## Milford Exempted Village School District Clermont County, Ohio

**Basic Financial Statements** 

For the Fiscal Year Ended June 30, 2008



Mary Taylor, CPA Auditor of State

Board of Education Milford Exempted Village School District 777 Garfield Avenue Milford, Ohio 45150

We have reviewed the *Independent Auditor's Report* of the Milford Exempted Village School District, Clermont County, prepared by Plattenburg & Associates, Inc., for the audit period July 1, 2007 through June 30, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Milford Exempted Village School District is responsible for compliance with these laws and regulations.

Mary Jaylor

Mary Taylor, CPA Auditor of State

January 26, 2009

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PLATTENBURG Certified Public Accountants

## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Education Milford Exempted Village School District

We have audited the accompanying financial statements of the governmental activities, the businesstype activities, each major fund, and the aggregate remaining fund information of the Milford Exempted Village School District (the District), as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2008, and the respective changes in financial position, and cash flows, where applicable, thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2008, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Plattenburg & Associates, Inc.

Plattenburg & Associates, Inc. December 15, 2008



The management's discussion and analysis of Milford Exempted Village School District's financial performance provides an overall review of the financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the financial statement and financial statements to enhance their understanding of the School District's financial performance.

## Financial Highlights

Key financial highlights for 2008 are as follows:

- ✓ Assets were greater than liabilities at the close of the most recent fiscal year by \$16.83 million for governmental activities and by \$0.13 million for business-type activities.
- ✓ General revenues in governmental activities accounted for \$58.39 million in revenue or 90.91 percent of all revenues. Program specific revenues in charges for services and grants and contributions accounted for \$5.84 million or 9.09 percent of \$64.23 million in total governmental activities revenue.
- ✓ The business-type activities were financed through program revenues of \$2.44 million. The business-type activities had sufficient program revenues and beginning net assets to cover the functional expenses by \$0.13 million.
- ✓ At the end of the current fiscal year, School District cash and cash equivalents of \$10.20 million accounted for 22.58 percent of total assets, excluding capital assets.
- ✓ The School District had \$60.53 million in expenses relating to governmental activities; however, only \$5.84 million of these expenses were offset by program specific revenues. General revenues were adequate to cover the \$54.69 million net expense of governmental programs.
- ✓ Among major funds, the general fund had \$52.77 million in revenues and \$51.30 million in expenditures. The School District reduced the GAAP general fund expenditures 1.46 percent from the 2007 amount.

## **Overview of the Financial Statements**

The discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the School District's finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all the School District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the School District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave.)

Both of the government-wide financial statements distinguish functions of the School District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general instruction of secondary students and the associated support for those services. The business-type activities include the education of children above the normal levels of required education (i.e. latchkey programs) and uniform school supplies for the School District. The government-wide financial statements can be found on pages 13-14 of this report.

**Fund financial statements**. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the School District can be divided into three categories: governmental, proprietary and fiduciary funds.

*Governmental funds*. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the governmental activities statement of net assets and statement of activities.

The School District maintains twenty-six individual governmental funds. Information is presented separately in the governmental fund balance sheet and the statement of fund revenues, expenditures and changes in fund balance for the general fund and debt service fund, which are considered major funds. Data from the other twenty-four governmental funds are combined into a single, aggregate presentation.

The School District adopts an annual appropriation budget for all of its governmental funds. Budgetary comparison statements have been provided for the general major fund to demonstrate compliance with this budget. The basic governmental fund financial statements can be found on pages 15-17 of this report.

*Proprietary Funds.* The School District maintains one type of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The School District used enterprise funds to account for its uniform school supplies and its latchkey program. The proprietary fund statements can be found on pages 18-20.

*Fiduciary Funds.* Fiduciary funds are used to account for resources held for the benefit of parties outside the School District. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School District's own programs. The accounting used for fiduciary funds is much like that used for governmental funds. The basic fiduciary fund financial statement can be found on page 21 of this report.

*Notes to the Financial Statements.* The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 23 of this report.

#### **Government-Wide Financial Analysis**

The Statement of Net Assets provides the perspective of the School District as a whole. Table 1 provides a comparison of the School District's net assets from 2007 to 2008.

## Table 1 Net Assets (in Millions)

	Governmental Activities		ivities	Business-Type Activi		vities
	2007	2008	Change	2007	2008	Change
Assets						
Current and Other Assets	\$39.60	\$45.18	\$5.58	\$0.21	\$0.29	\$0.08
Capital Assets, net	57.00	56.18	(0.82)	0.23	0.21	(0.02)
Total Assets	96.60	101.36	4.76	0.44	0.50	0.06
Liabilities						
Long-term Liabilities	47.12	49.74	2.62	0.04	0.05	0.01
Other Liabilities	36.36	34.79	(1.57)	0.36	0.32	(0.04)
Total Liabilities	83.48	84.53	1.05	0.40	0.37	(0.03)
Net Assets Invested in Capital Assets,						
net of related debt	14.28	12.41	(1.87)	0.22	0.21	(0.01)
Restricted	4.01	3.67	(0.34)	0.00	0.00	0.00
Unrestricted	(5.17)	0.75	5.92	(0.18)	(0.08)	0.10
Total Net Assets	\$13.12	\$16.83	\$3.71	\$0.04	\$0.13	\$0.09

The School District was able to increase the current asset balance through controlled fiscal management mainly by increasing the cash balance (\$3.70 million from 2007) through budget cuts and the issuance of a short term note payable.

The School District is faced with a difficult financial situation as liabilities, such as short term debt financing, rose over 1.25 percent from the prior year. The School District continues to evaluate operating costs as an operating levy has not been passed in several years. The School District's overall liabilities increased based on amounts owed related to personnel costs and the issuance of a \$4 million short term note payable.

Graph 1 presents the School District's governmental activities revenues into percentages by type of revenue.

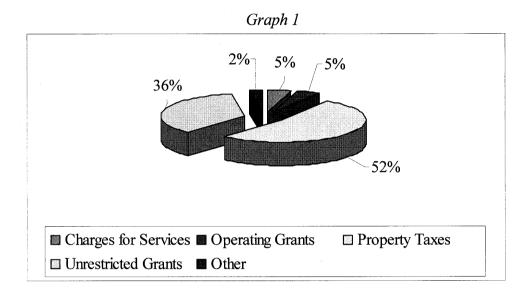


Table 2 details the actual amounts (in millions) for the School District as a whole.

	Governmental Activities		Business-Type Activities		School District	
	2007	2008	2007	2008	2007	2008
Program Revenues						
Charges for Services	\$3.59	\$2.93	\$2.01	\$2.44	\$5.60	\$5.37
Operating Grants and Contributions	2.80	2.91	0.00	0.00	2.80	2.91
Total Program Revenues	6.39	5.84	2.01	2.44	8.40	8.28
General Revenues			<b>1</b>			
Property Taxes	29.48	33.95	0.00	0.00	29.48	33.95
Payment in Lieu of Taxes	0.00	0.65	0.00	0.00	0.00	0.65
Unrestricted Grants and Contributions	21.88	22.86	0.00	0.00	21.88	22.86
Investment Earnings	1.63	0.52	0.00	0.00	1.63	0.52
Miscellaneous	0.56	0.42	0.00	0.00	0.56	0.42
Total General Revenues	53.55	58.40	0.00	0.00	53.55	58.40
All Revenues	\$59.94	\$64.24	\$2.01	\$2.44	\$61.95	\$66.68

Table 3 compares total program expenses from fiscal year 2007 to 2008.

