



**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 2005



**Auditor of State
Betty Montgomery**

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT

St. Clairsville-Richland City School District
Belmont County
108 Woodrow Avenue
St. Clairsville, Ohio 43950

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of St. Clairsville-Richland City School District, Belmont County, Ohio (the School District), as of and for the year ended June 30, 2005, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of St. Clairsville-Richland City School District, Belmont County, Ohio, as of June 30, 2005, and the respective changes in financial position thereof and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 3 to the financial statements, the School District reclassified its food service fund from an enterprise fund where it was reported in the proprietary fund statements and business-type activities in the prior years to a special revenue governmental fund that will be reported as governmental activities. Additionally, the School District has changed reporting its self insurance operations from an internal service fund where it was reported on the proprietary fund financial statements and as governmental activities to reporting its activity as part of the general fund for the fiscal year ended June 30, 2005.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 5, 2006, on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701
Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110
www.auditor.state.oh.us

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the School District's basic financial statements. The Schedule of Federal Awards Receipts and Expenditures is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. We subjected the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

May 5, 2006

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

The discussion and analysis of St. Clairsville-Richland City School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2005. The intent of this discussion and analysis is to look at the School District's financial performance as a whole. Readers should also review the basic financial statements and the notes to the financial statements to enhance their understanding of the School District's financial performance.

Financial Highlights

Key financial highlights for fiscal year 2005 are as follows:

- Net assets increased \$1,320,681.
- General revenues accounted for \$11,758,531 in revenue or 81 percent of all revenues. Program specific revenues in the form of charges for services and sales, grant, contributions, and interest accounted for \$2,798,617 or 19 percent of total revenues of \$14,557,148.
- Total assets of governmental activities increased by \$1,081,296 primarily due to an increase in equity in pooled cash and cash equivalents and other current assets which are slightly offset by annual depreciation expense.
- The School District had \$13,236,467 in expenses related to governmental activities; only \$2,798,617 of these expenses were offset by program specific charges for services, grants or contributions. General revenues of \$11,758,531 were adequate to provide for these programs.
- The School District had two major funds, the general fund and the debt service fund. The general fund had \$11,794,217 in revenues and \$10,942,141 in expenditures. The general fund's balance increased \$795,665. The debt service fund had revenues in the amount of \$933,154 and total expenditures in the amount of \$879,816 which resulted in a fund balance increase of \$82,671.

Using this Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand St. Clairsville-Richland City School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and concerns.

The *Statement of Net Assets* and *Statement of Activities* provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant funds with all other nonmajor funds presented in total in one column. In the case of St. Clairsville-Richland City School District, the general fund and the debt service fund are the only major or significant funds.

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

Reporting the School District as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2005?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's *net assets* and changes in those assets. This change in net assets is important because it tells the reader whether, for the School District as a whole, the *financial position* of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the Statement of Net Assets and the Statement of Activities, the School District's activities are all considered to be Governmental Activities:

- Governmental Activities – All of the School District's programs and services are reported here including instruction, support services, operation and maintenance of plant, pupil transportation, food service, debt service and extracurricular activities.

Reporting the School District's Most Significant Funds

Fund Financial Statements

The analysis of the School District's major funds begins on page 23. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the general fund and the debt service fund.

Governmental Funds Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* is reconciled in the financial statements.

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

The School District as a Whole

Recall that the Statement of Net Assets provides the perspective of the School District as a whole.

Table 1 provides a summary of the School District's net assets for 2005 compared to 2004.

Table 1
Net Assets

| | Government Activities | | |
|--|-----------------------|-------------|-------------|
| | 2005 | 2004 | Change |
| Assets | | | |
| Current and Other Assets | \$10,455,043 | \$9,286,980 | \$1,168,063 |
| Capital Assets | 9,432,496 | 9,519,263 | (86,767) |
| Total Assets | 19,887,539 | 18,806,243 | 1,081,296 |
| Liabilities | | | |
| Long-Term Liabilities | 7,852,626 | 8,189,970 | (337,344) |
| Other Liabilities | 8,789,607 | 8,691,648 | 97,959 |
| Total Liabilities | 16,642,233 | 16,881,618 | (239,385) |
| Net Assets | | | |
| Invested in Capital Assets Net of Debt | 2,920,460 | 2,737,230 | 183,230 |
| Restricted | 721,483 | 425,802 | 295,681 |
| Unrestricted (Deficit) | (396,637) | (1,238,407) | 841,770 |
| Total Net Assets | \$3,245,306 | \$1,924,625 | \$1,320,681 |

Total assets increased \$1,081,296. Equity in pooled cash and cash equivalents increased \$856,506. Capital assets decreased by \$86,767 due primarily to annual depreciation expense which was offset with additions to capital assets associated with the energy conservation project that provided upgrades to existing facilities. Property taxes receivable increased \$157,171.

Overall net assets of the School District's governmental activities increased by \$1,320,681. This increase was due primarily to cost reduction measures approved by the Board of Education that were required due to the School District being placed in fiscal caution by the Ohio Department of Education. The School District still has deficit unrestricted net assets of \$396,637.

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

Table 2 shows the changes in net assets for fiscal year 2005 compared to fiscal year 2004.

Table 2
Changes in Net Assets

| | Government Activities | |
|---|---------------------------|---------------------------|
| | 2005 | 2004 |
| Revenues | | |
| <i>Program Revenue</i> | | |
| Charges for Services and Sales | \$1,435,147 | \$1,085,345 |
| Operating Grants and Contributions | 1,352,657 | 1,320,792 |
| Capital Grants and Contributions | 10,813 | 156,933 |
| <i>Total Program Revenue</i> | <u>2,798,617</u> | <u>2,563,070</u> |
| <i>General Revenue</i> | | |
| Property Taxes | 6,868,313 | 6,721,378 |
| Grants and Entitlements | 4,717,344 | 4,940,538 |
| Investment Earnings | 44,474 | 21,039 |
| Miscellaneous | 128,400 | 120,714 |
| <i>Total General Revenue</i> | <u>11,758,531</u> | <u>11,803,669</u> |
| Total Revenues | <u>14,557,148</u> | <u>14,366,739</u> |
| Program Expenses | | |
| Instruction: | | |
| Regular | 6,041,779 | 6,181,458 |
| Special | 1,366,548 | 1,218,812 |
| Vocational | 45,010 | 82,609 |
| Support Services: | | |
| Pupils | 474,593 | 639,460 |
| Instructional Staff | 467,119 | 552,119 |
| Board of Education | 11,896 | 60,443 |
| Administration | 1,064,074 | 1,276,643 |
| Fiscal | 434,126 | 456,722 |
| Business | 4,845 | 3,267 |
| Operation and Maintenance of Plant | 972,002 | 1,100,622 |
| Pupil Transportation | 819,523 | 766,255 |
| Central | 217,163 | 169,162 |
| Operation of Non-Instructional Services | 239,853 | 250,590 |
| Food Service Operations | 395,944 | 370,734 |
| Extracurricular | 425,938 | 495,588 |
| Interest and Fiscal Charges | 256,054 | 234,384 |
| Total Expenses | <u>13,236,467</u> | <u>13,858,868</u> |
| Change in Net Assets | 1,320,681 | 507,871 |
| Net Assets Beginning of Year | 1,924,625 | 1,416,754 |
| Net Assets End of Year | <u>\$3,245,306</u> | <u>\$1,924,625</u> |

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

Governmental Activities

During fiscal year 2005, the School District issued an energy conservation loan in the amount of \$325,000 to enable the completion of a District-wide energy conservation project that was completed during fiscal year 2005. The loan is intended to be repaid with energy savings from the completion of the upgrades.

Property taxes made up approximately 47 percent of revenues for St. Clairsville-Richland City Schools in fiscal year 2005. This revenue source increased slightly, \$146,935 over fiscal year 2004. Charges for services program revenue increased \$349,802 from the prior year. Grants and Entitlements revenue was down \$223,194 from the prior year due primarily to decreases in the state foundation program.

Instruction comprises approximately 56 percent of governmental program expenses, and was down \$29,542 from fiscal year 2004. Overall, program expenses of the School District were decreased by \$622,401, with the largest decreases being reflected in the support services pupils, instructional staff and administration programs. These decreases were slightly offset by increases in the pupil transportation and central programs. The overall decrease in program expenses were a reflection of the cost reduction plan that was approved by the Board of Education and was required to be filed with the Ohio Department of Education to address the School District's being placed in fiscal caution status.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for government activities, the total cost of services and the net cost of services for fiscal year 2005 compared to fiscal year 2004. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

Table 3
Governmental Activities

| | Total Cost of Services | | Net Cost of Services | |
|---|------------------------|---------------------|----------------------|---------------------|
| | 2005 | 2004 | 2005 | 2004 |
| Instruction: | | | | |
| Regular | \$6,041,779 | \$6,181,458 | \$4,986,742 | \$5,367,755 |
| Special | 1,366,548 | 1,218,812 | 814,478 | 753,759 |
| Vocational | 45,010 | 82,609 | 40,099 | (64,803) |
| Support Services | | | | |
| Pupils | 474,593 | 639,460 | 470,549 | 621,520 |
| Instructional Staff | 467,119 | 552,119 | 228,332 | 395,348 |
| Board of Education | 11,896 | 60,443 | 11,896 | 60,443 |
| Administration | 1,064,074 | 1,276,643 | 962,676 | 1,210,200 |
| Fiscal | 434,126 | 456,722 | 428,119 | 433,707 |
| Business | 4,845 | 3,267 | 4,845 | 3,267 |
| Operation and Maintenance of Plant | 972,002 | 1,100,622 | 967,441 | 1,098,270 |
| Pupil Transportation | 819,523 | 766,255 | 808,463 | 736,767 |
| Central | 217,163 | 169,162 | 160,436 | 154,192 |
| Operation of Non-Instructional Services | 239,853 | 250,590 | 44,825 | (10,131) |
| Food Service Operations | 395,944 | 370,734 | 26,642 | 6,414 |
| Extracurricular Activities | 425,938 | 495,588 | 226,253 | 294,706 |
| Interest and Fiscal Charges | 256,054 | 234,384 | 256,054 | 234,384 |
| Total Expenses | <u>\$13,236,467</u> | <u>\$13,858,868</u> | <u>\$10,437,850</u> | <u>\$11,295,798</u> |

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

The dependence upon tax revenues and state subsidies for governmental activities is apparent. Approximately 78 percent of instruction activities are supported through taxes and other general revenues. For all governmental activities general revenue support is approximately 79 percent.

