

Findlay Digital Academy

Hancock County

Regular Audit

July 1, 2008 through June 30, 2009

Fiscal Year Audited Under GAGAS: 2009



**Balestra, Harr & Scherer, CPAs, Inc.**

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528 South West St, P.O. Box 687, Piketon, Ohio 45661 Phone: 740.289.4131 Fax: 740.289.3639





Mary Taylor, CPA  
Auditor of State

Board of Directors  
Findlay Digital Academy  
1219 West Cross Street, Suite 101  
Findlay, Ohio 45840

We have reviewed the *Independent Auditor's Report* of the Findlay Digital Academy, Hancock County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2008 through June 30, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Findlay Digital Academy is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

March 15, 2010

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Findlay Digital Academy  
Findlay, Ohio  
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For the Fiscal Year Ended June 30, 2009

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### **Independent Auditor's Report**

Members of the Board  
Findlay Digital Academy  
1219 West Main Cross, Suite 101  
Findlay, Ohio 45840

We have audited the accompanying financial statements of the Findlay Digital Academy, Hancock County, Ohio, (the Academy), a component unit of the Findlay City School District, as of and for the year ended June 30, 2009, as listed in the table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Findlay Digital Academy, Hancock County, Ohio, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 24, 2009 on our consideration of the Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Members of the Board  
Findlay Digital Academy  
Independent Auditor's Report  
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Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

As described in Note 13 to the basic financial statements, the Academy has implemented Governmental Accounting Standards Board (GASB) Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*, GASB Statement No. 52, *Land and Other Real Estate Held as Investments by Endowments* and GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*.

A handwritten signature in cursive script that reads "Balestra, Harr & Scherer". The signature is written in black ink on a light-colored background.

Balestra, Harr & Scherer, CPAs, Inc.  
November 24, 2009

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

The discussion and analysis of the Findlay Digital Academy's financial performance provides an overall review of the Academy's financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at the Academy's financial performance as a whole; readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the Academy's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standard Board (GASB) in their Statement No. 34 Basic Financial Statements and Management's Discussion and Analysis for State and Local Government issued June, 1999. Certain comparative information between current year and the prior year is required to be presented in the MD&A.

**Financial Highlights**

Key financial highlights for fiscal year 2009, which was the fifth year of operation for the Academy, are as follows:

- The assets of the Academy exceeded its liabilities at year-end by \$635,577. Of this amount \$613,450 may be used to meet the Academy's ongoing obligations to citizens and creditors.
- In total, net assets increased by \$194,465.

**Using this Financial Report**

This report consists of three parts, the MD&A, the basic financial statements, and notes to those statements. The basic financial statements include a statement of net assets, a statement of revenues, expenses and changes in net assets, and a statement of cash flows. As the Academy reports its operations using enterprise fund accounting, all financial transactions and accounts are reported as one activity, therefore, the entity wide and fund presentation information is the same.

**Statement of Net Assets**

The Statement of Net Assets answers the question, "How did we do financially during 2009?" This statement includes all assets and liabilities, both financial and capital, and short-term and long-term using the accrual basis of accounting and economic resources focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when cash is received or paid.

This statement reports the Academy's net assets; however, in evaluating the overall position and financial viability of the Academy, non-financial information such as potential changes in the laws governing charter schools in the State of Ohio will also need to be evaluated.



**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(Continued)**

Table 1 provides a comparison of the Academy's overall financial position at June 30<sup>th</sup> for fiscal years 2009 and 2008:

(Table 1)  
Net Assets

	2009	2008
<b>Assets</b>		
Current Assets	\$ 614,094	\$ 451,982
Capital Assets, Net	22,127	38,118
<i>Total Assets</i>	<u>636,221</u>	<u>490,100</u>
<b>Liabilities</b>		
Current Liabilities	644	48,988
<i>Total Liabilities</i>	<u>644</u>	<u>48,988</u>
<b>Net Assets</b>		
Invested in Capital Assets	22,127	38,119
Unrestricted	613,450	402,993
<i>Total Net Assets</i>	<u>\$ 635,577</u>	<u>\$ 441,112</u>

Table 2 shows the changes in net assets for fiscal year 2009 and 2008, as well as a listing of revenues and expenses.

