

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

AUDIT REPORT

JANUARY 1, 2004 – DECEMBER 31, 2005

**Wolfe, Wilson, & Phillips, Inc.
37 South Seventh Street
Zanesville, Ohio 43701**



**Auditor of State
Betty Montgomery**

Board of Trustees
Falls Township
P.O. Box 511
Zanesville, Ohio 43701

We have reviewed the *Independent Auditors' Report* of Falls Township, Muskingum County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period January 1, 2004 through December 31, 2005. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Auditors' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Auditors' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Falls Township is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Betty Montgomery".

BETTY MONTGOMERY
Auditor of State

November 7, 2006

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**FALLS TOWNSHIP
MUSKINGUM COUNTY**

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WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701

INDEPENDENT AUDITORS' REPORT

Falls Township
Muskingum County
P.O. Box 511
Zanesville, Ohio 43701

We have audited the accompanying financial statements of Falls Township, Muskingum County as of and for the years ended December 31, 2005 and 2004. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America. Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, we presume they are material.

Revisions to GAAP would require the Township to reformat its financial statement presentation and make other changes effective for the year ended December 31, 2005 and 2004. Instead of the combined funds the accompanying financial statements present for 2005 and 2004, the revisions require presenting entity wide statements and also to present its larger (i.e. major) funds separately for 2005 and 2004. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Township has elected not to reformat its statements. Since this Township does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Falls Township's combined funds as of December 31, 2005 and 2004, and their changes in financial position.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Falls Township, Muskingum County, as of December 31, 2005 and 2004, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

The aforementioned revision to generally accepted accounting principles also require the Township to include Management's Discussion and Analysis for the year ended December 31, 2005 and 2004. The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 26, 2006, on our consideration of Falls Township's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
September 26, 2006

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2005**

| | Governmental Fund Types | | | Totals (Memorandum Only) |
|--|--------------------------|--------------------------|----------------------|--------------------------------|
| | General | Special Revenue | Capital Projects | |
| Cash Receipts: | | | | |
| Local Taxes | \$ 78,410 | \$ 563,098 | \$ - | \$ 641,508 |
| Intergovernmental | 142,686 | 174,003 | - | 316,689 |
| Licenses, Permits, and Fees | 594 | 5,148 | - | 5,742 |
| Earnings on Investments | 30,659 | 6,107 | - | 36,766 |
| Other Revenue | 27,763 | 9,090 | - | 36,853 |
| Total Cash Receipts | <u>280,112</u> | <u>757,446</u> | <u>-</u> | <u>1,037,558</u> |
| Cash Disbursements: | | | | |
| Current: | | | | |
| General Government | 286,962 | 3,642 | - | 290,604 |
| Public Safety | - | 224,099 | - | 224,099 |
| Public Works | 12,000 | 514,190 | - | 526,190 |
| Health | 1,200 | - | - | 1,200 |
| Total Cash Disbursements | <u>300,162</u> | <u>741,931</u> | <u>-</u> | <u>1,042,093</u> |
| Total Cash Receipts Over/(Under) Cash Disbursements | (20,050) | 15,515 | - | (4,535) |
| Fund Cash Balances, January 1 | <u>917,811</u> | <u>666,490</u> | <u>351</u> | <u>1,584,652</u> |
| Fund Cash Balances, December 31 | <u><u>\$ 897,761</u></u> | <u><u>\$ 682,005</u></u> | <u><u>\$ 351</u></u> | <u><u>\$ 1,580,117</u></u> |

See notes to financial statements.