The School District's Funds

Information about the School District's major funds starts on page 23. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues and other financing sources of \$14,842,249 and expenditures and other financing uses of \$14,019,083. The net change in fund balance for the year for all governmental funds was an increase of \$823,166. The general fund had an overall fund balance increase of \$795,665 which was attributable to increases in property tax revenues and tuition and fees and was slightly offset by decreases in intergovernmental revenue. The general fund also had a decrease of expenditures of \$768,848 due to the cost reductions implemented by the Board of Education. In fiscal year 2004 the School District substantially completed the new facility project which is no longer reported as a major fund for fiscal year 2005.

General Fund Budgeting Highlights

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal 2005 the School District amended its general fund appropriations, and the budgetary statement reflects both the original and final appropriated amounts. There were no significant changes between the original and the final budget.

Capital Assets and Debt Administration

Capital Assets

At the end of fiscal 2005 the School District had \$9,432,496 invested in land, buildings, furniture and equipment and vehicles. During fiscal year 2005, an energy conservation project was completed. Table 4 shows fiscal 2005 balances compared to 2004:

Table 4
 Capital Assets Net of Depreciation

| | Government Activities | |
|----------------------------|-----------------------|-------------|
| | 2005 | 2004 |
| Land | \$444,105 | \$444,105 |
| Buildings and Improvements | 7,833,490 | 7,887,907 |
| Furniture and Equipment | 869,132 | 833,325 |
| Vehicles | 285,769 | 353,926 |
| Totals | \$9,432,496 | \$9,519,263 |

For more information on capital assets see Note 10 to the basic financial statements.

St. Clairsville-Richland City School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2005

Debt

At June 30, 2005 the School District had \$7,032,357 outstanding in general obligation bonds and energy conservation loans with \$631,826 due within one year.

Table 5 summarizes bonds and notes outstanding:

Table 5
Outstanding Debt at Year End

| | Government Activities | |
|---|-----------------------|--------------------|
| | 2005 | 2004 |
| 2005 Energy Conservation Loan | \$303,554 | \$0 |
| School Facilities Construction and Improvement General Obligation Bonds - | | |
| Serial Bonds | 6,210,000 | 6,800,000 |
| Capital Appreciation Bonds | 119,111 | 119,111 |
| Bond Premium | 322,188 | 366,109 |
| Bond Discount | (20,081) | (22,820) |
| Capital Appreciation Bond Accretion of Interest | 97,585 | 69,170 |
| Total | \$7,032,357 | \$7,331,570 |

See note 15 for more detailed information on the School District's debt.

Economic Factors

St. Clairsville-Richland City School District has achieved Effective School status as awarded by the Ohio Department of Education for the past school year. The School District is committed to maintaining that status as it faces the challenge of maintaining fiscal solvency. As the preceding information shows, the School District heavily depends on its property taxpayers. Based on the current financial situation, the School District will be challenged to maintain financial stability and the biggest concerns are fiscal year 2008 and beyond.

The School District is reviewing current programs and will use the retirement of senior staff to reduce costs in the future. The teaching staff is under contract until Fiscal Year 2007 and the School District has realized savings due to the elimination of the self-insured health care option for certified employees as of January 1, 2003, which included changes in benefits and increased deductibles and co-pays in health and prescription drug coverage. Due to the yearly premium increases we are unsure of savings for each year except on confirmation of rates in December from our insurance carrier. The non-classified union group has been working under the old agreement and it is unforeseen when a new agreement will be reached. Current negotiations are under way with the federal mediator.

Contacting the School District's Financial Management

This financial report is designed to provide our citizen's, taxpayers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information contact the St. Clairsville-Richland City School District, 108 Woodrow Avenue, St. Clairsville, Ohio 43950.

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St. Clairsville-Richland City School District
Statement of Net Assets
June 30, 2005

| | Governmental Activities |
|---|----------------------------|
| Assets | |
| Equity in Pooled Cash and Cash Equivalents | \$2,125,775 |
| Cash and Cash Equivalents with Fiscal Agents | 33,020 |
| Accounts Receivable | 1,255 |
| Intergovernmental Receivable | 356,582 |
| Prepaid Items | 34,285 |
| Materials and Supplies Inventory | 48,933 |
| Property Taxes Receivable | 7,754,645 |
| Deferred Charges | 100,548 |
| Non-Depreciable Capital Assets | 444,105 |
| Depreciable Capital Assets, Net | 8,988,391 |
| <i>Total Assets</i> | 19,887,539 |
| Liabilities | |
| Accounts Payable | 67,138 |
| Accrued Wages and Benefits Payable | 1,115,531 |
| Intergovernmental Payable | 401,804 |
| Accrued Interest Payable | 17,423 |
| Claims Payable | 3,459 |
| Matured Severance Payable | 30,544 |
| Special Termination Benefits Payable | 140,000 |
| Retainage Payable | 74,167 |
| Deferred Revenue | 6,939,541 |
| Long-Term Liabilities: | |
| Due Within One Year | 719,839 |
| Due In More Than One Year | 7,132,787 |
| <i>Total Liabilities</i> | 16,642,233 |
| Net Assets | |
| Invested in Capital Assets, Net of Related Debt | 2,920,460 |
| Restricted for: | |
| Capital Projects | 6,574 |
| Debt Service | 333,571 |
| Textbook and Instructional Materials | 55,896 |
| Other Purposes | 325,442 |
| Unrestricted (Deficit) | (396,637) |
| <i>Total Net Assets</i> | \$3,245,306 |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Statement of Activities
For the Fiscal Year Ended June 30, 2005

| | Program Revenues | | | Net (Expense) Revenue and Changes in Net Assets | |
|---|---------------------|-----------------------------------|---------------------------------------|--|----------------------------|
| | Expenses | Charges for Services and Sales | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities |
| Governmental Activities | | | | | |
| Instruction: | | | | | |
| Regular | \$6,041,779 | \$873,448 | \$181,589 | \$0 | (\$4,986,742) |
| Special | 1,366,548 | 74,920 | 477,150 | 0 | (814,478) |
| Vocational | 45,010 | 0 | 4,911 | 0 | (40,099) |
| Support Services: | | | | | |
| Pupil | 474,593 | 0 | 4,044 | 0 | (470,549) |
| Instructional Staff | 467,119 | 78,453 | 160,334 | 0 | (228,332) |
| Board of Education | 11,896 | 0 | 0 | 0 | (11,896) |
| Administration | 1,064,074 | 23,432 | 77,966 | 0 | (962,676) |
| Fiscal | 434,126 | 0 | 6,007 | 0 | (428,119) |
| Business | 4,845 | 0 | 0 | 0 | (4,845) |
| Operation and Maintenance of Plant | 972,002 | 4,561 | 0 | 0 | (967,441) |
| Pupil Transportation | 819,523 | 0 | 247 | 10,813 | (808,463) |
| Central | 217,163 | 0 | 56,727 | 0 | (160,436) |
| Operation of Non-Instructional Services | 239,853 | 0 | 195,028 | 0 | (44,825) |
| Food Service Operations | 395,944 | 185,480 | 183,822 | 0 | (26,642) |
| Extracurricular Activities | 425,938 | 194,853 | 4,832 | 0 | (226,253) |
| Interest and Fiscal Charges | 256,054 | 0 | 0 | 0 | (256,054) |
| <i>Total Governmental Activities</i> | <u>\$13,236,467</u> | <u>\$1,435,147</u> | <u>\$1,352,657</u> | <u>\$10,813</u> | <u>(10,437,850)</u> |
| General Revenues | | | | | |
| Property Taxes Levied for General Purposes | | | | | 6,046,055 |
| Property Taxes Levied for Debt Service | | | | | 822,258 |
| Grants and Entitlements not Restricted to Specific Programs | | | | | 4,717,344 |
| Investment Earnings | | | | | 44,474 |
| Miscellaneous | | | | | 128,400 |
| <i>Total General Revenues</i> | | | | | <u>11,758,531</u> |
| Change in Net Assets | | | | | 1,320,681 |
| <i>Net Assets Beginning of Year - Restated (Note 3)</i> | | | | | <u>1,924,625</u> |
| <i>Net Assets End of Year</i> | | | | | <u>\$3,245,306</u> |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Balance Sheet
Governmental Funds
June 30, 2005

| | General | Debt Service | Other Governmental Funds | Total Governmental Funds |
|---|--------------------|--------------------|--------------------------------|--------------------------------|
| Assets | | | | |
| Equity in Pooled Cash and Cash Equivalents | \$1,008,684 | \$578,955 | \$369,631 | \$1,957,270 |
| Cash and Cash Equivalents with Fiscal Agents | 33,020 | 0 | 0 | 33,020 |
| Restricted Assets: | | | | |
| Equity in Pooled Cash and Cash Equivalents | 94,338 | 0 | 74,167 | 168,505 |
| Receivables: | | | | |
| Property Taxes | 6,820,192 | 934,453 | 0 | 7,754,645 |
| Accounts | 1,255 | 0 | 0 | 1,255 |
| Intergovernmental | 87,249 | 0 | 269,333 | 356,582 |
| Interfund | 177,413 | 0 | 0 | 177,413 |
| Prepaid Items | 34,285 | 0 | 0 | 34,285 |
| Materials and Supplies Inventory | 46,584 | 0 | 2,349 | 48,933 |
| <i>Total Assets</i> | <u>\$8,303,020</u> | <u>\$1,513,408</u> | <u>\$715,480</u> | <u>\$10,531,908</u> |
| Liabilities and Fund Balances | | | | |
| Liabilities | | | | |
| Accounts Payable | \$22,869 | \$0 | \$44,269 | \$67,138 |
| Accrued Wages and Benefits | 1,014,418 | 0 | 101,113 | 1,115,531 |
| Claims Payable | 3,459 | 0 | 0 | 3,459 |
| Matured Severance Payable | 30,544 | 0 | 0 | 30,544 |
| Special Termination Benefits Payable | 140,000 | 0 | 0 | 140,000 |
| Interfund Payable | 0 | 0 | 177,413 | 177,413 |
| Intergovernmental Payable | 354,877 | 0 | 46,927 | 401,804 |
| Retainage Payable | 0 | 0 | 74,167 | 74,167 |
| Deferred Revenue | 6,575,927 | 890,721 | 55,458 | 7,522,106 |
| <i>Total Liabilities</i> | <u>8,142,094</u> | <u>890,721</u> | <u>499,347</u> | <u>9,532,162</u> |
| Fund Balances (Deficit) | | | | |
| Reserved for Encumbrances | 109,530 | 0 | 204,879 | 314,409 |
| Reserved for Property Taxes | 321,520 | 43,732 | 0 | 365,252 |
| Reserved for Textbook and Instructional Materials | 55,896 | 0 | 0 | 55,896 |
| Reserved for Bus Purchases | 27,442 | 0 | 0 | 27,442 |
| Reserved for Underground Storage Tank | 11,000 | 0 | 0 | 11,000 |
| Unreserved, Undesignated, Reported in: | | | | |
| General Fund | (364,462) | 0 | 0 | (364,462) |
| Special Revenue Funds | 0 | 0 | 15,508 | 15,508 |
| Debt Service Fund | 0 | 578,955 | 0 | 578,955 |
| Capital Projects Funds | 0 | 0 | (4,254) | (4,254) |
| <i>Total Fund Balances</i> | <u>160,926</u> | <u>622,687</u> | <u>216,133</u> | <u>999,746</u> |
| <i>Total Liabilities and Fund Balances</i> | <u>\$8,303,020</u> | <u>\$1,513,408</u> | <u>\$715,480</u> | <u>\$10,531,908</u> |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
*Reconciliation of Total Governmental Fund Balances
to Net Assets of Governmental Activities
June 30, 2005*

