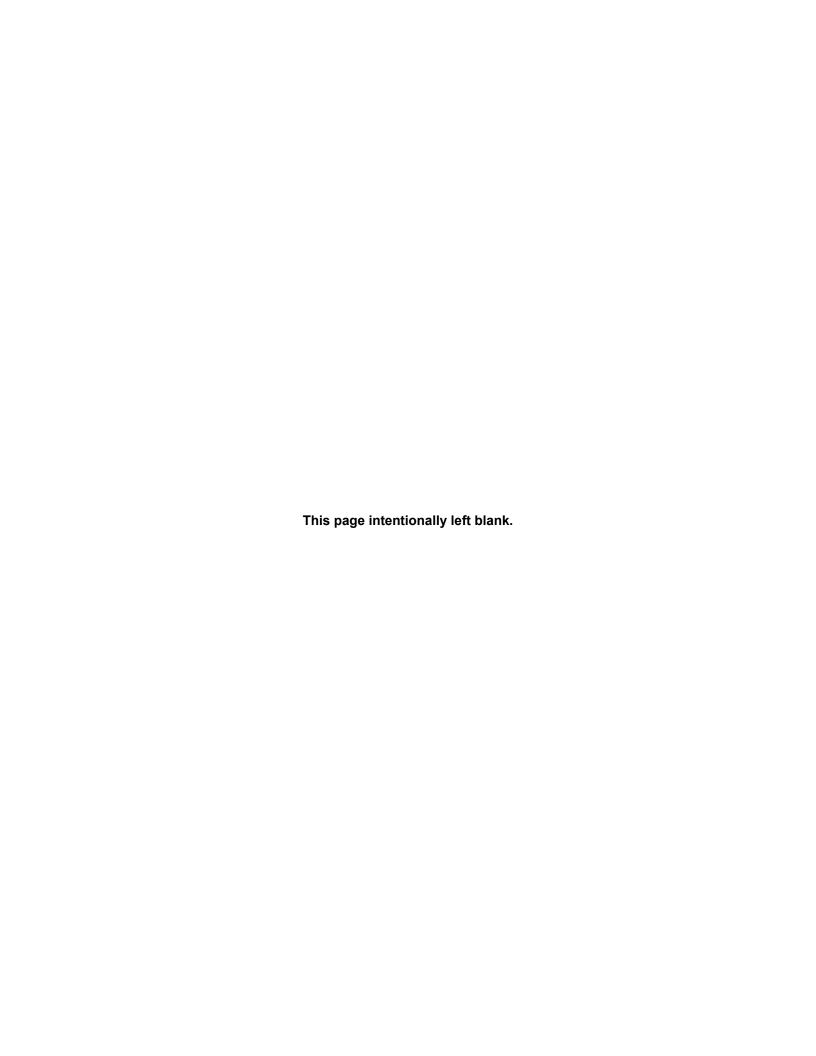




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INDEPENDENT ACCOUNTANTS' REPORT

Greene County Combined Health District Greene County 360 Wilson Drive P.O. Box 250 Xenia, Ohio 45385

To the Board of Trustees:

We have audited the accompanying financial statement of the Greene County Combined Health District (the District) as of and for the year ended December 31, 2003. This financial statement is the responsibility of the District's management. Our responsibility is to express an opinion on the financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the District prepares its financial statement on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statement referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the District as of December 31, 2003, and its combined cash receipts and disbursements for the year then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 23, 2004 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

We performed our audit to form an opinion on the financial statement of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statement. We subjected this information to the auditing procedures applied in the audit of the financial statement and, in our opinion, is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us Greene County Combined Health District Greene County Independent Accountants' Report Page 2

This report is intended solely for the information and use of the finance committee, management, the Board of Trustees and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other then these specified parties.

