FAIRFIELD COUNTY DISTRICT LIBRARY FAIRFIELD COUNTY FINANCIAL STATEMENTS For the Years Ended December 31, 2006 and 2005



Mary Taylor, CPA Auditor of State

Board of Trustees Fairfield County District Library 219 North Broad Street Lancaster, Ohio 43130

We have reviewed the *Independent Auditors' Report* of the Fairfield County District Library, Fairfield County, prepared by Jones, Cochenour & Co., for the audit period January 1, 2005 through December 31, 2006. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Auditors' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Auditors' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Fairfield County District Library is responsible for compliance with these laws and regulations.

Mary Jaylo

Mary Taylor, CPA Auditor of State

July 31, 2007

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### INDEPENDENT AUDITORS' REPORT

Fairfield County District Library Fairfield County 219 North Broad Street Lancaster, Ohio 43130

We have audited the accompanying financial statements of Fairfield County District Library, Fairfield County, Ohio (the "Library") as of and for the years ended December 31, 2006, and December 31, 2005. These financial statements are the responsibility of the Library's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Library has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Library to reformat its financial statement presentation and make other changes effective for the years ended December 31, 2006 and 2005. Instead of the combined funds the accompanying financial statements present for 2006 and 2005, the revisions require presenting the entity wide statements and also to present its larger (i.e. major) funds separately for 2006 and 2005. While the Library does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat its statement. The Library has elected not to reformat statements since the Library does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

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Fairfield County District Library's Fairfield County Independent Auditors' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2006 and 2005, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Library as of December 31, 2006 and 2005, or its changes in the financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of Fairfield County District Library, Fairfield County, Ohio, as of December 31, 2006 and 2005, and its cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The aforementioned revision to generally accepted accounting principles also requires the Library to include Management's Discussion and Analysis for the years ended December 31, 2006 and 2005. The Library has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statement.

In accordance with *Government Auditing Standards*, we have also issued a report dated June 12, 2007 on our consideration of Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in accessing the results of our audits. You should read it in conjunction with this report in assessing the results of our audit.

Jones, Cotherson & Co.

Jones, Cochenour & Co. June 12, 2007

# FAIRFIELD COUNTY DISTRICT LIBRARY FAIRFIELD COUNTY COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCE ALL GOVERNMENTAL FUND TYPES For the Year Ended December 31, 2006

	Governmental Fund Types				
	General	Special Revenue	Debt Service	Capital Projects	Totals (Memorandum Only)
CASH RECEIPTS					
Property and other local taxes	\$ 895,268	\$ -	\$-	\$ -	\$ 895,268
Library and local government support	2,854,735	-	-	-	2,854,735
Intergovernmental	4,190	-	-	-	4,190
Patron fines and fees	162,044	-	-	-	162,044
Contributions, gifts, and donations	-	4,182	-	-	4,182
Earnings on investments	57,332	-	-	-	57,332
Miscellaneous receipts	12,672		<u> </u>		12,672
TOTAL CASH RECEIPTS	3,986,241	4,182			3,990,423
CASH DISBURSEMENTS					
Current:					
Salaries	1,635,955	-	-	-	1,635,955
Employee fringe benefits	454,969	-	-	-	454,969
Purchased and contracted services	625,282	-	-	-	625,282
Library materials and information	645,041	13,447	-	-	658,488
Supplies	111,369	-	-	-	111,369
Other	13,501	-	-	-	13,501
Capital outlay:	191,994	1,019	-	197,519	390,532
Debt service:					
Redemption of principal	-	-	410,943	-	410,943
Interest and other fiscal charges			18,429		18,429
TOTAL CASH DISBURSEMENTS	3,678,111	14,466	429,372	197,519	4,319,468
TOTAL RECEIPTS					
OVER/(UNDER) DISBURSEMENTS	308,130	(10,284)	(429,372)	(197,519)	(329,045)
OTHER FINANCING					
<b>RECEIPTS/(DISBURSEMENTS)</b>					
Transfers-in	-	-	429,372	101,285	530,657
Transfers-out	(429,372)			(101,285)	(530,657)
TOTAL OTHER FINANCING					
RECEIPTS/(DISBURSEMENTS)	(429,372)		429,372		
Excess of cash receipts and other financing					
receipts over/(under) cash disbursements					
and other financing disbursements	(121,242)	(10,284)	-	(197,519)	(329,045)
FUND CASH BALANCES, JANUARY 1	816,068	24,011		501,946	1,342,025
EIND CACH DAI ANCEC DECEMBED 21	¢ (04.004	¢ 12.727	¢	¢ 204.427	¢ 1.013.000
FUND CASH BALANCES, DECEMBER 31	\$ 694,826	\$ 13,727	\$-	\$ 304,427	\$ 1,012,980
Reserves for Encumbrances	\$ 219,474	\$ 1,334	\$-	\$ -	\$ 220,808

The notes to the financial statements are an integral part of this statement.

