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Mary Taylor, CPA Auditor of State

Mecca Township Trumbull County P.O. Box 567 Cortland, Ohio 44410

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Jaylor

Mary Taylor, CPA Auditor of State

December 30, 2008

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<u>Mary Taylor, CPA</u> Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Mecca Township Trumbull County P.O. Box 567 Cortland, Ohio 44410

To the Board of Trustees:

We have audited the accompanying financial statements of Mecca Township, Trumbull County, (the Township) as of and for the years ended December 31, 2007 and 2006. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Township's larger (i.e. major) funds separately. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require townships to reformat their statements. The Township has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

Mecca Township Trumbull County Independent Accountants' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2007 and 2006 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2007 and 2006 or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of Mecca Township, Trumbull County, as of December 31, 2007 and 2006, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2008 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Jaylor

Mary Taylor, CPA Auditor of State

December 30, 2008

#### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2007

	Governmental Fund Types				
	General	Special Revenue	Capital Projects	Permanent	Totals (Memorandum Only)
Cash Receipts: Property and Other Local Taxes	\$57,684	\$115,483			\$173,167
Charges for Services Licenses, Permits, and Fees Intergovernmental Earnings on Investments	16,803 134,401 26,994	86,697 2,860 108,859 3,740	\$55,691	\$35	86,697 19,663 298,951 30,769
Miscellaneous Total Cash Receipts	<u> </u>	<u> </u>	55,691	35	<u> </u>
Cash Disbursements:	230,033	317,000	00,001	00_	010,203
Current: General Government Public Safety	101,266	41,151 47,616			142,417 47,616
Public Works Health	3,097 2,583	47,618 75,637 1,739			78,734 4,322
Conservation - Recreation Capital Outlay	12,319 28,059	24,670	118,741		12,319 171,470
Total Cash Disbursements	147,324	190,813	118,741	0_	456,878
Total Receipts Over/(Under) Disbursements	89,569	126,837	(63,050)	35	153,391
Other Financing Receipts / (Disbursements): Sale of Fixed Assets	1	1			2
Total Other Financing Receipts / (Disbursements)	1	1	0	0	2_
Excess of Cash Receipts and Other Financing Receipts Over / (Under) Cash Disbursements			(00.050)		
and Other Financing Disbursements	89,570	126,838	(63,050)	35	153,393
Fund Cash Balances, January 1	147,425	298,349	173,800	6,053	625,627
Fund Cash Balances, December 31	\$236,995	\$425,187	\$110,750	\$6,088	\$779,020
Reserve for Encumbrances, December 31	\$3.035	\$1,704	\$2,092	\$0	\$6,831

The notes to the financial statements are an integral part of this statement.

#### COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2006

	Governmental Fund Types				
	General	Special Revenue	Capital Projects	Permanent	Totals (Memorandum Only)
Cash Receipts:					
Property and Other Local Taxes	\$55,570	\$116,335			\$171,905
Charges for Services		37,164			37,164
Licenses, Permits, and Fees	17,250	1,000			18,250
Intergovernmental Earnings on Investments	90,827 20,103	113,230 4,840		\$99	204,057 25,042
Miscellaneous	20,103	4,640		<b></b>	25,042 7,462
Total Cash Receipts	191,212	272,569	0	99_	463,880
Cash Disbursements:					
Current:					
General Government	95,381	36,738			132,119
Public Safety	0 755	41,554			41,554
Public Works Health	2,755 5,179	60,359 1,693			63,114 6,872
Conservation - Recreation	15,515	1,095			15,515
Capital Outlay	179,927	38,142	\$1,140		219,209
Tatal Orab Distance and		470.400	1 1 10		170.000
Total Cash Disbursements	298,757	178,486	1,140	0	478,383
Total Receipts Over/(Under) Disbursements	(107,545)	94,083	(1,140)	99	(14,503)
Other Financing Receipts / (Disbursements):					
Sale of Fixed Assets		1,519			1,519
Transfers-In	(4, 4, 4, 0)	(00.070)	91,219		91,219
Transfers-Out Other Financing Sources	(1,140) 1,082	(90,079)			(91,219) 1,082
Other Financing Obdrees	1,002		,	·	1,002
Total Other Financing Receipts / (Disbursements)	(58)	(88,560)	91,219	0	2,601
Excess of Cash Receipts and Other Financing					
Receipts Over / (Under) Cash Disbursements					
and Other Financing Disbursements	(107,603)	5,523	90,079	99	(11,902)
Fund Cash Balances, January 1	255,028	292,826	83,721	5,954	637,529
Fund Cash Balances, December 31	\$147,425	\$298,349	\$173,800	\$6,053	\$625,627
Reserve for Encumbrances, December 31	\$252	\$16,029	\$0	\$0	\$16,281

The notes to the financial statements are an integral part of this statement.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Mecca Township, Trumbull County, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance, police protection, fire protection and emergency medical services.

