## SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 2010





# Dave Yost • Auditor of State

February 8, 2011

The attached audit report was completed and prepared for release prior to the commencement of my term of office on January 10, 2011. Reports completed prior to that date contain the signature of my predecessor.

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DAVE YOST Auditor of State

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Mary Taylor, CPA Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT

Mapleton Local School District Ashland County 2 Mountie Drive Ashland, Ohio 44805

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mapleton Local School District, Ashland County, Ohio (the District), as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mapleton Local School District, Ashland County, Ohio, as of June 30, 2010, and the respective changes in financial position and where applicable, cash flows, thereof and the budgetary comparison for the General fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2011, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 www.auditor.state.oh.us Mapleton Local School District Ashland County Independent Accountants' Report Page 2

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, as listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information or provide any other assurance.

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements taken as a whole. The federal awards receipts and expenditures schedule provides additional information required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the basic financial statements. The federal awards receipts and expenditures schedule is management's responsibility, and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Mary Jaylo

Mary Taylor, CPA Auditor of State

January 7, 2011

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

The management's discussion and analysis of the Mapleton Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2010. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the District's financial performance.

#### **Financial Highlights**

Key financial highlights for fiscal year 2010 are as follows:

- In total, net assets of governmental activities decreased \$62,281 which represents a .37% decrease from 2009.
- General revenues accounted for \$7,826,967 in revenue or 79.64% of all revenues. Program specific revenues in the form of charges for services and sales, and grants and contributions accounted for \$2,001,055 or 20.36% of total revenues of \$9,828,022.
- The District had \$9,890,303 in expenses related to governmental activities; only \$2,001,055 of these expenses was offset by program specific charges for services and sales, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$7,826,967 were adequate to provide for these programs.
- The District's major governmental funds are the general fund, debt service fund, and the permanent improvement fund. The general fund had \$7,745,679 in revenues and \$7,279,780 in expenditures and other financing uses. During fiscal year 2010, the general fund's fund balance increased \$465,899 from \$1,226,014 to a balance of \$1,691,913.
- The debt service fund had \$345,531 in revenues and \$346,884 in expenditures. During fiscal year 2010, the debt service fund's fund balance decreased \$1,353 from \$479,595 to \$478,242.
- The permanent improvement fund had \$250,905 in revenues and \$223,721 in expenditures. During fiscal year 2010, the permanent improvement fund's fund balance increased \$27,184 from a balance of \$533,638 to \$560,822.

#### Using these Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the general fund, debt service fund and permanent improvement fund are by far the most significant funds, and the only governmental funds reported as major funds.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

#### **Reporting the District as a Whole**

#### Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2010?" The statement of net assets and the statement of activities answer this question. These statements include *all non-fiduciary assets, liabilities, revenues and expenses* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses of when cash is received or paid.

These two statements report the District's *net assets* and changes in those net assets. This change in net assets is important because it tells the reader that, for the District as a whole, the *financial position* of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net assets and the statement of activities, the governmental activities include the District's programs and services, including instruction, support services, operations and maintenance, pupil transportation, extracurricular activities, and food service operations.

The District's statement of net assets and statement of activities can be found on pages 13-14 of this report.

#### **Reporting the District's Most Significant Funds**

#### Fund Financial Statements

The analysis of the District's major governmental funds begins on page 9. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund, debt service fund, and permanent improvement fund.

#### **Governmental Funds**

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund financial statements provide a detailed *short-term* view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* is reconciled in the basic financial statements. The basic governmental fund financial statements can be found on pages 15-19 of this report.

#### **Proprietary Funds**

The District maintains a proprietary fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among the District's various functions. The District's internal service fund accounts for medical/surgical and dental benefits self-insurance. The basic proprietary fund financial statements can be found on pages 20-22 of this report.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

#### **Reporting the District's Fiduciary Responsibilities**

The District is the trustee, or fiduciary, for its scholarship programs. This activity is presented as a private-purpose trust fund. The District also acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in agency funds. All of the District's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets on pages 23 and 24. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 25-52 of this report.

#### The District as a Whole

Recall that the statement of net assets provides the perspective of the District as a whole.

The table below provides a summary of the District's net assets at June 30, 2010 and June 30, 2009.

