# City of Cleveland Heights Cuyahoga County, Ohio

\* \* \* \*

Report Letters

**December 31, 2008** 



# Mary Taylor, CPA Auditor of State

Members of Council City of Cleveland Heights 40 Severance Circle Cleveland Heights, Ohio 44118

We have reviewed the *Independent Auditor's Report* of the City of Cleveland Heights, Cuyahoga County, prepared by Rea & Associates, Inc., for the audit period January 1, 2008 through December 31, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Cleveland Heights is responsible for compliance with these laws and regulations.

Mary Saylor

Mary Taylor, CPA Auditor of State

August 13, 2009



## CITY OF CLEVELAND HEIGHTS CUYAHOGA COUNTY, OHIO

#### Report Letters

December 31, 2008

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# Rea & Associates, Inc.

#### ACCOUNTANTS AND BUSINESS CONSULTANTS

June 29, 2009

To the Honorable Mayor and City Council City of Cleveland Heights Cuyahoga County, Ohio

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cleveland Heights as of and for the year ended December 31, 2008, which collectively comprise the City of Cleveland Heights's basic financial statements and have issued our report thereon dated June 29, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City of Cleveland Heights' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Cleveland Heights' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Cleveland Heights' internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

City of Cleveland Heights Internal Control-Compliance Report Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of the City of Cleveland Heights in a separate letter dated June 29, 2009.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Cleveland Heights' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, which is disclosed in the accompanying schedule of findings as items 2008-01. We also noted certain immaterial instances that we have reported to management of the City of Cleveland Heights in a separate letter dated June 29, 2009.

City of Cleveland Heights' response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit The City of Cleveland Heights' response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of City Council, management, federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than those specified parties.

Lea & Associates, Inc.

## Rea & Associates, Inc.

#### ACCOUNTANTS AND BUSINESS CONSULTANTS

June 29, 2009

To the Honorable Mayor and City Council City of Cleveland Heights Cuyahoga County, Ohio

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

#### **Compliance**

We have audited the compliance of the City of Cleveland Heights with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2008. The City of Cleveland Heights' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Cleveland Heights' management. Our responsibility is to express an opinion on the City of Cleveland Heights' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Cleveland Heights' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City of Cleveland Heights' compliance with those requirements.

In our opinion, the City of Cleveland Heights complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2008.

#### **Internal Control Over Compliance**

The management of the City of Cleveland Heights is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Cleveland Heights' internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Cleveland Heights' internal control over compliance.

City of Cleveland Heights A-133 Letter Page 2

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the governmental activities, the business-type, each major fund, and the aggregate remaining fund information of the City of Cleveland Heights as of and for the year ended December 31, 2008, and have issued our report thereon dated June 29, 2009. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the City of Cleveland Heights' basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of City Council, management, federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Lea & Associates, Inc.

	Federal	Pass-Thru	
Federal Grantor/ Pass Through	CFDA	Entity Ident.	Federal
Grantor/Program or Cluster Title	Number	Number	Expenditures
II S Department of Housing and			
U.S Department of Housing and			
Urban Development:			
Community Development Block			
Grant - Subtotal Direct Program	14.218	N/A	\$ 2,333,100
			_,,,,,,,,,
Community Development Block			
Grant - Revolving Loans - Direct Program	14.218	N/A	431,244
Total Community Development Block Grants			2,764,344
D T			
Pass-Through Program From:			
Cuyahoga County Housing Consortium:	14.239	N/A	142 960
HOME Investment Partnership Program	14.239	IN/A	143,860
Pass-Through Program From:			
Cuyahoga County Dept. of Development:			
Lead Safe Cuyahoga Program	14.900	N/A	117,988
, , ,			
Sub-Total Pass-Through Programs			261,848
Total U.S. Dept. of Housing and			0.000.400
Urban Development			3,026,192
U.S. Dept. of Health and Human Services:			
Pass-Through Progam From:			
State Dept. of Aging and the Western Reserve Area Agency on Aging:			
Title III-B of the Older Americans Act	93.044	N/A	26,735
The III B of the Glass / this hearts / tet	00.011	14//	20,100
Total U.S. Dept. of Health and Human			
Services			26,735
U.S. Dept. of Homeland			
Security:			
Assistance to Fineficktone Count Program	07.044	N1/A	70.007
Assistance to Firefighters Grant Program	97.044	N/A	73,667
Total U.S. Dept. of Homeland			
Security			73,667
U.S. Environmental Protection			
Agency:			
Brownfields Assessment and Cleanup			
Cooperative Agreements	66.818	N/A	9,052
T. 1110 F. 1. 115 1. 11			
Total U.S. Environmental Protection			0.050
Agency:			9,052
	<u> </u>	<u> </u>	

Total Expenditures of Federal Awards

\$ 3,135,646

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

#### CITY OF CLEVELAND HEIGHTS CUYAHOGA COUNTY

## NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

#### **Note A – Significant Accounting Policies**

The accompanying schedule of federal awards expenditures is a summary of the activity of the City's federal award programs. The schedule has been prepared on the cash basis of accounting.

#### Note B – Community Development Block Grants (CDBG) Revolving Loan Program

The City has established a revolving loan program to provide low-interest loans to businesses to create jobs for persons from low to moderate income households and to eligible persons and to rehabilitate homes. The Federal Department of Housing and Urban Development (HUD) grants the money for these loans to the City. The initial loan of this money is recorded as a disbursement on the Schedule of Expenditures of Federal Awards. Loans repaid, including interest, are used to make additional loans. Subsequent loans are subject to the same compliance requirements imposed by HUD as the initial loans; and therefore, are reported as federal expenditures in the year of disbursement. Prior year outstanding balances are reported in the schedule below.

These loans are collateralized by equipment and mortgages.

Activity in the CDBG revolving loan fund during 2008 is as follows:

Beginning loans receivables balance as of January 1, 2008:	\$1,581,191
Loans Made:	431,244
Loan principal repaid on loans issued prior to 2008:	(241,669)
Loan principal repaid on 2008 loans issued:	0
Ending loans receivable balances as of December 31, 2008:	\$1,770,776
Cash balance on hand in the revolving loan fund as of December 31, 2008:	<u>\$</u> 0
T. (1. 1. C. 1.: 1. C. 1. (1. CDDC 14.210	ф1 <b>77</b> 0 <b>77</b> 6
Total value of revolving loan fund portion of the CDBG 14.218 program	\$1,770,776
Other grants administered through the 14.218 program	2,333,100
Other grants aummistered through the 14.216 program	2,333,100
Total CDBG 14.218 program	\$4.103.866
	<del>+ .,0,000</del>

# CITY OF CLEVELAND HEIGHTS CUYAHOGA COUNTY, OHIO SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133, Section .505 DECEMBER 31, 2008

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d) (1) (i)	Type of Financial Statement Opinion	Unqualified
(d) (1) (ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (ii)	Were there any other significant deficiency conditions reported at the financial statement level (GAGAS)?	No
(d) (1) (iii)	Were there any reported material non- compliance at the financial statement level (GAGAS)?	Yes
(d) (1) (iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d) (1) (iv)	Were there any other significant deficiencies reported for major federal programs?	No
(d) (1) (v)	Type of Major Programs' Compliance Opinion	Unqualified
(d) (1) (vi)	Are there any reportable findings under Section .510?	No
(d) (1) (vii)	Major Programs (list):	CDBG Entitlement CFDA # 14.218
(d) (1) (viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: All others
(d) (1) (ix)	Low Risk Auditee?	Yes

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### FINDING NUMBER 2008-001

#### **Noncompliance Citation**

Ohio Rev. Code Section 5705.41 (D) states, in part, no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

The following exceptions to this basic requirement are provided by the statute:

- A. Then and Now Certificate This exception provides that, if the fiscal officer can certify that both at the time the contract or order was made and at the time that he is completing his certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any encumbrance, the taxing authority can authorize the drawing of a warrant. The taxing authority has 30 days from the receipt of such certificate to approve payment by resolution or ordinance. If approval is not made within 30 days, there is not legal liability on the part of the subdivision or taxing district.
- B. Amounts of less than \$3,000 may be paid by the fiscal officer without such affirmation of the taxing authority upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval or expenditures by the taxing authority.

During testing, we noted that several invoices were dated before the required purchase order was generated, implying that the City's purchase order procedures are not being adhered to by the City's staff.

#### **Management Response:**

Management concurs and has sent memos to department heads about this in the past and will implement procedures to ensure that purchase orders are dated prior to invoices, implement use of purchasing cards to better control invoices, and that purchase orders are utilized for all checks issued to prevent future citations.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None were noted.

#### CITY OF CLEVELAND HEIGHTS SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2008

**Not Corrected, Partially** 

Finding Number	Finding Summary	Fully Corrected?	Corrected, Significantly Different Corrective Action Taken or Finding No Longer Valid Explain
2007-001	Timely reconciliation of income tax payments & filings.	Partially Corrected	Included in Management Letter
2007-002	Appropriations exceeding estimated revenue.	Partially Corrected	Included in Management Letter
2007-003	Invoices dated prior to purchase order issuance.	No	Reissued as Finding 2008-01

## Comprehensive Annual Financial Report

for the fiscal year ended December 31, 2008



CLEVELAND HEIGHTS, OHIO

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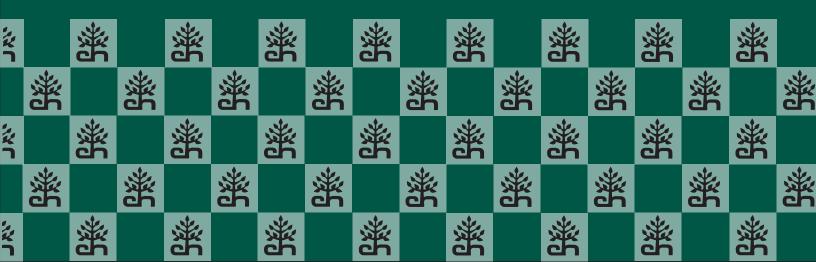
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## Comprehensive Annual Financial Report

for the fiscal year ended December 31, 2008

Prepared by
The Department of Finance
Thomas K. Malone, director
Nicholas Vitalone, assistant director





# Introductory Section

Cleveland Heights is known for its distinctive shopping areas tucked into neighborhoods throughout the city, each district with its own special flair and ambiance. Sometimes called Cleveland's Greenwich Village, Coventry Village, with its eclectic assortment of stores and restaurants, is one of the Cleveland area's most original shopping experiences. The Coventry Street Arts Fairs, held each summer, draw nearby neighbors as well as visitors from all across the Cleveland area.

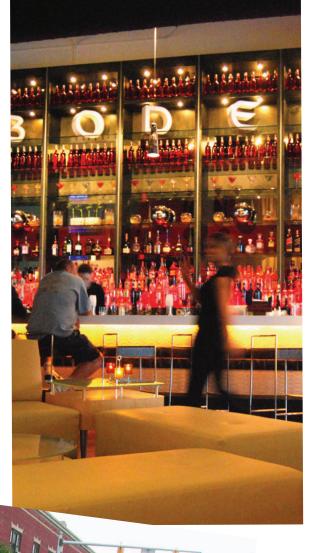


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June 29, 2009

Dear Members of Council and Residents of the City of Cleveland Heights:

The purpose of this letter is to acquaint you with the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended December 31, 2008. The City, and more specifically the Department of Finance, assumes responsibility for the accuracy, completeness, fairness of presentation, and all disclosures contained within this report and believe the data included is accurate in all material respects. Further, it is our intention to present it in a manner that fairly sets forth the financial position of the City and results of operations as measured by its various activities.

Management's discussion and analysis may be referenced to gain a better understanding of the City's financial activities. The management discussion and analysis serves to introduce the City's basic financial statements and gives the reader, management's analysis and explanation of the City's financial position.

#### **CITY ORGANIZATION**

The City of Cleveland Heights, located in northeastern Ohio immediately east of Cleveland, is a residential community, which covers 8.11 square miles. The City's population according to the 2000 Federal Census was 50,769. The City, incorporated under Ohio law in February 1921, operates under its own charter, which was adopted in August 1921. The Charter provides that the City operate under the council/manager form of government. The City Manager, appointed by the seven members elected Council, is the chief administrative officer of the City.

The City Manager, under authority granted by the City Charter, has the power to appoint and to remove all administrative officers and employees. His appointment of the Directors of Law, Finance, and Planning requires the approval of a majority of the members of Council. A Vice City Manager and two Assistants to the City Manager work with the City Manager in handling the administrative operations of the City, including the areas of Personnel, Budget and Capital Projects.

City Council holds its regular council meetings on the first and third Mondays of each month. The Charter provides procedures for special or emergency meetings, if the need arises. The City Manager and his administrative staff together with the various department directors attend all regular council meetings. City Council generally meets in committee or as a committee of the whole on those Mondays when there is no regularly scheduled meeting.

#### **ECONOMIC CONDITIONS**

The City continued to benefit due to its proximity to the major cultural, educational, and medical facilities in northeastern Ohio. These facilities include the University Circle area comprised of Case Western Reserve University and its associated University Hospitals, Severance Hall for the Performing Arts which also serves as resident base to the internationally-acclaimed Cleveland Symphony Orchestra, and the Cleveland Clinic, a world-renowned medical research and treatment facility. In addition, the City is strategically located to facilitate efficient and quick access to the downtown Cleveland business district, sports facilities for the Cleveland Indians major league baseball team, the Cleveland Cavaliers professional basketball team, the Cleveland Browns professional football team, the Great Lakes Science Center, and the National Rock and Roll Hall of Fame. As a result, the City's unemployment rate in April 2009 was 6.1% as compared to a Cuyahoga County rate of 9.0%, a State of Ohio rate of 10.2%, and a national rate of 8.9%.

The City of Cleveland Heights has felt the effects of the same economic downturn that stalled the economy of the State of Ohio and the nation as a whole in the earlier years of this decade. The City is optimistic that the next few years will bring closure to this period of downturn. The City is currently budgeting 2009 using the same conservative approach of the past few years. The State of Ohio intends to continue reducing financial support to cities. Revenues are being scrutinized for opportunities to create new revenue sources or to maximize the revenue from existing sources. Expenditures are being closely monitored at the department level as well as the City Manager level. City Council reviews the budget and financial status of the City on a regular basis.

The assessed value of commercial property in the city has increased 43% since 1999. The assessed value of residential property has increased 54% in the same period. This is a key indicator of this City's economic health and stability where the primary "industry" is its housing. All indications are that the City will continue to be a highly desirable place in which to live in the coming years.

2008 income tax collections remained relatively strong and accounted for almost 50.5% of all General Fund receipts.

#### **MAJOR INITIATIVES**

Through a variety of municipal services and programs, together with public/private partnerships and citizen cooperation, there have been continued efforts to maintain and improve the exceptional environmental, economic, and social quality of life to which the residents of the City of Cleveland Heights have become accustomed.

Cain Park, the municipally-owned outdoor theatrical complex, is home to both the Alma Theater and the Dina Rees Evans Amphitheater. Orchestral, dance, and theatrical performances produced during 2008 included: the Paul Taylor Dance Company, "Kidzart" events, Verb Ballet, Inlet Dance Theatre, Groundworks Dance Theater, The Wiz, Harold & Maude, Golden Dragon Acrobats, Janis Ian, Lesley Gore, Chanticleer, Bo Bice, April Verch Band and The Cab Calloway Orchestra. The Cain Park Arts Festival was again well attended in 2008 and is recognized as one of the best such events in the United States.

The Warrensville Center Road rehabilitation project was completed in June 2008. The Cuyahoga County Engineer managed the project. The City (10%), Cuyahoga County (10%), and the Transportation Improvement Program (TIP) through the State of Ohio (80%) jointly participated in this project. The Demington, Fairmount Sanitary Sewer rehabilitation was also completed in July 2008. The project was funded by a loan through the Ohio Water Development Authority. The Lee Road rehabilitation project was nearly completed in 2008 at a cost of approximately \$938,000. The project is being funded via 50 percent Ohio Public Works Commission loan and 50 percent local contribution.

#### PLANNED DEVELOPMENT PROJECTS FOR 2009

The first phase of the Monticello Boulevard resurfacing project is estimated to cost \$1.1 million. This project will be funded with 30 percent local sources and 70 percent through the Ohio Public Works Commission. The OPWC portion will consist of 50 percent grant and 20 percent no-interest loan over 20 years.

#### **CITY UTILITIES**

The City purchases water in bulk from the City of Cleveland through master meters and then distributes the water to City residents through the City's water mains. The City owns and maintains its water mains and also bills all water users for their consumption of water. While the City collects sewage through its own sewage system, the Northeast Ohio Regional Sewer District handles the treatment of sewage. The City's Automatic Water Meter Reading System (AMR) utilizes water meters which are read by radio signals rather than by conventional meter reader personnel, allowing staff to read the entire City in less than three working days. For convenience and safety, the meters are read in the middle of the night. The monthly water bills are sent with the billing information, a return envelope, and a message section that serves as an informative reminder of City events. As a matter of convenience, customers can now pay their water and sewer bills by credit card or ACH debit from their checking account. In addition, the City altered its relationship with the Northeast Ohio Regional Sewer District from master meter to that of a direct billing agent. This change resulted in residents receiving a direct statement each quarter from the Sewer District. A major benefit of this change is that residents are able to participate in the summer sprinkling program, which results in savings because of increased water usage in the summer.

The Cleveland Electric Illuminating Company and the Dominion East Ohio Gas Company, both independent, publicly-owned utilities provide City residents with electricity and natural gas. The City had placed issues of government aggregation of electricity supplies and natural gas supplies on the ballots in 2000 and 2001, respectively. Both issues were approved by the voters. The City proceeded with the aggregation plans and has now offered its residents city-wide aggregation plans with special rates for the supply of electricity and natural gas. The City is seeking a partner to supply electricity through the aggregation program. The City contracts with WPS Energy Services as its aggregation supplier of natural gas. The program has been popular with the residents.

#### COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Community Development Block Grant (CDBG) Program is administered by the Planning and Development Department. In 2008, the City received \$1.723 million in CDBG dollars which were allocated to an array of projects including housing preservation, commercial district improvements, youth programs, senior services, and fair housing.

#### **CITY SERVICES**

The City provides the following services for its citizens: Police and Fire Protection, Emergency Medical Services, Refuse, Recyclable and Yard Waste Collection, Street Maintenance, Recreation Programs, Municipal Court, Public Health, Community Development, Public Improvements, Water and Sewer Services, and General Administrative Services.

In addition to the basic services just described, the City continues to offer superior recreational facilities for its residents. The City operates a total of six municipal parks, which include two swimming pools and the usual sports, playground, and picnic facilities. In addition, the expansion of the Recreation Pavilion into a full-service Community Center was completed in 2001. The Olympic-size ice rink at the Community Center provides the City with two ice rinks. Other features of the Community Center are a Senior Activity Center, a field house and fitness center. The field house has two high school-size side-by-side courts with wooden floors, bleachers, scoreboards, glass backboards and the flexibility to accommodate basketball and volleyball as well as other programs. It also includes a four-lane elevated track with a rubberized surface and length of 180 yards. The fitness center features Nautilus exercise machines, aerobic, elliptical, and step machines along with a variety of bikes. There is also a cardio theater system and an aerobics room. The Community Center also contains child care facilities and meeting and general recreation rooms.

The curbside recycling program continued to be successful due to the cooperation of the residents. Included in the recycling collection are newspapers, magazines and catalogs, mixed paper (including cereal and dry good boxes), corrugated cardboard, metal, glass and #1 and #2 plastic containers. In addition, the City diverted most of its yard waste from the landfill to composting facilities. Cleveland Heights promotes the use of products made from recycled material whenever possible.

In keeping with its primarily residential character, the City operates an urban forestry department which is funded mainly through an annual special assessment on all properties. With the addition of new equipment and manpower, the department was able to concentrate on removing and replanting Cleveland Heights' aging urban forest. During 2008, the Forestry Department planted 369 trees (size 2.5" – 3"caliper) and removed 380 hazardous trees and trimmed 998 hazardous trees. The trimming and removal of hazardous trees resulted in 182 loads of wood chips and 77 loads of logs which are then offered to residents. The City received its 30th Tree City USA Award, sponsored by the National Arbor Day Foundation in cooperation with the U.S. Forest Service, the U.S. Conference of Mayors, the National Association of State Foresters, and the National League of Cities.

The annual street resurfacing program involves removal of the asphalt street surface to its base, making base repairs, replacing curbs, catch basin and manhole castings as needed, setting all castings flush to the new street level and placing a new asphalt surface which is crowned and graded for proper drainage. The primary sources of funding for this program are motor vehicle license fees and gasoline excise tax, which generate about \$1.6 million per year. An additional \$322,058 of CDBG funds were used on streets in low/moderate income districts. The annual street surface treatment program extends the life of the road's surface by application of crack fillers, chip sealing, and single pass asphalt recycling, a method of reclaiming the top inch of loose asphalt.

#### FINANCIAL CONDITION

The City of Cleveland Heights has prepared these financial statements in accordance with GASB Statement 34, "Basic Financial Statements – Management's Discussion and Analysis – For State and Local Governments". GASB 34 created new basic financial statements for reporting on the City's financial activities as follows:

#### Government-Wide Financial Statements

These statements are prepared on an accrual basis of accounting which is similar to the basis of accounting followed by businesses.

#### **Fund Financial Statements**

These statements present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column. Governmental funds use the modified accrual basis of accounting and include reconciliation to the governmental activities accrual information presented in the government-wide financial statements. Fiduciary funds use the accrual basis of accounting.

#### Statement of Budgetary Comparisons

These statements present comparisons of actual information to the legally adopted budget. The budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances.

As part of this reporting model, management is responsible for preparing a discussion and analysis of the City's finances for 2008. This discussion follows the Independent Auditors' Report.

The City maintains its legal level of budgetary control at the fund level. However, management control is exercised at the department level (Public Safety, Public Health, Culture and Recreation, Community Development, Sanitation, Transportation, and General Government). The City Manager is authorized to transfer amounts between objects of expenditure within and between departments so long as the total appropriation for each fund does not exceed that of the Council approved appropriation. The City's fully automated financial system maintains this budgetary control through its purchase order/encumbrance feature. The purchase order, required before making any purchase, creates the encumbrance against the current budget. No purchase order will be generated unless there is sufficient unobligated budget to accept the encumbrance without a budget overrun.

#### INTERNAL ACCOUNTING AND REPORTING CONTROL

As part of its continuing commitment to excellence in financial reporting, the City utilizes a fully integrated, financial accounting, budgeting and reporting system. Because the system is integrated, the financial and budgetary information maintained by the system is immediately available to the City's management. The timeliness and accuracy of the information provided by the City's accounting, budgeting and reporting system provides each member of the City's management with a solid, informed financial basis for daily decision-making, performance evaluation and planning.

The City has built internal accounting controls into its financial accounting, budgeting and reporting system to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss resulting from unauthorized use or disposition; and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The internal accounting controls built into the City's system were developed within the framework of the concept of reasonable assurance. This concept recognizes that the cost of control should not exceed the benefits likely to be derived and that the evaluation of costs and benefits requires estimates and judgments by management. Regular reviews of internal control occur within this policy framework. We believe that the City's internal accounting controls adequately safeguard the City's assets and provide reasonable assurance of proper recording and reporting of financial transactions.

#### **CASH MANAGEMENT**

The City's investment policy is to ensure safety of principal while maintaining adequate liquidity with competitive yields on its portfolio. The cash resources of all funds are combined and invested to the extent available in treasury bills, treasury notes, and other authorized instruments. Interest earned is first distributed on a pro-rata basis to restricted funds with the remainder distributed to the General Fund.

#### RISK MANAGEMENT

As a means of providing superior coverage and at a cost lower than conventional insurance, the City developed and implemented its own self-funded insurance plan which covers all areas of risk including general liability, property, vehicle coverage, law enforcement professional and public official coverage. This plan utilizes the services of a third-party administrator, with the City maintaining a self-insured retention overlaid with conventional excess coverage.

In addition, the City maintains two health insurance plans for its employees. One plan is an HMO; the other is a self-funded program which is reinsured through a commercial insurance company and administered through a third-party administrator. Cost containment and enhanced control over health benefit levels have resulted from the City's health plan initiatives.

The City applied for and was accepted into the State of Ohio Workers Compensation Retrospective Rating Plan. Under the terms of this plan, the City initially pays a fraction of the premium (the minimum premium) it would pay as an experience-rated risk. As costs for the employer's injured workers' claims are incurred, the employer must reimburse the State fund for those costs, subject to the plan's individual claim cost limitation and the employer's premium limitation. The City's retrospective rating plan provides for a \$300,000 catastrophic limit per claim and an unlimited claim limit.

#### INDEPENDENT AUDIT

The financial records, books of accounts, and transactions of the City of Cleveland Heights, Ohio, for the year ended December 31, 2008, have been audited by the firm of Rea & Associates, Inc., Certified Public Accountants. The auditor's unqualified opinion has been included in this report.

In addition, the City is required to undergo an annual single audit in conformity with the provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1997 in accordance with U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Based upon prior experience, management believes that no material weakness in internal controls exist or questioned costs, if any, will have an adverse material effect on the financial condition of the City.

#### CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Cleveland Heights, Ohio, for its comprehensive annual financial report for the fiscal year ended December 31, 2007. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of only one year. The City of Cleveland Heights, Ohio, has received a Certificate of Achievement for the last twenty-four (24) consecutive years (fiscal years ended December 31, 1984, through December 31, 2007). We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to the GFOA.

#### **ACKNOWLEDGMENTS**

Successful preparation of a report of this scope depends upon the dedicated contributions of many employees. The sincere appreciation of those primarily responsible for its completion is extended to all contributors, but especially to those employees in the Departments of Finance, Planning, and Public Relations who have spent their time and energy on various parts of the project. Finally, City Staff wants to extend its appreciation to the Mayor and City Council for their support and commitment to responsible fiscal reporting.

#### **POSTSCRIPT**

All of the programs and offerings noted in this letter of transmittal are aimed at supporting the City's mission:

"Cleveland Heights is a mature residential community with a racially and culturally diverse population. We recognize this diversity as a primary strength and seek to retain our current population mix which contributes to a wholesome integrated community. In order to accomplish these objectives, we commit ourselves not only to traditional mandated services but to the following actions:

To maintain our housing stock at optimum value.

To maintain a high quality of life through recreational and cultural opportunities.

To maintain and support our commercial districts to ensure access to goods and services.

To actively engage in an on-going dialogue with neighborhood groups and residents so that changing needs of our community shape our services.

To remain competitive in relation to other surrounding communities in attracting new residents through developing new housing, controlling taxes and enhancing the quality of our community life through new and existing programs.

To assure a high return to our residents on every tax dollar."

As employees of the City of Cleveland Heights, we are proud of the community in which we work and live. We pledge our continued dedication to providing the highest possible level of service to the citizens of the City, and we commit ourselves to helping enhance the quality of life which our residents, our greatest asset, enjoy.

Respectfully submitted,

City Manager

Robert C. Downey

Robert C. Downey

Thomas K. Malone

Thomas K. Malone

### **Listing of Principal City Officials**

#### December 31, 2008

#### **ELECTED OFFICIALS**

Mayor	Edward J. Kelley
	Phyllis L. Evans
	Bonita W. Caplan
Councilmember	Nancy J. Dietrich
Councilmember	Kenneth R. Montlack
Councilmember	Mark A. Tumeo
Councilmember	Dennis R. Wilcox
Municipal Judge	A. Deane Buchanon

#### APPOINTED OFFICIALS

City Manager Vice City Manager/Director of Community Services Assistant to the City Manager Assistant to the City Manager Director of Finance Assistant Director of Finance Director of Law First Assistant Director of Law Assistant Director of Law Assistant Director of Law Assistant Director of Law Director of Planning Director of Planning Director of Public Safety Director of Public Works Chief of Fire	Robert C. Downey Susanna Niermann O'Neil Eddie L. Carter Carl Czaga Thomas K. Malone Nicholas Vitalone John H. Gibbon Laure A. Wagner William R. Hanna L. James Juliano, Jr. Kim Segebarth Richard E. Wong Kimberly Steigerwald Robert C. Downey Alex Mannarino Kevin C. Mohr
Chief of Police	Martin G. Lentz

## Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Cleveland Heights Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2007

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

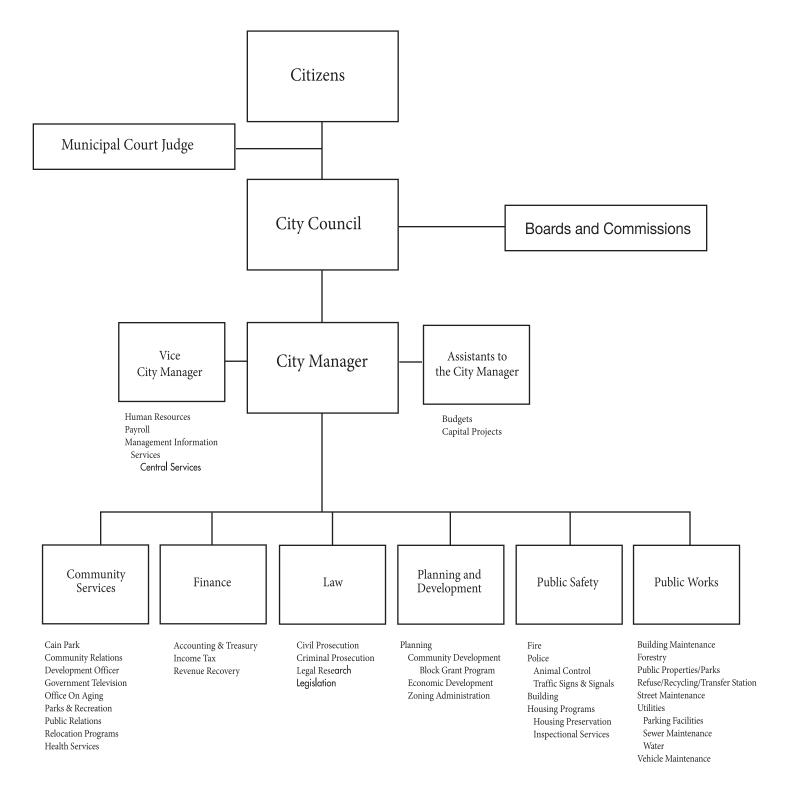


President

**Executive Director** 

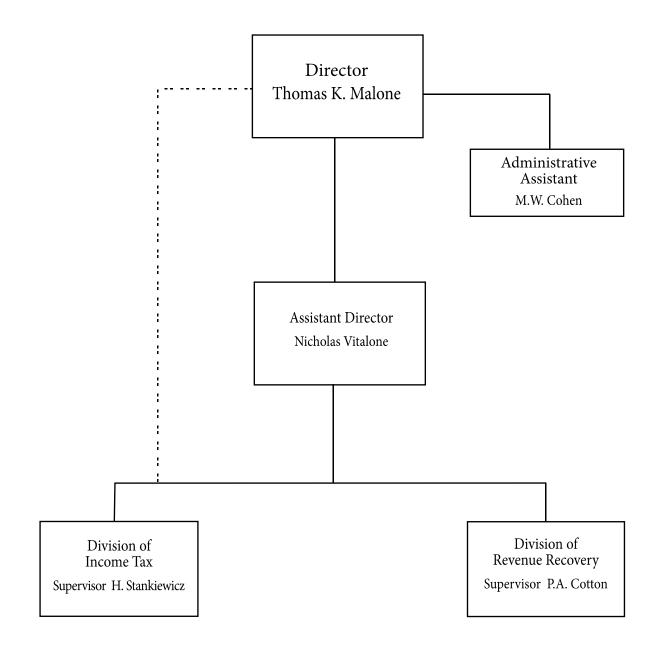


#### CITY ORGANIZATION AS OF DECEMBER 31, 2008





## DEPARTMENT OF FINANCE ORGANIZATION AS OF DECEMBER 31, 2008



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# Financial Section

Cedar Lee, "The Hub of the Heights," has drawn people to shop, dine, stroll and play for many years. From the City's own Cain Park, the area's home for arts and performance, to the newly renovated library, Cedar Lee has something for everyone: great restaurants, friendly pubs, shops, and the historic Cedar Lee Theatre.

## Rea & Associates, Inc.

#### ACCOUNTANTS AND BUSINESS CONSULTANTS

June 29, 2009

To the Honorable Mayor and City Council City of Cleveland Heights Cuyahoga County, Ohio

#### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cleveland Heights, Cuyahoga County, Ohio, as of and for the year ended December 31, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Cleveland Heights' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Cleveland Heights, Cuyahoga County, Ohio, as of December 31, 2008, and the respective changes in financial position and cash flows, where applicable, thereof, and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2009, on our consideration of the City of Cleveland Heights' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Independent Auditor's Report City of Cleveland Heights Page 2

Management's Discussion and Analysis on pages 3 through 15 is not a required part of the basic financial statements but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Cleveland Heights, basic financial statements. The combining and individual nonmajor fund financial statements and other schedules, listed in the table of contents as supplementary information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The accompanying introductory and statistical sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Lea & Casociates, Inc.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

The discussion and analysis of the City of Cleveland Heights' financial performance provides an overall review of the City's financial activities for the fiscal year ended December 31, 2008. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers are encouraged to consider the information presented here in conjunction with the additional information contained in the financial statements and the notes thereof.

## **Financial Highlights**

Key financial highlights for 2008 are as follows:

- The total assets of the City of Cleveland Heights exceeded its total liabilities at the close of the most recent fiscal year by \$99,733,374.
- Total net assets increased by \$2,225,056 from 2007 levels. Total assets increased by \$692,860 led primarily by increases of \$983,654 in governmental capital assets. The increase in capital assets were offset by a decrease of \$310,475 in business type capital assets.
- Total liabilities decreased by approximately \$1.5 million from 2007 due primarily to a \$1.0 million reduction in accrued wages and benefits.
- In total, net assets in governmental activities increased by \$3,098,885 during 2008. This represents an increase of 4.8 percent from 2007.