## Table 3 (in millions)

2007         2008           Program Expenses         Instruction           Regular         \$24.85         \$25.42           Special         6.74         5.79           Other         0.28         1.15           Support Services:         Pupils         2.53         2.36           Instructional Staff         1.96         3.13           Administration         3.59         3.02           Fiscal         1.15         1.36           Operation and Maintenance of Plant         5.98         6.09           Pupil Transportation         5.13         4.35           Central         1.60         0.82           Other         1.15         1.04           Food Services         2.79         2.91           Extracurricular Activities         1.14         1.19           Interest and Fiscal Charges         3.73         1.90           Total Governmental Activities         62.62         60.53           Customer Service         0.37         0.35           Lathkey         1.82         2.00           Total Business-Type Activities         2.19         2.35           Total Business-Type Activities         2.19         2.35		Program Ex	pense
Instruction         \$24.85         \$25.42           Special $6.74$ $5.79$ Other $0.28$ $1.15$ Support Services: $$		2007	2008
Regular\$24.85\$25.42Special $6.74$ $5.79$ Other $0.28$ $1.15$ Support Services: $$	Program Expenses		
Special       6.74       5.79         Other       0.28       1.15         Support Services:       9         Pupils       2.53       2.36         Instructional Staff       1.96       3.13         Administration       3.59       3.02         Fiscal       1.15       1.36         Operation and Maintenance of Plant       5.98       6.09         Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00 <td>Instruction</td> <td></td> <td></td>	Instruction		
Other $0.28$ $1.15$ Support Services: $2.53$ $2.36$ Pupils $2.53$ $2.36$ Instructional Staff $1.96$ $3.13$ Administration $3.59$ $3.02$ Fiscal $1.15$ $1.36$ Operation and Maintenance of Plant $5.98$ $6.09$ Pupil Transportation $5.13$ $4.35$ Central $1.60$ $0.82$ Other $1.15$ $1.04$ Food Services $2.79$ $2.91$ Extracurricular Activities $1.14$ $1.19$ Interest and Fiscal Charges $3.73$ $1.90$ Total Governmental Activities $62.62$ $60.53$ Customer Service $0.37$ $0.35$ Latchkey $1.82$ $2.00$ Total Business-Type Activities $2.19$ $2.35$ Total Primary Government $64.81$ $62.88$ Change in Net Assets $16.52$ $13.16$ 2007 Restated for Capital Asset Change $(0.50)$ $0.00$	Regular	\$24.85	\$25.42
Support Services:         Pupils       2.53       2.36         Instructional Staff       1.96       3.13         Administration       3.59       3.02         Fiscal       1.15       1.36         Operation and Maintenance of Plant       5.98       6.09         Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00	Special	6.74	5.79
Pupils       2.53       2.36         Instructional Staff       1.96       3.13         Administration       3.59       3.02         Fiscal       1.15       1.36         Operation and Maintenance of Plant       5.98       6.09         Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00	Other	0.28	1.15
Instructional Staff       1.96       3.13         Administration       3.59       3.02         Fiscal       1.15       1.36         Operation and Maintenance of Plant       5.98       6.09         Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00	Support Services:		
Administration3.593.02Fiscal1.151.36Operation and Maintenance of Plant5.986.09Pupil Transportation5.134.35Central1.600.82Other1.151.04Food Services2.792.91Extracurricular Activities1.141.19Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Pupils	2.53	2.36
Fiscal       1.15       1.36         Operation and Maintenance of Plant       5.98       6.09         Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00	Instructional Staff	1.96	3.13
AbelInterventionOperation and Maintenance of Plant5.98Operation and Maintenance of Plant5.98Pupil Transportation5.13Central1.60Other1.15Interest and Fiscal Charges2.79Customer Service0.37Customer Service0.37Interest and Fiscal Charges1.822.002.00Total Business-Type Activities2.19Charge in Net Assets(2.86)3.803.80Beginning Net Assets16.522007 Restated for Capital Asset Change(0.50)0.000.00	Administration	3.59	3.02
Pupil Transportation       5.13       4.35         Central       1.60       0.82         Other       1.15       1.04         Food Services       2.79       2.91         Extracurricular Activities       1.14       1.19         Interest and Fiscal Charges       3.73       1.90         Total Governmental Activities       62.62       60.53         Customer Service       0.37       0.35         Latchkey       1.82       2.00         Total Business-Type Activities       2.19       2.35         Total Primary Government       64.81       62.88         Change in Net Assets       (2.86)       3.80         Beginning Net Assets       16.52       13.16         2007 Restated for Capital Asset Change       (0.50)       0.00	Fiscal	1.15	1.36
Central1.600.82Other1.151.04Food Services2.792.91Extracurricular Activities1.141.19Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Operation and Maintenance of Plant	5.98	6.09
Other1.151.04Food Services2.792.91Extracurricular Activities1.141.19Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Pupil Transportation	5.13	4.35
Food Services2.792.91Extracurricular Activities1.141.19Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Central	1.60	0.82
Extracurricular Activities1.141.19Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Other	1.15	1.04
Interest and Fiscal Charges3.731.90Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Food Services	2.79	2.91
Total Governmental Activities62.6260.53Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Extracurricular Activities	1.14	1.19
Customer Service0.370.35Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Interest and Fiscal Charges	3.73	1.90
Latchkey1.822.00Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Total Governmental Activities	62.62	60.53
Total Business-Type Activities2.192.35Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Customer Service	0.37	0.35
Total Primary Government64.8162.88Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Latchkey	1.82	2.00
Change in Net Assets(2.86)3.80Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Total Business-Type Activities	2.19	2.35
Beginning Net Assets16.5213.162007 Restated for Capital Asset Change(0.50)0.00	Total Primary Government	64.81	62.88
2007 Restated for Capital Asset Change(0.50)0.00	Change in Net Assets	(2.86)	3.80
	Beginning Net Assets	16.52	13.16
Ending Net Assets \$13.16 \$16.96	2007 Restated for Capital Asset Change	(0.50)	0.00
	Ending Net Assets	\$13.16	\$16.96

The School District was able to reduce School District wide expenses from 2007 to 2008 by \$1.93 million through extensive work by the administrative staff and individual school principals. This fiscal management continues to prove the School District is being cautious with its spending and ongoing management of funds in spite of failed operating levies over the past two years. The property tax revenue increased as more money was available for advance than in the prior year.

#### The Major Funds

The School District's major funds start on page 15 for governmental funds. These funds are accounted for using the modified accrual basis of accounting, focusing on the near term financial resources of the School District. The major funds account for 90.79 percent of the \$62.48 million in total revenue and 90.10 percent of the \$62.78 million in total expenditures. The general fund received a majority of its revenues from property taxes and intergovernmental revenues. Revenues were more than expenditures in the general fund increasing the year end fund balance to (\$0.37) million. The debt service accounts for the School District's payments on the long term general obligation bonds outstanding on four elementary schools construction and continued through interest earnings available for debt service resulting in an ending fund balance of \$3.37 million.

The general fund recognized \$5.97 million in current liabilities for fiscal year 2008. Accrued salaries and benefits accounted for 92.84 percent of those liabilities.

#### **Business-Type** Activities

The School District does not report any major enterprise activity. The School District does maintain two funds that met the criteria to be classified as business-type activities. Those funds accounted for \$0.50 million in total assets and slightly more than \$0.37 million in liabilities.

#### General Fund Budgetary

Table 3 depicts the change from the original to the final general fund revenue budget for the fiscal year ended June 30, 2008.

	Table 3	
Original Budget versus	Final Budget for General Fund	

	Budget		
	Original Final		
<u>Revenues:</u>			
Property and Other Local Taxes	\$29,187,652	\$29,123,000	
Intergovernmental	22,251,288	22,202,000	
Other	1,255,185	1,252,405	
Total Revenues	52,694,125	52,577,405	

Budget Final **Expenditures:** Original Current: Instruction \$30.908.721 \$30.847.188 22,027,266 21,983,414 Support Services 1,231,804 1,229,352 Other \$54,059,954 \$54,167,791 **Total Expenditures** 

Table 3 (continued)

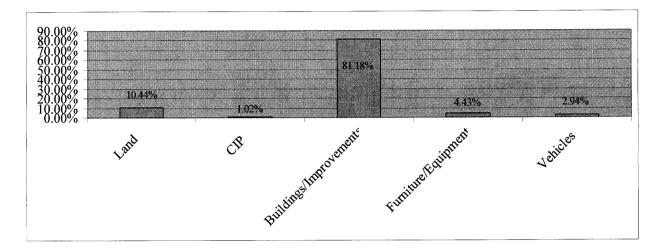
The School District was within 1.54 percent from original to final budgeted revenues. The School District largest variance was in miscellaneous revenue which is more unpredictable than the other revenue line items. The particular revenue saw a 220 percent increase (\$540,852 real dollars) over the budgeted amount as the School District applied for and received additional money related to the special education.

The School District maintained strong fiscal management throughout the year and was able to reduce the expenditures for almost all the budget line items resulting in a net budget reduction of over 3.30 percent from the final budget. The School District understands the necessity to not spend all the money it budgets. This philosophy was able to net expenditures of \$1.81 million less than the budgeted amount.

#### **Capital Assets**

During 2008, the School District saw a net decrease of \$0.82 million invested in land, buildings, equipment, and vehicles mainly due to the current depreciation expense on the School District's assets. A schedule showing accumulated depreciation and the breakdown of current year depreciation can be found in Note 8 of the financial statements. Table 4 shows the breakdown by percentage for the governmental capital assets (business type is not shown since it is relatively small compared to governmental activities.)

Table 4Percentage of Capital Assets by Class



#### **Debt** Administration

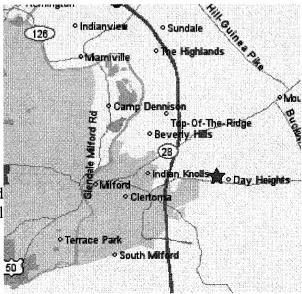
As of June 30, 2008, \$35.96 million was outstanding on the bonds related to the construction of the schools. The School District also has \$0.83 million of energy conservation debt outstanding at year-end. For further information on the School District's obligation refer to Note 14 of the financial statements.

#### Other items impacting the financial strength of the School District

The School District is located around Interstate 275, with the roadway actually parting the School District. The area can be accessed easily from Cincinnati also. In recent years, the area has seen recent expansion from both the residential and commercial sides and the growth should continue for several more years.

Over the past year, the School District has seen property values remain relatively flat while enrollment continues to grow at a faster rate.

The School District received an excellent rating and received a ninety plus score in all eighteen high school scoring categories.



November 2008 which will enable the School District to be released from fiscal caution in July 2009. The Milford Board of Education will work with community-involved committees starting in January 2009 to plan the School District's direction for the future. This is great news! Thanks very much to the community which supporting this operating levy.