Change in Net Assets

	2009	2008
<b>Operating Revenues</b>		
Foundation Payments	\$ 662,176	\$ 440,727
Other Operating Revenue	1,935	14,137
<b>Non-Operating Revenues</b>		
Federal Grants	23,477	27,578
State Grants	3,000	3,000
Investment Revenue	16,741	-
<i>Total Revenues</i>	<u>707,329</u>	<u>485,442</u>
<b>Operating Expenses</b>		
Purchased Services	403,923	362,838
Materials & Supplies	9,470	8,820
Depreciation	15,949	16,714
Non-capitalized asset purchases	80,191	542
Other Expenses	3,331	3,378
<i>Total Operating Expenses</i>	<u>512,864</u>	<u>392,292</u>
<i>Increase in Net Assets</i>	<u>\$ 194,465</u>	<u>\$ 93,150</u>

The Academy operates as one business-type enterprise fund and therefore, no analysis of individual funds is included.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(Continued)**

**Capital Assets**

At the end of fiscal year 2009, the Academy had \$22,127 invested in furniture and equipment. For more information on capital assets see Note 5 to the basic financial statements.

**Contacting the Academy's Financial Management**

This financial report is designed to provide our citizens with a general overview of the Academy's finances and to show the Academy's accountability for the money it receives. If you have questions about this report or need additional information contact Mike Barnhart, Treasurer at Findlay Digital Academy, 1219 W. Main Cross, Suite 101, Findlay, Ohio 45840 or call (419) 425-8237.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**STATEMENT OF NET ASSETS  
JUNE 30, 2009**

**Assets**

Current Assets

Cash	\$ 120,078
Investments	494,016
<i>Total Current Assets</i>	<u>614,094</u>

Non-Current Assets

Capital Assets, Net of Accumulated Depreciation	22,127
<i>Total Non-Current Assets</i>	<u>22,127</u>

<i>Total Assets</i>	<u>636,221</u>
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**Liabilities**

Current Liabilities

Accounts Payable	644
<i>Total Current Liabilities</i>	<u>644</u>

**Net Assets**

Invested in Capital Assets	22,127
Unrestricted	613,450
<i>Total Net Assets</i>	<u>\$ 635,577</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

	Enterprise
<b>Operating Revenues</b>	
Foundation Payments	\$ 662,176
Interest	1,584
Other Revenue	351
<i>Total Operating Revenues</i>	664,111
<b>Operating Expenses</b>	
Purchased Services	403,923
Materials & Supplies	9,470
Depreciation	15,949
Non-capitalized asset purchases	80,191
Other Expenses	3,331
<i>Total Operating Expenses</i>	512,864
<i>Operating Profit (Loss)</i>	151,247
<b>Non-Operating Revenues</b>	
Federal Grants	23,477
State Grants	3,000
Investment Revenue	16,741
<i>Total Non-Operating Revenues</i>	43,218
<i>Change in Net Assets</i>	194,465
Net Assets Beginning of Year	441,112
<i>Net Assets End of Year</i>	\$ 635,577