## **Using this Annual Financial Report**

The discussion and analysis are intended to serve as an introduction to the City of Cleveland Heights' basic financial statements. The City of Cleveland Heights' basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

### Government-wide financial statements - Reporting the City of Cleveland Heights as a Whole

#### Statement of Net Assets and the Statement of Activities

The Statement of Net Assets presents information on all the City of Cleveland Heights' assets and liabilities, with the difference between the two reported as net assets. Over time, an increase or decrease in net assets may serve as a useful indicator of whether the financial position of the City of Cleveland Heights is improving or deteriorating. However, in evaluating the overall position of the City, nonfinancial factors such as the City's tax base, change in property and income tax laws, and the condition of the capital assets should also be considered. Both the Statement of Net Assets and the Statement of Activities use the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

In the Statement of Net Assets and the Statement of Activities, we identify two kinds of activities in the City:

- <u>Governmental activities</u>: Most of the City's basic services are reported here, including the police, fire, street maintenance, parks and recreation, and general administration. Income taxes, property taxes, and state and federal grants finance most of these activities.
- <u>Business-type activities:</u> The City charges a fee to customers to help it cover all or most of the cost of certain services it provides. The City's water and sewer systems, off-street parking, and ambulance services are reported here.

#### Fund Financial Statements - Reporting the City of Cleveland Heights' Most Significant Funds

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objects. The City of Cleveland Heights, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Cleveland Heights can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on the balance of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Both the Governmental Funds Balance Sheet and the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate a comparison between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds.

The City of Cleveland Heights maintains 41 individual governmental funds. Information is presented separately in the Governmental Funds Balance Sheet and in the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances, for the General Fund and Debt Service Fund both of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City of Cleveland Heights adopts an annual appropriated budget for each of its funds. A budgetary comparison statement (non-GAAP basis) has been provided for each governmental fund to demonstrate budgetary compliance.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

## **Proprietary Funds**

The City of Cleveland Heights maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its utilities operations, off-street parking operations, ambulance services activity and for the Cedar Lee parking deck. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City currently does not maintain an Internal Service fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the utilities services, off-street parking, ambulance services and the Cedar Lee parking facility as they are considered major funds. The internal service fund is for self-insurance for worker's compensation.

The basic proprietary fund financial statements can be found starting on page 24 of this report.

## **Fiduciary Funds**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. The City maintains a private purpose trust fund – James A. Nelson Trust Fund. The City's agency funds are purely custodial in nature (assets equal liabilities) and thus, do not involve measurement of results of operations. The City's primary agency funds accounts include the municipal court and construction deposits.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found starting on page 30 of this report.

#### Other information

In addition to the basic financial statements and the accompanying notes, this report also presents certain other information that the City believes readers will find useful. After the Notes to the Financial Statements, the combining statements referred to earlier in connection with nonmajor governmental funds are presented, as well as individual detailed budgetary comparisons for all nonmajor funds. This information can be found starting on page 62 of this report.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

## Government-wide Financial Analysis - City of Cleveland Heights as a Whole

As noted earlier, the Statement of Net Assets looks at the City as a whole and can prove to be a useful indicator of the City's financial position.

The Statement of Net Assets and the Statement of Activities are divided into the following categories:

- Assets
- Liabilities
- Net Assets (Assets minus Liabilities)
- Program Expenses and Revenues
- General Revenues
- Net Assets Beginning and End of Year

The Statement of Net Assets looks at the City as a whole. The following Table 1 provides a summary of the City's net assets for 2008 as compared to 2007.

Table 1 City of Cleveland Heights' Net Assets

	Governmental A	Activities	-	Business- Activi			Total			
	2008	2007	-	2008	_	2007	2008	2007		
Current and other assets \$ Capital assets, net	40,741,266 \$ 68,191,468	39,837,994 67,207,814	\$	5,569,236 37,860,691	\$_	6,452,827 38,171,166	\$ 46,310,502 106,052,159	\$ 46,290,821 105,378,980		
Total assets	108,932,734	107,045,808	-	43,429,927	_	44,623,993	152,362,661	151,669,801		
Current and other liabilities Long-term liabilities:	16,432,170	16,153,457		1,877,831		8,504,808	18,310,001	24,658,265		
Due within one year	4,431,611	4,889,310		651,237		481,167	5,082,848	5,370,477		
Due in more than one year	21,010,836	22,043,809	_	8,225,602		2,088,932	29,236,438	24,132,741		
Total liabilities	41,874,617	43,086,576	-	10,754,670	_	11,074,907	52,629,287	54,161,483		
Invested in capital assets, net of related debt	49,880,927	47,989,231		29,365,271		29,324,738	79,246,198	77,313,969		
Restricted for:										
Debt service	3,304,603	2,869,545		-		-	3,304,603	2,869,545		
Capital projects	1,466,924	1,310,756		-		-	1,466,924	1,310,756		
Community development	1,510,595	1,441,108		-		-	1,510,595	1,441,108		
Municipal court special projects	2,190,766	2,106,017		-		-	2,190,766	2,106,017		
Streets	512,857	550,554		-		-	512,857	550,554		
Public safety	267,855	166,429		-		-	267,855	166,429		
Other purposes	202,228	200,009		-		-	202,228	200,009		
Unrestricted	7,721,362	7,325,583	-	3,309,986	_	4,224,348	11,031,348	11,549,931		
Total net assets \$	67,058,117 \$	63,959,232	\$	32,675,257	\$_	33,549,086	\$ 99,733,374	\$ <u>97,508,318</u>		

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

Total assets exceeded total liabilities for all of Cleveland Heights' funds by \$99,733,374. The net assets have increased by \$2,225,056 from 2007. Over an extended time the pattern of these changes can become a useful indicator of a government's financial position.

The major category of the City's net assets (79.5%) is investment in capital assets such as land, buildings, infrastructure, machinery, and equipment. The amounts reflected in Table 1 are less any related outstanding debt used to acquire those assets. These assets are essential to provide services to the citizens therefore they are not available for future spending. Although the investment in capital assets is reported net of the related debt, note that the funds to repay the debt must come from sources other than the capital assets themselves.

The City's total assets increased \$692,860 from 2007 to 2008 while the total liabilities decreased \$1,532,196 in that period. Among the most significant changes to assets was an increase in Equity in City Treasury Cash of \$339,576 during the 2008 fiscal year. This was primarily due to reductions implemented for both personnel and operational expenditures. Likewise, the reduction in liabilities can be largely attributed to a reduction of over \$1,000,000 in accrued wages and benefits in 2008.

The City has made concerted efforts to maximize the return on investments of its cash and cash equivalents and to use these funds to provide liquidity for planned future capital purchases. Due to the decline of interest rates in the past few years, the investments have shifted from mostly government notes and bills to include a greater mix of federal government agency issues. However, even though the State code allows for investments with maturities of five years or less, the City has infrequently invested in an instrument with a maturity of more than two years. The City maintained a weighted average maturity of 595 days for its portfolio as of December 31, 2008.

Another tool used by the City to reduce its long-term liability is to convert accumulated sick leave to a bonus payment for employees who have a balance in excess of 800 hours of sick time remaining in their account at the end of each year. This bonus is calculated for eligible employees based on the hours accumulated and the hours of sick leave used in the current year. Only employees who have used forty-eight or less hours of sick leave per year are eligible for this conversion to bonus option. Employees who have used forty-eight hours of sick leave during the year are eligible to convert up to eight hours of sick leave to the cash bonus. If the employee has used no sick hours the conversion to bonus could be up to fifty-six hours. This allows the City to buy back accumulated sick hours at the current hourly rate as opposed to paying for it at a higher rate in the future or at the time of retirement of the employee. Every hour that is converted to bonus will reduce the employee's accumulated sick leave hours one for one. The employees benefit by having funds available to them currently with the opportunity to invest them.

The City of Cleveland Heights participates in the Ohio Bureau of Workers' Compensation retrospective rating program. Third party administration of claims is provided by CompManagement Incorporated. Various departments within the City have established safety committees to meet the Bureau guidelines and provide the employees with safety equipment to enable them to perform their tasks efficiently and also, as much as possible, to help keep the City premises an injury-free work place. A random drug testing policy for employees with CDL licenses also affords an added measure toward achieving this goal.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

The City of Cleveland Heights has developed programs and is dedicated to the recycling effort. During 2008, approximately 48.1 percent of all material collected was recycled and/or composed.

The net assets of our business-type activities decreased by 2.6 percent in 2008, which the City generally can only use these net assets to finance the continuing operations of the water and sewer, off-street parking, and ambulance services departments. In order to further understand what makes up the changes in net assets for the current year, the following table gives readers further details regarding the results of activities for the current year.

City of Cleveland Heights, Ohio Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

Table 2 Changes in Net Assets

	Government			vities		otal		
	2008	2007	2008	2007	2008	2007		
Revenues:								
Program revenues:								
Charges for services \$	9,961,791	\$ 12,656,353	\$ 13,039,119	\$ 13,389,917	\$ 23,000,91	0 \$ 26,046,270		
Operating grants								
and contributions	2,471,445	3,474,217	-	5,975	2,471,44	5 3,480,192		
Capital grants								
and contributions	506,820	273,750			506,82	0 273,750		
Total program revenues _	12,940,056	16,404,320	13,039,119	13,395,892	25,979,17	<u>5</u> <u>29,800,212</u>		
C 1								
General revenues:	11 202 252	10.552.025			11 202 22	2 10.552.025		
Property taxes	11,202,353	12,553,835	-	-	11,202,35			
Municipal income taxes	21,877,327	21,869,012	-	-	21,877,32			
Grants and entitlements	8,310,262	6,607,694	-	-	8,310,26			
Interest earnings	416,225	668,428	86,224	351,419	502,44			
Miscellaneous income _	1,789,096	717,745	54,156	16,352	1,843,25	<u>2</u> <u>734,097</u>		
m . 1	10 70 7 0 50	10.11.5	4.40.200	2	10.707.51			
Total general revenues _	43,595,263	42,416,714	140,380	367,771	43,735,64	3 42,784,485		
T 1	56 525 210	50 021 024	12 170 400	12.762.662	60.714.01	0 70 504 607		
Total revenues	56,535,319	58,821,034	13,179,499	13,763,663	69,714,81	8 72,584,697		
Duo anom aymangaga								
Program expenses:	12 147 120	11.041.200			10 147 10	0 11.041.200		
General government	12,147,129	11,941,290	-	-	12,147,12			
Public safety	18,628,409	19,723,818	-	-	18,628,40			
Public health	418,430	426,606	-	-	418,43			
Culture and recreation	3,947,966	4,259,479	-	-	3,947,96			
Community development	6,368,068	6,453,726	-	-	6,368,06			
Sanitation	3,439,963	3,002,530	-	-	3,439,96			
Transportation	7,388,152	7,052,660	-	-	7,388,15			
Interest and fiscal charges	815,057	969,947	-	-	815,05			
Utilities	-	-	12,058,641	11,502,989	12,058,64	1 11,502,989		
Off-street parking	-	-	1,146,271	1,115,903	1,146,27	1,115,903		
Ambulance services	-	-	730,540	603,274	730,54	0 603,274		
Cedar Lee parking deck _			401,136	278,986	401,13	<u>6</u> <u>278,986</u>		
Total program expenses _	53,153,174	53,830,056	14,336,588	13,501,152	67,489,76	<u>67,331,208</u>		
Excess before transfers	3,382,145	4,990,978	(1,157,089)	262,511	2,225,05	6 5,253,489		
Lacess before transfers	3,302,143	4,770,776	(1,137,007)	202,311	2,223,00	0 3,233,407		
Transfers	(283,260)	(755,466)	283,260	755,466				
	2 000 00-		(0=0 ****	4 04 5				
Change in net assets	3,098,885	4,235,512	(873,829)	1,017,977	2,225,05	6 5,253,489		
Net assets at beginning of								
0 0	63,959,232	59,723,720	33,549,086	32,531,109	97,508,31	8 92,254,829		
year	03,737,434	37,143,140	33,347,000	32,331,109	<u> </u>	0 72,234,029		
Net assets at end of year \$_	67,058,117	\$ 63,959,232	\$ <u>32,675,257</u>	\$ <u>33,549,086</u>	\$ 99,733,37	<u>4</u> \$ <u>97,508,318</u>		

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

#### **Governmental Activities**

Several revenue sources fund our governmental activities with the City income tax being the largest contributor. The City's income tax rate is two percent on gross income and has not changed since 1979. The tax was originally instituted in 1966. Residents of the City who work in another community and pay the withholding tax for that community receive a fifty percent tax credit on their City tax up to a maximum of one-half percent. During 2008, this tax generated \$21.9 million in revenues. This was consistent with the prior year amount of \$21.9 million from 2007. The City will continue to collect delinquent accounts via the use of professional collection firms and agencies. In 2003 the City implemented a non-filer letter and the subpoena program to ensure compliance with the local tax laws. In 2004 these efforts resulted in increases in filings and payments. These programs continue to identify and increase our contact with non-filers and new residents. Property tax revenues in 2008 of \$11.2 million constituted a decrease of 10.8 percent from the \$12.6 million of revenues in 2007. Investment earnings continued to decrease from 2007 as the Federal Reserve has steadily decreased short term interest rates through the end of 2008.

Public safety and transportation are the major activities of the City accounting for 49.0 percent of the governmental expenses. Currently, there are one hundred one full-time sworn officers in the police department operating from one police station.

The fire department consists of seventy-six full-time fire fighters and officers of which fifty-eight are fully trained paramedics. Again, training plays a crucial role in the day-to-day operation of the fire department. Techniques such as practice drills, continuing education classes, and watching training videos help keep the men updated to perform their jobs most efficiently. The department handled 5,360 calls for assistance of which approximately 4,113 were for EMS and the rest for fire and fire-related incidents. The number of calls for assistance made in 2008 remained approximately the same from 2007.

The City has an annual road program which entails major and minor resurfacing of the 303 roadway lanes miles in Cleveland Heights on a rotating basis year by year. The resurfacing program is subject to competitive bid. The bid award in 2008 was \$959,803. Of this amount \$268,521 was funded through Community Development Block Grant. Several major projects were planned and begun in 2008. The Lee Road rehabilitation project was nearly completed at the end of 2008 at a cost of approximately \$938,000. Besides a new road surface, curb repairs, and traffic signal upgrades, the project includes a new sewer and water lines for select areas of greatest need. The Lee Road project is being funded with a 50 percent Ohio Public Works Commission loan and 50 percent local contribution. The Warrensville Center Road rehabilitation project was completed in June 2008. The City, County, and the Transportation Improvement Program (TIP) through the State of Ohio jointly participated in this project.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

#### **Business-Type Activities**

The Business-Type activities of the City, which include the City's utilities operations, off-street parking operations, ambulance services, and the Cedar Lee Parking Deck, decreased the City's net assets by \$873,829. Program expense exceeded program revenue in the amount of \$1,297,469 for the operations for 2008. In addition there were general revenues of \$423,640 from grants, interest earnings, and transfers from governmental funds.

## The City's Funds

#### Governmental Funds

Information about the City's major funds starts on page 19. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$56.5 million and expenditures of \$55.9 million. Overall some areas of the revenue base continue to experience reductions such as interest earnings and state funding for local government and estate taxes. Some of these reductions could not be anticipated prior to 2003 since they were the result of new state legislation. Concerted efforts have been made in 2008 to control spending within the reduced streams of revenues which can now be anticipated and budgeted accordingly. The City has been reducing expenditures and implementing revenue enhancement programs to combat the challenges presented in the current and expected future economic climate.

The General Fund revenues increased only 1.4% from 2007 levels. The flat revenue growth is a result of the recessionary climate the region continues to experience. The General Fund expenditures decreased 0.2% from 2007 which is a direct result of the fiscal conservation the City has employed over the past several years.

## General Fund Budgeting Highlights

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund. An annual appropriation budget for the following fiscal year is legally required to be presented to City Council by the City Manager in June of each year. Council is provided with a detailed General Fund budget by expenditure class for all departments, and, after a discussion at a regularly held Council meeting, which is open to the public, the General Fund budget is adopted at the department level for personal services, capital outlay, and other expenditures for the General Fund and at the fund level for all other funds by City Council. The approved budget is then submitted to the Cuyahoga County Budget Commission. Within a budgeted expenditure class the appropriations can be transferred between line items with the approval of the Assistant to the City Manager for Budget or the City Manager and the respective department head. Council must approve any revisions in the budget that alter the expenditure class totals or the total appropriations for any department or fund. The final budget for the current year must be reviewed and approved during December. The City Manager recommends necessary changes to the budget and provides information as requested by Council. During fiscal year 2008, the City amended its General Fund budget for expenditures and other financing uses by a decrease of \$923,259 at the end of the fiscal year. The Finance Director provides monthly reports to City Council depicting monthly and year-to-date activity for revenues and expenditures in a comparative format to the approved budget and certificate of estimated resources.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

For the General Fund, budget basis revenue was \$1,227,395 below the original budget estimates of \$43.4 million. The actual property tax receipts were lower than anticipated due to a decline in assessed valuations. The final appropriations of \$43.2 million approximated the actual expenditures for the year, which ended up at \$42.6 million. There were no significant deviations between the final appropriations and the actual expenditures for 2008.

The City's ending unrestricted budgetary fund balance was \$579,650 less than the final budgeted amount. \$82,873 was reserved for encumbrances and payables at the end of 2008.

Business-Type Funds

The City's major Enterprise Funds consist of the Utilities Fund, the Off-Street Parking Fund, the Ambulance Services Fund, and the Cedar Lee Parking Facility Fund. The basic financial statements for the major funds are included in this report.

The Business-Type funds decreased the City's net total assets by \$873,829. In 2008, the Utilities department continued to aggressively pursue delinquent accounts. However, program revenues were flat from 2007 and net assets for the Utilities Fund can be attributed to an increase in fringe benefits of \$147,353 and a corresponding decrease in revenues of \$325,781 in 2008. The approximately \$280,000 decrease in net assets of the Off-Street Parking Fund can be attributed to flat revenues as expenditures decreased slightly. Net assets for the Ambulance Fund also decreased from 2007 as contractual services and personal services increased while revenues declined slightly.

There were fifty-four water main breaks in 2008. This represents a small decline as there were 60 breaks in 2007. The twenty-five year average of water main breaks is thirty-seven per year. The unaccounted water which was purchased by the City but unbilled during the year has risen slowly but continuously over the last eight years.

The City of Cleveland Heights water rates charged to residents through October 31, 2008 was \$48.77 per thousand cubic feet. The City increased the rate to \$53.53 per thousand cubic feet on November 1, 2008. During 2003 the water department reinstituted the shut off of water service in order to collect delinquent accounts. This was found to be successful and the practice has been continued in 2008 in an attempt to reduce outstanding delinquent balances and maintain revenues.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal year 2008, the City of Cleveland Heights had \$106.1 million invested in capital assets (net of depreciation) which was an increase of approximately \$673,000 from 2007. This investment in capital assets includes land, buildings, improvements, construction in progress, machinery, and equipment as well as infrastructure including roads, sidewalks, bridges, water lines, sanitary sewers, curbs and gutters.

Table 3 shows fiscal year 2008 balances of capital assets (net of depreciation) as compared to 2007:

Table 3
Capital Assets at December 31
(Net of Depreciation)

					Business-	-Ty <sub>l</sub>	pe				
		Governmental A	Activities	Activities			Total				
	_	2008	2007	-	2008	_	2007		2008	_	2007
Land	\$	4,080,187 \$	3,954,234	\$	1,699,694	\$	1,699,694	\$	5,779,881	\$	5,653,928
Construction in progress		2,281,541	787,048		643,130		170,511		2,924,671		957,559
Land improvements		1,430,702	567,979		295,715		239,300		1,726,417		807,279
Buildings and improvements		31,725,566	32,239,979		9,582,866		9,910,317		41,308,432		42,150,296
Machinery and equipment		5,487,977	5,499,805		2,741,680		3,120,696		8,229,657		8,620,501
Infrastructure:											
Streets and sidewalks		23,185,495	24,158,769		-		-		23,185,495		24,158,769
Waterlines		-	-		14,128,399		14,130,966		14,128,399		14,130,966
Sanitary sewer lines		-	-		5,430,510		5,552,222		5,430,510		5,552,222
Storm sewer lines		-	-		2,341,723		2,295,312		2,341,723		2,295,312
Off-street parking lots	_		<u> </u>	_	996,974	_	1,052,148		996,974	_	1,052,148
Total capital assets	\$	<u>68,191,468</u> \$	67,207,814	\$	37,860,691	\$_	38,171,166	\$	106,052,159	\$ 1	105,378,980

Overall there was an increase in capital assets from 2007. The City will continue to carry out an aggressive policy in maintaining its assets in excellent condition. Along with the street improvement projects, the City will continue to issue short-term notes to facilitate the purchase of motorized equipment on an annual basis. Vehicles, such as fire trucks, ambulances, rubbish trucks, etc., are planned for well in advance by the respective department heads and a scheduled maintenance and replacement time table is followed to provide peak performance for the maximum time frame. Police cars are replaced on an annual basis with approximately thirteen new cruisers placed in service each year. The older vehicles are either traded in to the dealers or sold to the highest bidder at the City's annual vehicle auction.

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

With regards to the infrastructure, the City's public works department maintains a comprehensive listing of all the streets, bridges, culverts and water and sewer lines in the City. The public works department performs in-house maintenance and repairs as a supplement to the road projects that are bid out annually. The City maintains annual street resurfacing and surface treatment programs. As part of the City's annual road maintenance program, the capital projects manager evaluates the condition of each street after the winter and prepares a list of streets to be either resurfaced or crack-sealed, and, in the case of concrete roads, either replaced or repaired. After approval from Council, the projects are competitively bid in early spring to get the best possible pricing from contractors. This program is paid for out of the current operating funds of the City. In the case of a major resurfacing project on one of the main arteries in the City of Cleveland Heights, the City has effectively pursued external funding sources to provide as much as forty to fifty percent of the project. Grants and loan assistance programs are from sources such as Cuyahoga County, State Issue II funds, and Federal highway funds. These awards reduce the total amount that must be borrowed to provide the matching funds in some cases. Additional information concerning the City's capital assets can be found in Note 7 to the financial statements.

### Debt

At December 31, 2008, the City of Cleveland Heights had \$34,319,286 in total outstanding debt, of which \$22,623,332 was in general obligation bonds. In 2008, the City refunded Recreational Facilities Improvement Bonds which were issued in 1997 at rates of 3.85% - 6.375% and were due in 2017. The refunding resulted in an economic gain to the City of \$657,797. There is an increase of 16.3% in total outstanding debt from 2007. Table 4 summarizes the debt outstanding.

Table 4
Outstanding Debt at Year End

					Business-Typ	e				
_	Government	mental Activities			Activities		Total			
-	2008	2007			2008	2007		2008	2007	
General obligation bonds \$	16,268,332	\$	17,795,000	\$	6,355,000 \$	-	\$	22,623,332	\$ 17,795,000	
OWPC loans	1,769,929		1,405,583		1,334,567	1,431,465		3,104,496	2,837,048	
OWDA loan	-		-		327,487	119,926		327,487	119,926	
Economic development bonds	680,000		890,000		-	-		680,000	890,000	
Capital leases	172,280		53,000		478,366	695,037		650,646	748,037	
Compensated absences	6,551,906		6,789,536		381,419	323,671	-	6,933,325	7,113,207	
Total \$=	25,442,447	\$	26,933,119	\$	8,876,839 \$	2,570,099	\$	34,319,286	\$ <u>29,503,218</u>	

Management's Discussion and Analysis For the Fiscal year Ended December 31, 2008 Unaudited

At December 31, 2008, the City's overall legal debt margin was \$74,376,665 with an unvoted debt margin of \$24,951,087. The City had an outstanding balance of \$3,104,496 on interest-free loans obtained from the Ohio Public Works Commission for the Cedar Road waterline rehabilitation and sanitary sewer improvement, Taylor Road rehabilitation, Coventry Road rehabilitation and the Meadowbrook Boulevard rehabilitation projects. These loans allowed the City to spread the payments for \$3,104,496 of improvements over twenty years with no interest costs. The City also had an outstanding balance of \$327,487 from the Ohio Water Development Authority which carries an interest rate of 4.12%. Proceeds from the OWDA loan will be used for the Demington/Fairmount Sanitary Sewer rehabilitation project. Other obligations include accrued vacation pay and sick leave and capital leases. Additional information concerning the City's long-term obligations can be found in Notes 8 and 10 to the financial statements.

## Contacting the City of Cleveland Heights' Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives, spends, or invests. If you have questions about this report or need financial information, contact the Finance Director, Thomas K. Malone, at the City of Cleveland Heights, 40 Severance Circle, Cleveland Heights, Ohio 44118, telephone 216-291-3900, or e-mail tmalone@clvhts.com.

## **Statement of Net Assets**

## **December 31, 2008**

	(	Governmental	Е	Business-Type		
	_	Activities	_	Activities		Total
Assets:						
Equity in city treasury cash	\$	12,975,592	\$	1,637,664	\$	14,613,256
Restricted assets: cash		-		693,181		693,181
Accounts receivable		408,056		3,051,779		3,459,835
Special assessment receivable		3,156,522		_		3,156,522
Interest receivable		50,743		7,126		57,869
Loans receivable		1,770,766		_		1,770,766
Intergovernmental receivable		3,495,667		-		3,495,667
Inventory of supplies		523,566		179,486		703,052
Taxes receivable		18,145,541		_		18,145,541
Unamortized bond issuance costs		214,813		_		214,813
Nondepreciable capital assets		6,361,728		2,342,824		8,704,552
Depreciable capital assets, net		61,829,740		35,517,867		97,347,607
Total assets	_	108,932,734		43,429,927		152,362,661
					•	
Liabilities:						
Vouchers and accounts payable		1,346,326		1,006,100		2,352,426
Accrued wages and benefits		1,624,015		15,769		1,639,784
Due to other governments		1,635,803		43,867		1,679,670
Contracts payable		52,415		14,653		67,068
Unearned revenue		10,246,356		_		10,246,356
Refundable deposits		-		693,181		693,181
Notes payable		905,000		-		905,000
Accrued interest payable		95,703		62,367		158,070
Claims payable		526,552		41,894		568,446
Long-term liabilities:		•		•		,
Due within one year		4,431,611		651,237		5,082,848
Due in more than one year		21,010,836		8,225,602		29,236,438
Total liabilities	_	41,874,617		10,754,670		52,629,287
	_	_		<u>.</u>		
Net assets:						
Invested in capital assets, net of related debt		49,880,927		29,365,271		79,246,198
Restricted for:						
Debt service		3,304,603		-		3,304,603
Capital projects		1,466,924		-		1,466,924
Community development		1,510,595		-		1,510,595
Municipal court special projects		2,190,766		_		2,190,766
Streets		512,857		-		512,857
Public Safety		267,855		-		267,855
Other purposes		202,228		_		202,228
Unrestricted		7,721,362		3,309,986		11,031,348
Total net assets	\$	67,058,117	\$	32,675,257	\$	99,733,374

## **Statement of Activities**

## For the Year Ended December 31, 2008

		Program Revenues								
	Expenses	Charges for Services		Operating Grants and Contributions		apital Grants and Contributions				
Governmental activities:										
General government	\$ 12,147,129	\$ 5,167,813	\$	83,558	\$	_				
Public safety	18,628,409	1,117,854	·	303,417	·	_				
Public health	418,430	875		32,856		-				
Culture and recreation	3,947,966	1,801,819		42,050		-				
Community development	6,368,068	1,232,524		2,004,748		238,299				
Sanitation	3,439,963	640,906		4,816		-				
Transportation	7,388,152	-		-		268,521				
Interest and fiscal charges	815,057				_					
Total governmental activities	53,153,174	9,961,791	-	2,471,445	-	506,820				
Business-type activities:										
Utilities	12,058,641	11,685,812		-		_				
Off-street parking	1,146,271	793,233		-		-				
Ambulance services	730,540	560,074		-		-				
Cedar Lee parking deck	401,136				-	=				
Total business-type activities	14,336,588	13,039,119	-		-	<del>-</del>				
Total	\$ <u>67,489,762</u>	\$ 23,000,910	\$	2,471,445	\$	506,820				

General revenues:

Property taxes levied for:

General purposes

Debt service

Police and fire pension

Municipal income taxes for general purposes

Grants and entitlements not restricted

to specific programs

Interest earnings

Other revenues

Transfers

Total general revenues and transfers

Change in net assets

Net assets at beginning of year

Net assets at end of year

	Net (Expense)/Rev			Net A	Assets
		Bı	usiness -		
(	Governmental		Type		
	Activities	A	ctivities		Total
\$	(6,895,758)	\$	-	\$	(6,895,758)
	(17,207,138)		-		(17,207,138)
	(384,699)		-		(384,699)
	(2,104,097)		-		(2,104,097)
	(2,892,497)		-		(2,892,497)
	(2,794,241)		-		(2,794,241)
	(7,119,631)		-		(7,119,631)
	(815,057)				(815,057)
	(40,213,118)				(40,213,118)
	-		(372,829)		(372,829)
	-		(353,038)		(353,038)
	-		(170,466)		(170,466)
			(401,136)		(401,136)
			(1,297,469)		(1,297,469)
	(40,213,118)		(1,297,469)		(41,510,587)
	7,076,452		-		7,076,452
	3,610,165		-		3,610,165
	515,736		-		515,736
	21,877,327		-		21,877,327
	8,310,262		_		8,310,262
	416,225		86,224		502,449
	1,789,096		54,156		1,843,252
	(283,260)		283,260	•	<u> </u>
	43,312,003		423,640		43,735,643
	3,098,885		(873,829)		2,225,056
	63,959,232		33,549,086		97,508,318
\$	67,058,117	\$	32,675,257	\$	99,733,374

# **Balance Sheet Governmental Funds**

## **December 31, 2008**

	-	General	-	Debt Service	( -	Other Governmental Funds		Total Governmental Funds
Assets: Equity in city treasury cash	\$	3,602,139	\$	3,330,678	\$	6,042,775	\$	12,975,592
Receivables (net of allowance for uncollectibles):		12 202 605		2 712 740		1 140 197		10 145 541
Taxes Accounts		13,283,605 384,970		3,712,749		1,149,187 23,086		18,145,541 408,056
Special assessments		-		_		3,156,522		3,156,522
Accrued interest		45,152		_		5,591		50,743
Loans		-		_		1,770,766		1,770,766
Intergovernmental		2,186,647		259,171		1,049,849		3,495,667
Interfund		-,,		-		158,761		158,761
Inventory of supplies	-	523,566	-		-			523,566
Total assets	\$	20,026,079	\$	7,302,598	\$	13,356,537	\$	40,685,214
Liabilities and fund balances: Liabilities:								
Vouchers and accounts payable	\$	581,080	\$	_	\$	765,246	\$	1,346,326
Contracts payable	Ψ	501,000	Ψ	_	Ψ	52,415	Ψ	52,415
Accrued wages and benefits		1,592,781		_		31,234		1,624,015
Due to other governments		972,591		_		663,212		1,635,803
Interfund payable		26,429		26,075		106,257		158,761
Deferred revenue		12,422,500		3,971,920		4,914,538		21,308,958
Claims payable		495,229		-		31,323		526,552
Notes payable		-		-		905,000		905,000
Accrued interest payable	-		_		-	5,703		5,703
Total liabilities	-	16,090,610	-	3,997,995	-	7,474,928		27,563,533
Fund balances:								
Reserved for encumbrances		42,550		_		544,892		587,442
Reserved for loans receivable		12,550		_		1,770,766		1,770,766
Reserved for inventory of supplies		523,566		_		-		523,566
Unreserved, undesignated, reported in:		,						0 = 0 ,0 0 0
General fund		3,369,353		_		_		3,369,353
Special revenue funds		-		_		2,846,750		2,846,750
Debt service fund		_		3,304,603		-		3,304,603
Capital projects funds	-		_		-	719,201		719,201
Total fund balances	-	3,935,469	-	3,304,603	-	5,881,609		13,121,681
Total liabilities and fund balances	\$	20,026,079	\$	7,302,598	\$	13,356,537	\$	40,685,214

# **Reconciliation of Total Governmental Fund Balances** to Net Assets of Governmental Activities

## **December 31, 2008**

December 51, 2000				
Total governmental fund	ls balances		\$	13,121,681
Amounts reported for g of Net Assets are differen	overnmental activities in the Statement nt because:			
-	overnmental activities are not financial are not reported in the funds.			68,191,468
	are not available to pay for current- therefore are deferred in the funds.			
	Property and other taxes Municipal income taxes Special assessments Intergovernmental	\$ 1,157,091 4,371,967 3,156,522 2,377,022		
	Total			11,062,602
	vities, interest is accrued on outstanding whereas in governmental funds an eported when due.			(90,000)
amortized over the term	Activities, bond issuance costs are of the bonds, whereas in governmental penditures are reported when bonds are			214,813
_	e not due and payable in the current not reported in the funds.			
	General obligation bonds Premium on bonds Economic development bonds OPWC loans payable Capital leases payable Compensated absences	(16,040,000) (228,332) (680,000) (1,769,929) (172,280) (6,551,906)		
	Total		_	(25,442,447)
Net assets of governmen	tal activities		\$ _	67,058,117