## **Request for Information**

This financial report is designed to provide a general overview of the School District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Treasurer, Milford EVSD, 777 Garfield Avenue, Milford, Ohio 45150.

#### Milford Exempted Village School District Clermont County, Ohio Statement of Net Assets June 30, 2008

	School District				
	Governmental	Business-Type			
	Activities	Activities	Total		
<u>Assets</u>					
Equity in Pooled Cash and Cash Equivalents	\$9,996,450	\$206,067	\$10,202,517		
Cash with Fiscal Agent	82,689	0	82,689		
Cash in Segregated Accounts	10,051	· 0	10,051		
Receivables:					
Property and Other Taxes	33,896,777	0	33,896,777		
Accounts	40,562	74,291	114,853		
Accrued Interest	995	0	995		
Intergovernmental	302,137	0	302,137		
Materials and Supplies Inventory	76,112	8,678	84,790		
Prepaid Items	42,642	0	42,642		
Issuance Costs	732,128	0	732,128		
Capital Assets not being depreciated	8,884,391	0	8,884,391		
Capital Assets (net of accumulated					
depreciation):	47,295,700	214,955	47,510,655		
Total Assets	101,360,634	503,991	101,864,625		
Liabilities Payables: Accounts Contracts Intergovernmental Salaries and Employee Benefits Interest Deferred Revenue Bond Anticipation Notes Payable Noncurrent Liabilities: Due within one year Due in more than one year	270,311 203,459 1,455,171 4,648,772 127,268 29,082,540 4,000,000 2,975,705 41,763,390	13,788 0 129,217 183,402 0 0 0 5,330 41,304	284,099 203,459 1,584,388 4,832,174 127,268 29,082,540 4,000,000 2,981,035 41,804,694		
Total Liabilities	84,526,616	373,041	84,899,657		
Net Assets Invested in capital assets, net of related debt	12,406,398	214.955	12,621,353		
Restricted for:	12,400,000	211,000	12,021,000		
Grants	156,744	0	156,744		
Debt Service	3,367,945	ů 0	3,367,945		
Permanent Fund Purpose - Expendable	151,866	Õ	151,866		
Permanent Fund Purpose - Nonexpendable	2,600	0	2,600		
Unrestricted	748,465	(84,005)	664,460		
Total Net Assets	\$16,834,018	\$130,950	\$16,964,968		
101011401 100010	ψ10,007,010	<del>\</del>	<i><i><i>w</i></i>10,001,000</i>		

#### Milford Exempted Village School District Clermont County, Ohio Statement of Activities For the Fiscal Year Ended June 30, 2008

		Progran	n Revenues	•	pense) Revenue a nges in Net Asset	
Function/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:						
Instruction:						
Regular	\$25,423,030	\$215,252	\$210,807	(\$24,996,971)	\$0	(\$24,996,971)
Special	5,787,552	0	657,404	(5,130,148)	0	(5,130,148)
Vocational	256,885	0	0	(256,885)	0	(256,885)
Adult	13,813	0	0	(13,813)	0	(13,813)
Other	879,674	0	0	(879,674)	0	(879,674)
Support Services:						
Pupils	2,356,408	106,390	996,871	(1,253,147)	0	(1,253,147)
Instructional Staff	3,132,791	0	65,013	(3,067,778)	0	(3,067,778)
Board of Education	94,742	0	0	(94,742)	0	(94,742)
Administration	3,024,618	0	0	(3,024,618)	0	(3,024,618)
Fiscal	1,354,831	0	0	(1,354,831)	0	(1,354,831)
Business	436,489	0	0	(436,489)	0	(436,489)
Operation and Maintenance of Plant	6,092,521	112,157	0	(5,980,364)	0	(5,980,364)
Pupil Transportation	4,350,671	0	0	(4,350,671)	0	(4,350,671)
Central	820,245	0	46,405	(773,840)	0	(773,840)
Operation of Non-Instructional Services	509,684	0	404,763	(104,921)	0	(104,921)
Food Service	2,907,252	2,199,806	530,483	(176,963)	0	(176,963)
Extracurricular Activities	1,185,478	296,957	0	(888,521)	0	(888,521)
Interest and Fiscal Charges	1,903,275	0	0	(1,903,275)	0	(1,903,275)
Total Governmental Activities	60,529,959	2,930,562	2,911,746	(54,687,651)	0	(54,687,651)
Business-Type Activities:						
Customer Service	348,646	392,251	0	0	43,605	43,605
Latchkey	2,001,962	2,048,234	0	0	46,272	46,272
Total Business-Type Activities	2,350,608	2,440,485	0	0	89,877	89,877
Total Primary Government	\$62,880,567	\$5,371,047	\$2,911,746	(54,687,651)	89,877	(54,597,774)

General Revenues:			
Property Taxes	33,954,983	0	33,954,983
Payment in Lieu of Taxes	644,694	0	644,694
Grants and Contributions not restricted to specific programs	22,864,043	0	22,864,043
Unrestricted investment earnings	519,622	0	519,622
Miscellaneous	415,703	0	415,703
Total General Revenues	58,399,045	0	58,399,045
Changes in Net Assets	3,711,394	89,877	3,801,271
Net Assets-Beginning	13,122,624	41,073	13,163,697
Net Assets-Ending	\$16,834,018	\$130,950	\$16,964,968
-			

#### Milford Exempted Village School District Clermont County, Ohio Balance Sheet - Governmental Funds June 30, 2008

	General	Debt Service	Building	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and Cash Equivalents	\$2,731,609	\$3,029,745	\$3,262,120	\$972,976	\$9,996,450
Cash with Fiscal Agent	0	0	0	82,689	82,689
Cash and Cash Equivalents					
in Segregated Accounts	0	0	0	10,051	10,051
Receivables:					
Property and Other Taxes	30,231,410	3,665,367	0	0	33,896,777
Accounts	31,349	0	0	9,213	40,562
Interfund	16,936	0	0	0	16,936
Accrued Interest	995	0	0	0	995
Intergovernmental	0	0	0	302,137	302,137
Prepaid Items	42,642	0	0	0	42,642
Materials and Supplies Inventory	61,667	0	0	14,445	76,112
Total Assets	33,116,608	6,695,112	3,262,120	1,391,511	44,465,351
Liabilities and Fund Balances					
Liabilities					
Payables:					
Accounts	248,901	0	350	21,060	270,311
Contracts	0	0	51,459	152,000	203,459
Due to Local Governments	1,287,095	0	0	168,076	1,455,171
Salaries and Employee Benefits	4,254,501	0	0	394,271	4,648,772
Interfund	0	0	0	16,936	16,936
Interest	0	· 0	42,472	0	42,472
Matured Leave Payable	178,258	0	0	5,813	184,071
Notes Payable	. 0	0	4,000,000	0	4,000,000
Deferred Revenue	27,522,610	3,327,167	0	948	30,850,725
Total Liabilities	33,491,365	3,327,167	4,094,281	759,104	41,671,917
Fund Balances:					
Reserved for:					
Encumbrances	48,196	0	0	15,129	63,325
Property Taxes	2,708,800	338,200	0	0	3,047,000
Prepaids	42,642	0	0	0	42,642
Principal	0	0	0	12,072	12,072
Inventory	61,667	0	0	14,445	76,112
Unreserved, reported in:					
General (Deficit)	(3,236,062)	0	0	0	(3,236,062)
Debt Service	0	3,029,745	0	0	3,029,745
Special Revenue	0	0	0	379,377	379,377
Permanent Fund	0	0	0	142,394	142,394
Capital Projects (Deficit)	0	0	(832,161)	68,990	(763,171)
Total Fund Balances	(374,757)	3,367,945	(832,161)	632,407	2,793,434
Total Liabilities and Fund Balances	\$33,116,608	\$6,695,112	\$3,262,120	\$1,391,511	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	56,180,091
Other long term assets are not available to pay for current period	
expenditures and, therefore, are deferred in the funds	2,500,313
Long-term liabilities are not due and payable in the current period	
and therefore are not reported in the funds.	(44,639,820)
Net assets of governmental activities	\$16,834,018

#### Milford Exempted Village School District Clermont County, Ohio Statement of Revenues, Expenditures and Changes in Fund Balances -Governmental Funds For the Fiscal Year Ended June 30, 2008