| | | |
|---|-----------|-------------|
| Total Governmental Fund Balances | | \$999,746 |
| <i>Amounts reported for governmental activities in the statement of net assets are different because</i> | | |
| Capital assets used in governmental activities are not financial resources and therefore are deferred in the funds. | | 9,432,496 |
| Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds: | | |
| Grants | 57,713 | |
| Property Taxes | 449,852 | |
| Tuition and Fees | 75,000 | |
| Total | | 582,565 |
| Unamortized issuance costs represent deferred charges which do not provide current financial resources and, therefore, are not reported in the funds. | | 100,548 |
| Some long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds: | | |
| General Obligation Serial Bonds | 6,210,000 | |
| General Obligation Capital Appreciation Bonds | 119,111 | |
| Bond Premium | 322,188 | |
| Bond Discount | (20,081) | |
| Capital Appreciation Bond Accretion | 97,585 | |
| Compensated Absences | 820,269 | |
| Energy Conservation Loan | 303,554 | |
| Accrued Interest Payable | 17,423 | |
| Total | | (7,870,049) |
| <i>Net Assets of Governmental Activities</i> | | \$3,245,306 |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2005

| | General | Debt Service | Other Governmental Funds | Total Governmental Funds |
|--|-------------------|------------------|--------------------------------|--------------------------------|
| Revenues | | | | |
| Property Taxes | \$6,061,273 | \$823,538 | \$0 | \$6,884,811 |
| Intergovernmental | 4,685,784 | 97,109 | 1,255,256 | 6,038,149 |
| Interest | 26,769 | 12,507 | 5,198 | 44,474 |
| Tuition and Fees | 861,269 | 0 | 0 | 861,269 |
| Extracurricular Activities | 0 | 0 | 218,285 | 218,285 |
| Rent | 3,261 | 0 | 1,300 | 4,561 |
| Contributions and Donations | 25 | 0 | 4,832 | 4,857 |
| Charges for Services | 90,552 | 0 | 185,480 | 276,032 |
| Miscellaneous | 65,284 | 0 | 63,116 | 128,400 |
| <i>Total Revenues</i> | <u>11,794,217</u> | <u>933,154</u> | <u>1,733,467</u> | <u>14,460,838</u> |
| Expenditures | | | | |
| Current: | | | | |
| Instruction: | | | | |
| Regular | 5,751,465 | 0 | 192,536 | 5,944,001 |
| Special | 969,328 | 0 | 378,032 | 1,347,360 |
| Vocational | 27,818 | 0 | 0 | 27,818 |
| Support Services: | | | | |
| Pupil | 460,954 | 0 | 4,133 | 465,087 |
| Instructional Staff | 330,872 | 0 | 165,195 | 496,067 |
| Board of Education | 9,354 | 0 | 0 | 9,354 |
| Administration | 914,572 | 0 | 99,277 | 1,013,849 |
| Fiscal | 414,879 | 16,968 | 6,002 | 437,849 |
| Business | 4,845 | 0 | 0 | 4,845 |
| Operation and Maintenance of Plant | 958,655 | 0 | 321,250 | 1,279,905 |
| Pupil Transportation | 768,649 | 0 | 28,298 | 796,947 |
| Central | 151,771 | 0 | 67,276 | 219,047 |
| Operation of Non-Instructional Services | 6,282 | 0 | 237,008 | 243,290 |
| Food Service Operations | 0 | 0 | 392,209 | 392,209 |
| Extracurricular Activities | 172,697 | 0 | 248,817 | 421,514 |
| Capital Outlay | 0 | 0 | 682 | 682 |
| Debt Service: | | | | |
| Principal Retirement | 0 | 611,446 | 0 | 611,446 |
| Interest and Fiscal Charges | 0 | 251,402 | 0 | 251,402 |
| <i>Total Expenditures</i> | <u>10,942,141</u> | <u>879,816</u> | <u>2,140,715</u> | <u>13,962,672</u> |
| <i>Excess of Revenues Over (Under) Expenditures</i> | 852,076 | 53,338 | (407,248) | 498,166 |
| Other Financing Sources (Uses) | | | | |
| Energy Conservation Loan Issued | 0 | 0 | 325,000 | 325,000 |
| Transfers In | 0 | 29,333 | 27,078 | 56,411 |
| Transfers Out | (56,411) | 0 | 0 | (56,411) |
| <i>Total Other Financing Sources (Uses)</i> | <u>(56,411)</u> | <u>29,333</u> | <u>352,078</u> | <u>325,000</u> |
| <i>Net Change in Fund Balances</i> | 795,665 | 82,671 | (55,170) | 823,166 |
| <i>Fund Balances (Deficit) Beginning of Year - Restated (Note 3)</i> | <u>(634,739)</u> | <u>540,016</u> | <u>271,303</u> | <u>176,580</u> |
| <i>Fund Balances End of Year</i> | <u>\$160,926</u> | <u>\$622,687</u> | <u>\$216,133</u> | <u>\$999,746</u> |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
*Reconciliation of the Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2005*

Net Change in Fund Balances - Total Governmental Funds \$823,166

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.

| | | |
|----------------|-----------|----------|
| Capital Outlay | 323,850 | |
| Depreciation | (410,617) | |
| Total | (86,767) | (86,767) |

Issuance of Capital Debt is an other financing source in the governmental funds, but is reported as a liability in the statement of net assets:

| | | |
|--------------------------|--|-----------|
| Energy Conservation Loan | | (325,000) |
|--------------------------|--|-----------|

Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds:

| | | |
|------------------|----------|--------|
| Grants | 37,808 | |
| Tuition and Fees | 75,000 | |
| Property Taxes | (16,498) | |
| Total | 96,310 | 96,310 |

Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

| | | |
|---------------------------|---------|---------|
| General Obligation Bonds | 590,000 | |
| Energy Conservation Loans | 21,446 | |
| Total | 611,446 | 611,446 |

Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of activities. The amortization of premiums and discounts are reported on the statement of activities.

| | | |
|---|----------|-------|
| Accrued Interest | (3,709) | |
| Accretion on Capital Appreciation Bonds | (28,415) | |
| Discount | (2,739) | |
| Premium | 43,921 | |
| Total | 9,058 | 9,058 |

Issuance costs are reported as an expenditure when paid in the governmental funds, but are amortized on the statement of activities.

(13,710)

Some expenses reported in the statement of activities, such as compensated absences and intergovernmental payables, which represent contractually required pension contributions, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

| | | |
|---------------------------|---------|---------|
| Intergovernmental Payable | 168,047 | |
| Compensated Absences | 38,131 | |
| Total | 206,178 | 206,178 |

Changes in Net Assets of Governmental Activities **\$1,320,681**

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Statement of Revenues, Expenditures and Changes
In Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Fiscal Year Ended June 30, 2005

| | Original Budget | Final Budget | Actual | Variance with Final Budget |
|--|-------------------------|-------------------------|-------------------------|-------------------------------|
| Revenues | | | | |
| Property Taxes | \$5,997,000 | \$6,102,016 | \$6,060,153 | (\$41,863) |
| Intergovernmental | 4,870,900 | 4,836,920 | 4,726,302 | (110,618) |
| Interest | 7,000 | 17,291 | 26,769 | 9,478 |
| Tuition and Fees | 579,200 | 849,376 | 860,014 | 10,638 |
| Rent | 1,300 | 4,106 | 4,106 | 0 |
| Contributions and Donations | 100 | 100 | 25 | (75) |
| Customer Sales and Service | 0 | 382,512 | 90,552 | (291,960) |
| Miscellaneous | 35,350 | 52,713 | 65,284 | 12,571 |
| <i>Total Revenues</i> | <u>11,490,850</u> | <u>12,245,034</u> | <u>11,833,205</u> | <u>(411,829)</u> |
| Expenditures | | | | |
| Current: | | | | |
| Instruction: | | | | |
| Regular | 6,049,876 | 6,071,313 | 5,839,106 | 232,207 |
| Special | 976,196 | 945,613 | 921,576 | 24,037 |
| Vocational | 18,481 | 50,934 | 30,891 | 20,043 |
| Support Services: | | | | |
| Pupils | 546,170 | 531,829 | 496,427 | 35,402 |
| Instructional Staff | 364,220 | 341,858 | 318,720 | 23,138 |
| Board of Education | 27,194 | 16,524 | 9,331 | 7,193 |
| Administration | 1,013,310 | 1,014,926 | 938,083 | 76,843 |
| Fiscal | 417,173 | 429,985 | 404,756 | 25,229 |
| Business | 6,010 | 8,807 | 4,895 | 3,912 |
| Operation and Maintenance of Plant | 1,217,567 | 1,061,582 | 997,210 | 64,372 |
| Pupil Transportation | 684,751 | 768,652 | 739,078 | 29,574 |
| Central | 144,931 | 428,713 | 154,737 | 273,976 |
| Extracurricular Activities | 171,879 | 191,520 | 183,985 | 7,535 |
| <i>Total Expenditures</i> | <u>11,637,758</u> | <u>11,862,256</u> | <u>11,038,795</u> | <u>823,461</u> |
| Excess of Revenues Over (Under) Expenditures | <u>(146,908)</u> | <u>382,778</u> | <u>794,410</u> | <u>411,632</u> |
| Other Financing Sources (Uses) | | | | |
| Advances In | 192,000 | 191,783 | 174,031 | (17,752) |
| Transfers Out | 0 | (29,333) | (56,411) | (27,078) |
| Advances Out | (90,000) | (107,076) | (177,413) | (70,337) |
| Total Other Financing Sources (Uses) | <u>102,000</u> | <u>55,374</u> | <u>(59,793)</u> | <u>(115,167)</u> |
| <i>Net Change in Fund Balance</i> | <u>(44,908)</u> | <u>438,152</u> | <u>734,617</u> | <u>296,465</u> |
| <i>Fund Balance Beginning of Year</i> | <u>84,879</u> | <u>84,879</u> | <u>84,879</u> | <u>0</u> |
| Prior Year Encumbrances Appropriated | <u>177,341</u> | <u>177,341</u> | <u>177,341</u> | <u>0</u> |
| <i>Fund Balance End of Year</i> | <u><u>\$217,312</u></u> | <u><u>\$700,372</u></u> | <u><u>\$996,837</u></u> | <u><u>\$296,465</u></u> |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Statement of Fiduciary Net Assets
Fiduciary Funds
June 30, 2005

