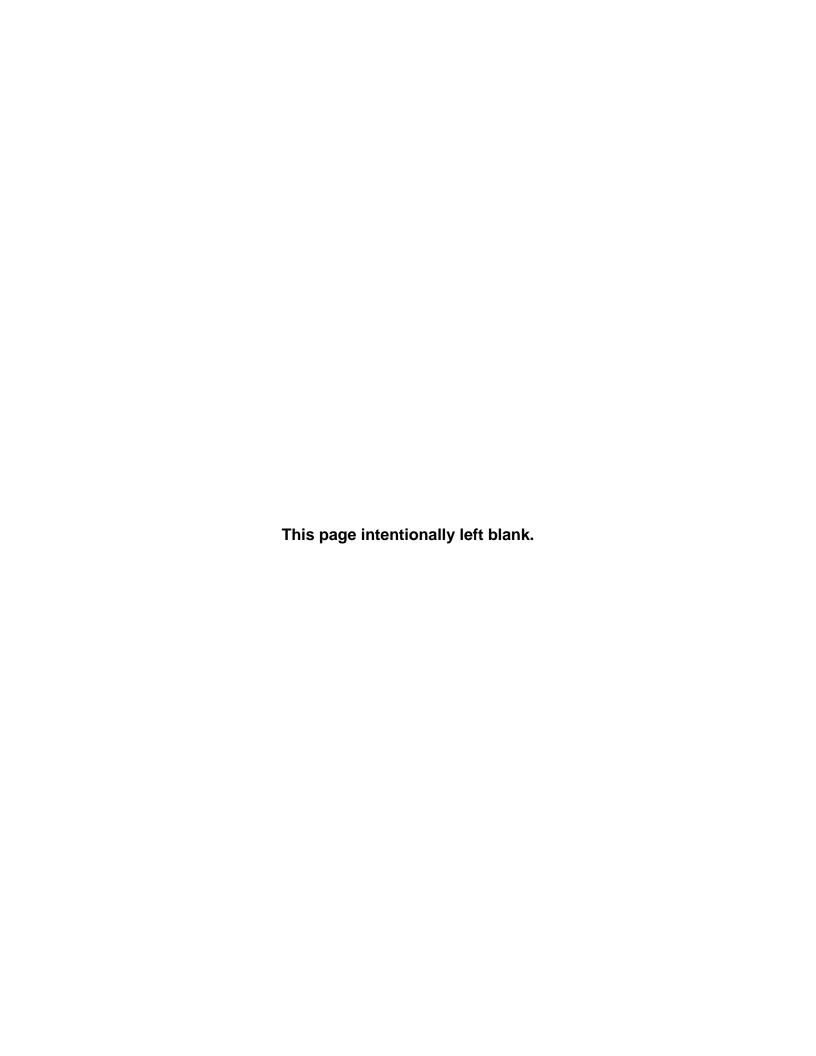




### WEATHERSFIELD TOWNSHIP TRUMBULL COUNTY

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#### INDEPENDENT ACCOUNTANTS' REPORT

Weathersfield Township Trumbull County 1451 Prospect Street Mineral Ridge, Ohio 44440

To the Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Weathersfield Township, Trumbull County, Ohio (the Township), as of and for the year ended December 31, 2005, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Comptroller General of the United States' Government Auditing Standards. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). Government Auditing Standards considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, Government Auditing Standards permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Weathersfield Township, Trumbull County, Ohio, as of December 31, 2005, and the respective changes in cash financial position and the respective budgetary comparison for the General, Police District, and Fire District Funds thereof for the year then ended in conformity with the basis of accounting Note 2 describes.

> Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us

Weathersfield Township Trumbull County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated July 28, 2006, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Government Accounting Standards Board requires. We have applied certain limited procedures, consisting of principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

**Betty Montgomery** Auditor of State

Betty Montgomeny

July 28, 2006

### Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

This discussion and analysis of Weathersfield Township's financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2005, within the limitations of the Township's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Township's financial performance.

#### **Highlights**

Key highlights for 2005 are as follows:

Net assets of governmental activities increased \$169,671 or 11%. The fund most affected by the increase in cash and cash equivalents was the General Fund.

The Township's general receipts are primarily property taxes. These receipts represent respectively \$1,378,402 and 58% of the total cash received for governmental activities during the year. Property tax receipts for 2005 changed very little compared to 2004, with the exception of a delinquent personal property tax payment that was received in 2004, as development within the Township has slowed.

#### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

#### **Report Components**

The Statement of Net Assets and the Statement of Activities provide information about the cash activities of the Township as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Township as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The Notes to the Financial Statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

# Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

#### Reporting the Township as a Whole

The Statement of Net Assets and the Statement of Activities reflect how the Township did financially during 2005, within the limitations of cash basis accounting. The Statement of Net Assets presents the cash balances and investments of the governmental activities of the Township at year end. The Statement of Activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function activity draws from the Township's general receipts.

These Statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other non-financial factors as well such as the Township's property tax base, the condition of the Township's capital assets and infrastructure, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and income taxes.

In the Statement of Net Assets and the Statement of Activities, we display the information in the following manner:

Governmental activities. Most of the Township's basic services are reported here, including police, fire, streets, cemetery, and zoning. Fines and forfeitures, intergovernmental, earnings on investments, State and Federal grants, and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

#### Reporting the Township's Most Significant Funds

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Township are governmental in nature.

Governmental Funds - Most of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's only major governmental funds are the General Fund, the Police Fund, and the Fire Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

# Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

#### The Township as a Whole

Table 1 provides a summary of the Township's net assets for 2005 compared to 2004 on a cash basis:

### (Table 1) **Net Assets**

	Governmental Activities			
	20	005	2004	
Assets				
Cash and Cash Equivalents	\$ 1,7	767,069	\$1,597,398	
Total Assets	1,7	767,069	1,597,398	
Net Assets				
Restricted for:				
Other Purposes	1,2	262,230	1,200,358	
Unrestricted	5	04,839	397,040	
Total Net Assets	\$ 1,7	767,069	\$1,597,398	

As mentioned previously, net assets of governmental activities increased \$169,671 or 11% during 2005. The primary reason contributing to the increases in cash balances is as follows:

• Cost cutting measures that were implemented in anticipation of the loss of revenue due to the elimination of the reimbursement for the Public Utility Tax elimination.

Table 2 reflects the changes in net assets in 2005.

(Table 2)

#### Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

	Governmental Activities 2005
Receipts:	
Program Receipts:	
Charges for Services and Sales	88,568
Operating Grants and Contributions	173,334
Capital Grants and Contributions	32,293
Total Program Receipts	294,195
General Receipts:	
Property and Other Local Taxes	1,378,402
Grants and Entitlements Not Restricted to Specific Programs	544,559
Interest	41,963
Miscellaneous	117,837
Total General Receipts	2,082,761
Total Receipts	2,376,956
Disbursements: General Government Public Safety Public Works Health Capital Outlay	467,149 1,175,255 332,796 114,043 118,042
Total Disbursements	2,207,285
Excess Before Transfers Transfers In Transfers Out Advances in Advances Out Increase in Net Assets	169,671 90,000 (90,000) 800 (800) 169,671
Net Assets, January 1, 2005	1,597,398
Net Assets, December 31, 2005	1,767,069

Program receipts represent only 12% of total receipts and are primarily comprised of restricted intergovernmental receipts.

General receipts represent 88% of the Township's total receipts, and of this amount, over 66% are property taxes. Fines and forfeitures, intergovernmental, interest, and miscellaneous make up the balance of the Township's general receipts. Other receipts are very insignificant and somewhat unpredictable revenue sources.

Disbursements for general government represent the overhead costs of running the Township and the support services provided for the other Township activities. These include the costs of trustees, the fiscal officer, the administrator, and the administrative assistant. Since these costs do not represent direct services to residents, we try to limit these costs to 40% of General Fund unrestricted receipts.

#### Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

Public safety is the costs of police and fire protection; public works is the costs of maintaining the roads; health is the costs of the health department; and capital outlay is the costs of improvements and equipment.

#### **Governmental Activities**

If you look at the Statement of Activities on page 10, you will see that the first column lists the major services provided by the Township. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for general governmental and public safety which account for \$1,642,404 and 74% of all governmental disbursements, respectively. The next three columns of the Statement entitled Program Receipts identify amounts paid by people who are directly charged for the service and grants received by the Township that must be used to provide a specific service. The Net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3)

	Total Cost Of Services 2004	Net Cost of Services 2005
General Government	\$ 467,149	\$ 465,931
Public Safety	1,175,255	1,158,105
Public Works	332,796	127,169
Health	114,043	43,843
Capital Outlay	118,042	118,042
Total Expenses	\$ 2,207,285	\$ 1,913,090

The dependence upon property receipts is apparent as over 72% of governmental activities are supported through these receipts.