	General	Debt Service	Building	Other Governmental Funds	Total Governmental Funds
Revenues:	General	Debt Service	Bailaing	1 41143	
Property and Other Taxes	\$28,734,044	\$3,453,702	\$0	\$0	\$32,187,746
Intergovernmental	22,375,587	488,456	0	2,914,451	25,778,494
Charges for Services	37,405	0	õ	2,192,158	2,229,563
Tuition and Fees	177,847	õ	õ	2,102,100	177,847
Interest	256,750	õ	Ō	262,872	519,622
Gifts and Donations	18,500	Ő	0	113.002	131,502
Rent	81.057	0	Ō	4,260	85.31
Payment in Lieu of Taxes	644,694	Ō	Ō	0	644,694
Extracurricular Activities	76,908	0	0	245,376	322.284
Miscellaneous	367,192	14,200	0	24,942	406,334
Total Revenues	52,769,984	3,956,358	0	5,757,061	62,483,403
Expenditures:					
Current:					
Instruction:					
Regular	23,913,872	0	0	218,384	24,132,25
Special	5,118,715	0	0	637,917	5,756,63
Vocational	256,885	0	0	0	256,88
Other	879,674	0	0	0	879,67
Support Services:					
Pupils	1,288,150	0	0	1,060,002	2,348,15
Instructional Staff	2,943,422	0	0	83,325	3,026,74
Board of Education	94,742	0	0	0	94,74
Administration	2,733,299	0	0	72,822	2,806,12
Fiscal	1,264,269	83,418	0	0	1,347,68
Business	357,824	0	0	0	357,82
Operation and Maintenance of Plant	5,922,061	0	0	78,260	6,000,32
Pupil Transportation	4,279,941	0	0	0	4,279,94
Central	785,493	0	0	45,569	831,06
Operation of Non-Instructional Services	0	0	0	3,398,949	3,398,94
Extracurricular Activities	946,989	0	0	214,257	1,161,24
Capital Outlay	83,676	0	789,689	265,139	1,138,50
Debt Service:			•		0.040.00
Principal Retirement	281,633	2,605,000	0	30,000	2,916,63
Interest and Fiscal Charges	153,404	1,740,258	42,472	112,865	2,048,99
Total Expenditures	51,304,049	4,428,676	832,161	6,217,489	62,782,37
Excess (deficiency) of Revenues Over					
(Under) Expenditures	1,465,935	(472,318)	(832,161)	(460,428)	(298,97)
Other Financing Sources:	40.400	0	0	0	10 40
Sale of Capital Assets	18,420		0	0	18,42
Total Other Financing Sources	18,420	0	0	0	18,42
Net Change in Fund Balances	1,484,355	(472,318)	(832,161)	(460,428)	(280,55
Fund Balances - beginning	(1,806,659)	3,840,263	0	1,096,667	
Change in Inventory	(52,453)	0	0	(3,832)	
Fund Balances - ending	(\$374,757)	\$3,367,945	(\$832,161)	\$632,407	

Net Change in Fund Balances - total governmental funds

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.	(815,793)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	1,701,665
Repayment of long-term obligations is reported as an expenditure in governmental funds, the repayment reduces long-term liabilities in the statement of net assets.	3,086,464
Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures/revenues in governmental funds.	19,610
Change in net assets of governmental activities	\$3,711,394

# Milford Exempted Village School District Clermont County, Ohio Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual -General Fund For the Fiscal Year Ended June 30, 2008

	General Fund			
				Variance with Final Budget
	Budgeted A	Amounts		Positive
	Original	Final	Actual	(Negative)
Revenues:				
Property and Other Local Taxes	\$29,187,652	\$29,123,000	\$29,264,329	\$141,329
Intergovernmental	22,251,288	22,202,000	22,390,587	188,587
Tuition and Fees	130,289	130,000	171,413	41,413
Interest	350,777	350,000	353,762	3,762
Rent	120,266	120,000	81,057	(38,943)
Charges for Services	37,488	37,405	37,405	0
Extracurricular Activities	150,333	150,000	76,908 18,500	(73,092) 3,500
Gifts and Donations	15,033 450,999	15,000 450,000	990,852	540,852
Miscellaneous	450,999	450,000	990,032	
Total Revenues	52,694,125	52,577,405	53,384,813	807,408
Expenditures:				
Current:				
Instruction:				
Regular	24,324,624	24,276,199	24,000,274	275,925
Special	5,511,802	5,500,829	5,307,935	192,894
Vocational	261,230	260,710	257,104	3,606
Other	811,065	809,450	789,823	19,627
Support Services:				
Pupils	1,555,251	1,552,155	1,336,815	215,340
Instructional Staff	3,102,516	3,096,340	2,796,097	300,243
Board of Education	115,501	115,271	103,288	11,983
Administration	3,261,950	3,255,456	3,116,578	138,878
Fiscal	1,327,184	1,324,542	1,277,897	46,645
Business	680,435	679,080	613,401	65,679
Operation and Maintenance of Plant	6,505,008	6,492,058	6,217,646	274,412
Pupil Transportation	4,541,458	4,532,417	4,379,995	152,422
Central	937,962	936,095	846,100	89,995
Extracurricular Activities	971,629	969,695	947,494	22,201
Capital Outlay	100,062	99,863	95,538	4,325
Debt Service:	114 140	112 012	113,913	0
Principal Retirement Interest and Fiscal Charges	114,140 45,973	113,913 45,881	45,881	0
Total Expenditures	54,167,791	54,059,954	52,245,779	1,814,175
Excess (Deficiency) of Revenues	(1 472 666)	(1 492 540)	1,139,034	2,621,583
Over (Under) Expenditures	(1,473,666)	(1,482,549)	1,139,034	2,021,000
Other Financing Sources (Uses):				
Other Financing Uses	0	(13,540)	0	13,540
Insurance Recoveries	0	20,000	3,528	(16,472)
Refund of Prior Year Expenditures	· 0	5,000	1,701	(3,299)
Proceeds from Sale of Capital Assets	0	0	18,420	18,420
Transfers Out	0	(2,577)	0	2,577
Total Other Financing Sources (Uses)	0	8,883	23,649	14,766
Net Change in Fund Balance	(1,473,666)	(1,473,666)	1,162,683	2,636,349
Fund Balances at Beginning of Year	598,543	598,543	598,543	0
Prior Year Encumbrances Appropriated	886,883	886,883	886,883	0
Fund Balances at End of Year	\$11,760	\$11,760	\$2,648,109	\$2,636,349

#### Milford Exempted Village School District Clermont County, Ohio Statement of Net Assets Proprietary Funds June 30, 2008

	Nonmajor Proprietary Funds
<u>Assets</u> <i>Current Assets</i> Equity in Pooled Cash and Cash Equivalents	\$206,067
Receivables: Accounts	74,291
Inventory held for Resale	8,678
Total Current Assets	289,036
Noncurrent Assets Capital Assets (net of accumulated	
depreciation)	214,955
Total Assets	\$503,991
<u>Liabilities</u> <i>Current Liabilities</i> Payables:	
Accounts Intergovernmental Payable	\$13,788 129,217
Salaries and Employee Benefits Compensated Absences	183,402 5,330
Total Current Liabilities	331,737
Noncurrent Liabilities Compensated Absences	41,304
Total Liabilities	373,041
<u>Net Assets</u> Invested in capital assets,	
net of related debt Unrestricted (Deficit)	214,955 (84,005)
Total Net Assets	\$130,950

#### Milford Exempted Village School District Clermont County, Ohio Statement of Revenues, Expenses and Changes in Net Assets Proprietary Funds For the Fiscal Year Ended June 30, 2008

	Nonmajor Proprietary Funds
<u>Operating Revenues:</u> Tuition and Fees Sales	\$2,048,234 392,251
Total Operating Revenues	2,440,485
Operating Expenses: Salaries Fringe Benefits Purchased Services Materials and Supplies Depreciation Other	1,340,307 327,134 158,762 462,251 13,354 48,800
Total Operating Expenses	2,350,608
Change in Net Assets	89,877
Net Assets - Beginning of Year	41,073
Net Assets - End of Year	\$130,950

## Milford Exempted Village School District Clermont County, Ohio Statement of Cash Flows Proprietary Funds For the Fiscal Year Ended June 30, 2008

	Nonmajor Proprietary Funds
Increase in Cash and Cash Equivalents: Cash Flows from Operating Activities:	
Cash Received from Customers	\$2,389,412
Cash Payments to Suppliers for Goods and Services	(615,302)
Cash Payments to Employees for Services	(1,370,247)
Cash Payments for Employee Benefits	(333,170)
Cash Payments for Other Operating Expenses	(48,800)
Net Increase in Cash and Cash Equivalents	21,893
Cash and Cash Equivalents at Beginning of Year	184,174
Cash and Cash Equivalents at End of Year	\$206,067
<u>Reconciliation of Operating Income to Net</u> <u>Cash Provided by Operating Activities:</u> Operating Income <u>Adjustments to Reconcile Operating Income</u>	\$89,877
to Net Cash Provided by Operating Activities:	
Depreciation	13,354
Changes in Assets and Liabilities:	
Increase in Accounts Receivable	(51,073)
Increase in Inventory held for Resale	(589)
Increase in Accounts Payable	6,300
Decrease in Accrued Wages and Benefits	(38,036)
Increase in Compensated Absences Payable	8,060
Decrease in Intergovernmental Payable	(6,000)
Total Adjustments	(67,984)
Net Cash Provided by Operating Activities	\$21,893

#### Milford Exempted Village School District Clermont County, Ohio Statement of Fiduciary Assets and Liabilities-Fiduciary Fund June 30, 2008

	Agency
Assets Equity in Pooled Cash and Cash Equivalents	\$57,865
<u>Liabilities</u> Undistributed Monies Due to Students	6,697 51,168
Total Liabilities	\$57,865

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#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Milford Exempted Village School District (the "School District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as mandated by state and/or federal agencies. The Board controls the School District's nine instructional support facilities staffed by approximately 229 non-certificated, 424 teaching personnel and 39 administrative employees providing education to approximately 6,165 students.

