## CANTON COMMUNITY IMPROVEMENT CORPORATION

## **STARK COUNTY**

**AUDIT REPORT** 

For the year ended December 31, 2008



# Mary Taylor, CPA Auditor of State

Board of Directors Canton Community Improvement Corporation 218 Cleveland Avenue SW 5th Floor Canton, Ohio 44702

We have reviewed the *Report of Independent Accountants* of the Canton Community Improvement Corporation, Stark County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2008 through December 31, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Canton Community Improvement Corporation is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Taylor

May 20, 2009



### **CANTON COMMUNITY IMPROVEMENT CORPORATION**

#### **AUDIT REPORT**

For the Year Ended December 31, 2008

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#### REPORT OF INDEPENDENT ACCOUNTANTS

Canton Community Improvement Corporation Stark County 218 Cleveland Avenue, S.W., 5<sup>th</sup> Floor Canton, Ohio 44701

#### To the Board of Directors:

We have audited the financial statements of the Canton Community Improvement Corporation (CCIC), a component unit of the City of Canton, Stark County, Canton, Ohio as of and for the year ended December 31, 2008, as listed in the table of contents. These financial statements are the responsibility of the CCIC's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Canton Community Improvement Corporation, Canton, Ohio, as of December 31, 2008, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally on inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated April 24, 2009, on our consideration of the Canton Community Improvement Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the financial statements of the Canton Community Improvement Corporation taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Charles E. Harris & Associates, Inc. April 24, 2009

Management's Discussion and Analysis For the Year Ended December 31, 2008 (Unaudited)

The discussion and analysis for the Canton Community Improvement Corporation's (the CIC) financial performance provides an overall review of the CIC for the year ended December 31, 2008. The intent of this discussion and analysis is to look at the CIC's performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the CIC's financial performance.

#### **FINANCIAL HIGHLIGHTS**

Key financial highlights for 2008 are as follows:

- In total, net assets increased \$446,219 from 2007.
- Total assets increased \$201,267 from 2007. This is mainly due to an increase in cash for operations.
- Total liabilities decreased by \$244,952, which represents a 68.9% decrease from 2007. This decrease was mainly due to the loan being paid off.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The basic financial statements include a statement of financial position, statement of activities and changes in net assets, and a statement of cash flows. Since the CIC only uses one fund for its operations, the entity wide and the fund presentation information is the same.

## Canton Community Improvement Corporation Management's Discussion and Analysis

Management's Discussion and Analysis For the Year Ended December 31, 2008 (Unaudited)

### **FINANCIAL ANALYSIS**

A comparative analysis of 2008 and 2007 is presented below:

			Increase
	<u>2008</u>	<u>2007</u>	(Decrease)
Current and other assets	\$ 204,631	\$ 84,289	\$ 120,342
Capital assets, net	813,306	732,381	80,925
Total assets	1,017,937	816,670	201,267
Current liabilities	110,658	355,610	(244,952)
Total liabilities	110,658	355,610	(244,952)
Net assets			
Invested in capital assets,			
net of related debt	813,306	732,381	80,925
Unrestricted (deficit)	93,973	(271,321)	365,294
Total net assets (deficit)	\$ 907,279	\$ 461,060	\$ 446,219

## Canton Community Improvement Corporation Management's Discussion and Analysis

Management's Discussion and Analysis For the Year Ended December 31, 2008 (Unaudited)

### **Changes in Net Assets**

The following table shows the changes in net assets for the fiscal year 2008 and 2007:

	2008		<u>200</u>	<u>7</u>	ncrease Decrease)
Support and revenues:					
In-kind contributions	\$ 10	,178	\$	9,424	\$ 754
Rental income	2	,640	13	3,740	(11,100)
Grants	943	,740	744	4,573	199,167
Other	18	<u>,508</u>	2	1 <u>,781</u>	 (3,273)
Total support and revenues	975	,066	789	9,518	 185,548
Expenses: Program services:					
Economic development grants	422	,669	68′	7,504	(264,835)
Depreciation		<u>,775</u>		3,710	(1,935)
Total program services	429	,444	690	5,214	 (266,770)
Support services:					
Administrative wages and fees	50	,470	52	2,686	(2,216)
Payroll taxes	15	,765	19	9,514	(3,749)
Worker's Compensation insurance		194		235	(41)
Legal and accounting fees	9	,461	3	3,571	5,890
Miscellaneous	17	,193	19	9,868	 (2,675)
Total support services	93	,083	9:	5,874	 (2,791)
Total expenses	522	,527	792	2,088	 (269,561)
Operating income (expense)	452	,539	(2	2,570)	455,109
Non-operating revenues: Sale of capital assets Non-operating expenses:		-	113	3,123	(113,123)
Interest and fiscal charges	(6	,320)	(12	2,640)	6,320
Total non-operating revenues (expenses):		,320)		0,483	(106,803)
Change in net assets	446	,219	9′	7,913	348,306
Net assets at beginning of year	461	,060	363	3,147	 97,913
Net assets at end of year	\$ 907	,279	\$ 46	1,060	\$ 446,219

Management's Discussion and Analysis For the Year Ended December 31, 2008 (Unaudited)

#### **CAPITAL ASSETS**

#### **Capital Assets**

At the end of 2007, the CIC had \$813,306 invested in capital assets. The following table shows 2008 and 2007 balances:

Capital Assets, at Year End (Net of Depreciation)

	<u>2008</u>	<u>2007</u>
Land	\$ 21,000	\$ 21,000
Land held for future use	618,461	530,761
Buildings	 173,845	 180,620
Total capital assets	\$ 813,306	\$ 732,381

Additional information on the CIC's capital assets can be found in Note 3.

#### **CURRENT FINANCIAL ISSUES AND CONCERNS**

At December 31, 2008, the CIC had total assets of \$1,017,937 and total net assets of \$907,279 which resulted from an increase in net assets of \$446,219. Management continues to monitor all activity affecting the condition of the CIC.

#### **REQUEST FOR INFORMATION**

This financial report is designed to provide the citizens, taxpayers, and consumers of the City of Canton with a general overview of the CIC's financial position. If you have any questions about this report or need additional financial information, contact Linda Barnes, Director, 218 Cleveland Ave., 5th Floor, Canton, Ohio 44702, 330-489-3344 or email to Linda.Barnes@cantonohio.gov.