Betty Montgomery Auditor of State

Betty Montgomery

August 23, 2004

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES AND SIMILAR FIDUCIARY FUND FOR THE YEAR ENDED DECEMBER 31, 2003

	Governmental	Fund Types		
	General	Special Revenue	Fiduciary Fund	Totals (Memorandum Only)
Cash Receipts:				
Federal Grants	400.000	\$774,776		\$774,776
State Grants	186,239	138,905		325,144
Local Grants Other Grants		147,710 170,688		147,710 170,688
Subdivision Fees	121,970	170,000		121,970
Tax Levies	1,219,701			1,219,701
Licenses, Permits and Fees	136,994	1,192,498		1,329,492
Contractual Services	233,658	1,102,100		233,658
Donations	1,585	1,144		2,729
Other Receipts	54,469	19,142		73,611
Total Cash Receipts	1,954,616	2,444,863		4,399,479
Cash Disbursements:				
Salaries	582,138	1,762,566		2,344,704
Materials and Supplies	21,699	155,757		177,456
Remittances to State	39,818	31,977		71,795
Equipment and Vehicles	2,070	90,985		93,055
Contracts - Repair	12,336	4,841		17,177
Contracts - Services	22,661	193,115		215,776
Rentals Travel and Training	11,006	801		11,807
Travel and Training	12,112	35,698		47,810
Advertising and Printing Public Employee's Retirement	5,694 82,328	37,362 252,884		43,056 335,212
Worker's Compensation	4,942	16,566		21,508
Utilities	23,447	14,702		38,149
Insurance	73,106	199,855		272,961
Other	79,288	64,905	237	144,430
Total Cash Disbursements	972,645	2,862,014	237	3,834,896
Total Receipts Over/(Under) Disbursements	981,971	(417,151)	(237)	564,583
Other Financing Receipts/(Disbursements):				
Other Financing Sources	40,000			40,000
Transfers-In	.0,000	734,000		734,000
Advances-In	150,996	438,967		589,963
Transfers-Out	(734,000)	·		(734,000)
Advances-Out	(438,967)	(150,996)		(589,963)
Total Other Financing Receipts/(Disbursements)	(981,971)	1,021,971		40,000
Excess of Cash Receipts and Other Financing				
Receipts Over/(Under) Cash Disbursements				
and Other Financing Disbursements		604,820	(237)	604,583
Fund Cash Balances, January 1	0	933,180	1,526	934,706
Fund Cash Balances, December 31	\$0	\$1,538,000	\$1,289	\$1,539,289

The notes to the financial statements are an integral part of this statement.

Reserves for Encumbrances, December 31

\$85,327

\$85,327

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NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Greene County Combined Health District (the District) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is directed by a thirteen-member Board and an alternate and the Health Commissioner. The District is responsible for health services in all of Greene County, including cities, villages, and townships.

The Greene County Commissioners are the taxing authority for the District. The Greene County Auditor and the Greene County Treasurer are responsible for fiscal control of the resources of the District. Services provided by the District include: communicable disease investigations, immunization clinics, inspections, sanitation, abatement, removal of nuisances, air pollution control, public heath nursing services vital statistics and issues health-related licenses and permits.

The District's management believes the financial statement presents all activities for which the District is financially accountable.

B. Basis of Accounting

The financial statement follows the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

The statement includes adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash

As required by Ohio Revised Code, the County Treasurer is custodian for the District's cash. The District's assets are held in the County's cash and investment pool, and are valued at the County Treasurer's reported carrying amount.

D. Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those restricted by law or contract.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The District had the following significant Special Revenue Funds:

NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2003 (Continued)

1. DESCRIPTION OF ENTITY (Continued)

Women, Infants and Children (WIC) Fund – This fund receives federal grant funds which are used to provide services through the Special Supplemental Nutrition Program.

Environmental Plumbing Inspection Fund – This fund receives fees for providing environmental health services to Greene County residents.

Clinic Health Services Fund – This fund receives federal and state grant funds, along with clinic fees provide clinic health services to Greene County residents.

3. Fiduciary Fund (Trust Fund)

This fund is used to account for resources restricted by legally binding trust agreements. The District had one expendable trust fund, from which the District purchased materials and supplies.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, or object level of control, and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure and amendments thereto. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1.

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of budgetary activity appears in Note 2.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statement.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under District's basis of accounting.

NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2003 (Continued)

2. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2003 follows:

2003 Budgeted vs. Actual Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$2,125,624	\$2,145,612	\$19,988
Special Revenue	3,307,633	3,617,830	310,197
Fiduciary	0	0	0
Total	\$5,433,257	\$5,763,442	\$330,185

2003 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$2,125,623	\$2,145,612	(\$19,989)
Special Revenue	3,654,051	3,098,337	555,714
Fiduciary	2,742	237	2,505
Total	\$5,782,416	\$5,244,186	\$538,230

3. INTERGOVERNMENTAL FUNDING

The County apportions the excess of the District's appropriations over other estimated receipts among the townships and municipalities composing the District, based on a three part formula, consisting of services rendered, population and taxable property valuations for each jurisdiction. The County withholds the apportioned excess from property tax settlements and distributes it to the District. These amounts are included in intergovernmental receipts in the financial statement.

The Board of County Commissioners is serving as a special taxing authority for the purposes of levying a special levy outside the ten-mill limitation to provide the District with sufficient funds to carry out health programs for County residents.

4. RETIREMENT SYSTEM

The District's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. OPERS members contributed 8.5% of their gross salaries. The District contributed an amount equal to 13.55% of participants' gross salaries. The District has paid all contributions required through December 31, 2003.

