

**Manchester Local School
District**
Audited Financial Statements

June 30, 2008



Mary Taylor, CPA
Auditor of State

Board of Education
Manchester Local School District
6075 Manchester Road
Akron, Ohio 44319

We have reviewed the *Independent Auditor's Report* of the Manchester Local School District, Summit County, prepared by Rea & Associates, Inc., for the audit period July 1, 2007 through June 30, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Manchester Local School District is responsible for compliance with these laws and regulations.

Mary Taylor

Mary Taylor, CPA
Auditor of State

January 9, 2009

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**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

JUNE 30, 2008

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Rea & Associates, Inc.

ACCOUNTANTS AND BUSINESS CONSULTANTS

122 4th St. NW | PO Box 1020
New Philadelphia, OH 44663-5120

November 21, 2008

To the Board of Education
Manchester Local School District
Akron, OH 44319

Independent Auditor's Report

We have audited the accompanying financial statements of Manchester Local School District (the "School District") as of and for the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Ohio Administrative Code Section 117-2-03 (B) requires the Government to prepare its annual financial report in accordance with accounting principles generally accepted in the United State of America. However, as described in Note 1, the accompanying financial statements and notes have been prepared on a basis of accounting not in accordance with these generally accepted accounting principles. The accompanying financial statements and notes omit entity wide statements, and assets, liabilities, fund equities, and disclosures that, while material, we cannot determine at this time.

In our opinion, the accompanying financial statements do not present fairly the financial position, results of operations, and cash flows, where applicable, of the School District as of and for the year ended June 30, 2008 in accordance with accounting principles generally accepted in the United States of America.

The government has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we also have issued our report dated November 21, 2008 on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" and should be considered in assessing the results of our audit.

We conducted our audit to opine on the Government's financial statements. The Federal Awards Expenditure Schedule presents additional information and is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. It is not a required part of the financial statements. We subjected this schedule to the auditing procedures applied in our audit of the Government's financial statements. For reasons stated in the third paragraph, the financial statements do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the School District, as of June 30, 2008, or its changes in financial position or its cash flows for the year then ended. Therefore we are unable to express an opinion on the Federal Awards Expenditure Schedule.

Hea & Associates, Inc.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND
FOR THE YEAR ENDED JUNE 30, 2008**

	Governmental Fund Types				Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	
Cash Receipts:						
Taxes	\$ 5,575,992	\$ 250,684	\$ 0	\$ 90,651	\$ 0	\$ 5,917,327
Tuition	1,560	0	0	0	0	1,560
Intergovernmental Revenue	6,663,658	462,377	0	18,140	0	7,144,175
Earnings on Investments	80,623	0	0	0	3,049	83,672
Extracurricular Activities	0	134,317	0	0	0	134,317
Classroom Material and Fees	13,665	24,647	0	0	0	38,312
Contributions and Donations	0	0	0	0	2,090	2,090
Miscellaneous	31,783	57,575	0	0	0	89,358
Total Cash Receipts	12,367,281	931,034	0	108,791	5,139	13,412,245
Cash Disbursements:						
Instruction:						
Regular	5,904,186	42,048	0	10,997	0	5,957,231
Special	611,443	377,600	0	0	0	989,043
Vocational Education	87,327	0	0	0	0	87,327
Adult/Continuing	13,322	0	0	0	0	13,322
Other Instruction	65,323	0	0	0	7,798	73,121
Support Services:						
Pupils	878,416	9,412	0	0	0	887,828
Instructional Staff	464,930	12,354	0	0	0	477,284
Board of Education	43,809	0	0	0	0	43,809
Administration	876,973	28	0	19	0	877,020
Fiscal	429,789	3,789	8	1,378	0	434,964
Operations and Maintenance	1,094,014	275,975	0	21,357	0	1,391,346
Pupil Transportation	872,495	14,202	0	0	0	886,697
Central	72,303	12,254	0	0	0	84,557
Extracurricular Activities:						
Academic and Subject Oriented	67,078	94,108	0	0	0	161,186
Sports Oriented	269,715	134,983	0	0	0	404,698
Co-Circular Activities	15,657	120	0	0	0	15,777
Facilities Acquisition and Construction Services:						
Building Improvement	25,661	0	0	205,159	0	230,820
Other Facilities Acquisition & Construction	16,903	0	0	0	0	16,903
Debt Service:						
Principal Retirement	0	0	0	0	138,983	138,983
Interest and Fiscal Charges	0	0	0	0	34,779	34,779
Total Cash Disbursements	11,809,344	976,873	173,770	238,910	7,798	13,206,695
Total Cash Receipts Over/(Under)	557,937	(45,839)	(173,770)	(130,119)	(2,659)	205,550
Cash Disbursements						
Other Financing Source (Uses)						
Proceeds from Sale of Notes	71,827	0	0	0	0	71,827
Transfers - In	0	77,668	173,770	97,349	0	348,787
Advances-In	4,891	0	0	0	0	4,891
Refund of Prior Year Expenditure	10,558	0	0	0	0	10,558
Transfers - Out	(339,695)	(36,390)	0	0	0	(376,085)
Advances Out	0	(4,891)	0	0	0	(4,891)
Total Other Financing Sources (Uses)	(252,419)	36,387	173,770	97,349	0	55,087
Excess of Receipts and Other Financing Sources Over/(Under)						
Cash Disbursements and Other Financing Uses	305,518	(9,452)	0	(32,770)	(2,659)	260,637
Fund Cash Balances, July 1, 2007	1,249,486	158,793	0	40,959	91,080	1,540,318
Fund Cash Balances, June 30, 2008	\$ 1,555,004	\$ 149,341	\$ 0	\$ 8,189	\$ 88,421	\$ 1,800,955
Reserves for Encumbrances	\$ 25,995	\$ 10,218	\$ 0	\$ 25,400	\$ 518	\$ 62,131