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2004**

| | Governmental Fund Types | | | Totals (Memorandum Only) |
|--|--------------------------|--------------------------|----------------------|--------------------------------|
| | General | Special Revenue | Capital Projects | |
| Cash Receipts: | | | | |
| Local Taxes | \$ 76,143 | \$ 538,101 | \$ - | \$ 614,244 |
| Charges for Services | 381 | - | - | 381 |
| Intergovernmental | 73,301 | 128,373 | - | 201,674 |
| Licenses, Permits, and Fees | 4,360 | 6,655 | - | 11,015 |
| Earnings on Investments | 12,578 | 4,787 | - | 17,365 |
| Other Revenue | 12,769 | 8,480 | - | 21,249 |
| Total Cash Receipts | <u>179,532</u> | <u>686,396</u> | - | <u>865,928</u> |
| Cash Disbursements: | | | | |
| Current: | | | | |
| General Government | 213,948 | 1,800 | - | 215,748 |
| Public Safety | - | 225,287 | - | 225,287 |
| Public Works | 15,968 | 405,592 | - | 421,560 |
| Health | 1,200 | - | - | 1,200 |
| Total Cash Disbursements | <u>231,116</u> | <u>632,679</u> | - | <u>863,795</u> |
| Total Cash Receipts Over/(Under) Cash Disbursements | (51,584) | 53,717 | - | 2,133 |
| Fund Cash Balances, January 1 | <u>969,395</u> | <u>612,773</u> | <u>351</u> | <u>1,582,519</u> |
| Fund Cash Balances, December 31 | <u><u>\$ 917,811</u></u> | <u><u>\$ 666,490</u></u> | <u><u>\$ 351</u></u> | <u><u>\$ 1,584,652</u></u> |

See notes to financial statements.

**FALLS TOWNSHIP
MUSKINGUM COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Township of Falls, Muskingum County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three member Board of Trustees and a publicly elected Fiscal Officer. The Township provides road and bridge maintenance, and cemetery maintenance. The Township contracts with the Falls Township Volunteer Fire Department to provide fire protection and emergency medical services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and cash disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report expenditures when a commitment is made (i.e., when an encumbrance is approved.)

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

All cash is maintained in an interest-bearing checking account and savings account.

D. Fund Accounting

The Township uses fund accounting to segregate cash that is restricted as to use. The Township classifies its funds into the following types:

General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required by law or contract to be restricted.

Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

**FALLS TOWNSHIP
MUSKINGUM COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

Special Revenue Funds (Continued)

Road and Bridge Fund – This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

Fire District Fund – This fund receives property tax money for fire and emergency services provided to the Township.

Capital Projects Fund

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects. The Township's significant Capital Projects Fund was the Issue II Fund. This fund receives Ohio Public Works Commission monies for the repair of Township roads.

E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level for 2005 and the fund, function or object level of control for 2004, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year-end.

Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget commission must also approve estimated resources.

Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year-end are canceled and reappropriated in the subsequent year. The Township did not properly encumber all commitments required by Ohio law.

A Summary of 2005 and 2004 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

**FALLS TOWNSHIP
MUSKINGUM COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's basis of accounting.

2. EQUITY IN POOLED CASH

The Township maintains a cash pool used by all funds. The Ohio Revised Code prescribes allowable deposits. The carrying amount of cash at December 31 was as follows:

| | 2005 | 2004 |
|-----------------|--------------|--------------|
| Demand Deposits | \$ 1,580,117 | \$ 1,584,652 |

Deposits:

Deposits are either 1) insured by the Federal Depository Insurance Corporation or 2) collateralized by the financial institution's public entity deposit pool.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2005 and 2004 was as follows:

2005 Budgeted vs. Actual Receipts

| <u>Fund Type</u> | <u>Budgeted Receipts</u> | <u>Actual Receipts</u> | <u>Variance</u> |
|------------------|--------------------------|------------------------|-----------------|
| General | \$ 114,948 | \$ 280,112 | \$ 165,164 |
| Special Revenue | 644,921 | 757,446 | 112,525 |
| Total | \$ 759,869 | \$ 1,037,558 | \$ 277,689 |

2005 Budgeted vs. Actual Budgetary Expenditures

| <u>Fund Type</u> | <u>Appropriation Authority</u> | <u>Actual Expenditures</u> | <u>Variance</u> |
|------------------|--------------------------------|----------------------------|-----------------|
| General | \$ 900,000 | \$ 300,162 | \$ 599,838 |
| Special Revenue | 1,048,000 | 741,931 | 306,069 |
| Total | \$ 1,948,000 | \$ 1,042,093 | \$ 905,907 |