#### The Township's Funds

Total governmental funds had receipts of \$2,376,956 and disbursements of \$2,207,285. The greatest change within governmental funds occurred within the General Fund. The fund balance of the General Fund increased \$107,905 as the result of a decrease in spending and transfers from the fund.

#### **General Fund Budgeting Highlights**

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. One of the most significant budgeted funds is the General Fund.

During 2005, the Township amended its General Fund budget several times to reflect changing circumstances. Final budgeted receipts were above original budgeted receipts due to a larger than expected estate tax receipt.

## Weathersfield Township, Trumbull County, Ohio Management's Discussion and Analysis For the Year Ended December 31, 2005 Unaudited

Final disbursements were budgeted at \$1,010,895 while actual disbursements were \$533,074. The Township kept spending below the levels of the previous year. The result is the increase in the fund balance of \$107,905 for 2005 over 2004.

#### **Current Issues**

The challenge for all Governments is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. We rely heavily on local taxes and have very little industry to support the tax base. Our newly prepared financial forecast predicts a deficit for 2008 for the Police Fund; therefore, the board of trustees and the administration implemented a strategy to delay the deficit. This plan became effective for 2003. We reviewed our sources of revenue and determined that increases were unlikely. We then reviewed the disbursement history of the Police Fund. We have eliminated equipment purchases and have also reduced staffing levels in areas where we felt it would have the least impact on services. All departments have been asked to reduce their spending for supplies by 10%

#### **Contacting the Township's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to David A. Rouan, Fiscal Officer, Weathersfield Township, 1457 Prospect Street, Mineral Ridge, Ohio 44440.

Statement of Net Assets - Cash Basis December 31, 2005

Assets Equity in Pooled Cash and Cash Equivalents	Governmental Activities \$1,767,069
Total Assets	\$1,767,069
Net Assets Restricted for: Other Purposes	\$1,262,230
Unrestricted	504,839
Total Net Assets	\$1,767,069

Weathersfield Township, Trumbull County Statement of Activities - Cash Basis For the Year Ended December 31, 2005

		Program Cash Receipts			Net (Disbursements) Receipts and Changes in Net Assets	
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Total
Governmental Activities General Government Public Safety Public Works Health Capital Outlay  Total Governmental Activities	\$ 467,149 1,175,255 332,796 114,043 118,042 \$ 2,207,285	\$ 1,218 17,150 - 70,200 - \$ 88,568	\$ - 173,334 - - \$ 173,334	\$ - 32,293 - - \$ 32,293	\$ (465,931) (1,158,105) (127,169) (43,843) (118,042) \$ (1,913,090)	\$ (465,931) (1,158,105) (127,169) (43,843) (118,042) \$ (1,913,090)
		General Receipts Property Taxes Levied General Purposes Public safety - Police Public safety - Fire D Other Governmental Grants and Entitlement Interest Miscellaneous  Total General Receipts	e District District improvements as not Restricted to	Specific Programs		\$ 215,914 800,536 261,212 100,739 544,559 41,963 117,837
		Change in Net Assets				169,671
		Net Assets Beginning o	of Year			1,597,398
		Net Assets End of Year	r			\$ 1,767,069

Statement of Cash Basis Assets and Fund Balances Governmental Funds December 31, 2005

	General	Police District	Fire District	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and Cash Equivalents	\$504,839	\$483,408	\$483,195	\$295,628	\$1,767,069
Total Assets	\$504,839	\$483,408	\$483,195	\$295,628	\$1,767,069
Fund Balances Reserved:	00.040	Фо осо	<b>47.407</b>	04.400	400.007
Reserved for Encumbrances Unreserved:	\$9,016	\$9,333	\$7,487	\$4,132	\$29,967
Undesignated (Deficit), Reported in:					
General Fund	495,823	-	-	-	495,823
Special Revenue Funds		474,075	475,708	291,496	1,241,279
Total Fund Balances	\$504,839	\$483,408	\$483,195	\$295,628	\$1,767,069

Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances Governmental Funds

For the Year Ended December 31, 2005

	General	Police District	Fire District	Other Governmental Funds	Total Governmental Funds
Receipts					
Property and Other Local Taxes	\$215,914	\$800,536	\$261,212	\$100,739	\$1,378,402
Licenses, Permits and Fees	-	-	-	48,108	48,108
Fines and Forfeitures	15,668	-	-	1,482	17,150
Intergovernmental	297,984	168,750	58,609	204,048	729,392
Special Assessments	-	-	-	20,795	20,795
Interest	41,393	-	-	571	41,963
Other	61,004	24,715	9,788	45,639	141,147
Total Receipts	631,963	994,002	329,609	421,382	2,376,956
Disbursements					
Current:					
General Government	398,760	5,346	874	62,169	467,149
Public Safety	287	971,998	200,099	2,871	1,175,255
Public Works	922	-	-	331,874	332,796
Health	24,410	-	-	89,632	114,043
Capital Outlay	9,680		74,514	33,848	118,042
Total Disbursements	434,058	977,344	275,488	520,394	2,207,285
Excess of Receipts Over (Under) Disbursements	197,905	16,658	54,121	(99,012)	169,671
Other Financing Sources (Uses)					
Transfers In	-	-	-	90,000	90,000
Transfers Out	(90,000)	-	-	-	(90,000)
Advances In	400	-	-	400	800
Advances Out	(400)	<u> </u>	<u>-</u>	(400)	(800)
Total Other Financing Sources (Uses)	(90,000)	<u> </u>		90,000	
Net Change in Fund Balances	107,905	16,658	54,121	(9,012)	169,671
Fund Balances Beginning of Year	396,934	466,750	429,074	304,640	1,597,398
Fund Balances End of Year	\$504,839	\$483,408	\$483,195	\$295,628	\$1,767,069

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis General Fund For the Year Ended December 31, 2005

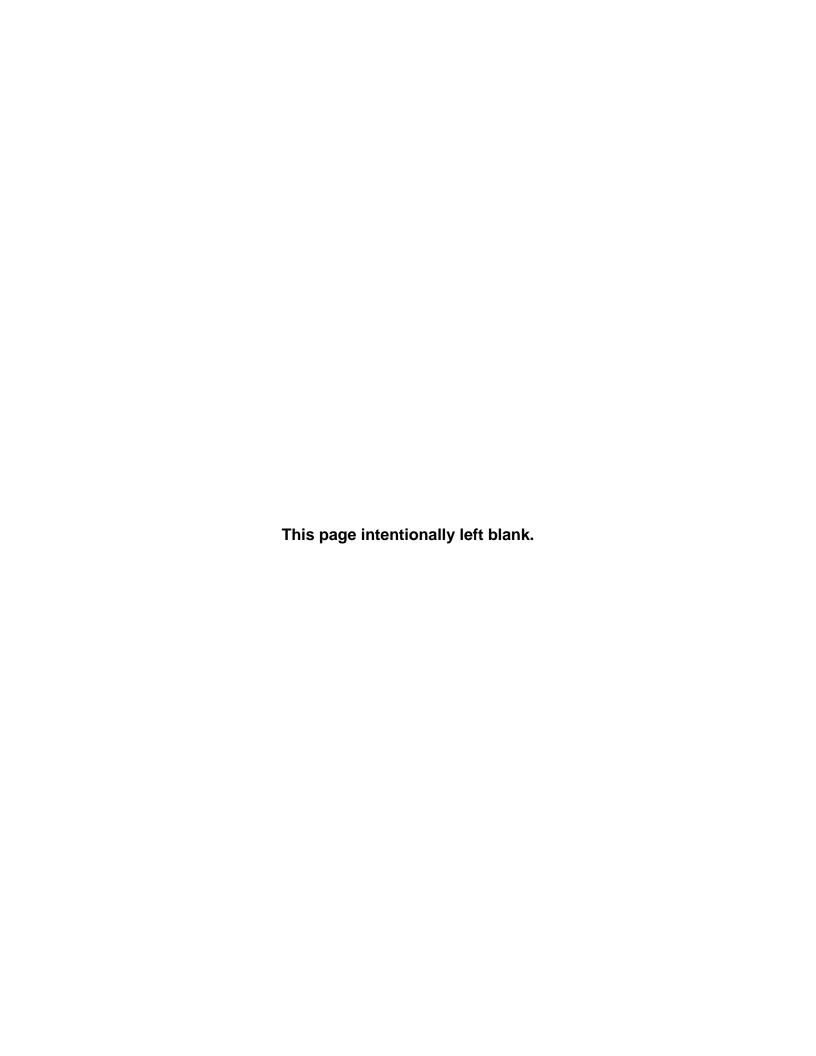
	Budgeted Amounts			Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Receipts	Ф 040.44 <b>7</b>	Ф 045 044	¢ 245.044	<b>c</b>	
Property and Other Local Taxes Fines and Forfeitures	\$ 219,117 15,000	\$ 215,914 14,648	\$ 215,914 15,668	\$ - 1,020	
Intergovernmental	253,123	286,382	297,984	11,602	
Interest	13,200	36,031	41,393	5,362	
Other	51,000	60,986	61,004	18	
Total receipts	551,440	613,961	631,963	18,002	
Disbursements					
Current:					
General Government	432,750	434,150	407,590	26,560	
Public Safety	500	400	382	18	
Public Works	1,000	1,000	922	78	
Health	29,100	29,100	24,410	4,690	
Capital Outlay	27,500	26,200	9,770	16,430	
Total Disbursements	490,850	490,850	443,074	47,776	
Excess of Receipts Over Disbursements	60,590	123,111	188,889	65,778	
Other Financing Sources (Uses)					
Transfers Out	(97,500)	(97,500)	(90,000)	7,500	
Advances In	-	400	400	-	
Advances Out	-	(400)	(400)	-	
Other Financing Uses	(360,024)	(422,545)		422,545	
Total Other Financing Sources (Uses)	(457,524)	(520,045)	(90,000)	430,045	
Net Change in Fund Balance	(396,934)	(396,934)	98,889	495,823	
Fund Balance Beginning of Year	396,934	396,934	396,934	-	
Prior Year Encumbrances Appropriated		<u> </u>			
Fund Balance End of Year	\$ -	\$ -	\$ 495,823	\$ 495,823	