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

<b>Increase (Decrease) in Cash and Cash Equivalents</b>	
<u>Cash Flows from Operating Activities</u>	
Cash Received from Foundation Payments	659,728
Cash Received from Other Sources	1,935
Cash Payments for Purchased Services	(449,720)
Cash Payments to Suppliers for Goods & Services	(9,568)
Cash Payments to Suppliers for Non-capitalized Assets	(80,191)
Cash Payments to Others	(751)
	121,433
<i>Net Cash Used for Operating Activities</i>	
<u>Cash Flows from Noncapital Financing Activities</u>	
Federal and State Grants Received	26,477
	26,477
<i>Net Cash Provided by Noncapital Financing Activities</i>	
<u>Cash Flows from Capital and Related Financing Activities</u>	
Cash Received from Investments	217,073
Payments for Investments	(494,016)
Payments for Capital Acquisitions	(2,538)
	(279,481)
<i>Net Cash Used for Capital and Related Financing Activities</i>	
	(131,571)
<i>Net Increase in Cash and Cash Equivalents</i>	
Cash and Cash Equivalents at Beginning of Year	251,649
	120,078
<i>Cash and Cash Equivalents at End of Year</i>	
	120,078
<b>Reconciliation of Operating Profit to</b>	
<b>Net Cash Used for Operating Activities</b>	
Operating Profit	151,247
<b>Adjustments to Reconcile Operating Profit to</b>	
<b>Net Cash Used for Operating Activities</b>	
Depreciation	15,949
Loss on Asset Disposal	2,581
Changes in Assets and Liabilities:	
Increase in Prepaid Items	-
Increase in Accounts Payable	(45,896)
Increase in Intergovernmental Receivable	-
Increase in Intergovernmental Payable	(2,448)
	(45,354)
<i>Total Adjustments</i>	(29,814)
<i>Net Cash Used for Operating Activities</i>	121,433

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 1 – DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY**

Findlay Digital Academy (the Academy) is a Conversion Community School established pursuant to Ohio Revised Code Chapter 3314, and sponsored by the Findlay City Schools (FCS) to serve ninth through twelfth grade students living in the Findlay City School District. The Academy’s mission is to enhance and facilitate student learning by combining state-of-the-art digital curriculum with access to local school resources to complement that instruction and prepare students to become lifelong learners and productive citizens.

The Academy is an innovative program operated as a cooperative effort between the Digital Academy Board of Directors and the Findlay City School District. The Academy was approved for operation under a contract with the Findlay City School District (the Sponsor) commencing on April 1, 2004 and expiring on June 30, 2008. Another contract was signed in June 2008 to go through June 30, 2013. The Academy enrolled its first students in January 2005. The Sponsor is responsible for evaluating the performance of the Academy and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to its expiration.

The Academy is governed by a seven-member Board of Directors plus the FCS Superintendent who serves as the nonvoting board president. The majority of the Board is composed of public officials or public sector employees who have a professional interest in furthering the establishment of the Academy. The Board may also include one or more parents of enrolled students and community civic leaders. The FCS Treasurer serves as a nonvoting ex officio member of the Board.

The Findlay Digital Academy uses distance-learning technology to deliver instruction via computers to students, either in their homes or a group-learning environment such as a computer classroom at school. Although the Academy cannot exercise control over the home environments in which instruction will be received, it attempts to take reasonable steps to ensure compliance with health and safety standards deemed available to its students and within the Academy’s control.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Findlay Digital Academy have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Academy also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental and proprietary activities, provided they do not conflict with or contradict GASB pronouncements. The Academy’s significant accounting policies are described below.

**A. Basis of Presentation**

The Academy’s basic financial statements consist of a statement of net assets; a statement of revenue, expenses, and changes in net assets; and a statement of cash flows. Enterprise fund reporting focuses on the determination of the change in net assets, financial position, and cash flows.

**B. Measurement Focus**

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net assets. The statement of changes in net assets presents increases (i.e. revenues) and decreases (i.e. expenses) in net total assets. The statement of cash flows provides information about how the Academy finances and meets the cash flow needs of its enterprise activities.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The Academy's financial statements are prepared using the accrual basis of accounting.

Non-exchange transactions, in which the Academy receives value without directly giving equal value in return, include grants, entitlements, and donations. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

Expenses are recognized at the time they are incurred.

**D. Budgetary Process**

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in the Ohio Revised Code Chapter 5705, unless specifically provided in the contract between the Academy and its sponsor. The contract between the Academy and its Sponsor does not prescribe a budgetary process for the Academy; therefore no budgetary information is presented in the financial statements.

