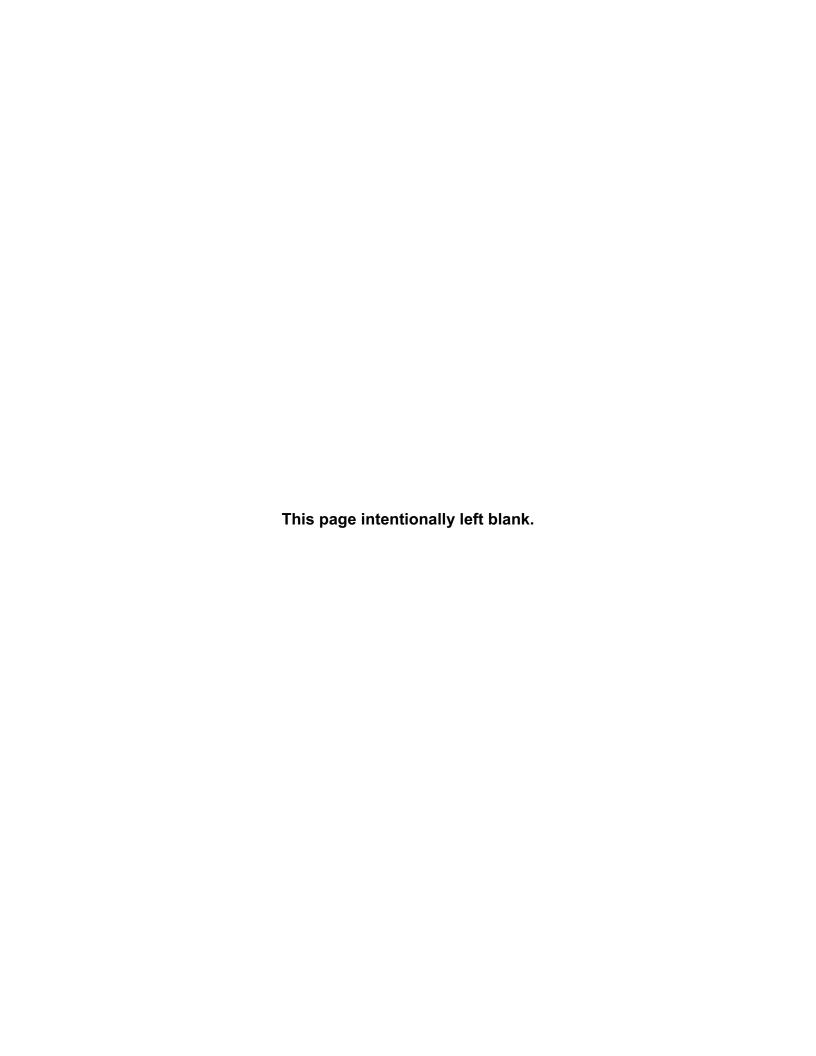




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Lafayette Township Coshocton County 22377 Joan Drive West Lafayette, Ohio 43845

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Taylor, CPA Auditor of State

Mary Taylor

June 23, 2010

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INDEPENDENT ACCOUNTANTS' REPORT

Lafayette Township Coshocton County 22377 Joan Drive West Lafayette, Ohio 43845

To the Board of Trustees:

We have audited the accompanying financial statements of Lafayette Township, Coshocton County, Ohio, (the Township) as of and for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP requires presenting entity wide statements and also presenting the Township's larger (i.e. major) funds separately. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require townships to reformat their statements. The Township has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 Lafayette Township Coshocton County Independent Accountants' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2009 and 2008 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2009 and 2008, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of Lafayette Township, Coshocton County, Ohio, as of December 31, 2009 and 2008, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2010, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Taylor, CPA
Auditor of State