The notes to the financial statements are an integral part of this statement.

MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS
AND CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2008**

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	Enterprise Funds	Internal Service Fund	Agency	
OPERATING CASH RECEIPTS:				
Charges for services	\$ 237,119	\$ 1,030,343	\$ 0	\$ 1,267,462
Extracurricular Activities	0	0	87,331	87,331
Classroom Materials and Fees	26,198	0	0	26,198
Total Operating Cash Receipts	263,317	1,030,343	87,331	1,380,991
OPERATING CASH DISBURSEMENTS:				
Salaries and Wages	149,946	0	0	149,946
Fringe Benefits	35,409	0	0	35,409
Purchased Services	5,828	0	0	5,828
Material and supplies	187,364	0	0	187,364
Capital Outlay-Replacement	0	0	0	0
Claims	0	1,098,525	0	1,098,525
Other Objects	740	14,445	86,150	101,335
Total Operating Cash Disbursements	379,287	1,112,970	86,150	1,578,407
Operating Income (Loss)	(115,970)	(82,627)	1,181	(197,416)
NON-OPERATING CASH RECEIPTS:				
Earnings on Investments	264	3,986	1,870	6,120
Intergovernmental	88,622	0	0	88,622
Miscellaneous	222	0	593	815
Total Non-Operating Cash Receipts	89,108	3,986	2,463	95,557
Excess Cash Receipts Over/ (Under) Cash Disbursements	(26,862)	(78,641)	3,644	(101,859)
Transfers-In	27,298	0	7,363	34,661
Transfers-Out	0	0	(7,363)	(7,363)
Advances-Out	0	0	0	0
Net Cash Receipts Over/(Under) Cash Disbursements	436	(78,641)	3,644	(74,561)
FUND CASH BALANCES, July 1, 2007	1,298	125,756	54,010	181,064
FUND CASH BALANCES, June 30, 2008	\$ 1,734	\$ 47,115	\$ 57,654	\$ 106,503
RESERVE FOR ENCUMBRANCES	\$ 0	\$ 0	\$ 0	\$ 0

The accompanying notes are an integral part of these financial statements.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Manchester Local School District (the “School District”) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The School District is a local school district as defined by Section 3311.03 of the Ohio Revised Code. The School District operates under a five-member elected Board of Education, and is responsible for providing public education to residents of the School District.

Average daily membership during 2008 was 1,540. The School District employed 97 certificated employees and 75 non-certificated employees during the fiscal year.

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For the School District, this includes general operations, food service and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization’s governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to, or can otherwise access, the organization’s resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provides financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes. The School District does not have any component units.

The Village of Franklin, Franklin Township and Parent Teacher Association perform activities within the School District boundaries for the benefit of its residents and are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District.

The School District is involved with three jointly governed organizations and one insurance purchasing pool. These organizations are the Northeast Ohio Network for Educational Technology (NEONET), the Portage Lakes Career Center, Interval Opportunity School, and the Schools of Ohio Risk Sharing Authority. Information about these organizations is presented in Notes 11 and 12 to the financial statements.

Management believes the basic financial statements included in the report represent all of the funds of the School District over which the School District has the ability to exercise direct operating control.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Accounting

Although required by Ohio Administrative Code Section 117-2-03(B) to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America, the School District has chosen to prepare its financial statements and notes in accordance with standards established by the Auditor of State for governmental entities that are not required to prepare annual financial reports in accordance with generally accepted accounting principles. This basis of accounting is similar to the cash receipts and cash disbursements basis of accounting. Receipts are recognized when received in cash rather than when they are earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraph.

C. Cash and Investments

Investments in repurchase agreements are valued at cost. Investments in money markets are valued at share price, which is the price the investment could be sold for on June 30, 2008.

D. Fund Accounting

The School District maintains its accounting records in accordance with the principles of “fund” accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the specific recording of receipts and disbursements. The transactions of each fund are reflected in a self-balancing group of accounts, an accounting entity which stands separate from the activities reported in other funds. The restrictions associated with each type of fund are as follows:

General Fund - The general fund is the general operating fund of the School District. It is used to account for all financial resources except those required by law or contract to be accounted for in another fund.