**E. Cash and Investments**

All monies received by the Academy are accounted for by the School's fiscal agent, the Findlay City School District. All cash received by the fiscal agent is maintained in separate accounts in the Academy's name. For purposes of the Statement of Cash Flows and presentation on the Statement of Net Assets, investments with original maturities of three months or less at the time they are purchased by the Academy, are considered to be cash equivalents. In fiscal year 2008, the Academy purchased a five-year Fannie Mae note for \$200,333 which was due in February 2013, but was callable as early as February 2009. The note was called in February 2009. The Academy owns five (5) certificates of deposits totaling \$494,016 in five (5) different banks and earning annual interest anywhere between three and four tenths percent (3.0-4.4%) per year. Investment income of \$16,740 was received in fiscal year 2009.

**F. Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 2009, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expense is reported in the year in which services are consumed. The Academy had no prepaid items this fiscal year.

**G. Capital Assets**

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market value as of the date received. The Academy maintains a capitalization threshold of \$1,000 and an estimated useful life of five years. The Academy does not possess any infrastructure. Depreciation of furniture and equipment is computed using the straight-line method over an estimated useful life of five years.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**H. Net Assets**

Net assets represent the difference between assets and liabilities. Invested in Capital Assets consists of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Academy applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**I. Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activities. For the Academy, these revenues are primarily foundation payments from the State. Operating expenses are necessary costs which are incurred to provide the good or service that is the primary activity of the Academy. Revenues and expenses not meeting this definition are reported as non-operating.

**J. Intergovernmental Revenues**

The Academy currently participates in the State Foundation Program. Revenues received from this program are recognized as operating revenues in the accounting period in which all eligibility requirements are met.

Federal and state grants are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

The Academy participates in various programs through the Ohio Department of Education. These include Title VI-B, Title I, Title II-A, Title II-D, Title V and an EMIS subsidy grant.

**K. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 3 – DEPOSITS AND INVESTMENTS FOOTNOTE DISCLOSURE**

State statutes require the classification of monies held by the Academy into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.



**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 3 – DEPOSITS AND INVESTMENTS FOOTNOTE DISCLOSURE (Continued)**

Interim monies may be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or other obligations of or security issued by the United States treasury or any other obligation guaranteed as to the payment of principal and interest by the United States;
2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bond and other obligations of the State of Ohio, its political subdivisions, or other units or agencies of this State or its political subdivisions;
5. Time certificates of deposit or savings or deposit accounts, including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
7. The State Treasurer's investment pool (STAR Ohio).
8. Securities lending agreements in which the District lends securities and the eligible institution agrees to exchange either securities described in division (1) or (2), or cash, or both securities and cash, equal value for equal value;
9. High grade commercial paper in an amount not to exceed five percent of the District's total average portfolio;
10. Bankers acceptances for a period not to exceed 270 days and in an amount not to exceed ten percent of the District's total average portfolio.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 3 – DEPOSITS AND INVESTMENTS FOOTNOTE DISCLOSURE (Continued)**

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, *Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements*.

*Deposits:* The Academy's deposits are required to be categorized to give an indication of the level of risk assumed by the Academy at fiscal year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Academy or its agent in the Academy's name. Category 2 includes uninsured and unregistered deposits which are held by the counterparty's trust department or agent in the Academy's name. Category 3 includes uninsured and unregistered deposits for which the securities are held by the counterparty, or by its trust department or agent but not in the Academy's name. For deposits, custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it.

At fiscal year end, the carrying amount of the Academy's deposits was \$2,126 and the bank balance was \$37,357. Of the bank balance, \$37,357 was covered by federal depository insurance (Category 1).