Statement of Financial Position December 31, 2008

#### Assets

Cash and cash equivalents       \$ 201,655         Receivables:       2,976         Accounts       2,976         Total current assets       204,631         Capital assets:         Land       21,000         Real estate       889,961         Less: accumulated depreciation       (97,655)         Total capital assets       813,306         Total assets       \$ 1,017,937         Current liabilities:         Accrued wages and payroll taxes       \$ 4,822         Unearned revenue       105,836         Total liabilities       110,658         Net assets:         Invested in capital assets       813,306         Unrestricted       93,973         Total net assets       \$ 907,279	Current assets:	
Accounts         2,976           Total current assets         204,631           Capital assets:	Cash and cash equivalents	\$ 201,655
Total current assets         204,631           Capital assets:         21,000           Real estate         889,961           Less: accumulated depreciation         (97,655)           Total capital assets         813,306           Total assets         \$ 1,017,937           Liabilities           Accrued wages and payroll taxes         \$ 4,822           Unearned revenue         105,836           Total liabilities         110,658           Net assets           Invested in capital assets         813,306           Unrestricted         93,973	Receivables:	
Capital assets:       21,000         Real estate       889,961         Less: accumulated depreciation       (97,655)         Total capital assets       813,306         Total assets       \$ 1,017,937         Liabilities         Current liabilities:         Accrued wages and payroll taxes       \$ 4,822         Unearned revenue       105,836         Total liabilities       110,658         Net assets:         Invested in capital assets       813,306         Unrestricted       93,973	Accounts	 2,976
Land       21,000         Real estate       889,961         Less: accumulated depreciation       (97,655)         Total capital assets       813,306         Total assets       \$ 1,017,937         Liabilities         Accrued wages and payroll taxes       \$ 4,822         Unearned revenue       105,836         Total liabilities       110,658         Net assets         Invested in capital assets       813,306         Unrestricted       93,973	Total current assets	 204,631
Real estate       889,961         Less: accumulated depreciation       (97,655)         Total capital assets       813,306         Total assets       \$ 1,017,937         Liabilities         Accrued wages and payroll taxes       \$ 4,822         Unearned revenue       105,836         Total liabilities       110,658         Net assets         Invested in capital assets       813,306         Unrestricted       93,973	Capital assets:	
Less: accumulated depreciation (97,655) Total capital assets 813,306  Total assets \$1,017,937   Liabilities  Current liabilities: Accrued wages and payroll taxes Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets 813,306 Unrestricted 93,973	Land	21,000
Total capital assets 813,306  Total assets \$1,017,937  Liabilities  Current liabilities: Accrued wages and payroll taxes Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets 813,306 Unrestricted 93,973	Real estate	889,961
Total assets  Liabilities  Current liabilities: Accrued wages and payroll taxes Unearned revenue 105,836  Total liabilities  Net assets  Net assets  Invested in capital assets Unrestricted \$ 1,017,937  \$ 4,822  \$ 105,836  \$ 110,658	Less: accumulated depreciation	 (97,655)
Liabilities  Current liabilities: Accrued wages and payroll taxes \$ 4,822 Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets 813,306 Unrestricted 93,973	Total capital assets	813,306
Current liabilities: Accrued wages and payroll taxes Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets Unrestricted 813,306 Unrestricted 93,973	Total assets	\$ 1,017,937
Accrued wages and payroll taxes Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets Unrestricted 813,306 Unrestricted 93,973	<u>Liabilities</u>	
Unearned revenue 105,836  Total liabilities 110,658  Net assets  Net assets: Invested in capital assets 813,306 Unrestricted 93,973	Current liabilities:	
Total liabilities 110,658  Net assets  Net assets: Invested in capital assets Unrestricted 813,306 93,973	Accrued wages and payroll taxes	\$ 4,822
Net assets  Net assets: Invested in capital assets Unrestricted  813,306 93,973	Unearned revenue	 105,836
Net assets: Invested in capital assets Unrestricted  813,306 93,973	Total liabilities	 110,658
Invested in capital assets 813,306 Unrestricted 93,973	Net assets	
Unrestricted 93,973	Net assets:	
Unrestricted 93,973	Invested in capital assets	813,306
Total net assets \$ 907,279	·	
	Total net assets	\$ 907,279

The accompanying notes are an integral part of these financial statements.

Statement of Activities and Changes in Net Assets Year ended December 31, 2008

Support and revenues:	
In-kind contributions	\$ 10,178
Rental income	2,640
Grants	943,740
Other	 18,508
Total support and revenues	 975,066
Expenses:	
Program services:	
Economic development grants	422,669
Depreciation	 6,775
Total program services	 429,444
Support services:	
Administrative wages and fees	50,470
Payroll taxes	15,765
Worker's Compensation insurance	194
Legal and accounting fees	9,461
Miscellaneous	 17,193
Total support services	 93,083
Total expenses	 522,527
Operating income	452,539
N. C.	
Non-operating expenses:	(( 220)
Interest and fiscal charges	 (6,320)
Total non-operating expenses	 (6,320)
Change in net assets	446,219
Net assets at beginning of year	461,060
Net assets at end of year	\$ 907,279

The accompanying notes are an integral part of these financial statements.