#### Net Assets

	Governmental Activities 2010	Governmental Activities 2009
Assets		
Current and other assets	\$ 6,810,001	\$ 6,339,503
Capital assets, net	16,353,014	17,013,800
Total assets	23,163,015	23,353,303
<u>Liabilities</u>		
Current liabilities	2,871,871	2,778,933
Long-term liabilities	3,339,599	3,560,544
Total liabilities	6,211,470	6,339,477
<u>Net Assets</u>		
Invested in capital		
assets, net of related debt	13,356,495	13,817,491
Restricted	1,626,301	1,586,981
Unrestricted	1,968,749	1,609,354
Total net assets	<u>\$ 16,951,545</u>	\$ 17,013,826

Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2010, the District's assets exceeded liabilities by \$16,951,545. Of this total, \$1,968,749 is unrestricted in use.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

At year-end, capital assets represented 70.60% of total assets. Capital assets include land, land improvements, buildings and improvements, furniture and equipment, and vehicles. Capital assets, net of related debt to acquire the assets at June 30, 2010, were \$13,356,495. These capital assets are used to provide services to the students and are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the District's net assets, \$1,626,301, represents resources that are subject to external restriction on how they may be used.

The table below illustrates the District's assets, liabilities and net assets at June 30, 2010 and 2009.

#### \$25,000,000 \$20,000,000 \$23,163,015 \$23,353,303 Liabilities \$15,000,000 \$16,951,545 \$17,013,826 Net Assets \$10,000,000 Assets \$5,000,000 \$6,211,470 \$6,339,477 **\$**-2010 2009

**Governmental Activities** 

The table below shows the change in net assets for fiscal year 2010 and 2009.

#### Change in Net Assets

	Governmental Activities 2010	Governmental Activities 2009
<u>Revenues</u>		
Program revenues:		
Charges for services and sales	\$ 901,647	\$ 821,857
Operating grants and contributions	1,099,408	1,018,426
Capital grants and contributions	-	11,493
General revenues:		
Property taxes	2,830,343	3,129,855
Grants and entitlements not restricted	4,896,560	4,763,614
Investment earnings	24,302	60,203
Miscellaneous	75,762	24,365
Total revenues	9,828,022	9,829,813

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

#### **Change in Net Assets**

	Governmental Activities 2010	Governmental Activities 2009
Expenses		
Program expenses:		
Instruction:		
Regular	\$ 4,310,857	\$ 4,068,484
Special	826,569	811,338
Vocational	76,022	184,585
Other	843,058	713,315
Support services:		
Pupil	263,191	277,007
Instructional staff	434,227	412,280
Board of education	58,023	36,570
Administration	624,287	630,594
Fiscal	271,801	309,962
Operations and maintenance	803,704	809,475
Pupil transportation	468,418	586,967
Central	122,295	58,486
Operation of non-instructional services:		
Other non-instructional services	9,405	-
Food service operations	331,591	350,546
Extracurricular activities	284,444	300,287
Interest and fiscal charges	162,411	175,062
Total expenses	9,890,303	9,724,958
Change in net assets	(62,281)	104,855
Net assets at beginning of year	17,013,826	16,908,971
Net assets at end of year	<u>\$ 16,951,545</u>	\$ 17,013,826

#### **Governmental Activities**

Net assets of the District's governmental activities decreased \$62,281. Total governmental expenses of \$9,890,303 were offset by program revenues of \$2,001,055 and general revenues of \$7,826,967. Program revenues supported 20.23% of the total governmental expenses.

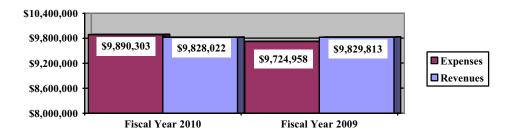
The primary sources of revenue for governmental activities are derived from property taxes, and grants and entitlements. These revenue sources represent 78.62% of total governmental revenue.

The largest expense of the District is for instructional programs. Instruction expenses totaled \$6,056,506 or 61.24% of total governmental expenses for fiscal year 2010.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

The graph below presents the District's governmental activities revenue and expenses for fiscal year 2010 and 2009.

#### **Governmental Activities - Revenues and Expenses**



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

#### **Governmental Activities**

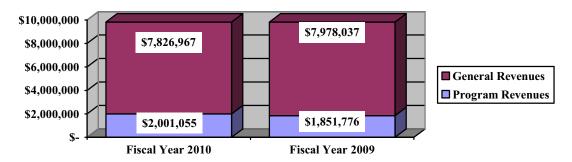
	Т	otal Cost of Services 2010	N	Net Cost of Services 2010	Т	otal Cost of Services 2009	1	Vet Cost of Services 2009
Program expenses								
Instruction:								
Regular	\$	4,310,857	\$	3,377,566	\$	4,068,484	\$	3,491,890
Special		826,569		370,883		811,338		192,811
Vocational		76,022		75,290		184,585		131,465
Other		843,058		813,022		713,315		711,765
Support services:								
Pupil		263,191		260,496		277,007		272,381
Instructional staff		434,227		339,540		412,280		325,408
Board of education		58,023		58,023		36,570		36,570
Administration		624,287		604,406		630,594		620,822
Fiscal		271,801		271,801		309,962		309,962
Operations and maintenance		803,704		803,635		809,475		805,976
Pupil transportation		468,418		451,294		586,967		573,795
Central		122,295		114,688		58,486		45,837
Operation of non-instructional services:								
Other non-instructional services		9,405		9,329		-		-
Food service operations		331,591		1,938		350,546		7,143
Extracurricular activities		284,444		174,926		300,287		172,295
Interest and fiscal charges		162,411		162,411		175,062		175,062
Total expenses	\$	9,890,303	\$	7,889,248	\$	9,724,958	\$	7,873,182

