Fund* The Land Acquisition Fund accounts for resources set aside for future economic growth and development.

*Sewer Rehabilitation Fund* The Sewer Rehabilitation Fund accounts for service assessments that are expended for improvements to the sanitary sewer system within the City which are required by the Environmental Protection Agency.

## Combining Balance Sheet Nonmajor Governmental Funds December 31, 2003

Assets	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds	Total Nonmajor Governmental Funds
Equity in Pooled Cash and				
Cash Equivalents	\$1,031,484	\$151,552	\$4,331,304	\$5,514,340
Materials and Supplies Inventory	125,730	0	0	125,730
Accounts Receivable	2,577	0	0	2,577
Intergovernmental Receivable	344,520	0	38,982	383,502
Property Taxes Receivable	239,428	0	572,839	812,267
Special Assessments Receivable	764,770	543,397	0	1,308,167
Total Assets	\$2,508,509	\$694,949	\$4,943,125	\$8,146,583
Liabilities and Fund Balances Liabilities				
Accounts Payable	\$70,658	\$0	\$25,109	\$95,767
Accrued Wages	1,575	0	0	1,575
Intergovernmental Payable	17,783	0	0	17,783
Deferred Revenue	1,290,429	543,397	608,085	2,441,911
Total Liabilities	1,380,445	543,397	633,194	2,557,036
Fund Balances				
Reserved for Encumbrances	10,479	0	594,234	604,713
Unreserved, Undesignated, Reported in:				
Special Revenue Funds	1,117,585	0	0	1,117,585
Debt Service Fund	0	151,552	0	151,552
Capital Projects Funds	0	0	3,715,697	3,715,697
Total Fund Balances	1,128,064	151,552	4,309,931	5,589,547
Total Liabilities and Fund Balances	\$2,508,509	\$694,949	\$4,943,125	\$8,146,583

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

For the Year Ended December 31, 2003

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds	Total Nonmajor Governmental Funds
Revenues	<b>**</b>	<b>#</b> 0	<b>\$545.004</b>	<b>#75</b> 0,000
Property and Other Taxes	\$204,986	\$0	\$545,094	\$750,080
Special Assessments	745,299	25,000	0	770,299
Intergovernmental Interest	987,657	0	681,710	1,669,367
Fines and Forfeitures	2,475 2,578	35,113 0	6,785 0	44,373 2,578
Charges for Services	176,473	0	82,562	2,378
Charges for Services	170,475	0	82,302	239,033
Total Revenues	2,119,468	60,113	1,316,151	3,495,732
Expenditures				
Current:				
Security of Persons and Property:				
Police	209,202	0	0	209,202
Fire	189,781	0	0	189,781
Community Development	50,132	0	0	50,132
Transportation	725,820	0	0	725,820
Basic Utility Services	975,749	0	0	975,749
Swimming Pools	461,665	0	0	461,665
Capital Outlay	0	0	5,308,324	5,308,324
Debt Service:	0	25.000	0	25.000
Principal Retirement	0	25,000	0	25,000
Interest and Fiscal Charges	0	30,650	0	30,650
Total Expenditures	2,612,349	55,650	5,308,324	7,976,323
Excess of Revenues Over				
(Under) Expenditures	(492,881)	4,463	(3,992,173)	(4,480,591)
Other Financing Sources				
General Obligation Bonds Issued	0	0	1,000,000	1,000,000
OPWC Loan Issued	0	0	820,587	820,587
Transfers In	148,103	0	200,000	348,103
Total Other Financing Sources	148,103	0	2,020,587	2,168,690
Net Change in Fund Balances	(344,778)	4,463	(1,971,586)	(2,311,901)
Fund Balances Beginning of Year	1,472,842	147,089	6,281,517	7,901,448
Fund Balances End of Year	\$1,128,064	\$151,552	\$4,309,931	\$5,589,547

## Combining Balance Sheet Nonmajor Special Revenue Funds December 31, 2003

	Operation Home Improvement	COPS Grant	Street Construction, Maintenance and Repair	State Highway
Assets			·	
Equity in Pooled Cash and				
Cash Equivalents	\$5,549	\$13,213	\$298,217	\$46,564
Materials and Supplies Inventory	0	0	125,730	0
Accounts Receivable	0	0	0	0
Intergovernmental Receivable	0	0	242,325	19,648
Property Taxes Receivable	0	0	0	0
Special Assessments Receivable	0	0	0	0
Total Assets	\$5,549	\$13,213	\$666,272	\$66,212
Liabilities and Fund Balances Liabilities				
Accounts Payable	\$0	\$0	\$4,219	\$0
Accrued Wages	0	0	1,144	0
Intergovernmental Payable	0	0	5,306	585
Deferred Revenue	0	0	199,119	16,145
Total Liabilities	0	0	209,788	16,730
Fund Balances				
Reserved for Encumbrances	0	0	1,631	0
Unreserved, Undesignated	5,549	13,213	454,853	49,482
Total Fund Balances	5,549	13,213	456,484	49,482
Total Liabilities and Fund Balances	\$5,549	\$13,213	\$666,272	\$66,212

Street Lighting	FEMA Firefighters Grant	Law Enforcement	Permissive Motor Vehicle License	Swimming Pools	Parking Lots and Meters
\$306,517	\$1,667	\$60,044	\$84,264	\$54,149	\$17,111
0	0	0	0	0	0
0	0	318	0	769	1,490
0	0	0	68,303	0	0
0	0	0	0	0	0
397,088	0	0	0	0	2,373
\$703,605	\$1,667	\$60,362	\$152,567	\$54,918	\$20,974
					¢ 420
\$65,466	\$0	\$0	\$0	\$440	\$428
0	0	0	0	0	431
0	0 0	0 0	0 0	0 7,218	431 893
	0	0	0	0	431
0	0 0	0 0	0 0	0 7,218	431 893
0 0 397,088	0 0 0	0 0 0	0 0 56,723	0 7,218 0	431 893 2,373
0 0 397,088 462,554	0 0 0	0 0 0	0 0 56,723 56,723	0 7,218 0 7,658	431 893 2,373 4,125
0 0 397,088 462,554	0 0 0 0 999	0 0 0 0	0 0 56,723 56,723 2,623	0 7,218 0 7,658	431 893 2,373 4,125 1,125

(continued)

## Combining Balance Sheet Nonmajor Special Revenue Funds (continued) December 31, 2003

	Sewer Rental	Police Pension	Fire Pension	Total Nonmajor Special Revenue Funds
Assets				
Equity in Pooled Cash and				
Cash Equivalents	\$38,911	\$52,640	\$52,638	\$1,031,484
Materials and Supplies Inventory	0	0	0	125,730
Accounts Receivable	0	0	0	2,577
Intergovernmental Receivable	0	7,122	7,122	344,520
Property Taxes Receivable	0	119,714	119,714	239,428
Special Assessments Receivable	365,309	0	0	764,770
Total Assets	\$404,220	\$179,476	\$179,474	\$2,508,509
Liabilities and Fund Balances Liabilities				
Accounts Payable	\$105	\$0	\$0	\$70,658
Accrued Wages	0	0	0	1,575
Intergovernmental Payable	3,781	0	0	17,783
Deferred Revenue	365,309	126,836	126,836	1,290,429
Total Liabilities	369,195	126,836	126,836	1,380,445
Fund Balances				
Reserved for Encumbrances	3,960	0	0	10,479
Unreserved, Undesignated	31,065	52,640	52,638	1,117,585
Total Fund Balances	35,025	52,640	52,638	1,128,064
Total Liabilities and Fund Balances	\$404,220	\$179,476	\$179,474	\$2,508,509

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds For the Year Ended December 31, 2003

	Operation Home Improvement	COPS Grant	Street Construction, Maintenance and Repair	State Highway	Parking Lots and Meters
Revenues					
Property and Other Taxes	\$0	\$0	\$0	\$0	\$0
Special Assessments	0	0	0	0	61,521
Intergovernmental	30,000	0	494,874	40,125	0
Interest	0	0	2,125	350	0
Fines and Forfeitures	0	0	0	0	0
Charges for Services	0	0	0	0	0
Total Revenues	30,000	0	496,999	40,475	61,521
<b>Expenditures</b> Current:					
Security of Persons and Property:					
Police	0	0	0	0	0
Fire	0	0	0	0	0
Community Development	0	0	0	0	0
Transportation	0	0	437,183	44,309	0
Basic Utility Services	40,000	0	0	0	114,861
Swimming Pools	0	0	0	0	0
Total Expenditures	40,000	0	437,183	44,309	114,861
Excess of Revenues Over (Under) Expenditures	(10,000)	0	59,816	(3,834)	(53,340)
Other Financing Sources					
Transfers In	10,000	0	0	0	5,000
Net Change in Fund Balances	0	0	59,816	(3,834)	(48,340)
Fund Balances Beginning of Year	5,549	13,213	396,668	53,316	65,189
Fund Balances End of Year	\$5,549	\$13,213	\$456,484	\$49,482	\$16,849