# **Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds**

## For the Year Ended December 31, 2008

Revenues:	<u>General</u>	-	Debt Service	(	Other Governmental Funds	-	Total Governmental Funds
Property and other local taxes \$	6,360,769	\$	3,610,165	\$	1,252,665	\$	11,223,599
Municipal income taxes	21,826,496	Ф	3,010,103	Ф	1,232,003	Ф	21,826,496
Intergovernmental	6,077,339		502,662		4,668,159		11,248,160
Charges for services	2,196,995		502,002		698,114		2,895,109
Fees, licenses, and permits	1,293,665		_		428,060		1,721,725
Interest earnings	362,582		994		52,778		416,354
Special assessments	64,887		142,829		1,318,133		1,525,849
Fines and forfeitures	2,463,110		-		531,845		2,994,955
Reimbursements received	1,253,265		_		81,800		1,335,065
Other revenues	400,640		614		903,330		1,304,584
Total revenues	42,299,748	•	4,257,264	_	9,934,884	-	56,491,896
Total Tevendes	12,255,710	•	1,237,201	_	7,751,001	-	30,171,070
Expenditures: Current:							
Public safety	14,822,682		_		2,646,363		17,469,045
Public health	398,034		_		2,179		400,213
Culture and recreation	2,211,886		_		825,362		3,037,248
Community development	2,245,458		_		3,540,061		5,785,519
Sanitation	2,516,416		_		82,206		2,598,622
Transportation	3,590,235		_		83,556		3,673,791
General government	13,824,341		1,413		1,753,349		15,579,103
Debt service:	13,021,311		1,113		1,755,517		13,577,103
Principal	16,720		990,000		285,646		1,292,366
Interest and fiscal charges	986		849,746		62,644		913,376
Bond issuance costs	-		214,813		-		214,813
Capital outlay	679,372		-		4,285,984		4,965,356
Total expenditures	40,306,130	•	2,055,972	_	13,567,350	-	55,929,452
Excess of revenues over (under)	10,500,150	•	2,033,712	_	13,507,550	-	55,525,152
expenditures	1,993,618		2,201,292		(3,632,466)		562,444
r	<del></del>	•	, - , -	_	(-,,	-	
Other financing sources (uses):							
Issuance of debt	_		=		439,992		439,992
Proceeds of refunding bonds	_		8,695,000		- -		8,695,000
Inception of capital lease	_		-		136,000		136,000
Proceeds from sale of assets	16,056		-		-		16,056
Premium on bonds	-		228,332		_		228,332
Insurance reimbursement	911,862		-		_		911,862
Transfers – in	16,359		-		3,906,802		3,923,161
Payment to refunded bond escrow agent	-		(9,460,000)		-		(9,460,000)
Transfers – out	(2,746,611)		(1,229,566)	_	(213,885)		(4,190,062)
Total other financing sources (uses)	(1,802,334)		(1,766,234)	_	4,268,909	_	700,341
Net change in fund balances	191,284		435,058		636,443		1,262,785
Fund balance at beginning of year	3,744,185		2,869,545		5,245,166		11,858,896
Fund balance at end of year \$	3,935,469	\$	3,304,603	\$ =	5,881,609	\$	13,121,681

# Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

## For the Year Ended December 31, 2008

Net change in fund balances - total governmental funds		\$ 1,262,785
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.  Capital outlay  Depreciation	\$ 4,991,741 (3,691,568)	
Total		1,300,173
In the Statement of Activities, only the loss on the sale of capital assets is reported, whereas, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the capital assets.		(316,519)
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.  Property and other taxes  Municipal income taxes  Special assessments  Intergovernmental	(83,198) 50,831 (896,793) 92,609	
Total		(836,551)
Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.		10,752,366
Debt proceeds, premium on bonds and bond issuance costs provide current financial resources to governmental funds, but has no effect on net assets.		(9,148,511)
Other financing sources in the governmental funds that increase long-term liabilities in the Statement of Net Assets. These sources were attributed to the inception of capital leases		(136,000)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		
Compensated absences		237,630
An internal service fund is used by management to charge the costs of certain activities, such as insurance to individual funds. The net revenue (expense) of		(16.400)
the Internal Service Fund is reported with governmental activities.		 (16,488)
Change in net assets of governmental activities		\$ 3,098,885

City of Cleveland Heights, Ohio

# Statement of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund

For The Year Ended December 31, 2008

		iginal ıdget	-	Final Budget	_	Actual		Variance with Final Budget ositive (Negative)
Revenues: Property taxes Municipal income taxes Intergovernmental grants and contracts Charges for services Fees, licenses, and permits Interest earnings Special assessments Fines and forfeitures Reimbursements received Other revenues	21, 6, 2, 1,	775,254 979,323 364,793 468,203 323,057 330,188 66,361 363,961 281,739 415,464	\$	6,775,254 21,979,323 6,364,793 2,468,203 1,323,057 330,188 66,361 2,363,961 1,281,739 415,464	\$	6,360,769 21,491,052 6,223,399 2,413,372 1,293,665 322,852 64,887 2,311,446 1,253,265 410,012	\$	(414,485) (488,271) (141,394) (54,831) (29,392) (7,336) (1,474) (52,515) (28,474) (5,452)
Total revenues	43,	<u>368,343</u>		43,368,343	_	42,144,719	-	(1,223,624)
Expenditures: Current: Public safety Public health Culture and recreation Community development Sanitation Transportation General government  Total expenditures	2, 2, 2, 3, 13,	531,640 404,105 541,263 759,884 791,800 652,417 865,646 546,755	_	14,985,148 405,296 2,271,808 2,361,903 2,567,204 3,773,513 13,974,969 40,339,841	-	14,944,165 397,522 2,241,716 2,300,016 2,540,798 3,744,259 13,707,055 39,875,531	-	40,983 7,774 30,092 61,887 26,406 29,254 267,914 464,310
Excess of revenues over (under) expenditures	1,	821,588		3,028,502		2,269,188		(759,314)
Other financing sources (uses): Transfers – in Transfers – out Proceeds from sale of assets  Total other financing sources (uses)		608,500)	-	(2,892,155)	-	16,359 (2,744,906) 16,056 (2,712,491)	-	16,359 147,249 16,056 179,664
Net change in fund balance		786,912)	-	136,347	_	(443,303)		(579,650)
Cash fund balance at beginning of year	3,	496,474		3,496,474		3,496,474		-
Current year charges against prior year cash fund balance: Reserved for encumbrances		<u>(82,569</u> )	-	(82,569)	_	(82,569)	-	
Cash fund balance at end of year Unreserved Reserved for encumbrances	2,	626,993 82,873	-	3,550,252 82,873	_	2,970,602 82,873	-	(579,650)
Total cash fund balance at end of year	\$ <u>2</u> ,	709,866	\$	3,633,125	\$ _	3,053,475	\$	(579,650)

# **Statement of Fund Net Assets Proprietary Funds**

## **December 31, 2008**

	-			Business-T	уре	e Activities			•		(	Governmental <u>Activities</u>
		Utilities		Off-Street Parking		Ambulance Services		Cedar Lee Parking Deck		Total		Internal Service Fund
Assets:												
Current assets:	ф	0.62.520	ф	200.021	ф	65.770	ф	210.550	ф	1 607 664	Φ.	
Equity in city treasury cash Restricted assets	\$	863,520	\$	389,821	\$	65,773	\$	318,550	\$	1,637,664	\$	-
Deposits		693,181								693,181		
Receivables (net of allowance		093,101		-		-		-		093,101		-
for uncollectibles):												
Accounts		2,822,124		_		229,655		_		3,051,779		_
Accrued interest		4,943		2,183		-		-		7,126		-
Inventory of supplies		69,414		110,072		-		-		179,486		-
Total current assets		4,453,182		502,076		295,428		318,550		5,569,236		
Noncurrent assets:												
Nondepreciable capital assets		451,701		1,867,019		-		24,104		2,342,824		-
Depreciable capital assets, net	=	23,277,247		3,675,011		2,101,924		6,463,685		35,517,867		
Total noncurrent assets		23,728,948		5,542,030		2,101,924		6,487,789		37,860,691		
Total assets	-	28,182,130		6,044,106		2,397,352		6,806,339		43,429,927		
Liabilities:												
Current liabilities:												
Vouchers and accounts												
payable		700,782		280,664		550		24,104		1,006,100		
Accrued wages and benefits		13,825		1,025		919		24,104		15,769		
Contracts payable		13,623		14,653		-		_		14,653		_
Due to other governments		39,491		4,365		11		_		43,867		_
Claims payable		38,029		3,865		-		_		41,894		_
Accrued interest payable				-		_		62,367		62,367		_
Refundable deposits		693,181		_		_		-		693,181		_
Due within one year		274,019		20,855		211,363		145,000		651,237		_
Total current liabilities		1,759,327		325,427		212,843		231,471		2,529,068		
Long-term liabilities:												
Capital leases payable		-		-		267,003		-		267,003		-
Compensated absences		197,019		31,191		-		-		228,210		-
Bonds payable		-		-		-		6,210,000		6,210,000		-
OWDA loan payable		282,721		-		-		-		282,721		-
OPWC loans payable	-	1,237,668		<del></del>						1,237,668		
Total long-term liabilities	-	1,717,408		31,191		267,003		6,210,000		8,225,602		
Total liabilities	=	3,476,735		356,618		479,846		6,441,471		10,754,670		
Net assets:												
Invested in capital assets,												
net of related debt		22,066,894		5,542,030		1,623,558		132,789		29,365,271		_
Unrestricted		2,638,501		145,458		293,948		232,079		3,309,986		_
Total net assets	\$	24,705,395	\$	5,687,488	\$	1,917,506	\$	364,868	\$	32,675,257	\$	

# Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds

## For the Year Ended December 31, 2008

				Business-T	ype	e Activities		_				Governmental Activities
		Utilities		Off-Street Parking		Ambulance Services		Cedar Lee Parking Deck		Total		Internal Service Fund
Operating revenues:	ф	11 25 1 200	ф	702 222	ф	5 60 07 4	Ф		ф	12 707 615	ф	
Charges for services	\$	11,354,308	\$	793,233	\$	560,074	\$	-	\$	12,707,615	\$	-
Other income		30		54,126						54,156		
Total operating revenues		11,354,338		847,359		560,074				12,761,771		<del></del>
Operating expenses:												
Personal services		1,461,266		115,343		118,125		_		1,694,734		_
Fringe benefits		617,594		73,400		20,957		_		711,951		_
Contractual services		8,992,789		590,811		163,495		9,800		9,756,895		_
Materials and supplies		208,235		61,241		27,426		7,569		304,471		_
Utilities		26,238		105,193		-		-		131,431		_
Other expenses		6,200		-		38,124		_		44,324		129
Depreciation		690,945		168,105		362,413		168,686		1,390,149		-
_ ·F												
Total operating expenses		12,003,267		1,114,093		730,540		186,055		14,033,955		129
Operating income (loss)		(648,929)		(266,734)		(170,466)		(186,055)		(1,272,184)		(129)
Non-operating revenues (expenses):												
Interest income		56,958		19,995		_		9,271		86,224		_
Special assessments		331,504				_		-		331,504		_
Interest and fiscal charges		(55,374)		_		_		(215,081)		(270,455)		_
Loss on sale of assets		-		(32,178)		_		(210,001)		(32,178)		_
Doss on sale of assets				(32,170)						(82,170)		
Total non-operating revenues												
(expenses)		333,088		(12,183)		-		(205,810)		115,095		-
, ,												
Net income (loss) before transfers		(315,841)		(278,917)		(170,466)		(391,865)		(1,157,089)		(129)
Transfers – in		-		-		-		283,260		283,260		-
Transfers – out												(16,359)
Change in net assets		(315,841)		(278,917)		(170,466)		(108,605)		(873,829)		(16,488)
		(515,511)		(=,0,,11)		(170,100)		(100,000)		(0.0,02))		(10, .00)
Net assets (deficit) at beginning of year		25,021,236		5,966,405		2,087,972		473,473		33,549,086		16,488
Net assets at end of year	\$	24,705,395	\$	5,687,488	\$	1,917,506	\$	364,868	\$	32,675,257	\$	

## Statement of Cash Flows Proprietary Funds

## For the Year Ended December 31, 2008

		Business-T	ype	e Activities				-	Governmental <u>Activities</u>
	Utilities	Off-Street Parking		Ambulance Services	Cedar Lee Parking Deck	-	Total		Internal Service Fund
Operating activities:  Cash received from									
customers Cash payments to suppliers	\$ 11,199,001 \$ (9,126,528)	\$ 793,233 (693,223)	\$	605,378 (217,093)	\$ (174,372)		12,597,612 10,211,216)	\$	-
Cash payments to employees Cash payments for other	(2,035,287)	(166,875)		(138,524)	-		(2,340,686)		-
expenses Other operating receipts	(6,200) 30	- 54,126		(18,597)		-	(24,797) 54,156		(12)
Net cash provided by (used for) operating activities:	31,016	(12,739)		231,164	(174,372)	-	75,069		(12)
Noncapital financing activities: Transfers-in	_	_		_	283,260		283,260		-
Transfers-out		-							(16,359)
Net cash provided by noncapital financing									
activities:					283,260		283,260		(16,359)
Capital and related financing activities: Acquisition and construction									
of capital assets	(805,754)	(192,929)		(89,065)	(24,104)		(1,111,852)		-
Debt proceeds	250,738	-		-	6,355,000		6,605,738		-
Principal paid on debt	(140,075)	-		(216,671)	(6,600,000)		(6,956,746)		-
Interest and fiscal charges	(55,374)	-		-	(263,260)		(318,634)		-
Special assessments	331,504						331,504		
Net cash used for capital and	(440.054)	(400.000)		(207.725)	(500.054)		(4.440.000)		
related financing activities	(418,961)	(192,929)		(305,736)	(532,364)		(1,449,990)		
Investing activities:									
Interest received	60,376	21,904			9,271	-	91,551		
Net increase (decrease)									
Cash and cash equivalents	(327,569)	(183,764)		(74,572)	(414,205)		(1,000,110)		(16,371)
Cash and cash equivalents at beginning of year	1,884,270	573,585		140,345	732,755	-	3,330,955		16,371
Cash and cash equivalents at end of year	\$ <u>1,556,701</u> \$	\$ 389,821	\$	65,773	\$ 318,550	\$	2,330,845	\$	

Continued

## Statement of Cash Flows Proprietary Funds (Continued)

## For the Year Ended December 31, 2008

-			]	Business-T	ype	Activities			(	Governmental Activities
	1	<u>Utilities</u>	-	Off-Street Parking		Ambulance Services	Cedar Lee Parking Deck	Total	<u>s</u>	Internal ervice Fund
Reconciliation of operating income (loss) to net cash from operating activities:										
Operating income (loss)		(648,929)	\$	(266,734)	\$	(170,466)	\$ (186,055)	\$ (1,272,184)	\$	(129)
Adjustments to reconcile operating income										
(loss) to net cash from operating activities		500 0 1 <b>5</b>		1.50.10.5		2.52.442	4.50.50.5	1 200 1 10		
Depreciation		690,945		168,105		362,413	168,686	1,390,149		-
Change in operating assets and liabilities:						15.001		(110.000)		
Receivables	(	(155,307)		-		45,304	-	(110,003)		117
Inventory		29,704		(41,547)		-	-	(11,843)		-
Vouchers and accounts payable		91,091		90,907		(6,648)	(157,003)	18,347		-
Accrued wages and benefits payable		(44,117)		(4,783)		550	-	(48,350)		-
Contracts payable		-		14,653		-	-	14,653		-
Due to other governments		39,491		4,365		11	-	43,867		-
Claims payable		11,951		865		-	-	12,816		-
Refundable deposits		(20,131)		-		-	-	(20,131)		-
Compensated absences	_	36,318	-	21,430				57,748	_	<u> </u>
Total adjustments		679,945	-	253,995		401,630	11,683	1,347,253	_	117
Net cash provided by (used for)										
operating activities	\$	31,016	\$ _	(12,739)	\$	231,164	\$ (174,372)	\$ 75,069	\$ =	(12)

Noncash Capital Financing Activities During 2008, the Off-Street Parking fund had \$22,191 of capital asset disposals related to a reclassification.

# **Statement of Fiduciary Net Assets Fiduciary Funds**

## December 31, 2008

	Private Purpose Trust James A. Nelson Trust	_	Agency
Assets:			
Equity in city treasury cash	\$9,410	\$	638,355
Total assets	9,410	\$	638,355
Liabilities:			
Due to others	-	\$	171,590
Due to other governments	-		62,332
Restricted deposits		_	404,433
Total liabilities		\$	638,355
Net assets:			
Held in trust	\$9,410		

# **Statement of Changes in Fiduciary Net Assets Fiduciary Funds**

## For the Year Ended December 31, 2008

	Jame	ate Purpose <u>Frust</u> es A. Nelson <u>Frust</u>
Additions: Interest	\$	393
Deductions: Other		(3,500)
Change in net assets		(3,107)
Net assets beginning of year		12,517
Net assets end of year	\$	9,410

### **Notes To Basic Financial Statements**

## **December 31, 2008**

## **Note 1:** Description of the City and Reporting Entity

The City of Cleveland Heights is a home rule municipal corporation operating under its own charter since August 9, 1921. The charter provides that the City operate under the council/manager form of government. The City Manager, appointed by the seven-member elected Council, is the chief administrative officer of the City.

## **Reporting Entity**

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the City consists of all funds, departments, boards and agencies that are not legally separate from the City. For the City of Cleveland Heights this includes Public Safety, Street Maintenance, Refuse Collection, Recreation Programs, Municipal Court, Public Health, Community Development, Public Improvements, Water and Sewer Services, and General Administrative Services. The City's departments include a public safety department, a public service department, a street maintenance department, a water and sewer department, a parks and recreation department, a planning and zoning department, and a staff to provide support (i.e., payroll processing, accounts payable, and revenue collection) to the service providers. The operation of each of these activities and entities is directly controlled by the City Council through the budgetary process.

The Cleveland Heights Municipal Court has been included in the City's financial statements as an agency fund. The clerk of courts is an appointed City official who has a fiduciary responsibility for the collection and distribution of the court fees and fines.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's governing board, and (1) the City is able to significantly influence the programs or services performed or provided by the organization; or (2) the City is legally entitled to or can otherwise access the organization's resources. The City is legally obligated or has otherwise assumed the responsibility to finance deficits of, or provide financial support to, the organization. Component units may also include organizations that are fiscally dependent on the City in that the City approves the budget, the issuance of debt, or the levying of taxes. The City has no component units.

## **Note 2:** Summary of Significant Accounting Policies

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its business-type activities and to its proprietary funds provided they do not conflict with or contradict GASB pronouncements. The City has elected not to apply FASB pronouncements and interpretations issued after November 30, 1989, to its business-type activities and enterprise funds. The most significant of the City's accounting policies are described below.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

## A. Basis of Presentation

The City's basic financial statements consist of government-wide statements, including a Statement of Net Assets and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

#### Government-Wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activity of the internal service fund is eliminated to avoid doubling up revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities.

The Statement of Net Assets presents the financial condition of the governmental and business-type activities of the City at year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business activity is self-financing or draws from the general revenues of the City.

#### **Fund Financial Statements**

During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the proprietary fund statements. Fiduciary funds are reported by type.

### B. Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The City's funds are classified as governmental, proprietary or fiduciary.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

## B. Fund Accounting (continued)

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

### General Fund

The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the Charter of the City of Cleveland Heights and/or the general laws of Ohio.

#### Debt Service Fund

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

The other governmental funds of the City account for grants and other resources whose use is restricted to a particular purpose.

### Proprietary Funds

#### Enterprise Funds

Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the City's major enterprise funds:

#### Utilities

To account for the monies received from water and sewer billings and the cost of furnishing water and sewer services.

## Off-Street Parking

To account for the monies received from metered and permit charges for parking in municipal lots and the cost of maintaining such lots.

#### Ambulance Services

To account for the monies received from pre-hospital life support services.

#### Cedar Lee Parking Deck

To account for monies received for the Cedar Lee parking deck.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

## B. Fund Accounting (continued)

Internal Service Funds

Internal service funds account for the financing of services provided by one department to other departments of the City on a cost reimbursement basis. The City's internal service fund reports on the workers' compensation claims.

#### *Fiduciary*

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. The City maintains a private purpose trust fund – James A. Nelson Trust Fund. The City's agency funds are purely custodial in nature (assets equal liabilities) and thus, do not involve measurement of results of operations. The City's primary agency funds accounts include the municipal court and construction deposits.

### C. Measurement Focus

#### **Government-Wide Financial Statements**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the Statement of Net Assets, except Fiduciary Funds. The Statements of Activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total assets.

#### **Fund Financial Statements**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The Statements of Revenues, Expenditures and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the Statement of Net Assets. The Statement of Changes in Fund Net Assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

## D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements as well as fiduciary funds are prepared using the accrual basis of accounting; proprietary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

### **Revenues – Exchange and Non-Exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Available period for the City is sixty days after year-end.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned. Revenue from property taxes is recognized in the year for which the taxes are levied (see Note 6).

Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized. Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: income tax, state-levied locally shared taxes (including gasoline tax), fines and forfeitures, licenses and permits, interest, grants and rentals.

#### **Unearned Revenue**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2008, but which were levied to finance year 2009 operations, have been recorded as unearned revenue. Special assessments not received within the available period and grants and entitlements received before the eligibility requirements are met are also recorded as unearned revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as unearned revenue.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

### **Note 2:** Summary of Significant Accounting Policies (continued)

## D. Basis of Accounting (continued)

### Expenditures/Expenses

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

## E. Budgetary Process

### Tax Budget

By July 15, the City Manager submits an annual operating budget for all funds for the following fiscal year to City Council for consideration and passage. While the City adopts a budget for all funds, the City is legally required to report on such budgets only for its governmental fund type funds. The adopted budget is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year.

#### **Estimated Resources**

The County Budget Commission certifies its actions relative to the annual budget to the City by September 1. As part of this certification, the City receives an Official Certificate of Estimated Resources which states projected revenues by fund. On or about January 1, this certificate is amended to include any unencumbered fund balances from the preceding year. Prior to December 31, the City must revise its budget so that the total estimated expenditures from any fund during the ensuing fiscal year will not exceed the amount as stated on the Amended Official Certificate of Resources. The revised budget then serves as the basis for the annual appropriation ordinance.

### **Appropriations**

An appropriation ordinance (the appropriated budget) to control the level of expenditures must be legally enacted on or about January 1. The ordinance may be temporary in nature in that its effectiveness applies from the date on which it is enacted to the date on which a permanent appropriation ordinance must be passed. Ohio law requires the permanent appropriation ordinance to be passed no later than April 1 of the fiscal year for which it applies. Amendments to the 2008 appropriation ordinance were approved by City Council as provided by the City Charter.

## **Notes To Basic Financial Statements (Continued)**

### **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

## E. Budgetary Process (continued)

### **Appropriations (continued)**

The City maintains its legal level of budgetary control at the department level for personal services, capital outlay, and other expenditures for the General Fund and at the fund level for all other funds. However, management control is exercised at the department level (Police, Fire, Law, etc.) within each function (Public Safety, Public Health, Culture and Recreation, Community Development, Sanitation, Transportation, and General Government). The City Manager is authorized to transfer budgeted amounts within each fund (between departments), so long as the total amount appropriated by Council for each fund is not exceeded.

## **Lapsing of Appropriations**

Unencumbered appropriation balances lapse at year-end and revert to the respective funds from which they were originally appropriated, thus becoming available for future appropriation.

#### **Encumbrances**

As part of formal budgetary control over governmental funds, purchase orders, contracts and other commitments for the expenditure of monies are encumbered and recorded as the equivalent of expenditures on the Non-GAAP budget basis in order to reserve that portion of the applicable appropriation. On the GAAP basis, encumbrances outstanding at year end are reported as reservations of fund balance for subsequent-year expenditures for the governmental funds.

### F. Cash and Cash Equivalents

To improve cash management, cash received by the City is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through City records. Each fund's interest in the pool is presented as "equity in city treasury cash" on the balance sheet.

Investments are reported at fair value, which is based on quoted market prices, with the exception of nonparticipating repurchase agreements, which are reported at cost. For investments in open-end mutual funds, fair value is determined by the fund's share price.

During the year, the City invested in STAR Ohio, an investment pool managed by the State Treasurer's Office. STAR Ohio which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on December 31, 2008.

The cash resources of all funds are combined and invested to the extent available in the State of Ohio's Investment Pool, treasury notes, and other authorized instruments. The City's Codified Ordinance Section 179.02 supersedes Ohio Revised Code Section 135.21 as to the allocation of interest. Interest revenue credited to the general fund during 2008 amounted to \$362,582, of which \$280,459 was assigned from other funds.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 2:** Summary of Significant Accounting Policies (continued)

### F. Cash and Cash Equivalents (continued)

For the purpose of the statement of cash flows, the proprietary funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

## G. Inventory

Inventories are presented at cost using the first-in, first-out basis and are expended/expensed when used. Inventory consists of expendable supplies.

## H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2008, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount and reflecting the expenditure in the year in which it was consumed. At December 31, 2008, the amount of the prepaid items was not material.

## I. Capital Assets

General capital assets are capital assets which are associated with and generally arise from governmental activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of five thousand dollars. The City's infrastructure consists of bridges, culverts, curbs, sidewalks, storm sewers, streets, irrigation systems and water and sewer lines. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 2:** Summary of Significant Accounting Policies (continued)

#### I. Capital Assets (continued)

All capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings	30 to 50 years
Improvements	10 to 50 years
Equipment and Machinery	3 to 20 years
Infrastructure	15 to 100 years

### J. Interfund Balances

On fund financial statements, outstanding interfund loans and unpaid amounts for interfund services are reported as intergovernmental receivable/payable. Interfund loans which do not represent available expendable resources are offset by a fund balance reserve account. Interfund balance amounts are eliminated in the Statement of Net Assets.

#### K. Compensated Absences

The City reports compensated absences in accordance with the provisions of GASB No. 16, "Accounting for Compensated Absences." Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. The City records a liability for accumulated unused vacation time when earned for all employees.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those that the City has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employee wage rates at fiscal year end taking into consideration any limits specified in the City's termination policy.

#### L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 2:** Summary of Significant Accounting Policies (continued)

#### L. Accrued Liabilities and Long-Term Obligations (continued)

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgments compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and long-term loans are recognized as a liability on the fund financial statements when due.

#### M. Fund Balance Reserves

The City reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent expendable resources and, therefore, are not available for appropriation and expenditure. Fund balances are reserved for encumbrances, loans receivable and inventory.

#### N. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### O. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the Proprietary Funds. For the City, these revenues are charges for water and sewer services, off-street parking, and ambulance services. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the fund. Anything not meeting this definition is part of non-operating revenue.

#### P. Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 2:** Summary of Significant Accounting Policies (continued)

#### P. Interfund Activity (continued)

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2008.

#### R. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### S. Comparative Data/Reclassifications

Comparative Data for the prior year are presented in order to provide an understanding of the changes in financial position and operations. Certain reclassifications have been made to the 2007 financial statements in order to conform to the 2008 presentation.

#### **Note 3:** Change in Accounting Principles

For 2008, the City has implemented Governmental Accounting Standards Board (GASB) Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (OPEB), GASB Statement No. 49, Accounting and Financial Reporting for Pollution Remediation Obligations, and GASB Statement No. 50, Pension Disclosures.

GASB Statement No. 45 improves the relevance and usefulness of financial reporting by requiring systematic, accrual-basis measurement and recognition of OPEB costs over a period that approximates employees' years of service and providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan. The City has determined that the adoption of this statement did not have an impact on the City's financial statements; however, note disclosures related to post-employment benefits have been modified. An OPEB liability at transition was determined in accordance with this Statement for both the OPERS and OP&F post-employment healthcare plans in the amount of \$84,434 and \$193,781, respectively, which are the same as the previously reported liabilities.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 3:** Change in Accounting Principles (continued)

GASB Statement No. 49 provides guidance on how to calculate and report costs and obligations associated with pollution cleanup efforts.

GASB Statement No. 50 requires employers contributing to defined benefit pension plans to include the legal or contractual maximum contribution rates in the notes to the financial statements.

The implementation of GASB Statements No. 49 and No. 50 did not result in any change to the City's financial statements.

#### Note 4: Budgetary Basis of Accounting

While reporting financial position, results of operations, and changes in fund equity on the basis of generally accepted accounting principles (GAAP basis), the budgetary basis, as provided by law, is based upon accounting for transactions on a basis of cash receipts and disbursements.

The Statement of Revenues, Expenditures, Encumbrances and Changes in Fund Balance – Budget and Actual presented on the budgetary basis for the General Fund is presented on the budgetary basis to provide a relevant comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are:

- (1) Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- (2) Expenditures are recorded when paid in cash or encumbered (budget) as opposed to when susceptible to accrual (GAAP).
- (3) Encumbrances are recorded as the equivalent of expenditures (budget) as opposed to reservation of fund balance (GAAP).

The adjustments necessary to convert results of operations and fund balances at the end of the year on the GAAP basis to the budget basis are as follows:

Net Change in Fund Balance

	Darance	
CAAR besis (as remented)	¢	<u>General</u>
GAAP basis (as reported)	\$	191,284
Increase (decrease) due to:		
Revenue accruals		(1,066,891)
Expenditure accruals		432,000
Encumbrances:		
Current year charges against prior years cash		
fund balance reserve for encumbrances		82,873
Encumbered at December 31, 2007, but recorded		
as the equivalent of cash expenditures		
for budgetary purposes	_	(82,569)
Non-GAAP budget basis	\$ _	(443,303)

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 5:** Deposits and Investments

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are monies identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily;
- 4. Investment grade obligations of state and local governments, and public authorities;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and,
- 6. The State Treasurer's investment pool (STAROhio).

Investments in stripped principal or interest obligations reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 5:** Deposits and Investments (continued)

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### **Deposits**

Custodial credit risk is the risk that in the event of bank failure, the City's deposits may not be returned to it. Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution, by surety company bonds or by a single collateral pool established by the financial institution. In accordance with Chapter 135 of the Ohio Revised Code, any public depository receiving deposits pursuant to an award of City funds shall be required to pledge as security for repayment of all public moneys.

At year-end, the carrying amount of the City's deposits was \$3,421,617 and the bank balance was \$3,031,700. Of the bank balance \$901,978 was covered by Federal depository insurance and \$2,129,722 was covered by collateral held by third party trustees in collateral pools in the name of the respective depository institutions securing all public funds on deposit.

#### Investments

Investments are reported at fair value. As of December 31, 2008, the City had the following investments:

_		Maturity	
		More than one year	
	Within six	but less than	
-	months	three years	Total
Federal Home Loan Bank Bonds	\$ 1,000,300	\$ 2,025,800	\$ 3,026,100
Federal Home Loan Mortgage Corporation Notes	s 1,001,200	1,022,500	2,023,700
STAROhio	7,358,321	-	7,358,321
Charter One	101,292	-	101,292
Centennial Tax Exempt Money Fund	23,172		23,172
Total Portfolio	9,484,285	\$ 3,048,300	\$ 12,532,585

Interest Rate Risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The City's investment policy addresses interest rate risk requiring that the City's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding that need to sell securities on the open market prior to maturity and by investing operating funds primarily in short-term investments. The City investment policy also limits security purchases to those that mature five years unless specifically matched to a specific cash flow. To date, no investments have been purchased with a life greater than five years.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 5:** Deposits and Investments (continued)

Custodial Risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the City will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. All financial institutions and broker/dealers who desire to become qualified for investment transactions with the City must meet a set of prescribed standards and be periodically reviewed. The City has no investment policy dealing with investment custodial credit risk beyond the requirement in State statute that requires securities shall be delivered into the custody of the finance director or governing board or an agent designated by the finance director or governing board.

*Credit Risk* is addressed by the City's investment policy by the requirements that all investments are authorized by Ohio Revised Code and that portfolio be diversified both by types of investment and issuer. All investments of the city are registered and carry a rating AAA by Standard & Poor's.

Concentration of Credit Risk is defined by the Governmental Accounting Standards Board as five percent or more in the securities of a single issuer. The City's investment policy requires diversification of the portfolio but does not indicate specific percentage allocations. The following is the City's allocation as of December 31, 2008:

		Percentage	9
	Fair Value	of Investmen	<u>ts</u>
Federal Home Loan Bank Bonds	\$ 3,026,100	24.2	%
Federal Home Loan Mortgage Corporation Notes	2,023,700	16.1	
STAROhio	7,358,321	58.7	
Charter One	101,292	0.8	
Centennial Tax Exempt Money Fund	23,172	0.2	_
Total Portfolio	\$ 12,532,585	100.0	_%

#### Note 6: Receivables

Receivables at December 31, 2008, consisted primarily of municipal income taxes, property and other taxes, accounts, special assessments, intergovernmental, loans, and interfund. All receivables are deemed collectible in full.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 6:** Receivables (continued)

#### A. Intergovernmental Receivables

A summary of intergovernmental receivables follows:

•		Amounts
Local Government	\$	1,539,515
Homestead & Rollback		768,227
Gasoline Tax		581,815
Estate Tax		150,869
Franchise Fee		118,103
Permissive Tax		113,944
Miscellaneous		98,685
Auto Registration		98,248
City of Shaker Heights		19,063
City of University Heights	•	7,198
Total	\$	3,495,667

#### B. Property Taxes

Property taxes include amounts levied against all real, public utility, and tangible (used in business) personal property located in the City. Real property taxes and public utility taxes are levied after October 1 on the assessed value listed as of the prior January 1, the lien date. Real property is assessed at 35% of true (market) value. The County Auditor is required to reappraise all real estate once every six years. Equalization adjustments are then made in the third year following reappraisal.

Tangible personal property taxes attach as a lien and are levied on January 1 of the current year. The true value of personal property is based on composite annual allowances and is assessed at 25%, except electric utility distribution and transmission equipment which is assessed at 88% of true value, the personal property of rural electric companies which is assessed at 50% of true value, and the personal property of railroads which is assessed at 25% of true value. Effective in tax year 1995, all interexchange telephone personal property is assessed at 25%. Local exchange telephone personal property added to the tax roles during tax year 1995 and thereafter is assessed at 25% of true value; existing personal property is assessed at 88%. The tangible personal property tax is being phased out – the assessment percentage for all property including inventory for 2006 is 18.75%. This will be reduced to 12.5% for 2007, 6.25% for 2008 and zero for 2009.

The assessed valuation upon which the 2008 property tax receipts (\$.0129 on each dollar of tax valuation) were based are as follows:

	<u> </u>	Assessed Value
Real property (other than public utility) Public utility real and personal tangible property Tangible personal property (other than public utility)	\$	968,206,130 9,479,500 17,850,430
Total Assessed Valuation	\$ _	995,536,060

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 6:** Receivables (continued)

#### B. Property Taxes (continued)

Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20 with the remainder payable by June 20. Taxes not paid become delinquent after December 31 of the year in which payable. Under certain circumstances, State statute permits earlier or later payment dates to be established.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City.

#### C. Income Taxes

The City levies a municipal income tax of 2% on all salaries, wages, commissions and other compensation, and the net profits earned within the City as well as incomes of residents earned outside the City. In the latter case, the City allows a credit of 50% of the tax paid to another municipality to a maximum of one-half of one percent of income earned outside the City.

