



**Auditor of State
Betty Montgomery**



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Democratic Party Executive Committee
Miami County
825 Robinson Avenue
Piqua, Ohio 45356

We have performed the procedures enumerated below, which were agreed to by the Miami County Democratic Executive Committee, solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2003. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Ohio Campaign Finance Report. We found one exception.

Each year the Miami County Democratic Party Executive Committee receives four receipts from the Ohio Political Party Fund. In fiscal year 2003, the Executive Committee only received three receipts from the Ohio Political Party Fund. The other receipt was not cashed and was subsequently voided by the Auditor of State's Office. The Executive Committee should verify that each year they have received all four Ohio Political Party Fund receipts and follow up with the Auditor of State and request re-issuance on any missing receipts.

Cash Reconciliation

1. We compared the sum of the cash balances recorded on the Committee's Ohio Campaign Finance Report with the cash balances reconciled by Helen Cuff for the Democratic Executive Committee as of December 31, 2003. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.

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We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on compliance of the Ohio Campaign Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

BETTY MONTGOMERY
Auditor of State

March 30, 2004

**DEMOCRATIC POLITICAL PARTY
MIAMI COUNTY**

**OHIO CAMPAIGN FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2003 (UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2003		\$ 527
RECEIPTS:		
STATE DISTRIBUTION	667	
TOTAL RECEIPTS		<u>667</u>
TOTAL DISBURSEMENTS		<u>0</u>
ENDING BALANCE, DECEMBER 31, 2003		<u>\$1,194</u>

(See Independent Accountant's Report on Apply Agreed-Upon Procedures.)

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**Auditor of State
Betty Montgomery**

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DEMOCRATIC PARTY

MIAMI COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 22, 2004**