#### **Reporting Entity**

The reporting entity is composed of the primary government, component units, and other organizations that are included to insure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Milford Exempted Village School District, this includes general operations, food service, latchkey, and student related activities of the School District. The following activities are included within the reporting entity:

*Parochial School Funding* - Within the School District boundaries, St. Andrew and St. Elizabeth Ann Seton Schools are operated through the Cincinnati Catholic Diocese. Current state legislation provides funding to these parochial schools. These monies are received and disbursed on behalf of the parochial schools by the Treasurer of the School District, as directed by the parochial schools. The activity of these State monies by the School District are reflected in a special revenue fund for financial reporting purposes.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if (1) the School District appoints a voting majority of the organization's governing board and (2) the School District is able to significantly influence the programs or services performed or provided by the organization; or (3) the School District is legally entitled to or can otherwise access the organizations' resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes. The School District has no component units.

#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY (continued)

The City of Milford and the Parent Teacher Organizations, which perform activities within the School District's boundaries for the benefit of its residents, are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District.

The School District is associated with three organizations of which two are defined as jointly governed organizations and one as an insurance purchasing pool. These organizations are the Hamilton/Clermont Cooperative Association (H/CCA), Great Oaks Joint Vocational School, and the Ohio School Boards Association Workers' Compensation Group Rating Plan, respectively. These organizations are presented in Notes 18 and 19 to the basic financial statements.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or after November 30, 1989 to its business-type activities and to its enterprise funds provided they do not conflict with or contradict GASB pronouncements. Following are the more significant of the School District's accounting policies.

#### Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements. *Governmental activities*, normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

## Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School District considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is expected to be liquidated with expendable, available resources. However, expenditures related to compensated absences are recorded only when payment is due.

Property taxes, grants and entitlements, tuition, fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when cash is received by the District.

## Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District employs the use of three categories of funds: governmental, proprietary and fiduciary.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The District reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *debt service fund* accounts for the retirement of specific general governmental short and long term obligations. All revenues derived from general or special levies, either within or exceeding the ten-mill limitation, which is levied for debt charges on bonds or loans, shall be paid in this fund.

The *building capital projects fund* accounts for the receipts, expenditures and proceeds of special notes of the District. Expenditures recorded here represent the costs associated with improvements to the District's facilities. For fiscal year 2008, the fund does not meet the qualifications for major fund tests but will be a major fund the following year as the School District completes significant improvements as the high school and is reported as such in 2008.

Additionally, the District reports the following fund types:

*Enterprise Funds* account for the activities of the school supplies distribution center and the school's latchkey program.

*Fiduciary Agency Funds* reporting focuses on net assets and changes in net assets. The District maintains two fiduciary funds: Student Activities Agency and Unclaimed Monies Fund. The Student Activities fund was established to account for revenues generated by student managed activities. The Unclaimed Monies fund was established during 2004 to account for monies owed to others but not paid. The District's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the customer service and adult education funds are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales, administration and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### **Budgetary Process:**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than the agency fund, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

#### Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing or increased tax rates. By no later than January 20, the Board-adopted budget is filed with the Clermont County Budget Commission for rate determination.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2008.

#### Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control.

Any revisions that alter the total of any fund appropriation must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund does not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statement of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds, other than the agency fund, consistent with statutory provisions.

#### Lapsing of Appropriations:

At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not re-appropriated.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Cash and Cash Equivalents

To improve cash management, cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the School District's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the statement of net assets and fund balance sheets. The District also maintains accounts for district managed athletic activities as "Cash and Cash Equivalents".

During fiscal year 2008, investments were limited to funds invested in federal mortgage backed agencies securities, United States treasury obligations, and money market mutual funds.

Except for nonparticipating investment contacts, investments are reported at fair value that is based on quoted market prices. Investment contracts and money market investments that has a remaining maturity of one year or less at the time of purchase are reported at cost or amortized cost.

The Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund, during fiscal year 2008 amounted to \$256,750, which \$130,700 was assigned from other funds. The Lunchroom, Special Trust and Auxiliary Service special revenue funds, Permanent Improvement capital projects fund and Endowment permanent fund also received interest of \$4,180; \$410; \$4,689; \$245,532; and \$8,061; respectively. For purposes of the statement of cash flows, the proprietary fund share of Equity in Pooled Cash and Cash Equivalents is considered to be cash equivalents because the School District has access to these funds without penalty or prior notice.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Inventory

Inventories of governmental funds and governmental activities are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, non-food supplies, and school supplies held for resale and are expensed when used.

#### Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2008 are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount and reflecting the expenditure in the year in which services are consumed.

#### Capital Assets and Depreciation

Capital assets, which include property, plant, equipment, and vehicles, are reported on the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if actual amounts were not available. Donated capital assets are recorded at estimated fair market value at the date of donation. The School District reviewed possible infrastructure assets (roads, bridges, culverts, etc.) which could be required to be capitalized. The School District has no infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

Assets	<u>Years</u>
Buildings and Improvements	50
Furniture and Equipment	5
Vehicles	5

#### Interfund Assets/Liabilities

Short-term interfund loans are classified as "interfund receivables" and "interfund payables." These amounts are eliminated on the statement of net assets within the consolidated columns.

#### **Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributed to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at June 30 by those employees who are eligible to receive termination payments and by those employees for whom it is probable they will become eligible to receive termination benefits in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. The School District records a liability for accumulated unused sick leave for classified employees after 10 years of service, certified employees after 20 years and administrators after 25 years of service.

Expenditures or liabilities related to compensated absences are reported in governmental funds only if they are due for payment as matured leave payable. The entire liability is reported on the governmentwide statement of net assets. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported on the government-wide financial statements. In general, governmental fund payables and accrued liabilities are reported on the governmental fund financial statements when the liability is incurred. However, compensated absences and debt service expenditures are recorded as expenditures only when payment is due. Matured leave payable and contractually required pension obligations are reported as liabilities in the fund financial statements only to the extent they will be paid with current available financial resources. Other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

#### Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchase funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements.

#### Restricted Assets

Restricted assets in the general fund are cash and cash equivalents whose use is limited by legal requirements. The District has no restricted assets as required by statute to be set-aside. See Note 17 for the calculation of the year-end restricted asset balance and the corresponding fund balance reserves.

#### Fund Balance Reserves and Designations

The School District records reservations for those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, property taxes, principal, and inventory.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statute. The reserve for principal represents monies reserved by an endowment to the School District to maintain scholarships.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Net Assets

Net assets represent the difference between assets and liabilities in the statement of net assets. Net assets invested in capital assets are calculated, net of accumulated depreciation and reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

#### **Deferred Revenues**

Deferred revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Property taxes for which there is an enforceable legal claim as of June 30, 2008, but which were levied to finance fiscal year 2009 operations, have been recorded as deferred revenues. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenues. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

#### Exchange/Non-Exchange Transactions

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 6.)

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### Reconciliation of government-wide and fund financial statements

*Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets* 

The governmental fund balance sheet includes a reconciliation between *fund balance - total governmental funds* and *net assets - governmental activities* as reported in the government-wide statement of net assets. One element of that reconciliation explains that "long-term liabilities are not due and payable in the current period and therefore are not reported in the funds." The details of this (\$44,639,820) difference are as follows:

Capital Lease Payable	(\$166,940)
Long Term Debt Payable	(38,847,084)
General Obligation Bonds - Premium	(3,970,329)
Accrued Interest Payable	(84,796)
Compensated Absences	(1,570,671)
Net Adjustment to reduce <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i> ,	(\$44,639,820)

Another element of that reconciliation explains that "capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund." The details of the \$56,180,091 difference are as follows:

Capital Assets	\$77,572,382
Accumulated Depreciation	(21,392,291)
Net Adjustment to increase <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	\$56,180,091

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

*Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities* 

An element of that reconciliation states that "Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures/revenues in governmental funds." The details of this \$19,610 are as follows:

Change in Leave Balances	\$43,717
Net interest accrual on Long Term Debt	7,224
Net Change in Bonds Issuance Costs	(31,331)
Net Adjustment - current financial resources focus to reduce <i>fund</i> balance - total governmental funds to arrive at net assets -	
governmental activities	\$19,610

Another element of that reconciliation states that "Capital additions are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense." The details of this (\$815,793) are as follows:

Current capital additions	\$1,144,020
Current capital deletions	(46,062)
Depreciation Expense	(1,913,751)
Net Adjustment - capital assets to increase fund balance - total	(\$815,793)

Another element of that reconciliation states that "Repayment of long-term obligations is reported as an expenditure in governmental funds, the repayment reduce the long-term liabilities in the statement of net assets." The details of this \$3,086,464 are as follows:

Principal reduction on capital lease	\$167,720
Principal reduction on debt	2,748,913
Amortization of general obligation bond premium	169,831
Net Adjustment - capital assets to increase <i>fund balance - total</i> governmental funds to arrive at net assets - governmental activities	\$3,086,464

## NOTE 3 - ACCOUNTABILITY

At June 30, 2008, the following governmental funds had a deficit fund balance:

Fund	Amount
General Fund	\$374,757
Building Capital Projects Fund	832,161
Non-Major Governmental Funds	
Food Service	164,075
Management Information System Grant	222
Alternative School Grant	21,002
Reducing Class Size Grant	207
Miscellaneous Federal Grants	1,638

The deficit in the building capital project funds was created by the issuance of short term debt. The deficits in the other funds were created by application of generally accepted accounting principles.

