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Hardin County Family and Children First Council Hardin County 1021 West Lima Street Kenton, Ohio 43326

To the Members of Council:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Taylor, CPA Auditor of State

Mary Taylor

September 14, 2007

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INDEPENDENT ACCOUNTANTS' REPORT

Hardin County Family and Children First Council Hardin County 1021 West Lima Street Kenton, Ohio 43326

To the Members of Council:

We have audited the accompanying financial statements of the Hardin County Family and Children First Council, Hardin County, (the Council) as of and for the years ended December 31, 2006 and 2005. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Council has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Council's larger (i.e. major) funds separately. While the Council does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require the Council to reformat their statements. The Council has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2006 and 2005 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Council as of December 31, 2006 and 2005, or its changes in financial position for the years then ended.

Hardin County Family and Children First Council Hardin County Independent Accountants' Report Page 2

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of the Hardin County Family and Children First Council, Hardin County, as of December 31, 2006 and 2005, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Council has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2007, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Taylor, CPA Auditor of State

Mary Taylor

September 14, 2007

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2006

	Governmental Fund Types			
	General	Special Revenue	Totals (Memorandum Only)	
Cash Receipts:				
Intergovernmental	\$37,689	\$191,508	\$229,197	
Miscellaneous	1,181	637	1,818	
Total Cash Receipts	38,870	192,145	231,015	
Cash Disbursements:				
Current:				
Salaries and Benefits	31,830	140,251	172,081	
Supplies	943	10,958	11,901	
Travel and Training	3,000	3,645	6,645	
Rent and Utilities	1,746	18,422	20,168	
Contractual Services		34,640	34,640	
Equipment		979	979	
Miscellaneous	219		219	
Total Cash Disbursements	37,738	208,895	246,633	
Total Receipts Over(Under) Disbursements	1,132	(16,750)	(15,618)	
Other Financing Receipts/(Disbursements):				
Advances-In		1,000	1,000	
Advances-Out		(1,000)	(1,000)	
Total Other Financing Receipts/(Disbursements)				
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements				
and Other Financing Disbursements	1,132	(16,750)	(15,618)	
Fund Cash Balances, January 1	13,219	68,564	81,783	
Fund Cash Balances, December 31	\$14,351	\$51,814	\$66,165	

The notes to the financial statements are an integral part of this statement.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2005

	Governmental Fund Types		
	General	Special Revenue	Totals (Memorandum Only)
Cash Receipts:			
Intergovernmental	\$31,643	\$260,039	\$291,682
Miscellaneous	779	472	1,251
Total Cash Receipts	32,422	260,511	292,933
Cash Disbursements:			
Current:			
Salaries and Benefits	36,626	166,544	203,170
Supplies	843	9,652	10,495
Travel and Training	2,871	4,062	6,933
Rent and Utilities	1,773	17,692	19,465
Contractual Services		31,521	31,521
Equipment		22,014	22,014
Miscellaneous	1,005		1,005
Total Cash Disbursements	43,118	251,485	294,603
Total Receipts Over/(Under) Disbursements	(10,696)	9,026	(1,670)
Other Financing Receipts/(Disbursements):			
Advances-In		35,000	35,000
Advances-Out		(35,000)	(35,000)
Total Other Financing Receipts/(Disbursements)			
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements			
and Other Financing Disbursements	(10,696)	9,026	(1,670)
Fund Cash Balances, January 1	23,915	59,538	83,453
Fund Cash Balances, December 31	\$13,219	\$68,564	\$81,783

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Section 121.37, Revised Code, created the Ohio Family and Children First Cabinet Council and permitted counties to establish county family and children first councils. Statutory membership of a county council consists of the following individuals:

- a. At least three individuals who are not employed by an agency represented on the council and whose families are or have received services from an agency represented on the council or another county's council. Where possible, the number of members representing families shall be equal to twenty per cent of the council's membership.
- b. The director of the board of alcohol, drug addiction, and mental health services that serves the county, or, in the case of a county that has a board of alcohol and drug addiction services and a community mental health board, the directors of both boards. If a board of alcohol, drug addiction, and mental health services covers more than one county, the director may designate a person to participate on the county's council.
- c. The health commissioner, or the commissioner's designee, of the board of health of each city and general health district in the county. If the county has two or more health districts, the health commissioner membership may be limited to the commissioners of the two districts with the largest populations.
- d. The director of the county department of job and family services;
- e. The executive director of the county agency responsible for the administration of children services pursuant to section 5153.15 of the Revised Code;
- f. The superintendent of the county board of mental retardation and developmental disabilities;
- g. The superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the county, as determined by the department of education, which shall notify each board of county commissioners of its determination at least biennially;
- h. A school superintendent representing all other school districts with territory in the county, as designated at a biennial meeting of the superintendents of those districts;
- i. A representative of the municipal corporation with the largest population in the county;
- The president of the board of county commissioners, or an individual designated by the board;
- k. A representative of the regional office of the department of youth services;
- A representative of the county's head start agencies, as defined in section 3101.32 of the Revised Code;
- m. A representative of the county's early intervention collaborative established pursuant to the federal early intervention program operated under the <u>Individuals with Disabilities</u> Education Act of 2004;
- A representative of a local nonprofit entity that funds, advocates, or provides services to children and families.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A county family and children first council may invite any other local public or private agency or group that funds, advocates, or provides services to children to have a representative become a permanent or temporary member of the council.

A county council's statutory responsibilities include the following:

- a. Refer to the cabinet council those children for whom the council cannot provide adequate services;
- b. Develop a plan that reviews and adjusts existing programs, fills service gaps where possible, or invents new approaches to achieve better results for families and children;
- c. Participate in the development of a countywide, comprehensive, coordinated, multidisciplinary, interagency system for infants and toddlers with developmental disabilities or delays and their families, as established pursuant to federal grants received and administered by the department of health for early intervention services under the Individuals with Disabilities Act of 2004;
- d. Maintain an accountability system to monitor the council's progress in achieving its purposes;
- e. Establish a mechanism to ensure ongoing input from a broad representation of families who are receiving services within the county system.
- f. Develop and implement an interagency process to establish local indicators and monitor the County's progress toward increasing child well-being in the county;
- g. Develop and implement an interagency process to identify local priorities to increase child well-being. The local priorities shall focus on expectant parents and newborns thriving; infants and toddlers thriving; children being ready for school; children and youth succeeding in school; youth choosing healthy behaviors; and youth successfully transitioning into adulthood.
- h. Develop and implement an annual plan that identifies the county's interagency efforts to increase child well-being in the county. On an annual basis, the county council shall submit a report on the status of efforts by the county to increase child well-being in the county to the county's board of county commissioners and the cabinet council.

The following committees have been established to meet Council's statutory requirements:

Finance Committee: The committee reviews periodic financial reports submitted by the Council coordinator and Council fiscal agent. The committee also performs an annual internal audit of all funds under control of council.

Membership Committee: Established to recruit and facilitate participation of families, churches, businesses, and community agencies to promote community membership in Council activities. Responsibilities include recruiting new members, developing an orientation process for new members and increasing membership.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Family Preservation Committee: Established to monitor out of home placements of children in the county. Team helps to guide the service coordination process. Oversees funding for services for children and families.

The Council's management believes these financial statements present all activities for which the Council is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

The Hardin County Auditor acts as fiscal agent for the Council and the County Treasurer maintains a cash and investment pool used by all Council funds.

D. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

E. Fund Accounting

The Council uses fund accounting to segregate cash and investments that are restricted as to use. The Council classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Council had the following significant Special Revenue Funds:

Help Me Grow – This Fund accounts for funding to provide direct services to children ages birth to three who are at significant developmental risk, and their families.

Help Me Grow – Part C – This Fund accounts for funding to provide direct services to children ages birth to three who are at significant developmental risk, and their families.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Budgetary Process

ORC Section 121.37 states that the Council should file an annual budget with their administrative agent.

The Board did not approve the 2005 budget submitted to their administrative agent.

A summary of 2006 and 2005 budgetary activity appears in Note 3.

G. Fiscal/Administrative Agent

The Hardin County Auditor has been designated by the Council to serve as the fiscal agent and the Hardin County Commissioners have been designated by the Council to serve as the administrative agent. Council funds are maintained in separate agency funds in the County.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Ohio Revised Code prescribes allowable deposits and investments.