# FAIRFIELD COUNTY DISTRICT LIBRARY FAIRFIELD COUNTY COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCE ALL GOVERNMENTAL FUND TYPES For the Year Ended December 31, 2005

	Governmental Fund Types				
	General	Special Revenue	Debt Service	Capital Projects	Totals (Memorandum Only)
CASH RECEIPTS					
Property and other local taxes	\$ 866,696	\$-	\$-	\$-	\$ 866,696
Library and local government support	2,879,782	-	-	-	2,879,782
Patron fines and fees	148,031	-	-	-	148,031
Contributions, gifts, and donations	5,000	9,395	-	-	14,395
Earnings on investments	39,773	-	-	-	39,773
Miscellaneous receipts	12,472				12,472
TOTAL CASH RECEIPTS	3,951,754	9,395	<u> </u>	<u> </u>	3,961,149
CASH DISBURSEMENTS					
Current:					
Salaries	1,566,042	-	-	-	1,566,042
Employee fringe benefits	395,978	-	-	-	395,978
Purchased and contracted services	621,228	1,133	-	-	622,361
Library materials and information	765,579	17,578	-	-	783,157
Supplies	110,956	-	-	-	110,956
Other	13,875	-	-	-	13,875
Capital outlay:	59,357	21,982	-	35,199	116,538
Debt service:					
Redemption of principal	-	-	93,873	-	93,873
Interest and other fiscal charges			35,499	<u> </u>	35,499
TOTAL CASH DISBURSEMENTS	3,533,015	40,693	129,372	35,199	3,738,279
TOTAL RECEIPTS					
OVER/(UNDER) DISBURSEMENTS	418,739	(31,298)	(129,372)	(35,199)	222,870
OTHER FINANCING					
<b>RECEIPTS/(DISBURSEMENTS)</b>					
Transfers-in	-	-	129,372	100,000	229,372
Transfers-out	(129,372)			(100,000)	(229,372)
TOTAL OTHER FINANCING					
<b>RECEIPTS/(DISBURSEMENTS)</b>	(129,372)		129,372		
Excess of cash receipts and other financing					
receipts over/(under) cash disbursements					
and other financing disbursements	289,367	(31,298)	-	(35,199)	222,870
FUND CASH BALANCES, JANUARY 1	526,701	55,309	<u> </u>	537,145	1,119,155
FUND CASH BALANCES, DECEMBER 31	\$ 816,068	\$ 24,011	\$ -	\$ 501,946	\$ 1,342,025
Reserves for Encumbrances	\$ 224,301	\$ -	\$ -	\$ 8,479	\$ 232,780

The notes to the financial statements are an integral part of this statement.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Description of the Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of the Fairfield County District Library, Fairfield County, (the "Library") as a body corporate and politic. The Library is directed by a sevenmember Board of Trustees. Three Trustees are appointed by the judges of the Fairfield County Common Pleas Court and four are appointed by the Fairfield County Commissioners for seven year terms. The Library provides the community with various educational and literary resources.

The Fairfield County Library Foundation is also associated with the Library. The Foundation is a not-for-profit corporation, created on April 13, 1983, to support, promote, and encourage the library services, activities, and facilities of the Library pursuant to Ohio Rev. Code Section 1702.01. The Foundation is directed by a seven voting, member Board of Trustees, which consists of up to two members of the Library's Board of Trustees. The Foundation possesses its own contracting and budgeting authority and solicits donations for projects of the Foundation. The Foundation does not depend on the Library for funding. The Foundation is a component unit of the Library's financial statements. To obtain information about the Foundation, contact Wayne Fritz at 219 North Broad Street, Lancaster, Ohio 43130.

The Library is a member of the Central Library Consortium (the CLC), a joint venture to provide reduced costs to the individual member libraries through collective efforts and resources sharing. The CLC is further discussed in Note 8.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

### **Basis of Accounting**

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This accounting basis is similar to the cash receipts and disbursements accounting basis. The Library recognizes receipts when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

This statement includes adequate disclosure of material matters, as the Auditor of State prescribes or permits.