#### NOTE 4 - BUDGET TO GAAP RECONCILIATION

#### **Budgetary Basis of Accounting**

While the School District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law and described above is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) – General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

## NOTE 4 - BUDGET TO GAAP RECONCILIATION

- 3. Advances-In and Advances-Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
- 4. Encumbrances are treated as expenditures for all funds (budget basis) rather than as a reservation of fund balance (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the General Fund GAAP and budgetary basis statements.

## Excess of Revenues Over Expenditures

GAAP Basis	\$1,484,355
Adjustments:	
Revenue Accrual	620,058
Expenditure Accrual	(882,299)
Encumbrances	(59,431)
Budget Basis	\$1,162,683

NOTE 5 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdraw able on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

#### NOTE 5 - DEPOSITS AND INVESTMENTS (continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public money deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Interim deposits in duly authorized depositories of the School District, provided those deposits are properly insured or collateralized as required by law;
- 4. Bond and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days; and

### NOTE 5 - DEPOSITS AND INVESTMENTS (continued)

8. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "*Deposits With Financial Institutions, Investments, and Reverse Repurchase Agreements.*"

*Deposits* At year end, the carrying amount of the School District's deposits, excluding the payroll account, was \$7,886,514 and the bank balance was \$8,436,451. Of the bank balance:

- 1. \$200,000 was covered by federal depository insurance; and
- 2. \$8,236,451 was covered by pledged securities held by the institution in the School District's name.

*Investments* The School District's investments are required to be categorized to give an indication of the level of risk assumed by the School District at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust departments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. The money market mutual fund are classified investments since they are not evidenced by securities that exist in physical or book entry form.

## NOTE 5 - DEPOSITS AND INVESTMENTS (continued)

Investments	Category 3	Unclassified	Fair Value	Investment Maturity
Federal Home Loan Bank	\$965,644	\$0	\$965,644	< 1 year
Federal National Mortgage Association	765,660	0	765,660	<270 days
Federal Home Loan Mortgage Corporation	715,142	0	715,142	<220 days
Money Market Mutual Funds	0	20,162	20,162	<30 days
Total	\$2,446,446	\$20,162	\$2,466,608	

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the School District manages its exposure to declined in fair values by limiting the weighted average maturity of its investment portfolio.

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The District limits their investments to securities in Federal Home Loan Bank Notes, Federal Home Loan Mortgage Corporation Notes, and Federal National Mortgage Association Notes. Below are the credit ratings of the School District's investments:

	Rating Agency	
Security	Moody's	Standard & Poor's
Federal Home Loan Bank Notes	Aaa	AAA
Federal Home Loan Mortgage Corporation Notes	Aaa	AAA
Federal National Mortgage Association Notes	Aaa	AAA

Concentration of Credit Risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single user. The School District's investment policy allows investments in Federal Agencies or Instrumentalities. Federal Home Loan Bank Notes comprised 39% of the School District's investments, Federal Home Loan Mortgage Corporation Notes comprised 29% of the School District's investments, and Federal National Mortgage Association Notes comprised 31% of the School District's investments.

Custodial Credit Risk is the risk that in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the School District's securities are secured.

## NOTE 5 - DEPOSITS AND INVESTMENTS (continued)

Cash and cash equivalents and investments are pooled for basic financial statements classification because the pool consists of deposits, short-term investments or long-term investments that can be converted to liquid assets. A reconciliation between the classifications of cash and investments on the basic financial statements and classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/	
	Deposits	Investments
Equity Pooled Cash and Cash Equivalents -		
<b>Basic Financial Statements</b>	\$10,353,122	\$0
Investments:		
Federal Home Loan Bank	(965,644)	965,644
Federal National Mortgage Association	(765,660)	765,660
Federal Home Loan Mortgage Corporation	(715,142)	715,142
Money Market Mutual Funds	(20,162)	20,162
GASB Statement No.3	\$7,886,514	\$2,466,608

## NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the School District. Property tax revenue received during calendar 2008 for real and public utility property taxes represents collections of calendar 2007 taxes. Property tax payments received during calendar 2008 for tangible personal property (other than public utility property) is for calendar 2008 taxes.

2008 real property taxes are levied after April 1, 2008, on the assessed value as of January 1, 2008, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value. Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2008 public utility property taxes became a lien December 31, 2007, are levied after April 1, 2008, and are collected in 2008 with real property taxes.

### NOTE 6 - PROPERTY TAXES (continued)

2008 tangible personal property taxes are levied after April 1, 2007, on the value as of December 31, 2007. Collections are made in 2008. Tangible personal property assessments are twenty-five percent of true value for capital assets and twenty-four percent of true value for inventory.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

	2007 Second- Half Collections		2008 First- Half Collection	
	Amount	Percent	Amount	Percent
Agricultural/Residential				
and Other Real Estate	\$899,523,850	93.66%	\$914,228,400	95.80%
Public Utility Personal	22,237,100	2.31	18,787,530	1.97
Tangible Personal Property	38,626,571	4.03	21,307,342	2.23
Total Assessed Value	\$960,387,521	100.00%	\$954,323,272	100.00%
Tax rate per \$1,000 of assessed valuation	\$65.90		\$65.90	

The assessed values upon which fiscal year 2008 taxes were collected are:

The School District receives property taxes from Clermont and Hamilton Counties. The County Auditors periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the county by June 30, 2008, are available to finance fiscal year 2008 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

### NOTE 6 - PROPERTY TAXES (continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including Milford Exempted Village School District. The County Auditor periodically remits to the School District its portion of taxes. Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2008. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2008, was \$2,708,800 in the general fund and \$338,200 in the debt service fund, respectively.

### NOTE 7 - RECEIVABLES

Receivables at June 30, 2008 consisted of property taxes, accounts (rent, tuition, and student fees), and intergovernmental. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

Amount
\$68,311
159,230
47,059
3,494
5,399
17,696
948
\$302,137

## NOTE 8 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2008, was as follows:

	Balance 07/01/07	Increases	Decreases	Balance 6/30/08
<b>Governmental Activities</b>				
Capital Assets, not being depreciated				
Land	\$8,095,051	\$0	\$0	\$8,095,051
Construction in Progress	0	789,340	0	789,340
*Capital Assets, being depreciated				
Buildings and Improvements	62,973,878	0	0	62,973,878
Furniture and Equipment	3,358,257	265,192	(190,452)	3,432,997
Vehicles	2,428,487	89,488	(236,859)	2,281,116
Total at Historical Cost	76,855,673	1,144,020	(427,311)	77,572,382
Total Accumulated Depreciation	(19,859,789)	(1,913,751)	381,249	(21,392,291)
Governmental Activities Capital Assets, Net	56,995,884	(769,731)	(46,062)	56,180,091
Business-Type Activities				
Furniture and Equipment	267,072	0	0	267,072
Total Accumulated Depreciation	(38,763)	(13,354)	0	(52,117)
Business-Type Activities Capital Assets, Net	\$228,309	(\$13,354)	\$0	\$214,955

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$1,317,861
Special	29,217
Support Services:	
Pupils	17,308
Instructional Staff	74,570
Administration	64,900
Business	160,702
Operation and Maintenance of Plant	94,839
Pupil Transportation	76,302
Central	579
Food Services	53,241
Extracurricular Activities	24,232
Total Depreciation Expense	\$1,913,751

#### NOTE 9 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2008, the School District contracted with Acordia for property and fleet insurance, liability insurance, and inland marine coverage. Coverages provided by Indiana Insurance are as follows:

Building and Contents-replacement cost (\$1,000 deductible)	\$121,968,760
Inland Marine Coverage (\$500 deductible)	included above
Boiler and Machinery	included above
Automobile Liability (\$250 deductible)	1,000,000
Uninsured Motorists	1,000,000
Employers' Liability (\$1,000 deductible)	2,000,000
General Liability	
Per occurrence (\$1,000 deductible)	1,000,000
Aggregate	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years, and there has been no significant reduction in insurance coverage from last year.

For fiscal year 2008, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 19). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate.

Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

Effective February 1, 1995 the School District has elected to provide employee dental benefits through a self-insurance plan operated through the general fund. This plan provides a dental plan with four different classifications with a \$25 single and \$50 family deductible. The School District pays the premium for the employees in the dental plan.

## NOTE 9 - RISK MANAGEMENT (continued)

A third party administrator, Frank Gates & Company, Columbus, Ohio, reviews all claims which are then paid by the School District. The School District pays \$45.00 per policy (single or family) per month, which represents the entire premium. The premium is paid by the fund that pays the salary for the employee and is based on historical cost information. During 2008, the District made the decision to no longer self insure for dental benefits.