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. Notes 7 to the financial statements provides additional information for this entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

#### B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

### C. Cash and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Township values certificates of deposit and repurchase agreements at cost. Money market mutual funds (including STAR Ohio) are recorded at share values the mutual funds report.

#### D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

#### 1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### 2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from trusts or for capital projects that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

<u>Gasoline Tax Fund</u> - This fund receives gasoline tax money for constructing, maintaining, and repairing Township roads.

<u>Fire District Fund</u> - This fund receives property tax money to pay for the general operation of the Fire Department.

## 3. Capital Project Funds

These funds account for receipts restricted to acquiring or constructing major capital projects (except those financed through enterprise or trust funds). The Township had the following significant capital project fund:

<u>Issue II Fund</u> - The Township received a grant from the State of Ohio for a drainage upgrade project on Morrell Ray Road.

#### 4. Permanent Funds

These funds account for assets held under a trust agreement that are legally restricted to the extent that only earnings, not principal, are available to support the Township's programs. The Township had the following significant permanent fund:

<u>Cemetery Endowment Fund</u> – This fund receives interest earned on the nonexpendable corpus from a trust agreement. These earnings are used for the general maintenance and upkeep of the Township's cemetery.

## E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

## 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

## 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### 3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be re-appropriated.

A summary of 2007 and 2006 budgetary activity appears in Note 3.

## F. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

#### G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

## 2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

2007	2006
\$335,132	(\$71,033)
3,295	3,454
2,093	0
340,520	(67,579)
438,500	492,978
0	200,228
438,500	693,206
\$779,020	\$625,627
	\$335,132 3,295 2,093 340,520 438,500 0 438,500

**Deposits:** Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

**Investments:** The Township's financial institution transfers securities to the Township's agent to collateralize repurchase agreements. The securities are not in the Township's name.

Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

## 3. BUDGETARY ACTIVITY

Budgetary activity for the years ending 2007 and 2006 follows:

Budgeted Actual   Fund Type Receipts Receipts Variance   General \$167,830 \$236,894 \$69,064   Special Revenue 250,792 317,651 66,859   Capital Projects 0 55,691 55,691   Permanent 100 35 (65)   Total \$418,722 \$610,271 \$191,549   2007 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$5563,834   2006 Budgeted vs. Actual Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088	2007 Bud	geted vs. Actual	Receipts	
General \$167,830 \$236,894 \$69,064   Special Revenue 250,792 317,651 66,859   Capital Projects 0 55,691 55,691   Permanent 100 35 (65)   Total \$418,722 \$610,271 \$191,549   2007 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)		Budgeted	Actual	
Special Revenue 250,792 317,651 66,859   Capital Projects 0 55,691 55,691   Permanent 100 35 (65)   Total \$\$418,722 \$\$610,271 \$\$191,549   2007 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$\$314,894 \$\$150,359 \$\$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$\$1,027,543 \$\$463,709 \$\$563,834   2006 Budgeted vs. Actual Receipts Receipts Variance   General \$\$178,029 \$\$192,294 \$\$14,265   Special Revenue 247,925 \$274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$\$517,272 \$\$	Fund Type	Receipts	Receipts	Variance
Capital Projects 0 55,691 55,691   Permanent 100 35 (65)   Total \$\$\frac{\$\rac{\$\rac{\$\rac{\$\frac{\$\frac{\$\frac{\$\rac{\$\frac{\$\rac{\$\rac{\$\rac{\$\rac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\rac{\$\rac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\rac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\frac{\$\rac{\$\frac{\$\rac{\$\rac{\$\rac{\$\rac{\$\rac{\$\rac{\$\rac{\$\frac{\$\rac{\$\rac{\$\frac{\$\frac{\$\rac{\$\rac{\$\rac{\$\frac{\$\	General	\$167,830	\$236,894	\$69,064
Permanent Total 100 35 (65)   2007 Budgeted vs. Actual Budgetary Basis Expenditures \$191,549   2007 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts Variance   General \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts Variance \$173,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163 \$264,633   Capital Projects 91,218 91,219 1 \$100 99 (1)   Total \$557,700 \$40,428 \$2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428 \$2006 B	Special Revenue	250,792	317,651	66,859
Total \$418,722 \$610,271 \$191,549   2007 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Budgeted Actual   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Variance   G	Capital Projects	0	55,691	55,691
2007 Budgeted vs. Actual Budgetary Basis ExpendituresFund TypeAuthorityExpendituresVarianceGeneral\$314,894\$150,359\$164,535Special Revenue532,796192,517340,279Capital Projects173,800120,83352,967Permanent6,05306,053Total\$1,027,543\$463,709\$563,8342006 Budgeted vs. Actual ReceiptsBudgetedActualReceiptsVarianceGeneral\$178,029\$192,294\$14,265Special Revenue247,925274,08826,163Capital Projects91,21891,2191Permanent10099(1)Total\$517,722\$557,700\$40,4282006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriationBudgetaryFund TypeAuthorityExpendituresVarianceCapital Projects91,21891,2191Permanent10099(1)Total\$517,722\$557,700\$40,428\$300,894\$300,149Special Revenue\$30,326284,594245,732General\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500	Permanent	100	35	(65)
Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$11,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Variance   Quebee Authority Expenditures Variance   Special Revenue \$390,894 \$300,149 \$90,745   Special Revenue 530	Total	\$418,722	\$610,271	\$191,549
Fund Type Authority Expenditures Variance   General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   General \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$5517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation Budgetary   Fund Type Authority Expenditures Variance   G	2007 Budgeted vs. A			es
General \$314,894 \$150,359 \$164,535   Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Budgeted Actual   Fund Type Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$5517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Gapital Projects 83,721				
Special Revenue 532,796 192,517 340,279   Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Budgeted Actual   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent				
Capital Projects 173,800 120,833 52,967   Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Budgeted Actual   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428   End Type Authority Expenditures \$40,428   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Gapital Projects 83,721 1,140 82,581				
Permanent 6,053 0 6,053   Total \$1,027,543 \$463,709 \$563,834   2006 Budgeted vs. Actual Receipts   Budgeted Actual   Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   2006 Budgeted vs. Actual Budgetary Basis Expenditures Stato,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Gapital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	•			
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2006 Budgeted vs. Actual ReceiptsBudgetedActualFund TypeReceiptsReceiptsGeneral\$178,029\$192,294Special Revenue247,925274,088Capital Projects91,21891,219Permanent10099Total\$517,272\$557,7002006 Budgeted vs. Actual Budgetary Basis Expenditures2006 Budgeted vs. Actual Budgetary Basis ExpendituresFund TypeAuthorityExpendituresVariance\$390,894\$300,149Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,5000	Permanent			
Fund TypeBudgeted ReceiptsActual ReceiptsGeneral\$178,029\$192,294\$14,265Special Revenue247,925274,08826,163Capital Projects91,21891,2191Permanent10099(1)Total\$517,272\$557,700\$40,428AppropriationBudgeted vs. Actual Budgetary Basis ExpendituresFund TypeAuthorityExpendituresVarianceGeneral\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500	Total	\$1,027,543	\$463,709	\$563,834
Fund Type Receipts Receipts Variance   General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   2006 Budgeted vs. Actual Budgetary Basis Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	2006 Budgeted vs. Actual Receipts			
General \$178,029 \$192,294 \$14,265   Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures \$40,428   Special Revenue \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500		Budgeted	Actual	
Special Revenue 247,925 274,088 26,163   Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation   Budgetary Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	Fund Type			
Capital Projects 91,218 91,219 1   Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary   Fund Type Authority Expenditures   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	General	\$178,029	\$192,294	\$14,265
Permanent 100 99 (1)   Total \$517,272 \$557,700 \$40,428   2006 Budgeted vs. Actual Budgetary Basis Expenditures   Appropriation Budgetary   Fund Type Authority Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	Special Revenue	247,925	274,088	26,163
Total\$517,272\$557,700\$40,4282006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriationBudgetaryFund TypeAuthorityExpendituresVarianceGeneral\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500	Capital Projects	91,218	91,219	1
2006 Budgeted vs. Actual Budgetary Basis ExpendituresAppropriationBudgetaryFund TypeAuthorityExpendituresVarianceGeneral\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500	Permanent			(1)
AppropriationBudgetaryFund TypeAuthorityExpendituresVarianceGeneral\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500	Total	\$517,272	\$557,700	\$40,428
Fund Type Authority Expenditures Variance   General \$390,894 \$300,149 \$90,745   Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500	2006 Budgeted vs. A			es
General\$390,894\$300,149\$90,745Special Revenue530,326284,594245,732Capital Projects83,7211,14082,581Permanent2,50002,500		Appropriation	Budgetarv	
Special Revenue 530,326 284,594 245,732   Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500			• •	
Capital Projects 83,721 1,140 82,581   Permanent 2,500 0 2,500		Authority	Expenditures	
Permanent 2,500 0 2,500	General	Authority \$390,894	Expenditures \$300,149	\$90,745
	General Special Revenue	Authority \$390,894 530,326	Expenditures \$300,149 284,594	\$90,745 245,732
	General Special Revenue Capital Projects	Authority \$390,894 530,326 83,721	Expenditures \$300,149 284,594	\$90,745 245,732 82,581
Total \$1,007,441 \$585,883 \$421,558	General Special Revenue Capital Projects	Authority \$390,894 530,326 83,721 2,500	Expenditures \$300,149 284,594 1,140 0	\$90,745 245,732 82,581 2,500