June 23, 2010

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2009

| | Governmental Fund Types | | | |
|---|-------------------------|--------------------|-----------|--------------------------------|
| | General | Special Revenue | Permanent | Totals (Memorandum Only) |
| Cash Receipts: | | | | |
| Property and Other Local Taxes | \$70,479 | \$83,727 | | \$154,206 |
| Licenses, Permits, and Fees | | 24,624 | | 24,624 |
| Intergovernmental | 28,542 | 119,436 | | 147,978 |
| Earnings on Investments | 499 | 570 | \$331 | 1,400 |
| Miscellaneous | 170 | 5,011 | | 5,181 |
| Total Cash Receipts | 99,690 | 233,368 | 331 | 333,389 |
| Cash Disbursements: | | | | |
| Current: | | | | |
| General Government | 76,531 | 6,000 | | 82,531 |
| Public Safety | | 51,575 | | 51,575 |
| Public Works | 3,345 | 99,807 | | 103,152 |
| Health | 7,974 | 27,973 | | 35,947 |
| Capital Outlay | | 830 | | 830 |
| Debt Service: | | | | |
| Redemption of Principal | | 13,024 | | 13,024 |
| Interest and Other Fiscal Charges | | 1,891 | | 1,891 |
| Total Cash Disbursements | 87,850 | 201,100 | 0 | 288,950 |
| Total Cash Receipts Over Cash Disbursements | 11,840 | 32,268 | 331 | 44,439 |
| Fund Cash Balances, January 1 | 14,314 | 113,545 | 16,432 | 144,291 |
| Fund Cash Balances, December 31 | \$26,154 | \$145,813 | \$16,763 | \$188,730 |
| Reserves for Encumbrances, December 31 | \$959 | \$12,467 | \$0 | \$13,426 |

The notes to the financial statements are an integral part of this statement.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2008

| | Governmental Fund Types | | | | |
|---|-------------------------|--------------------|-----------|--------------------------------|--|
| | General | Special Revenue | Permanent | Totals (Memorandum Only) | |
| Cash Receipts: | | | | | |
| Property and Other Local Taxes | \$74,868 | \$85,564 | | \$160,432 | |
| Licenses, Permits, and Fees | | 24,678 | | 24,678 | |
| Intergovernmental | 59,867 | 121,370 | | 181,237 | |
| Earnings on Investments | 1,170 | 1,205 | \$563 | 2,938 | |
| Miscellaneous | 981 | 7,764 | | 8,745 | |
| Total Cash Receipts | 136,886 | 240,581 | 563 | 378,030 | |
| Cash Disbursements: | | | | | |
| Current: | | | | | |
| General Government | 92,429 | 4,788 | | 97,217 | |
| Public Safety | | 51,500 | | 51,500 | |
| Public Works | 12,985 | 174,143 | | 187,128 | |
| Health | 6,413 | 28,281 | 165 | 34,859 | |
| Capital Outlay | 14,024 | 22,904 | | 36,928 | |
| Debt Service: | | | | | |
| Redemption of Principal | 26,936 | | | 26,936 | |
| Interest and Other Fiscal Charges | 2,979 | | | 2,979 | |
| Total Cash Disbursements | 155,766 | 281,616 | 165 | 437,547 | |
| Total Cash Receipts Over/(Under) Cash Disbursements | (18,880) | (41,035) | 398 | (59,517) | |
| Other Financing (Disbursements): | | | | | |
| Other Financing Uses | (50) | | | (50) | |
| Total Other Financing Disbursements | (50) | 0 | 0 | (50) | |
| Excess of Cash Receipts Over/(Under) | | | | | |
| Cash Disbursements and Other | | | | | |
| Financing Disbursements | (18,930) | (41,035) | 398 | (59,567) | |
| Fund Cash Balances, January 1 | 33,244 | 154,580 | 16,034 | 203,858 | |
| Fund Cash Balances, December 31 | \$14,314 | \$113,545 | \$16,432 | \$144,291 | |
| Reserves for Encumbrances, December 31 | \$614 | \$817 | \$0 | \$1,431 | |

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Lafayette Township, Coshocton County, Ohio, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance, and emergency medical services. The Township contracts with the Village of West Lafayette to provide fire services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Township values its certificates of deposit at cost.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008 (Continued)

1. Summary of Significant Accounting Policies (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

<u>Road and Bridge Fund</u> - This fund receives property tax money for constructing, maintaining, and repairing Township roads and bridges.