| | Private Purpose Trust Fund | Agency |
|--|-------------------------------|-----------|
| Assets | | |
| Equity in Pooled Cash and Cash Equivalents | \$9,856 | \$105,797 |
| <i>Total Assets</i> | 9,856 | \$105,797 |
| Liabilities | | |
| Undistributed Monies | 0 | \$71,378 |
| Due to Students | 0 | 34,419 |
| <i>Total Liabilities</i> | 0 | \$105,797 |
| Net Assets | | |
| Held in Trust for Scholarships | 9,856 | |
| <i>Total Net Assets</i> | \$9,856 | |

See accompanying notes to the basic financial statements

St. Clairsville-Richland City School District
Statement of Changes in Fiduciary Net Assets
Fiduciary Fund
For the Fiscal Year Ended June 30, 2005

| | Private Purpose Trust Fund |
|-------------------------------------|-------------------------------|
| Additions | |
| Interest | \$204 |
| Deductions | |
| Scholarships Awarded | 500 |
| <i>Change in Net Assets</i> | (296) |
| <i>Net Assets Beginning of Year</i> | 10,152 |
| <i>Net Assets End of Year</i> | \$9,856 |

See accompanying notes to the basic financial statements

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St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

The first school house was erected in St. Clairsville in 1802. Various buildings were used throughout St. Clairsville until 1868 when a red brick school house was built on the northeast corner of North Market and East Main Street at a cost of \$36,000. It was a 74' x 77' three-story building with a cupola on the top and a sandstone wall around it. It was used until 1916 when it was replaced by the 5/6 building which was located at 106 Woodrow Avenue. In 1871 St. Clairsville High School held its first graduation. Currently, the School District has a high school building, middle school building including a connector facility, elementary building, high school gym, an administration building, a transportation building, and several storage facilities.

The St. Clairsville-Richland City School District is a body politic and corporate established for the purpose of exercising rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The School District operates under a locally-elected five-member Board form of government and provides educational services as authorized by state and federal agencies. The Board controls the School District's seven instructional/support facilities staffed by 58 noncertificated, 111 certificated teaching personnel, and 6 certificated administrators who provide services to approximately 1,500 students and other community members.

On February 23, 2004, the School District was declared to be in a state of "Fiscal Caution" by the Ohio Department of Education based on the 5 year forecast. The School District was subsequently required to submit a fiscal caution proposal to the Ohio Department of Education to avoid a potential deficit in fiscal years 2004 and 2005. The proposal was submitted by the School District on April 23, 2004 and accepted by the Ohio Department of Education on May 12, 2004. The School District currently remains in a state of "Fiscal Caution", at the request of the School District.

Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to insure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the School District. For the St. Clairsville-Richland City School District, this includes general operations, food service and student related activities of the School District.

Nonpublic Schools Within the School District boundaries, St. Mary's School is operated through the Catholic Diocese, New Covenant Academy is operated through the Friends Church, and Fox Run High School is a privately run non-public high school for troubled children. Current State legislation provides funding to these non-public schools. These monies are received and disbursed by the School District on behalf of the non-public school by the Treasurer of the School District, as directed by the non-public school. These transactions are reported as a governmental activity of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes. The School District has no component units.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

The School District participates in the Ohio Mid Eastern Regional Educational Service Agency (OME-RESA), the East Central Ohio Special Education Regional Resource Center (ECOSERRC), the Coalition of Rural and Appalachian Schools (CORAS), and the Belmont-Harrison Vocational School District, which are jointly governed organizations and the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a claims servicing pool. The School District is associated with the St. Clairsville Public Library which is defined as a related organization. These organizations are presented in Notes 16, 17, and 18 to the basic financial statements.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

A. Basis of Presentation

The School District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements usually distinguish between those activities of the School District that are governmental (primarily supported by taxes and intergovernmental revenues) and those that are considered business-type activities (primarily supported by fees and charges). The School district, however; has no business type activities.

The statement of net assets presents the financial condition of the governmental activities of the School District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

Fund Financial Statements During the year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

B. Fund Accounting

The School District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The School District uses two categories of funds: governmental and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the School District's major governmental funds:

General Fund The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

The other governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

Fiduciary Fund Types Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. The School District's only trust fund is a private purpose trust which accounts for a college scholarship program for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's agency funds account for student activities and assets held by the School District as an agent for outside activities.

C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the School District are included on the statement of net assets. The statement of activities presents increases (i.e., revenues) and decreases (i.e., expenses) in the total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust fund is reported using the economic resources measurement focus.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within 60 days of fiscal year-end.

Nonexchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: property taxes available as an advance, interest, tuition, grants, fees and rentals.

Deferred Revenue Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2005, but which were levied to finance fiscal year 2006 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

E. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through School District records. Interest in the pool is presented as “Equity in Pooled Cash and Cash Equivalents”.

The School District has cash with a fiscal agent held separate from the School District’s central bank account. This account is maintained by the School District’s self-insurance third party administrator and is presented in the statement of net assets as “cash and cash equivalents with fiscal agents”.

During fiscal year 2005, investments were limited to the State Treasury Asset Reserve of Ohio (STAROhio).

STAROhio is an investment pool managed by the State Treasurer’s Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio’s share price which is the price the investment could be sold for on June 30, 2005.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2005 amounted to \$26,769, which includes \$13,011 assigned from other School District funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are presented on the financial statements as cash and cash equivalents.

F. Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other government or imposed by law through constitutional provisions or enabling legislation. Restricted assets in the general fund represent unexpended resources restricted for the purchase of buses, amounts required by State Statute to be set-aside by the School District for the purchase of textbooks and other instructional materials, and for restricted deductibles related to the underground storage tank. See Note 20 for additional information regarding set-asides.

G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2005, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

H. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventory consists of expendable supplies held for consumption and purchased food/commodities held for resale.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

I. Capital Assets

The only capital assets of the School District are general capital assets. These assets result from expenditures in the governmental funds and are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The School District was able to estimate the historical cost for the initial reporting of assets by backtrending (i.e., estimating current replacement cost of the asset to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five thousand dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

| <u>Description</u> | <u>Estimated Lives</u> |
|------------------------------------|------------------------|
| Land | N/A |
| Buildings and Improvements | 15-50 years |
| Furniture, Fixtures, and Equipment | 5-20 years |
| Vehicles | 5-10 years |

J. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated on the statement of net assets.

K. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those that the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employee wage rates at fiscal year end taking into consideration any limits specified in the School District's termination policy.

The entire sick leave benefit liability is reported on the government-wide financial statements.

On the government fund financial statements, sick leave benefits are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured severance payable" in the fund from which the employee will be paid.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

L. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and loans are recognized as a liability on the governmental fund financial statements when due.

M. Bond Premiums, Discounts, and Issuance Costs

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond issuance costs, bond premium and discounts are deferred and amortized over the term of the bonds using the straight-line method, which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are recorded as deferred charges and amortized over the term of the related debt.

Bond discounts on the capital appreciation bonds are deferred and accreted over the term of the bonds. Bond discounts are presented as an addition to the face amount of the bonds.

On the governmental fund financial statements, governmental fund types recognize issuance costs, bond premiums, and bond discounts in the current period. The face amount of the debt issue is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

N. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

O. Fund Balance Reserves

The School District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, property taxes, textbook and instructional materials, bus purchases, and underground storage tank deductibles.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute. The reserve for textbooks and instructional materials is for amounts required to be set-aside by State Statute for the purchase of these materials. The reserve for bus purchase is for state funds required to be utilized for the purchase of school buses.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

P. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation enacted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes include resources of local, state, and federal grants restricted to expenditures for specific purposes. Net assets restricted for textbook and instructional materials include amounts required to be set-aside by State Statute for the purchase of these materials. The government-wide statement of net assets reports \$721,483 of restricted net assets. Of the restricted net assets, \$593,996 has resulted from enabling legislation.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence.

R. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

S. Budgetary Data

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund, function, object level for all funds of the School District. Any budgetary modifications at this level may only be made by resolution of the Board of Education. Advances in/out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the amended certificate in effect when the final appropriations were passed by the Board.

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

NOTE 3 – PRIOR PERIOD RESTATEMENT AND CHANGES IN ACCOUNTING PRINCIPLE

Changes in Accounting Principles For the fiscal year ended June 30, 2005, the School District has implemented GASB Statement No. 40, “Deposit and Investment Risk Disclosures”, and GASB Technical Bulletin No. 2004-02, “Recognition of Pension and Other Postemployment Benefit Expenditures/Expenses and Liabilities by Cost Sharing Employers”, and early-implemented GASB Statement No. 46, “Net Assets Restricted by Enabling Legislation”.

GASB Statement No. 40 modifies the disclosures for deposits and investments. See Note 6 “Deposits and Investments” for the required disclosures.