(continued)

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds (continued) For the Year Ended December 31, 2003

Revenues	Swimming Pools	Permissive Motor Vehicle License	HUD Grant	Law Enforcement
	\$0	\$0	\$0	\$0
Property and Other Taxes Special Assessments	50 0	50 0	\$0 0	0
Intergovernmental	0	135,609	50,132	125,085
Interest	0	0	0	125,085
Fines and Forfeitures	0	0	0	
	-	0	0	2,578
Charges for Services	156,078	0	0	0
Total Revenues	156,078	135,609	50,132	127,663
Expenditures				
Current:				
Security of Persons and Property:				
Police	0	0	0	109,202
Fire	0	0	0	0
Community Development	0	0	50,132	0
Transportation	0	244,328	0	0
Basic Utility Services	0	0	0	0
Swimming Pools	461,665	0	0	0
Total Expenditures	461,665	244,328	50,132	109,202
Excess of Revenues Over				
(Under) Expenditures	(305,587)	(108,719)	0	18,461
<b>Other Financing Sources</b>				
Transfers In	125,000	0	0	0
Net Change in Fund Balances	(180,587)	(108,719)	0	18,461
Fund Balances Beginning of Year	227,847	204,563	0	41,901
Fund Balances End of Year	\$47,260	\$95,844	\$0	\$60,362

FEMA Firefighters Grant	Street Lighting	Sewer Rental	Police Pension	Fire Pension	Total Nonmajor Special Revenue Funds
\$0	\$0	\$0	\$102,493	\$102,493	\$204,986
0	356,914	326,864	0	0	745,299
83,345	0	0	14,244	14,243	987,657
0	0	0	0	0	2,475
0	0	0	0	0	2,578
0	0	20,395	0	0	176,473
83,345	356,914	347,259	116,737	116,736	2,119,468
0 89,781 0 0 0 0	0 0 0 437,193	0 0 0 383,695	100,000 0 0 0 0	0 100,000 0 0 0 0	209,202 189,781 50,132 725,820 975,749
0	0	0	0	0	461,665
89,781	437,193	383,695	100,000	100,000	2,612,349
(6,436)	(80,279)	(36,436)	16,737	16,736	(492,881)
8,103	0	0	0	0	148,103
1,667	(80,279)	(36,436)	16,737	16,736	(344,778)
0	321,330	71,461	35,903	35,902	1,472,842
\$1,667	\$241,051	\$35,025	\$52,640	\$52,638	\$1,128,064

## Combining Balance Sheet Nonmajor Capital Projects Funds December 31, 2003

	General Capital Improvements	Safety Forces Vehicle	Recreation Improvement	Road Improvement
Assets				
Equity in Pooled Cash and				
Cash Equivalents	\$2,285,132	\$349,361	\$47,232	\$243,182
Intergovernmental Receivable	0	0	0	35,246
Property Taxes Receivable	0	0	0	572,839
Total Assets	\$2,285,132	\$349,361	\$47,232	\$851,267
Liabilities and Fund Balances Liabilities				
Accounts Payable	\$17,380	\$0	\$0	\$7,729
Deferred Revenue	0	0	0	608,085
Total Liabilities	17,380	0	0	615,814
Fund Balances				
Reserved for Encumbrances	38,301	0	4,040	170,090
Unreserved, Undesignated	2,229,451	349,361	43,192	65,363
Total Fund Balances	2,267,752	349,361	47,232	235,453
Total Liabilities and Fund Balances	\$2,285,132	\$349,361	\$47,232	\$851,267

Sidewalk Improvement	Stanhope Parking Lot	Issue II	Land Acquisition	Sewer Rehabilitation	Total Nonmajor Capital Projects Funds
\$188,740	\$2,853	\$464,943	\$714,450	\$35,411	\$4,331,304
0 0	0 0	3,736 0	0 0	0 0	38,982 572,839
\$188,740	\$2,853	\$468,679	\$714,450	\$35,411	\$4,943,125
\$0 0	\$0 0	\$0 0	\$0 0	\$0 0	\$25,109 608,085
				,	
0	0	0	0	0	633,194
117,547 71,193	0 2,853	264,256 204,423	0 714,450	0 35,411	594,234 3,715,697
188,740	2,853	468,679	714,450	35,411	4,309,931
\$188,740	\$2,853	\$468,679	\$714,450	\$35,411	\$4,943,125

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Capital Projects Funds For the Year Ended December 31, 2003

	General Capital Improvements	Safety Forces Vehicle	Recreation Improvement	Road Improvement
Revenues	Improvements	veniere	mprovement	mprovement
Property and Other Taxes	\$0	\$0	\$0	\$545,094
Intergovernmental	0	ФО Ф	ФО 0	70,492
Interest	0	0	0	4,635
Charges for Services	0	0	0	
Total Revenues	0	0	0	620,221
Expenditures				
Capital Outlay	586,959	24,636	77,038	2,809,264
Excess of Revenues Under Expenditures	(586,959)	(24,636)	(77,038)	(2,189,043)
Other Financing Sources				
General Obligation Bonds Issued	0	0	0	1,000,000
OWPC Loan Issued	0	0	0	0
Transfers In	0	200,000	0	0
Total Other Financing Sources	0	200,000	0	1,000,000
Net Change in Fund Balances	(586,959)	175,364	(77,038)	(1,189,043)
Fund Balances Beginning of Year	2,854,711	173,997	124,270	1,424,496
Fund Balances End of Year	\$2,267,752	\$349,361	\$47,232	\$235,453

Sidewalk Improvement	Stanhope Parking Lot	Issue II	Land Acquisition	Sewer Rehabilitation	Total Nonmajor Capital Projects Funds
¢0	<b>#</b> 0	¢.0	<b>#</b> 0	¢o	¢545.004
\$0 0	\$0 0	\$0	\$0 0	\$0 0	\$545,094
0	0	611,218		0	681,710
82,562		2,150 0	0		6,785
82,302	0	0	0	0	82,562
82,562	0	613,368	0	0	1,316,151
89,769	0	1,683,608	0	37,050	5,308,324
(7,207)	0	(1,070,240)	0	(37,050)	(3,992,173)
0	0	0	0	0	1,000,000
0	0	820,587	0	0	820,587
0	0	0	0	0	200,000
0	0	820,587	0	0	2,020,587
(7,207)	0	(249,653)	0	(37,050)	(1,971,586)
195,947	2,853	718,332	714,450	72,461	6,281,517
\$188,740	\$2,853	\$468,679	\$714,450	\$35,411	\$4,309,931

## **Combining Statement - Agency Fund**

#### Agency Fund

To account for assets held by the City as an agent for individuals, private organizations, other governmental units, and/or other funds.

**Deposits Fund** The Deposits Fund accounts for deposits from contractors, held by the City, to insure compliance with various City ordinances regarding development within the City.