Employers within the City are required to withhold income tax on employee compensation and remit the tax to the City either monthly or quarterly as required. Corporations and other individual taxpayers are required to pay their estimated tax quarterly (if the annual estimated tax is greater than ten dollars) and file a declaration annually.

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 7:** Capital Assets

Capital asset activity for the year ended December 31, 2008, was as follows:

	Balances 12/31/07	Additions	Deletions	Balances 12/31/08
Governmental Activities				
Nondepreciable capital assets:				
Land		- /		4,080,187
Construction in progress	787,048	2,369,241	<u>(874,748</u> )	2,281,541
Total nondepreciable capital assets	4,741,282	2,495,194	(874,748)	6,361,728
Depreciable capital assets:				
Land improvements	811,474	918,023	-	1,729,497
Building and improvements	50,008,638	633,405	(177,474)	50,464,569
Machinery and equipment	16,049,606	1,512,812	(614,099)	16,948,319
Infrastructure:				
Streets and sidewalks	32,633,962	307,055		32,941,017
Total depreciable capital assets	99,503,680	3,371,295	<u>(791,573</u> )	102,083,402
Less accumulated depreciation:				
Land improvements	(243,495)	(55,300)	-	(298,795)
Buildings and improvements	(17,768,659)	(1,131,330)	160,986	(18,739,003)
Machinery and equipment	(10,549,801)	(1,224,609)	314,068	(11,460,342)
Infrastructure:	, , , ,	, , , ,	,	, , , ,
Streets and sidewalks	(8,475,193)	(1,280,329)	-	(9,755,522)
Total accumulated depreciation	(37,037,148)	(3,691,568)	475,054	(40,253,662)
Depreciable capital assets, net	62,466,532	(320,273)	(316,519)	61,829,740
Total governmental activities capital assets, net	\$ <u>67,207,814</u>	\$ <u>2,174,921</u>	\$ <u>(1,191,267</u> ) \$	68,191,468

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 7:** Capital Assets (continued)

	Balances 12/31/07	Additions	_	Deletions	Balances 12/31/08
<b>Business-Type Activities</b>					
Nondepreciable capital assets:					
Land	\$ 1,699,694	\$ -	\$	- \$	1,699,694
Construction-in-progress	170,511	472,619	_		643,130
Total nondepreciable capital assets	1,870,205	472,619	_	<u></u>	2,342,824
Depreciable capital assets:					
Land improvements	252,476	63,041		-	315,517
Buildings and improvements	11,885,833	_		-	11,885,833
Machinery and equipment	7,792,658	215,725		(36,030)	7,972,353
Infrastructure:					
Waterlines	16,661,274	230,850		-	16,892,124
Sanitary sewer lines	6,622,891	_		-	6,622,891
Storm sewer lines	2,755,058	113,822		-	2,868,880
Off-street parking lots	2,443,059	15,795	_	(22,191)	2,436,663
Total depreciable capital assets	48,413,249	639,233	_	(58,221)	48,994,261
Less accumulated depreciation:					
Land improvements	(13,176)	(6,626)		-	(19,802)
Buildings and improvements	(1,975,516)	(327,451)		-	(2,302,967)
Machinery and equipment	(4,671,962)	(584,754)		26,043	(5,230,673)
Infrastructure:					
Waterlines	(2,530,308)	(233,417)		-	(2,763,725)
Sanitary sewer lines	(1,070,669)	(121,712)		-	(1,192,381)
Storm sewer lines	(459,746)	(67,411)		-	(527,157)
Off-street parking lots	(1,390,911)	(48,778)	_		(1,439,689)
Total accumulated depreciation	(12,112,288)	(1,390,149)	_	26,043	(13,476,394)
Total depreciable capital assets, net	36,300,961	(750,916)	_	(32,178)	35,517,867
Total business-type activities capital assets, net	\$ 38,171,166	\$ (278,297)	\$	(32,178) \$	37,860,691

## **Notes To Basic Financial Statements (Continued)**

## **December 31, 2008**

## **Note 7:** Capital Assets (continued)

Depreciation expense was charged to governmental activities as follows:

General government	\$ 556,615
Public safety	665,965
Public health	2,527
Culture and recreation	715,883
Community development	60,844
Sanitation	240,588
Transportation	1,449,146
Total	\$ 3,691,568

## **Note 8:** Long-Term Obligations

Long-term obligations of the City at December 31, 2008, are as follows:

<u>Year</u> Govern	<u>Description</u> nental activities:	Interest Rate	Original Issue Amount	Balance December 31, 2007	Additions	Reductions	Balance December 31, 2008	Due Within One Year
	al obligation bonds voted	lissues.						
1997	Recreational facilities	. 155 <b>40</b> 5.						
	improvements							
	due 2017	3.850-6.375%	\$15,000,000 \$	9,460,000	\$ -	\$ (9,460,000)\$	-	\$ -
	Total voted issues			9,460,000		(9,460,000)	-	
	ed issues:							
1986	City Hall construction							
	due 2009	6.250%	6,000,000	550,000	-	(275,000)	275,000	275,000
1999	Pension Fund							
	due 2013	3.050-4.500%	2,000,000	945,000	-	(140,000)	805,000	150,000
2001	Refund off-street parking	ng						
	facilities due 2012	3.300-4.400%	2,385,000	1,115,000	-	(205,000)	910,000	215,000
2001	Recreation facilities							
	improvements							
	due 2017	3.300-4.900%	4,000,000	2,715,000	-	(225,000)	2,490,000	230,000
2004	Ring Road improvemen		3,200,000	3,010,000	-	(80,000)	2,930,000	80,000
2008	Refunding Rec. Faciliti	es						
	Improvements							
	due 2017	3.00%-5.00%	8,695,000	-	8,695,000	(65,000)	8,630,000	840,000
	Premium on bonds		-		228,332		228,332	
	Total unvoted issues		-	8,335,000	8,923,332	(990,000)	16,268,332	1,790,000
	Total general obligat	ion bonds		17,795,000	8,923,332	(10,450,000)	16,268,332	1,790,000

Meadowbrook Blvd. Rehabilitation - Sewer

Total business-type activities long-term liabilities

Total OPWC loans

OWDA Loan - Sewer

Accrued compensated absences

Capital lease commitments

#### **Notes To Basic Financial Statements (Continued)**

Long-Term Obligations (continued)

#### **December 31, 2008**

Note 8.

Note 8: Long-Term	i Obligations (	(continuea)						ъ
Year Description	Interest Rate	Original Issue Amount		Balance December 31, 2007	Additions	Reductions	Balance December 31, 2008	Due Within One <u>Year</u>
Economic development revenue bonds 2001 Zagara TIF project due 2011	2.900-4.100%	\$1,995,000	\$	890,000	\$	\$(210,000)	680,000	\$ <u>220,000</u>
OPWC Loans:								
Coventry Road Rehabilitation				314,280	-	(18,487)	295,793	18,487
Meadowbrook Blvd. Rehabilitat	ion - Streets			934,626	-	(50,520)	884,106	50,520
Taylor Road Rehabilitation				89,627	-	(6,639)	82,988	6,639
Lee Road Rehabilitation			_	67,050	439,992		507,042	
Total OPWC loans				1,405,583	439,992	(75,646)	1,769,929	75,646
Accrued compensated absences				6,789,536	102,611	(340,241)	6,551,906	2,295,740
Capital lease commitments			_	53,000	136,000	(16,720)	172,280	50,225
Total governmental activities	long-term liabiliti	es	\$_	26,933,119	\$ <u>9,601,935</u>	\$ <u>(11,092,607</u> )	\$ <u>25,442,447</u>	\$ <u>4,431,611</u>
<b>Business-type activities:</b>								
Unvoted issues: Cedar Lee Parking Deck Due 2028	3.00%-4.75%	\$6,355,000	\$	_	\$ 6,355,000	\$ -	\$ 6.355,000	\$ 145,000
Duc 2020	3.00/0-4.73/0	ψυ,333,000	Ψ	_	Ψ 0,555,000	ψ -	Ψ 0,333,000	Ψ 175,000
OPWC Loans:								
Cedar Road – Water				564,525	-	(47,043)	517,482	47,044
Cedar Road – Sewer				102,245	-	(8,520)	93,725	8,520
Meadowbrook Blvd. Rehabilitat	ion - Water			339,865	-	(18,371)	321,494	18,371

In 1999, the City defeased the unfunded pension liability by placing proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old liability.

424,830

1,431,465

119,926

323,671

695,037

2,570,099 \$ 6,663,486 \$

250,738

57,748

(22,964)

(96,898)

(43,177)

(216,671)

(356,746)\$

401,866

1,334,567

327,487

381,419

478,366

22,964

96,899

44,766

153,209

211,363

In 2001, the City refunded Off-Street Parking Facilities bonds which were originally issued in 1992 at rates of 3.00%-6.20% and were due in 2012. The refunding bonds were issued in 2001 at rates of 3.30%-4.40% and are due in 2012. The refunding resulted in an economic gain to the City of \$106,940.

A description of all the City's advance refunded, defeased bonds with remaining outstanding amounts follows:

						Amount			Amount
				Redemption		Retired or no	t	Defeased	Outstanding at
Description of	Interest	Date	Date	Or	Original	Subject to	Amount	Amount	December 31,
Defeased Bonds	Rate	Issued	Defeased	Call Date	Amount	Refunding	Refunded	Redeemed	2007
Unfunded Pension Liability	4.25%	11/15/1973	01/11/1999	12/31/2034	\$ 3,588,449	\$ 1,608,749	\$ 1,979,700 \$	1,174,700	\$ 805,000
Off-Street Parking Facility	3.00-6.20%	10/01/1992	04/05/2001	12/01/2012	3,000,000	615,000	2,385,000	1,475,000	910,000
									\$ 1.715.000

#### **Notes To Basic Financial Statements (Continued)**

### **December 31, 2008**

#### **Note 8:** Long-Term Obligations (continued)

In 2008, the City refunded Recreational Facilities Improvement Bonds, which were originally issued in 1997, via a current refunding in order to take advantage of lower interest rates. The bonds were issued in 1997 at rates of 3.85% - 6.375% and were due in 2017. The refunding resulted in an economic gain to the City of \$657,797.

As of December 31, 2008, the City's legal debt margin (the ability to issue additional principal amounts of general obligation bonded debt) was approximately \$74.4 million. Principal and interest requirements to retire long-term obligations outstanding at December 31, 2008, are:

	_					Government	al A	ctivities						
		Economic												
		Ge	enera	l		Devel	lopn	nent						
		Obligation				Rev	enu	e		OPWC				
	_	Bonds				Во	onds			Loans				
Year	_	Principal		Interest	_	Principal		Interest		Principal	_	Interest		
2009	\$	1,790,000	\$	998,571	\$	220,000	\$	27,215	\$	75,646	\$	-		
2010		1,565,000		840,844		225,000		18,635		100,998		-		
2011		1,615,000		778,846		235,000		9,635		100,998		-		
2012		1,680,000		714,291		-		-		100,998		-		
2013		1,485,000		643,716		-		-		100,998		-		
2014-2018		5,910,000		2,195,506		-		-		504,990		-		
2019-2023		625,000		1,141,356		-		-		488,394		-		
2024-2028		780,000		573,434		-		-		296,907		-		
2029-2033	_	590,000	_	29,500	_						_			
Total	\$_	16,040,000	\$	7,916,064	\$	680,000	\$	55,485	\$	1,769,929	\$			

	_					Business-Ty	pe A	ctivities				
		Parking Deck Improvement Bond				OP	WC		OWDA			
	_					Lo			Loan			
Year		Principal		Interest	_	Principal		Interest		Principal		Interest
2009	\$	145,000	\$	343,141	\$	96,899	\$	-	\$	44,766	\$	32,076
2010		230,000		255,169		96,899		-		46,629		30,213
2011		240,000		248,269		96,899		-		48,570		28,272
2012		245,000		241,069		96,899		-		50,592		26,250
2013		255,000		233,106		96,899		-		52,698		24,144
2014-2018		1,405,000		1,024,719		484,495		-		84,232		32,075
2019-2023		1,705,000		721,419		262,239		-		-		-
2024-2028		2,130,000		307,956		103,338		-		-		-
2029-2033	_		_		_							
Total	\$	6,355,000	\$ _	3,374,848	\$ _	1,334,567	\$	-	\$	327,487	\$	173,030

	Totals										
Year	Principal		Interest								
2009	\$ 2,372,311	\$	1,401,003								
2010	2,264,526		1,144,861								
2011	2,336,467		1,065,022								
2012	2,173,489		981,610								
2013	1,990,595		900,966								
2014-2018	8,388,717		3,252,300								
2019-2023	3,080,633		1,862,775								
2024-2028	3,310,245		881,390								
2029-2033	590,000		29,500								
Total	\$ 26,506,983	\$	11,519,427								

#### **Notes To Basic Financial Statements (Continued)**

#### <u>December 31, 2008</u>

#### Note 9: Notes Payable

Notes payable at December 31, 2008, consist of the bond anticipatory note issues listed below. Each of the motorized equipment notes are dated September 30, 2008, and due on September 30, 2009, at an interest rate of 2.5%. A summary of all short-term debt activity for the year ended December 31, 2008, follows:

		Balance				Balance
	Interest	December 31,				December 31,
Year <u>Description</u>	Rate	2007	_	Additions	Reductions	2008
2007 Motorized Equipment	4.00%	\$ 330,000	\$	-	\$ (330,000) \$	-
2007 Motorized Equipment	4.00%	580,000		-	(580,000)	-
2008 Motorized Equipment	2.50%	-		675,000	-	675,000
2008 City Hall A/C	2.50%		_	230,000		230,000
Total Governmental Activities		910,000	_	905,000	(910,000)	905,000
2007 Cedar-Lee Parking Deck	4.00%	6,600,000	_	<u> </u>	(6,600,000)	
Total Business-Type Activities		6,600,000	_		(6,600,000)	
Totals		\$ 7,510,000	\$ _	905,000	\$ (7,510,000) \$	905,000

#### **Note 10:** Lease Commitments

#### A. Capital Leases

The City is obligated under certain leases accounted for as capital leases. The leased assets and related obligations are accounted for in the capital assets and the long-term debt liabilities in the governmental and business-type activities, respectively. Capitalized assets acquired under capital leases are all classified as machinery and equipment and totaled \$1,920,946 as of December 31, 2008. Governmental capital leases will be paid from the General Fund – general government and public safety line items, and the Municipal Court Clerk Computerization Fund – general government line item. Business-Type capital leases will be paid from the Ambulance Services Fund. The following is a schedule by years of the future minimum lease payments for capital leases together, with the present value of the net minimum lease payments as of December 31, 2008:

Year Ending		
December 31	Governmental	Business-Type
2009	\$ 57,306	\$ 226,208
2010	56,981	158,258
2011	37,799	118,694
2012	34,649	
Minimum lease payments for all capital leases	186,735	503,160
Less: amount representing interest	(14,455)	(24,794)
Present value of net minimum lease payments	\$ 172,280	\$ 478,366

#### **Notes To Basic Financial Statements (Continued)**

#### December 31, 2008

#### **Note 10:** Lease Commitments (continued)

#### B. Operating Leases

The City is obligated under certain leases accounted for as operating leases. The following is a schedule by years of future minimum rental payments required under operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of December 31, 2008:

Year Ending	
December 31	Governmental
2009	\$ 4,326
2010	2,163
2011	14,189
Minimum lease payments for all operating leases	\$ 20,678

#### **Note 11:** Compensated Absences

Each bargaining unit and the management staff earn vacation at different rates and based upon length of service. No more than the amount of vacation accrued in the previous twelve-month period can be carried forward into the next calendar year without written consent of the City Manager. Without this approval, any excess is eliminated from the employee's leave balance. In the case of death, termination, or retirement an employee (or his estate), who has worked six months or more, is paid for the unused vacation up to a maximum of the two-year accrual or greater amount as approved by the City Manager.

All full-time employees earn sick leave at the rate of 4.6 hours for each 80 hours worked. It is the policy of the City that an employee with at least two but less than five consecutive years of service who terminates employment or whose employment is terminated with the City (for other than disciplinary reasons) is entitled to receive payment for accumulated sick leave according to various formulae to a maximum of between 347 to 565 hours. An employee with five or more consecutive years of service is entitled to payment to a maximum of 750 hours for accumulated sick leave. Compensated absences are charged to the various funds of the City in accordance to where an employee's salary is charged.

Compensated absences will be paid from the general fund, first suburb consortium, communication system operating, local TV programming, and tree special revenue funds, and the utilities and off-street parking enterprise funds.

#### **Note 12: Pension Plans**

#### A. Ohio Public Employees Retirement System

The City of Cleveland Heights participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the member directed plan, members accumulate retirement assets equal to the value of the

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 12:** Pension Plans (continued)

#### A. Ohio Public Employees Retirement System (continued)

member and vested employer contributions plus any investment earnings. The combined plan is a costsharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 E. Town St., Columbus, OH 43215-4642 or by calling (614) 222-5601.

The Ohio Revised Code provides statutory authority for member employer contributions. For 2008, member and employer contribution rates were consistent across all three plans. For the year ended December 31, 2008, the members of all three plans were required to contribute 10.0 percent of their annual covered salary to fund pension obligations. The City contributed 14.0 percent of covered payroll, of which 7.0 percent was used to fund health care coverage for retirees. The contribution rate is determined actuarially. The Ohio Revised Code provides statutory authority for member and employer contributions.

The City's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$2,483,356, \$2,331,718, and \$2,316,472, respectively; 93.2 percent has been contributed for 2008 and 100 percent for 2007 and 2006. Contributions to the member-directed plan for 2008 were \$5,762 made by the City of Cleveland Heights and \$4,116 made by the plan members.

#### B. Ohio Police and Fire Pension Fund

The City of Cleveland Heights contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10.0 percent of their annual covered salary, while employers are required to contribute 19.5 percent for police officers and 24.0 percent for firefighters. Contributions are authorized by state statute. The City's contributions to the Fund for police and firefighters were \$2,325,122 for the year ended December 31, 2008, \$2,290,703 for the year ended December 31, 2007, and \$2,180,503 for the year ended December 31, 2006. The full amount has been contributed for 2007 and 2006. For 2008, 72.9 percent for police and 73.0 percent for firefighters has been contributed, with the remainder being reported as a liability.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 13: Postemployment Benefits**

#### A. Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the Traditional Plan (TP) – a cost-sharing multiple-employer defined benefit pension plan; the Member-Directed Plan (MD) – a defined contribution plan; and the Combined Plan (CO) – a cost-sharing multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Member of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-retirement health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and qualified survivor recipients is available. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 E. Town St., Columbus, OH, 43215-4642, or by calling (614) 222-5601.

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post retirement health care benefits. Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2008, the City contributed at a rate of 14.0 percent of covered payroll. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.0 percent of covered payroll for state and local employer units. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of the post employment health care benefits. For 2008, the employer contribution allocated to the health care plan was 7.0 percent of covered payroll. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions for health care for the years ended December 31, 2008, 2007, and 2006 were \$1,241,678, \$930,980, and \$760,961, respectively.

The Health Care Preservation Plan (HCPP) adopted by the OPERS Board of Trustees on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2007, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

#### **Notes To Basic Financial Statements (Continued)**

#### December 31, 2008

#### **Note 13: Postemployment Benefits (continued)**

#### B. Ohio Police and Fire Pension Fund

The City of Cleveland Heights contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the Plan. That report may be obtained by writing to OP&F, 140 E. Town St., Columbus, Ohio 43215-5164.

The Ohio Revised Code provides for contribution requirements of the participating employers and of the plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.5 percent and 24.0 percent of covered payroll for police and fire employers, respectively. The Ohio revised Code states that the employer contribution may not exceed 19.5 percent of the covered payroll for police employer units and 24.0 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts. One for health care benefits under an IRS Code Section 115 trust and one for Medicare Part B reimbursements administered as an Internal Revenue Code 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. For the year ended December 31, 2008, the employer contribution allocated to health care plan was 6.75 percent of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 1150 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### **Note 13: Postemployment Benefits (continued)**

#### B. Ohio Police and Fire Pension Fund (continued)

The City's contributions to OP&F for police and fire for the years ending December 31, 2008, 2007, and 2006 were \$970,809 and \$1,354,313, \$928,162 and \$1,362,541, and \$876,750 and \$1,303,753, respectively, of which \$335,900 and \$380,562, \$321,144 and \$382,874, and \$304,232 and \$421,112, respectively, was allocated to the healthcare plan.

#### Note 14: Risk Management

The City is exposed to various risks of loss related to property and casualty, general liability, workers' compensation and employee health and dental benefits.

The City has contracted with a commercial insurance company to provide property and liability insurance with the following claim limits and deductibles:

	Self-Insured			Liabilit	nits	
	F	Retention				
		(per		Per		Annual
<u>Coverage</u>	<u>Oc</u>	ccurrence)	_(	Occurrence	_	Aggregate
General liability	\$	100,000	\$	11,000,000	\$	12,000,000
Property		50,000		97,868,000		None
Auto		100,000		11,000,000		None
Law enforcement professional		100,000		11,000,000		11,000,000
Public official		100,000		11,000,000		11,000,000

The City accounts for its property and liability insurance premiums as well as its deductibles in the General Fund. There is no claims liability reported in the General Fund at December 31, 2008 based on the requirements that a liability for claims be reported if a liability has been incurred at the date of the financial statements and the amount of the loss is due and payable.

There were no reductions in insurance coverage from the previous year, nor have settlements exceeded insurance coverage in any of the prior three fiscal years.

The City maintains two hospitalization plans for its full-time employees and their dependents. Some City employees choose to belong to an HMO, whereby the City makes a premium payment to the HMO and all risk is effectively transferred. Most City employees are enrolled in the City's self-funded program which is reinsured through a commercial insurance company. The City carries a \$90,000 specific stop/loss policy for catastrophic coverage, plus an aggregate policy set at 125% of expected claims. All full-time City employees receive dental benefits through the City's self-funded employee benefits program. Employee health and dental benefits are charged to the various funds of the City in accordance to where an employee's salary is charged. Based on historical estimates, a total of \$568,446 has been accrued at year end in the various funds of the City as a component of claims payable.

#### **Notes To Basic Financial Statements (Continued)**

#### <u>December 31, 2008</u>

#### **Note 14:** Risk Management (continued)

The City is required to purchase workers' compensation insurance through the State of Ohio. The City applied for and was accepted into the State's Retrospective Rating Plan, whereby the City initially pays a fraction of the premium (the minimum premium) it would pay as an experience-rated risk. As costs for the City's injured workers' claims are incurred, the City must reimburse the State fund for those costs, subject to the plan's individual claim cost limitation and the City's premium limitation. The City's retrospective rating plan provides for a \$300,000 catastrophic limit per claim and an unlimited claim limit.

At December 31, 2008, \$588,109 has been accrued for workers' compensation claims representing estimates of amounts to be paid for reported claims and incurred but not reported claims based upon the current available information.

The schedule below presents the changes in claims liabilities for the past two fiscal years.

		Employee Benefits						
	_	2008	2007					
Beginning of fiscal year liability	\$	461,565	\$	347,215				
Current year claims and changes								
in estimates		4,819,011		4,122,309				
Claim payments	_	(4,712,130)	_	(4,007,959)				
Balance at fiscal year end	\$_	568,446	\$	461,565				

#### **Note 15:** Construction Commitments

At December 31, 2008, uncompleted construction contracts were as follows:

		Remaining
		Construction
<u>Description</u>	_	Committed
Street Resurfacing	\$	575,332
City Park Improvements		12,813
City Hall Air Conditioner		140,854
Water Line Improvements		63,685
Sewer Line Improvements		40,309
Parking Lot Improvements	_	209,669
Total	\$ _	1,042,662

#### **Notes To Basic Financial Statements (Continued)**

### December 31, 2008

#### **Note 16:** Interfund Activity

A. Individual fund interfund receivable and payable balances at December 31, 2008, are as follows:

	I	nterfund		
	R	eceivable		
	N	Nonmajor		
	Go	vernmental		
Interfund Payable		Funds		
General fund	\$	26,429		
Debt Service fund		26,075		
Nonmajor governmental funds		106,257		
Total	\$	158,761		

The General Fund owes the Communication System Operating Fund for 2008 operating costs. The Debt Service Fund owes the Capital Projects Fund for the reduction of debt service paid. The Ring Road Construction Fund temporarily advanced funds to five different nonmajor Governmental Funds due to timing issues for reimbursement of expenditures made by those funds in 2008.

B. Interfund transfers for the year ending December 31, 2008, consisted of the following:

	_		Transfer from											
			Nonmajor											
					C	Governmental		Internal						
Transfer to	_	General		Debt Service		Funds		Service		Total				
Nonmajor governmental funds General	\$	2,746,611	\$	946,306	\$	213,885	\$	- 16,359	\$	3,906,802 16,359				
Cedar Lee Parking Deck	_			283,260						283,260				
Total	\$ _	2,746,611	\$	1,229,566	\$	213,885	\$	16,359	\$	4,206,421				

The transfers from the General Fund to the Nonmajor Governmental Funds include transfers for operating costs. The transfers from the Debt Service fund relate to debt payments for various funds. The transfer from the Nonmajor Governmental Funds to Nonmajor Governmental Funds includes closing the year end CDBG Program Income Fund to the CDBG Resource Fund. The transfer from the Internal Service Fund to the General Fund is to close out the Internal Service Fund as worker's compensation expenditures are now accounted for in the General Fund.

#### **Notes To Basic Financial Statements (Continued)**

#### **December 31, 2008**

#### Note 17: Claims and Judgments

The City is currently a defendant in several lawsuits. It is the opinion of legal counsel that none of this litigation will have a material adverse affect on the financial condition of the City.

In addition, there are several unasserted claims, the results of which, if asserted, would not have a material effect on the financial statements at December 31, 2008.

The City has received several federal and state grants for specific purposes which are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to grantor agencies for expenditures disallowed under the terms of the Grant. Based upon prior experience, City management believes such disallowances, if any, will be immaterial.

#### **Note 18:** Accountability and Compliance

#### A. Accountability

The following funds had a deficit balance at December 31, 2008:

#### Governmental Activities:

Special Revenue Funds:	
Foundation Grants	\$ 40,276
CDBG Resource	188,142
FEMA Grant	9,453
Cain Park	9,825
Right of Way	24,137
Lead Safe Cuyahoga	34,429
Police Pension	270,727
Fire Pension	376,498
Capital Projects Funds:	
Capital Improvements	630,263
Economic Development	15,684

The deficit fund balances in the Foundation Grants, CDBG Resource, FEMA Grant, Cain Park, Right of Way, Lead Safe Cuyahoga, Police Pension, and Fire Pension Special Revenue Funds are a result of the application of generally accepted accounting principles, namely the accruing of wages and the recording of interfund, interest, and accounts payable at year end. All deficits will be eliminated with intergovernmental revenues in the next accounting period.

The deficit in the Capital Improvements Fund arises from the issuance of short-term bond anticipation notes which are used to finance capital expenses until bonds are issued. Once bonds are issued and the liability is reported in the Statement of Net Assets rather than in the individual fund financial statements, the deficit will be eliminated.

#### **Notes To Basic Financial Statements (Continued)**

#### December 31, 2008

#### **Note 18:** Accountability and Compliance (continued)

#### B. Compliance

The following funds had final appropriations in excess of final estimated resources plus available balances for 2008, contrary to Ohio Revised Code, Section 5705.39:

	Estimated						
	 Resources	<u>Ap</u>	propriations	_	Excess		
First Suburbs Consortium	\$ 137,964	\$	155,025	\$	17,061		
HOME Program	315,000		318,435		3,435		
Public Right of Way	15,020		46,275		31,255		
Police Pension Trust	959,003		968,285		9,282		
Earned Benefits	280,000		308,133		28,133		

Contrary to Section 5705.41B of the Ohio Revised Code, the following budgeted line items had expenditures in excess of final appropriations:

		Final			
	<u>Ap</u>	_	Excess		
General Fund:					
Community Center – Other	\$	642,673	\$ 655,727	\$	13,054
Housing Inspections – Personal Services		523,910	535,557		11,647
City Manager – Personal Services		707,874	770,616		62,742

The above compliance citations are immaterial, therefore are not reported as findings in the GAGAS Report, but are reported in the management letter.

The City is also in violation of Ohio Revised Code Section 5705.41(D) relating to the proper encumbrance of expenditures of funds.

#### Note 19: Solid Waste

In accordance with a notice letter received from the Ohio Environmental Protection Agency, the City of Cleveland Heights executed the final closure financial assurance instrument for the solid waste transfer station by the required September 30, 2003, deadline. The financial test assured that the City could support any amount up to \$200,000 in post-closure costs and that the City met all of the requirements set forth by Ohio Administrative Code Rule 3745-27-17. This location is used for the transfer of solid waste from the City's refuse trucks to a larger loader which is used to transport the waste to a commercial landfill located outside of the City. This transfer station has operated at this location for over fifty years and the City has no plans to close or move this transfer station. For this reason the City does not currently accrue a liability. This treatment is in accordance with generally accepted accounting principles.

#### Combining Statements and Individual Fund Schedules – Nonmajor Governmental Funds

#### **Non-Major Special Revenue Funds**

Street Construction, Maintenance and Repair – Required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees designated for repair and maintenance of streets within the City.

Foundation Grants – To account for grants received from various non-profit organizations used for community development and public health purposes.

First Suburbs Consortium – To account for staffing and other expenses of the Consortium office which is located in Cleveland Heights City Hall. The costs are shared by the twelve communities which make up and support the Consortium and its economic and community development initiatives.

Communication System Operating – To account for the operations of the fire department dispatch office serving Cleveland Heights and a neighboring community.

*Public Building Maintenance* – To account for funds received from lease of City property for placement of communication towers. These funds are to be used for only building maintenance.

Law Enforcement Trust – To account for monies received from certain civil penalties permitted by state law and collected by the City and costs of complex investigations and prosecutions and other law enforcement purposes as determined by Council.

*Drug Law Enforcement Trust* – To account for monies received from confiscated property to be used solely for drug law enforcement purposes.

Community Development Block Grant (C.D.B.G.) Resource – To account for monies received from the federal government under Community Development Block Grant programs for a wide variety of projects such as commercial area rehabilitation, residential rehabilitation, and fair housing activities. The C.D.B.G. Resource Fund accounts for the grant of the current year and unspent grants from prior years.

*C.D.B.G. Program Income* – To account for monies generated by C.D.B.G. programs, such as repayment of rehabilitation loans and other housing programs where the City receives revenue.

*EPA-Brownfield Grant* – To account for monies received from Federal EPA-Brownfield Grant and corresponding expenditures allowable under the grant agreement.

*Home Program* – To account for the City's portion of the funds available through the Cuyahoga Housing Consortium which includes Cuyahoga County, and the cities of Euclid, Lakewood, Parma and East Cleveland pursuant to the Home Investment Partnership Program.

FEMA (Federal Emergency Management Agency) Grant – To account for fire and safety grants received from FEMA in a separate fund as required by FEMA.

*Local Television (T.V.) Programming* – To account for monies received pursuant to the franchise agreement with the local cable T.V. network and used for programming of local events.

Cain Park – To account for the operation and maintenance of the Cain Park Summer Theater.

# **Combining Statements and Individual Fund Schedules – Nonmajor Governmental Funds (Continued)**

#### **Non-Major Special Revenue Funds (continued)**

*Public Right of Way* – To account for the monies received from public or private service providers for use of the public right of way.

Ohio Department of Natural Resources (ODNR) Recycling Grants – To account for monies received from the Ohio Department of Natural Resources (ODNR) for recycling programs.

*Indigent (DUI) Driver's Alcohol Treatment* – To account for the City's portion of fines collected by the State of Ohio to pay for the cost of an alcohol and other drug addiction treatment program for those unable to pay for such attendance.

Municipal Court Clerk Computerization – To account for costs charged in all civil and/or criminal traffic convictions to be used by the court for computer-related expenditures.

*DUI Enforcement and Education* – To account for the City's portion of fines collected on all DUI-related offense convictions collected by the court and controlled by the police agency at their discretion for DUI-related law enforcement and education.

Municipal Court Special Projects – To account for costs charged in all civil and/or criminal traffic convictions to be used by the court for identified projects.

Lead Safe Cuyahoga – To account for receipts and disbursements from grants received from Cuyahoga County for costs related to testing paint for lead content and remediation of the identified areas.

Street Lighting – To account for monies received from the levy of special assessments for the purpose of paying the cost of street lighting.

Tree – To account for monies received from the levy of special assessments for the purpose of paying the cost of maintaining trees on the public right-of-way.

*Police Pension Trust* – To account for property taxes levied for the partial payment of the current and accrued liability for police disability and pension due the State pension agency.

*Fire Pension Trust* – To account for property taxes levied for the partial payment of the current and accrued liability for fire disability and pension due the State pension agency.

Earned Benefits – To account for the accumulation of resources for those employees eligible to retire.

Section 108 Loan Guarantee – To account for receipts and disbursements made as an agency for the HUD Section 108 loan program financed by the issuance of U.S. Government Guaranteed Notes.

Office on Aging Donation - To account for the Martin bequest and other donations and their related expenditures.

*Police Memorial* – To account for private donations received for the purpose of establishing a police memorial to honor officers that have been killed in the line of duty.

# **Combining Statements and Individual Fund Schedules – Nonmajor Governmental Funds (Continued)**

#### **Non-Major Special Revenue Funds (continued)**

Animal Adoption – To account for donations made to facilitate the adoption of animals by needy individuals.

Youth Recreation Donation - To account for donations made to benefit youth recreation.

#### **Non-Major Capital Projects Funds**

*Police Facility Improvement* – To account for administrative fees collected by police department and designated for the maintenance, repair, rehabilitation and improvement of the City's police department buildings and facilities outside of City Hall.

Recreation Facility Improvement – To account for property taxes levied for the improvement and maintenance of the City's parks, recreation and cultural facilities.

Capital Improvements – To account for the annual purchase of capital equipment and certain capital improvements financed by unvoted general obligation bond anticipation notes and General Fund operating transfers.

*Economic Development* – To account for transactions relative to the economic development of the City.

City Hall Maintenance and Repair – To account for the costs of major maintenance and repair of City Hall.