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis Police District Fund For the Year Ended December 31, 2005

	Budgeted Original	I Amounts Final	Actual	Variance with Final Budget Positive (Negative)	
Receipts Property and Other Local Taxes Intergovernmental Other	\$ 812,659 174,500 42,100	\$ 800,536 168,750 23,255	\$ 800,536 168,750 24,715	\$ - - 1,460	
Total receipts	1,029,259	992,541	994,001	1,460	
Disbursements					
Current: General Government Public Safety Capital Outlay	5,403 1,071,000 18,000	5,403 1,083,676 6,000	5,346 981,330 	57 102,346 6,000	
Total Disbursements	1,094,403	1,095,079	986,676	108,403	
Excess of Receipts Over (Under) Disbursements	(65,144)	(102,538)	7,325	109,863	
Other Financing Sources (Uses) Other Financing Uses	(400,930)	(364,212)		364,212	
Total Other Financing Sources (Uses)	(400,930)	(364,212)		364,212	
Net Change in Fund Balance	(466,074)	(466,750)	7,325	474,075	
Fund Balance Beginning of Year	466,074	466,074	466,074	-	
Prior Year Encumbrances Appropriated	676	676	676		
Fund Balance End of Year	\$ 676	\$ -	\$ 474,075	\$ 474,075	

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis Fire District Fund For the Year Ended December 31, 2005

	Budgeted Original	Amounts Final	Actual	Variance with Final Budget Positive (Negative)	
Receipts	<b>**</b>		****		
Property and Other Local Taxes	\$265,263	\$261,212	\$261,212	\$ -	
Intergovernmental	61,000	58,609	58,609	-	
Other	18,500	9,788	9,788		
Total receipts	344,763	329,609	329,609		
Disbursements					
Current:					
General Government	1,000	1,000	874	126	
Public Safety	241,750	325,811	206,008	119,803	
Capital Outlay	30,000	88,442	76,092	12,350	
Total Disbursements	272,750	415,253	282,975	132,278	
Excess of Receipts Over (Under) Disbursements	72,013	(85,644)	46,634	132,278	
Other Financing Sources (Uses)					
Other Financing Uses	(427,170)	(334,846)		334,846	
Total Other Financing Sources (Uses)	(427,170)	(334,846)		334,846	
Net Change in Fund Balance	(355,157)	(420,490)	46,634	467,124	
Fund Balance Beginning of Year	355,263	355,263	355,263	-	
Prior Year Encumbrances Appropriated	73,811	73,811	73,811		
Fund Balance End of Year	\$ 73,917	\$ 8,584	\$ 475,708	\$ 467,124	



#### Note 1 – Reporting Entity

The Weathersfield Township, Trumbull County, Ohio (the Township) is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township also has an elected Township Clerk.