Special Revenue Funds – These funds are used to account for proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to disbursements for specified purposes. The School District had the following significant special revenue funds:

Emergency Levy Fund – This fund is used to account for the proceeds of the emergency operating levy. Originally passed in 1977, the levy is renewed for a five-year term. Expenditures in this fund are not restricted to specific purposes.

Athletics Fund – This fund is used to account for the student activity participation in the activity, but do not have student management of the programs. This fund includes athletic programs as well as cheerleaders and similar types of activities.

Title VIB Fund – This fund is used to account for grant money used to assist states in providing an appropriate public education for all students with disabilities.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Debt Service Fund – This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs. The debt service fund accounts for the payment of long-term debt for governmental funds only. Under Ohio law, the debt service fund may also be used to account for the payment of the long-term debt of proprietary funds and the short-term debt of both governmental and proprietary funds. The School District's only debt service fund is the Bond Retirement Fund which is used to accumulate resources for the payment of principal and interest on the School District's notes.

Capital Projects Funds – These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The School District had the following significant capital projects funds:

Permanent Improvement Fund – This fund is used to account for all transactions related to the acquiring, construction or improving of permanent improvements.

Enterprise Funds – These funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The School District had the following significant enterprise fund:

Lunchroom Fund – This fund is used to account for all revenues and expenses related to the provision of food services for the School District's students and staff.

Internal Service Funds – This fund is used to account for the financing of services provided by one department or agency to other departments or agencies of the School District on a cost reimbursement basis. The School District had the following significant internal service fund:

Self-Insurance Fund – This fund is used to account for the cost of medical, dental and prescription benefits provided to the School District's employees.

Expendable Trust Funds – This fund is used to account for resources restricted by legally binding trust agreements. The School District's only expendable trust fund is the Special Trust Fund which is used to account for monies held by the School District in a trustee capacity for individuals and/or private organizations which benefit the student body or the local community.

Agency Fund – This fund is used to account for assets held by a governmental unit as an agent for individuals, private organizations, other governmental units, and/or other funds.

Student Managed Activity Fund – This fund is used to account for those student activity programs which have student participation in the activity and have students involved in the management of the program.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process

1. Budget

A budget of estimated cash receipts and disbursements is submitted to the County Auditor (Fiscal Officer for Summit County), as secretary of the County Budget Commission, by January 20 of each year, for the period July 1, to June 30 of the following year.

2. Estimated Resources

The County Budget Commission certifies its actions to the School District by March 1. As part of this certification, the School District receives the Official Certificate of Estimated Resources which states the projected receipts of each fund. On or about July 1, this certificate is amended to include any unencumbered balances from the preceding year. Prior to June 30, the School District must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as the basis for the annual appropriation measure. Budgeted receipts as shown in Note 3 do not include July 1, 2008 unencumbered fund balances. However, those fund balances are available for appropriations.

3. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. A temporary appropriation measure to control cash disbursements may be passed on or about July 1 of each year for the period July 1 to September 30. An annual appropriation measure must be passed by October 1 of each year for the period July 1 to June 30. The appropriation measure may be amended or supplemented during the year as new information becomes available.

4. Encumbrances

The School District is required to use the encumbrance method of accounting by virtue of Ohio law. Under this system, purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation.

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated.

A summary of 2008 budgetary activity appears in Note 3.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the School District's basis of accounting.

H. Total Columns on Financial Statements

Total columns on the financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. This date is not comparable to a consolidation. Interfund-type eliminations have not been made in the aggregation of this data.

NOTE 2: POOLED CASH AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active monies are public deposits necessary to meet the demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC) by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer, by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies to be deposited or invested in the following securities:

- 1) United States treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 2: POOLED CASH AND INVESTMENTS (Continued)

- 2) Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3) Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and that the term of the agreement must not exceed 30 days;
- 4) Bonds and any other obligations of the State of Ohio;
- 5) No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 6) The State Treasurer's Investment Pool (STAR Ohio).
- 7) Certain bankers acceptances and commercial paper notes for a period not to exceed 180 days from the purchase date in any amount not to exceed 25 percent of the interim monies available for investment at any one time; and
- 8) Under limited circumstances, corporate debt interests noted in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within 5 years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Deposits – At June 30, 2008, the carrying amounts of the School District's deposits were (\$58,040), and the bank balances were \$115,559. As of June 30, 2008, \$105,010 of the bank balance was covered by federal depository insurance and \$10,549 was uncollateralized and uninsured.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 2: POOLED CASH AND INVESTMENTS (Continued)

Investments

The School District's investments are required to be categorized to give an indication of the level of custodial credit risk assumed by the School District at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments for which securities are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. The money market fund investments are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Category 3	Carrying Value
Repurchase Agreement	\$ 1,940,000	\$ 1,940,000
Money Market Fund	0	25,498
Total	\$ 1,940,000	\$ 1,965,498

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 3: BUDGETARY ACTIVITY

Budgetary activity for the year ended June 30, 2008:

2008 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 12,550,982	\$ 12,454,557	\$ (96,425)
Special Revenue	2,019,700	1,008,702	(1,010,998)
Debt Service	177,700	173,770	(3,930)
Capital Projects	160,545	206,140	45,595
Enterprise	405,294	379,723	(25,571)
Internal Service	1,214,425	1,034,329	(180,096)
Fiduciary	103,000	102,296	(704)
Total	<u>\$ 16,631,646</u>	<u>\$ 15,359,517</u>	<u>\$ (1,272,129)</u>

2008 Budgeted vs. Actual Budgetary Expenditures

<u>Fund Type</u>	<u>Appropriation Authority</u>	<u>Budgetary Expenditures</u>	<u>Variance</u>
General	\$ 12,824,821	\$ 12,175,034	\$ 649,787
Special Revenue	1,150,593	1,028,372	122,221
Debt Service	177,700	173,770	3,930
Capital Projects	152,135	264,310	(112,175)
Enterprise	406,284	379,287	26,997
Internal Service	1,281,502	1,112,970	168,532
Fiduciary	245,091	101,829	143,262
Total	<u>\$ 16,238,126</u>	<u>\$ 15,235,572</u>	<u>\$ 1,002,554</u>

Contrary to Ohio Revised Code Section 5705.41(B), budgetary expenditures exceeded appropriation authority during 2008.

Contrary to Ohio Revised Code Section 5705.10, the School District had a significant amount of negative fund balances during 2008.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 4: PROPERTY TAXES

Real property taxes are levied on assessed values which equal 35% of appraised value. The County Auditor reappraises all real property every six years with a triennial update. The last update was completed for the tax year 2008.

Real property taxes become a lien on all non-exempt real property located in the county on January 1. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

The full tax rates applied to real property for the tax (calendar) year 2007 (latest information available) were \$99.18 per \$1,000 of assessed valuation. After adjustment of the rate for inflationary increases in property values, the effective tax rate was \$58.87 per \$1,000 of assessed valuation for real property classified as residential/agricultural and \$67.98 per \$1,000 of assessed valuation for all other real property.

Real property owners' tax bills are further reduced by homestead and rollback deductions, when applicable. The amount of these homestead and rollback reductions is reimbursed to the District by the State of Ohio.

Owners of tangible personal property are required to file a list of such property including costs, by April 30 of each year. The property is assessed for tax purposes at varying statutory percentages of cost. The tax rate applied to tangible personal property for the tax (calendar) year 2005 was \$99.18 per \$1,000 of assessed valuation.

The Summit County Fiscal Officer collects property tax on behalf of all taxing districts within the county and periodically remits to the taxing districts their portions of the taxes collected.

NOTE 5: INSURANCE

The School District maintains comprehensive insurance coverage with private carriers for real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. Real property and contents are 90 percent coinsured.

For 2008, the School District participated in the Schools of Ohio Risk Sharing Authority (SORSA), an insurance purchasing pool. Each participant enters into an individual agreement with SORSA for insurance coverage and pays annual premiums to SORSA based on the types and limits of coverage and deductibles selected by the participant.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 6: DEFINED BENEFIT PENSION PLANS

A. State Teachers Retirement System

The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3771, or by calling (614)227-4090.

New members have a choice of three retirement plans, a Defined Benefit Plan (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB Plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For fiscal year ended June 30, 2008, plan members are required to contribute 10 percent of their annual covered salaries and the School District is required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's contributions for pension obligations to STRS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$812,052, \$749,340 and \$754,572, respectively.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 6: DEFINED BENEFIT PENSION PLANS (Continued)

B. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746, or by calling (800) 878-5853. It is also posted on SERS' website, www.ohsers.org under forms and publications.

Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute an actuarially determined rate. The current rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2006, 10.57 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2005, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amounts, by the SERS's Retirement Board. The District's contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007, and 2006 were \$289,284, \$279,540 and \$276,324, respectively.

NOTE 7: POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligation to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

Retirees who participated in the DC or Combined Plans, and their dependents, are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2008, the STRS Ohio Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. For the School District, this amount equaled \$59,512, \$51,273 and \$53,898 for fiscal years 2008, 2007 and 2006, respectively.

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2007, (the latest information available) the balance in the fund was \$4.1 billion. For the year ended June 30, 2007, net health care costs paid by STRS Ohio were \$265,558,000 and STRS Ohio had 122,934 eligible benefit recipients.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 7: POSTEMPLOYMENT BENEFITS (Continued)

In addition to a cost-sharing multiple-employer defined benefit pension plan, SERS administers two postemployment benefit plans, the Medicare Part B Plan and the Health Care Plan. The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2007 was \$93.50; SERS' reimbursement to retirees was \$45.50. The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2007 (the latest information available), the actuarially required allocation was .68 percent. The School District's contributions for the year ended June 30, 2008 were \$13,098, which equaled the required contributions for the year.

ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMO's, PPO's and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.

The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code 401(h). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. At June 30, 2008, the health care allocation was 3.32 percent. The actuarially required contribution (ARC), as of the December 31, 2006 annual valuation (the latest information available), was 11.50 percent of covered payroll. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities of the plan over a period not to exceed thirty years. The School District's contributions for the years ended June 30, 2008, 2007 and 2006 were \$82,954, \$74,447 and \$67,699, respectively.