Recreation Improvement – To account for transactions relative to the voted 1.8735-mill Recreation Bond Issue for the purpose of acquiring, constructing, renovating, furnishing and equipping park, cultural and recreational facilities and acquiring any necessary real estate.

Zagara TIF – To account for transactions relative to the sale of special revenue bonds and disbursement of these bonds for the purpose of fulfilling a Tax Increment Financing (TIF) agreement to promote economic development in the City as allowed by the laws of the State of Ohio.

Ring Road Construction – To account for receipts and disbursements related to reconstruction of Severance Ring Road.

## **Combining Balance Sheet Nonmajor Governmental Funds**

## **December 31, 2008**

	-	Nonmajor Special Revenue Funds	-	Nonmajor Capital Projects Funds		Total Nonmajor overnmental Funds
Assets:			4	4 = -= 00 -	Φ.	10
Equity in city treasury cash	\$	4,274,879	\$	1,767,896	\$	6,042,775
Receivables (net of allowance for uncollectibles):		500 004		610 <b>7</b> 00		1 1 10 10
Taxes		530,394		618,793		1,149,187
Accounts receivable		23,086		-		23,086
Special assessments		3,156,522		-		3,156,522
Accrued interest		5,591		-		5,591
Loans		1,770,766		-		1,770,766
Intergovernmental		1,006,910		42,939		1,049,849
Interfund	-	26,429	-	132,332	-	158,761
Total assets	\$ _	10,794,577	\$ _	2,561,960	\$ =	13,356,537
Liabilities and fund balances:						
Liabilities:						
Vouchers and accounts payable	\$	619,717	\$	145,529	\$	765,246
Contracts payable		45,080		7,335		52,415
Accrued wages and benefits		31,234		-		31,234
Due to other governments		663,212		_		663,212
Interfund payable		106,257		_		106,257
Unearned revenue		4,252,806		661,732		4,914,538
Claims payable		31,323		-		31,323
Bond anticipation notes payable		-		905,000		905,000
Accrued interest payable		_		5,703		5,703
	-		_		_	- 4
Total liabilities	-	5,749,629	_	1,725,299	_	7,474,928
Fund balances:						
Reserved for encumbrances		427,432		117,460		544,892
Reserved for loans receivable		1,770,766		-		1,770,766
Unreserved, undesignated	_	2,846,750	_	719,201	_	3,565,951
Total fund balances	-	5,044,948	_	836,661	_	5,881,609
- 3000 1 000 0 000000000	-	2,0.1,210	_	020,001	-	3,001,007
Total liabilities and fund balances	\$	10,794,577	\$ _	2,561,960	\$ _	13,356,537

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

For the Year Ended December 31, 2008

Revenues:		Nonmajor Special Revenue Funds		Nonmajor Capital Projects Funds		Total Nonmajor overnmental Funds
Property and other local taxes	\$	515,736	\$	736,929	\$	1,252,665
Intergovernmental		4,584,382		83,777		4,668,159
Charges for services		695,564		2,550		698,114
Fees, licenses, and permits		428,060		-		428,060
Interest earnings		52,778		-		52,778
Special assessments		1,318,133		-		1,318,133
Fines and forfeitures		531,845		-		531,845
Reimbursements received		37,058		44,742		81,800
Other revenues		879,957		23,373	-	903,330
Total revenues		9,043,513		891,371	-	9,934,884
Expenditures:						
Current:						
Public safety		2,645,798		565		2,646,363
Public health		2,179		-		2,179
Culture and recreation		787,173		38,189		825,362
Community development		3,491,762		48,299		3,540,061
Sanitation		16,538		65,668		82,206
Transportation		61,715		21,841		83,556
General government		1,747,129		6,220		1,753,349
Debt service:						
Principal retirement		75,646		210,000		285,646
Interest and fiscal charges		-		62,644		62,644
Capital outlay		2,890,501		1,395,483	-	4,285,984
Total expenditures		11,718,441		1,848,909	-	13,567,350
Excess of revenues over (under) expenditures	•	(2,674,928)	•	(957,538)	-	(3,632,466)
Other financing sources (uses):						
Issuance of debt		439,992		-		439,992
Inception of capital lease		136,000		-		136,000
Transfers - in		2,850,536		1,056,266		3,906,802
Transfers - out	•	(213,885)	•			(213,885)
Total other financing sources (uses)		3,212,643		1,056,266		4,268,909
Net change in fund balances		537,715		98,728		636,443
Fund balances beginning of year		4,507,233		737,933	-	5,245,166
Fund balances end of year	\$	5,044,948	\$	836,661	\$	5,881,609

## Combining Balance Sheet Nonmajor Special Revenue Funds

## **December 31, 2008**

		Street Construction Maintenance, and Repair	-	Foundation Grants	_	First Suburbs Consortium		nmunications System Operating
Assets:	¢	620.076	\$		\$	00 007	\$	6.079
Equity in city treasury cash Receivables (net of allowance for	\$	629,976	Э	-	Ф	88,807	Э	6,978
uncollectibles):								
Taxes								
Accounts		-		_		_		-
Special assessments		-		_		_		-
Accrued interest		3,533		_		_		-
Loans		3,333		_		_		_
Intergovernmental		794,006		_		17,494		26,261
Interfund		-		_		-		26,429
interrund	_		-		-		_	20,129
Total assets	\$ =	1,427,515	\$		\$ =	106,301	\$ =	59,668
Liabilities and fund balances: Liabilities:	¢.	240.274	¢.		φ		φ.	0.125
Vouchers and accounts payable	\$	340,274	\$	-	\$	-	\$	9,125
Contracts payable		45,080		-		- 002		2.565
Accrued wages and benefits		-		-		902		3,565
Due to other governments		-		40,276		2,472		9,838
Interfund payable Unearned revenue		529,304		40,270		-		-
Claims payable				-		1,990		8,413
Ciamis payable	_		-		-	1,990	_	0,413
Total liabilities	_	914,658	-	40,276	-	5,364	_	30,941
Fund balances:								
Reserved for encumbrances		255,812						389
Reserved for loans receivable		233,612		-		-		369
Unreserved (deficit), undesignated		257,045		(40,276)		100,937		28,338
omeserved (deficit), undesignated	_	251,045	-	(40,270)	-	100,737	_	20,330
Total fund balances (deficit)	_	512,857	-	(40,276)	_	100,937	_	28,727
Total liabilities and fund balances	\$ _	1,427,515	\$		\$ _	106,301	\$ _	59,668

	Public Building Maintenance	I	Law Enforcement Trust	Drug Law Enforcement Trust	C.D.B.G Resource	C.D.B.G. Program Income	EPA- Brownfield Grant	HOME Program	FEMA Grant
\$	28,637	\$	38,864	\$ 238,049	\$ 4,586	\$ -	\$ 2,998	\$ -	\$ -
	-		-	-	-	-	-	-	-
	-		-	-	-	-	-	-	-
	-		-	- 1 221	-	-	-	-	-
	-		218	1,331	-	1,721,070	-	- 49,696	-
	-		-	_	14,460	1,721,070	_	49,090	_
-		_			-				
\$	28,637	\$ =	39,082	\$ 239,380	\$ 19,046	\$ 1,721,070	\$ 2,998	\$ 49,696	\$ <del></del>
\$	- -	\$	- -	\$ 1,082	\$ 165,635	\$ - -	\$ - -	\$ - -	\$ - -
	-		-	28	2,849	-	-	-	-
	-			44	9,624	-	-	197	-
	-		-	-	21,974	-	-	125	9,453
-	<u> </u>	_			- 7,106	<u> </u>		<u> </u>	<u>-</u>
		_		1,154	207,188	<u> </u>		322	9,453
	-		11,000	74,486	-		-	-	-
	- 29 627		-	-	(100.142)	1,721,070	-	49,696	- (0. 452)
	28,637	-	28,082	163,740	(188,142)		2,998	(322)	(9,453)
-	28,637	_	39,082	238,226	(188,142)	1,721,070	2,998	49,374	(9,453)
\$	28,637	\$ _	39,082	\$ 239,380	\$ 19,046	\$ 1,721,070	\$ 2,998	\$ 49,696	\$ 

(Continued)

## Combining Balance Sheet (Continued) Nonmajor Special Revenue Funds

## **December 31, 2008**

Acceptain		Local T.V. Programming	-	Cain Park		Public Right of Way Fund		ODNR Recycling Grants		Indigent Driver's Alcohol Treatment
Assets:	Φ	200 (25 (	ተ	100	Φ		Φ	4.016	Φ	40.220
Equity in city treasury cash	\$	398,625	Þ	189	\$	-	\$	4,816	Þ	49,320
Receivables (net of allowance for										
uncollectibles):										
Taxes Accounts		-		-		-		-		100
Special assessments		-		-		-		-		100
Accrued interest		-		-		-		-		-
Loans		-		-		-		-		-
Intergovernmental		118,103		-		-		-		-
Intergovernmental		110,103		-		-		_		-
interrund		<del></del>				<u>-</u>		<del></del>		
Total assets	\$	<u>516,728</u> S	\$	189	\$		\$	4,816	\$	<u>49,420</u>
Liabilities and fund balances: Liabilities:										
Vouchers and accounts payable	\$	- 5	\$	8,923	\$	24,137	\$	_	\$	-
Contracts payable		-		_		-		_		-
Accrued wages and benefits		629		551		_		_		-
Due to other governments		2,062		540		_		_		_
Interfund payable		-		-		-		-		-
Unearned revenue		-		-		-		-		-
Claims payable		2,615								
Total liabilities		5,306		10,014		24,137				
Fund balances:										
Reserved for encumbrances		_		_		_		_		_
Reserved for loans receivable		_		_		_		_		_
Unreserved (deficit), undesignated		511,422		(9,825)		(24,137)		4,816		49,420
Sineserved (derient), undesignated		J11,722		(7,023)				T,010		17,740
Total fund balances (deficit)		511,422		(9,825)		(24,137)		4,816		49,420
Total liabilities and fund balances	\$	516,728	\$	189	\$		\$	4,816		\$ <u>49,420</u>

-	Municipal Court Clerk Computer- ization	DUI Enforcement and Education	-	Municipal Courts Special Projects		Lead Safe Cuyahoga		Street Lighting	Tree	Police Pension Trust
\$	1,041,609	\$ 52,185	\$	1,140,813	\$	-	\$	119,421	\$ 334,008	\$ -
	- 9,119 - -	300 - -		13,567		- - -		- - 1,690,106 -	- - 1,466,416 -	265,197
	- -	- -		-		-		- -	-	18,293
\$	1,050,728	\$ 52,485	\$	1,154,380	\$	<del>-</del> _	\$	1,809,527	\$ 1,800,424	\$ 283,490
\$	10,592	\$ -	\$	-	\$	-	\$	59,949	\$ -	\$ -
	- - -	- - -		590 1,170		- - 		- - -	3,152 9,008	7,676 263,051
_	- - 1,990	- - 	_	- - -		34,429		1,690,106 -	1,466,416 9,209	283,490
-	12,582		-	1,760	•	34,429	•	1,750,055	1,487,785	554,217
	2,304	_		424		_		_	83,017	_
_	1,035,842	52,48 <u>5</u>	-	- 1,152,196		(34,429)		- 59,472	229,622	- (270,727)
-	1,038,146	52,485	-	1,152,620	•	(34,429)	•	59,472	312,639	(270,727)
\$	1,050,728	\$ 52,485	\$	1,154,380	\$		\$	1,809,527	\$ 1,800,424	\$ 283,490

(Continued)

## Combining Balance Sheet (Continued) Nonmajor Special Revenue Funds

## **December 31, 2008**

Assets:		Fire Pension Trust		Earned Benefits		Section 108	Office on Aging Donation		Police <u>Memorial</u>
Equity in city treasury cash	\$	_	\$	_	\$	_	90,777	\$	1,400
Receivables (net of allowance for	Ψ	_	Ψ	_	Ψ		0 70,777	Ψ	1,400
uncollectibles):									
Taxes		265,197		_		_	_		_
Accounts		203,177		_		_	_		_
Special assessments		_		_		_	_		_
Accrued interest		_		_		_	509		_
Loans		_		_		_	-		_
Intergovernmental		18,293		_		_	_		_
Interfund		10,273		_		_	_		_
merund	•								
Total assets	\$	283,490	\$	_	\$		91,286	\$	1,400
Total assets	Ψ	203,470	Ψ		Ψ		71,200	Ψ	1,700
Liabilities and fund balances: Liabilities: Vouchers and accounts payable Contracts payable Accrued wages and benefits Due to other governments Interfund payable Unearned revenue Claims payable  Total liabilities	\$	11,292 365,206 - 283,490 - 659,988	\$	- - - - - - -	\$	- \$ - - - - - -	- - - - - - -	\$	- - - - - - -
Fund balances:									
Reserved for encumbrances		-		-		-	-		-
Reserved for loans receivable		-		-		-	-		-
Unreserved (deficit), undesignated		(376,498)					91,286		1,400
Total fund balances (deficit)		(376,498)					91,286		1,400
Total liabilities and fund balances	\$	283,490	\$		\$		91,286	\$	1,400

_	Animal Adoption	Youth Recreation Donation	Total Nonmajor Special Revenue Funds
\$	-	\$ 2,821	\$ 4,274,879
	_	-	530,394
	-	-	23,086
	-	-	3,156,522
	-	-	5,591
	-	-	1,770,766
	-	-	1,006,910
-			26,429
\$ _		\$ 2,821	\$ 10,794,577
\$	_	\$ _	\$ 619,717
	-	-	45,080
	-	-	31,234
	-	-	663,212
	-	-	106,257
	-	-	4,252,806
-			31,323
_			5,749,629
	_	-	427,432
	-	-	1,770,766
_		2,821	2,846,750
_		2,821	5,044,948
\$ _		\$ 2,821	\$ 10,794,577

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds

## For Year Ended December 31, 2008

	Street Construction Maintenance, and Repair	-	Foundation Grants	First Suburbs Consortium		nmunications System Operating
Revenues:						
Property and other local taxes	\$ 1 570 1 65	\$	- 0.07	\$ -	\$	-
Intergovernmental	1,572,165		8,287	-		224 220
Charges for services	-		-	-		324,339
Fees, licenses, and permits Interest earnings	30,924		-	-		-
Special assessments	30,924		-	-		-
Fines and forfeitures	-		-	-		-
Reimbursements received	21,604		-	-		-
Other revenues	21,004		74,900	129,996		-
Other revenues	<u>-</u> _	-	74,900	129,990	-	
Total revenues	1,624,693	-	83,187	129,996	-	324,339
Expenditures:						
Current:	2.004					<b>55.</b> 000
Public safety	2,094		-	-		575,800
Public health	-		-	-		-
Culture and recreation	-		- 00.071	150,000		-
Community development Sanitation	-		88,271	150,880		-
Transportation	16,352		-	-		-
General government	10,552		-	-		-
Debt Service:	-		-	-		-
Principal	75,646					
Capital Outlay	2,008,290		-	-		452
Capital Outlay	2,000,290	-	<del>-</del> _	<del>-</del>	-	432
Total expenditures	2,102,382	-	88,271	150,880	-	576,252
Excess of revenues over						
(under) expenditures	(477,689)	-	(5,084)	(20,884)	=	(251,913)
Other financing sources (uses):						
Issuance of debt	439,992		-	-		-
Inception of capital lease	-		-	-		-
Transfers - in	-		-	-		218,804
Transfers - out		-			_	
Total other financing sources (uses)	439,992	-			_	218,804
Net change in fund balances	(37,697)		(5,084)	(20,884)		(33,109)
Fund balance (deficit) at beginning of year	550,554	-	(35,192)	121,821	_	61,836
Fund balance (deficit) at end of year	\$ 512,857	\$	(40,276)	\$ 100,937	\$ =	28,727

Public Building Maintenance	Law Enforcement Trust		Drug Law Enforcement Trust	_	C.D.B.G Resource	_	C.D.B.G. Program Income	EPA- Brownfield Grant	HOME Program	•	FEMA Grant
\$ - - -	\$ - - -	\$	- : - -	\$	- 2,354,675 -	\$	- - 9,173	\$ 9,052	\$ 139,554	\$	303,417
-	- 2,114		- 15,406		-		-	-	-		-
-	69,375		151,494		-		-	-	-		-
-	2,232		3,807		-		-	-	-		-
24,840		•		-		_	593,511		<del>-</del>	•	
24,840	73,721		170,707	-	2,354,675	_	602,684	9,052	139,554		303,417
-	60,006		216,678		-		-	-	-		-
-	-		-		-		-	-	-		-
- -	-		-		2,121,178		199,844	-	143,807		-
-	-		-		-		-	-	-		-
21,589	-		-		-		-	-	-		-
-	-		-		-		_	-	_		_
	10,556	-	91,262	_	525,391	_		6,745			65,017
21,589	70,562		307,940	_	2,646,569	_	199,844	6,745	143,807	•	65,017
3,251	3,159	•	(137,233)	_	(291,894)	_	402,840	2,307	(4,253)		238,400
-	-		-		-		-	-	-		-
-	-		-		-		-	-	-		-
<u>-</u>			(2,900)	_	209,831	_	(209,831)	<u> </u>	<u> </u>		<u>-</u>
			(2,900)	_	209,831	_	(209,831)				
3,251	3,159		(140,133)		(82,063)		193,009	2,307	(4,253)		238,400
25,386	35,923	•	378,359	_	(106,079)	_	1,528,061	691	53,627	•	(247,853)
\$ 28,637	\$39,082	\$	238,226	\$_	(188,142)	\$ _	1,721,070	\$ 2,998	\$ 49,374	\$	(9,453)

(Continued)

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Continued) Nonmajor Special Revenue Funds

D.		ocal T.V. ogrammin	g	Cain Park		Public Right of Way Fund		ODNR Recycling Grants		Indigent Driver's Alcohol <u>Treatment</u>
Revenues:	Φ.		Φ.		Φ.		Φ.		Φ.	
Property and other local taxes	\$	-	\$	<u>-</u>	\$	-	\$	_	\$	-
Intergovernmental		-		37,050		-		4,816		-
Charges for services		- 		362,052		<u>-</u>		-		-
Fees, licenses, and permits		421,166		-		6,734		-		-
Interest earnings		-		-		-		-		-
Special assessments		-		=		=		-		-
Fines and forfeitures		-		-		-		-		2,689
Reimbursements received		-		9,171		-		-		-
Other revenues			_	10,735						
Total revenues		421,166	-	419,008		6,734		4,816		2,689
Expenditures:										
Current:										
Public safety		_		-		-		_		_
Public health		_		_		_		_		_
Culture and recreation		_		770,867		_		_		_
Community development		115,477		-		_		_		_
Sanitation		_		_		_		_		_
Transportation		_		_		_		_		_
General government		_		_		66,396		_		_
Debt service:						00,570				
Principal										
Capital Outlay		6,961		-		-		-		-
Capital Outlay	-	0,901	-	<u>-</u> _		<u>-</u>				<del></del>
Total expenditures		122,438	-	770,867		66,396				
Excess of revenues over										
(under) expenditures		298,728	-	(351,859)		(59,662)		4,816		2,689
Other financing sources (uses):										
Issuance of debt		_		_		_		_		-
Inception of capital lease		_		_		_		_		_
Transfers - in		_		351,632		32,070		_		_
Transfers - out		_		-		-		_		_
1141151215 041			-	_						
Total other financing sources (uses)	_		_	351,632		32,070				
Net change in fund balances		298,728		(227)		(27,592)		4,816		2,689
Fund balance (deficit) at										
beginning of year		212,694	_	(9,598)		3,455				46,731
Fund balance (deficit) at end of year	\$	511,422	\$	(9,825)	\$	(24,137)	\$	4,816	\$	49,420

Municipal Court Clerk Computer- ization	Enf	DUI forcement and ucation	_	Municipal Courts Special Projects		Lead Safe Cuyahoga		Street Lighting		Tree	Police Pension Trust
\$ -	\$	-	\$	-	\$	- 83,558	\$	-	\$	-	\$ 257,868 35,904
- -		-		-		-		-		- -	-
-		-		-		-		-		160	-
-		-		-		-		705,734		612,399	-
121,164		5,111		182,012		-		-		- 244	-
			_						-		
121,164		5,111	_	182,012		83,558		705,734		612,803	293,772
-		-		-		-		722,470		-	975,870
-		-		-		-		-		-	-
-		-		-		117,987		-		519,190	-
-		-		-		-		-		-	-
107,294		-		76,845		-		-		12,040	-
34,288		<u>-</u>	-	- -		- -	-	- -	•	120,984	<u>-</u>
141,582			=	76,845	•	117,987	-	722,470	-	652,214	975,870
(20,418)		5,111	_	105,167		(34,429)		(16,736)	•	(39,411)	(682,098)
-		-		-		-		-		-	-
-		-		-		-		- 14,364		136,000 14,740	674,371
			_					-		(1,154)	
			_			<del></del>		14,364	•	149,586	674,371
(20,418)		5,111		105,167		(34,429)		(2,372)		110,175	(7,727)
1,058,564		47,374	_	1,047,453	•		-	61,844	-	202,464	(263,000)
\$ 1,038,146	\$	52,485	\$ _	1,152,620	\$	(34,429)	\$	59,472	\$	312,639	\$ (270,727)

(Continued)

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Continued) Nonmajor Special Revenue Funds

		Fire Pension Trust	-	Earned Benefits		Section 108	A	ffice on Aging onation	_	Police Memorial
Revenues:	ф	255 060	ф		Ф	Φ.			Φ	
Property and other local taxes	\$	257,868	\$	-	\$	- \$		-	\$	-
Intergovernmental		35,904		-		-		-		-
Charges for services		-		-		-		-		-
Fees, licenses, and permits		-		-		-		-		-
Interest earnings		-		-		-		4,334		-
Special assessments		-		-		-		-		-
Fines and forfeitures		-		-		-		-		-
Reimbursements received		-		-		-		-		-
Other revenues						28,916		5,191		3,675
Total revenues		293,772				28,916		9,525		3,675
Expenditures:										
Current:										
Public safety		20,094		72,494		-		-		-
Public health		· -		-		-		2,179		-
Culture and recreation		_		16,306		-		-		-
Community development		_		35,128		-		_		-
Sanitation		_		16,538		_		_		_
Transportation		_		16,447		28,916		_		_
General government		1,320,953		133,248				-		_
Debt service:		-,,		,						
Principal		_		_		_		_		_
Capital Outlay		_		_		_		14,555		6,000
cupitur outray			•					11,000		
Total expenditures		1,341,047		290,161		28,916		16,734		6,000
Total expenditures		1,5 11,0 17	•	270,101		20,710		10,751		
Excess of revenues over										
(under) expenditures		(1,047,275)		(290,161)		_		(7,209)		(2,325)
(under) expenditures		(1,017,273)	•	(2)0,101)				(1,20)		(2,323)
Other financing sources (uses):										
Issuance of debt		_		_		_		_		_
Inception of capital lease		_		_		_		_		_
Transfers - in		1,044,563		290,161		_		_		_
Transfers - out		1,044,505		290,101		-		-		-
Transfers - Out				<u> </u>						<del></del>
Total other financing sources (uses)		1 044 562		200 161						
Total other finalising sources (uses)		1,044,563		290,161		<del></del>				<del></del>
Not shound in found haloness		(2.712)						(7.200)		(2.225)
Net change in fund balances		(2,712)		-		-		(7,209)		(2,325)
Fund halange (deficit) at										
Fund balance (deficit) at		(272.786)						09.405		2 725
beginning of year		(373,786)						<u>98,495</u>		3,725
Fund balance (deficit) at end of year	Φ	(376 400)	Ф		\$	¢		01 296	¢	1 400
rund barance (deficit) at end of year	\$	(376,498)	Ф		Ф	\$		91,286	\$	1,400

		Total			
	Youth	Nonmajor			
Animal	Recreation	Special Revenue			
Adoption	Donation	Funds			
\$ - \$	- \$	515,736			
-	-	4,584,382			
-	-	695,564			
-	-	428,060			
-	-	52,778			
-	-	1,318,133			
-	-	531,845			
-	- 0.102	37,058			
	8,193	879,957			
<u> </u>	8,193	9,043,513			
292	_	2,645,798			
-	_	2,179			
-	_	787,173			
-	_	3,491,762			
-	=	16,538			
-	_	61,715			
-	8,764	1,747,129			
_	-	75,646			
<u> </u>	<u> </u>	2,890,501			
292	8,764	11,718,441			
(292)	(571)	(2,674,928)			
		439,992			
<del>-</del> -	<u>-</u>	136,000			
_	_	2,850,536			
-	-	(213,885)			
<u> </u>	<u> </u>	3,212,643			
(292)	(571)	537,715			
<u>292</u>	3,392	4,507,233			
\$ \$	<u>2,821</u> \$	5,044,948			

### **Combining Balance Sheet Nonmajor Capital Projects Funds**

### **December 31, 2008**

		Police Facility Improvement	<u>I</u>	Recreation Facility mprovement	<u>]</u>	Capital mprovements	_	Economic evelopment
Assets: Equity in city treasury cash	\$	3,340	\$	735,483	\$	342,335	\$	32,615
Receivables:	Ψ	3,3 10	Ψ	755,105	Ψ	312,333	Ψ	32,013
Taxes		-		618,793		-		-
Intergovernmental		_		42,939		-		-
Interfund			-		-	26,075		
Total assets	\$	3,340	\$ _	1,397,215	\$	368,410	\$_	32,615
Liabilities and fund balances:								
Liabilities:	Φ.		Φ.	4 5 50 5	Φ.	00.425	Φ.	40.200
Vouchers and accounts payable	\$	-	\$	16,595	\$	80,635	\$	48,299
Contracts payable Unearned revenue		-		-		7,335		-
		-		661,732		905,000		-
Notes payable Accrued interest payable		-		-		5,703		-
Accided interest payable		<del></del>	-	<del></del>	-	<u> </u>	_	
Total liabilities			_	678,327	=	998,673	_	48,299
Fund balances:								
Reserved for encumbrances		-		13,796		103,664		-
Unreserved (deficit), undesignated		3,340	-	705,092	-	(733,927)		(15,684)
Total fund balances (deficit)		3,340	=	718,888	-	(630,263)	_	(15,684)
Total liabilities and fund balances	\$	3,340	\$	1,397,215	\$	368,410	\$_	32,615

City Hall Maintenance and Repair	Recreation Improvement	Zagara TIF	<u>!</u>	Ring Road Construction	Total Nonmajor Capital Projects Funds
\$ 12,314	\$ 10,549	\$ -	\$	631,260	\$ 1,767,896
- - -	- - -	- - -		106,257	618,793 42,939 132,332
\$ 12,314	\$ 10,549	\$ <u>-</u>	\$	737,517	\$ 2,561,960
\$ - - - - - -	\$ - - - - - -	\$ - - - - -	\$	- - - - -	\$ 145,529 7,335 661,732 905,000 5,703
\$ 12,314 12,314 12,314	\$ 10,549 10,549 10,549	\$ - - -	\$ .	737,517 737,517 737,517	\$ 117,460 719,201 836,661 2,561,960

### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Capital Projects Funds

Davidana	Police Facility Improvement	Recreation Facility Improvement	Capital Improvements	Economic <u>Development</u>
Revenues: Property and other local taxes Intergovernmental	\$ - - 2.550	\$ 601,694 83,777	\$ - -	\$ - -
Charges for services Reimbursements received	2,550	-	-	- 44,742
Other revenues	-	<del>-</del>	6,670	2,843
Other revenues			0,070	2,043
Total revenues	2,550	685,471	6,670	47,585
Expenditures:				
Current:				
Public safety	565	-	-	-
Culture and recreation	-	35,891	2,298	-
Community development	-	-	-	48,299
Sanitation	-	-	65,668	-
Transportation	-	-	766	-
General government	-	1,352	-	-
Debt service:				
Principal	-	-	-	-
Interest and fiscal charges	-	-	27,449	-
Capital outlay	3,685	460,857	914,235	<u>16,706</u>
Total expenditures	4,250	498,100	1,010,416	65,005
Excess of revenues over				
(under) expenditures	(1,700)	187,371	(1,003,746)	(17,420)
Other financing sources: Transfers - in		<u></u> _	946,306	<del>-</del>
Net change in fund balances	(1,700)	187,371	(57,440)	(17,420)
Fund balance (deficit) at beginning of year	5,040	531,517	(572,823)	1,736
Fund balance (deficit) at end of year	\$ 3,340	\$ 718,888	\$ (630,263)	\$(15,684)

	City Hall Maintenance and Repair	Recreation Improvement		Zagara TIF		Ring Road Construction	C	Total Nonmajor apital Projects Funds
\$	-	\$ -	\$	135,235	\$	_	\$	736,929
·	_	-	·	_	·	_	·	83,777
	-	-		-		-		2,550
	-	-		-		-		44,742
	13,860			<del></del>				23,373
	13,860			135,235				891,371
	-	-		-		-		565
	-	-		-		-		38,189
	-	-		-		-		48,299
	-	-		-		-		65,668
	_	-		-		21,075		21,841
	4,868	-		-		-		6,220
	-	-		210,000		-		210,000
	-	-		35,195		-		62,644
								1,395,483
	4,868			245,195		21,075		1,848,909
	8,992			(109,960)	_	(21,075)		(957,538)
				109,960				1,056,266
	8,992	-		-		(21,075)		98,728
	3,322	10,549				758,592		737,933
\$	12,314	\$ 10,549	\$		\$	737,517	\$	836,661

Individual Fund
Schedule of Revenues, Expenditures, Encumbrances and
Changes in Fund Balance –
Budget and Actual (Non-GAAP Budget)

## Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund

December	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues: Property taxes Municipal income taxes Intergovernmental grants and contracts Charges for services Fees, licenses, and permits Interest earnings Special assessments Fines and forfeitures Reimbursements received Other revenue	6,775,254 21,979,323 6,364,793 2,468,203 1,323,057 330,188 66,361 2,363,961 1,281,739 415,464	\$ 6,775,254 21,979,323 6,364,793 2,468,203 1,323,057 330,188 66,361 2,363,961 1,281,739 415,464	\$ 6,360,769 21,491,052 6,223,399 2,413,372 1,293,665 322,852 64,887 2,311,446 1,253,265 410,012	\$ (414,485) (488,271) (141,394) (54,831) (29,392) (7,336) (1,474) (52,515) (28,474) (5,452)
Total revenues	43,368,343	43,368,343	42,144,719	(1,223,624)
Expenditures: Current: Public safety: Police department:				
Personal services Capital outlay Other	7,820,000 271,500 525,500	7,460,000 275,400 475,985	7,455,578 275,334 474,066	4,422 66 1,919
Total police department	8,617,000	8,211,385	8,204,978	6,407
Police academy: Personal services Capital outlay Other	8,000 5,000 95,550	2,622 3,000 93,833	2,484 3,000 93,833	138
Total police academy	108,550	99,455	99,317	138
Police motor vehicle maintenance: Personal services Capital outlay Other	247,320 3,000 124,000	244,320 - 98,945	243,778 - 94,992	542 - 3,953
Total police motor vehicle maintenance	374,320	343,265	338,770	4,495
Traffic signs and signals: Personal services Capital outlay Other	117,250 12,000 77,850	115,190 4,921 80,294	114,550 4,854 79,336	640 67 958
Total traffic signs and signals	207,100	200,405	198,740	1,665
Animal protection unit: Personal services Other	59,930 27,925	59,930 28,425	59,050 27,644	880 781
Total animal protection unit	87,855	88,355	86,694	1,661

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Fire department: Personal services	5,824,000	5,735,052	5,708,901	26,151
Capital outlay	-	3,906	3,904	20,131
Other	233,700	224,635	224,635	
Total fire department	6,057,700	5,963,593	5,937,440	26,153
Fire prevention bureau: Personal services	74 445	75 120	75 120	
Capital outlay	74,445 -	75,130 1,552	75,130 1,552	-
Other	4,670	2,008	1,544	464
Total fire prevention bureau	79,115	78,690	78,226	464
Total public safety	15,531,640	14,985,148	14,944,165	40,983
Public health:				
Health and vital statistics: Other	184,800	195,991	195,058	933
Office on aging:				
Personal services	192,255	182,255	179,953	2,302
Other	26,700	<u>26,700</u>	22,473	4,227
Total office on aging	218,955	208,955	202,426	6,529
Commission on aging: Other	350	350	38	312
Total public health	404,105	405,296	397,522	7,774
Culture and recreation: Recreation administration: Personal services Other	175,135 33,863	165,695 37,863	163,942 36,337	1,753 1,526
Total recreation administration	208,998	203,558	200,279	3,279
Playgrounds: Personal services Other	9,600 5,870	9,600 4,870	9,195 2,816	405 2,054
Total playgrounds	15,470	14,470	12,011	2,459
Swimming pools:				
Personal services	291,450	225,693	225,683	10
Other	36,315	31,307	<u>29,755</u>	1,552
Total swimming pools	327,765	257,000	255,438	1,562
Ice programs:				
Personal services Other	298,795 39,650	246,795 34,800	244,202 32,208	2,593 2,592
Total ice programs	338,445	281,595	276,410	5,185

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
General recreation programs: Personal services Other	100,395 17,550	93,045 15,330	88,304 11,744	4,741 3,586
Total general recreation programs	117,945	108,375	100,048	8,327
Child care/summer camps: Personal services Other	176,265 45,510	130,265 36,268	126,822 33,687	3,443 2,581
Total child/care/summer camps	221,775	166,533	160,509	6,024
Sports programs: Personal services Other	94,260 145,310	99,260 128,468	98,127 113,721	1,133 14,747
Total sports programs	239,570	227,728	211,848	15,880
Community center: Personal services Capital outlay Other	393,620 1,500 676,175	368,376 1,500 642,673	368,376 1,070 655,727	430 (13,054)
Total community center	1,071,295	1,012,549	1,025,173	(12,624)
Total culture and recreation	2,541,263	2,271,808	2,241,716	30,092
Community development: Community relations: Personal services Capital outlay Other	168,980 - 29,750	170,600 850 27,380	169,333 850 18,585	1,267 - 8,795
Total community relations	198,730	198,830	188,768	10,062
Public relations: Personal services Other	160,945 137,700	160,145 103,100	160,132 90,125	13 12,975
Total public relations	298,645	263,245	250,257	12,988
Planning department: Personal services Other	426,104 34,300	388,104 20,064	382,907 10,959	5,197 9,105
Total planning department	460,404	408,168	393,866	14,302
Planning commission: Personal services Other	8,810 3,750	7,810 3,250	5,027 1,702	2,783 1,548
Total planning commission	12,560	11,060	6,729	4,331

## Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Board of zoning appeals: Personal services Other	6,665 4,650	6,665 3,850	5,050 3,194	1,615 656
Total board of zoning appeals	11,315	10,515	8,244	2,271
Special improvement districts Other	204,000	221,000	220,297	<u>703</u>
Real estate division: Personal services Other	132,450 10,800	94,978 3,000	93,269 2,377	1,709 623
Total real estate division	143,250	97,978	95,646	2,332
Building department: Personal services Capital outlay Other	477,725 1,500 43,500	445,225 33,480	429,981 - 29,227	15,244 - 4,253
Total building department	522,725	478,705	459,208	19,497
Housing inspections: Personal services Capital outlay Other	616,910 - 63,295	523,910 300 32,895	535,557 299 31,097	(11,647) 1 1,798
Total housing inspections	680,205	557,105	566,953	(9,848)
Student services: Personal services Other	94,620 7,400	72,339	70,235 431	2,104
Total student services	102,020	72,771	70,666	2,105
Wildlife management: Personal services Other	109,230 14,150	34,309 6,617	31,826 6,579	2,483 38
Total wildlife management	123,380	40,926	38,405	2,521
Landmark commission: Other	2,650	1,600	977	623
Total community development	2,759,884	2,361,903	2,300,016	61,887
Sanitation: Refuse collection/transfer station: Personal services Capital outlay Other	1,838,225 953,575	1,774,000 15,341 777,863	1,767,918 15,341 757,539	6,082 
Total refuse collection/transfer station	2,791,800	2,567,204	2,540,798	26,406
Total sanitation	2,791,800	2,567,204	2,540,798	26,406

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Transportation:	Duaget	<u> </u>	retuar	1 OSHIVE (IVEGALIVE)
Parking meters:				
Personal services Other	37,185	34,185	32,109	2,076
Otner	2,600	2,600	2,067	533
Total parking meters	39,785	36,785	34,176	2,609
Vehicle maintenance:				
Personal services	591,795	545,492	541,451	4,041
Capital outlay	18,000	12,223	12,222	1
Other	1,139,534	1,342,485	1,342,485	<del>-</del>
Total vehicle maintenance	1,749,329	1,900,200	1,896,158	4,042
Street maintenance:				
Personal services	1,289,828	1,227,528	1,213,521	14,007
Capital outlay	2,875	-	-	9.506
Other	570,600	609,000	600,404	8,596
Total street maintenance	1,863,303	1,836,528	1,813,925	22,603
Total transportation	3,652,417	3,773,513	3,744,259	29,254
General government:				
City council:	70.455	76.205	75.075	220
Personal services Other	78,455 13,350	76,205 11,115	75,975 8,782	230 2,333
Other	15,550		0,782	2,333
Total city council	91,805	87,320	84,757	<u>2,563</u>
City manager:				
Personal services	711,440	707,874	770,616	(62,742)
Other	32,650	<u>18,076</u>	<u>18,076</u>	
Total city manager	744,090	725,950	788,692	(62,742)
Management information systems:				
Personal services	281,550	279,100	250,629	28,471
Capital outlay	35,000	24,015	24,015	-
Other	56,700	44,323	41,632	<u>2,691</u>
Total management information systems	373,250	347,438	316,276	31,162
Central services:				
Personal services	70,390	69,490	68,447	1,043
Capital outlay	20,000	20,702	20,701	1
Other	18,570	<u>47,070</u>	<u>29,778</u>	<u>17,292</u>
Total central services	108,960	137,262	118,926	18,336
Civil service commission:				
Personal services	2,500	1,075	831	244
Other	7,250	13,995	13,296	699
Total civil service commission	9,750	15,070	14,127	943

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Finance department: Personal services Capital outlay Other	452,100 17,500 118,250	445,925 14,775 105,850	439,783 2,643 100,343	6,142 12,132 5,507
Total finance department	587,850	566,550	542,769	23,781
Income tax department Personal services Other	355,820 405,185	325,000 483,787	319,125 469,805	5,875 13,982
Total income tax department	761,005	808,787	788,930	19,857
Revenue recovery: Personal services Other	122,760 362,900	120,090 388,900	118,772 357,597	1,318 31,303
Total revenue recovery	485,660	508,990	476,369	32,621
Law department: Personal services Other	502,940 149,100	483,940 149,100	480,080 145,506	3,860 3,594
Total law department	652,040	633,040	625,586	7,454
Service administration Personal services Other	312,170 8,925	314,170 6,830	313,881 3,738	289 3,092
Total service administration	321,095	321,000	317,619	3,381
Capital projects: Personal services Other	147,515 4,450	146,615 4,150	146,558 1,857	57 2,293
Total capital projects	151,965	150,765	148,415	2,350
Public properties/parks maintenance: Personal services Capital outlay Other	1,484,041 7,500 1,421,350	1,551,041 9,837 1,159,313	1,540,543 9,837 1,089,694	10,498 - 69,619
Total public properties/ parks maintenance	2,912,891	2,720,191	2,640,074	80,117
Community services administration: Personal services Other	201,840 2,775	202,990 2,575	200,182 988	2,808 1,587
Total community services administration	204,615	205,565	201,170	4,395

## Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – General Fund (Continued)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Municipal court: Personal services Other	1,020,970 136,900	933,910 138,990	929,761 138,990	4,149
Total municipal court	1,157,870	1,072,900	1,068,751	4,149
Administrative support: Personal services Capital outlay Other	545,000 - 857,800	572,276 4,327 872,538	572,231 4,326 860,776	45 1 11,762
Total administrative support	1,402,800	1,449,141	1,437,333	11,808
Hospitalization insurance	3,900,000	4,225,000	4,137,261	87,739
Total general government	13,865,646	13,974,969	13,707,055	267,914
Total expenditures	41,546,755	40,339,841	39,875,531	464,310
Excess of revenues over (under) expenditures	1,821,588	3,028,502	2,269,188	(759,314)
Other financing sources (uses): Transfers – in Transfers – out Sale of capital assets	(2,608,500)	(2,892,155)	16,359 (2,744,906) 16,056	16,359 147,249 16,056
Total other financing sources (uses)	(2,608,500)	(2,892,155)	(2,712,491)	179,664
Net change in fund balance	(786,912)	136,347	(443,303)	(579,650)
Cash fund balance at beginning of year	3,496,474	3,496,474	3,496,474	-
Current year charges against prior year cash fund balance: Reserved for encumbrances	(82,569)	(82,569)	(82,569)	
Cash fund balance at end of year: Unreserved Reserved for encumbrances	2,626,993 82,873	3,550,252 82,873	2,970,602 82,873	(579,650)
Total cash fund balance at end of year	\$2,709,866	\$ 3,633,125	\$ 3,053,475	\$ (579,650)

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Debt Service Fund

	_	Original Budget		Final Budget		Actual	]	ariance with Final Budget (Negative)
Revenues:	Φ	2.260.016	Ф	2.260.016	Ф	2 (10 1 (7	ф	240.240
Property taxes	\$	3,260,916	\$	3,260,916	\$	3,610,165	\$	349,249
Other local taxes		454,034		454,034		502,662		48,628
Interest earnings		898		898		994		96
Other revenues	-	129,566		129,566		143,443	_	13,877
Total revenues	-	3,845,414		3,845,414		4,257,264	_	411,850
Expenditures:								
Current:								
General government		49,358		216,732		216,727		5
Debt Service:								
Bond principal retirement		4,105,349		18,026,729		18,026,293		436
Interest and fiscal charges	-	195,293		857,539	_	857,518	_	21
Total expenditures	-	4,350,000		19,101,000	_	19,100,538	_	462
Excess of revenues over (under) expenditures		(504,586)		(15,255,586)		(14,843,274)		412,312
Other financing sources: Proceeds from sale of debt	_	138,000		12,424,106		15,278,332	_	2,854,226
Net change in fund balance		(366,586)		(2,831,480)		435,058		3,266,538
Cash fund balance at beginning of year	=	2,895,620		2,895,620		2,895,620	_	
Total cash fund balance at end of year	\$	2,529,034	\$	64,140	\$	3,330,678	\$ _	3,266,538

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Street Construction, Maintenance and Repair

Revenues:	-	Original Budget	-	Final Budget	_	Actual		Variance with Final Budget sitive (Negative)
Other local taxes	\$	134,911	\$	151,338	\$	155,624	\$	4,286
State levied shared taxes	Ψ	1,241,853	Ψ	1,393,055	Ψ	1,432,510	Ψ	39,455
Interest earnings		23,075		25,885		26,618		733
Other revenues	_	400,161		448,882		461,596	_	12,714
m		1 000 000		2010150		2056240		<b>55</b> 400
Total revenues	-	1,800,000	-	2,019,160		2,076,348	_	57,188
Expenditures: Current:								
Transportation		1,739,820		2,223,103		2,209,271		13,832
General government	_	60,180	_	76,897		76,418	_	479
Total expenditures	-	1,800,000	-	2,300,000	_	2,285,689	_	14,311
Net change in fund balance		-		(280,840)		(209,341)		71,499
Cash fund balance at beginning of year		319,861		319,861		319,861		-
Current year charges against prior years cash fund balance:								
Reserved for encumbrances	-	(34,186)		(34,186)	_	(34,186)	_	
Cash fund balance at end of year: Unreserved		285,675		4,835		76,334		71,499
Reserved for encumbrances		550,375		550,375		550,375		
Total cash fund balance at end of year	\$	836,050	\$	555,210	\$ _	626,709	\$ _	71,499

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Foundation Grants

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	
Revenues: Intergovernmental grants and contracts \$	<u>-</u>	\$141,700	\$ 83,187	\$ (58,513)	
Expenditures: Community development		141,700	123,463	18,237	
Excess of revenues over (under) expenditures	-	-	(40,276)	(40,276)	
Other financing sources (uses): Transfers – in			40,276	40,276	
Net change in fund balance	-	-	-	-	
Cash fund balance at beginning of year	2,880	2,880	2,880	<del>-</del>	
Current year charges against prior years cash fund balance: Reserved for encumbrances	(2,880)	(2,880)	(2,880)		
Total cash fund balance at end of year \$		\$	\$	\$	

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – First Suburbs Consortium

	_	Original Budget	-	Final Budget	_	Actual		Variance with Final Budget ositive (Negative)
Revenues: Other revenues	\$_	35,000	\$	35,000	\$_	136,642	\$_	101,642
Expenditures: Current: Community development	_	137,556	-	155,025	_	150,799	_	4,226
Net change in fund balance		(102,556)		(120,025)		(14,157)		105,868
Cash fund balance at beginning of year	_	102,964	-	102,964	_	102,964	-	
Total cash fund balance at end of year	\$ _	408	\$	(17,061)	\$ _	88,807	\$	105,868

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Communications System Operating

P	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues: Intergovernmental grants and contracts \$ _	299,100	\$ 299,100	\$322,764	\$23,664
Expenditures: Current:				
Public safety	599,600	599,600	579,538	20,062
Excess of revenues over (under) expenditures	(300,500)	(300,500)	(256,774)	43,726
Other financing sources (uses): Transfers – in	300,500	300,500	217,100	(83,400)
Net change in fund balance	-	-	(39,674)	(39,674)
Cash fund balance at beginning of year	48,115	48,115	48,115	-
Current year charges against prior years cash fund balance:				
Reserved for encumbrances	(2,995)	(2,995)	(2,995)	
Cash fund balance at end of year: Unreserved	45 120	45 120	5 116	(20,674)
Reserved for encumbrances	45,120 1,532	45,120 1,532	5,446 1,532	(39,674)
Total cash fund balance at end of year \$ _	46,652	\$ 46,652	\$6,978	\$(39,674)

## Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Public Building Maintenance

	_	Original Budget	_	Final Budget	_	Actual	Fin	ance with al Budget ve (Negative)
Revenues:								
Other revenues	\$_	21,000	\$_	21,000	\$	24,840	\$	3,840
Expenditures: Current: General government	-	21,600	_	21,600	_	21,589		<u>11</u>
Net change in fund balance		(600)		(600)		3,251		3,851
Cash fund balance at beginning of year	_	25,386	_	25,386		25,386		
Total cash fund balance at end of year	\$	24,786	\$ _	24,786	\$	28,637	\$	3,851

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Law Enforcement Trust

	_	Original Budget	-	Final Budget	_	Actual	F	riance with inal Budget tive (Negative)
Revenues:	ø	576	\$	1.002	\$	1 072	\$	<i>(</i> 0
Interest earnings Fines and forfeitures	\$	20,272	Э	1,903 66,977	Ф	1,972 69,382	Þ	69 2,405
Other revenues	_	652	-	2,155	_	2,232		77
Total revenues	_	21,500	-	71,035	=	73,586		2,551
Expenditures: Current:								
Public safety	_	40,000	-	91,000	=	66,479		24,521
Net change in fund balance		(18,500)		(19,965)		7,107		27,072
Cash fund balance at beginning of year	_	35,640	-	35,640	_	35,640		<u> </u>
Current year charges against prior years cash fund balance:								
Reserved for encumbrances	_	(15,085)	-	(15,085)	_	(15,085)		<u> </u>
Cash fund balance at end of year:		2.055		500		27.662		27.072
Unreserved Reserved for encumbrances	_	2,055 11,000	-	590 11,000	_	27,662 11,000		27,072
Total cash fund balance at end of year	\$ _	13,055	\$	11,590	\$ _	38,662	\$	27,072

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Drug Law Enforcement Trust

	_	Original Budget	_	Final Budget	_	Actual		Variance with Final Budget sitive (Negative)
Revenues:								
Interest earnings	\$	6,910	\$	14,391	\$	15,760	\$	1,369
Fines and forfeitures		66,421		138,329		151,494		13,165
Other revenues	_	1,669	-	3,476	-	3,807	-	331
Total revenues	_	75,000	-	156,196	-	171,061	-	14,865
Expenditures:								
Current:		250,000		522 514		296.056		1 47 450
Public safety	_	350,000	-	533,514	-	386,056	-	147,458
Net change in fund balance		(275,000)		(377,318)		(214,995)		162,323
Cash fund balance at beginning of year	_	377,325	-	377,325	-	377,325	-	<u> </u>
Cash fund balance at end of year:								
Unreserved		102,325		7		162,330		162,323
Reserved for encumbrances	_	74,486	-	74,486	-	74,486	-	
Total cash fund balance at end of year	\$ _	176,811	\$	74,493	\$	236,816	\$	162,323

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – CDBG Resource

Revenues:	Original <u>Budget</u>	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Intergovernmental grants and contracts	\$1,780,669	\$2,580,669	\$ 2,379,043	\$(201,626)
Expenditures: Current: Community development	2,000,000	2,800,000	<u>2,597,653</u>	202,347
Excess of revenues over (under) expenditures	(219,331)	(219,331)	(218,610)	<u>721</u>
Other financing sources (uses): Transfers - in	209,831	209,831	209,831	
Net change in fund balance	(9,500)	(9,500)	(8,779)	721
Cash fund balance at beginning of year	13,365	13,365	13,365	
Total cash fund balance at end of year	\$3,865	\$3,865	\$4,586	\$

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – CDBG Program Income

	_	Original Budget	_	Final Budget	 Actual	Fir	riance with nal Budget ive (Negative)
Revenues:		4=0.000					(10.000)
Other revenues	\$ _	450,000	\$	450,000	\$ 409,675	\$	(40,325)
Expenditures: Current:							
Community development		350,000		403,000	 409,675		(6,675)
Net change in fund balance		100,000		47,000	-		(47,000)
Cash fund balance at beginning of year					 		
Total cash fund balance at end of year	\$	100,000	\$	47,000	\$ 	\$	(47,000)

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – EPA-Brownfield Grant

Davianuaci	-	Original Budget	_	Final Budget	_	Actual	F	ariance with Final Budget itive (Negative)
Revenues: Intergovernmental grants and contracts	\$ _	<u>-</u>	\$ _	50,910	\$ _	9,052	\$	(41,858)
Expenditures: Current: Community development	-	<u>-</u>		53,899	_	9,052	_	44,847
Net change in fund balance		-		(2,989)		-		2,989
Cash fund balance at beginning of year	-	2,998	_	2,998	_	2,998		
Total cash fund balance at end of year	\$	2,998	\$ _	9	\$ _	2,998	\$ _	2,989

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – HOME Program

Revenues:	Original Budget	_	Final Budget	_	Actual		Variance with Final Budget sitive (Negative)
Intergovernmental grants							
and contracts	\$ 305,571	\$	305,571	\$	139,554	\$	(166,017)
Other revenues	 9,429	-	9,429	_	4,306	_	(5,123)
Total revenues	 315,000	=	315,000	_	143,860	_	(171,140)
Expenditures: Current:							
Community development	 315,000	-	318,435	_	143,860	_	174,575
Net change in fund balance	-		(3,435)		-		3,435
Cash fund balance at beginning of year	 	-		-		-	<del>-</del>
Total cash fund balance at end of year	\$ 	\$	(3,435)	\$ _		\$ _	3,435

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – FEMA Grants

_	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues: Intergovernmental grants and contracts \$		\$314,501	\$312,870	\$(1,631)
Expenditures: Current: Public safety		314,501	312,870	(1,631)
Net change in fund balance	-	-	-	<del>-</del>
Cash fund balance at beginning of year				
Total cash fund balance at end of year \$ _		\$	\$	\$

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Local T.V. Programming

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Other revenues	\$ 225,000	\$ 225,000	\$ 345,836	\$ 120,836
Expenditures: Current:				
Community development	185,000	185,000	122,960	62,040
Net change in fund balance	40,000	40,000	222,876	182,876
Cash fund balance at beginning of year	175,749	175,749	175,749	<del></del>
Total cash fund balance at end of year	\$215,749	\$215,749	\$398,625	\$ <u>182,876</u>

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Cain Park

	_	Original Budget	-	Final Budget	_	Actual		Variance with Final Budget sitive (Negative)
Revenues:								
Intergovernmental grants			_			45.050		(50.400)
and contracts	\$	70,249	\$	70,249	\$	42,050	\$	(28,199)
Charges for services		604,849		604,849		362,052		(242,797)
Other revenues	_	24,902	-	24,902	-	14,906	_	(9,996)
Total revenues	_	700,000	-	700,000	_	419,008	_	(280,992)
Expenditures: Current:								
Culture and recreation	_	833,200	-	833,200	-	770,450	_	62,750
Excess of revenues over (under) expenditures		(133,200)		(133,200)		(351,442)		(218,242)
Other financing sources (uses):								
Transfers - in	_	200,000		200,000	-	351,631	_	151,631
Net change in fund balance		66,800		66,800		189		(66,611)
Cash fund balance at beginning of year	_	<u> </u>	-		_	<u> </u>	_	<u>-</u> _
Total cash fund balance at end of year	\$ =	66,800	\$	66,800	\$	189	\$ _	(66,611)

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Public Right of Way

Davianuagi	_	Original Budget	_	Final Budget		Actual	Fin	iance with al Budget ve (Negative)
Revenues: Fees, licenses, and permits	\$_	7,550	\$_	7,550	\$_	6,734	\$	(816)
Expenditures: Current:								
General government	-	15,000	_	46,275	_	46,274		<u>1</u>
Excess of revenues over (under) expenditures		(7,450)		(38,725)		(39,540)		(815)
Other financing sources (uses): Transfers - in	_		_		_	32,070		32,070
Net change in fund balance		(7,450)		(38,725)		(7,470)		31,255
Cash fund balance at beginning of year	_	7,470	_	7,470	_	7,470		
Total cash fund balance at end of year	\$ _	20	\$ _	(31,255)	\$ _		\$	31,255

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – ODNR Recycling Grants

Revenues:	riginal udget	Final Budget	<u>A</u>	actual	Final	nce with Budget ((Negative)
Intergovernmental grants and contracts	\$ 14,000	\$ 14,000	\$	4,816	\$	(9,184)
Net change in fund balance	14,000	14,000		4,816		(9,184)
Cash fund balance at beginning of year	 	 				
Total cash fund balance at end of year	\$ 14,000	\$ 14,000	\$	4,816	\$	(9,184)

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Indigent Driver's Alcohol Treatment

	-	Original Budget	_	Final Budget		Actual	Fi	riance with nal Budget <u>ive (Negative</u> )
Revenues: Fines and forfeitures	\$	-	\$	-	\$	2,714	\$	2,714
E			. –			7:	· <u> </u>	
Expenditures: General government	_	14,000	_	14,000	_			14,000
Excess of revenues over (under)								
expenditures		(14,000)		(14,000)		2,714		16,714
Cash fund balance at beginning of year	-	46,606	_	46,606		46,606		
Total cash fund balance at end of year	\$	32,606	\$ _	32,606	\$	49,320	\$	16,714

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Municipal Court Clerk Computerization

	Original <u>Budget</u>	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues:	Φ 125.000	Φ 125.000	Φ 121 (00	Φ (2.211)
Fines and forfeitures	\$125,000	\$125,000	\$121,689	\$(3,311)
Expenditures: Current:				
General government	148,150	148,150	145,137	3,013
-				
Net change in fund balance	(23,150)	(23,150)	(23,448)	(298)
Cash fund balance at beginning of year	1,052,728	1,052,728	1,052,728	-
Cash fund balance at end of year: Unreserved Reserved for encumbrances	1,029,578 12,329	1,029,578 12,329	1,029,280 12,329	(298)
Total cash fund balance at end of year	\$ <u>1,041,907</u>	\$ <u>1,041,907</u>	\$1,041,609	\$(298)

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – DUI Enforcement and Education

	_	Original Budget		Final Budget		Actual	Fin	iance with al Budget ve (Negative)
Revenues:	Φ.		¢.		¢.	5 0 4 1	Ф	5 241
Fines and forfeitures	\$ _	=	\$_	<u> </u>	\$	5,241	\$	5,241
Expenditures: Current:								
General government	_	10,000	_	10,000				10,000
Net change in fund balance		(10,000)		(10,000)		5,241		15,241
Cash fund balance at beginning of year	_	46,944	_	46,944		46,944		<u> </u>
Total cash fund balance at end of year	\$_	36,944	\$_	36,944	\$	52,185	\$	15,241

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Municipal Court Special Projects

	Original Final Budget Budget		Actual	Variance with Final Budget Positive (Negative)		
Revenues: Fines and forfeitures	\$ 200,000	\$ 200,000	\$ 182,837	\$ (17,163)		
Times and forfeitures	\$	\$200,000	φ <u>162,637</u>	φ (17,103)		
Expenditures: Current:						
General government	166,500	166,500	80,056	86,444		
Net change in fund balance	33,500	33,500	102,781	69,281		
Cash fund balance at beginning of year	1,037,670	1,037,670	1,037,670	<del></del> _		
Curent year charges against prior years cash fund balance:						
Reserved for encumbrances	(62)	(62)	(62)	<del>-</del>		
Cash fund balance at end of year:						
Unreserved	1,071,108	1,071,108	1,140,389	69,281		
Reserved for encumbrances	424	424	424	<del></del>		
Total cash fund balance at end of year	\$ <u>1,071,532</u>	\$ <u>1,071,532</u>	\$ <u>1,140,813</u>	\$69,281		

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Lead Safe Cuyahoga

Revenues:	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Intergovernmental grants and contracts	\$125,000	\$512,500	\$117,987	\$(394,513)
Expenditures: Current: Community development	125,000	512,500	117,987	394,513
Net change in fund balance	-	-	-	-
Cash fund balance at beginning of year				
Total cash fund balance at end of year	\$	\$	\$	\$ <u> </u>

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Street Lighting

	Original Final Budget Budget Actual		Actual	Variance with Final Budget Positive (Negative)	
Revenues:					
Special assessments	\$ 685,000	\$ 685,000	\$ 705,734	\$ 20,734	
Expenditures: Current:					
Public safety	705,000	722,000	719,182	2,818	
•					
Excess of revenues over (under) expenditures	(20,000)	(37,000)	(13,448)	23,552	
Other financing sources (uses): Transfers - in	15,000	15,000	14,364	(636)	
Net change in fund balance	(5,000)	(22,000)	916	22,916	
Cash fund balance at beginning of year	118,505	118,505	118,505		
Total cash fund balance at end of year	\$113,505	\$96,505	\$119,421	\$ 22,916	

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Tree

December	Original Budget	_	Final Budget	_	Actual	Fina	ance with al Budget ve (Negative)
Revenues: Fees, licenses, and permits Special assessments Other revenues	\$ 1 490,7 109,1		128 490,702 109,170	\$ _	160 612,398 136,244	\$	32 121,696 27,074
Total revenues	600,0	<u>00</u>	600,000	_	748,802		148,802
Expenditures: Current: Community development	576,8	<u>90</u>	752,326	_	733,380	_	18,94 <u>6</u>
Excess of revenues over (under) expenditures	23,1	10	(152,326)		15,422		167,748
Other financing sources (uses): Transfers - in Transfers - out	15,0	00	15,000 (1,154)	_	14,742 (1,154)		(258)
Total other financing sources (uses)	15,0	<u>00</u>	13,846	_	13,588		(258)
Net change in fund balance	38,1	10	(138,480)		29,010		167,490
Cash fund balance at beginning of year	225,3	83	225,383		225,383		-
Current year charges against prior years cash fund balance: Reserved for encumbrances	(3,4	<u>02</u> )	(3,402)	_	(3,402)		
Cash fund balance at end of year: Unreserved Reserved for encumbrances	260,0 83,0		83,501 83,017	_	250,991 83,017		167,490
Total cash fund balance at end of year	\$343,1	<u>08</u> \$	166,518	\$ _	334,008	\$	167,490

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Police Pension Trust

D	Origi <u>Budg</u>			Final Budget		Actual	Fi	riance with nal Budget tive (Negative)
Revenues: Property taxes Intergovernmental grants and contracts	\$ 27	4,673 	\$	274,673	\$	257,869 35,904	\$	(16,804) 35,904
Total revenues	27	<u>4,673</u>		274,673		293,773		19,100
Expenditures: Current:								
Public safety	95	9,000		968,285	_	968,144		141
Excess of revenues over (under) expenditures	(68-	4,327)		(693,612)		(674,371)		19,241
Other financing sources (uses): Transfers - in	68	<u>4,330</u>		684,330		674,371		(9,959)
Net change in fund balance		3		(9,282)		-		9,282
Cash fund balance at beginning of year			_					<del></del>
Total cash fund balance at end of year	\$	3	\$	(9,282)	\$		\$	9,282

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Fire Pension Trust

Davide	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues: Property taxes	\$ 274,673	\$ 274,673	\$ 257,869	\$ (16,804)
Intergovernmental grants and contracts		49,350	35,904	(13,446)
Total revenues	324,023	324,023	293,773	(30,250)
Expenditures: Current:				
Public safety	1,405,000	1,359,290	1,359,136	154
Excess of revenues over (under)	(1,000,077)	(1.025.267)	(1.065.262)	(20,004)
expenditures	(1,080,977)	(1,035,267)	(1,065,363)	(30,096)
Other financing sources (uses): Transfers - in	1,081,000	1,081,000	1,065,363	(15,637)
Net change in fund balance	23	45,733	-	(45,733)
Cash fund balance at beginning of year	<del></del>	<del></del>	<del>-</del>	<u> </u>
Total cash fund balance at end of year	\$23	\$45,733	\$	\$(45,733)

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Earned Benefits

	Origina Budget		Final Budget	Actual		Variance with Final Budget ositive (Negative)
Expenditures:						· · · · · · · · · · · · · · · · · · ·
Current:						
Public safety	\$ 82,1	79 \$	90,436	\$ 90,42	3 \$	13
Culture and recreation	14,8	319	16,308	16,30	6	2
Community development	31,9		35,133	35,12		5
Sanitation	15,0		16,540	16,53		2
Transportation	14,9		16,449	16,44		2
General government	121,1		133,267	133,24		19
Total expenditures	280,0	<u> 000</u>	308,133	308,09	0 _	43
Excess of revenues over (under) expenditures	(280,0	000)	(308,133)	(308,09	0)	43
Other financing sources (uses): Transfers - in	280,0	000	280,000	308,09	<u>0</u> _	28,090
Net change in fund balance		-	(28,133)	-		28,133
Cash fund balance at beginning of year		<u>-</u>				
Total cash fund balance at end of year	\$	\$	(28,133)	\$	_ \$	28,133

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Section 108 Loan Guarantee

-	Original Budget	Final <u>Budget</u>	Actual	Variance with Final Budget Positive (Negative)
Revenues: Intergovernmental grants and contracts \$ _	30,000	\$30,000	\$28,916	\$(1,084)
Expenditures: Current: Community development	30,000	30,000	28,916	1,084
Net change in fund balance	-	-	-	-
Cash fund balance at beginning of year				<u></u> _
Total cash fund balance at end of year \$ _		\$	\$	\$

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Office on Aging Donation

		Original Budget	_	Final Budget	_	Actual		Variance with Final Budget ositive (Negative)
Revenues:								
Interest earnings	\$	2,211	\$	2,211	\$	4,116	\$	1,905
Other revenues	_	2,789	-	2,789	_	5,191	-	2,402
Total revenues	_	5,000	<u>-</u>	5,000	_	9,307	-	4,307
Expenditures: Current:								
Public health		18,700	_	18,700	_	16,668	_	2,032
Net change in fund balance		(13,700)		(13,700)		(7,361)		6,339
Cash fund balance at beginning of year		97,733	_	97,733		97,733	_	
Current year charges against prior years cash fund balance:								
Reserved for encumbrances		(66)	-	(66)	_	(66)	_	
Total cash fund balance at end of year	\$	83,967	\$	83,967	\$ _	90,306	\$	6,339

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Police Memorial

_	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:	11.075	Φ 11.075	Φ 0.675	Φ (7.600)
Intergovernmental grants and contracts \$	11,275	\$ <u>11,275</u>	\$3,675	\$(7,600)
Expenditures: Current:				
General government	15,000	6,375	6,000	375
Net change in fund balance	(3,725)	4,900	(2,325)	(7,225)
Cash fund balance at beginning of year	3,725	3,725	3,725	<del>-</del>
Total cash fund balance at end of year \$		\$8,625	\$1,400	\$ (7,225)

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Animal Adoption

		Original Budget	_	Final Budget	_	Actual	F	ariance with Final Budget sitive (Negative)
Expenditures: Current: Public safety	\$	<u>275</u>	\$ _	292	\$ _	292	\$	<u> </u>
Net change in fund balance		(275)		(292)		(292)		-
Cash fund balance at beginning of year	_	292	_	292	_	292	_	
Total cash fund balance at end of year	\$	17	\$ _	<u> </u>	\$ _	<u> </u>	\$_	<u> </u>

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Youth Recreation Donation

	_	Original Budget	_	Final Budget		Actual	Fir	riance with nal Budget ive (Negative)
Revenues:			_		_			
Other revenues	\$ _	2,500	\$ _	5,373	\$	8,193	\$	2,820
Expenditures: Current: General government		3,500		8,765		8,764		1
General government	-	3,300	_	0,703		0,704		
Net change in fund balance		(1,000)		(3,392)		(571)		2,821
Cash fund balance at beginning of year	-	3,392	_	3,392		3,392		<del></del>
Total cash fund balance at end of year	\$	2,392	\$ _		\$	2,821	\$	2,821

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Police Facility Improvement

	_	Original Budget	_	Final Budget		Actual	F	nriance with inal Budget tive (Negative)
Revenues: Charges for services	\$	_	\$	1,360	\$	2,550	\$	1,190
Charges for services	Ψ_		Ψ_	1,500	Ψ	2,330	Ψ	1,170
Expenditures:								
Current: Public safety		3,850		6,400		4,250		2,150
rubic salety	-	3,830	-	0,400		4,230		2,130
Net change in fund balance		(3,850)		(5,040)		(1,700)		3,340
Cash fund balance at beginning of year	-	5,040	-	5,040		5,040		
Total cash fund balance at end of year	\$ _	1,190	\$		\$	3,340	\$	3,340

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Recreation Facility Improvement

	Original Budget	_	Final Budget	_	Actual	F	Yariance with Final Budget (Negative)
Revenues:	_						
Property taxes	\$ 640,903	\$_	640,903	\$_	685,471	\$_	44,568
Expenditures: Current:							
Culture and recreation	 680,000	-	680,000	_	414,977	_	265,023
Net change in fund balance	(39,097)		(39,097)		270,494		309,591
Cash fund balance at beginning of year	696,461		696,461		696,461		-
Current year charges against prior years cash fund balance: Reserved for encumbrances	 (251,425)	-	(251,425)	_	(251,425)	_	
Cash fund balance at end of year: Unreserved	405,939		405,939		715,530		309,591
Reserved for encumbrances	 19,953	-	19,953	_	19,953	_	
Total cash fund balance at end of year	\$ 425,892	\$	425,892	\$ _	735,483	\$ _	309,591

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Capital Improvements

	-	Original Budget	-	Final Budget	_	Actual		Variance with Final Budget ositive (Negative)
Expenditures:								
Current:								
Sanitation	\$	517,128	\$	600,727	\$	593,109	\$	7,618
Transportation		112,366		130,531		128,876		1,655
General government	_	270,506	_	314,236	_	310,251	_	3,985
Total expenditures	_	900,000	_	1,045,494	_	1,032,236	_	13,258
Excess of revenues over (under) expenditures		(900,000)		(1,045,494)		(1,032,236)		13,258
Other financing sources (uses): Proceeds from sale of debt	-	900,000	_	900,000	_	911,670	_	11,670
Net change in fund balance		-		(145,494)		(120,566)		24,928
Cash fund balance at beginning of year		331,162		331,162		331,162		-
Current year charges against prior years Cash fund balance: Reserved for encumbrances		(59,894)		(59,894)		(59,894)		_
Reserved for electristances	-	(37,074)	-	(37,071)	_	(37,071)	-	
Cash fund balance at end of year: Unreserved Reserved for encumbrances	-	271,268 191,633	_	125,774 191,633	<del>-</del>	150,702 191,633	<del>-</del>	24,928
Total cash fund balance at end of year	\$	462,901	\$	317,407	\$ _	342,335	\$	24,928

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Economic Development

E	riginal udget	_	Final Budget	Actual	I	ariance with Final Budget hitive (Negative)
Expenditures: Community development	\$ 	\$	23,500	\$16,706	\$_	6,794
Excess of revenues over (under) expenditures	-		(23,500)	(16,706)		6,794
Other financing sources (uses) Transfers - in Sale of capital assets	 <u>-</u>		20,657 2,843	44,742 2,843		24,085
Total other financing sources (uses)	 	_	23,500	47,585	_	24,085
Net change in fund balance	-		-	30,879		30,879
Cash fund balance at beginning of year	 1,736	_	1,736	1,736	_	<u>-</u>
Total cash fund balance at end of year	\$ 1,736	\$ _	1,736	\$32,615	\$ _	30,879

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – City Hall Maintenance

	_	Original Budget	_	Final Budget		Actual	Fi	riance with nal Budget ive (Negative)
Revenues:			_		_		_	
Other revenues	\$_	12,600	\$ _	12,600	\$	13,860	\$	1,260
Expenditures: Current: General government	_	12,600	_	12,600		<u>4,868</u>		7,732
Net change in fund balance		-		-		8,992		8,992
Cash fund balance at beginning of year	_	3,322	_	3,322		3,322		<del>-</del>
Total cash fund balance at end of year	\$ _	3,322	\$ _	3,322	\$	12,314	\$	8,992

Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Recreation Improvements

	_	Original Budget	_	Final Budget	_	Actual	Fina	ance with al Budget ve (Negative)
Cash fund balance at beginning of year	\$_	10,549	\$_	10,549	\$_	10,549	\$	
Total cash fund balance at end of year	\$	10,549	\$	10,549	\$	10,549	\$	-

# Schedule of Revenues, Expenditures, Encumbrances, and Changes In Fund Balance – Budget and Actual (Non-GAAP Budget) – Zagara TIF

		Original Budget		Final Budget		Actual	I	ariance with Final Budget sitive (Negative)
Revenues: Property taxes	\$	126,195	\$	126,195	\$	135,235	\$	9,040
rioperty taxes	Φ_	120,193	Ψ_	120,193	Ψ	133,233	Ψ_	9,040
Expenditures: Debt service:								
Principal retirement		210,000		210,000		210,000		-
Interest and fiscal charges	_	35,195	_	35,195		35,195	_	
Total expenditures	_	245,195	_	245,195	_	245,195	_	
Excess of revenues over (under) expenditures		(119,000)		(119,000)		(109,960)		9,040
Other financing sources (uses): Transfers - in	_	119,000	_	119,000		109,960	_	(9,040)
Net change in fund balance		-		-		-		-
Cash fund balance at beginning of year	_	<u> </u>	_	<del></del> ,	_	<u> </u> .	_	
Total cash fund balance at end of year	\$ _		\$ _		\$	<del></del>	\$ _	

# Schedule of Revenues, Expenditures, Encumbrances, and Changes in Fund Balance – Budget and Actual (Non-GAAP Budget) – Ring Road Construction

		Original Budget	Final Budget	Actual	Variance with Final Budget ositive (Negative)
Expenditures: Current:					
Transportation	\$	105,000	\$ 463,743	\$ 21,075	\$ 442,668
Excess of revenues over (under) expenditures		(105,000)	(463,743)	(21,075)	442,668
Other financing sources (uses):					100 700
Transfers - in Transfers - out		<del>-</del>	119,945 (106,257)	308,533 (106,257)	188,588
Total other financing sources (uses)	-	<del>-</del>	13,688	202,276	188,588
Net change in fund balance		(105,000)	(450,055)	181,201	631,256
Cash fund balance at beginning of year	-	450,059	450,059	450,059	
Total cash fund balance at end of year	\$	345,059	\$ 4	\$ 631,260	\$ 631,256

#### **Combining Statements – Agency Funds**

#### For The Year Ended December 31, 2008

#### **Agency Funds**

*General Liability Contingency* – To account for the accumulation of resources to pay for extraordinary losses which may arise as a result of legal action against the City.