Statement of Cash Flows

Year ended December 31, 2008

Cash flows from operating activities: Cash received from grants Cash received from customers Cash paid for goods and services Cash paid to employees	\$ 946,608 22,468 (496,167) (54,359)
Net cash provided by operating activities	 418,550
Cash flows from capital and related financing activities: Acquisition of capital assets Principal payment on loan Interest  Net cash used for investing activities	(87,700) (200,000) (6,320) (294,020)
Tel cash used for investing activities	 (271,020)
Net increase in cash	124,530
Cash and cash equivalents at beginning of year	 77,125
Cash and cash equivalents at end of year	\$ 201,655
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities	
Net operating income	\$ 452,539
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:  Depreciation	6,775
(Increase) decrease in assets: Accounts receivable Increase (decrease) in liabilities:	4,188
Accounts payable Accrued wages and payroll taxes Undistributed monies Unearned revenue	(1,296) 1,892 (151,384) 105,836
Total adjustments	 (33,989)
Non cash operating activities: In-kind contributions In-kind expenses Total non cash operating activities	 10,178 (10,178)
Net cash provided by operating activities	\$ 418,550

The accompanying notes are an integral part of these financial statements.

Notes to the Basic Financial Statements For the Year Ended December 31, 2008

#### Note 1 - Summary of significant accounting policies

#### A. Description of the entity

Canton Community Improvement Corporation (the CIC), a component unit of the City of Canton, is a non-profit corporation organized under Chapter 1724 of the Ohio Revised Code for the purpose of promoting industrial, economic, commercial and civic development. The CIC has been designated as the City of Canton's agent for industrial and commercial distributions and research development. As agent, the CIC disburses loan and grant funds to recipients for economic development projects approved by the Board of Directors. Because the CIC is only acting as agent, the City of Canton retains the loans and collects payments on the loans. The CIC uses one fund to account for its activities, an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to private enterprises, where the intent is those costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The City of Canton (the City) is a municipal corporation incorporated under the laws of the State of Ohio. In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 14, The Financial Reporting Entity, the City's financial statements include all organizations, activities and functions, which comprise the primary government and those legally separate entities for which the City is financially accountable. Financial accountability is defined as the appointment of a voting majority of the unit's board and either 1) the City's ability to impose its will over the unit, or 2) the possibility that the unit will provide a financial benefit or impose a financial burden to the City. The CIC is legally separate entity and is reported by the City as a discretely presented component unit in its basic financial statements. The CIC does not include any other units in its presentation.

#### B. Basis of accounting

The financial statements of the CIC are prepared using the accrual basis of accounting. In the financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the accrual basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. The CIC does not apply FASB statements issued after November 30, 1989, to its enterprise funds.

Notes to the Basic Financial Statements For the Year Ended December 31, 2008

#### C. Community development loans

The CIC issues loans to various businesses for the purpose of assisting the establishment of new business enterprise in the City of Canton and/or continuing or expanding existing business activity.

#### D. Capital assets

Capital assets represent land and building donated or transferred to the CIC by the City of Canton to be used in future economic development projects as well as land currently being utilized for an economic development project. The land and buildings have been recorded at their fair value as of the date of the contribution, or at cost if purchased. Capital assets also include buildings being utilized for an economic development project. These buildings are stated at their fair value as of the date of the contribution, or at cost if purchased. Depreciation is computed using the straight-line method over the estimated useful life of the asset.

#### E. Program revenue

Program revenue is derived from a grant passed through from the City of Canton. The grant funds received provide economic development loans and façade improvement grants, as well as administrative expenses of the CIC. Grant revenue is recognized to the extent that expenses eligible for reimbursement under the grant agreement have been incurred during the period.

#### F. Unearned revenue

Unearned revenue represents amounts under the accrual basis of accounting for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met because such amounts have not yet been earned.

#### G. Federal income tax

Canton Community Improvement Corporation is exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code.