An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2008, the minimum compensation level was established at \$35,800.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its Comprehensive Annual Financial Report. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at www.ohsers.org under Forms and Publications.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 8: SELF INSURANCE

The District provides major medical, hospitalization, vision, prescription drug, dental, and life insurance benefits to its employees through a third party administrator.

The Self Insurance Fund pays covered claims to service providers, and recovers these costs from charges to other funds based on an actuarially determined cost per employee. A comparison of Self Insurance Fund cash and investments to the actuarially-measured liability as of June 30 follows:

Cash and investments	\$	25,502
Actuarial liabilities	\$	83,490

NOTE 9: CONTINGENCIES

The School District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2008.

NOTE 10: SET-ASIDE REQUIREMENTS

State of Ohio House Bill 412 requires the District to set-aside a portion of the general operating resources for future use. For the fiscal years ended June 30, 2008 the required set-asides were:

	Textbooks	Capital Acquisition	Totals
Set-aside cash balance as of June 30, 2007	\$ (201,989)	\$ 0	\$ (201,989)
Current year set-aside requirement	232,105	232,105	464,210
Current year offset	0	(90,492)	(90,492)
Current year qualifying disbursements	(235,474)	(38,297)	(273,771)
 Total	 \$ (205,358)	 \$ 103,316	 \$ (102,042)
 Balance carried forward to FY 2009	 \$ (205,358)	 \$ 0	

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 11: JOINTLY GOVERNED ORGANIZATIONS

Northeast Ohio Network for Educational Technology (NEONET) – NEONET is a jointly governed organization created as a regional council of governments made up of public school districts and county boards of education from Summit and Portage Counties. The primary function of NEONET is to provide data processing services to its member districts with the major emphasis being placed on accounting, inventory control and payroll services. Other areas of service provided by NEONET include student scheduling, registration, grade reporting and test scoring. Each member district pays an annual fee for the services provided by NEONET. NEONET is governed by a board of directors comprised of each superintendent within the organization. The Summit County Educational Service Center serves as the fiscal agent of the organization and received funding from the State Department of Education. Each school district has one vote in all matters and each member district’s control over budgeting and financing of NEONET is limited to its voting authority and any representative it may have on the Board of Directors. The continued existence of NEONET is not dependent on the School District’s continued participation and no equity interest exists.

Portage Lakes Career Center – The Portage Lakes Career Center is a separate body politic and corporate, established by the Ohio Revised Code to provide for the vocational and special education needs of the students. The Board of Education is comprised of representatives from the board of each participating school district. The board is responsible for approving its own budgets, appointing personnel and accounting and finance related activities. The School District’s students may attend the vocational school. Each school district’s control is limited to its representation on the board.

Interval Opportunity School – The Interval Opportunity School (the “School”) is a jointly governed organization made up of six area public school districts. The function of the School is to provide “at risk students” with possibly a last and better opportunity to succeed in both their academic and social maturation. Each member district pays an annual fee based on the number of students serviced by the School. The School is governed by a board of directors comprised of each superintendent from Coventry Local, Portage Lakes Career Center and Green Local. The Coventry Local School District serves as the fiscal agent of the School. The continued existence of the School is not dependent on the School District’s continued participation and no equity interest exists.

NOTE 12: INSURANCE POOL

Schools of Ohio Risk Sharing Authority

The School District participates in the Schools of Ohio Risk Sharing Authority (SORSA), an insurance purchasing pool established under Section 2744.081 of the Ohio Revised Code. SORSA is an unincorporated nonprofit association of its members which enables the participants to provide for a formalized joint insurance purchasing program for maintaining adequate insurance protection and provides risk management programs and other administrative services. The SORSA’s business and affairs are conducted by a board consisting of nine superintendents and treasurers, as well as an attorney, accountant, and four representatives from the pool’s administrator, Willis Pooling. Willis Pooling is responsible for processing claims and establishes agreements between the SORSA and its members. Financial information can be obtained from Willis Pooling, 655 Metro Place South, Dublin, Ohio 43017.

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 13: LONG TERM DEBT

Debt outstanding at June 30, 2008 was as follows:

	2008 Principal
Bus Note - 4.98%	\$ 95,108
Bus Note - 5.32%	83,853
Bus Note - 4.27%	65,963
Bus Note - 4.30%	64,517
Energy Conservation Chiller Note - 4.99%	68,595
Energy Conservation Note - 5.54%	222,377
 Total	 \$ 600,413

Board and note proceeds were used to finance the cost of building energy conservation improvements and to pay off the outstanding balances owed on several bus leases. One of the bus notes and the chiller note were initiated during fiscal year ended 2002. The 4.30 percent bus note was initiated in fiscal year 2005, the 4.98 percent bus note was initiated in fiscal year 2006, the 5.32 percent bus note was initiated in fiscal year 2007 and the 4.27 percent bus note was initiated in fiscal year 2008. The 5.54 percent Energy Conservation Note was refinanced during fiscal year ended 2002.