### **Cash and Investments**

The Library's accounting basis includes investments as assets. Accordingly, the Library does not record investment purchases as disbursements or investment sales as receipts. The Library records gains or losses at the time of sale as receipts or disbursements, respectively.

Money market mutual finds (including STAR Ohio) are recorded at share values that the mutual fund reports.

#### Fund Accounting

The Library uses fund accounting to segregate cash and investments that are restricted as to uses. The Library classifies its funds into the following types:

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – These funds account for proceeds from specific sources (other than from trusts or capital projects) that are restricted to expenditure for specific purposes. The Library had the following significant Special Revenue Fund:

Gifts, Donations & Contributions Fund – This fund accounts for receipts restricted by donors for specific purposes .

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

### **Fund Accounting- Continued**

Debt Service Fund – This fund accounts for resources the Library accumulates to pay note indebtedness.

Capital Project Fund – This fund accounts for receipts restricted to acquiring or constructing major capital projects.

### **Budgetary Process**

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2006 and 2005 budgetary activity appears in Note 3.

### **Property, Plant, and Equipment**

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

### **Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitles to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

## 2. EQUITY IN POOLED CASH AND INVESTMENTS

The Library maintains a cash and investments pool that all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 follows:

	2006	2005	
Demand deposits	\$ 30,925	\$	45,578
Total deposits	30,925		45,578
STAR Ohio	982,055	_	1,296,447
Total investments	982,055		1,296,447
Total deposits and investments	\$ 1,012,980	\$	1,342,025

Deposits: Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by the financial institution's public entity deposit pool.

Investments - Investments in STAR Ohio are not evidenced by securities existing in physical or book-entry form.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

# 3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2006 and 2005 follows:

		dgeted vs. A	ctual l	Receipts		
		Budgeted			-	
Fund Type		Receipts	-	ual Receipts		Variance
General	\$	3,975,325	\$	3,986,241	\$	10,916
Special Revenue		4,200		4,182		(18)
Debt Service		429,372		429,372		-
Capital Projects		-		101,285		101,285
Total	\$	4,408,897	\$	4,521,080	\$	112,183
2006 Budg	geted vs.	Actual Budge			litures	
	-	propriation		Budgetary		
Fund Type		Authority	Ex	xpenditures		Variance
General	\$	4,791,393	\$	4,326,957	\$	464,436
Special Revenue		28,212		15,800		12,412
Debt Service		429,372		429,372		-
Capital Projects		501,946		298,804		203,142
Total	\$	5,750,923	\$	5,070,933	\$	679,990
		idgeted vs. A	ctual ]	Receipts		
	-	Budgeted				
Fund Type		Receipts	-	ual Receipts		Variance
General	\$	3,946,482	\$	3,951,754	\$	5,272
Special Revenue		8,000		9,395		1,395
Debt Service		129,372		129,372		-
Capital Projects		-		100,000		100,000
Total	\$	4,083,854	\$	4,190,521	\$	106,667
2005 Budg	geted vs.	Actual Budg	etary	Basis Expend	litures	
		propriation		Budgetary		
Fund Type		Authority	Expenditures			Variance
General	\$	4,473,183	\$	3,886,688	\$	586,495
Special Revenue		63,309		40,693		22,616
Debt Service		129,372		129,372		-
Capital Projects		537,145		43,678		493,467
Total						

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

### 4. GRANTS-IN-AID

The primary source of revenue for Ohio public libraries is the State Library and Local Government Support Fund (LLGFS). The State allocates LLGSF to each county based on the county's prior intangibles tax of LLGSF revenues, and its population. The County Budget Commission allocates these funds to the Library based on its needs such as for the construction of new library buildings, improvements, operation, maintenance, or other expenses. The Budget Commission cannot reduce its allocation of these funds to the Library based on any additional revenues the Library receives.

The budget Commission allocated Fairfield county share of the LLGSF for 2006 as follows; 66.8 percent to Fairfield County District Library, 24.9 percent to Pickerington Public Library, and 8.3 percent to Wagnall's Memorial Library. As a result of a settlement among these three libraries in 2006, this distribution formula will remain in effect for 2007 and 2008. However, beginning for year 2009, the parties are free to propose a new distribution formula to the Budget Commission.