GASB Technical Bulletin No. 2004-02 addresses the amount that should be recognized as an expenditure/expense and as a liability each period by employers participating in a cost-sharing multiple-employer pension and other postemployment benefit (OPEB) plans. The implementation had no material effect on the financial statements.

GASB Statement No. 46 clarifies how legal enforceability should be applied for determining restricted net assets, and had no material effect on the financial statements.

Restatement The School District has restated prior year fund balances/net assets due to a reclassification of funds during fiscal year 2005. In previous years the food service fund had been reported as an enterprise fund and was reported in the proprietary fund statements and business-type activities. During fiscal year 2005, the School District has reclassified the food service fund as a special revenue governmental fund that will be reported as governmental activities. Along with the inclusion of the food service fund as a governmental fund, capital assets were restated as a result of raising from a \$500 materiality threshold to a \$5,000 materiality threshold to match the School District’s policy for capitalization of assets. Also, in prior years, the School District has reported self-insurance operations as a self-insurance internal service fund that had been reported on the proprietary fund financial statements and as governmental activities. During fiscal year 2005 the School District has elected to report the internal service fund activity as part of the General Fund. The effect of these restatements are reflected in the tables below.

In prior years, the new facilities capital projects fund had been reported as a major fund. During fiscal year 2005, the new facilities capital projects fund is presented as a nonmajor fund. The prior year fund balance is presented as a reconciling item in the table below for comparability between years.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

Modified Accrual Governmental Fund Balances:

| | General | Debt Service | New Facility | Other Governmental | Total Governmental Funds |
|--|-------------|-----------------|-----------------|-----------------------|--------------------------------|
| Fund Balances, June 30, 2004 | (\$606,585) | \$540,016 | \$4,921 | \$390,402 | \$328,754 |
| Food Service Fund Reclass | 0 | 0 | 0 | (124,020) | (124,020) |
| Internal Service Fund Reclass | (28,154) | 0 | 0 | 0 | (28,154) |
| New Facility Fund Nonmajor at 6-30-05 | 0 | 0 | (4,921) | 4,921 | 0 |
| Restated Fund Balances, June 30, 2004 | (\$634,739) | \$540,016 | \$0 | \$271,303 | \$176,580 |

Governmental Activities Net Assets:

| | Governmental Activities |
|---|----------------------------|
| Net Assets, June 30, 2004 | \$1,817,833 |
| Food Service Fund Reclassification: Threshold change of capital assets | 122,794 <u>(16,003)</u> |
| Restated Net Assets, June 30, 2004 | <u>\$1,924,624</u> |

Proprietary Fund/Business Type Activities Net Assets:

| | Food Service | Internal Service- Governmental Activities |
|--|------------------|---|
| Net Assets, June 30, 2004 | \$122,795 | (\$28,154) |
| Fund Reclassification, including the elimination of capital assets and long-term obligations | <u>(122,795)</u> | <u>28,154</u> |
| Business Type Activities, June 30, 2004 | <u>\$0</u> | <u>\$0</u> |

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

NOTE 4 – FUND DEFICITS

A. At June 30, 2005, the following fund had deficit fund balance:

| | <u>Deficit Fund Balance</u> |
|-----------------------------------|-----------------------------|
| Food Service Special Revenue Fund | <u>\$127,413</u> |

The deficit in the food service special revenue fund is due to cash advances, accrued liabilities, as well as a failure to adequately fund this program. The cash advances are reported as payables to other funds. In order to alleviate this deficit the School District has raised the cost of student lunches.

B. Throughout the year, several fund's appropriations exceeded estimated revenue plus unencumbered balances. The School District will more closely monitor budgetary procedures pertaining to violations of this nature in the future.

NOTE 5 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
4. Advances in and advances out are operating transactions (budget) as opposed to balance sheet transactions (GAAP).

The following tables summarize the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

Net Change in Fund Balance

| | |
|----------------------|-------------------------|
| GAAP Basis | \$795,665 |
| Revenue Accruals | 38,988 |
| Advance In | 174,031 |
| Expenditure Accruals | 42,551 |
| Advances Out | (177,413) |
| Encumbrances | <u>(139,205)</u> |
| Budget Basis | <u><u>\$734,617</u></u> |

NOTE 6 - DEPOSITS AND INVESTMENTS

Monies held by the School District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the School District treasury. Active monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the School District can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations;
7. The State Treasurer's investment pool (STAROhio); and
8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

At June 30, 2005, the School District's general fund had a balance of \$33,020 with OME-RESA, a claims servicing pool (See Note 17). The balance is held by the claims administrator in a pooled account which is representative of numerous entities and therefore cannot be included in the risk disclosures reported by the School District. Disclosures for the OME-RESA Self-Insurance Plan as a whole may be obtained from the Plan's fiscal agent, the Jefferson County Educational Service Center. To obtain financial information, write to the Ohio Mid Eastern Regional Educational Service Agency Self-Insurance Plan, Treasurer, Jefferson County ESC, Steubenville, Ohio 43695.

Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the School District will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$344,702 of the School District's bank balance of \$444,702 was exposed to custodial credit risk because it was uninsured and uncollateralized. Although all statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the School District to a successful claim by the FDIC.

The School District has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the School District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of June 30, 2005, the School District had an investment in Star Ohio which is part of the internal investment pool. The carrying value of STAROhio was \$1,867,817, and the investment has an average maturity of thirty-three days.

Interest Rate Risk. The School District has no investment policy that addresses interest rate risk. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the School District, and that an investment must be purchased with the expectation that it will be held to maturity.

Credit Risk. STAROhio carries a rating of AAAM by Standard and Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market mutual fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service. The School District has no investment policy that would further limit its investment choices.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

NOTE 7 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the school district fiscal year runs from July through June. First half tax collections are received by the school district in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the school district. Real property tax revenue received in calendar 2005 represents collections of calendar year 2004 taxes. Real property taxes received in calendar year 2005 were levied after April 1, 2004, on the assessed value listed as of January 1, 2004, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2005 represents collections of calendar year 2004 taxes. Public utility real and tangible personal property taxes received in calendar year 2005 became a lien December 31, 2003, were levied after April 1, 2004 and are collected in 2005 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar 2005 (other than public utility property) represents the collection of 2005 taxes. Tangible personal property taxes received in calendar year 2005 were levied after April 1, 2004, on the value as of December 31, 2004. Tangible personal property is currently assessed at twenty-five percent of true value for capital assets and twenty-four percent of true value for inventory. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The School District receives property taxes from Belmont County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2005, are available to finance fiscal year 2005 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2005 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available as an advance at June 30, 2005, was \$321,520 in the general fund and \$43,732 in the debt service fund. The amount available as an advance at June 30, 2004, was \$320,400 in the general fund and \$46,973 in the debt service fund.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

| | 2004 Second - Half Collections | | 2005 First - Half Collections | |
|---|------------------------------------|------------------------------|------------------------------------|------------------------------|
| | <u>Amount</u> | <u>Percent</u> | <u>Amount</u> | <u>Percent</u> |
| Agricultural/Residential And Other Real Estate | \$270,795,770 | 87.66% | \$275,740,490 | 88.26% |
| Public Utility Personal | 11,209,240 | 3.63% | 11,625,340 | 3.72% |
| Tangible Personal Property | 26,894,949 | 8.71% | 25,070,340 | 8.02% |
| Total | <u><u>\$308,899,959</u></u> | <u><u>100.00%</u></u> | <u><u>\$312,436,170</u></u> | <u><u>100.00%</u></u> |
| Tax rate per \$1,000 of assessed valuation | \$35.19 | | \$35.19 | |

NOTE 8 - RECEIVABLES

Receivables at June 30, 2005, consisted of property taxes, accounts, interfund, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. Delinquent property taxes deemed collectible by the County Auditor and recorded as a receivable in the amount of \$449,852 may not be collected within one year. A summary of the principal items of intergovernmental receivables follows:

| | <u>Amounts</u> |
|------------------------------------|--------------------------------|
| Governmental Activities: | |
| Student Reading Intervention | \$9,162 |
| Excess Cost Reimbursement | 75,000 |
| CAFS | 12,249 |
| Part B - IDEA | 120,072 |
| Title V | 1,592 |
| Title II-A | 40,733 |
| Title I | 92,488 |
| Title II-D | 2,209 |
| Safe and Drug Free Community Grant | 3,077 |
| Total | <u><u>\$356,582</u></u> |

NOTE 9 - INTERNAL BALANCES AND TRANSFERS

A. Interfund Balances

Interfund balances at June 30, 2005, consist of the following interfund receivables and payables:

| | <u>Interfund Receivable</u> |
|--------------------------------|---------------------------------|
| <u>Interfund Payable</u> | <u>General</u> |
| Other Nonmajor Governmental | <u><u>\$177,413</u></u> |

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

The loans to the title I, miscellaneous state grants, and miscellaneous federal grants special revenue funds were made to support the programs until federal grant monies are received. The loan to the food service special revenue fund was made to support the cafeteria program.