The Hardin County Auditor acts as fiscal agent and maintains a cash and investment pool used by all County funds. The carrying amount for the Council's portion of cash and investments on the records of the County Auditor as of December 31, 2006 and 2005 was as follows:

	2006	2005
Demand deposits	\$66,165	\$81,783

Deposits: Deposits held by the Hardin County Treasurer are either (1) insured by the Federal Depository Insurance Corporation, (2) collateralized by securities specifically pledged by the financial institution to the County or (3) collateralized by the financial institution's public entity deposit pool.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2006 and 2005 follows:

2006 Budgeted vs. Actual Receipts Budgeted **Actual Fund Type** Receipts Receipts Variance General \$44.573 \$38.870 (\$5.703)Special Revenue 229,545 192,145 (37,400)Total \$274,118 \$231,015 (\$43,103)

2006 Budgeted vs. Actual Budgetary Basis Expenditures

Appropriation Budgetary

Fund Type Authority Expenditures Variance

 General
 \$50,100
 \$37,738
 \$12,362

 Special Revenue
 274,292
 208,895
 65,397

 Total
 \$324,392
 \$246,633
 \$77,759

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 AND 2005 (Continued)

3. BUDGETARY ACTIVITY (Continued)

2005 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General		\$32,422	\$32,422
Special Revenue		260,511	260,511
Total	\$0	\$292,933	\$292,933

2005 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General		\$43,118	(\$43,118)
Special Revenue		251,485	(251,485)
Total	\$0	\$294,603	(\$294,603)

4. RETIREMENT SYSTEM

The Council's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes these plans' benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2006 and 2005, OPERS members contributed 9 and 8.5%, respectively, of their gross salaries and the Council contributed an amount equaling 13.7 and 13.55%, respectively, of participants' gross salaries. The Council has paid all contributions required through December 31, 2006.

5. CONTINGENT LIABILITIES

The Council received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Council December 31, 2006 and 2005.

6. RISK MANAGEMENT

The Council has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Errors and omissions.

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Hardin County Family and Children First Council Hardin County 1021 West Lima Street Kenton, Ohio 43326

To the Members of Council:

We have audited the financial statements of the Hardin County Family and Children First Council, Hardin County, (the Council) as of and for the years ended December 31, 2006 and 2005, and have issued our report thereon dated September 14, 2007 wherein we noted the Council prepared its financial statements using accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Council's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Council's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Council's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider a significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Council's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Council's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

We consider the following deficiencies described in the accompanying schedule of findings to be significant deficiencies in internal control over financial reporting: 2006-001 and 2006-002.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Council's internal control will not prevent or detect a material financial statement misstatement.

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Hardin County
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Financial Reporting and on Compliance and Other Matters
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Internal Control over Financial Reporting (Continued)

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. However, of the significant deficiencies described above, we believe finding number 2006-001 is also a material weakness.

We also noted a certain internal control matter that we reported to the Council's management in a separate letter dated September 14, 2007.

Compliance and Other Matters

As part of reasonably assuring whether the Council's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matter that we reported to the Council's management in a separate letter dated September 14, 2007.

The Council's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the Council's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of the management and Members of Council. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

September 14, 2007

SCHEDULE OF FINDINGS DECEMBER 31, 2006 AND 2005

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2006-001

Significant Deficiency/Material Weakness

Format of Annual Financial Statements

The annual financial statements of the Council should reflect all balances and financial activity for the reporting period. The financial statements should also be presented in a manner that is consistent with the presentation used by governmental entities. The Council prepared annual financial statements; however, the financial statements did not include all revenues and expenditures of the entity, advance activity, and the correct beginning and ending fund balances. As a result, numerous audit adjustments had to be made to the accompanying financial statements.

The failure to prepare complete annual financial statements inhibits the user's ability to fully understand the results of operations and could hamper Council's ability to make accurate financial decisions.

The Council should utilize governmental financial reporting resources to assist in preparing financial statements.

OFFICIALS' RESPONSE

The Council is taking the necessary steps to correct the errors in preparing the year-end financial statements.

FINDING NUMBER 2006-002

Council Approval of the Annual Budget

Significant Deficiency

To help achieve the financial and organization goals of the Council, the governing body should provide input, perform a final review, and then approve the annual budget. The Council's Board did not approve the 2005 budget submitted to the Council's Administrative Agent. The Board's failure to approve the annual budget gives the impression that they were not involved in this process which is critical to the ongoing objectives and financial stability of the Council.

Controls should be implemented to help assure that the Board is involved in the preparation and approval of the annual budget. The annual budget should not be submitted to the Council's Administrative Agent without approval of the Board.

OFFICIALS' RESPONSE

The Council is taking the necessary steps to correct the errors in approving the yearly budget reports.

SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2006 AND 2005

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2004-001	Ohio Rev. Code Section 117.38 – the Council did not prepare annual financial statements	No	Partially Corrected - notice not published in the newspaper that the annual report was available for public inspection. Noncompliance citation included in the Management Letter.



FAMILY AND CHILDREN FIRST COUNCIL

HARDIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED OCTOBER 18, 2007