Cleveland Heights Municipal Court Agency – To account for assets received and disbursed by the Cleveland Heights Municipal Court pursuant to the laws of the State.

Construction Deposit Agency – To account for the receipt of refundable construction deposits required for the issuance of certain building permits.

Sales Tax Agency – To account for any sales tax collected by the City and due the State Department of Taxation.

Miscellaneous – To account for miscellaneous receipts received in an agency capacity by the City.

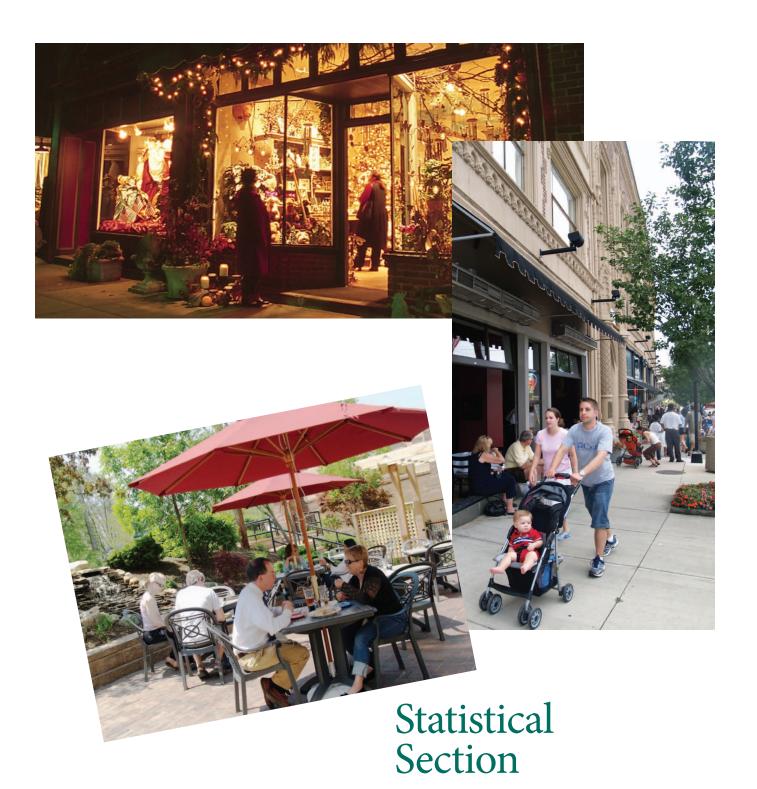
*N.E.O.R.S.D.* (*Northeast Ohio Regional Sewer District*) – To account for the financial transactions associated with the City acting as a billing agent for the Northeast Ohio Regional Sewer District.

### **Combining Statement of Changes in Assets and Liabilities – Agency Funds**

General liability contingency:	Balance December 31, 2007	Additions	<u>Deductions</u>	Balance December 31, 2008
Assets:				
	3,771 3,771	\$ \$	\$ <u>3,771</u> \$ <u>3,771</u>	\$ \$
Liabilities:				
	3,771 3,771	\$	\$ <u>3,771</u> \$ <u>3,771</u>	\$ \$
Municipal Court:				
Assets:				
Equity in city treasury cash \$	352,125	\$ 3,189,020	\$ 3,202,960	\$ 338,185
Total assets \$	352,125	\$3,189,020	\$3,202,960	\$338,185
Liabilities:				
Due to others \$	185,783	\$ 2,072,604	\$ 2,086,797	\$ 171,590
Restricted deposits	166,342	1,116,416	1,116,163	<u>166,595</u>
Total liabilities \$	352,125	\$3,189,020	\$3,202,960	\$338,185
Construction deposits:				
Assets:				
Equity in city treasury cash \$ Total assets \$		\$ <u>150</u> \$ <u>150</u>	\$ <u>150</u> \$ <u>150</u>	\$ <u>131,159</u> \$ <u>131,159</u>
Total assets \$	131,159	\$150	\$150	\$131,159
Liabilities:				
Restricted deposits \$ Total liabilities \$	131,159 131,159	\$ <u>150</u> \$ <u>150</u>	\$ <u>150</u> \$ <u>150</u>	\$ <u>131,159</u> \$ 131,159
·	131,139	\$ <u>130</u>	\$ <u>130</u>	φ <u>131,139</u>
Sales tax:				
Assets:				
Equity in city treasury cash \$ Total assets \$	391 391	\$ <u>4,899</u> \$ <u>4,899</u>	\$ <u>4,789</u> \$ <u>4,789</u>	\$ <u>501</u> \$ 501
·		φ <u>4,899</u>	\$ <u>4,787</u>	φ <u>501</u>
Liabilities:	201	¢ 4.900	¢ 4.790	¢ 501
Due to other governments \$ Total liabilities \$	391 391	\$ <u>4,899</u> \$ 4,899	\$ <u>4,789</u> \$ <u>4,789</u>	\$ <u>501</u> \$ 501
Miscellaneous:		Ψ	¥ <u>,702</u>	Ψ
Assets: Equity in city treasury cash \$	151,150	\$167,041	\$ 211.512	\$106,679
Total assets \$	151,150	\$ <u>167,041</u> \$ <u>167,041</u>	\$ <u>211,512</u> \$ <u>211,512</u>	\$ <u>106,679</u> \$ <u>106,679</u>
			· <del></del>	
Liabilities:	151 150	¢ 167.041	¢ 211 512	¢ 107.770
Restricted deposits \$ Total liabilities \$	151,150 151,150	\$ <u>167,041</u> \$ <u>167,041</u>	\$ <u>211,512</u> \$ <u>211,512</u>	\$ <u>106,679</u> \$ <u>106,679</u>
Ψ			+ <u></u>	(continued)

### **Combining Statement of Changes in Assets and Liabilities – Agency Funds (Continued)**

NEORSD:	Balance December 31,  2007	Additions	<u>Deductions</u>	Balance December 31, 2008
Assets: Equity in city treasury cash Total assets	\$102,975	\$ <u>6,036,380</u>	\$ <u>6,077,524</u>	\$61,831
	\$102,975	\$ <u>6,036,380</u>	\$ <u>6,077,524</u>	\$61,831
Liabilities: Due to other governments Total liabilities	\$102,975	\$ <u>6,036,380</u>	\$ <u>6,077,524</u>	\$ <u>61,831</u>
	\$102,975	\$ <u>6,036,380</u>	\$ <u>6,077,524</u>	\$ <u>61,831</u>
Totals – All Agency Funds:				
Assets: Equity in city treasury cash Total assets	\$ <u>741,571</u>	\$ <u>9,397,490</u>	\$ <u>9,500,706</u>	\$ <u>638,355</u>
	\$ <u>741,571</u>	\$ <u>9,397,490</u>	\$ <u>9,500,706</u>	\$ <u>638,355</u>
Liabilities: Due to others Due to other governments Restricted deposits Total liabilities	\$ 185,783	\$ 2,072,604	\$ 2,086,797	\$ 171,590
	103,366	6,041,279	6,082,313	62,332
	452,422	1,283,607	1,331,596	404,433
	\$ 741,571	\$ 9,397,490	\$ 9,500,706	\$ 638,355



At the top of Cedar Hill, you'll find the first planned neighborhood shopping area in Cleveland Heights. Cedar Fairmount, considered the "Gateway to the Heights," is home to interesting shops with distinctive, quality merchandise, as well as award-winning restaurants. Further east on Fairmount at South Taylor Road, shoppers can browse through an assortment of fine specialty shops.

#### **Statistical Section**

This part of the City of Cleveland Heights, Ohio's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the City's overall financial health.

Contents	Pages(s)
Financial Trends	135 - 142
These schedules contain information to help the reader assess the City's most significant local revenue, the property tax and the municipal income tax.	
These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	148 - 154
Economic and Demographic Information	155 - 156
Operating Information  These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	157 - 164

*Sources:* Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The City implemented GASB Statement No. 34 in 2003; schedules presenting government-wide information include information beginning in that year.

Net Assets By Component - Last Six Years

	2008	2007	2006	2005		2004	2003
Governmental Activities							
Invested in Capital Assets	\$ 49,880,927	\$ 47,989,231	\$ 46,423,601	\$ 45,120,294	\$	44,538,645	\$ 45,405,726
Restricted:							
Debt service	3,304,603	2,869,545	2,652,333	3,260,162		3,204,502	5,846,721
Capital projects	1,466,924	1,310,756	1,181,513	531,364		_	_
Community development	1,510,595	1,476,300	1,351,146	1,665,363		_	_
Municipal court special projects	2,190,766	2,106,017	1,992,154	1,825,114		=	-
Public safety	267,855	-	-	-		-	_
Streets	512,857	-	-	_		-	_
Other purposes	202,228	1,571,300	1,267,905	534,225		4,022,232	4,156,178
Unrestricted	7,721,362	6,636,083	4,855,068	4,434,530		5,602,167	(2,600,022)
						_	
Total Governmental Activities Net Assets	67,058,117	63,959,232	59,723,720	57,371,052		57,367,546	52,808,603
Business-Type-Activities							
Invested in Capital Assets,							
Net of Related Debt	29,365,271	29,324,738	29,185,731	29,521,445		28,494,702	28,549,980
Unrestricted	3,309,986	4,224,348	3,345,378	2,254,038		5,019,373	5,738,795
					•		
Total Business-Type Activities Net Assets	32,675,257	33,549,086	32,531,109	31,775,483		33,514,075	34,288,775
Primary Government							
Invested in Capital Assets,							
Net of Related Debt	79,246,198	77.313.969	75,609,332	74,641,739		73,033,347	73,955,706
Restricted	9,455,828	9,333,918	8,445,051	7,816,228		7,226,734	10,002,899
Unrestricted	11,031,348	10,860,431	8,200,446	6,688,568		10,621,540	3,138,773
Chromitou	11,031,340	10,000,731	0,200,770	0,000,500		10,021,5-10	3,130,773
Total Primary Government Net Assets	\$ _99,733,374	\$ 97,508,318	\$ 92,254,829	\$ 89,146,535	\$	90,881,621	\$ 87,097,378

Changes in Net Assets - Last Six Years

	20	800		2007		2006		2005		2004		2003
Program Revenues			_		-	_	-	_	_	_	_	
Governmental activities:												
Charges for services:												
General government	\$ 5,	167,813	\$	4,347,482	\$	4,426,901	\$	4,708,959	\$	3,461,016	\$	3,757,832
Public safety	1,	17,854		2,913,059		989,133		826,386		822,387		1,023,035
Public health		875		1,580		6,671		6,706		5,540		-
Culture and recreation	1,8	301,819		2,050,639		2,265,814		2,150,561		1,893,288		1,755,186
Community development	1,2	232,524		2,365,009		588,919		459,862		2,566,510		1,341,973
Sanitation	(	540,906		978,584		747,719		722,498		477,887		596,220
Transportation		-		-		33,259		268,275		2,240,332		295,005
Operating grants and contributions												
General government		83,558		184,581		100,279		71,731		99,605		203,808
Public safety	3	303,417		904,391		59,471		46,614		42,057		7,212
Public health		32,856		30,240		26,200		27,103		30,521		33,479
Culture and recreation		42,050		38,452		21,926		5,000		5,000		5,000
Community development	2,0	004,748		2,306,553		1,750,245		1,462,627		2,491,578		1,580,209
Sanitation		4,816		10,000		10,884		30,719		53,458		48,095
Capital grants and contributions		506,820	_	273,750	_	338,000	_		_	212,217	_	815,829
Total governmental activities												
program revenues	12,9	940,056	_	16,404,320	-	11,365,421	-	10,787,041	_	14,401,396	_	11,462,883
Business-type activities:												
Charges for services:												
Utilities	,	585,812		12,029,659		11,051,246		9,876,078		9,649,779		10,048,930
Off-street parking	•	793,233		748,120		772,037		735,696		776,248		634,306
Ambulance services	4	560,074		612,138		619,271		639,117		616,941		537,065
Operating grants and contributions												
Utilities		-		=		-		555,343		94,170		95,330
Ambulance services		-		5,975		149,934		64,799		4,125		10,090
Capital grants and contributions												
Ambulance services			_		_		_	-	_		_	153,510
Total business-type activities												
program revenues	13,0	)39,119	-	13,395,892	-	12,592,488	-	11,871,033	_	11,141,263	_	11,479,231
Total primary government												
program revenues	\$ <u>25,9</u>	979 <u>,175</u>	\$ _	29,800,212	\$	23,957,909	\$_	22,658,074	\$_	25,542,659	\$ _	22,942,114

Changes in Net Assets - Last Six Years (continued)

	2008		2007		2006		2005		2004	2003
Expenses			2007		2000		2003		2004	2003
Governmental activities:										
General government	\$ 12,148,115	\$	11,941,290	\$	15,103,153	\$	15,619,750	\$	13,527,660	\$ 13,763,275
Public safety	18,628,409	·	19,723,818	·	18,782,355	·	18,031,294	·	18,367,866	17,671,151
Public health	418,430		426,606		435,206		447,114		454,038	460,421
Culture and recreation	3,947,966		4,259,479		4,106,053		3,899,948		3,774,060	3,812,176
Community development	6,368,068		6,453,726		6,842,251		5,930,750		7,739,951	7,912,186
Sanitation	3,439,963		3,002,530		3,067,667		2,756,181		3,009,859	2,976,704
Transportation	7,388,152		7,052,660		3,054,535		3,345,499		4,917,119	2,064,177
Interest and fiscal charges	814,071		969,947		753,647		1,279,516		1,260,115	1,371,232
Total governmental activities expenses	53,153,174		53,830,056		52,144,867		51,310,052		53,050,668	50,031,322
Business-type activities:										
Utilities	12,058,641		11,502,989		11,509,051		12,196,889		10,101,056	10,945,652
Off-street parking	1,146,271		1,115,903		773,699		870,546		845,685	871,360
Ambulance services	730,540		603,274		633,987		557,555		998,800	707,532
Cedar-Lee parking deck	401,136		278,986		245,069		50,750			
Total business-type activities expenses	14,336,588		13,501,152		13,161,806		13,675,740		11,945,541	12,524,544
Total primary government expenses	67,489,762		67,331,208		65,306,673		64,985,792		64,996,209	62,555,866
Net (Expense)/Revenue										
Governmental activities	(40,213,118	)	(37,425,736)		(40,779,446)		(40,523,011)		(38,649,272)	(38,568,439)
Business-type activities	(1,297,469		(105,260)		(569,318)		(1,804,707)		(804,278)	(1,045,313)
Total primary government net expense	(41,510,587	<u>)</u>	(37,530,996)		(41,348,764)		(42,327,718)		(39,453,550)	(39,613,752)

Changes in Net Assets - Last Six Years (continued)

	2008	2007	2006	2005	2004	2003
General Revenues and Other Changes in Net Asse Governmental activities:	ts					
Taxes						
Property taxes levied for:	7.076.450	0.216.507	6712.010	( 160 066	10.054.701	5 070 170
General purposes	7,076,452	8,216,507	6,713,918	6,462,966	10,954,701	5,279,179
Debt service	3,610,165	3,806,226	3,496,022	3,913,630	389,310	4,727,127
Police and fire pension	515,736	531,102	489,038	472,622	481,968	410,382
Municipal income taxes	21,877,327	21,869,012	23,073,254	21,015,495	21,883,632	20,418,119
Grants and entitlements not	0.210.252	5 50 <b>5</b> 50 4	0.404.050	<b>5</b> 450 0 <b>25</b>	< 450 50 4	<b>5 5 6 6 6 7</b>
restricted to specific programs	8,310,262	6,607,694	8,431,052	7,468,935	6,473,704	7,506,950
Interest earnings	416,225	668,428	672,273	372,478	196,901	313,444
Reimbursement received				-	952,220	891,824
Other revenue	1,789,096	717,745	727,929	1,113,746	147,969	369,107
Gain/(loss)on sale of assets	=	<del>-</del>	-	=	(67,252)	29,509
Transfers	(283,260)	(755,466)	(590,172)	(128,847)	4,888	4,261
Total governmental activities	43,312,003	41,661,248	43,013,314	40,691,025	41,418,041	39,949,902
Business-type activities						
Interest earnings	86,224	351,419	415,954	74,039	33,633	68,751
Reimbursement received	=	· =	· -	· -	2,000	=
Other revenue	54,156	16,352	37,837	68,462	1,000	21,020
Loss on sale of assets	· -	-	-	- -	(2,167)	13,650
Transfers	283,260	755,466	590,172	128,847	(4,888)	(4,261)
Total business-type activities	423,640	1,123,237	1,043,963	271,348	29,578	99,160
Total primary government	\$ <u>43,735,643</u>	\$ <u>42,784,485</u>	\$ <u>44,057,277</u>	\$ 40,962,373	\$ <u>41,447,619</u>	\$ 40,049,062
Change in net assets:						
Governmental activities	\$ 3,098,885	\$ 4,235,512	\$ 2,233,868	\$ 168,014	\$ 2,768,769	\$ 1,381,463
Business-type activities	(873,829)	1,017,977	474,645	(1,533,359)	(774,700)	(946,153)
Total primary government	\$ <u>2,225,056</u>	\$ <u>5,253,489</u>	\$2,708,513	\$ <u>(1,365,345</u> )	\$ <u>1,994,069</u>	\$435,310

Fund Balances, Governmental Funds – Last Ten Fiscal Years

### Modified Accrual Basis of Accounting

	2008	2007	2006	2005	2004
General Fund Reserved Unreserved	\$ 566,116 3,369,353	\$ 504,536 3,239,649	\$ 434,892 4,547,592	\$ 235,383 3,522,250	\$ 221,631 3,621,791
Total General Fund	3,935,469	3,744,185	4,982,484	3,757,633	3,843,422
All Other Governmental Funds					
Reserved Unreserved, reported in:	2,315,658	1,830,706	2,063,226	2,249,303	2,965,651
Special Revenue Funds	2,846,750	2,828,052	1,721,695	811,709	1,767,319
Capital Projects Funds	719,201	586,408	571,406	171,120	(1,405,019)
Debt Service Funds	3,304,603	2,869,545	2,652,333	3,260,162	3,204,502
Total All Other Governmental					
Funds	9,186,212	8,114,711	7,008,660	6,492,294	6,532,453
Total All Funds	\$ 13,121,681	\$ 11,858,896	\$ 11,991,144	\$ 10,249,927	\$ 10,375,875

2003	2002	2001	2000	1999
\$ 261,183 3,215,530	\$ 406,493 6,110,977	\$ 332,784 9,268,819	\$ 478,451 8,289,391	\$ 612,649 8,808,680
3,476,713	6,517,470	9,601,603	8,767,842	9,421,329
2,385,227	2,332,517	3,284,437	9,793,216	2,629,208
1,731,121	2,542,932	2,523,464	4,432,990	4,218,833
(4,389,548) 3,276,721	(1,389,525) 3,418,626	(1,291,739 3,136,351	3,223,776 (3,633,790)	3,067,926 13,817,804
3,003,521	6,904,550	7,652,513	13,816,192	23,733,771
\$ 6,480,234	\$ <u>13,422,020</u>	\$ <u>17,254,116</u>	\$ 22,584,034	\$ 33,155,100

Changes in Fund Balances, Governmental Funds – Last Ten Fiscal Years

### **Modified Accrual Basis of Accounting**

	2008	2007	2006	2005	2004
Revenues:					
Property and other local taxes	\$ 11,223,599	\$ 11,634,160	\$ 10,742,779	\$ 10,930,941	\$ 12,376,008
Municipal income taxes	21,826,496	22,022,446	22,768,921	20,798,981	20,276,910
Intergovernmental	11,248,160	11,351,954	9,808,274	8,785,344	10,139,761
Charges for services	2,895,109	3,520,404	3,453,756	3,034,867	2,717,941
Fees, licenses and permits	1,721,725	1,546,256	1,258,928	1,327,248	1,099,908
Interest earnings	416,354	657,279	628,230	342,165	179,557
Special assessments	1,525,849	1,469,507	1,460,640	1,461,639	1,237,577
Fines and forfeitures	2,994,955	2,377,640	3,215,637	3,254,822	2,812,162
Reimbursements received	1,335,065	1,017,395	608,570	883,355	1,002,220
Other revenues	1,304,584	961,273	1,129,654	1,481,634	1,150,039
Total revenues	56,491,896	56,558,314	55,075,389	52,300,996	52,992,083
Expenditures:					
Current:					
Public safety	17,469,045	17,607,171	18,343,503	18,057,194	17,002,404
Public health	400,213	414,663	423,239	432,265	441,036
Culture and recreation	3,037,248	3,460,288	4,007,032	3,711,215	3,452,859
Community development	5,785,519	5,909,549	6,456,465	5,645,509	7,305,467
Sanitation	2,598,622	2,618,865	3,081,125	3,026,639	2,799,102
Transportation	3,673,791	3,819,214	4,522,818	7,418,116	6,237,771
General government	15,579,103	14,907,466	13,289,052	12,385,439	12,966,859
Debt service:	13,577,103	11,507,100	13,207,032	12,303,137	12,700,037
Principal	1,292,366	1,880,646	1,773,221	1,640,000	2,680,000
Interest and fiscal charges	913,376	1,045,066	1,144,568	1,279,516	1,265,115
Bond issuance costs	214,813	1,043,000	1,144,500	1,279,310	1,203,113
Capital outlay	4,965,356	4,353,749	13,676	23,215	<u> 37,735</u>
Total expenditures	55,929,452	56,016,677	53,054,699	53,619,108	54,188,348
Total expenditures	33,727,432	30,010,077	33,034,033	55,019,108	
Excess of revenues over (under)					
expenditures	562,444	541,637	2,020,690	(1,318,112)	(1,196,265)
Other financing sources (uses)					
Issuance of debt	439,992	67,050	102,359	1,129,752	3,200,000
Proceeds of refunding bonds	8,695,000	_	_	_	-
Proceeds from sale of assets	16,056	14,531	139,500	191,259	96,844
Inception of capital lease	136,000	_	68,840	_	-
Premium on bonds	228,332	_	_	_	-
Other financing sources	-	-	_	-	-
Other financing uses	-	_	_	_	-
Insurance reimbursement	911,862	-	_	-	-
Transfers - in	3,923,161	4,584,852	3,959,609	4,701,322	2,544,116
Payment to refunded bond escrow agent		-	-	-	- · · ·
Transfers - out	(4,190,062)		(4,549,781)	(4,830,169)	(2,539,228)
Total other financing sources	700,341	(673,885)		1,192,164	3,301,732
(uses)					
Net change in fund balances	\$ <u>1,262,785</u>	\$ (132,248)	\$ <u>1,741,217</u>	\$ (125,948)	\$ <u>2,105,467</u>
-				<del></del> /	
Debt service as a percentage	4.700/	E ((0)	E 500/	E 450/	7.240/
of noncapital expenditures	4.72%	5.66%	5.50%	5.45%	7.24%
		141			

	2003	2002	2001	2000	1999
\$	10,894,532	\$ 16,359,936	\$ 11,089,243	\$ 37,094,902	\$ 35 772 750
φ	19,660,730	\$ 16,359,936 19,514,488	19,842,139	\$ 37,034,302	\$ 35,772,759
	10,417,178	4,204,152	3,983,747	3,477,391	3,110,374
	2,650,325	2,355,048	1,698,829	1,524,971	1,659,907
	1,036,719		´´	1,165,156	
	276,102	913,301 681,213	890,925 1,630,247	2,472,355	1,282,469 2,173,847
		1,221,592	1,030,247	1,073,912	
	1,169,775 2,843,230	2,365,086	2,210,566		1,058,733
	2,643,230	2,303,000	2,210,300	2,223,951	2,055,224
	2,064,906	1,955,416	1,627,149	2,239,142	1,840,791
	51,013,497	49,570,232	44,016,439	51,271,780	48,954,104
	17,874,797	16,484,752	16,814,398	15,901,028	15,021,518
	447,871	422,791	478,573	386,699	359,960
	3,485,167	4,226,325	12,031,569	11,657,511	2,938,783
	6,700,695	7,168,486	9,088,496	7,302,622	7,481,488
	2,977,592	2,875,271	3,042,946	3,221,364	2,944,514
	9,047,135	6,132,565	4,711,853	4,737,175	3,723,768
	13,218,508	12,859,277	12,563,904	11,529,977	11,100,883
	531,726	1,482,142	2,305,910	563,223	2,570,000
	1,384,232	2,450,000	4,513,993	2,115,000	2,040,000
	- 747 010	1 479 007	- 1 504 524	- 1 5 ( 1 0 0 0	1 (55 50)
	747,810	1,478,007	1,584,524	1,561,089	1,655,506
	58,453,807	54,629,200	66,312,398	60,718,375	47,829,643
	(7,440,310)	(5,058,968)	(22,295,959)	(9,446,595)	1,124,461
	-	_	8,518,519	67,910	2,000,000
	-	_	-	-	-
	309,000	166,073	-	3,826	(2,134,387)
	115,000	-	332,111	115,000	(730,580
	-	-	-	-	-
	-	1,000,000	-	-	750,883
	-	-	-	-	(584,823)
	-	-	-	-	-
	2,687,283	3,667,678	3,323,391	3,407,922	4,787,470
	-	-	-	-	-
	(2,683,022)	(3,662,743)	<u>(3,073,861</u> )	<u>(3,401,922</u> )	(4,784,880)
	428,261	1,171,008	9,100,160	192,736	(696,317)
<b>.</b>	/F 016 040	h (2.00= 0.50)	Φ.(1 <b>0</b> 10 <b>5 5</b> 0 0)	(do 050 050)	Φ 400.44:
\$	<u>(7,012,049</u> )\$	(3,887,960)	\$ <u>(13,195,799</u> )	<u>(\$9,253,859</u> )	\$ <u>428,144</u>
	6 0En/	7 260/	0.410/	6 200/	7 920/
	6.85%	7.26%	9.41%	6.29%	7.82%
				14	· <i>L</i>

Assessed Value and Estimated Actual Value of Taxable Property

### **Last Ten Fiscal Years**

		Real Property		Personal	Public	Total	
TaxYear/		1 7 7 1	Estimated	Property	Utilities	Taxable	Total
Collection		ed Value	Actual	Assessed	Assessed	Assessed	Direct
Year	Commercial	Residential	Value(a)	Value	Value	Value	Tax Rate
2008/2009	\$147,702,300	\$ 820,746,690	\$ 2,766,997,114	\$ 10,222,250	\$ 9,840,320	\$ 988,511,560	\$ 12.90
2007/2008	148,540,150	819,665,980	2,766,303,229	17,850,430	9,479,500	995,536,060	12.90
2006/2007	153,391,080	816,780,760	2,771,919,542	13,941,095	15,185,570	999,298,505	13.00
2005/2006	132,354,280	710,087,650	2,406,976,943	15,873,576	25,325,370	883,640,876	13.00
2004/2005	133,121,050	709,043,670	2,406,184,914	18,345,751	27,401,630	887,912,101	13.10
2003/2004	134,174,420	706,821,340	2,402,845,171	19,034,202	31,031,530	891,061,492	14.00
2002/2003	124,975,940	563,120,040	2,092,855,486	21,123,332	28,711,240	737,930,552	14.10
2001/2002	124,836,080	605,388,740	2,085,499,486	20,182,093	17,405,910	767,812,823	14.00
2000/2001	121,304,650	605,561,490	2,076,760,400	29,093,694	27,071,690	783,031,524	14.10
1999/2000	103,265,710	532,677,610	1,816,980,914	17,814,173	23,144,800	676,902,293	14.80

Tax rates are per \$1,000 of assessed valuation.

Source: Cuyahoga County Auditor

<sup>(</sup>a) Estimated Actual Value based on assessment level of 35% from tax year 1976 and later.