The reporting entity is comprised of the primary government, component units and other organizations that were included to ensure that the financial statements are not misleading.

#### **Primary Government**

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides general government services, maintenance of Township roads and bridges, cemetery maintenance, fire protection, and police protection.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

#### Note 2 - Summary of Significant Accounting Policies

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the Township's accounting policies.

#### A. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a Statement of Net Assets and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

#### Government-Wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the Township as a whole. These statements include the financial activities of the primary government. The statements of the Township are governmental. Governmental activities generally are financed through taxes, intergovernmental receipts, or other nonexchange transactions.

The Statement of Net Assets presents the cash balance of the governmental activities of the Township at year end. The Statement of Activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

#### **Fund Financial Statements**

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

#### B. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. All funds of the Township are categorized as governmental.

#### Governmental Funds

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The Township's major governmental funds are the General, Police District, and Fire District Funds. The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio. The Police District Fund is used to account for revenues collected for police operations. The Fire District Fund is used to account for revenues collected for Fire operations.

The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

#### C. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

#### D. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations measure, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations measure is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund, department, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations measure is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation measure for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

#### E. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2005, the Township invested in STAR Ohio. STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on December 31, 2005.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund, Motor Vehicle License Tax, and Gasoline Tax during 2005 was \$41,963.

#### F. Restricted Assets

Cash, cash equivalents, and investments are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted assets represent all funds excluding the General Fund.

#### G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### H. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

#### I. Interfund Receivables/Payables

The Township reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

#### J. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

#### K. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 8 and 9, the employer contributions include portions for pension benefits and for postretirement health care benefits.

#### L. Long-Term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

#### M. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include resources restricted for road maintenance, police and fire protection, cemetery, zoning, and street lighting.

The Township's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Fund Balance Reserves

The Township reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances.

#### O. Interfund Transactions

Transfers between governmental activities on the government-wide financial statements are reported as other financing sources and other financing uses.

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

#### Note 3 - Accountability and Compliance

The Township has implemented GASB Statement No. 40, "Deposit and Investment Risk Disclosures".

GASB Statement No. 40 establishes and modified disclosure requirements related to investment risks: credit risk (including custodial credit risk and concentrations of credit risk) and interest rate risk. This statement also establishes and modified disclosure requirements for custodial credit risk on deposits.

The implementation of GASB Statement No. 40 did not have an effect on the financial statements of the Township.

#### Note 4 - Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund, Police District Fund, and Fire District Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The differences between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis) and outstanding year-end advances are treated as an other financing sources or uses (budgetary basis) rather than as an interfund receivable or payable (modified cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to \$9,016 for the General Fund, \$9,333 for Police District Fund, and \$7,487 for Fire District Fund.

#### Note 5 - Deposits and Investments

Monies held by the Township are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Trustees have identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

- United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

- Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

#### **Deposits**

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$253,602 of the Township's bank balance of \$353,602 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institution.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

#### Investments

As of December 31, 2005, the Township had the following investments:

	Carrying value	Maturity
STAR Ohio	1,498,158	Average

Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Township has no investment policy dealing with interest rate risk beyond the requirements in state statutes. Ohio law requires investment maturities to be five years or less.

STAR Ohio carries a rating of AAAm by Standard and Poor's. The Township has no investment policy dealing with investment credit risk beyond the requirements in state statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service.

#### Note 6 – Property Taxes

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2005 represent the collection of 2004 taxes. Real property taxes received in 2005 were levied after October 1, 2004, on the assessed values as of January 1, 2004, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax receipts received in 2005 represent the collection of 2004 taxes. Public utility real and tangible personal property taxes received in 2004 became a lien on December 31, 2003, were levied after October 1, 2004, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax receipts received in 2005 (other than public utility property) represent the collection of 2005 taxes. Tangible personal property taxes received in 2005 were levied after October 1, 2004, on the true value as of December 31, 2004. Tangible personal property is currently assessed at 25 percent of true value for capital assets and 23 percent for inventory. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, the first payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The full tax rate for all Township operations for the year ended December 31, 2005, was \$12.30 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2005 property tax receipts were based are as follows:

Real Property	
Residential/Agriculture	\$617,479
Commercial/Industrial/Mineral Public Utility Property	227,710
Real/Personal	248,193
Tangible Personal Property	333,197
Total Assessed Value	\$1,426,579

#### Note 7 – Risk Management

#### **Risk Pool Membership**

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

#### Casualty Coverage

OTARMA retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Townships can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation.