#### Statement of Changes in Assets and Liabilities Agency Fund For the Year Ended December 31, 2003

	Beginning Balance 12/31/02	Additions	Deductions	Ending Balance 12/31/03
Deposits Fund Assets Equity in Pooled Cash and Cash Equivalents	\$577,051	\$790,977	\$575,512	\$792,516
<b>Liabilities</b> Deposits Held and Due to Others	\$577,051	\$790,977	\$575,512	\$792,516

## Individual Fund Schedules of Revenues, Expenditures

and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual

**City of South Euclid, Ohio** Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues	<b>AA AA A A A A A A A</b>	<b>** * / / / / / / / / / /</b>		(*** ****
Property and Other Taxes	\$3,594,286	\$3,546,499	\$3,544,578	(\$1,921)
Income Taxes	5,588,299	5,514,000	5,753,407	239,407
Intergovernmental Interest	1,714,124	1,691,334 200,000	1,843,657 211,776	152,323
Fees, Licenses and Permits	202,695 491,839	485,300	710,314	11,776 225,014
Fines and Forfeitures	491,839	401,000	486,753	85,753
Rentals	82,700	81,600	128,800	47,200
Charges for Services	58,376	57,600	44,301	(13,299)
Other	19,256	19,000	21,387	2,387
Total Revenues	12,157,978	11,996,333	12,744,973	748,640
Expenditures				
Current:				
General Government:				
Legislative and Executive:				
Council				
Personal Services	77,860	80,780	78,080	2,700
Materials and Supplies	964	1,000	618	382
Other	7,904	8,200	3,825	4,375
Total Council	86,728	89,980	82,523	7,457
Mayor				
Personal Services	184,839	191,770	180,260	11,510
Contractual Services	575	593	554	39
Materials and Supplies	2,410	2,500	1,061	1,439
Other	7,247	7,500	4,439	3,061
Total Mayor	195,071	202,363	186,314	16,049
Finance Department				
Personal Services	216,155	224,260	205,616	18,644
Contractual Services	21,945	22,765	19,944	2,821
Materials and Supplies	5,921	6,138	5,518	620
Other	6,747	7,000	6,747	253
Total Finance Department	250,768	260,163	237,825	22,338
Law Director				
Personal Services	115,711	120,050	114,998	5,052
Contractual Services	152,471	158,000	141,241	16,759
Materials and Supplies	7,418	7,671	7,423	248
Other	23,256	24,078	22,403	1,675
Total Law Director	298,856	309,799	286,065	23,734
Civil Service				
Personal Services	6,217	6,450	6,200	250
Contractual Services	26,217	27,200	10,629	16,571
Other	1,446	1,500	629	871
Total Civil Service	\$33,880	\$35,150	\$17,458	\$17,692

# **City of South Euclid, Ohio** Schedule of Revenues, Expenditures and Changes

in Fund Balance - Budget (Non-GAAP Basis) and Actual

General Fund (continued)

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Municipal Complex Personal Services	\$125,832	\$130,550	\$112,847	\$17,703
Contractual Services	306,971	317,940	283,493	34,447
Materials and Supplies	12,769	13,203	11,100	2,103
Other	37,087	38,442	31,171	7,271
Total Municipal Complex	482,659	500,135	438,611	61,524
Engineer				
Personal Services	13,639	14,150	13,626	524
Contractual Services	4,819	5,000	3,001	1,999
Other	57,984	59,972	41,947	18,025
Total Engineer	76,442	79,122	58,574	20,548
Mandated				
Contractual Services	692,046	717,980	507,649	210,331
Other	168,675	175,000	173,438	1,562
Total Mandated	860,721	892,980	681,087	211,893
Total Legislative and Executive	2,285,125	2,369,692	1,988,457	381,235
Judicial System:				
Municipal Court				
Personal Services	432,821	449,050	396,910	52,140
Contractual Services	5,590	5,800	3,737	2,063
Materials and Supplies	24,098	24,893	22,303	2,590
Other	22,616	23,374	18,729	4,645
Total Judicial System	485,125	503,117	441,679	61,438
Total General Government	2,770,250	2,872,809	2,430,136	442,673
Security of Persons and Property Police:				
Police Department	2 800 150	4,045,350	2 799 207	257.042
Personal Services Contractual Services	3,899,150 74,434	4,045,350 76,946	3,788,307	257,043
Materials and Supplies	74,434 70,819	73,385	60,426 68,740	16,520 4,645
Other	82,927	85,677	57,778	27,899
Total Police	4,127,330	4,281,358	3,975,251	306,107
Fire:				
Fire Department				
Personal Services	2,626,017	2,724,370	2,609,024	115,346
Contractual Services	62,485	64,734	52,985	11,749
Materials and Supplies	66,307	68,728	57,153	11,575
Other	92,082	93,908	40,570	53,338
Total Fire Department	\$2,846,891	\$2,951,740	\$2,759,732	\$192,008

(continued)

# **City of South Euclid, Ohio** Schedule of Revenues, Expenditures and Changes

in Fund Balance - Budget (Non-GAAP Basis) and Actual

General Fund (continued)

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Fire Hydrants	¢10.212	¢10.000	¢10 722	¢ <b>2</b> (0
Contractual Services Materials and Supplies	\$18,313 2,121	\$19,000 2,200	\$18,732 731	\$268 1,469
Wateriais and Suppres	2,121	2,200	751	1,407
Total Fire Hydrants	20,434	21,200	19,463	1,737
Total Fire	2,867,325	2,972,940	2,779,195	193,745
Total Security of Persons and Property	6,994,655	7,254,298	6,754,446	499,852
Public Health Services:				
Health and Human Services				
Contractual Services	187,030	193,861	170,995	22,866
			<u> </u>	·
Leisure Time Activities:				
Recreation Department				
Personal Services	104,338	108,250	101,363	6,887
Contractual Services	8,940	9,255	5,414	3,841
Materials and Supplies	46,915	48,674	44,099	4,575
Other	149,880	155,500	129,684	25,816
Total Recreation Department	310,073	321,679	280,560	41,119
Community Center				
Personal Services	124,188	128,845	96,532	32,313
Contractual Services	24,371	25,256	12,541	12,715
Materials and Supplies	41,428	42,866	32,730	10,136
Other	62,672	65,003	49,552	15,451
Total Community Center	252,659	261,970	191,355	70,615
Total Leisure Time Activities	562,732	583,649	471,915	111,734
Community Development:				
Boards and Commissions				
Personal Services	33,590	34,850	31,862	2,988
Other	1,928	2,000	670	1,330
Total Boards and Commissions	35,518	36,850	32,532	4,318
Community Relations				
Personal Services	66,247	68,730	64,281	4,449
Contractual Services	31,045	32,094	32,073	4,449
Materials and Supplies	3,149	3,265	837	2,428
Other	49,136	50,970	49,547	1,423
Total Community Relations	149,577	155,059	146,738	8,321
Total Community Development	\$185,095	\$191,909	\$179,270	\$12,639

(continued)

# **City of South Euclid, Ohio** Schedule of Revenues, Expenditures and Changes

in Fund Balance - Budget (Non-GAAP Basis) and Actual

General Fund (continued)

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Building Department:				(118,111)
Building Department				
Personal Services	\$660,244	\$685,000	\$634,947	\$50,053
Contractual Services	22,667	23,440	18,734	\$4,706
Materials and Supplies	22,634	23,480	16,749	6,731
Other	135,475	140,539	44,169	96,370
Total Building Department	841,020	872,459	714,599	157,860
Transportation:				
Service Department				
Personal Services	403,547	418,675	388,001	30,674
Contractual Services	164,241	170,400	162,834	7,566
Materials and Supplies	65,145	67,422	53,917	13,505
Other	51,817	53,667	48,591	5,076
Total Service Department	684,750	710,164	653,343	56,821
Service Garage				
Personal Services	123,760	128,400	120,720	7,680
Contractual Services	53,909	55,897	47,652	8,245
Materials and Supplies	141,147	145,665	110,304	35,361
Other	12,424	12,875	5,326	7,549
Total Service Garage	331,240	342,837	284,002	58,835
Total Transportation	1,015,990	1,053,001	937,345	115,656
Basic Utility Services:				
Refuse Collection and Disposal				
Contractual Services	872,293	905,000	893,660	11,340
Curbside Recycling				
Personal Services	108,280	112,340	104,708	7,632
Other	46,307	47,500	38,039	9,461
Total Curbside Recycling	154,587	159,840	142,747	17,093
Total Basic Utility Services	1,026,880	1,064,840	1,036,407	28,433
otal Expenditures	13,583,652	14,086,826	12,695,113	1,391,713
xcess of Revenues Over				
(Under) Expenditures	(\$1,425,674)	(\$2,090,493)	\$49,860	\$2,140,353

(continued)

# **City of South Euclid, Ohio** Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund (continued)

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Other Financing Sources (Uses)				
Sale of Capital Assets	\$5,000	\$5,000	\$2,731	(\$2,269)
Transfers Out	(600,000)	(600,000)	(348,103)	251,897
Total Other Financing Sources (Uses)	(595,000)	(595,000)	(345,372)	249,628
Net Change in Fund Balance	(2,020,674)	(2,685,493)	(295,512)	2,389,981
Fund Balance Beginning of Year	4,370,109	4,370,109	4,370,109	0
Prior Year Encumbrances Appropriated	164,052	164,052	164,052	0
Fund Balance End of Year	\$2,513,487	\$1,848,668	\$4,238,649	\$2,389,981