There was no claims liability reported in the general fund at June 30, 2008. Changes in claims activity for the past two years are as follows:

	Balance at	Current Year	Claims	Balance at
	Beginning of Year	Claims	<u>Payments</u>	End of Year
2007	\$81,112	\$511,195	\$545,574	\$46,733
2008	46,733	97,732	144,465	0

#### NOTE 10 - DEFINED BENEFIT PENSION PLANS

#### School Employees Retirement System

Plan Description - The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

### <u>NOTE 10 – DEFINED BENEFIT PENSION PLANS</u> (continued)

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2008, 9.16 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$780,163, \$1,061,566 and \$584,532 respectively; 61.47 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

#### B. State Teachers Retirement System

Plan Description - The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

#### NOTE 10 – DEFINED BENEFIT PENSION PLANS (continued)

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2008, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2007, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2008, 2007, and 2006 were \$3,289,454, \$2,956,749 and \$3,102,809 respectively; 83.39 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006. Contributions to the DC and Combined Plans for fiscal year 2008 were \$97,059 made by the School District and \$133,186 made by the plan members.

### NOTE 11 – POSTEMPLOYMENT BENEFITS

### A. School Employee Retirement System

Plan Description – The School District participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

## <u>NOTE 11 – POSTEMPLOYMENT BENEFITS</u> (continued)

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2008, 4.18 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2008, this amount was \$162,500.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$356,013, \$330,000, and \$188,951 respectively; 61.47 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2008, this actuarially required allocation was 0.66 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal year ended June 30, 2008 (first year required disclosure) was \$56,213, 61.47 percent has been contributed for fiscal year 2008.

### B. State Teachers Retirement System

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$253,035, \$227,442, and \$238,678 respectively; 83.39 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

#### NOTE 12 - EMPLOYEE BENEFITS

#### Compensated Absences

The criteria for determining vested vacation and sick leave amounts are derived from negotiated agreements and State laws. Classified employees earn ten to twenty-five days of vacation per year, depending upon length of service. Only accrued vacation for the current fiscal year not taken is paid to classified employees upon termination of employment. Teachers and administrators do not earn vacation time, with the exception of the Treasurer. Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 300 days for administrators and 230 days for the remaining staff. Upon retirement with a minimum of ten years of service with the School District, payment is made for twenty-five percent of the employee's accumulated sick leave up to a maximum of 57-1/2 days with the exception of administrators who are eligible to receive a maximum of 75 days.

The School District also offers super severance pay to administrators that retire through the State Teachers Retirement System at the end of the work year that they first become eligible to retire. Administrators will receive super severance at any time after they become eligible to retire if they have worked in the School District for ten or more years. The super severance payment is fifty percent of the employee's accumulated sick leave. It is assumed that all eligible administrators will be paid the super severance percentage and all other employees will be paid based on the twenty-five percent of accumulated sick leave.

#### Life Insurance

The School District provides life insurance and accidental death insurance to most employees through Reliance Standard Insurance Company.

#### **Employee Medical Benefits**

The School District has elected to provide employee medical/surgical benefits through Anthem. The provider offers two plans to the School District's employees. The HMO plan costs \$348.95 for single and \$924.72 for family. The PPO plan costs \$359.77 for single and \$942.27. The HSA plan costs \$233.85 for single and \$619.70 for family with \$10 co-pay by the employee on all three plans.

#### NOTE 13 - CAPITAL LEASES - LESSEE DISCLOSURE

During the fiscal year, the School District entered into capitalized leases for copy machines and time clocks. Each lease meets the criteria of a capital lease as defined by *Statement of Financial Accounting Standards No. 13, "Accounting for Leases,"* which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the general fund. These expenditures are reported as function expenditures on the budgetary statements.

### NOTE 13 - CAPITAL LEASES - LESSEE DISCLOSURE (continued)

Capital assets consisting of copiers have been capitalized on the statement of net assets for governmental activities in the amount of \$1,047,468 and business-type activities have been capitalized in the appropriate funds in the amount of \$18,000. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded on the statement of net assets. Principal payments in fiscal year 2008 totaled \$167,720 in the governmental activities. The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2008.

Fiscal Year Ending June 30,	Governmental
2009	\$194,244
2010	35,623
Total	229,867
Less: Amount Representing Interest	(62,927)
Present Value of Net Minimum Lease Payments	\$166,940

The annual debt service requirements to maturity for the capital lease paid are as follows:

Governmental Activities				
Principal	Interest	Total		
\$136,230	\$58,014	\$194,244		
30,710	4,913	35,623		
\$166,940	\$62,927	\$229,867		
	Principal \$136,230 30,710	Principal         Interest           \$136,230         \$58,014           30,710         4,913		

#### NOTE 14 - LONG TERM DEBT

Changes in long-term obligations of the School District during the 2008 fiscal year were as follows:

	Amount at			Amount at	Due Within
	June 30, 2007	Additions	Deletions	June 30, 2008	One Year
Governmental Activities					
Energy Conservation Loan 2014 5.07%	\$938,997	\$0	\$113,913	\$825,084	\$117,982
General Obligation Bonds 2030 3.00%-6.00%	4,355,000	0	135,000	4,220,000	195,000
Refunded General Obligation Bonds -06	9,100,000	0	1,800,000	7,300,000	50,000
Refunded General Obligation Bonds -07	25,110,000	0	670,000	24,440,000	1,925,000
Premium on Bonds	4,140,160	0	169,831	3,970,329	169,831
Long Term Notes	2,092,000	0	30,000	2,062,000	52,000
Compensated Absences	2,205,403	819,011	1,269,672	1,754,742	329,662
Capital Leases Payable	334,660	0	167,720	166,940	136,230
Total Governmental Activities	48,276,220	819,011	4,356,136	44,739,095	2,975,705
<b>Business-Type Activities</b>					
Compensated Absences	38,574	101,220	93,160	46,634	5,330
Total Business-Type Activities	38,574	101,220	93,160	46,634	5,330
Total	\$48,314,794	\$920,231	\$4,449,296	\$44,785,729	\$2,981,035

*Energy Conservation Loan* - On January 21, 2000, the School District issued \$1,664,495 in an energy conservation loan for the purpose of installations, modifications of installations, or remodeling that would significantly reduce energy consumption in buildings owned by the District. The loan was issued for a fifteen year period with final maturity at December 1, 2013. The loan will be retired from the General Fund.

*General Obligation Bonds*-On December 1, 2001 the School District issued \$43,566,000 in general obligation bonds for the purpose of constructing three new school buildings and related land purchases. The bonds were issued for a twenty-nine year period with a final maturity of December 1, 2030. The bonds will be retired from the debt service fund.

## NOTE 14 - LONG TERM DEBT (continued)

*Refunding General Obligation Bonds* - During fiscal year 2006, the School District issued \$9,700,000 of general obligation bonds for the current refunding of \$9,700,000 of the 2001 series bonds. The \$1,410,164 premium on the issuance of the refunding bonds is netted against this new debt and will be amortized over the life of this new debt, which has a remaining life of 26 years. The refunding was undertaken to take advantage of lower interest rates. The refunding bonds are retired through the Bond Retirement Fund using taxes revenues.

*Refunding General Obligation Bonds* – During fiscal year 2007, the School District issued \$25,110,000 of general obligations bonds for the current refunding of \$25,110,000 of the 2001 series bonds. The \$2,247,367 premium on the issuance of the refunding bonds is netted against this new debt and will be amortized over the life of the new debt, which has a remaining life of 25 years. The refunding was undertaken to take advantage of lower interest rates. The refunding bonds are retired through the Bond Retirement Fund using taxes revenues.

*Long Term Notes* - On November 17, 2005 the School District authorized a \$1,550,000 financing through the OASBO Expanded Asset Pooled Financing Program for the purposes of renovating the bus garage facility. As of June 30, 2007 the School District had drawn \$2,092,000 of the maximum financing amount. The note will be repaid over a twenty-five year period with a final maturity of January 1, 2031. The note will be repaid from the debt service fund.

The School District's overall legal debt margin was \$48,702,357 with an energy conservation debt margin of \$7,763,825 and an unvoted debt margin of \$954,323 at June 30, 2008.

Compensated absences will be paid from the fund from which the person is paid. Capital leases will be paid from the General fund and applicable enterprise funds.

	Energy Conservation Loan		General Obligation Bonds		Bonds	
Fiscal Year						
Ending June 30,	Principal	Interest	Total	Principal	Interest	Total
2009	\$117,982	\$41,812	\$159,794	\$2,170,000	\$1,626,700	\$3,796,700
2010	123,963	35,831	159,794	435,000	1,575,088	2,010,088
2011	130,235	29,559	159,794	510,000	1,556,626	2,066,626
2012	136,838	22,956	159,794	595,000	1,534,628	2,129,628
2013	143,776	16,018	159,794	820,000	1,505,585	2,325,585
2014-2018	172,290	25,639	197,909	3,910,000	9,472,235	13,382,235
2019-2023	0	0	0	8,720,000	5,814,720	14,534,720
2024-2028	0	0	0	10,855,000	3,601,967	14,456,967
2029-2031	0	0	0	7,945,000	670,863	8,615,863
Totals	\$825,084	\$171,815	\$996,899	\$35,960,000	\$27,358,412	\$63,318,412

#### **Governmental Activities**

## NOTE 14 - LONG TERM DEBT (continued)

### **Governmental Activities**

	Long Term Notes Payable					
Fiscal Year						
Ending June 30,	Principal	Interest	Total			
2009	\$52,000	\$94,240	\$146,240			
2010	54,000	91,829	145,829			
2011	56,000	89,349	145,349			
2012	58,000	86,755	144,755			
2013	61,000	84,068	145,068			
2014-2018	349,000	375,221	724,221			
2019-2023	437,000	286,803	723,803			
2024-2028	548,000	175,817	723,817			
2029-2031	447,000	40,743	487,743			
Totals	\$2,062,000	\$1,324,825	\$3,386,825			

### NOTE 15 - NOTE OBLIGATIONS

A summary of the note transactions for the year ended June 30, 2008, follows:

	Balance			Balance
Fund	June 30, 2007	Increases	Decreases	June 30, 2008
Capital Projects	\$0	\$4,000,000	\$0	\$4,000,000

The note was issued in anticipation of long-term bond financing related to improvements for the high school facility in February 2008. The notes were at a 2.75 percent interest rate.