Property Tax Rates - Direct and Overlapping Governments (Per \$1,000 of Assessed Valuation)

### **Last Ten Years**

	City of	Cleveland H	eights Direct I	Overlapping Rates					
TaxYear/ Collection Year	General Fund	Pension Trust Funds	Debt Service <u>Funds</u>	<u>Total</u>	Cleveland Heights School <u>District(a)</u>	Cuyahoga <u>County</u> <u>Total</u>			
2008/2009	\$ 7.40	\$ 0.60	\$ 4.90	\$ 12.90	\$ 144.50	\$ 18.10 \$ 175.50			
2007/2008	7.40	0.60	4.90	12.90	142.60	18.20 173.70			
2006/2007	7.40	0.60	5.00	13.00	135.50	18.20 166.70			
2005/2006	7.40	0.60	5.00	13.00	135.40	18.30 166.70			
2004/2005	7.40	0.60	5.10	13.10	135.50	18.30 166.90			
2003/2004	7.40	0.60	6.00	14.00	127.00	18.00 159.00			
2002/2003	7.40	0.60	6.10	14.10	127.00	16.20 157.30			
2001/2002	7.40	0.60	6.00	14.00	127.00	16.20 157.20			
2000/2001	7.40	0.60	6.10	14.10	126.30	16.20 156.60			
1999/2000	7.40	0.60	6.80	14.80	115.00	15.30 145.10			

(a) includes Metroparks and Library Millage

Source: Cuyahoga County Auditor

Property Tax Levies and Collections

## Last Ten Years

TaxYear/ Collection Year	Current Levy	Current Collections	Percent of Current Levy Collected	Total Collection Including Deficiencies	Total Collections As Percent of Current Levy	Accumulated Delinquency
2007/2008	\$ 12,784,933	\$ 11,873,263	92.9%	\$ 12,585,191	98.4%	\$ 1,106,080
2006/2007	12,956,143	12,012,023	92.7%	12,735,226	98.3%	1,149,571
2005/2006	11,482,010	10,926,279	95.2%	11,609,888	101.1%	947,381
2004/2005	11,592,970	10,734,065	92.6%	11,529,456	99.5%	961,632
2003/2004	12,294,389	11,656,435	94.8%	12,493,181	101.6%	1,133,710
2002/2003	10,790,451	10,045,171	93.1%	10,662,371	98.8%	1,250,800
2001/2002	10,446,924	9,671,218	92.6%	10,305,299	98.6%	1,008,768
2000/2001	10,625,214	9,943,816	93.6%	10,421,735	98.1%	934,936
1999/2000	9,743,195	9,252,309	94.9%	9,767,024	100.2%	699,950
1998/1999	9,635,501	9,172,322	95.1%	9,711,046	100.7%	716,147

Source: Cuyahoga County Auditor

**Principal Property Taxpayers** 

#### **Current Year and Seven Years Ago**

		2008			2001	
			Percentage		P	Percentage
			of Total City	1	of	<b>Total City</b>
	Taxable		Taxable	Taxable		Taxable
	Assessed		Assessed	Assessed		Assessed
<u>Taxpayer</u>	Value	Rank	Value	Value	Rank	<u>Value</u>
Severance Spe Lease Co.,LLC(SCIT,Inc.)	\$ 18,198,180	1	1.84%	\$ 12,684,760	1	1.65%
Kaiser Foundation Health Plan of Ohio	11,616,780	2	1.18	7,791,840	2	1.02
The Cleveland Electric Illuminating Company		3	0.74	7,234,170	3	0.94
American Retirement Corporation	3,415,590	4	0.35	3,866,590		0.50
Concord Company	2,591,190	5	0.26	2,290,930	6	0.30
Kensington Ltd.Partnership	2,520,000	6	0.25	-	_	_
Western Reserve (Severance Housing Corp)	2,229,290	7	0.23	2,026,990	10	0.26
Waldorf Partners Limited Partnership	2,189,330	8	0.22	2,143,020	8	0.28
Oakwood Club	2,102,780	9	0.21	-	-	-
Lancashire Towers Associates Ltd Partnership	1,924,760	10	0.19	2,173,640	7	0.28
Ohio Bell Telephone Company	-	-	-	6,801,430	4	0.89
SAA Incorporated		-	<del>_</del>	2,055,940	9	0.27
Total	\$ <u>54,117,890</u>		5.47	\$ <u>49,069,310</u>		6.39
Total Assessed Valuation of City	\$ <u>988,511,560</u>		<u>100.00</u> %	\$ <u>767,512,823</u>		<u>100.00</u> %

Property assessed at 35% of Fair Market Value

Source: Cuyahoga County Auditor

Note: Information prior to 2001 is not available

Income Tax Revenue Base and Collections

#### **Cash Basis**

Tax <u>Year</u>	Tax Rate	Total Tax Collected	Taxes from Withholding	Percentages of Taxes From Withholding	Taxes From Net Profits	Percentages of Taxes From Net Profits	Taxes From <u>Individuals</u>	Percentages of Taxes From Individuals
2008	2.00%	\$ 18,954,767	\$ 6,661,900	35.15%	\$ 717,496	3.79%	\$ 11,575,371	61.07%
2007	2.00%	19,845,822	6,716,031	33.84%	821,263	4.14%	12,308,528	62.02%
2006	2.00%	19,851,936	6,913,938	34.83%	910,993	4.59%	12,027,005	60.58%
2005	2.00%	19,031,390	6,738,821	35.41%	695,989	3.66%	11,596,580	60.93%
2004	2.00%	18,967,552	6,603,963	34.82%	628,296	3.31%	11,735,293	61.87%
2003	2.00%	18,261,002	6,519,016	35.70%	571,850	3.13%	11,170,136	61.17%
2002	2.00%	17,996,261	6,280,507	34.90%	569,337	3.16%	11,146,417	61.94%

Note: Information prior to 2002 is not available.

Ratio of Outstanding Debt to Total Personal Income and Debt Per Capita

## Last Ten Years

	G	overnmental Activitie	es .	
		Economic		
	General	Development	G - 1 - 1	ODWC
	Obligation	Revenue	Capital	OPWC
<u>Year</u>	<u>Bonds</u>	Bonds	Leases	Loans
2008	\$ 16,040,000	\$ 680,000	\$ 172,280	\$ 1,769,929
2007	17,795,000	890,000	53,000	1,405,583
2006	19,400,000	1,090,000	86,639	1,414,179
2005	20,935,000	1,285,000	61,019	1,481,006
2004	22,385,000	1,475,000	116,548	369,741
2003	21,680,000	1,660,000	510,650	-
2002	24,070,000	1,840,000	642,769	-
2001	26,365,000	1,995,000	320,005	-
2000	24,355,000	-	376,021	-
1999	26,470,000	-	339,842	-

Business-Type Activities

	Act	iviti	es						
General Obligation Bonds	OPWC Loans		OWDA Loan	-	Capital Leases	Percentage Total <u>Debt</u>	Personal of Personal Income	Per <u>Capita</u>	Income Per Capita
\$ 6,355,000	\$ 1,334,567	\$	327,487	\$	478,366	\$ 27,157,629	2.07% \$	1,052	25,804
-	1,431,465		119,926		695,037	22,390,011	1.71%	866	25,804
-	1,528,364		-		903,602	24,422,784	1.86%	946	25,804
-	1,801,828		-		391,086	25,954,939	1.98%	1,006	25,804
-	939,688		-		205,233	25,491,210	1.95%	988	25,804
-	1,001,891		-		-	24,852,541	1.90%	963	25,804
-	1,067,414		-		-	27,620,183	2.11%	1,070	25,804
-	1,160,717		-		-	29,840,722	2.28%	1,156	25,804
-	1,083,502		-		-	25,814,523	2.10%	1,000	25,804
-	-		-		-	26,809,842	2.18%	1,187	22,584

Ratio of Net General Obligation Bonded Debt to Assessed Value and Net Bonded Debt Per Capita

#### **Last Ten Years**

V	D 16: ()	Estimated True Values of Taxable	Gross General Bonded	Less Balance In Debt Service	General Bonded	Ratio Of Net Bonded Debt To Assessed	Net Bonded Debt
<u>Year</u>	Population(a)	Property (b)	<u>Debt</u>	<u>Fund</u>	<u>Debt</u>	Value	Per Capita
2008	50,769	\$ 988,511,560	\$ 22,395,000	\$ 3,304,603	\$ 19,090,397	1.93%	\$ 376.02
2007	50,769	995,536,060	17,795,000	2,869,545	14,925,455	1.52%	293.99
2006	50,769	999,298,505	30,564,333	2,652,333	27,912,000	2.79%	549.78
2005	50,769	883,640,876	30,659,000	3,260,162	27,398,838	3.10%	539.68
2004	50,769	887,912,101	27,884,000	3,204,502	24,679,498	2.78%	486.11
2003	50,769	891,061,492	27,807,000	3,276,721	24,530,279	2.75%	483.17
2002	50,769	737,930,552	24,070,000	3,418,626	20,651,374	2.80%	406.77
2001	50,769	767,812,823	26,365,000	3,136,351	23,228,649	3.03%	457.54
2000	49,958	783,031,524	24,355,000	3,223,776	21,131,224	2.70%	422.98
1999	54,540	676,902,293	26,470,000	3,067,926	23,402,074	3.46%	429.08

<sup>(</sup>a) Source: Federal 2001 Census, as revised by the U.S. Department of Commerce, Bureau of the Census Years 1998 through 1999 – 1990 Federal Census Years 2000 through 2007 – 2000 Federal Census

<sup>(</sup>b) Cuyahoga County Auditor

Computation of Direct and Overlapping Debt

## **December 31, 2008**

	Debt Outstanding	Percentage Applicable To City of Cleveland Heights	Amount Applicable To City of Cleveland Heights
<b>Direct</b> City of Cleveland Heights	\$ 23,300,000 (a)	100.00%	\$ 23,300,000
Overlapping Cleveland Heights - University Heights School District	11,170,000 (b)	98.83%	11,039,311
Cuyahoga County	248,899,326 (b)	3.10%	7,715,879
Greater Cleveland Regional Transit	<u>172,765,000</u> (b)	3.10%	5,355,715
Total Overlapping Debt	432,834,326		24,110,905
Total Debt	\$ <u>456,134,326</u>		\$47,410,905

- (a) Net General Obligation Debt Outstanding
- (b) Gross General Obligation Debt Outstanding

SOURCE: (a) City of Cleveland Heights, Finance Department

(b) Cuyahoga County Auditor's Office

Ratios of Bonded Debt Outstanding and Legal Debt Margin

## **Last Eight Years**

	2008	2007	2006	2005	2004	2003	2002	2001
Total Assessed Property Value	\$ 988,511,560	\$ 995,536,060	\$ 999,298,505 \$	883,640,876 \$	887,912,101 \$	891,061,542 \$	782,333,792 \$	767,512,823
General Bonded Debt Outstanding:								
General Obligation Notes/Bonds	17,795,000	19,400,000	20,935,000	22,385,000	24,880,000	24,070,000	26,365,000	24,355,000
Economic Development Revenue								
Bonds	890,000	1,090,000	1,285,000	1,475,000	1,660,000	1,840,000	1,995,000	-
Bond Anticipation Notes	7,510,000	8,512,000	9,724,000	13,223,000	9,626,000	8,741,000	2,345,000	-
OPWC-Issue II Loans:	102 245	110.765	110 205	127.907	126 226	144.046	152 267	161 007
Cedar Road CA22B Cedar Road CA09B	102,245 564,525	110,765 611,569	119,285 658,613	127,806 705,657	136,326 752,701	144,846 799,745	153,367 846,789	161,887 893,833
Taylor Road CA12D	89,627	96,266	102,905	109,544	116,183	122,822	132,780	693,633
Coventry Road CA04F	314,280	332,767	351,254	369,741	110,165	122,022	132,780	_
Meadowbrook Blvd CA20H	1,699,321	1,791,176	1,837,104	-	_	_	-	_
nadao worook Brya Orizoti			1,007,101					
Total Gross Indebtedness	28,964,998	31,944,543	35,013,161	38,395,748	37,171,210	35,718,413	31,837,936	25,410,720
Add:								
Lee Road	439,992	67,050	-	-	-	-	-	-
Refunding Rec. Facilities Improvements	8,695,000	-	-	-	-	-	-	-
Cedar Lee Parking Deck	6,355,000	-	-	-	-	-	-	-
Less:								
General Obligation Notes/Bonds	(10,450,000)	(1,605,000)	(1,535,000)	(1,450,000)	(2,495,000)	(2,390,000)	(2,295,000)	(2,010,000)
Economic Development Revenue Bonds	(210,000)	(200,000)	(195,000)	(190,000)	(185,000)	(180,000)	(155,000)	(1,995,000)
Bond Aniticpation Notes	(7,510,000)	(1,002,000)	(1,212,000)	(3,499,000)	(6,127,000)	(2,614,000)	-	-
OPWC-Issue II Loans:	(0.520)	(0.520)	(0.520)	(0.520)	(0.520)	(0.520)	(0.520)	(0.520)
Cedar Road CA22B	(8,520)	(8,520)	(8,520)	(8,520)	(8,520)	(8,520)	(8,520)	(8,520)
Cedar Road CA09B Taylor Road CA12D	(47,043) (6,639)	(47,044) (6,639)	(47,044) (6,639)	(47,044) (6,639)	(47,044) (6,639)	(47,044)	(47,044) (9,959)	(47,044)
Coventry Road CA04F	(18,487)	(18,487)	(18,487)	(18,487)	(0,039)	(3,320)	(9,939)	(6,639)
Meadowbrook Blvd CA20H	(91,855)	(91,855)	(45,928)	(10,407)	-	-	-	-
General Obligation Bond Retirement	(91,033)	(91,633)	(43,926)	-	-	-	-	-
Fund Balance	3,304,603	2,869,545	2,652,333	3,260,162	3,204,502	3,276,721	3,418,626	3,136,351
Total Net Debt Applicable to Debt Limit	\$29,417,049	\$ <u>31,901,593</u>	\$ <u>34,596,876</u> \$	<u>36,436,220</u> \$	<u>31,506,509</u> \$	33,752,250 \$	32,741,039 \$	24,479,858
Percentage of Estimated Actual								
PropertyValue	2.98%		3.46%	4.12%	3.55%	3.79%	4.19%	3.19%
Total Net Debt per Capita*	\$ 579	\$ 628	\$ 681 \$	718 \$	621 \$	665 \$	645 \$	482

Ratios of Bonded Debt Outstanding and Legal Debt Margin (continued)

**Last Eight Years** 

	20	08	_	2007		2006		2005		2004	2003	-	2002	2001
Overall Legal Debt Limit (10 1/2% of Assessed Valuation)	\$ 103,7	93,714	\$	104,531,286	\$	104,926,343	\$	92,782,292	\$	93,230,771 \$	93,561,462	\$	82,145,048 \$	80,588,846
Legal Debt Margin Within 10 1/2% Limitations	\$ <u>74,3</u>	<u>76,665</u>	\$ _	72,629,693	\$	70,329,467	\$	56,346,072	\$	61,724,262 \$	59,809,212	\$	49,404,009 \$	56,108,988
Legal Debt Margin as a Percentage of the Debt Limit		71.66%	, )	69.48%	ó	67.03%	5	60.73%	6	66.21%	63.93%	6	60.14%	69.62%
Unvoted Debt Limitation 5 1/2% of Assessed Valuation	\$ 54,3	68,136	\$	54,754,483	\$	54,961,418	\$	48,600,248	\$	48,835,166 \$	49,008,385	\$	43,028,359 \$	42,213,205
Total Gross Indebtedness	\$ 28,9	64,998	\$	31,944,544	\$	35,013,161	\$	38,395,748	\$	37,171,210 \$	35,718,413	\$	31,837,936 \$	25,410,720
Add:     Lee Road     Refunding Rec. Facilities Improvements     Cedar Lee Parking Deck Less:     General Obligation Notes/Bonds     Economic Development Revenue     Bonds     Bond Anticipation Notes     OPWC-Issue II Loans     Cedar Road CA22B     Cedar Road CA22B     Cedar Road CA09B     Taylor Road CA12D     Coventry Road CA04F     Meadowbrook Blvd CA20H     General Obligation Bond Retirement     Fund Balance Net Debt Within 5 1/2% Limitations  Unvoted Legal Debt Margin Within 5 1/2%     Limitations	8,6 6,3 (10,4 (2 (7,5 ( ( ( ( ( ( ( ( 29,4	39,992 95,000 55,000 50,000) 10,000) (8,520) 47,043) (6,639) 18,487) 91,855) 04,603 17,049		67,050 - (1,605,000) (200,000) (1,002,000) (8,520) (47,044) (6,639) (18,487) (91,855) 2,869,545 31,901,593	\$	(1,535,000) (195,000) (1,212,000) (8,520) (47,044) (6,639) (18,487) (45,928) 2,652,333 34,596,876	\$	(1,450,000) (190,000) (3,499,000) (8,520) (47,044) (6,639) (18,487) - 3,260,162 36,436,220	\$	(2,495,000) (185,000) (6,127,000) (8,520) (47,044) (6,639) - - 3,204,502 31,506,509	(2,390,000) (180,000) (2,614,000) (8,520) (47,044) (3,320) - - 3,276,721 33,752,250	\$ .	(2,295,000) (155,000) - (8,520) (47,044) (9,959) - - 3,418,626 32,741,039	(2,010,000) (1,995,000) (1,995,000) (47,044) (6,639) - - 3,136,351 24,479,868
Unvoted Legal Debt Margin as a Percentage of the Unvoted Debt Limitation		45.89%		41.74%	ó	37.05%	ó	25.03%	6	35.48%	31.139	6	23.91%	42.01%

<sup>\*</sup>These numbers are based on the Net Debt. This reflects only debt that is supported through real estate value. Note: Information prior to 2001 is not available.

Pledged Revenue Coverage Economic Development – Zagara's TIF

#### **Last Seven Fiscal Years**

	Property			Debt Se	rvice	
<u>Year</u>	Property Taxes and Interest	_	Principal	]	Interest	<u>Coverage</u>
2008	\$ 136,229	\$	210,000	\$	35,195	55.56%
2007	129,780		200,000		42,395	53.54%
2006	145,539		195,000		49,025	59.64%
2005	125,213		190,000		55,200	51.07%
2004	120,847		185,000		60,843	49.16%
2003	300		180,000		66,063	0.12%
2002	757		155,000		93,540	0.30%

Direct operating expenses are not associated with Tax Increment Financing (TIF) Project.

Note: The Zagara-TIF Economic Development Bond was issued in 2001 for \$1,995,000.

Demographic and Economic Statistics

#### **Last Ten Years**

<u>Year</u>	Population	Total personal Income	Personal Income Per Capita	Median Household Income	Median <u>Age</u>	Educational Attainment: High School or Higher		Cuyahoga County Un- employment (c) <u>Rate</u>	Sales Price of Residential Property	Total Assessed Value (b)
2008	20,769 (a) \$	1,310,043,276	\$ 25,804	\$ 47,400	35.2	91.6%	6,286	5.9%	\$ 131,300	\$ 988,511,560
2007	50,769 (a)	1,310,043,276	25,804	47,400	35.2	91.6%	6,286	5.9%	131,300	995,536,060
2006	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	6,473	5.2%	245,290	999,298,505
2005	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	6,717	5.2%	178,000	883,640,876
2004	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	6,887	5.8%	160,000	887,912,101
2003	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	7,044	6.5%	158,710	891,061,492
2002	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	7,100	6.6%	150,281	737,930,552
2001	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	7,146	5.2%	141,543	767,812,823
2000	50,769 (a)	1,310,043,276	25,804	58,028	35.2	91.6%	7,315	4.0%	141,362	783,031,524
1999	54,540	1,231,731,360	22,584	43,541	33.7	88.1%	7,456	4.0%	130,807	676,902,293

<sup>(</sup>a) Source: Federal 2001 Census, as revised by the U.S. Department of Commerce, Bureau of the Census. Years 1998 through 1999 - 1990 Federal Census Years 2000 through 2007 - 2000 Federal Census

(b) Source: Cuyahoga County Auditor

<sup>(</sup>c) Source: Ohio Department of Education Website: "http://www.ode.state.oh.us Cleveland Heights – University Heights Schools, Cuyahoga County

**Principal Employers** 

## **Current Year and Nine Years Ago**

	200	)8	1999
		Percentage of	Percentage of
		Total City	Total City
<u>Taxpayer</u>	<b>Employees</b>	<b>Employment</b>	Employees Employment
School District	1,652	5.01%	n/a
City of Cleveland Heights	841	2.55	
Kaiser Foundation	321	.97	
Walmart	300	.90	
Home Depot	262	.79	
A1 Healthcare	231	.70	
Hebrew Academy	230	.70	
Motorcars	187	.57	
Cleveland Heights Library	184	.56	
Mosdos Ohr Hatorah	154	.47	
All Other Employers	28,626	86.78	
Total	32,988	100.00%	

Source: Number of employees obtained from the W2's from the Income Tax Department.

n/a – Information not available

Full-time Equivalent City Government Employees by Function/Program

**Last Seven Fiscal Years** 

Function/Program	2008	2007	2006	2005	2004	2003	2002
General government							
Management/Council	8.07	8.07	8.00	8.07	8.50	9.07	8.07
Finance	19.40	18.08	21.71	21.71	21.00	23.04	22.92
Planning/Community							
Development	13.84	13.65	13.16	13.16	14.50	21.06	20.54
Building/Inspectional	18.05	20.22	22.04	22.04	21.50	22.00	27.00
Municipal Court	23.25	25.79	23.71	23.71	22.00	24.55	23.89
Other	21.21	24.92	27.07	27.07	23.00	26.40	29.70
Public Safety Police							
Officers	117.99	115.66	108.00	108.00	114.00	117.09	119.34
Civilians/Crossing Guard	ls 4.00	4.00	11.95	11.95	4.00	5.00	5.00
Fire							
Firefighters and officers	78.00	79.00	79.00	79.00	79.00	78.00	76.00
Civilians/Dispatch	9.00	9.00	8.00	8.00	8.00	9.00	10.00
Sanitation	31.00	32.00	33.00	32.00	34.00	35.00	36.00
Transportation	22.00	26.00	23.00	26.00	23.00	32.00	31.00
Other Public Works Depts	23.00	24.00	24.60	24.60	24.00	27.60	31.40
Culture and Recreation	64.82	71.94	70.33	70.33	48.00	65.90	82.34
Public Utilities							
Off-Street Parking	3.00	3.00	2.00	2.00	1.00	2.00	2.00
Water	17.00	19.00	20.00	20.00	19.50	23.00	23.00
Wastewater	11.00	10.00	10.00	10.00	13.00	11.00	11.00
	484.63	504.33	505.57	507.64	478.00	531.71	559.20

Source: City of Cleveland Heights Payroll/Human Resources Department

Note: Information prior to 2002 is not available

Operating Indicators by Function/Program

Last Six Years

Function/Program	2008	2007	2006	2005	2004	2003
Public Safety						
Fire						
EMS Calls	4,113	4,047	3,984	4,168	4,034	4,159
Fire Calls	1,247	1,304	1,261	1,143	1,141	1,269
Fires With Loss	57	51	55	88	51	78
Fire Safety Inspections	1,000+	1,000+	1,000+	1,000+	1,000+	1,000+
Number of Times Mutual						
Aid Given to Fire & EMS	71	90	103	89	84	26
Number of Times Mutual						
Aid Received for Fire & EMS	95	82	42	77	80	56
Civil Service						
Number of Police Entry						
Tests Administered	1	-	1	-	1	n/a
Number of Fire Entry						
Tests Administered	-	1	-	1	-	n/a
Number of Fire Promotional						
Tests Administered	-	-	-	1	-	n/a
Number of Hires of Police						
Officers From Certified Lists	-	2	-	-	4	n/a
Number of Hires of						
Fire/Medics From Certified Lists	-	-	1	1	-	n/a
Number of Promotions						
From Fire Certified Lists	-	-	1	2	-	n/a
Municipal Court						
Number of Civil Cases	1,864	2,014	2,700	1,270	1,831	1,630
Number of Criminal Cases	3,047	3,582	3,408	2,985	2,956	3,218
Public Health (a) Vital Statistics Certified Certificates Sold						
Number of Births	-	-	177	224	186	185
Number of Deaths	-	-	646	586	553	569

<sup>(</sup>a) Public Health handled at the County level in 2007

Operating Indicators by Function/Program (continued)

**Last Six Years** 

Function/Program	2008		2007		_2006_		2005		2004		2003
Certificates Issued											
<b>Burial Permits Issued</b>	-		-		650		770		721		615
Culture & Recreation											
Senior Activity Center Receipts	\$ 54,521	\$	46,198	\$	47,239	\$	49,503	\$	54,307	\$	59,306
Swimming Pools Receipts	95,385		103,788		97,851		108,565		99,862		92,037
Ice Program Receipts	50,456		52,876		83,050		76,679		98,986		126,268
General Recreation Program Receipt	ts 69,056		71,849		76,648		77,122		63,873		61,098
Child Care/Summer Program Receip	ots 157,639		211,603		202,417		206,777		185,493		154,387
Sports Programs Receipts	204,718		224,013		222,546		223,602		218,709		167,484
(a) Community Center Programs Receip	ots 706,337		708,994		737,836		678,549		632,413		697,677
Cain Park Programs Receipts	419,008		583,553		732,301		666,202		602,292		459,432
Total Recreation Receipts	1,757,120	2	2,002,874	2	2,199,888	2	2,086,999	1	,955,935	1	,817,689
Community Development											
Annual Entitlement Grant Award	1,723,214		1,778,281	1	1,773,674	1	,968,638	2	2,072,000	2	2,102,000
Program Income Received	409,675		373,184		440,590		498,877		479,534		461,804
Sanitation											
(b) Refuse Disposal Costs Per Year Janu	ıary										
thru December	n/a		n/a		n/a		634,747		642,686		693,349

<sup>(</sup>a) Community Center Renovation Completed Several programs were moved to the new facility.

Note: Information prior to 2003 is not available.

<sup>(</sup>b) Beginning 2004, expenses were paid out of Department 6203 Prior to that expenses were paid out of Department 6204 Objects of expenditure were 2045.0 thru 2045.04

Operating Indicators by Function/Program (continued)

**Last Six Years** 

Function/Program	_	2008	-	2007	_	2006	_	2005	<del>-</del>	2004	_	2003
Transportation/Streets												
Crackseal Coating Program (lbs.)		12,000		12,000		15,000		15,000		32,000		4,400
Street Repair												
(Curbs, aprons, berms, asphalt) (hours)		6,240		8,000		8,320		8,320		8,320		n/a
Line Striping (hours)		2,024		700		643		775		800		2,003
Street Sweeping (hours)		1,867		2,400		2,712		1,501		1,953		n/a
Cold Patch (hours)		3,120		3,916		4,160		4,160		4,160		n/a
Snow & Ice Removal-Regular Hours		7,840		5,107		3,456		2,900		2,300		n/a
Snow & Ice Removal-Overtime Hours		6,441		4,476		2,356		8,275		3,507		n/a
Landscaping Stump-Chipper Service (hours)		4,972		5,198		4,128		3,800		3,975		n/a
Leaf Collection-Fall (hours)		12,647		17,875		16,695		8,704		n/a		n/a
Equipment Repair/Body Shop (hours)		16,173		19,720		21,500		21,500		21,500		n/a
Number of Trees Planted Per Year		369		270		278		304		552		353
Tons of Snow Melting Salt Purchased		14,128		13,403		6,910		18,780		14,371		n/a
Cost of Salt/Calcium Chloride Purchased	\$	492,377	\$	438,970	\$	221,946	\$	586,406	\$	455,917	\$	524,151
Skunk Removals		-		165		101		134		421		1,770
Water Department												
Water Rates per 1,000 cu ft of Water Used		48.77		46.73		41.73		41.23		40.02		38.91
Average Number of Water Accounts Billed		15.076		15.020		15.015		15.070		15,000		15 502
Monthly (cu ft)		15,876		15,920		15,915		15,970		15,980		15,583
Total Water Collections Annually	¢	0.621.915	¢	0.420.491	ф	0 000 440	¢	7.005.422	¢	7 202 001	ф	7 072 477
(Including P & I)	\$	9,621,815	\$	9,429,481	\$	8,802,440	\$	7,995,432	\$	7,283,991	\$	7,973,477
Payments to Cleveland for Bulk Water Purchases	\$	7,656,758	\$	7,355,075	\$	7,509,876	\$	8,170,774	\$	7,139,993		m/o
	Ф	7,030,738	Ф	1,333,073	Ф	7,309,870	Ф	8,170,774	Ф	7,139,993		n/a
Wastewater Department												
Wastewater Rates per 1,000 Cu Ft of Water Used (Local)		10.05		10.05		10.05		10.05		7.05		7.05
, ,		515		10.05 526		10.03 549		439		7.05 489		612
Sewer & Sanitary Calls For Service		515		520		549		439		489		012

Operating Indicators by Function/Program (continued)

# **Last Six Years**

Function/Program	-	2008	_	2007	-	2006	2005	2004	_	2003
General Government										
Council & Clerk										
Number of Ordinances Passed		72		42		45	62	65		69
Number of Resolutions Passed		111		116		98	106	123		115
Number of Planning Commission Docket Item	ıs	16		23		25	30	33		38
Number of Board of Zoning Appeals Docket I	tem	s 33		26		24	27	39		n/a
Finance Department										
Number of Checks/Accounts Payable										
Vouchers Issued		6,842		7,090		7,252	7,404	7,861		n/a
Amount of Checks Written	\$	27,805,150	\$	32,223,691	\$	26,767,750	\$ 29,584,579	\$ 30,834,075		n/a
Interest Earnings for Fiscal Year										
(cash basis)	\$	458,811	\$	1,026,304	\$	987,192	\$ 437,830	\$ 369,534	\$	556,306
Number of Journal Entries Issued		335		371		278	302	305		n/a
Agency Ratings-Moody's Finance Services		Aa3		Aa3		Aa3	Aa3	Aa3		Aa2
Income Tax Department										
Number of Refund Checks/Vouchers Issued		1,100		1,247		1,332	1,229	1,304		n/a
Amount of Checks Written	\$	384,020	\$	362,176	\$	307,635	\$ 367,483	\$ 392,189	\$	292,108
Number of Individual Returns		15,660		17,797		18,569	19,112	17,161		n/a
Number of Business Returns		1,331		1,881		1,912	1,809	1,859		n/a
Number of Business Withholding Returns		10,343		1,386		1,760	1,691	1,628		n/a
Amount of Penalties and Interest										
Collected	\$	49,630	\$	91,867	\$	271,651	\$ 99,467	\$ 181,190		n/a
Annual Number of Corporate Withholding										
Forms Processed		10,343		1,760		1,760	1,691	1,628		n/a
Annual Number of Balance Due										
Statements Processed		48,909		58,087		58,087	79,710	78,217		n/a
Annual Number of Estimated Payment										
Forms Processed		48,909		58,087		58,087	79,710	78,217		n/a
Annual Number of Reconciliations of										
Withholdings Processed		1,495		1,348		1,837	1,683	1,617		n/a

Operating Indicators by Function/Program (continued)

**Last Six Years** 

Function/Program	 2008	_	2007	 2006	 2005	_	2004	2003
Building Department Indicators (a)								
Construction Permits Issued-Residential	1,307		1,741	1,499	1,893		1,932	n/a
Construction Permits Issued-Commercial	110		171	137	178		175	n/a
Estimated Value of								
Construction-Residential (Millions)	\$ 9.392	\$	12.902	\$ 15.055	\$ 16.065	\$	13.479	n/a
Estimated Value of								
Construction-Commercial (Millions)	\$ 8.490	\$	27.378	\$ 18.528	\$ 36.806	\$	16.682	n/a
Number of Permits Issued	3,813		4,563	4,103	5,109		5,307	n/a
Amount of Revenue Generated								
From Permits	\$ 227,462	\$	309,977	\$ 426,412	\$ 522,638	\$	331,876	n/a
Amount of Revenue Generated								
From Fees/Licenses	\$ 348,592	\$	568,550	\$ 426,650	\$ 547,318	\$	403,715	n/a
Number of Contractor Registrations Issued	1,078		1,269	1,187	1,311		1,222	n/a
Number of Inspections Performed	7,385		9,150	9,458	9,018		8,501	n/a

(a) Source: Building Department's Annual Report

Note: Information prior to 2003 is not available

Capital Assets Statistics by Function/ Program

## Last Six Years

<u>-</u>	2008	2007	2006	2005	2004	2003
General Government						
Square Footage Occupied	68,000	68,000	68,000	68,000	68,000	68,000
Administrative Vehicles	22	16	17	18	18	11
Inspection Vehicles	18	18	17	17	17	19
Municipal Court Vehicles	2	2	2	2	2	2
Lands and Buildings Vehicles	16	16	22	23	19	20
Police						
Stations	1	1	1	1	1	1
Square Footage of Building	18,877	18,877	18,877	18,877	18,877	18,877
Vehicles	153	118	107	119	127	113
Fire						
Stations	2	2	2	2	2	2
Square Footage of Building	24,068	24,068	24,068	24,068	24,068	24,068
Vehicles	20	19	20	20	23	20
Recreation						
Number of Parks	6	6	6	6	6	6
Number of Pools	1	2	2	2	2	2
Number of Ice Rinks	2	2	2	2	2	2
Number of Tennis Courts	18	18	18	18	18	18
Number of Skateboarding Areas	1	1	1	1	1	1
Number of Baseball Diamonds	9	9	9	9	9	9
Number of Basketball Courts	5	5	5	5	5	5
Square Footage of						
Community Center	150,000	150,000	150,000	150,000	150,000	150,000
Vehicles	34	13	17	20	21	21

Capital Assets Statistics by Function/Program (continued)

**Last Six Years** 

	2008	2007	2006	2005	2004	2003
Other Public Works						
Streets (miles)	137	137	137	137	137	137
Curbs (miles)	249	249	249	249	249	249
Square Footage of						
Garage/Transfer Station	42,244	42,244	42,244	42,244	42,244	42,244
Service Vehicles	153	145	117	90	101	92
Wasterwater						
Sanitary Sewers (miles)	150	150	150	150	150	150
Storm Sewers (miles)	150	150	150	150	150	150

#### Source:

City of Cleveland Heights, Planning Department

City of Cleveland Heights, Building Department

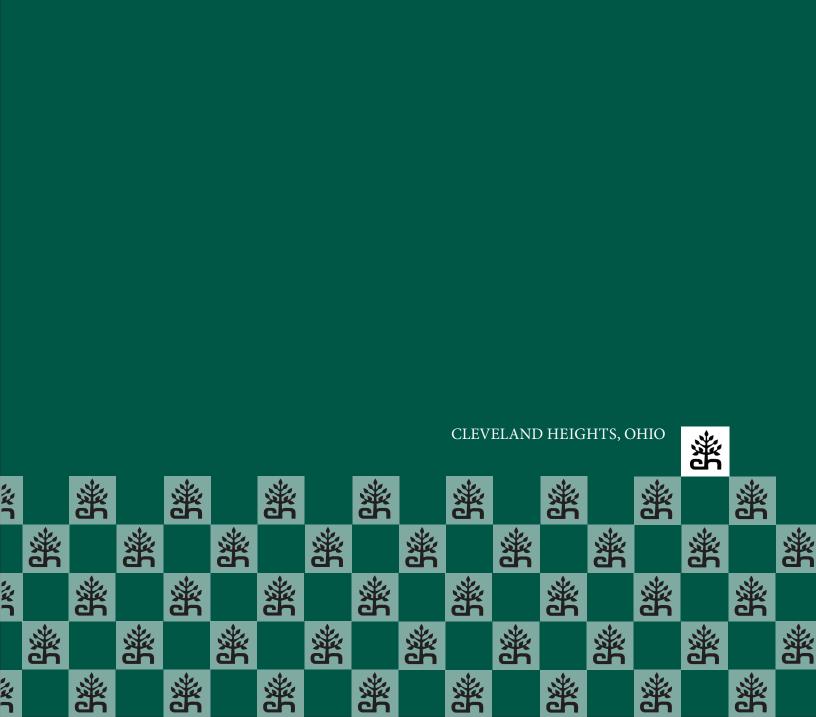
City of Cleveland Heights, Parks and Recreation Department

City of Cleveland Heights, Payroll Department

City of Cleveland Heights, Water Department

City of Cleveland Heights, Street Maintenance Department

Note: Information prior to 2003 is not available





# Mary Taylor, CPA Auditor of State

#### **CITY OF CLEVELAND HEIGHTS**

#### **CUYAHOGA COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JANUARY 19, 2010