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Obligation Bond Retirement Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues				
Property and Other Taxes	\$327,895	\$480,510	\$473,193	(\$7,317)
Intergovernmental	44,355	65,000	66,470	1,470
Interest	6,824	10,000	9,290	(710)
Total Revenues	379,074	555,510	548,953	(6,557)
Expenditures				
Debt Service:				
Principal Retirement	9,254,220	8,775,000	8,775,000	0
Interest and Fiscal Charges	150,780	142,972	142,972	0
Total Expenditures	9,405,000	8,917,972	8,917,972	0
Excess of Revenues Under Expenditures	(9,025,926)	(8,362,462)	(8,369,019)	(6,557)
Other Financing Sources				
General Obligation Bonds Issued	6,049,376	8,865,000	8,400,000	(465,000)
Premium on General Obligation Bonds Issued	17,060	25,000	20,074	(4,926)
Total Other Financing Sources	6,066,436	8,890,000	8,420,074	(469,926)
Net Change in Fund Balance	(2,959,490)	527,538	51,055	(476,483)
Fund Balance Beginning of Year	429,268	429,268	429,268	0
Fund Balance (Deficit) End of Year	(\$2,530,222)	\$956,806	\$480,323	(\$476,483)

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Flood Control Fund For the Year Ended December 31, 2003

	Budgeted	Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues	¢1.040.000	¢1.0.00.000	¢1.0(1.10 <b>2</b>	¢1.102	
Special Assessments Interest	\$1,940,000 20,000	\$1,960,000 20,000	\$1,961,183 17,343	\$1,183 (2,657)	
Total Revenues	1,960,000	1,980,000	1,978,526	(1,474)	
Expenditures					
Capital Outlay:					
Contractual Services	851,962	3,032,742	2,591,662	441,080	
Debt Service:					
Principal Retirement	143,243	537,795	537,795	0	
Interest and Fiscal Charges	65,025	244,133	243,360	773	
Total Debt Service	208,268	781,928	781,155	773	
Total Expenditures	1,060,230	3,814,670	3,372,817	441,853	
Net Change in Fund Balance	899,770	(1,834,670)	(1,394,291)	440,379	
Fund Balance Beginning of Year	7,905,451	7,905,451	7,905,451	0	
Prior Year Encumbrances Appropriated	60,230	60,230	60,230	0	
Fund Balance End of Year	\$8,865,451	\$6,131,011	\$6,571,390	\$440,379	

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Operation Home Improvement Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$50,000	\$50,000	\$30,000	(\$20,000)
Expenditures Current: Basic Utility Services: Refuse Collection and Disposal:				
Other	60,000	60,000	40,000	20,000
Excess of Revenues Under Expenditures	(10,000)	(10,000)	(10,000)	0
Other Financing Sources				
Transfers In	10,000	10,000	10,000	0
Net Change in Fund Balance	0	0	0	0
Fund Balance Beginning of Year	5,549	5,549	5,549	0
Fund Balance End of Year	\$5,549	\$5,549	\$5,549	\$0

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual COPS Grant Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
Expenditures Current: Security of Persons and Property: Police Department: Personal Services	12 000	12 212	0	12 212
	13,000	13,213	. <u> </u>	13,213
Net Change in Fund Balance	(13,000)	(13,213)	0	13,213
Fund Balance Beginning of Year	13,213	13,213	13,213	0
Fund Balance End of Year	\$213	\$0	\$13,213	\$13,213

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Street Construction, Maintenance and Repair Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$460,000	\$455,000	\$487,670	\$32,670
Interest	5,000	5,000	2,125	(2,875)
Total Revenues	465,000	460,000	489,795	29,795
Expenditures				
Current:				
Transportation:				
Street Maintenance:				
Personal Services	385,321	422,255	373,705	48,550
Materials and Supplies	38,201	41,775	39,109	2,666
Contractual Services	43,673	47,752	40,978	6,774
Other	2,007	2,200	1,067	1,133
Total Expenditures	469,202	513,982	454,859	59,123
Net Change in Fund Balance	(4,202)	(53,982)	34,936	88,918
Fund Balance Beginning of Year	257,048	257,048	257,048	0
Prior Year Encumbrances Appropriated	4,602	4,602	4,602	0
Fund Balance End of Year	\$257,448	\$207,668	\$296,586	\$88,918

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual State Highway Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$35,000	\$34,000	\$39,541	\$5,541
Interest	1,000	1,000	350	(650)
Total Revenues	36,000	35,000	39,891	4,891
Expenditures				
Current:				
Transportation:				
Street Maintenance:				
Personal Services	36,600	36,550	34,498	2,052
Materials and Supplies	10,000	10,000	10,000	0
Total Expenditures	46,600	46,550	44,498	2,052
Net Change in Fund Balance	(10,600)	(11,550)	(4,607)	6,943
Fund Balance Beginning of Year	51,171	51,171	51,171	0
Fund Balance End of Year	\$40,571	\$39,621	\$46,564	\$6,943

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Parking Lots and Meters Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Special Assessments	\$60,000	\$60,000	\$61,071	\$1,071
Expenditures				
Current:				
Basic Utility Services:				
Parking Lots and Meters:				
Personal Services	59,959	70,020	61,854	8,166
Materials and Supplies	2,141	2,500	1,926	574
Contractual Services	49,817	57,925	50,020	7,905
Other	2,483	2,900	2,507	393
Total Expenditures	114,400	133,345	116,307	17,038
Excess of Revenues Under Expenditures	(54,400)	(73,345)	(55,236)	18,109
Other Financing Sources				
Transfers In	40,000	40,000	5,000	(35,000)
Net Change in Fund Balance	(14,400)	(33,345)	(50,236)	(16,891)
Fund Balance Beginning of Year	64,722	64,722	64,722	0
Prior Year Encumbrances Appropriated	1,500	1,500	1,500	0
Fund Balance End of Year	\$51,822	\$32,877	\$15,986	(\$16,891)

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Swimming Pools Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	** ** * * * *		*· ·-·	
Charges for Services	\$350,000	\$200,000	\$155,454	(\$44,546)
Expenditures				
Current:				
Swimming Pools:				
Personal Services	381,374	367,300	320,369	46,931
Materials and Supplies	42,675	41,100	33,710	7,390
Contractual Services	135,588	130,837	100,010	30,827
Other	2,800	2,700	2,379	321
Total Expenditures	562,437	541,937	456,468	85,469
Excess of Revenues Under Expenditures	(212,437)	(341,937)	(301,014)	40,923
Other Financing Sources				
Transfers In	150,000	150,000	125,000	(25,000)
Net Change in Fund Balance	(62,437)	(191,937)	(176,014)	15,923
Fund Balance Beginning of Year	223,085	223,085	223,085	0
Prior Year Encumbrances Appropriated	6,937	6,937	6,937	0
Fund Balance End of Year	\$167,585	\$38,085	\$54,008	\$15,923

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Permissive Motor Vehicle License Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$130,000	\$130,000	\$133,467	\$3,467
Expenditures				
Current:				
Transportation:				
Street Maintenance:				
Materials and Supplies	150,000	250,000	246,951	3,049
Net Change in Fund Balance	(20,000)	(120,000)	(113,484)	6,516
Fund Balance Beginning of Year	195,125	195,125	195,125	0
Fund Balance End of Year	\$175,125	\$75,125	\$81,641	\$6,516

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual HUD Grant Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$73,720	\$73,720	\$50,132	(\$23,588)
Expenditures Current: Community Development: HUD Grant: Contractual Services	73,720	73,720	50,132	23,588
Net Change in Fund Balance	0	0	0	0
Fund Balance Beginning of Year	0	0	0	0
Fund Balance End of Year	\$0	\$0	\$0	\$0

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Law Enforcement Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$4,000	\$104,400	\$125,085	\$20,685
Fines and Forfeitures	1,000	1,000	2,370	1,370
Total Revenues	5,000	105,400	127,455	22,055
Expenditures				
Current:				
Security of Persons and Property:				
Police Department:				
Materials and Supplies	23,560	123,960	112,701	11,259
Net Change in Fund Balance	(18,560)	(18,560)	14,754	33,314
Fund Balance Beginning of Year	41,730	41,730	41,730	0
Prior Year Encumbrances Appropriated	3,560	3,560	3,560	0
Fund Balance End of Year	\$26,730	\$26,730	\$60,044	\$33,314