#### NOTE 16 - INTERFUND BALANCE/TRANSFERS

Interfund balances at June 30, 2008, consist of the following individual receivables and payables:

	Interfund Interfund Receivable Payable	
Major Funds		
General	\$16,936	\$0
Non-Major Governmental		
Special Revenue Funds	0	16,936
Total	\$16,936	\$16,936

## NOTE 16 - INTERFUND BALANCE/TRANSFERS (continued)

The interfund activity from the general fund to the nonmajor funds were to cover timing differences in the various grants funds. The District expects to receive the grant monies within one year and advances will be repaid to the general fund.

## NOTE 17 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

	Textbooks	Totals	
Set-aside Carryover Balance as of June 30, 2007	(\$1,512,612)	\$0	(\$1,512,612)
Current Year Set-aside Requirement	978,071	978,071	1,956,142
Qualifying Disbursements	(232,189)	(1,312,493)	(1,544,682)
Total	(\$766,730)	(343,422)	(1,110,152)
Set-aside Carryover Balance as of June 30, 2008	(\$766,730)	\$0	(\$766,730)

Amounts of qualifying disbursements for textbooks in the table reduced the year end amount of the set aside to below zero. This extra amount may be used to reduce the set-side requirement in future years.

## NOTE 18 - JOINTLY GOVERNED ORGANIZATIONS

### Hamilton/Clermont Cooperative Association

The Milford Exempted Village School District is a participant in a two county consortium of school districts to operate the Hamilton/Clermont Cooperative Association (H/CCA). H/CCA is an association of public districts in a geographic area determined by the Ohio Department of Education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The Board of H/CCA consists of one representative from each of the participating members. The School District paid \$133,713 for services provided during the fiscal year. Complete financial statements for H/CCA can be obtained from Al Porter, director, their administrative offices at 7615 Harrison Avenue, Cincinnati, Ohio 45231.

### NOTE 18 -JOINTLY GOVERNED ORGANIZATIONS (Continued)

### Great Oaks Joint Vocational School

The Great Oaks Joint Vocational School, a jointly governed organization, is a distinct political subdivision of the State of Ohio operated under the direction of a Board, consisting of one representative from each of the participating school district's elected board, which possesses its own budgeting and taxing authority. Great Oaks Joint Vocational School was formed for the purpose of providing vocational education opportunities to the students of the school district including students of Milford Exempted Village School District. The School District has no ongoing financial interest in nor responsibility for the Vocational School. Complete financial statements for Great Oaks Joint Vocational School can be obtained from the Chief Fiscal Officer, Robert Giuffre, at 3254 East Kemper Road, Cincinnati, Ohio 45241.

### NOTE 19 - INSURANCE PURCHASING POOL

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the plan.

#### NOTE 20 - CONTINGENCIES

#### Grants:

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2008.

### Litigation:

The School Districts attorney estimates that all other potential claims against the School District not covered by insurance resulting from all other litigation would not materially affect the financial statements of the School District.

## <u>NOTE 21 – CHANGE IN ACCOUNTING PRINCIPLE AND RESTATEMENT OF FUND</u> <u>BALANCE</u>

For 2008, the District has implemented Governmental Accounting Standards Board (GASB) Statement No. 48, "Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues".

GASB Statement No. 48 addresses how to account for the exchange of an interest in expected cash flows from collecting specific receivables or specific future revenues for immediate cash payments. The statement established criteria used to determine whether the transaction should be recorded as revenue or as a liability (a sale or a collateralized borrowing). The implementation of this statement did not result in any change to the financial statements.

The School District reclassified short term debt to a long term obligation and adjusted the debt balance for the remaining cash balance under the OASBO terms that wasn't drawn down by June 30, 2007 but should have been reported as a liability on the School District's government wide statements. Those two adjustments had no effect on the June 30, 2007 government wide net asset balance. The other governmental funds beginning balance was increased from (\$53,022) to \$1,096,667 after the removal of the short term note payable and adjustment for remaining OASBO balance at June 30, 2007.

## NOTE 22- SUBSEQUENT EVENT

The School District issued \$31,375,000 in school improvement general obligation bonds on August 27, 2008 for purposes of improvements to high school. The bonds were issued with interest rates ranging from 3.5% to 5.00% and will be repaid on December 31, 2028.

# MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

Single Audit Report

June 30, 2008

#### MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

#### SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2008

Federal Grant/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE						
Passed Through Ohio Department of Education:						
Food Distribution Program	05PU	10.550	\$0	\$182,393	\$0	\$182,393
Team Nutrition		10.574	300	0	300	0
Nutrition Cluster:						
National School Lunch Program	LL-P4	10.555	511,688	0	511,688	0
Total Nutrition Cluster			511,688	0	511,688	0
Total U.S. Department of Agriculture			511,988	182,393	511,988	182,393
U.S. DEPARTMENT OF EDUCATION						
Passed Through Ohio Department of Education:						
Special Education Cluster:						
Special Education-Grants to States	6B-SF	84.027	1,270,888	0	1,298,308	0
Special Education-Preschool Grants	PGS1	84.173	49,732	0	55,211	0
Total Special Education Cluster			1,320,620	0	1,353,519	0
Title I Grants to Local Education Agencies	C1S1	84.010	203,120	0	219,206	0
Vocational Education Basic Grants to States	N/A	84.048	14,261	0	15,306	0
Safe and Drug Free Schools and Communities	DRS1	84.186	14,300	0	15,967	0
State Grants for Innovative Education	C2S1	84.298	12,015	0	8,964	0
Education Technology State Grants	TJS1	84.318	1,459	0	1,208	0
Improving Teacher Quality	TRS1	84.367	155,980	0	167,539	0
Total Department of Education			1,721,755	0	1,781,709	0
Total Federal Assistance			\$2,233,743	\$182,393	\$2,293,697	\$182,393

#### NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

#### NOTE A -- SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education Milford Exempted Village School District

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Milford Exempted Village School District (the District), as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 15, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a significant deficiency in internal control over financial reporting. The item is identified in the accompanying schedule of findings and questioned costs as item 2008-001. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we consider item 2008-001 to be a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Auditor of State, the Board of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plattenburg & Associates, Inc.

Plattenburg & Associates, Inc. December 15, 2008



## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Education Milford Exempted Village School District

## Compliance

We have audited the compliance of the Milford Exempted Village School District (the District), with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

### Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A *control deficiency* in a District's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the District's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the District's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2008, and have issued our report thereon dated December 15, 2008. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



This report is intended solely for the information and use of management, the Auditor of State, the Board of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plattenburg & Associates, Inc.

Plattenburg & Associates, Inc. December 15, 2008



## MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT June 30, 2008

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION .505

### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified		
( <i>d</i> )(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	Yes		
(d)(1)(ii)	Were there any other significant control deficiencies reported at the financial statement level (GAGAS)?	No		
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No		
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No		
(d)(1)(iv)	Were there any other significant control deficiencies reported for major federal programs?	No		
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified		
(d)(1)(vi)	Are there any reportable findings under Section .510?	No		
(d)(1)(vii)	Major Programs (list):	Special Education Cluster		
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: all others		
(d)(1)(ix)	Low Risk Auditee?	Yes		

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### 2008-001 - Adjustments to the Financial Statements:

During the course of our audit, we identified misstatements in the financial statements requiring adjustments. Throughout the year, the District maintains its books and records on the cash basis of accounting and converts its financial statements at year end to generally accepted accounting principles. The adjustments were necessary to correct the following:

- Misstatement of Capital Assets Net of Related Debt
- A long-term debt issue recorded as a fund level liability

The accompanying financial statements were adjusted to reflect correction of material, and certain immaterial, misstatements. Correction of other immaterial misstatements were waived. The District should implement application and monitoring controls over financial reporting to ensure that all financial statement transactions are accurately and completely reported.

#### Management Response:

Procedures will be modified to assure proper recording.

## 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None Noted

## MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT JUNE 30, 2008

## SCHEDULE OF PRIOR AUDIT AND QUESTIONED COSTS OMB CIRCULAR A-133

Milford Exempted Village School District had no prior audit findings or questioned costs.





#### MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

**CLERMONT COUNTY** 

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

**CLERK OF THE BUREAU** 

CERTIFIED FEBRUARY 5, 2009

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us