**FALLS TOWNSHIP
MUSKINGUM COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS

3. BUDGETARY ACTIVITY (continued)

2004 Budgeted vs. Actual Receipts

| <u>Fund Type</u> | <u>Budgeted Receipts</u> | <u>Actual Receipts</u> | <u>Variance</u> |
|------------------|--------------------------|------------------------|-------------------|
| General | \$ 95,919 | \$ 179,532 | \$ 83,613 |
| Special Revenue | <u>634,390</u> | <u>686,396</u> | <u>52,006</u> |
| Total | <u>\$ 730,309</u> | <u>\$ 865,928</u> | <u>\$ 135,619</u> |

2004 Budgeted vs. Actual Budgetary Expenditures

| <u>Fund Type</u> | <u>Appropriation Authority</u> | <u>Actual Expenditures</u> | <u>Variance</u> |
|------------------|--------------------------------|----------------------------|---------------------|
| General | \$ 934,000 | \$ 231,116 | \$ 702,884 |
| Special Revenue | <u>1,070,500</u> | <u>632,679</u> | <u>437,821</u> |
| Total | <u>\$ 2,004,500</u> | <u>\$ 863,795</u> | <u>\$ 1,140,705</u> |

Contrary to Ohio Revised Code Section 5705.41(B), the Fire District Fund had expenditures greater than appropriations.

Amendments made to the Township's appropriations were neither formally approved by the Board of Trustees, nor certified to the County Auditor, contrary to Ohio law.

4. PROPERTY TAX

Real property taxes become a lien on January 1 proceeding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the county by December 31. If the property owner elects to make semiannual payments, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners who must file a list of such property to the County by each June 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

**FALLS TOWNSHIP
MUSKINGUM COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS

5. RETIREMENT SYSTEMS

The Township's employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including post-retirement health care, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code. Contribution rates are also prescribed by the Ohio Revised Code. For 2005 and 2004, members of PERS contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries. The Township has paid all contributions required through December 31, 2005.

6. RISK MANAGEMENT

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio Townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

OTARMA retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. Claims exceeding \$250,000 are reinsured with APEEP up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000, from the General Reinsurance Corporation. If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage

OTARMA retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000 up to \$500,000,000 per occurrence. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective Township.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2004 and 2003, the latest information available.

| | | |
|-------------------|---------------|---------------|
| Casualty Coverage | 2004 | 2003 |
| Assets | \$ 30,687,203 | \$ 27,792,223 |
| Liabilities | (13,640,962) | (11,791,300) |
| Retained Earnings | \$ 17,046,241 | \$ 16,000,923 |
| Property Coverage | | |
| Assets | \$ 7,799,073 | \$ 6,791,060 |
| Liabilities | (753,906) | (750,956) |
| Retained Earnings | \$ 7,045,167 | \$ 6,040,104 |

**WOLFE, WILSON, & PHILLIPS, INC.
37 SOUTH SEVENTH STREET
ZANESVILLE, OHIO 43701**

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT
OF FINANCIAL STATEMENT PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.**

Falls Township
Muskingum County
P.O. Box 511
Zanesville, Ohio 43701

We have audited the financial statements of Falls Township as of and for the years ended December 31, 2005 and 2004, and have issued our report thereon dated September 26, 2006, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Falls Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Falls Township's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying Schedule of Findings as item 2005-01.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we do not believe the reportable condition described above is a material weakness. We also noted other matters involving internal control over financial reporting that we have reported to management in a separate letter dated September 26, 2006.

Compliance and Other matters

As part of obtaining reasonable assurance about whether Falls Township's combined financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that is required to be reported under *Government Auditing Standards* and is described in the accompanying Schedule of Findings as items 2005-01 through 2005-02. We also noted immaterial instances of noncompliance that we have reported to the management of Falls Township in a separate letter dated September 26, 2006.