B. Transfers

| <u>Transfers From</u> | <u>Transfers To</u> | | <u>Total</u> |
|-----------------------|---------------------|---------------------------------|-----------------|
| | <u>Debt Service</u> | <u>Other Governmental Funds</u> | |
| General Fund | <u>\$29,333</u> | <u>\$27,078</u> | <u>\$56,411</u> |

During fiscal year 2005, the general fund transferred \$29,333 to the debt service fund for the principal and interest amounts for the energy conservation loan and \$27,078 to the emergency management information system (EMIS) special revenue fund to cover the EMIS coordinators salary and benefits.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

NOTE 10 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2005, was as follows:

| | <u>Restated Balance June 30, 2004</u> | <u>Additions</u> | <u>Deletions</u> | <u>Balance June 30, 2005</u> |
|---|---|-------------------|------------------|----------------------------------|
| <u>Government Activities:</u> | | | | |
| Non Depreciable Assets: | | | | |
| Land | <u>\$444,105</u> | <u>\$0</u> | <u>\$0</u> | <u>\$444,105</u> |
| Total Non Depreciable Assets | <u>444,105</u> | <u>0</u> | <u>0</u> | <u>444,105</u> |
| Depreciable Assets: | | | | |
| Buildings and Improvements | 11,841,919 | 199,753 | 0 | 12,041,672 |
| Furniture, Fixtures, and Equipment | 1,282,601 | 124,097 | 0 | 1,406,698 |
| Vehicles | <u>1,028,960</u> | <u>0</u> | <u>(91,473)</u> | <u>937,487</u> |
| Total Depreciable Capital Assets | <u>14,153,480</u> | <u>323,850</u> | <u>(91,473)</u> | <u>14,385,857</u> |
| Less Accumulated Depreciation: | | | | |
| Buildings and Improvements | (3,954,012) | (254,170) | 0 | (4,208,182) |
| Furniture, Fixtures, and Equipment | (449,276) | (88,290) | 0 | (537,566) |
| Vehicles | <u>(675,034)</u> | <u>(68,157)</u> | <u>91,473</u> | <u>(651,718)</u> |
| Total | <u>(5,078,322)</u> | <u>(410,617)</u> | <u>91,473</u> | <u>(5,397,466)</u> |
| Depreciable Capital Assets, Net | <u>9,075,158</u> | <u>(86,767)</u> | <u>0</u> | <u>8,988,391</u> |
| Governmental Activities Capital Assets, Net | <u>\$9,519,263</u> | <u>(\$86,767)</u> | <u>\$0</u> | <u>\$9,432,496</u> |

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

Depreciation expense was charged to governmental functions as follows:

| | |
|---|-------------------------|
| Instruction: | |
| Regular | \$169,497 |
| Special | 31,205 |
| Vocational | 17,192 |
| Support Services: | |
| Pupils | 8,250 |
| Instructional Staff | 20,834 |
| Board of Education | 2,542 |
| Administration | 24,860 |
| Fiscal | 5,583 |
| Operation & Maintenance of Plant | 35,337 |
| Pupil Transportation | 68,364 |
| Central | 2,356 |
| Food Service Operations | 19,139 |
| Operation of Non-Instructional Services | 1,034 |
| Extracurricular Activities | 4,424 |
| Total | <u><u>\$410,617</u></u> |

NOTE 11 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2005 the School District contracted with Utica National Insurance Group, Steele Insurance Associates, Inc. for property and inland marine coverage, general liability, and for fleet insurance. Coverage provided by Steele Insurance Associates, Inc. follows:

| | |
|---|--------------|
| Building and Contents-replacement cost (\$5,000 deductible) | \$39,683,300 |
| Automotive Liability (\$250-\$500 deductible) | 1,000,000 |
| Uninsured Motorist (\$500 deductible) | 1,000,000 |
| Medical Payments Limit | 5,000 |
| <i>General Liability:</i> | |
| Each Occurrence | 1,000,000 |
| Aggregated Limit | 2,000,000 |

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year. The School District pays the State a rate per \$100 of salaries for workers' compensation. The School District contracts with Comp Services to provide third party administration for workers compensation.

The School District is a member of the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a claims servicing pool, consisting of fifty members, in which monthly premiums are paid to the fiscal agent who in turn pays the claims on the School District's behalf. As of January 1, 2005, the types of self-insured coverage offered by the District were changed. Classified union employees were offered medical/surgical insurance and prescription drug coverage through a self-insured

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

program from July 1, 2004 through January 1, 2005. All employees were offered dental coverage through the self-insured program for the entire fiscal year. As of January 1, 2005, the classified union employees were no longer offered the medical/surgical coverage through the self-insured plan, but were offered medical surgical coverage through The Health Plan, a health maintenance organization. See Note 12 for additional details.

At June 30, 2005, classified union employees were offered prescription drug coverage through the self-insurance program and all employees were offered dental coverage through the self insurance program. The School District reports the program in the general fund. The claims liability of \$3,459 reported in the general fund at June 30, 2005 is based on an estimate provided by the third party administrator and the requirements of Governmental Accounting Standards Board Statement No. 30 which requires that a liability for unpaid claim costs, including estimates of costs relating to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses.

Changes in claims activity for the past two fiscal years are as follows:

| <u>Fiscal Year</u> | <u>Balance at Beginning of Year</u> | <u>Current Year Claims</u> | <u>Claim Payments</u> | <u>Balance at End of Year</u> |
|--------------------|---|--------------------------------|---------------------------|-----------------------------------|
| 2004 | \$36,787 | \$415,668 | \$439,995 | \$12,460 |
| 2005 | 12,460 | 311,825 | 320,826 | 3,459 |

NOTE 12 - EMPLOYEE BENEFITS

A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees and certain administrators earn ten to twenty days of vacation per year, depending upon length of service. Accumulated unused vacation time is paid to classified employees upon termination of employment. Teachers and the remaining administrators do not earn vacation time. All employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 225 days. Upon retirement, payment is made for one-third of the first 120 days of sick leave accumulation plus 12% of excess of 120 days up to 225 days.

B. Other Insurance

In addition to the self-insured coverage offered, the School District offers classified union employees medical/surgical insurance coverage through The Health Plan, a Health Maintenance Organization, at a premium rate of \$779.79 for a family plan and \$311.92 for a single plan. All other employees are offered medical/surgical and prescription drug coverage through Anthem, a Preferred Provider Organization, at a premium rate of \$928.17 for a family plan and \$371.26 for a single plan. The Board of Education pays approximately 94 percent of the premiums for either of these health insurance options. The School District also provides life insurance and accidental death and dismemberment insurance to all employees from Medical Life Insurance Company in an amount of \$20,000 per employee. The Board pays 100 percent of the premiums for this life insurance coverage.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

C. Special Termination Benefits

For fiscal year 2005, the School District offered a special termination benefit, in the amount of \$10,000, to any teacher, otherwise eligible for retirement through STRS, who, by April 15, 2005, submitted a letter of retirement to the Board, through the Treasurer, to be effective June 30, 2005. At June 30, 2005, there was a liability of \$140,000 for this benefit.

NOTE 13 - DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The School District contributes to the School Employees System of Ohio (SERS), a cost-sharing multiple employer defined pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State Statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476 or by calling (614) 222-5853.

Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2005, 10.57 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2004, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2005, 2004, and 2003 were \$146,776, \$174,178, and \$131,704, respectively; 48.84 percent has been contributed for fiscal year 2005 and 100 percent for the fiscal years 2004 and 2003.

B. State Teachers Retirement System

The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371, by calling (614) 227-4090, or by visiting the STRS Ohio Web site at www.strs.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2005, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2005, 2004, and 2003 were \$698,010, \$794,698, and \$800,160, respectively; 89.36 percent has been contributed for fiscal year 2005 and 100 percent for the fiscal years 2004 and 2003. Contributions to the DC and Combined Plans for fiscal year 2005 were \$2,931 made by the School District and \$6,782 made by the plan members.

NOTE 14 - POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

STRS retirees who participated in the DB or combined plans and their dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. All benefit recipients pay a portion of health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2005, the STRS Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. For the School District, this amount equaled \$57,284 for fiscal year 2005.

STRS pays health care benefits from the Health Care Stabilization Fund. At June 30, 2004, (the latest information available) the balance in the Fund was \$3.1 billion. For the year ended June 30, 2004, net health care costs paid by STRS were \$268,739,000 and STRS had 111,853 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their premium for health care. The portion is based on years of service, Medicare eligibility, and retirement status. Premiums may be reduced for retirees whose household income falls below the poverty level.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2005, employer contributions to fund health care benefits were 3.43 percent of covered payroll, a decrease of 1.48 percent from fiscal year 2004. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2005, the minimum pay was established at \$27,400. However, the surcharge is capped at 2 percent of each employer's SERS salaries. For the 2005, the School District paid \$133,668 to fund health care benefits, including the surcharge.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2004, (the latest information available), were \$223,443,805 and the target level was \$335.2 million. At June 30, 2004, SERS had net assets available for payment of health care benefits of \$300.8 million. SERS has approximately 62,000 participants receiving health care benefits.

NOTE 15 - LONG TERM OBLIGATIONS

The changes in the School District's long-term obligations during the year consist of the following:

| | Outstanding | | | Amounts | |
|---|--------------------|------------------|--------------------|------------------------|------------------------|
| | 6/30/04 | Additions | Reductions | Outstanding 6/30/05 | Due Within One Year |
| <u>Governmental Activities:</u> | | | | | |
| 2002 School Improvement and Construction | | | | | |
| General Obligation Bonds - \$7,944,111 | | | | | |
| Serial Bonds - \$7,825,000 @ 1.95%-4.15% | \$6,800,000 | \$0 | \$590,000 | \$6,210,000 | \$615,000 |
| Premium - \$483,132 | 366,109 | 0 | 43,921 | 322,188 | 0 |
| Discount - \$30,124 | (22,820) | 2,739 | 0 | (20,081) | 0 |
| Capital Appreciation Bond - \$119,111 @ 4.77% | 119,111 | 0 | 0 | 119,111 | 0 |
| Accretion of Interest - \$920,889 @ 19.6% | 69,170 | 28,415 | 0 | 97,585 | 0 |
| Total General Obligation Bonds | 7,331,570 | 31,154 | 633,921 | 6,728,803 | 615,000 |
| 2005 Energy Conservation | | | | | |
| Loan - \$325,000 @ 4.05-6.00% | 0 | 325,000 | 21,446 | 303,554 | 16,826 |
| Compensated Absences Payable | 858,400 | 309,320 | 347,451 | 820,269 | 88,013 |
| Total Governmental Activities | \$8,189,970 | \$665,474 | \$1,002,818 | \$7,852,626 | \$719,839 |

2002 School Improvement and Construction General Obligation Bonds - On April 15, 2002 the School District issued \$7,944,111 in general obligation school facilities construction and improvement bonds to retire bond anticipation notes that had been issued for construction and improvement of School District facilities. The School District received \$8,407,772 in proceeds, which included a \$483,132 premium on the capital appreciation bonds and \$10,653 in accrued interest. Costs associated with the bond issue amounted to \$150,812 and the serial bonds were issued at a \$30,124 discount. The bond premium, the discount, and the bond issuance costs will be amortized over the life of the issue. The bond issue consists of serial bonds and a capital appreciation bond. The bonds were issued for an eleven year period with a final maturity at December 1, 2012 and the bonds have varying interest rates ranging from 1.95 percent to 4.15 percent. The

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

general obligation bonds will be retired with the proceeds of a 2.94 mill levy approved in May 2001. The principal and interest requirements will be recorded in the debt service fund. The bonds are not subject to redemption prior to stated maturity.