## 4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

## 4. **PROPERTY TAX – (Continued)**

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

## 5. RETIREMENT SYSTEMS

The Township's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2007 and 2006, OPERS members contributed 9.5% and 9.0%, respectively, of their gross salaries and the Township contributed an amount equaling 13.85 and 13.70%, respectively, of participants' gross salaries. The Township has paid all contributions required through December 31, 2007.

## 6. RISK MANAGEMENT

## **Risk Pool Membership**

The Township is exposed to various risks of property and casualty losses, and injuries to employees. The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

## Casualty Coverage

For an occurrence prior to January 1, 2006, OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA.

If losses exhaust OTARMA's retained earnings, APEEP provides *excess of funds available* coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 (prior to January 1, 2006) or \$3,000,000 (on or subsequent to January 1, 2006).

## Property Coverage

Through 2004, OTARMA retained property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsured losses exceeding \$100,000 up to \$500 million per occurrence.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

## 6. **RISK MANAGEMENT - (Continued)**

Beginning in 2005, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. This amount increased to \$300,000 in 2007. For 2007, APEEP reinsures members for specific losses exceeding \$100,000 up to \$300,000 per occurrence, subject to an annual aggregate loss payment. Travelers provides aggregate stop-loss coverage based upon the combined members' total insurable values. If the stop loss is reached by payment of losses between \$100,000 and \$250,000 in 2006, or \$100,000 and \$300,000 in 2007, Travelers will reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2007 was \$2,014,548.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

## Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2007 and 2006.

	2007	2006
Assets	\$43,210,703	\$42,042,275
Liabilities	<u>(13,357,837)</u>	<u>(12,120,661)</u>
Net Assets	<u>\$29,852,866</u>	<u>\$29,921,614</u>

At December 31, 2007 and 2006, respectively, liabilities above include approximately \$12.5 million and \$11.3 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$11.6 million and \$10.8 million of unpaid claims to be billed to approximately 950 member governments in the future, as of December 31, 2007 and 2006, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$7,812. This payable includes the subsequent year's contribution due if the Township terminates participation, as described in the last paragraph below.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

<u>Contril</u>	butions to OTARMA
2005	\$9,825
2006	\$10,523
2007	\$ 8,311

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 AND 2006 (Continued)

## 6. **RISK MANAGEMENT - (Continued)**

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they provide written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

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Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Mecca Township Trumbull County P.O.Box 567 Cortland, Ohio 44410

To the Board of Trustees:

We have audited the financial statements of the Mecca Township, Trumbull County, (the Township) as of and for the years ended December 31, 2007 and 2006, and have issued our report thereon dated December 30, 2008, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America We also noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

## Internal Control over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us Mecca Township Trumbull County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing* Standards.

We intend this report solely for the information and use of the management and the Board of Trustees. We intend it for no one other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

December 30, 2008





**MECCA TOWNSHIP** 

TRUMBULL COUNTY

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

**CLERK OF THE BUREAU** 

CERTIFIED FEBRUARY 12, 2009

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us