Notes to the Basic Financial Statements For the Year Ended December 31, 2008

#### H. In-kind Contributions

A City of Canton employee performs services for the CIC, this portion of salaries and related fringe benefits for these services are paid by City of Canton. The estimated fair value of in-kind contribution is reported as revenue and expense in the period in which the services are used. CIC also benefited from the contribution of Board of Directors' time to attend board meetings. The estimated fair value of these members' contribution is not reflected in these statements since it is not susceptible to objective valuation. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

#### I. Estimates

The preparation of financial statements, in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support, revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### Note 2 - Community development loans

The CIC has awarded eighty loans totaling \$3,355,119, of this total \$2,616,082 were provided by Community Development Block Grant (CDBG) funds. The borrowers must meet certain criteria documented in the loan agreements for receiving these funds. Jobs must be created as a result of the loan, averaging \$5,000 per job. Fifty-one percent or more of the new employees must be in the low to moderate income category. In the event that the business awarded the loan maintains all of the terms and conditions of the agreement the CIC shall forgive and cancel the unpaid balance for the specified time stated in the agreement. The City of Canton is responsible for the collection of these loans and are therefore not recorded in the financial statements of the CIC.

Notes to the Basic Financial Statements For the Year Ended December 31, 2008

Note 3 - Capital assets

Capital asset activity for the year ended December 31, 2008 is as follows:

	Balance 12/31/07	<u>./</u>	Additions	<u>Deletions</u>			Balance 2/31/08
Captial assets not being depreciated:							
Land	\$ 21,000	\$	-	\$ -		\$	21,000
Land held for future use	 530,761		87,700				618,461
Total capital assets not being depreciated	551,761		87,700	-			639,461
Captial assets being depreciated:							
Buildings	 271,500						271,500
Total capital assets being depreciated	271,500		-	-			271,500
Less accumulated depreciation							
Building	 (90,880)		(6,775)				(97,655)
Total accumulated depreciation	(90,880)		(6,775)	-			(97,655)
Total capital assets being							
depreciated, net	 180,620	_	(6,775)		-		173,845
Total capital asset, net	\$ 732,381	\$	80,925	\$ -		<u>\$</u>	813,306

#### Note 4 - Commitments

The Board of Directors of the CIC has approved various loans and grants that the CIC yet to disburse totaling \$237,585. The borrowers must meet certain criteria documented in the loan agreements before they can receive these funds as stated earlier.

## Note 5 - Concentrations

The CIC received 87% of their revenue from the U.S. Department of Housing and Urban Development which passed through from the City of Canton.

Notes to the Basic Financial Statements For the Year Ended December 31, 2008

#### Note 6 - Cash and Investments

Custodial credit risk for deposits is the risk that in the event of bank failure, the CIC will not be able to recover deposits or collateral securities that are in the possession of an outside party. The CIC maintains its cash in a bank. This balance is insured by the Federal Deposit Insurance Corporation. The CIC has not experienced any losses in this account, and management of the CIC believes it is not exposed to any significant credit risk on its cash. The CIC's cash balance at December 31, 2008 was \$201,655.

The CIC has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the CIC or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The CIC has no investment policy beyond the requirements of Ohio law.

At December 31, 2008, the CIC had no investments.

#### Note 7 - In-kind contributions, donated facilities and services

The City of Canton provides the CIC with office space and various office services without charge. The value of the donated facilities is not recognized in the accompanying financial statements because no objective basis is available to measure the value of the donated facilities. In addition, wages in the amount of \$10,178 were received from the City of Canton.

#### Note 8 - Loan payable

On December 19, 2003 CIC entered into an agreement with Downtown Ford, the Canton City School Board of Education and Groffre Investments for the purpose of constructing a facility to which the Canton City Schools can transfer and conduct its bus transportation operations. The CIC has agreed to partial funding of the bus transportation facility. The loan was in the principal amount of \$1,000,000 at a rate of 3.16 percent and was secured by a mortgage. As of December 2008, the CIC has repaid the outstanding principal.