The capital appreciation bond was sold at a discount of \$920,889, which is being accreted annually until the point of maturity of the capital appreciation bond, which is December 1, 2013. At maturity all compounded interest is paid and the bond holder collects the face value. The maturity amount of the bond is \$1,040,000. At June 30, 2005 the accretion amount is \$97,585, for a total bond liability of \$216,696.

The capital appreciation bond will mature December 1, 2013. These bonds were purchased at a discount at the time of issuance. At maturity all compound interest is paid and the bond holder collects the face value. However, since interest is earned and compounded semi-annually, the value of the bond increases. Therefore, as the value increases, the accretion is booked as a liability. The maturity amount of the bond is \$1,040,000. Accretion of \$28,415 has been recorded for fiscal year 2005, and the value of the outstanding bonds was \$216,696. The accretion will continue to be recorded on a straight-line basis over the life of the bonds.

The principal and interest requirements to retire the general obligation bonds are as follows:

| Fiscal Year | | | |
|----------------|--------------------|--------------------|--------------------|
| Ending June 30 | Principal | Interest | Total |
| 2006 | \$615,000 | \$226,318 | \$841,318 |
| 2007 | 645,000 | 206,298 | 851,298 |
| 2008 | 705,000 | 182,964 | 887,964 |
| 2009 | 745,000 | 156,307 | 901,307 |
| 2010 | 785,000 | 126,637 | 911,637 |
| 2011-2013 | 2,834,111 | 1,092,729 | 3,926,840 |
| | <u>\$6,329,111</u> | <u>\$1,991,253</u> | <u>\$8,320,364</u> |

Energy Conservation Loan – During fiscal year 2005, the School District issued a fifteen year \$325,000 note at a variable rate of interest. The initial interest rate for the first five years of the loan is 4.05 percent, with the remaining ten years of the loan at a variable rate equal to the weekly average rate for United States Treasury Securities adjusted to a constant maturity of five years (“Five Year Treasury Rate”) in effect on the date hereof, and in effect from time to time, plus 2.25 percent multiplied by seventy percent per annum, fluctuating every five years. Provided, however, that said interest rate shall not exceed six percent and each interest rate adjustment shall not exceed one and one-quarter percent per adjustment. The note was backed by the full faith and credit of the School District. The repayments are to be made from utility savings transferred from the General Fund to the Debt Service Fund.

The principal and interest requirements to retire the energy conservation loan are as follows:

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

| <u>Fiscal Year Ending June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------------------------------|------------------|------------------|------------------|
| 2006 | \$16,826 | \$12,508 | \$29,334 |
| 2007 | 17,507 | 11,826 | 29,333 |
| 2008 | 18,216 | 11,117 | 29,333 |
| 2009 | 18,953 | 10,379 | 29,332 |
| 2010 | 18,588 | 12,626 | 31,214 |
| 2011-2015 | 108,546 | 48,110 | 156,656 |
| 2016-2019 | 104,918 | 17,010 | 121,928 |
| | <u>\$303,554</u> | <u>\$123,576</u> | <u>\$427,130</u> |

The overall debt margin of the School District as of June 30, 2005 was \$22,322,831 with an unvoted debt margin of \$311,436.

Compensated absences will be paid from the general fund, the food service, title VI, title VI-R, and title VI-B special revenue governmental funds.

NOTE 16 - JOINTLY GOVERNED ORGANIZATIONS

Ohio Mid Eastern Regional Educational Service Agency - The Ohio Mid-Eastern Regional Education Service Agency (OME-RESA) is a jointly governed organization created as a regional council of governments pursuant to State Statutes. OME-RESA participants consist of school districts and county educational service centers. OME-RESA provides financial accounting services, educational management information, and cooperative purchase services to member districts. Each member district pays an annual fee for services provided by OME-RESA. OME-RESA is governed by a governing board which is selected by the member districts. Each district has one vote in all matters, and each member district's control over budgeting and financing of OME-RESA is limited to its voting authority and any representation it may have on the governing board. OME-RESA has no outstanding debt. During fiscal year 2005, the St. Clairsville-Richland City School District paid \$22,118 to OME-RESA.

The East Central Ohio Special Education Regional Resource Center – The East Central Ohio Special Education Regional Resource Center (ECOSERRC) is a not-for-profit Council of Governments of various school districts and other organizations in east central Ohio. The ECOSERRC participates in services that assist the participants in complying with mandates of Public Law 101-476 and Public Law 99-457 for educating children with disabilities. There is no financial commitment made by the School District and the ECOSERRC is not financially dependent upon the continued participation of the School District. The School District does not maintain an equity interest in or financial responsibility for the ECOSERRC.

Coalition of Rural and Appalachian Schools (CORAS) - The Coalition of Rural and Appalachian Schools is a jointly governed organization including over 100 school districts in southeastern Ohio. The Coalition is operated by a Board which is comprised of fourteen members. The board members are comprised of one superintendent from each county elected by the school districts within that county. The Council provides various in-service for school district administrative personnel; gathers data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Council is not dependent on the continued participation of the School District and the School District does not maintain an equity interest in or financial responsibility for the Council. The School District's membership fee was \$300 for fiscal year 2005.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

The Belmont-Harrison Vocational School District - The Belmont-Harrison Vocational School District, a joint vocational school, is a jointly governed organization providing vocational services to its member school districts. The Vocational School District is governed by a board of education comprised of members appointed from each of the participating schools' boards of education. The board controls the financial activity of the Vocational School District and reports to the Ohio Department of Education and the Auditor of State of Ohio.

NOTE 17 – CLAIMS SERVICING POOL

The Ohio Mid-Eastern Regional Educational Service Agency Self-Insurance Plan - The School District participates in the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA) Self-Insurance Plan, a claims servicing pool comprised of fifty members. Each participant is a member of the assembly. The Plan's business and affairs are conducted by a nine member Board of Directors elected from the OME-RESA's assembly. Each member pays a monthly premium based on their claims history and a monthly administration fee. All participating members retain their risk and the Plan acts as the claims servicing agent.

NOTE 18 – RELATED ORGANIZATION

The St. Clairsville Public Library - The St. Clairsville Public Library is a distinct political subdivision of the State of Ohio created under Chapter 3375 of the Ohio Revised Code. The Library is governed by a Board of Trustees appointed by the St. Clairsville-Richland City School District Board of Education. The Board of Trustees possesses its own contracting and budgeting authority, hires and fires personnel and does not depend on the School District for operating subsidies. Although the School District does serve as the taxing authority and may issue tax related debt on behalf of the Library, its role is limited to a ministerial function. The determination to request approval of a tax, the rate and the purpose are discretionary decisions made solely by the Board of Trustees. Financial information can be obtained from the St. Clairsville Public Library, Clerk/Treasurer, at 108 East Main Street, St. Clairsville, Ohio 43950.

NOTE 19 – CONTINGENCIES

A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2005.

B. Litigation

The School District is party to legal proceedings. The School District is of the opinion that ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

St. Clairsville-Richland City School District

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2005

NOTE 20 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside, in the general fund, an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks and capital improvements. Disclosure of this information is required by State statute.

| | Textbooks | Capital Improvements |
|---|------------------|-------------------------|
| Set-aside Reserve Balance as of June 30, 2004 | \$0 | \$0 |
| Current Year Set-aside Requirement | 226,153 | 226,153 |
| Qualifying Disbursements | <u>(153,725)</u> | <u>(172,842)</u> |
| Totals | <u>\$72,428</u> | <u>\$53,311</u> |
| Allowable Carry Forward for Fiscal Year 2005 | \$0 | (\$323,850) |
| Allowable Carry Forward at June 30, 2004 | <u>(16,532)</u> | <u>(7,754,874)</u> |
| Set-aside Balance Carried Forward to Future Fiscal Years | <u>\$55,896</u> | <u>(\$8,025,413)</u> |
| Set-aside Reserve Balance as of June 30, 2005 | <u>\$55,896</u> | <u>\$0</u> |

The School District has current year and prior year capital expenditures in connection with a school facilities project and an energy conservation project that may be carried forward to offset future set-aside requirements.

NOTE 21 – SUBSEQUENT EVENTS

On September 19, 2005, the Board of Education authorized and transferred \$130,000 from the general fund (001) to the teacher retirement bonus fund (035) that was previously established pursuant to ORC Section 5705.13.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY

SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

| FEDERAL GRANTOR/ <i>Pass Through Grantor</i> Program Title | Pass Through Entity Number | Federal CFDA Number | Receipts | Noncash Receipts | Disbursements | Noncash Disbursements |
|---|----------------------------------|---------------------------|-------------------------|-----------------------|-------------------------|--------------------------|
| <u>U.S. DEPARTMENT OF AGRICULTURE</u> | | | | | | |
| <i>Passed Through Ohio Department of Education:</i> | | | | | | |
| Nutrition Cluster: Food Donation | N/A | 10.550 | \$0 | \$7,164 | \$0 | \$7,164 |
| School Breakfast Program | 045997-05PU | 10.553 | 53,414 | | 53,414 | |
| National School Lunch Program | 045997-LLP4 | 10.555 | <u>138,953</u> | | <u>138,953</u> | |
| Total U.S. Department of Agriculture - Nutrition Cluster | | | <u>192,367</u> | <u>7,164</u> | <u>192,367</u> | <u>7,164</u> |
| <u>U.S. DEPARTMENT OF EDUCATION</u> | | | | | | |
| <i>Passed Through Ohio Department of Education:</i> | | | | | | |
| Title I Grants to Local Educational Agencies | 045997-C1SD | 84.010 | 322,392 | | 293,307 | |
| Special Education_Grants to States | 045997-6BSF | 84.027 | 269,109 | | 291,135 | |
| Safe and Drug-Free Schools and Communitas_ State Grants | 045997-DRS1 | 84.186 | 6,608 | | 7,263 | |
| Innovative Education Program Strategies | 045997-C2S1 | 84.298 | 5,461 | | 10,396 | |
| Educational Technology State Grants | 045997-TJS1 | 84.318 | 5,377 | | 9,955 | |
| Improving Teacher Quality State Grants | 045997-TRS1 | 84.367 | <u>61,251</u> | | <u>87,587</u> | |
| Total U.S. Department of Education | | | <u>670,198</u> | <u>0</u> | <u>699,643</u> | <u>0</u> |
| <u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u> | | | | | | |
| <i>Passed Through Ohio Department of Mental Retardation and Developmental Disabilities:</i> | | | | | | |
| State Children's Insurance Program | N/A | 93.767 | 4,810 | | 4,810 | |
| Medical Assistance Program | N/A | 93.778 | <u>97,483</u> | | <u>97,483</u> | |
| Total U.S. Department of Health and Human Services | | | <u>102,293</u> | <u>0</u> | <u>102,293</u> | <u>0</u> |
| <u>U.S. DEPARTMENT OF HOMELAND SECURITY</u> | | | | | | |
| <i>Passed Through Ohio Department of Public Safety:</i> | | | | | | |
| Public Assistance Grants | DR-1556-OH | 97.036 | <u>2,236</u> | | <u>2,236</u> | |
| Total U.S. Department of Homeland Security | | | <u>2,236</u> | <u>0</u> | <u>2,236</u> | <u>0</u> |
| Total Federal Awards Receipts and Expenditures | | | <u>\$967,094</u> | <u>\$7,164</u> | <u>\$996,539</u> | <u>\$7,164</u> |

The Notes to the Schedule of Federal Awards Receipts and Expenditures is an integral part of the Schedule.