*Investments:* The Academy's investments are required to be categorized to give an indication of the level of risk assumed by the Academy at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the Academy or its agent in the Academy's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the Academy's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the Academy's name. The Academy's investments in STAR Ohio, an investment pool operated by the Ohio State Treasurer, are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Fair Value	Weighted Average Maturity (Yrs.)
STAR Ohio	\$ 117,952	0
Certificates of Deposit (Category 1)	494,016	3.48
Total Fair Value	\$ 611,968	

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment.

In accordance with the investment policy, the Academy manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio.

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Academy limits their investments to STAR Ohio and Government Sponsored Enterprises (GSE's). Investments in STAR Ohio were rated AAAM by Standard & Poor's.

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 3 – DEPOSITS AND INVESTMENTS FOOTNOTE DISCLOSURE (Continued)**

Concentration of credit risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government’s investment in a single issuer.

The Academy’s investment policy allows investments in Certificates of Deposit or within financial institutions within the State of Ohio as designated by the Federal Reserve Board. The Academy has invested 19% in investments with no weighted maturity through STAR Ohio. All other investments can be sold on the secondary market if immediate cash flow is needed.

Custodial credit risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The Academy can access \$500,000 of net equity protection from the Securities Investor Protection Corporation through Ridge Clearing which is the custodian of our non-STAR investments. All of the Academy’s investments are held in the name of the Academy.

The classification of cash and cash equivalents and investments on the basic financial statements is based on criteria set forth in GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

A reconciliation between the classifications of cash and cash equivalents and investments on the basic financial statements and the classification of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Cash & Cash Equivalents/Deposits	Investments
<i>GASB Statement No. 9</i>	\$ 120,078	\$ 494,016
Investments:		
STAR Ohio	(117,952)	117,952
<i>GASB Statement No. 3</i>	\$ 2,126	\$ 611,968

**NOTE 4 – INTERGOVERNMENTAL RECEIVABLES/PAYABLES**

There were no intergovernmental receivables nor payables at June 30, 2009.

**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2009:

	Balance 7/1/2008	Additions	Deletions	Balance 6/30/2009
Furniture & Equipment	83,174	2,538	11,915	73,797
Less: Accumulated Depreciation	45,055	15,949	9,334	51,670
Capital Assets, Net	\$ 38,119	\$ (13,411)	\$ 2,581	\$ 22,127

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 6 – RISK MANAGEMENT**

The Academy is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Academy is covered under the liability and property policies of the Findlay City Schools.

Coverage are as follows:

General Liability:	
Per Occurrence	\$1,000,000
Aggregate	4,000,000
Personal & Advertising Injury	1,000,000
Property:	132,362,478

There have been no claims filed against or on behalf of the Academy.

**NOTE 7 – FISCAL AGENT AND PAYMENTS TO SPONSOR**

The Sponsorship Contract states that the Findlay City Schools may direct its treasurer to serve as the Academy's fiscal officer. The treasurer performs the following functions for the Academy:

- A. Assumes responsibility for receipt, safekeeping and disbursement of all Academy funds;
- B. Directs and manages all financial accounting programs and systems;
- C. Completes and files all forms, reports, papers and other requirements as prescribed by the Auditor of State, Department of Education, or other state or local agencies.

In addition, the Sponsorship Contract states that the Academy shall secure the services of an Executive Director who shall be the chief operating officer of the Academy. This position is filled by the retired Secondary Curriculum Director of the Academy's Sponsor, the Findlay City School District.

With the exception of the Executive Director, who is contracted through the Hancock County ESC beginning August 2008, the Sponsor contracts out all employees to the Academy including the Treasurer, EMIS Coordinator, Academy Coordinator, and Teachers.

During the year ended June 30, 2009, the Academy incurred \$82,391 in expenses payable to its Sponsor, Findlay City School District, for:

Salaries & Benefits	\$ 62,768
Fiscal Services	11,186
EMIS Services	8,185
Other	252
Total	<u>\$ 82,391</u>

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 8 – CONTINGENCIES**

**A. Grants**

The Academy received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions as specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Academy.