### **CANTON COMMUNITY IMPROVEMENT CORPORATION**

Schedule of Federal Awards Expenditures For the Year Ended December 31, 2008

Federal Grantor/Program Title	CFDA Number	Receipts ecognized	Program penditures
U.S. Department of Housing and Urban Development Pass-through from City of Canton Community Development Block Grant	14.218	\$ 842,149	\$ 842,449
Total U.S. Department of Housing and Urban Development		 842,149	 842,449
Total Federal Expenditures		\$ 842,149	\$ 842,449

See accompanying Notes to the Schedule of Federal Awards Expenditures

## CANTON COMMUNITY IMPROVEMENT CORPORATION Notes to the Schedule of Federal Awards Expenditures For the Year Ended December 31, 2008

#### 1. General

The accompanying schedule of federal awards expenditures is a summary of the activity of Canton Community Improvement Corporation's federal awards programs. The schedule has been prepared on the cash basis of accounting.

Fax - (216) 436-2411

## Charles E. Harris & Associates, Inc.

Certified Public Accountants

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Canton Community Improvement Corporation Stark County 218 Cleveland Avenue, S. W., 5<sup>th</sup> Floor Canton, Ohio 44701

To the Board of Directors:

We have audited the financial statements of the Canton Community Improvement Corporation (CCIC), Stark County, Ohio (CCIC) as of and for the year ended December 31, 2008, and have issued our report thereon dated April 24, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Controls Over Financial Reporting**

In planning and performing our audit, we considered the CCIC's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CCIC's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the CCIC's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the CCIC's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the CCIC's financial statements that is more than inconsequential will not be prevented or detected by the CCIC's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the CCIC's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the CCIC's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grants agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of the CCIC in a separate letter dated April 24, 2009.

This report is intended for the information and use of management, the Board of Directors, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Charles E. Harris & Associates, Inc. April 24, 2009

Fax - (216) 436-2411

## Charles E. Harris & Associates, Inc. Certified Public Accountants

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Canton Community Improvement Corporation Stark County 218 Cleveland Avenue, S.W., 5th Floor Canton, Ohio 44701

To the Board of Directors:

#### Compliance

We have audited the compliance of the Canton Community Improvement Corporation (CCIC), Stark County, Ohio with the types of compliance requirements described in *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2008. CCIC's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the CCIC's management. Our responsibility is to express an opinion on the CCIC's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the CCIC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the CCIC's compliance with those requirements.

In our opinion, CCIC complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2008.

#### **Internal Control Over Compliance**

The management of the CCIC is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the CCIC's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of the CCIC's internal control over compliance.

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the CCIC's ability to administer a federal program such that there is more than a remote likelihood that the CCIC's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the CCIC's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of the internal control over compliance was for limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended for the information of the Board of Directors, management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Charles E. Harris & Associates, Inc. April 24, 2009

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION .505

### CANTON COMMUNITY IMPROVEMENT CORPORATION STARK COUNTY DECEMBER 31, 2008

### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under Section .510	No
(d)(1)(vii)	Major Program:	CDBG Entitlement Program CFDA # 14.218
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS - (continued) OMB CIRCULAR A-133 SECTION .505

### CANTON COMMUNITY IMPROVEMENT CORPORATION STARK COUNTY DECEMBER 31, 2008

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.

## CANTON COMMUNITY IMPROVEMENT CORPORATION STARK COUNTY

For the Year Ending December 31, 2008

### **SCHEDULE OF PRIOR AUDIT FINDINGS**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2007-CCIC-01	Loan Payables Tracking	Yes	Finding No Longer Valid. Loan Payables paid off in 2008.



# Mary Taylor, CPA Auditor of State

## CANTON COMMUNITY IMPROVEMENT CORPORATION STARK COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JUNE 2, 2009