### 5. DEBT

Debt outstanding at December 31, 2006 was as follows:

	Principal		Interest Rate	
General Obligation Notes	\$	213,974	5.4%	

The general obligation notes are supported by the full faith and credit of the Library and are payable from unvoted library and local government support revenues to the extent that other resources are not available to meet annual principal and interest payments.

Amortization of the above debt is scheduled as follows:

		G.O. Notes			
	I	Principal		Interest	
Year					
2007	\$	121,024	\$	8,349	
2008		92,950		2,009	
Total	\$	213,974	\$	10,358	

### 6. RETIREMENT SYSTEM

The Ohio Public Employees Retirement System (OPERS) is a state operated, cost-sharing, multiple employer public employee retirement system. The Ohio Revised Code prescribes retirement benefits for vested employees who are eligible to retire based upon years of service. OPERS also provides survivor and disability benefits to vested employees as the Ohio Revised Code prescribes.

The Ohio Revised Code also prescribes contribution rates. The Library's OPERS members contributed 9.0 percent for 2006 and 8.5 percent for 2005 of their gross salaries. The Library contributed an amount equal to 13.70 percent for 2006 and 13.55 percent for 2005 of participants' gross salaries. The Library has paid all required contributions.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

### 7. RISK MANAGEMENT

The Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

### 8. JOINT VENTURE

The Library is a member of the Central Library Consortium (the "CLC"). The CLC is a separate entity established as a joint venture to provide reduced costs to the individual member libraries through collective efforts and resource sharing. The CLC undertakes projects that strive to complement the existing resources available through the State Library regional system. The CLC, which commenced on June 13, 1988, has seven members consisting of the Fairfield County District Library, Grandview Heights Public Library, Pickerington Public Library, The Wagnall's Memorial Library, Pickaway County District Library, Marysville Public Library, and Plain City Public Library. The original agreement has been modified to extend membership to additional libraries. The CLC is governed by a Council consisting of one appointed representative by each member library. The Council elects a president, a vice president, and a secretary. The CLC's financial operations are accounted for in the Agency Fund of the Grandview Heights Public Library. Members make payments to the CLC in amounts established in the agreements for individual projects undertaken by the CLC. The Library contributed \$161,335 and \$162,037 to the CLC in 2006 and 2005 respectively. The Library has no explicit and measurable equity interest in the venture. The Library's only ongoing financial responsibility to the CLC is for participating projects that have been entered into by the Library. Financial information and statements can be obtained from Grandview Heights Public Library. Financial information and statements can be obtained from Grandview Heights Public Library. Financial information and statements can be obtained from Grandview Heights Public Library. Financial information and statements can be obtained from Grandview Heights Public Library. Financial information and statements can be obtained from Grandview Heights Public Library. Financial information and statements can be obtained from Grandview Heights Public Library, Franklin County, 1685 W. 1<sup>st</sup> Ave., Co

### 9. RELATED ORGANIZATION

Fairfield County – The Library is statutorily created as a separate and distinct political subdivision of the State. Four Trustees of the Library are appointed by the Board of County Commissioners and three Trustees are appointed by the judges of the Common Pleas Court. The Library possesses its own contracting and budgeting authority, handles its own personnel actions, and does not depend on the County for operational subsidies.

### **10. RELATED PARTY TRANSACTIONS**

The Library had expenditure transactions with the Fairfield County Library Foundation, a component unit. The Library paid the Foundation \$88,000 in both 2006 and 2005 for rent of two branch library buildings. The Library also received a \$5,000 grant from the Foundation in 2005 for the licensing and telecommunication fees to maintain a computer filtering system for internet usage, and donations of \$917 in 2006 and \$1,106 in 2005 to purchase books for Youth Services.



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### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Board of Trustees Fairfield County District Library Baltimore, Ohio

We have audited the financial statements of Fairfield County District Library, Fairfield County, Ohio (the "Library") as of and for the years ended December 31, 2006 and December 31, 2005, and have issued our report thereon dated June 12, 2007, wherein we noted the Library followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Library's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Library's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

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We noted certain matters we reported to management of Fairfield County District Library in a separate letter dated June 12, 2007.

This report is intended solely for the information and use of the audit committee, management and Board of Trustees. It is not intended for anyone other than these specified parties.

Jones, Cotheron & Co.  $\sim$ 

Jones, Cochenour & Co. June 12, 2007





# FAIRFIELD COUNTY DISTRICT LIBRARY

FAIRFIELD COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

**CLERK OF THE BUREAU** 

CERTIFIED AUGUST 14, 2007

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