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual

FEMA Firefighters Grant Fund

For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues					
Intergovernmental	\$73,257	\$75,557	\$83,345	\$7,788	
Expenditures Current: Security of Persons and Property:					
Fire Department: Materials and Supplies	73,000	83,626	90,780	(7,154)	
Waterials and Supplies	75,000	03,020	90,700	(7,134)	
Excess of Revenues Over (Under) Expenditures	257	(8,069)	(7,435)	634	
<b>Other Financing Sources</b> Transfers In	8,103	8,103	8,103	0	
Net Change in Fund Balance	8,360	34	668	634	
Fund Balance Beginning of Year	0	0	0	0	
Fund Balance End of Year	\$8,360	\$34	\$668	\$634	

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Street Lighting Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Special Assessments	\$350,000	\$350,000	\$356,914	\$6,914
Expenditures				
Current:				
Basic Utility Services:				
Street Maintenance:				
Contractual Services	426,500	426,500	404,438	22,062
Net Change in Fund Balance	(76,500)	(76,500)	(47,524)	28,976
Fund Balance Beginning of Year	354,041	354,041	354,041	0
Fund Balance End of Year	\$277,541	\$277,541	\$306,517	\$28,976

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Sewer Rental Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Special Assessments	\$330,000	\$330,000	\$326,864	(\$3,136)
Charges for Services	10,000	10,000	20,395	10,395
Total Revenues	340,000	340,000	347,259	7,259
Expenditures				
Current:				
Basic Utility Services:				
Sewer Maintenance:				
Personal Services	255,945	263,170	252,516	10,654
Materials and Supplies	6,955	7,147	6,962	185
Contractual Services	137,389	141,067	130,836	10,231
Other	9,725	10,000	4,912	5,088
Total Expenditures	410,014	421,384	395,226	26,158
Net Change in Fund Balance	(70,014)	(81,384)	(47,967)	33,417
Fund Balance Beginning of Year	75,704	75,704	75,704	0
Prior Year Encumbrances Appropriated	7,214	7,214	7,214	0
Fund Balance End of Year	\$12,904	\$1,534	\$34,951	\$33,417

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Police Pension Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Property and Other Taxes	\$103,895	\$103,895	\$102,493	(\$1,402)
Intergovernmental	13,000	13,000	14,244	1,244
Total Revenues	116,895	116,895	116,737	(158)
Expenditures				
Current:				
Security of Persons and Property:				
Police:				
Contractual Services	100,000	100,000	100,000	0
Net Change in Fund Balance	16,895	16,895	16,737	(158)
Fund Balance Beginning of Year	35,903	35,903	35,903	0
Fund Balance End of Year	\$52,798	\$52,798	\$52,640	(\$158)

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Fire Pension Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				<u> </u>
Property and Other Taxes	\$103,895	\$103,895	\$102,493	(\$1,402)
Intergovernmental	13,000	13,000	14,243	1,243
Total Revenues	116,895	116,895	116,736	(159)
Expenditures				
Current:				
Security of Persons and Property:				
Fire:				
Contractual Services	100,000	100,000	100,000	0
Net Change in Fund Balance	16,895	16,895	16,736	(159)
Fund Balance Beginning of Year	35,902	35,902	35,902	0
Fund Balance End of Year	\$52,797	\$52,797	\$52,638	(\$159)

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Special Assessment Bond Retirement Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues				
Special Assessments	\$25,000	\$25,000	\$25,000	\$0
Interest	35,000	25,000	35,113	10,113
Total Revenues	60,000	50,000	60,113	10,113
Expenditures				
Debt Service:				
Principal Retirement	25,000	25,000	25,000	0
Interest and Fiscal Charges	31,500	31,580	30,650	930
Total Expenditures	56,500	56,580	55,650	930
Net Change in Fund Balance	3,500	(6,580)	4,463	11,043
Fund Balance Beginning of Year	147,089	147,089	147,089	0
Fund Balance End of Year	\$150,589	\$140,509	\$151,552	\$11,043

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Capital Improvements Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
Expenditures Capital Outlay: Contractual Services	1,087,131	1,106,004	676,714	429,290
Net Change in Fund Balance	(1,087,131)	(1,106,004)	(676,714)	429,290
Fund Balance Beginning of Year	2,819,034	2,819,034	2,819,034	0
Prior Year Encumbrances Appropriated	87,131	87,131	87,131	0
Fund Balance End of Year	\$1,819,034	\$1,800,161	\$2,229,451	\$429,290

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Safety Forces Vehicle Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
Expenditures Capital Outlay:				
Materials and Supplies	200,000	200,000	24,636	175,364
Excess of Revenues Under Expenditures	(200,000)	(200,000)	(24,636)	175,364
<b>Other Financing Sources</b> Transfers In	200,000	200,000	200,000	0
Net Change in Fund Balance	0	0	175,364	175,364
Fund Balance Beginning of Year	173,997	173,997	173,997	0
Fund Balance End of Year	\$173,997	\$173,997	\$349,361	\$175,364

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Recreation Improvement Fund For the Year Ended December 31, 2003

	Budgeted A	Budgeted Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
<b>Expenditures</b> Capital Outlay:				
Contractual Services	120,000	124,270	81,078	43,192
Net Change in Fund Balance	(120,000)	(124,270)	(81,078)	43,192
Fund Balance Beginning of Year	124,270	124,270	124,270	0
Fund Balance End of Year	\$4,270	\$0	\$43,192	\$43,192

### Schedule of Revenues, Expenditures and Changes

in Fund Balance - Budget (Non-GAAP Basis) and Actual

Road Improvement Fund

For the Year Ended December 31, 2003

	Budgeted A	mounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Property and Other Taxes	\$2,305,264	\$544,203	\$545,094	\$891
Intergovernmental	300,759	71,000	70,492	(508)
Interest	21,180	5,000	4,635	(365)
Total Revenues	2,627,203	620,203	620,221	18
Expenditures				
Capital Outlay:				
Contractual Services	1,558,817	3,054,317	2,993,788	60,529
Excess of Revenues Over (Under) Expenditures	1,068,386	(2,434,114)	(2,373,567)	60,547
Other Financing Sources				
General Obligation Bonds Issued	1,000,000	1,000,000	1,000,000	0
Net Change in Fund Balance	2,068,386	(1,434,114)	(1,373,567)	60,547
Fund Balance Beginning of Year	1,381,842	1,381,842	1,381,842	0
Prior Year Encumbrances Appropriated	58,817	58,817	58,817	0
Fund Balance End of Year	\$3,509,045	\$6,545	\$67,092	\$60,547

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Sidewalk Improvement Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Charges for Services	\$50,000	\$50,000	\$82,562	\$32,562
Expenditures Capital Outlay: Contractual Services	103,164	243,164	207,671	35,493
Net Change in Fund Balance	(53,164)	(193,164)	(125,109)	68,055
Fund Balance Beginning of Year	193,138	193,138	193,138	0
Prior Year Encumbrances Appropriated	3,164	3,164	3,164	0
Fund Balance End of Year	\$143,138	\$3,138	\$71,193	\$68,055

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Stanhope Parking Lot Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
Expenditures	0	0	0	0
Net Change in Fund Balance	0	0	0	0
Fund Balance Beginning of Year	2,853	2,853	2,853	0
Fund Balance End of Year	\$2,853	\$2,853	\$2,853	\$0

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Issue II Fund For the Year Ended December 31, 2003

	Budgeted	Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues				
Intergovernmental	\$1,497,273	\$2,745,000	\$607,482	(\$2,137,518)
Interest	2,727	5,000	2,150	(2,850)
Total Revenues	1,500,000	2,750,000	609,632	(2,140,368)
Expenditures				
Capital Outlay: Contractual Services	2,389,375	3,101,905	1,947,864	1,154,041
Excess of Revenues Under Expenditures	(889,375)	(351,905)	(1,338,232)	(986,327)
Other Financing Sources				
OPWC Loan Issued	0	0	820,587	820,587
Net Change in Fund Balance	(889,375)	(351,905)	(517,645)	(165,740)
Fund Balance Beginning of Year	628,957	628,957	628,957	0
Prior Year Encumbrances Appropriated	89,375	89,375	89,375	0
Fund Balance (Deficit) End of Year	(\$171,043)	\$366,427	\$200,687	(\$165,740)

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Land Acquisition Fund For the Year Ended December 31, 2003