However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Academy at June 30, 2009.

**B. State Funding**

The Ohio Department of Education reviews enrollment data and full time equivalency (FTE) calculations made by the schools. These reviews ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. As of November 14, 2009, the Academy has not received the review for fiscal year 2009.

**C. State School Funding Decision**

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State’s school funding plan. The decision reaffirmed earlier decisions that Ohio’s current school funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed “...the Ohio General Assembly to enact a school funding scheme that is thorough and efficient...”. The Academy is currently unable to determine what effect, if any, this decision will have on its future state funding and its financial operations.

**D. House Bill 79**

In March 2007 the Ohio General Assembly enacted House Bill 79 which contained confusing language that implied that if a school employee is serving on the Academy’s Board of Directors, that school employee’s full-time job could be in jeopardy. As a result the Academy made some changes to its Board of Directors based on advice from legal counsel. The General Assembly has indicated that was not the intent of the legislation and has indicated that corrective legislation would be introduced. As of November 14, 2009 no such corrective legislation has appeared.

**NOTE 9 – PURCHASED SERVICE EXPENSES**

For the year ended June 30, 2009, purchased service expenses were payments for services rendered by various vendors, as follows:

Tri-Rivers Educational Comoputer Assn. (TRECA)	\$ 277,890
Sponsor, Management Fees & Expenses	96,031
Hancock County ESC	17,652
Balestra, Harr & Scherer, CPA's	5,200
Western Buckeye ESC	4,558
Other	2,592
	<u>\$ 403,923</u>

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 10 – RELATED PARTY TRANSACTIONS**

The Academy's Board of Directors used to include three members who are employees of the Academy's Sponsor, Findlay City School District, and one member who is an employee of the Hancock County Educational Service Center as contracted out by the Findlay City School District. However, that changed in FY2007 due to House Bill 79 (see Note 8 D). In addition, other employees of the Sponsor sometimes provide additional services to the Academy; however no such services were provided in FY2009. Payments to the following related parties (other than travel reimbursement) were as follows:

Findlay City School District (Sponsor)	\$ 96,031
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**NOTE 11 – CONTRACT WITH TRECA**

The Academy entered into a contract on June 23, 2008, for fiscal year 2009, with TRECA. Under the contract, the following terms were agreed upon:

- TRECA shall provide the Academy with instructional, administrative, staff training, and technical services sufficient to substantially implement the Academy's educational plan and the Academy's assessment and accountability plan.
- All personnel providing services to the Academy on behalf of TRECA under the agreement shall be employees of TRECA and TRECA shall be solely responsible for all payroll functions, including retirement system contributions and all other legal withholding and/or payroll taxes, with respect to such personnel. All shall possess any certification or licensure which may be required by law.
- The technical services provided by TRECA to the Academy shall include access to, and the use of, computer software, computer hardware, networking hardware, network services, and the services of technical support personnel necessary to implement the plan of operation.
- The Academy shall secure the services of an Executive Director, who shall be the chief operating officer of the Academy, with primary responsibility for day-to-day operation of the Academy.
- Curricular services provided by TRECA shall be limited to the basic standardized curriculum developed by TRECA. Basic services do not include special education and related services.
- In exchange for the services and support (including equipment) provided by TRECA, the Academy shall pay to TRECA \$3,875 per full-time student enrolled in the Academy for the 2008-2009 school year. Part-time students may be enrolled on such terms as agreed to by the parties.
- In the case of students enrolled in the Academy who are Disabled or Suspected Disabled, as defined in the Exhibit entitled "TRECA Enhancement Services and Special Education Obligations of the Academy and TRECA," the Academy shall additionally pay to TRECA the fees and costs described in Section II of such exhibit.

For fiscal year 2009, \$323,688 was paid to TRECA. The amount payable to TRECA was \$450 and \$32,357 at June 30, 2009 and 2008, respectively.