Amortization of the above energy conservation debt, including interest, is scheduled as follows:

	Energy Conservation Improvement Note	Energy Conservation Chiller Note
Year ending June 30:		
2009	\$ 63,623	\$ 19,340
2010	63,623	19,340
2011	63,623	19,340
2012	63,623	19,340
Total principal and interest	254,492	77,360
Less amount representing interest	32,115	8,765
Total principal	\$ 222,377	\$ 68,595

Manchester Local School District
Summit County
Notes to the Basic Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2008

NOTE 13: LONG TERM DEBT (Continued)

The following is a schedule of future minimum lease payments and present value of the net minimum lease payments at June 30, 2008:

<u>Year ending June 30:</u>	4.98% <u>Bus Note</u>	5.32% <u>Bus Note</u>	4.27% <u>Bus Note</u>	4.30% <u>Bus Note</u>
2009	\$ 21,955	\$ 21,422	\$ 11,729	\$ 20,067
2010	21,955	21,422	11,729	20,067
2011	21,955	21,422	11,729	20,067
2012	21,955	21,422	11,729	10,034
2013	21,955	10,711	11,729	0
2014-2018	<u>0</u>	<u>0</u>	<u>17,592</u>	<u>0</u>
Total principal and interest	109,775	96,399	76,237	70,235
Less amount representing interest	<u>14,667</u>	<u>12,546</u>	<u>10,274</u>	<u>5,718</u>
Total principal	<u><u>\$ 95,108</u></u>	<u><u>\$ 83,853</u></u>	<u><u>\$ 65,963</u></u>	<u><u>\$ 64,517</u></u>



Rea & Associates, Inc.
ACCOUNTANTS AND BUSINESS CONSULTANTS

122 4th St. NW | PO Box 1020
New Philadelphia, OH 44663-5120

November 21, 2008

To the Board of Education
Manchester Local School District
Akron, OH 44319

Independent Auditor's Report on Internal Control over Financial Reporting
And on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

We have audited the financial statements of Manchester Local School District (the "School District") as of and for the year ended June 30, 2008, and have issued our report thereon dated November 21, 2008, with an adverse opinion on the School District's accompanying financial statements because they do not present fairly the financial position, results of operations, and cash flows, where applicable, in accordance with accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the School District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the School District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the School District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

We consider the following deficiencies described in the accompanying schedule of findings to be significant deficiencies in internal control over financial reporting: 2008-001 and 2008-002.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the School District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. However, of the significant deficiencies described above, we believe finding number 2008-001 is also a material weakness.

We also noted certain internal control matters that we reported to the Government's management in a separate letter dated November 21, 2008.

Compliance and Other Matters

As part of reasonably assuring whether the School District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters that we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2008-003 through 2008-005.

We also noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the School District's management in a separate letter dated November 21, 2008.

The School District's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the School District's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Board of Education, management and federal awarding agencies and pass-through agencies and is not intended to be and should not be used by anyone other than these specified parties.

Hea & Associates, Inc.



Rea & Associates, Inc.

ACCOUNTANTS AND BUSINESS CONSULTANTS

122 4th St. NW | PO Box 1020
New Philadelphia, OH 44663-5120

November 21, 2008

To the Board of Education
Manchester Local School District
Akron, OH 44319

Independent Auditor's Report on Compliance with
Requirements Applicable to Each Major Program and Internal
Control Over Compliance in Accordance with OMB Circular A-133

Compliance

We have audited the compliance of the Manchester Local School District (the "School District") with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133, *Compliance Supplement* that are applicable to its major federal programs for the year ended June 30, 2008. The School District's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the School District's management. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and OMB Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School District's compliance with those requirements.

In our opinion, Manchester Local School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2008.

Internal Control Over Compliance

The management of the School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance but, not for the purpose of expressing an opinion on the effectiveness of the School District's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the School District's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by any entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Education, management and federal awarding agencies and pass-through agencies and is not intended to be and should not be used by anyone other than these specified parties.

Rea & Associates, Inc.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2008**

1. SUMMARY OF AUDITOR'S RESULTS

A-133 Ref.
.505(d)

(d) (1) (i)	Type of Financial Statement Opinion	Adverse
(d) (1) (ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d) (1) (ii)	Were there any other internal control deficiencies reported at the financial statement level (GAGAS)?	Yes
(d) (1) (iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	Yes
(d) (1) (iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d) (1) (iv)	Were there any internal control deficiencies reported for major programs which were not considered to be material?	No
(d) (1) (v)	Type of Major Programs' Compliance Opinion	Unqualified
(d) (1) (vi)	Are there any reportable findings under Section 510(a) of Circular A-133?	No
(d) (1) (vii)	Major Programs (list): Title VI-B – Special Education Cluster	CFDA # 84.027
(d) (1) (viii)	Dollar Threshold: Type A/B Programs	Type A: >\$300,000 Type B: All others
(d) (1) (ix)	Low Risk Auditee?	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Material Weakness

FINDING NUMBER	2008-001
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During FY08, the School District erroneously posted a property tax advance to the wrong funds. The amount for the General Fund was posted to the Capital Projects Fund and vice versa. The School District was aware that the amounts in the Capital Projects Fund were incorrect, however, their internal control procedures were unable to identify this incorrect posting. The School District did correct this error with an adjusting entry in FY2009.