If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

#### **Property Coverage**

OTARMA retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000 up to \$500,000,000 per occurrence. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

#### **Financial Position**

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31 2004 and 2003 (the latest information available).

Casualty Coverage	2004	2003
Assets	\$30,687,203	\$27,792,223
Liabilities	(13,640,962)	(11,791,300)
Retained earnings	<u>\$17,046,241</u>	<u>\$16,000,923</u>

Property Coverage	<u>2004</u>	<u>2003</u>
Assets	\$7,799,073	\$6,791,060
Liabilities	<u>(753,906)</u>	<u>(750,956)</u>
Retained earnings	<u>\$7,045,167</u>	<u>\$6,040,104</u>

#### Note 8 - Defined Benefit Pension Plan

#### A. Ohio Public Employees Retirement System

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6701 or (800) 222-7377.

For the year ended December 31, 2005, the members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 8.5 percent of their annual covered salaries. Members participating in the traditional plan who were in law enforcement contributed 10.1 percent of their annual covered salary; members in public safety contributed 9 percent. The Township's contribution rate for pension benefits for 2005 was 9.55 percent, except for those plan members in law enforcement or public safety. For those classifications, the Township's pension contributions were 12.70 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2005, 2004, and 2003 were \$201,261, \$220,742 and \$194,387, respectively. The full amount has been contributed for 2005, 2004 and 2003.

#### Note 9 - Postemployment Benefits

#### A. Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit as described in *GASB Statement No. 12*. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2005 local government employer contribution rate was 13.55 percent of covered payroll (16.7 percent for public safety and law enforcement); 4.00 percent of covered payroll was the portion that was used to fund health care.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2004, include a rate of return on investments of 8.00 percent, an annual increase in active employee total payroll of 4.00 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .50 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase between 1.00 and 6.00 percent annually for the next eight years and 4.00 percent annually after eight years.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually.

The number of active contributing participants in the traditional and combined plans was 376,109. Actual employer contributions for 2005 which were used to fund postemployment benefits were \$212,350. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2004, (the latest information available) were \$10.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$29.5 billion and \$18.7 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. The HCPP restructures OPERS' health care coverage to improve the financial solvency of the fund in response to increasing health care costs. Member and employer contribution rates increased as of January 1, 2006, which will allow additional funds to be allocated to the health care plan.

#### Note 10 - Leases

The Township leases two buildings under noncancelable leases. The Township disbursed \$10,000 to pay lease costs for the year ended December 31, 2005. Future lease payments are as follows:

	Amount
Year	
2006	\$10,000
2007	10,000
2008	10,000
Total	\$30,000

#### Note 11 – Interfund Transfers

During 2005 the following transfers were made:

Transfers from the General Fund to: Other Governmental Funds

\$90,000.00

Transfers represent the allocation of unrestricted receipts collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. \$50,000 to Road & Bridge, \$5,000 to Cemetery, and \$35,000 to Zoning.

### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLINACE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Weathersfield Township Trumbull County 1451 Prospect Street Mineral Ridge, Ohio 44440

#### To the Board of Trustees:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Weathersfield Township (the Township) as of and for the year ended December 31, 2005, which collectively comprise the Township's basic financial statements and have issued our report thereon dated July 28, 2006 wherein we noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Township's internal control over financial reporting to determine our auditing procedures in order to express our opinion on the financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us Weathersfield Township Trumbull County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

We intend this report solely for the information and use of the audit committee, management, and the Board of Trustees. It is not intended for anyone other than these specified parties.

**Betty Montgomery** Auditor of State

Butty Montgomery

July 28, 2006



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

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800-282-0370

Facsimile 614-466-4490

### WEATHERSFIELD TOWNSHIP TRUMBULL COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED SEPTEMBER 26, 2006