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# Mary Taylor, CPA Auditor of State

Jefferson General Health District Jefferson County 500 Market Street 7<sup>th</sup> Floor Steubenville, Ohio 43952

#### To the Board of Directors:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Taylor, CPA Auditor of State

Mary Taylor

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# Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT

Jefferson General Health District Jefferson County 500 Market Street 7<sup>th</sup> Floor Steubenville, Ohio 43952

To the Board of Directors:

We have audited the accompanying financial statements of Jefferson General Health District, Jefferson County, (the District) as of and for the year ended December 31, 2009. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the District's larger (i.e. major) funds separately. While the District does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Districts to reformat their statements. The District has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the year ended December 31, 2009 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2009, or its changes in financial position for the year then ended.

Jefferson General Health District Jefferson County Independent Accountants' Report Page 2

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of the Jefferson General Health District, Jefferson County, as of December 31, 2009, and its combined cash receipts and disbursements for the year then ended on the accounting basis Note 1 describes.

The District has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 21, 2010, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

We conducted our audit to opine on the financial statements that collectively comprise the District's financial statements. The U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* requires presenting a federal awards expenditure schedule. The schedule is not a required part of the financial statements. We subjected the federal awards expenditure schedule to the auditing procedures applied in the audit of the financial statements. In our opinion, this information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Mary Taylor, CPA Auditor of State

Mary Taylor

# COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2009

	Governmental Fund Types			
	General	Special Revenue	Totals (Memorandum Only)	
Cash Receipts:				
Federal Awards		\$728,489	\$728,489	
Intergovernmental	\$184,032	, ,	184,032	
Subdivisions	165,830		165,830	
Permits	10,229		10,229	
Other Fees	72,625	1,136,414	1,209,039	
Licenses	10,900	10,100	21,000	
Contractual Services	20,618	480,599	501,217	
Donations	1,420		1,420	
Other Receipts	9,794	10,409	20,203	
Total Cash Receipts	475,448	2,366,011	2,841,459	
Cash Disbursements:				
Current Disbursements:				
Health:				
Salaries	257,825	675,388	933,213	
Supplies	10,333	54,557	64,890	
Equipment		18,328	18,328	
Contracts - Repair		1,325	1,325	
Contracts - Services	2,400	228,325	230,725	
Travel	18,068	19,763	37,831	
Rentals	9,267	43,260	43,260	
Utilities	9,267 35,903	15,773	25,040	
Public Employee's Retirement Worker's Compensation	1,686	93,211 11,551	129,114 13,237	
Unemployment	1,000	2,138	2,138	
Hospitalization	39,202	199,851	239,053	
Other	98,338	1,011,202	1,109,540	
Total Disbursements	473,022	2,374,672	2,847,694	
Total Receipts Over/(Under) Disbursements	2,426	(8,661)	(6,235)	
			, , ,	
Other Financing Receipts/(Disbursements): Advances-In		113,528	113,528	
Advances-Out		(123,668)	(123,668)	
Refunds		(2,880)	(2,880)	
Total Other Financing Receipts/(Disbursements)		(13,020)	(13,020)	
Excess of Cash Receipts and Other Financing				
Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	2,426	(21,681)	(19,255)	
Fund Cash Balances, January 1	25,788	570,275	596,063	
·	<u> </u>	,	,	
Fund Cash Balances, December 31	<u>\$28,214</u>	\$548,594	\$576,808	

The notes to the financial statements are an integral part of this statement.

## COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES - PROPRIETARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2009

	Proprietary Fund Type
	Enterprise
Operating Cash Receipts:	
Charges for Services	\$145,631
Total Operating Cash Receipts	145,631_
Operating Cash Disbursements:	
Personal Services	102,842
Employee Fringe Benefits Hospitalization	14,330 13,659
Worker's Compensation	2,426
Supplies and Materials	4,142
Utilities	2,892
Remittance to State	13,985
Travel	5,868
Other	3,659
Total Operating Cash Disbursements	163,803
Operating Income/(Loss)	(18,172)
Excess of Receipts Over/(Under) Disbursements	
Before Interfund Transfers and Advances	(18,172)
Advance In	11,240
Advance Out	(1,100)
Net Receipts Over/(Under) Disbursements	(8,032)
Fund Cash Balances, January 1	85,670
Fund Cash Balances, December 31	\$77,638

The notes to the financial statements are an integral part of this statement.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Jefferson General Health District, Jefferson County, (the District) as a body corporate and politic. A five-member Board and a Health Commissioner govern the District. The District's services include communicable disease investigations, immunization clinics, inspections, public health nursing services and issues health-related licenses and permits.