We recommend the School District put procedures in place to identify this type of error.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2008**

Significant Deficiency

FINDING NUMBER	2008-002
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The School District erroneously underpaid their custodians and mechanic for FY08. The 2007-2008 school year had twenty-seven Fridays. According to the OAPSE negotiated agreement, the classified employees were to get a one week pay during that year. The School District did that as a miscellaneous pay, however, the computer system tried to recoup the miscellaneous pay throughout the remainder of the year. This caused these employees to be underpaid for those five days. This underpayment totaled \$6,821. The School District is correcting this by having a special pay for these five days on December 6, 2008.

We recommend the School District review their payroll on a regular basis to verify all employees are being paid correctly.

Material Non-Compliance

FINDING NUMBER	2008-003
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Ohio Rev. Code Section 117.38 provides that each public office shall file a financial report for each fiscal year. The auditor of state may prescribe forms by rule or may issue guidelines, or both, for such reports. If the auditor of state has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. Ohio Administrative Code Section 117-2-03 further clarifies the requirements of Ohio Rev. Code 117.38

Ohio Admin. Code Section 117-2-03(B) requires the School District to prepare its annual financial report in accordance with generally accepted accounting principles. However, for fiscal years 2006 and 2005, the School District prepared its financial statements in accordance with standards established by the Auditor of State for governmental entities not required to prepare annual reports in accordance with generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time. Pursuant to Ohio Rev. Code Section 117.38, the School District may be fined and subject to various other administrative remedies for its failure to file the required financial report.

GASB Statement 34, "Basic Financial Statements – and Management’s Discussion and Analysis – For State and Local Governments" requires the School District’s basic financial statements and required supplementary information (RSI) consist of the following:

- Management’s Discussion and Analysis – Providing management’s analytical overview of the School District’s financial activities.
- Basic Financial Statements – The basic financial statements will consist of Government-wide financial statements, which will include a statement of net assets and a statement of activities, prepared on the economic resources measurement focus and the accrual basis of accounting. These statements will report all assets, liabilities, revenues, expenses, and gains and losses of the School District. The basic financial statements also will consist of the more familiar fund financial statements, but they will focus on the School District’s “Major” funds as defined in the Statement.
- Required Supplementary Information – Budgetary comparison schedules and certain “modified approach” infrastructure information

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2008**

FINDING NUMBER	2008-003 (continued)
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We recommend the School District review the new standards and ensure preparation of its financial statements in accordance with AICPA's *Audit and Accounting Guide Audits of State and Local Governments (GASB 34 edition)*. We also recommend the School District prepare its financial statements in accordance with Ohio Administrative Code and Ohio Revised Code.

FINDING NUMBER	2008-004
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Ohio Rev. Code Section 5705.41(B) states no subdivision or taxing unit is to expend money unless it has been appropriated.

We noted the Board of Education did approve an amended appropriation measure, however, it was not approved until after June 30, 2008, therefore, it was not able to be included to meet ORC 5705.41(B). This caused expenditures plus encumbrances to exceed appropriations at the School District's legal level of control at year end as follows:

Fund	Appropriations	Expenditures Plus Encumbrances	Variance
Emergency Levy Fund (016)	\$ 314,058	\$ 319,758	\$ (5,700)
Portage Lakes JVS Spec. Needs (019)	-	5,600	(5,600)
EMIS (432)	373	5,055	(4,682)
Entry Year 2006 (440)	-	2,070	(2,070)
SchoolNet Prof. Dev. (452)	1,631	4,061	(2,430)
Title II-D Technology (599)	2,203	2,231	(28)
Permanent Improvement (003)	146,469	253,313	(106,844)
SchoolNet (450)	5,667	10,997	(5,330)
Food Service Fund (006)	336,608	349,308	(12,700)

We recommend the approve all supplemental appropriations prior to June 30th.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2008**

FINDING NUMBER	2008-005
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Ohio Rev. Code Section 5705.10 requires that money paid into a fund must be used only for the purposes for which such fund has been established. The School District did not have any negative balances at year end, however, the following funds had negative cash fund balances during the year:

<u>Fund</u>	<u>Range of Deficit</u>
Debt Service Fund (002)	\$10,634 - \$173,770
Food Service Fund (006)	727 - 22,799
Uniform School Supplies (009)	7,623 - 16,860
Emergency Levy Fund (016)	1,600 - 24,882
EMIS (432)	1,825 - 2,888

Negative fund cash balances indicate that money from one fund was used to cover the expenses of another fund. Additionally, money spent for purposes other than specified in grant agreements could result in the loss of future grant awards. Fund activity should be monitored to prevent future expenditures in excess of available resources. In those cases where additional funds are required, the resources should either be transferred or advanced to the fund in accordance with the Ohio Revised Code.