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues	\$0	\$0	\$0	\$0
<b>Expenses</b> Capital Outlay:				
Contractual Services	300,000	700,000	0	700,000
Net Change in Fund Balance	(300,000)	(700,000)	0	700,000
Fund Balance Beginning of Year	714,450	714,450	714,450	0
Fund Balance End of Year	\$414,450	\$14,450	\$714,450	\$700,000

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Sewer Rehabilitation Fund For the Year Ended December 31, 2003

	Budgeted A	mounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues	\$0	\$0	\$0	\$0	
Expenses Capital Outlay:					
Contractual Services	41,000	41,000	37,050	3,950	
Net Change in Fund Balance	(41,000)	(41,000)	(37,050)	3,950	
Fund Balance Beginning of Year	72,461	72,461	72,461	0	
Fund Balance End of Year	\$31,461	\$31,461	\$35,411	\$3,950	

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#### Governmental Activities Revenues by Source and Expenses by Program Last Three Years

	2003	2002	2001
Program Revenues			
Charges for Services and Operating Assessments	\$4,566,091	\$4,150,389	\$3,995,807
Operating Grants, Contributions and Interest	926,987	797,868	824,666
Capital Grants, Contributions and Capital Assessments	653,384	2,690,808	672,508
General Revenues			
Property and Other Taxes	4,835,725	4,938,016	4,791,148
Income Taxes	6,005,698	5,573,741	5,897,127
Grants and Entitlements not Restricted			
to Specific Programs	2,271,565	1,921,190	2,324,610
Increase in Investment in Joint Venture	64,400	103,518	163,469
Investment Earnings	264,118	472,003	635,777
Gain on Sale of Capital Assets	0	9,800	149,725
Miscellaneous	17,128	30,405	32,623
Total	\$19,605,096	\$20,687,738	\$19,487,460
Expenses			
General Government:			
Legislative and Executive	\$1,978,940	\$1,953,365	\$1,895,080
Judicial System	460,425	373,524	371,504
Security of Persons and Property:			
Police	4,342,704	4,085,718	3,853,772
Fire	3,139,703	2,854,567	2,665,347
Public Health Services	168,765	132,411	157,173
Leisure Time Activities	522,564	387,883	381,627
Community Development	207,347	307,024	243,728
Building Department	734,635	657,134	563,338
Transportation	3,382,764	2,167,781	1,928,058
Basic Utility Services	3,098,100	2,368,217	2,019,669
Swimming Pools	769,297	773,327	746,909
Interest and Fiscal Charges	308,094	445,494	398,380
Total	\$19,113,338	\$16,506,445	\$15,224,585

Source: City Financial Records

### General Fund Revenues by Source and Expenditures by Function

Last Ten Years

	2003	2002	2001	2000	1999
Revenues					
Property and Other Taxes	\$3,544,578	\$3,686,307	\$3,507,653	\$3,344,739	\$3,222,593
Income Taxes	5,739,236	5,729,709	5,480,272	5,385,924	5,404,307
Intergovernmental	1,997,875	2,129,756	2,409,484	2,329,022	2,552,345
Interest	193,112	404,433	603,122	697,680	515,514
Fees, Licenses and Permits	748,651	604,012	169,739	171,630	138,903
Fines and Forfeitures	487,252	449,526	438,545	355,611	406,820
Rentals	105,893	42,530	97,359	94,913	94,104
Charges for Services	44,301	84,734	91,143	137,781	243,697
Other	17,128	30,405	5,674	120,246	104,685
Total	\$12,878,026	\$13,161,412	\$12,802,991	\$12,637,546	\$12,682,968
Expenditures					
Current				<b>**</b>	<b>**</b>
General Government: (1)	** *** * **	** *** ***		\$2,399,172	\$2,314,488
Legislative and Executive	\$1,955,867	\$1,954,740	\$1,911,321	N/A	N/A
Judicial System	444,559	365,555	370,071	N/A	N/A
Security of Persons and Property: (1)				6,011,907	5,727,631
Police	3,969,264	3,773,974	3,659,517	N/A	N/A
Fire	2,788,701	2,600,447	2,439,171	N/A	N/A
Public Health Services	168,765	111,483	102,938	91,338	98,340
Leisure Time Activities	467,343	360,608	334,721	336,039	349,871
Community Development	157,213	139,688	31,605	556,553	501,068
Building Department (1)	719,646	630,633	544,835	N/A	N/A
Transportation	950,041	917,306	919,951	1,018,111	1,216,945
Basic Utility Services	992,738	1,017,685	995,760	1,019,556	973,366
Debt Service	19,549	19,550	19,550	19,550	19,554
Total	\$12,633,686	\$11,891,669	\$11,329,440	\$11,452,226	\$11,201,263

Source: City financial records

(1) 2001 was the first year subcategories were identified for general government, security of persons and property and building department.

1998	1997	1996	1995	1994
<b>**</b>			<b>*</b> 2 ** <b>2 *7</b>	
\$3,149,955	\$2,964,891	\$2,978,871	\$3,002,273	\$2,650,817
5,337,336	4,798,369	4,873,018	4,935,896	4,546,288
2,250,465	2,061,214	1,771,473	1,832,653	1,816,514
476,500	430,375	421,016	392,712	257,981
134,176	157,234	139,459	118,692	121,917
381,024	360,777	363,086	319,440	345,712
83,647	80,512	108,583	65,348	0
215,458	236,783	46,759	248,214	193,904
155,453	19,658	61,650	73,672	13,512
\$12,184,014	\$11,109,813	\$10,763,915	\$10,988,900	\$9,946,645
\$2,075,908	\$2,132,607	\$1,912,153	\$1,954,589	\$1,721,099
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
5,014,584	5,052,954	4,914,264	4,553,806	4,453,953
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
85,228	84,987	77,854	76,027	69,351
331,323	364,539	344,972	344,521	302,758
434,709	488,886	455,744	429,181	442,599
N/A	N/A	N/A	N/A	N/A
633,427	964,821	835,956	624,688	436,612
871,427	837,339	786,581	845,990	944,471
19,550	19,550	19,551	19,550	19,551
\$9,466,156	\$9,945,683	\$9,347,075	\$8,848,352	\$8,390,394

Year	Current Tax Levy (1)	Delinquent Tax Levy (2)	Total Tax Levy	Current Tax Collections	Percentage of Total Collections to Current Tax Levy
2003	\$5,082,515	\$330,613	\$5,413,128	\$4,870,162	99.29%
2002	5,057,083	287,805	5,344,888	4,876,294	99.76
2001	5,099,502	228,592	5,328,094	4,921,798	99.51
2000	4,732,622	214,483	4,947,105	4,245,613	92.57
1999	4,774,920	213,085	4,988,005	4,640,329	99.92
1998	4,767,393	185,464	4,952,857	4,665,337	99.69
1997	4,601,873	147,642	4,749,515	4,514,919	99.97
1996	4,600,344	130,322	4,730,666	4,536,549	99.87
1995	4,617,168	126,789	4,743,957	4,541,944	99.53
1994	4,212,006	172,835	4,384,841	4,147,779	100.71

### Property Tax Levies and Collections - Real and Public Utility Taxes Last Ten Years

- (1) State Reimbursement of Rollback and Homestead Exemptions are included.
- (2) Amounts listed include penalties and interest.

Delinquent Tax Collections	Total Tax Collections	Percentage of Total Collections to Total Tax Levy	Outstanding Delinquent Taxes (2)	Percentage of Outstanding Delinquent Taxes to Total Tax Levy
\$176,171	\$5,046,333	93.22%	\$376,567	6.96%
168,861	5,045,155	94.39	308,693	5.78
152,921	5,074,719	95.24	256,578	4.82
135,544	4,381,157	88.56	170,212	3.44
130,754	4,771,083	95.65	206,341	4.14
87,469	4,752,806	95.96	195,074	3.94
85,671	4,600,590	96.86	176,597	3.72
57,711	4,594,260	97.12	133,715	2.83
53,735	4,595,679	96.87	121,278	2.56
93,955	4,241,734	96.74	118,553	2.70

Year	Current Tax Levy	Delinquent Tax Levy	Total Tax Levy	Current Tax Collections (1)	Percentage of Current Collections to Current Tax Levy
2003	\$179,565	\$35,233	\$214,798	\$178,981	99.67%
2002	224,622	54,560	279,182	202,202	90.02
2001	218,218	40,421	258,639	184,760	84.67
2000	229,464	18,171	247,635	204,658	89.19
1999	215,847	23,774	239,621	213,475	98.90
1998	210,829	22,668	233,497	207,893	98.61
1997	207,923	32,309	240,232	205,042	98.61
1996	183,276	39,225	222,501	178,460	97.37
1995	180,219	52,466	232,685	158,977	88.21
1994	158,183	19,116	177,299	148,997	94.19

# Property Tax Levies and Collections - Tangible Personal Property Taxes Last Ten Years

Source: Cuyahoga County Auditor

(1) \$10,000 personal property exemption is included.