NOTES TO THE FINANCIAL STATEMENT DECEMBER 31, 2003 (Continued)

5. RISK POOL MEMBERSHIP

The District belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

PEP retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. PEP pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation.

If losses exhaust PEP's retained earnings, APEEP covers PEP losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage

PEP retains property risks, including automobile physical damage, up to \$100,000 on any specific loss with an annual aggregate of \$1,250,000 for 2002. There is no aggregate for 2003 and future accident years. Beginning in 2003, PEP retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2003:

Casualty Coverage	2003
Assets	\$25,288,098
Liabilities	(12,872,985)
Retained earnings	\$12,415,113
Property Coverage	2003
Assets	\$3,158,813
Liabilities	(792,061 <u>)</u>
Retained earnings	\$2,366,752

6. CONTINGENT LIABILITIES

The District is a defendant in a lawsuit. Although the outcome of this suit is not presently determinable, management believes the resolution of this matter will not materially or adversely affect the District's financial condition.

SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2003

Federal Grantor/ Pass Through Grantor Program Title	Pass-Through Entity Number	Federal CFDA Number	Disbursements
UNITED STATES DEPARTMENT OF AGRICULTURE Passed through Ohio Department of Health Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	29-1-001-1-CL-03 29-1-001-1-CL-04	10.557	\$260,484 62,312
Total United States Department of Agriculture - WIC			322,796
UNITED STATES DEPARTMENT OF TRANSPORTATION Passed through Ohio Department of Public Safety State and Community Highway Safety	3031.0 4158.0	20.600	26,590 5,829
Total U. S. Department of Transportation - State and Community Highway Safety			32,419
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY Passed Through Ohio Department of Health State Indoor Radon Grants	29-1-001-2-BA-03 29-1-001-2-BA-04	66.032	9,529 19,300
Total U. S. Environmental Protection Agency - State Indoor Radon Grant			28,829
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES Passed Through Ohio Department of Health Immunization Grants	29-1-001-2-AZ-03	93.268	28,430
Centers for Disease Control and Prevention_Investigations and Technical Assistance - Public Health Infrastructure	29-1-001-2-BI-03 29-1-001-2-BI-04	93.283	200,166 32,417
Centers for Disease Control and Prevention_Investigations and Technical Assistance - Public Health Conference Support Grant Program (Non-HIV)	R13/CCR521922-01	93.283	5,578
Total Centers for Disease Control and Prevention Investigations and Technical Assistance			238,161
Preventive Health and Health Services Block Grant	29-1-001-2-EE-03	93.991	22,815
Maternal and Child Health Services Block Grant to the States	29-1-001-1-MC-04	93.994	30,478
Total United States Department of Health and Human Services			319,884
Total Federal Assistance			\$703,928

The accompanying notes to this schedule are an integral part of this schedule.

NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2003

NOTE A -- SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B -- MATCHING REQUIREMENTS

Certain Federal programs require that the District contribute non-Federal funds (matching funds) to support the Federally-funded programs. The District has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.



INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

Greene County Combined Health District Greene County 360 Wilson Drive P.O. Box 250 Xenia, Ohio 45385

To the Board of Trustees:

We have audited the accompanying financial statement of the Greene County Combined Health District (the District) as of and for the year ended December 31, 2003, and have issued our report thereon dated August 23, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statement is free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance we must report under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us Greene County Combined Health District Greene County Independent Accountants' Report on Compliance and on Internal Control Required by *Government Auditing Standards* Page 2

This report is intended solely for the information and use of the finance committee, management and Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomery Auditor of State

Butty Montgomery

August 23, 2004



INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Greene County Combined Health District Greene County 360 Wilson Drive P.O. Box 250 Xenia, Ohio 45385

To the Board of Trustees:

Compliance

We have audited the compliance of the Greene County Combined Health District, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2003. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2003.

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Greene County
Independent Accountants' Report on Compliance with Requirements
Applicable to Major Federal Programs and Internal Control Over
Compliance in Accordance with OMB Circular A-133.
Page 2

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the finance committee, management, the Board of Trustees, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomery Auditor of State

Butty Montgomery

August 23, 2004

SCHEDULE OF FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2003 OMB CIRCULAR A -133 § .505

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	CFDA # 10.557 - Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

2. FINDINGS RELATED TO THE FINANCIAL STATEMENT REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2003 OMB CIRCULAR A -133 § .315 (b)

Finding <u>Number</u>	Finding <u>Summary</u>	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid
2002-001	ORC Sec. 5705.41(D) – Failure to properly certify expenditures	Yes	
2002-002	OMB Circular A-133, Subpart C, Section .300 – Federal and State grant revenue not identified separately	Yes	



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GREENE COUNTY COMBINED HEALTH DISTRICT GREENE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED SEPTEMBER 16, 2004