<u>Gasoline Tax Fund</u> - This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

<u>Fire District Fund</u> - This fund receives property tax money for a contract with the Village of West Lafayette for fire services.

3. Permanent Fund

This fund accounts for assets held under a trust agreement that are legally restricted to the extent that only earnings, not principal, are available to support the Township's programs. The Township had the following significant permanent fund:

<u>Cemetery Bequest Fund</u> – This fund is used to record the donations from individuals and interest received from the related certificate of deposit.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

NOTES TO THE FINANCIAL STATEMENTS **DECEMBER 31. 2009 AND 2008** (Continued)

Summary of Significant Accounting Policies (Continued) 1.

E. Budgetary Process (Continued)

3. **Encumbrances**

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated. The Township did not encumber all commitments required by Ohio law. Management has included audit adjustments in the accompanying budgetary presentations for material items that should have been encumbered.

A summary of 2009 and 2008 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

2. **Equity in Pooled Deposits and Investments**

The Township maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

| | 2009 | 2008 |
|------------------------|-----------|-----------|
| Demand deposits | \$175,483 | \$131,044 |
| Certificate of deposit | 13,247 | 13,247 |
| Total deposits | \$188,730 | \$144,291 |
| | | |

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

3. **Budgetary Activity**

Budgetary activity for the years ended December 31, 2009 and 2008 follows:

| 2009 Budgeted vs. Actual Receipts | | | | |
|-----------------------------------|-----------|-----------|-----------|--|
| Budgeted Actual | | | | |
| Fund Type | Receipts | Receipts | Variance | |
| General | \$101,050 | \$99,690 | (\$1,360) | |
| Special Revenue | 238,236 | 233,368 | (4,868) | |
| Permanent | 0 | 331 | 331 | |
| Total | \$339,286 | \$333,389 | (\$5,897) | |

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008 (Continued)

3. Budgetary Activity (Continued)

2009 Budgeted vs. Actual Budgetary Basis Expenditures

| | Appropriation | Budgetary | _ |
|-----------------|---------------|--------------|-----------|
| Fund Type | Authority | Expenditures | Variance |
| General | \$116,542 | \$88,809 | \$27,733 |
| Special Revenue | 352,597 | 213,567 | 139,030 |
| Permanent | 0 | 0 | 0 |
| Total | \$469,139 | \$302,376 | \$166,763 |

2008 Budgeted vs. Actual Receipts

| | Budgeted | Actual | |
|-----------------|-----------|-----------|-----------|
| Fund Type | Receipts | Receipts | Variance |
| General | \$125,596 | \$136,886 | \$11,290 |
| Special Revenue | 258,608 | 240,581 | (18,027) |
| Permanent | 0 | 563 | 563 |
| Total | \$384,204 | \$378,030 | (\$6,174) |

2008 Budgeted vs. Actual Budgetary Basis Expenditures

| | Appropriation | Budgetary | _ |
|-----------------|---------------|--------------|-----------|
| Fund Type | Authority | Expenditures | Variance |
| General | \$214,669 | \$156,430 | \$58,239 |
| Special Revenue | 388,060 | 282,433 | 105,627 |
| Permanent | 500 | 165 | 335 |
| Total | \$603,229 | \$439,028 | \$164,201 |
| | | | |

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008 (Continued)

5. Debt

Debt outstanding at December 31, 2009 was as follows:

| | Principal | Interest Rate |
|-----------------|-----------|---------------|
| Promissory Note | \$25,053 | 4.75% |

In June 2007, the Township obtained a loan in the amount of \$65,012, which includes \$12 in miscellaneous fees, for the purpose of purchasing equipment with the loan maturing in June 2012. However, the Township made an additional payment in 2008 which will pay off the loan a year early, in 2011.

Amortization of the above debt, including interest, is scheduled as follows:

| Year ending December 31: | Promissory Note |
|--------------------------|-----------------|
| 2010 | \$14,915 |
| 2011 | 14,915 |
| Total | \$29,830 |

6. Retirement System

The Township's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2009 and 2008, OPERS members contributed 10% of their gross salaries and the Township contributed an amount equaling 14% of participants' gross salaries. The Township has paid all contributions required through December 31, 2009.

7. Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (APRCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of OTARMA and provides underwriting, claims, loss control, risk management, and reinsurance services for OTARMA. OTARMA is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008 (Continued)

7. Risk Management (Continued)

Casualty and Property Coverage

APEEP provides OTARMA with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2008, OTARMA retained \$350,000 for casualty claims and \$100,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2008 and 2007 (the latest information available):

| | <u>2008</u> | <u>2007</u> |
|-------------|---------------------|--------------|
| Assets | \$40,737,740 | \$43,210,703 |
| Liabilities | (12,981,818) | (13,357,837) |
| Net Assets | <u>\$27,755,922</u> | \$29,852,866 |

At December 31, 2008 and 2007, respectively, liabilities above include approximately \$12.1 and \$12.5 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$10.9 and \$11.6 million of unpaid claims to be billed to approximately 950 member governments in the future, as of December 31, 2008 and 2007, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$2,351.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

Contributions to OTARMA

| 2007 | \$3,127 |
|------|---------|
| 2008 | 3,150 |
| 2009 | 2,734 |

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008 (Continued)

7. Risk Management (Continued)

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they provide written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Lafayette Township Coshocton County 22377 Joan Drive West Lafayette, Ohio 43845

To the Township Board of Trustees:

We have audited the financial statements of Lafayette Township, Coshocton County, Ohio, (the Township) as of and for the years ended December 31, 2009 and 2008, and have issued our report thereon dated June 23, 2010, wherein we noted the Township followed accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We also noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 Lafayette Township Coshocton County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter we must report under *Government Auditing Standards* which is described in the accompanying Schedule of Findings as item 2009-001.

We also noted certain matters not requiring inclusion in this report that we reported to the Township's management in a separate letter dated June 23, 2010.

We intend this report solely for the information and use of management, Board of Trustees, and others within the Township. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

June 23, 2010

SCHEDULE OF FINDINGS DECEMBER 31, 2009 AND 2008

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2009-001

Noncompliance Citation

Ohio Rev. Code Section 9.38 states public monies shall be deposited with the Fiscal Officer or designated depository on the business day next following the day of receipt, if the total amount of such moneys received exceeds one thousand dollars. If the total amount of the public moneys so received does not exceed one thousand dollars, the person shall deposit the moneys on the business day next following the day of receipt, unless the public office of which that person is a public official adopts a policy permitting a different time period, not to exceed three business days next following the day of receipt, for making such deposits, and the person is able to safeguard the moneys until such time as the moneys are deposited. The policy shall include provisions and procedures to safeguard the public moneys until they are deposited.

For 16 out of 31 (51%) receipts tested, monies were not deposited with the Fiscal Officer or designated depository for a period ranging between 2 and 20 days after initial receipt of the money. Delays of this nature could cause the Township's receipts to be lost or misplaced without being detected in a timely manner.

The Township should properly safeguard receipts and implement Ohio Rev. Code Section 9.38 (see Auditor of State Bulletin 99-020) relative to depositing requirements and procedures.

Official's Response: The client has elected not to respond.

SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2009 AND 2008

| Finding Number | Finding Summary | Fully Corrected? | Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> |
|-------------------|--|---------------------|---|
| 2007-001 | Employee was paid for hours in excess of the hours listed on the employee's time sheet. | Yes | Corrected. |
| 2007-002 | Ohio Rev. Code Section 5705.41(D) – Expenditures were not properly certified. | No | Partially Corrected. See Management Letter. |
| 2007-003 | Ohio Rev. Code Section 505.24(C) – Supporting documentation was not maintained for allocating Trustees' wages from the Gas Fund. | Yes | Corrected. |
| 2007-004 | Ohio Rev. Code Section 9.38 – Monies were not timely deposited with the Fiscal Officer or designated depository. | No | Not Corrected. See Schedule of Finding 2009-001. |



LAFAYETTE TOWNSHIP

COSHOCTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED AUGUST 5, 2010