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the School District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B - CHILD NUTRITION CLUSTER

Program regulations do not require the School District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This nonmonetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.

NOTE C - TRANSFERS

The Ohio Department of Education (ODE) requires School Districts to record grant funds carried over from one grant period to another grant period as a negative receipt in the original grant fund project-by-year line and as a positive receipt in the subsequent year project line. The Schedule reflects the following transfer due to ODE administrative action:

| <u>CFDA Number</u> | <u>Pass-through Entity Number</u> | <u>Transfers-In</u> | <u>Transfers-Out</u> |
|------------------------|---------------------------------------|---------------------|----------------------|
| 84.010 | 045997-C1S1-2004 | | \$ 32,296 |
| 84.010 | 045997-C1S1-2005 | \$32,296 | |
| 84.010 | 045997-C1S1-2004 | | \$20,604 |
| 84.010 | 045997-C1S1-2003 | \$20,604 | |
| 84.010 | 045997-C1S1-2005 | | \$20,604 |
| 84.010 | 045997-C1S1-2004 | \$20,604 | |
| 84.010 | 045997-C1SD-2004 | | \$1,421 |
| 84.010 | 045997-C1SD-2003 | \$1,421 | |
| 84.010 | 045997-C1SD-2004 | | \$2,319 |
| 84.010 | 045997-C1SD-2005 | \$2,319 | |
| 84.010 | 045997-C1SD-2005 | | \$2,267 |
| 84.010 | 045997-C1SD-2004 | \$2,267 | |
| 84.298 | 045997-C2S1-2004 | | \$1,376 |
| 84.298 | 045997-C2S1-2003 | \$1,376 | |
| 84.298 | 045997-C2S1-2004 | | \$4,818 |
| 84.298 | 045997-C2S1-2005 | \$4,818 | |
| 84.318 | 045997-TJS1-2004 | | \$6,026 |
| 84.318 | 045997-TJS1-2005 | \$6,026 | |
| 84.367 | 045997-TRS1-2004 | | \$5,770 |
| 84.367 | 045997-TRS1-2005 | \$5,770 | |



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

St. Clairsville-Richland City School District
Belmont County
108 Woodrow Avenue
St. Clairsville, Ohio 43950

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of St. Clairsville-Richland City School District, Belmont County, Ohio (the School District), as of and for the year ended June 30, 2005, which collectively comprise the School District's basic financial statements and have issued our report thereon dated May 5, 2006, wherein we noted the School District reclassified its food service fund from an enterprise fund where it was reported in the proprietary fund statements and business-type activities in the prior years to a special revenue governmental fund that will be reported as governmental activities. Additionally, the School District has changed reporting its self insurance operations from an internal service fund where it was reported on the proprietary fund financial statements and as governmental activities to reporting its activity as part of the general fund. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School District's internal control over financial reporting to determine our auditing procedures in order to express our opinions on the basic financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses. In a separate letter to the School District's management dated May 5, 2006, we reported other matters involving internal control over financial reporting we did not deem reportable conditions.

Compliance and Other Matters

As part of reasonably assuring whether the School District's basic financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance that we must report under *Government Auditing Standards* which is described in the accompanying Schedule of Findings as item 2005-001. In a separate letter to the School District's management dated May 5, 2006, we reported other matters related to noncompliance we deemed immaterial.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701
Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110
www.auditor.state.oh.us

St. Clairsville-Richland City School District
Belmont County
Independent Accountants' Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Required by *Government Auditing Standards*
Page 2

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

May 5, 2006



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

St. Clairsville-Richland City School District
Belmont County
108 Woodrow Avenue
St. Clairsville, Ohio 43950

To the Board of Education:

Compliance

We have audited the compliance of St. Clairsville-Richland City School District, Belmont County, Ohio (the School District), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement that apply to its major federal program for the year ended June 30, 2005. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies the School District's major federal program. The School District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to the major federal program. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School District's compliance with those requirements.

In our opinion, the St. Clairsville-Richland City School District complied, in all material respects, with the requirements referred to above that apply to its major federal program for the year ended June 30, 2005. In a separate letter to the School District's management dated May 5, 2006, we reported another matter related to federal noncompliance not requiring inclusion in this report.

Internal Control Over Compliance

The School District's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the School District's internal control over compliance with requirements that could directly and materially affect a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701
Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110
www.auditor.state.oh.us

St. Clairsville-Richland City School District
Belmont County
Independent Accountants' Report On Compliance With Requirements
Applicable To The Major Federal Program And On Internal Control Over
Compliance In Accordance With OMB Circular A-133
Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. However, we noted matters involving the internal control over federal compliance not requiring inclusion in this report, that we reported to the School District's management in a separate letter dated May 5, 2006.

We intend this report solely for the information and use of the audit committee, management, Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



Betty Montgomery
Auditor of State

May 5, 2006

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 SECTION .505
JUNE 30, 2005**

1. SUMMARY OF AUDITOR'S RESULTS

| | | |
|---------------------|---|--|
| (d)(1)(i) | Type of Financial Statement Opinion | Unqualified |
| (d)(1)(ii) | Were there any material control weakness conditions reported at the financial statement level (GAGAS)? | No |
| (d)(1)(ii) | Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)? | No |
| (d)(1)(iii) | Was there any reported material non-compliance at the financial statement level (GAGAS)? | Yes |
| (d)(1)(iv) | Were there any material internal control weakness conditions reported for major federal programs? | No |
| (d)(1)(iv) | Were there any other reportable internal control weakness conditions reported for major federal programs? | No |
| (d)(1)(v) | Type of Major Programs' Compliance Opinion | Unqualified |
| (d)(1)(vi) | Are there any reportable findings under Section .510? | No |
| (d)(1)(vii) | Major Programs (list): | Title I Grants to Local Educational Agencies, C.F.D.A. #84.010 |
| (d)(1)(viii) | Dollar Threshold: Type A\B Programs | Type A: > \$ 300,000 Type B: all others |
| (d)(1)(ix) | Low Risk Auditee? | Yes |

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY

SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 SECTION .505
JUNE 30, 2005
(Continued)

**2. FINDING RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2005-001

Noncompliance Citation

Ohio Rev. Code Section 5705.39 provides, in part, that total appropriations from each fund shall not exceed the estimated revenue available for expenditure therefrom, as certified by the County Budget Commission.

On September 14, 2004, the School District Board adopted the annual appropriation measure. As of September 14, 2004, appropriations exceeded estimated revenue plus unencumbered balances in the following funds:

| Fund | Estimated Resources | Appropriations | Variance |
|--------------------------------|----------------------------|-----------------------|-----------------|
| General Fund | \$11,438,931 | \$11,657,637 | (\$218,706) |
| Uniform School Supplies | 23,530 | 38,123 | (14,593) |
| Self-Insurance Fund | 0 | 319,481 | (319,481) |
| Disadvantaged Pupil Impact Aid | 0 | 23,340 | (23,340) |
| Onenet Public Communication | 1,217 | 10,217 | (9,000) |
| Title I Grant Fund | 417,819 | 428,634 | (10,815) |
| Title V Grant Fund | 14,752 | 17,455 | (2,703) |
| Title II-A Grant Fund | 102,950 | 105,605 | (2,655) |
| Lunchroom Fund | 0 | 475,601 | (475,601) |

No estimated resources were certified for the Lunchroom Fund and the Self-Insurance Fund until December 1, 2004 and April 11, 2005, respectively.

This situation may lead to disbursements within said fund exceeding the actual revenues available.

We recommend the School District Board and the School District Treasurer monitor appropriations and estimated resources and file amendments as needed with the County Auditor to ensure that the total appropriations from each fund do not exceed the total official estimate or amended official estimate. This will help to reduce the risk of disbursements exceeding actual revenues available and will add a measure of control over the School District's budgetary process.

3. FINDINGS FOR FEDERAL AWARDS

None.

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
OMB CIRCULAR A-133 SECTION .315(b)
JUNE 30, 2005**

| <u>Finding Number</u> | <u>Finding Summary</u> | <u>Fully Corrected?</u> | Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding <u>No Longer Valid</u> ; <i>Explain:</i> |
|-----------------------|---|-------------------------|---|
| 2004-001 | Ohio Rev. Code Section 5705.39 states appropriations cannot exceed estimated resources. | No | Not Corrected; Reissued as Finding No. 2005-001. |
| 2004-002 | Ohio Rev. Code Section 5705.412 requires the Treasurer, Superintendent and President of the Board of Education to certify that adequate revenues will be available to maintain all personnel and programs for the current fiscal year and for a number of days in the succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. | Yes | N/A. |

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
BELMONT COUNTY**

**CORRECTIVE ACTION PLAN
OMB CIRCULAR A-133 SECTION .315 (c)
JUNE 30, 2005**

| Finding Number | Planned Corrective Action | Anticipated Completion Date | Responsible Contact Person |
|----------------|---|-----------------------------|----------------------------|
| 2005-001 | The School District Treasurer will monitor appropriations to ensure they do not exceed estimated resources. | June 30, 2006 | Jeremy Schafer, Treasurer |



**Auditor of State
Betty Montgomery**

88 East Broad Street
P.O. Box 1140
Columbus, Ohio 43216-1140
Telephone 614-466-4514
800-282-0370
Facsimile 614-466-4490

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

BELMONT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JUNE 08, 2006**