



Mary Taylor, CPA
Auditor of State

**DEMOCRATIC POLITICAL PARTY
FRANKLIN COUNTY**

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Secretary of State of Ohio
Democratic Executive Committee
Franklin County
271 East State Street
Columbus, Ohio 43215

We have performed the procedures enumerated below, to which the Franklin County Democratic Executive Committee (the Committee) agreed, solely to assist the Committee in evaluating its compliance with certain requirements included in Ohio Rev. Code Sections 3517.1012, 3517.13(X)(1), 2(b), (3)(a), and (4), 3517.17, and 3517.18, for the year ended December 31, 2006. The Committee is responsible for complying with these requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

1. We inquired of the Committee whether they deposited all gifts from corporations, labor organizations and all gifts restricted to operations into the same fund into which they deposit amounts received from the State Tax Commissioner. They informed us they did use this fund for all such gifts
2. We footed each *Statement of Political Party Restricted Fund Deposits* Ohio Rev. Code Section 3517.17 requires (Deposit Form 31-CC), filed for 2006. The Committee did not file the required Form 31-CC, rather they filed *Statement of Contributions Received* Form 31-A for the first half of the year and electronically filed Form 31-CC for the second half of the year. We footed both forms filed and noted no computational errors.
3. We compared bank deposits reflected in 2006 restricted fund bank statements to total deposits recorded on Form 31-A and Deposit Forms 31-CC filed for 2006.
4. We confirmed amounts received from the State Tax Commissioner pursuant to Ohio Rev. Code 3517.17(A), and agreed them to amounts shown on Form 31-A and Deposit Forms 31-CC filed for 2006. We found no exceptions.
5. We scanned other recorded receipts for evidence that a corporation or labor organization may have exceeded the \$10,000 annual gift limit Ohio Rev. Code 3517(X) (3) (a) imposes. We found no evidence that any corporation or labor organization exceeded this amount.
6. Ohio Rev. Code 3517.1012 requires the Party to file Forms 31-CC electronically with the Secretary of State when the Committee receives gifts from corporations or labor organizations. We viewed Form 31-CC submitted for the second half of 2006 on the Secretary of State's website. There were no gifts received from corporations during the first half of the year and as such the Committee manually filed Form 31-A for the first half of the year

Cash Reconciliation

1. We recomputed the mathematical accuracy of the December 31, 2006 reconciliation for the bank account used for receipts and disbursements restricted pursuant to Ohio Rev. Code Section 3517.1012(A). We found no computational errors.
2. We agreed the bank balance on the reconciliation to the bank statement balance as of December 31, 2006. The balances agreed
3. We noted no reconciling items on the bank reconciliations as of the year-end, December 31, 2006.

Cash Disbursements

1. We footed each *Statement of Political Party Restricted Fund Disbursements* Ohio Rev. Code Section 3517.17 requires (Disbursement Form 31-M), filed for 2006. The Committee did not file the required Form 31-M, rather they filed the *Statement of Expenditures* Form 31-B for the first half of the year and electronically filed Form 31-M for the second half of the year. We footed both forms and noted no computational errors.
2. Per Ohio Rev. Code 3517.13(X)(1), we scanned Form 31-B and Disbursement Form 31-M and inquired of management whether they transferred any cash from the restricted fund to any other political party account into which contributions may be made or from which contributions or expenditures may be made. We found no evidence of prohibited transfers.
3. We compared the amounts on checks or other disbursements reflected in 2006 restricted fund bank statements to disbursement amounts reported on Form 31-B and Disbursement Forms 31-M filed for 2006.
4. For each disbursement on Form 31-B and Disbursement Forms 31-M filed for 2006, we traced the payee and amount to payee invoices and to the payee's name on canceled checks. The payees and amounts recorded on Form 31-B and Disbursement Forms 31-M agreed to the payees and amounts on the canceled checks and invoices.
5. We scanned the payee for each disbursement for evidence that it might represent a contribution or campaign-related disbursement, both of which Ohio Rev. Code 3517(X) (2) (b) prohibit. We found no evidence that any restricted fund disbursements represented contributions or campaign-related disbursements.
6. We compared the signature on 2006 checks to the list of authorized signatories the Committee provided to us. The signatory on all checks we selected was an approved signatory. We compared the endorsement to the payee listed on the check without exception.
7. We scanned each restricted fund disbursement recorded on Form 31-B and Form 31-M for evidence that it represented a transfer from the restricted fund to any other state or county political party, which Ohio Rev. Code 3517(X)(4) prohibits. We found no evidence of any transfers.

Cash Disbursements (Continued)

8. We compared the purpose of each disbursement listed on Form 31-B and Disbursement Forms 31-M, filed for 2006, to the purpose listed on the vendor invoice and to the purposes Ohio Rev. Code Section 3517.18 permits. All purposes were permit under Ohio Rev. Code Section 3517.18

We found no instances where the purpose described on the invoice violated the restrictions of Ohio Rev. Code Section 3517.18.

9. Ohio Rev. Code 3517.1012 requires the Party to file Forms 31-M electronically with the Secretary of State when the Committee receives gifts from corporations or labor organizations. We viewed Forms 31-M submitted for the second half of 2006 on the Secretary of State's website. There were no gifts received from corporations during the first half of the year and as such the Committee manually filed Form 31-B for the first half of the year

We were not engaged to, and did not examine each *Statement of Political Party Restricted Fund Deposits* and *Statement of Political Party Restricted Fund Disbursements* filed for 2006, the objective of which would have been to opine on compliance. Accordingly, we do not express an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Secretary of State of Ohio and for the Democratic Executive Committee and, is not intended to be, and should not be used by anyone else.



Mary Taylor, CPA
Auditor of State

February 27, 2007



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DEMOCRATIC PARTY

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 29, 2007**