3. FINDINGS FOR FEDERAL AWARDS

NONE	
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Manchester Local School District

6075 MANCHESTER ROAD

AKRON, OHIO 44319

Samuel J. Reynolds, SUPERINTENDENT

330-882-6926

David L. Osborne, TREASURER

330-882-4157

James E. Robinson, DIRECTOR OF CURRICULUM

330-882-6926

Phillip R. Bevington, DIRECTOR OF SERVICES

330-882-4157

Manchester Local School District Response to SUMMARY OF AUDITOR'S RESULTS

- 2008-01 The Manchester Local Board of Education, upon the recommendation of the Treasurer, has elected not to proceed with GAAP conversion up to this point in time.
- 2008-02 The Treasurer closely monitors all funds every day. At the very end of some fiscal years it is effectively impossible to hold a meeting of the Board to include every transaction that may impact on book Balances. When this is possible the Board has met on or very close to June 30th of that fiscal year.
- 2008-03 Near the end of fiscal year 2008 I contacted the Summit County Fiscal Officer's department of tax settlement. It seemed to me that the collections for the emergency levy fund were lower than estimated. While working with that department the auditors found the discrepancy. The corrected postings have been made.
- 2008-04 Corrective action is planned for the payroll of December 5, 2008, to allow the affected employees to recoup the underpayment due to computer error.
- 2008-05 Some funds, by their very nature, run a deficit balance. That is particularly true of the 006 food service fund and the 009 uniform school supplies fund. It would be very impractical to continuously have the Board approve transfers or advances to these two funds. The debt service fund serves as the payment center for the entire district's debt throughout the fiscal year. Rather than have a transfer of funds approved by the Board each time a debt payment is made, as the Treasurer I recommend that the entire debt amount be transferred at fiscal year end prior to the closing of the books. The 016 emergency levy fund was in deficit at times due to utility payments coming due prior to the receipt of tax settlements. All gas and electric bills are paid from the 016 fund. The 432 EMIS fund was negative at times when particular items were needed for student reporting purposes and the funds were in the process of collection but not yet actually received.

MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	CFDA Number	Grant Number	Federal Receipts	Non-Cash Receipts	Federal Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF EDUCATION						
Passed through Ohio Department of Education						
Title I						
Ed Consol Improvement Act	84.010	C1S1 - 2007	\$ 1,528	\$ 0	\$ 1,528	\$ 0
		C1S1 - 2008	53,045	0	52,096	0
Total Ed Consol Improvement Act			54,573	0	53,624	0
Special Education Grants to States	84.027	6BSF - 2007	4,891	0	4,042	0
		6BSF - 2008	301,659	0	301,659	0
Total Special Education Cluster			306,550	0	305,701	0
Title IV - Safe, Drug-Free Schools & Communities Act Grant	84.186	DRS1 - 2008	3,450	0	3,447	0
		C2S1 - 2007	0	0	2,059	0
Title V - Innovative Education Program Strategies	84.298	C2S1 - 2008	2,033	0	2,033	0
			2,033	0	4,092	0
Total Title V						
Title II-D - Technology Literacy Challenge Grant	84.342	TJS1 - 2005	0	0	249	0
		TJS1 - 2006	0	0	885	0
		TJS1 - 2007	336	0	521	0
		TJS1 - 2008	576	0	576	0
Total Title II-D			912	0	2,231	0
Title II-A Improving Teacher Quality	84.367	TRS1 - 2007	152	0	152	0
		TRS1 - 2008	29,631	0	29,631	0
Total Title II-A Improving Teacher Quality			29,783	0	29,783	0
Total U. S. Department of Education			397,301	0	398,878	0
U. S. DEPARTMENT OF AGRICULTURE						
Passed through Ohio Department of Education:						
Nutrition Cluster:						
Food Distribution Program (Non-cash commodities related to lunch program)	10.555		0	39,813	0	39,813
National School Lunch Program	10.555		86,909	0	86,909	0
Total US Department of Agriculture - Nutrition Cluster			86,909	39,813	86,909	39,813
Total Federal Financial Assistance			\$ 484,210	\$ 39,813	\$ 485,787	\$ 39,813

See notes to the schedule of expenditures of federal awards.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2008**

NOTE 1: SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") summarizes activity of the School District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

NOTE 2: NUTRITION CLUSTER

Reimbursement monies are commingled with local receipts and state grants. It is assumed federal moneys are expended first.

Food Distribution Program nonmonetary assistance reported in the schedule of expenditures of federal awards at the entitlement value of the commodities received and disbursed. At June 30, 2008, the School District had no significant food commodities inventory.

**MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2008**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2007-001	<p>Ohio Rev. Code Section 117.38, Filing of the Financial Report</p> <p>Ohio Admin. Code Section 117-2-03(B), Prepare Annual Financial Report in Accordance with Generally Accepted Accounting Principles</p>	No	Not Corrected
2007-002	<p>Ohio Rev. Code Section 5705.41(B), Expenditures Plus Encumbrances Exceeding Appropriations</p>	No	Not Corrected
2007-003	<p>Ohio Rev. Code Section 5705.10, Negative Fund Balances</p>	No	Not Corrected



Mary Taylor, CPA
Auditor of State

MANCHESTER LOCAL SCHOOL DISTRICT
SUMMIT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
JANUARY 22, 2009