Delinquent Tax Collections	Total Tax Collections	Percentage of Total Collections to Total Tax Levy	Outstanding Delinquent Taxes	Percentage of Outstanding Delinquent Taxes to Total Tax Levy
\$4,989	\$183,970	85.65%	\$30,928	14.40%
40,498	242,700	86.93	36,906	13.22
18,163	202,923	78.46	56,149	21.71
(43)	204,615	82.63	45,238	18.27
5,821	219,296	91.52	20,848	8.70
7,264	215,157	92.15	19,202	8.22
17,072	222,114	92.46	18,710	7.79
57,711	236,171	106.14	21,793	9.79
21,242	180,219	77.45	40,458	17.39
7,942	156,939	88.52	20,263	11.43

# Assessed and Estimated Actual Value of Taxable Property

	Real P	roperty	Public Utility Property		
Year	Assessed Value	Estimated Actual Value (1)	Assessed Value	Estimated Actual Value (1)	
2003	\$403,488,950	\$1,152,825,571	\$9,450,900	\$10,739,659	
2002	365,344,440	1,043,841,257	9,339,420	10,612,977	
2001	364,409,810	1,041,170,886	9,589,030	10,896,625	
2000	364,107,910	1,040,308,314	12,641,420	14,365,250	
1999	330,695,520	944,844,343	12,846,360	14,598,136	
1998	329,920,160	942,629,029	13,848,620	15,737,068	
1997	329,370,380	941,058,229	13,965,180	15,869,523	
1996	307,355,840	878,159,500	14,506,220	16,484,340	
1995	307,665,010	876,117,200	15,572,380	16,955,250	
1994	268,032,450	765,807,000	16,142,500	18,343,750	

Last Ten Years

(1)	This amount is calculated based on the following percentges:
	Real property is assessed at thirty-five percent of actual value.
	Public utility is assessed at various notes from twenty-five
	to eighty-eight percent of actual value.
	Tangible personal is assessed at twenty-five percent of actual value for capital
	assets and twenty-three percent for inventory.

Tangible Pers	sonal Property	То		
Assessed Value	Estimated Actual Value (1)	Assessed Value	Estimated Actual Value	Ratio
\$12,016,718	\$48,066,872	\$424,956,568	\$1,211,632,103	35.07%
14,966,084	59,864,336	389,649,944	1,114,318,570	34.97
14,537,028	58,148,112	388,535,868	1,110,215,623	35.00
14,599,814	58,399,256	391,349,144	1,113,072,820	35.16
14,200,467	56,801,868	357,742,347	1,016,244,347	35.20
13,872,483	55,489,932	357,641,263	1,013,856,029	35.28
13,414,431	53,657,724	356,749,991	1,010,585,476	35.30
11,824,270	47,297,080	333,686,330	941,940,920	35.43
10,011,555	46,508,124	333,248,945	939,580,574	35.47
10,149,494	40,957,976	294,324,444	825,108,726	35.67

#### Property Tax Rates - Direct and Overlapping Governments

(Per \$1,000 Assessed Value)

Last Ten Years

Year	General Fund	Special Funds (1)	Debt Service	Capital Projects	Total Levy	South Euclid/ Lyndhurst School Districts	Cuyahoga County Commissioner	Special (2) Taxing Districts	Total Tax Levy
2003	\$10.00	\$0.60	\$1.40	\$3.00	\$15.00	\$89.80	\$11.72	\$7.68	\$124.20
2002	10.00	0.60	1.40	3.00	15.00	89.80	11.72	5.88	122.40
2001	10.00	0.60	1.40	3.00	15.00	89.80	11.72	5.88	122.40
2000	10.00	0.60	1.40	3.00	15.00	81.90	11.72	5.88	114.50
1999	10.00	0.60	1.50	3.00	15.10	82.10	10.82	5.88	113.90
1998	10.00	0.60	1.60	3.00	15.20	82.10	10.82	5.88	114.00
1997	10.00	0.60	1.90	3.00	15.50	75.20	16.60	1.40	108.70
1996	10.00	0.60	1.90	3.00	15.50	75.00	12.12	5.88	108.50
1995	10.00	0.60	1.90	3.00	15.50	75.00	16.60	1.40	108.50
1994	10.00	0.60	1.90	3.00	15.50	75.20	12.32	5.88	108.90

(1) Police and Fire Pension Special Revenue Funds

(2) Metro Parks, Port Authority, County Library, Community College

# Computation of Legal Debt Margin

December 31, 2003

Total assessed valuation		\$424,956,568
Overall debt limitation - 10.5% of assessed valuation		44,620,440
Gross indebtedness	14,791,592	
Less debt outside limitation:	1,606,332	
Debt within 10.5% limitation	13,185,260	
Less amount available in debt service fund (1)	480,323	
Net debt within 10.5% limitation		12,704,937
Overall debt margin within 10.5% limitation		\$31,915,503
Unvoted debt limitation - 5.5% of assessed valuation		\$23,372,611
Gross indebtedness	14,791,592	
Less debt outside limitation: Special Assessment Debt Voted General Obligation Bonds OPWC Loans	435,000 12,030,000 1,929,124	
Debt within 5.5% limitation	397,468	
Less amount available in debt service fund (1)	480,323	
Net debt within 5.5% limitation		(82,855)
Unvoted debt margin within 5.5% limitation		\$23,455,466

(1) Excludes balance in special assessment bond retirement fund.

Source: City of South Euclid

#### Special Assessments Billed and Collected

Last Ten Years

	City Ass	essments (a)			County Ass	sessments (b)	
	Special	Special	Special	Special		Collections	
Year	Assessments Billings	Assessments Collected	Assessments Certified	Assessments Billings	Service Assessments	Debt Service Assessments	Total Assessments
2003	\$108,549	\$56,456	\$52,093	\$2,769,330	\$2,622,183	\$52,843	\$2,675,026
2002	109,204	58,091	51,113	2,782,151	2,698,102	54,373	2,752,475
2001	56,938	44,494	12,444	2,772,104	2,700,931	73,089	2,774,020
2000	27,620	13,383	14,237	2,014,660	1,782,569	73,086	1,855,655
1999	148,581	99,393	49,188	1,816,080	1,902,485	70,817	1,973,302
1998	146,080	108,902	37,178	1,847,242	1,912,816	64,204	1,977,020
1997	116,453	28,313	88,140	975,436	805,750	193,292	999,042
1996	186,953	79,075	107,878	904,833	824,537	74,853	899,390
1995	10,527	9,248	1,279	757,720	835,070	78,276	913,346
1994	10,497	8,844	1,653	696,058	671,735	42,396	714,131

Source: Cuyahoga County Auditor

(a) The City initially bills all special assessments except the sewer rental and rehabilitation, street lighting assessments and flood control.

The individual or business is given 30 days to pay the assessment in full.

If it is not paid at that time, it is certified by the County Auditor for collection.

(b) The County assessments include service assessments and debt service assessments. The debt service assessments include interest for years 1992 through 2000.

Amount Delinquent	Percentage of Collections to Amount Billed	Total Assessments Collected
\$51,442	96.59%	\$2,731,482
41,838	98.93%	2,810,566
37,968	100.07	2,818,514
39,724	92.11	1,869,038
44,307	108.66	2,072,695
33,363	107.03	2,085,922
71,943	102.42	1,027,355
57,045	99.40	978,465
0	120.54	922,594
0	102.60	722,975

### Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita Last Ten Years

Year	Net General Bonded Debt (1)	Assessed Value	Population (2)	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2003	\$11,609,671	\$424,956,568	23,537	2.73%	\$493.25
2002	2,575,732	389,649,944	23,537	0.66	109.43
2001	3,169,319	388,535,868	23,537	0.82	134.65
2000	3,512,718	391,349,144	23,537	0.90	149.24
1999	3,811,062	357,742,347	23,866	1.07	159.69
1998	4,126,860	357,641,263	23,866	1.15	172.92
1997	4,445,470	356,749,991	23,866	1.25	186.27
1996	4,738,513	333,686,330	23,866	1.42	198.55
1995	5,014,135	333,248,945	23,866	1.50	210.10
1994	5,277,804	294,324,444	23,866	1.79	221.14

(1) - Net general bonded debt equals the amount of general obligation bonds outstanding minus the debt service fund balance available to pay general obligation debt.