The District's management believes these financial statements present all activities for which the District is financially accountable.

#### **B.** Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

#### C. Deposits and Investments

As required by the Ohio Revised Code, the Jefferson County Treasurer is custodian for the District's deposits. The County's deposit and investment pool holds the District's assets, valued at the Treasurer's reported carrying amount.

#### D. Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

#### 1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

#### 2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The District had the following significant Special Revenue Funds:

<u>Construction Demolition and Debris Fund</u> - This fund receives tonnage fees from landfills for construction, demolition and debris materials. Monies are then remitted to the appropriate agencies. Amounts retained by the District are used to pay for investigations of illegal trash disposals.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 (Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### 3. Enterprise Funds

These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The District had the following significant Enterprise Funds:

<u>Food Service Fund</u> - This fund receives licenses and permits relating to food service licenses. It accounts for the cost of providing various services including site inspections.

<u>Environmental Fund</u> - This fund receives fees for licenses and permits relating to sewage systems. It accounts for the cost of providing various services including site inspections.

#### E. Budgetary Process

The Ohio Revised Code requires the District to budget each fund

#### 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

#### 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

#### 3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 2009 budgetary activity appears in Note 2.

#### F. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 (Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

#### 2. BUDGETARY ACTIVITY

Budgetary activity for the year ending December 31, 2009 follows:

2009 Budgeted vs. Actual Receipts

	Budgeted	Actual		
Fund Type	Receipts	Receipts	Variance	
General	\$572,863	\$475,448	(\$97,415)	
Special Revenue	2,779,642	2,366,011	(413,631)	
Enterprise	152,642	145,631	(7,011)	
Total	\$3,505,147	\$2,987,090	(\$518,057)	

2009 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	_	
Fund Type	Authority	Expenditures	Variance	
General	\$500,241	\$473,022	\$27,219	
Special Revenue	2,837,271	2,377,552	459,719	
Enterprise	176,071	163,803	12,268	
Total	\$3,513,583	\$3,014,377	\$499,206	

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Construction Demolition and Debris and Marinas Funds by \$104,094 and \$1,460 for the year ended December 31, 2009.

#### 3. INTERGOVERNMENTAL FUNDING

The County apportions the excess of the District's appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. The financial statements present these amounts as intergovernmental receipts.

#### 4. RETIREMENT SYSTEM

The District's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2009, OPERS members contributed 10% of their gross salaries and the District contributed an amount equaling 14%, of participants' gross salaries. The District has paid all contributions required through December 31, 2009.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 (Continued)

#### 5. RISK MANAGEMENT

#### **Risk Pool Membership**

The District is a covered as part of Jefferson County's insurance coverage. County officials entered into an agreement with the County Risk Sharing Authority (CORSA), in conjunction with the County Commissioners Association of Ohio, to provide insurance coverage on property, buildings, vehicles, and equipment through a self insurance program. Real property and contents are 100% insured.

The County Risk Sharing Authority, Inc. (CORSA), is a public entity shared risk pool among forty-one counties in Ohio. CORSA was formed as an Ohio non-profit corporation for the purpose of establishing the CORSA Insurance/Self Insurance Program, a primary group and excess insurance/self insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverages provided by CORSA. These coverage's include comprehensive general liability, automobile liability, certain property insurance and public officials' error and omissions liability insurance.

Each member, one from each member county, has one vote on all matters requiring a vote, to be cast by a designated representative. The affairs of the Corporation are managed by an elected board of not more than nine trustees. Only county commissioners of member counties are eligible to serve on the board. No county may have more than one representative on the board at any time. Each member County's control over budgeting and financing of CORSA is limited to its voting authority and any representation it may have on the board of trustees. CORSA has issued certificates of participation in order to provide adequate cash reserves. The certificates are secured by the member Counties' obligation to make coverage payments to CORSA. The participating counties have no responsibility for the payment of certificates. The County does not have an equity interest or a financial responsibility.