To obtain TRECA's audited June 30, 2009 financial statements please contact Scott Armstrong, Treasurer, at [scott@treca.org](mailto:scott@treca.org).

**FINDLAY DIGITAL ACADEMY  
HANCOCK COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE 12 – TAX EXEMPT STATUS**

The Academy's legal counsel issued a tax opinion stating the Academy is not required to pay federal income tax or file federal tax returns because it qualifies as an integral part of the Findlay City Schools which is a political subdivision of the State of Ohio. The tax opinion also indicates that as a further protection, they structured the Academy's incorporation documents in such a way that, in the unlikely event the Internal Revenue Service ever reaches a contrary conclusion regarding the Academy's tax status, the Academy should qualify as a tax-exempt organization under either Section 501(c)(3) or 501(c)(4) of the Internal Revenue code, retroactive to the date of incorporation. Thus, the Academy should avoid liability for any taxes or penalties imposed by the Internal Revenue Code.

**NOTE 13 – CHANGES IN ACCOUNTING PRINCIPLES**

For fiscal year 2009, the Academy has implemented GASB Statement No. 51, "Accounting and Financial Reporting for Intangible Assets", GASB Statement No. 52, "Land and other Real Estate Held as Investments by Endowments", and GASB Statement No. 53, "Accounting and Financial Reporting for Derivative Instruments". GASB Statement No. 51 establishes the guidance regarding how to identify, account for and report intangible assets. The implementation of GASB Statement No. 51 did not have an effect on the financial statements of the Academy. GASB Statement No. 52 establishes the criteria for requiring endowments to report their land and other real estate investments at fair value. The implementation of GASB Statement No. 52 did not have an effect on the financial statements of the Academy. GASB Statement No. 53 establishes the requirement to measure most derivative instruments at fair value in the financial statements. The implementation of GASB Statement No. 53 did not have an effect on the financial statements of the Academy.



**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by  
*Government Auditing Standards***

Findlay Digital Academy  
1219 West Main Cross, Suite 101  
Findlay, Ohio 45840

We have audited the accompanying financial statements of the Findlay Digital Academy, (the Academy), as of and for the year ended June 30, 2009, and have issued our report thereon dated November 24, 2009, in which we noted that the Academy implemented GASB Statements No. 51, No. 52 and No. 53. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Academy's internal control over financial reporting as a basis for designing our auditing procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Academy's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Academy's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Academy's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the accounting basis described in Note 1 such that there is more than a remote likelihood that the Academy's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies, resulting in more than a remote likelihood that the Academy's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Findlay Digital Academy  
Hancock County

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by  
*Government Auditing Standards*

Page 2

### **Compliance and Other Matters**

As part of reasonably assuring whether the Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that we must report under *Government Auditing Standards*.

This report is intended solely for the information and use of management and members of the Board. We intend it for no one other than these specified parties.



Balestra, Harr & Scherer, CPAs, Inc.  
November 24, 2009



### **Independent Auditor's Report on Applying Agreed-Upon Procedures**

Findlay Digital Academy  
Hancock County  
1219 West Main Cross, Suite 101  
Findlay, Ohio 45840

To the Board of Directors:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Findlay Digital Academy (the Academy) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on February 28, 2008.
2. We read the policy, noting it included the following requirements from the Ohio Rev. Code Section 3313.666(B)
  - 1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - 2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.66;
  - 3) A procedure for reporting prohibited incidents;
  - 4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - 5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
  - 6) A procedure for documenting any prohibited incident that is reported;
  - 7) A procedure for responding to and investigating any reported incident;

- 8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- 9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- 10) A requirement that the Academy administration semiannually provide the president of the Academy board a written summary of all reported incidents and post the summary on its web site, if the Academy has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than this specified party.



Balestra, Harr & Scherer, CPAs, Inc.

November 24, 2009





Mary Taylor, CPA  
Auditor of State

FINDLAY DIGITAL ACADEMY

HANCOCK COUNTY

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
MARCH 25, 2010