This report is intended for the information of the Board of Trustees, and the Auditor of State and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc.
Zanesville, Ohio
September 26, 2006

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2005 AND 2004**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2005-01 NONCOMPLIANCE AND REPORTABLE CONDITION

Ohio Revised Code Section 5705.40 states, in part, that a subdivision may amend or supplement their appropriation measurer provided the entity complies with the same provisions of the law as are used in making the original appropriation.

The Township posted appropriation amendments throughout the audit period. However, these amendments were not approved by the Board of Trustees in the minutes, nor were they certified to the County Auditor. The following table compares approved appropriations to those posted to the accounting system.

| <u>Year</u> | <u>Fund</u> | <u>Appropriations Posted to System</u> | <u>Approved Appropriations</u> | <u>Variance</u> |
|-------------|-----------------|--|------------------------------------|-----------------|
| 2005 | General | \$ 782,523 | \$ 900,000 | \$ (117,477) |
| 2005 | MVL Tax | 21,500 | 30,000 | (8,500) |
| 2005 | Gasoline Tax | 146,500 | 200,000 | (53,500) |
| 2005 | Road and Bridge | 571,500 | 600,000 | (28,500) |
| 2005 | Fire District | 227,000 | 203,000 | 24,000 |
| 2005 | Zoning | 3,750 | 7,500 | (3,750) |
| 2004 | General | 1,051,835 | 934,000 | 117,835 |
| 2004 | MVL Tax | 33,000 | 28,000 | 5,000 |
| 2004 | Gasoline Tax | 187,500 | 160,000 | 27,500 |
| 2004 | Road and Bridge | 677,500 | 660,000 | 17,500 |
| 2004 | Cemetery | 9,000 | 11,000 | (2,000) |
| 2004 | Fire District | 225,287 | 203,000 | 22,287 |

We recommend the Township management review budgetary procedures for amending appropriations, document the Trustees approval of all appropriation amendments in the Board minutes, and file all appropriation amendments with the County Auditor in order to receive confirmation from the County Auditor that appropriations do not exceed estimated resources. These amendments should not be posted until all required approval is obtained. The accompanying budgetary presentation includes only appropriations approved by the Trustees.

Client Response: We agree and we will monitor our approval for amendments.

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2005 AND 2004**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2005-02 NONCOMPLIANCE

Ohio Revised Code Section 5705.41(B) prohibits a subdivision or taxing authority from expending money unless it has been appropriated. The Fire District Fund had expenditures greater than the approved appropriations in 2005 and 2004 in the amount of \$21,009 and \$22,287, respectively.

We recommend the Township not make payments that would exceed appropriations. The Township should compare disbursements with appropriations on a monthly basis and take needed action to ensure all disbursements have been appropriated.

Client Response: We agree with finding and will monitor budgetary expenditures with appropriations.

**FALLS TOWNSHIP
MUSKINGUM COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
YEARS ENDED DECEMBER 31, 2005 AND 2004**

| Finding Number | Finding Summary | Fully Corrected | Not Corrected, Partially Corrected Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain: |
|----------------|--|-----------------|--|
| 2003-001 | Improper posting of estimated receipts to the accounting system. | No | Partially Corrected: Noted in current audit management letter |
| 2003-002 | ORC 5705.10 Revenue not posted to proper fund | Yes | Finding No Longer Valid. |
| 2003-003 | ORC 5705.40 Appropriation changes not properly approved | No | Not Corrected: Stated as Finding Number 2005-01 in current report |
| 2003-004 | ORC 5705.41(B) Expenditures greater than appropriations | No | Not Corrected: Stated as Finding Number 2005-02 in current report |
| 2003-005 | ORC 5705.41(D) Prior certification of availability not done | Yes | Finding No Longer Valid. |



**Auditor of State
Betty Montgomery**

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800-282-0370

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**FALLS TOWNSHIP
MUSKINGUM COUNTY**

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
NOVEMBER 21, 2006**