(2) - Source: "Population Estimates and Projections ", published by the U.S. Department of Commerce, Bureau of the Census.

# Ratio of Annual Debt Service Expenditures for General Bonded Debt to Total General Fund Expenditures Last Ten Years

Year	Principal	Interest and Fiscal Charges	Debt Service on General Obligation Bonded Debt	General Fund Expenditures	Ratio
2003	\$375,000	\$129,355	\$504,355	\$12,633,686	3.99%
2002	370,000	145,080	515,080	11,891,669	4.33
2001	365,000	159,680	524,680	11,329,440	4.63
2000	340,000	173,280	513,280	11,452,226	4.48
1999	330,000	186,480	516,480	11,201,263	4.61
1998	275,000	58,147	333,147	9,466,156	3.52
1997	290,000	341,036	631,036	9,945,683	6.34
1996	265,000	355,640	620,640	9,347,075	6.64
1995	255,000	369,778	624,778	8,848,352	7.06
1994	240,000	383,570	623,570	8,390,394	7.43

Source: City of South Euclid

Computation of Direct and Overlapping General Obligation Bonded Debt December 31, 2003

Political Subdivision	General Obligation Bonded Debt Outstanding (1)	Percentage Applicable To County (2)	Amount Applicable to City of South Euclid
Direct:			
City of South Euclid	\$12,089,994	100.00%	\$12,089,994
Overlapping:			
South Euclid-Lyndhurst City School District	11,080,000	93.06	10,311,048
Cuyahoga County	183,239,636	1.79	3,279,989
Regional Transit Authority	130,795,000	1.79	2,341,231
Total Overlapping	325,114,636		15,932,268
Totals	\$337,204,630		\$28,022,262

- (1) Debt outstanding equals the amount of general obligation bonds outstanding minus the debt service fund balance available to pay non-special assessment general obligation debt.
- (2) Percentages were determined by dividing the assessed valuation of the political subdivision located within the boundaries of the City by the total assessed valuation of the political subdivision.

### Demographic Statistics Last Ten Years

Year	Population (1)	Per Capita Income (1)	School Enrollment (2)	Cuyahoga County Unemployment Rate (3)
2003	23,537	\$22,383	4,634	6.8%
2002	23,537	22,383	4,392	6.6
2001	23,537	22,383	4,452	4.6
2000	23,537	16,114	4,482	4.2
1999	23,866	16,114	4,429	4.5
1998	23,866	16,114	4,344	4.5
1997	23,866	16,114	4,310	4.5
1996	23,866	16,114	4,412	5.0
1995	23,866	16,114	4,407	5.0
1994	23,866	16,114	4,397	5.8

Sources: (1) " Population Estimates and Projections", published by the Department of Commerce, Bureau of the Census.

- (2) South Euclid-Lyndhurst City School District
- (3) Ohio Bureau of Employment Services, Division of Labor Force Research and Statistics.

# Property Value, Construction and Bank Deposits (1)

Last Ten Years

		Real Property Value	Re	sidential	
Year	Agricultural/ Residential	Commercial/ Industrial	Total Value	Number of Units	Construction Value (2)
2003	\$355,337,200	\$48,151,750	\$403,488,950	1,011	\$7,003,250
2002	319,731,430	45,613,010	365,344,440	1,108	6,861,206
2001	319,288,080	45,121,730	364,409,810	998	4,801,228
2000	319,352,660	44,755,250	364,107,910	932	5,722,513
1999	288,880,180	41,815,340	330,695,520	879	4,304,043
1998	289,000,640	40,919,520	329,920,160	538	2,769,050
1997	288,910,160	40,460,220	329,370,380	553	2,838,548
1996	269,604,910	37,750,930	307,355,840	511	2,200,696
1995	269,540,490	38,124,520	307,665,010	430	1,924,560
1994	231,366,400	36,666,050	268,032,450	538	2,587,405

(a) Large increase in deposits due to Key Bank becoming a single charter in 1997.

Sources: (1) Cuyahoga County Auditor

(2) City of South Euclid Building Department

(3) Federal Reserve Bank of Cleveland, Ohio (shown in thousands of dollars)

Сог	nmercial	Domestic
Number of Units	Construction Value (2)	Bank Deposits in County (3)
45	\$3,557,985	\$97,238,973
70	7,595,022	95,760,917
53	3,587,727	63,893,769
55	14,987,775	61,942,764
38	8,761,551	57,816,942
24	9,453,040	58,904,596
27	692,821	53,941,971 (a)
38	1,023,797	27,068,211
47	1,150,181	22,458,573
53	1,459,536	20,885,453

Principal Property Taxpayers December 31, 2003

Taxpayers	Type of Business	Real Estate Assessed Valuation	Tangible Personal Property Assessed Valuation	Total Assessed Valuation	Percent of Total City Assessed Valuation
University Suburban Health Care	Health Center	\$6,371,340	\$0	\$6,371,340	1.50%
Giant Eagle	Food Store Property	2,494,000	1,604,940	4,098,940	0.96
Cleveland Electric Illuminating	Utility	156,280	3,711,400	3,867,680	0.91
Ohio Bell Telephone	Utility	673,720	3,065,620	3,739,340	0.88
Transdigm	Manufacturing	481,720	2,597,350	3,079,070	0.72
Glastic Corporation	Manufacturing	1,227,980	1,754,530	2,982,510	0.70
Greenberg Trustees	Shopping Center	2,027,040	0	2,027,040	0.48
B.W.S. Properties	Shopping Center	1,090,720	733,830	1,824,550	0.43
Walgreens	Shopping Center	803,680	733,920	1,537,600	0.36
East Ohio Gas	Utility	27,630	829,050	856,680	0.20
Total Top Ten Taxpayers		\$15,354,110	\$15,030,640	\$30,384,750	

Miscellaneous Statistics December 31, 2003

Date of Incorporation:	June 1941	Education: South Euclid-Lyndhurst City	
Effective Date of Charter:	November 3, 1953	School District	
Form of Government:	Mayor/Council	Elementary Schools	6
Area:	4.57 Sq. Miles	Upper Elementary Schools	1
Miles of Streets:	61.49 Miles	Secondary Schools	2
Number of Street Lights:	2,282	Number of Teachers	
Number of Traffic Signs:	3,545	Elementary Instructors	108
Number of Traffic Lights:	47	Secondary Instructors	132
Miles of Sanitary Sewers:	56.46 Miles		
Miles of Storm Sewers:	56.02 Miles	Total Teachers	240
Miles of Water Distribution:	60.56 Miles		
		Number of Teachers with	
Fire Protection:		Master's degree or Above	142
Number of Stations	1	e	
Number of Firemen and Officers	32	2002/03 Student Enrollment	
Number of Paramedics	20	Elementary Enrollment	2,363
Hours of Training	3,994	Secondary Enrollment	2,271
Number of Alarms	3,056		
Total Fire Loss	\$363,050	Total Enrollment	4,634
Police Protection		Teacher/Student Ratio	1 to 19.3
Number of Stations	1	reacher, Stadent Ratio	1 to 19.5
Number of Policemen and Officers	41	Recreation and Culture:	
Number of School Guards	17	Number of Parks	3
Hours of Training	2,600	Number of Playgrounds	2
Persons Arrested	965	Number of Swimming Pools	3
Traffic Violations	4,837	Number of Tennis Courts	4
Parking Violations - Arrest	4,299	Number of Community Centers	1
Furking Florutions Fiftest	1,299	Acreage of Parks	39.411
City Employees		Public Libraries	1
Number of Full Time Employees	59	i uone Eloiunes	1
Number of Part Time Employees	41	Public Transportation:	
Number of Seasonal Part Time Employees	127	Cuyahoga Regional Transit Author	rity
rumber of Seasonal Fart Time Employees	12/	Cuyanoga Regionar Transit Autio	1109

Municipal Water Department: Served by the City of Cleveland

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Facsimile 614-466-4490

# **CITY OF SOUTH EUCLID**

# CUYAHOGA COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED SEPTEMBER 16, 2004