### FEDERAL AWARDS EXPENDITURES SCHEDULE FOR THE YEAR ENDED DECEMBER 31, 2009

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Expenditures
U.S. DEPARTMENT OF AGRICULTURE  Passed Through Ohio Department of Health:			
Special Supplimental Food Program for Women, Infants and Children	04110011WA0209 04110011WA0310	10.557	\$229,548 85,212
Total U.S. Department of Agriculture			314,760
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Passed Through Ohio Department of Health:			
Maternal and Child Health Services Block Grant	04110011MC0209	93.994	68,360
Total Maternal and Child Health Services Block Grant	04110011MC0310		24,924 93,284
Center for Disease Control and Prevention -Investigations and Technical Assistance Grant	04110012PI0209	93.283	114,246
Public Health Emergency Preparedness			
PHER Phase 1 PHER Phase 2 PHER Phase 3 PHEP	04110012PH0110	93.069	125,983 15,380 44,600 72,734
Total Public Health Emergency Preparedness			258,697
Total U.S. Department of Health and Human Services			466,227
Total Expenditures of Federal Awards			\$780,987

The accompanying notes to this schedule are an integral part of this schedule.

## NOTES TO FEDERAL AWARDS EXPENDITURES SCHEDULE DECEMBER 31, 2009

#### A. SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Expenditures Schedule (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.





## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jefferson General Health District Jefferson County 500 Market Street 7<sup>th</sup> Floor Steubenville, Ohio 43952

To the Board of Directors:

We have audited the financial statements of the Jefferson General Health District, Jefferson County, (the District) as of and for the year ended December 31, 2009, and have issued our report thereon dated July 21, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2009-001.

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Jefferson County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
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We also noted certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated July 21, 2010

The District's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the District's response and, accordingly, we express no opinion on it.

We intend this report solely for the information and use of management, the board of directors, federal awarding agencies and pass-through entities, and others within the District. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor





## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Jefferson General Health District Jefferson County 500 Market Street 7<sup>th</sup> Floor Steubenville, Ohio 43952

To the Board of Directors:

#### Compliance

We have audited the compliance of Jefferson General Health District (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to each of its major federal programs for the year ended December 31, 2009. The summary of auditor's results section of the accompanying schedule of findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the Jefferson General Health District complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended December 31, 2009.

#### **Internal Control Over Compliance**

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of opining on compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the District's internal control over compliance.

Jefferson General Health District
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Independent Accountants' Report on Compliance With Requirements
Applicable to Each Major Federal Program and on Internal Control Over
Compliance in Accordance With OMB Circular A-133
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A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the management, board of directors, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

#### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 DECEMBER 31, 2009

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	Yes
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	10.557 Special Supplemental Food Program For Women, Infants, and Children(WIC) 93.069 – Public Health Emergency Preparedness/Public Health Infrastructure, Pandemic Influenza Funds and Cities Readiness Initiative
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

Jefferson General Health District Jefferson County Schedule of Findings Page 2

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2009-001**

#### **Noncompliance Finding**

Ohio Revised Code Section 5705.41(B) states in part that no subdivision is to expend money unless it has been appropriated.

Expenditures exceeded appropriations in the funds listed below:

Fund	Appropriations	Expenditures	Variance
Construction Demolition & Debris	\$1,098,053	\$1,202,147	(\$104,094)
Marina	\$881	\$2,341	(\$1,460)

The Fiscal Officer should not certify the availability of funds and should deny payment requests exceeding appropriations. The Fiscal Officer may request the Board to approve increased expenditure levels by increasing appropriations and amending estimated resources, as necessary.

#### Officials' Response:

The Administrator and bookkeeper will place the final appropriations on the agenda for Board action during the regular December meeting of the Board of Health. Action will be certified in the approved board minutes.

#### 3. FINDINGS FOR FEDERAL AWARDS

NONE



# Mary Taylor, CPA Auditor of State

## JEFFERSON GENERAL HEALTH DISTRICT JEFFERSON COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED SEPTEMBER 28, 2010