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

The dependence upon tax and other general revenues for governmental activities is apparent, as 76.56% of 2010 instruction activities are supported through taxes and other general revenues. For all governmental activities, general revenue support is 79.77%. The District's taxpayers and unrestricted grants and entitlements from the State are by far the primary support for District's students.

The graph below presents the District's governmental activities revenue for fiscal year 2010 and 2009.

#### **Governmental Activities - General and Program Revenues**



#### The District's Funds

The District's governmental funds reported a combined fund balance of \$3,171,767, which is higher than last year's total of \$2,716,436. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2010 and 2009.

	Fund Balance June 30, 2010	Fund Balance June 30, 2009	Increase/ (Decrease)	Percentage Change
General Debt Service	\$ 1,691,913 478,242	\$ 1,226,014 479,595	\$ 465,899 (1,353)	38.00 % (0.28) %
Permanent Improvement	560,822	533,638	27,184	5.09 %
Other Governmental	440,790	477,189	(36,399)	(7.63) %
Total	\$ 3,171,767	\$ 2,716,436	\$ 455,331	16.76 %

#### **General** Fund

The District's general fund balance increased \$465,899. The increase in fund balance can be attributed to the District's control of expenditures.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

The table that follows assists in illustrating the financial activities and fund balance of the general fund.

	2010 Amount	2009 Amount	Increase (Decrease)	Percentage Change
<u>Revenues</u>				-
Taxes	\$ 2,295,225	\$ 2,555,433	\$ (260,208)	(10.18) %
Tuition	572,060	481,964	90,096	18.69 %
Earnings on investments	2,552	29,871	(27,319)	(91.46) %
Intergovernmental	4,823,606	4,997,462	(173,856)	(3.48) %
Other revenues	52,236	64,820	(12,584)	(19.41) %
Total	\$ 7,745,679	\$ 8,129,550	<u>\$ (383,871)</u>	(4.72) %
Expenditures				
Instruction	\$ 4,329,675	\$ 4,703,205	\$ (373,530)	(7.94) %
Support services	2,732,562	2,780,285	(47,723)	(1.72) %
Extracurricular activities	175,933	181,482	(5,549)	(3.06) %
Facilities acquisition and construction	500	-	500	100.00 %
Debt service	16,110	15,960	150	0.94 %
Total	\$ 7,254,780	\$ 7,680,932	<u>\$ (426,152)</u>	(5.55) %

Tax revenues decreased \$260,208 or 10.18%. This decrease can be attributed to the phase out of tangible personal property taxes. The decrease in intergovernmental revenue is due to less state foundation support. In total expenditures decreased \$426,152 or 5.55% due to the District's attempt to control operations costs, including salaries and benefits.

#### **Debt Service Fund**

The debt service fund had \$345,531 in revenues and \$346,884 in expenditures. During fiscal year 2010, the debt service fund's fund balance decreased \$1,353 from \$479,595 to \$478,242.

#### Permanent Improvement Fund

The permanent improvement fund had \$250,905 in revenues and \$223,721 in expenditures in 2010. The permanent improvement fund's fund balance increased \$27,184 from \$533,638 to \$560,822.

#### General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year 2010, the District amended its general fund budget. General fund original budgeted revenues and other financing sources were \$7,781,001 and final budgeted revenues and other financing sources were \$7,856,047. Actual revenues and other financing sources for fiscal year 2010 were \$7,855,810. This represents a \$237 decrease from final budgeted revenues.

General fund original appropriations (appropriated expenditures and other financing uses) of \$8,043,190 remained the same for the final appropriations. The actual budget basis expenditures and other financing uses for fiscal year 2010 totaled \$7,342,885, which was \$700,305 lower than the final budget appropriations due to slight reductions across most expenditure functions.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal year 2010, the District had \$16,353,014 invested in land, land improvements, buildings and improvements, furniture and equipment, and vehicles. This entire amount is reported in governmental activities. The following table shows June 30, 2010 balances compared to June 30, 2009:

	Capital Assets at June 30 (Net of Depreciation)			
	Governmental Activities			
	2010	2009		
Land	\$ 177,800	\$ 177,800		
Land improvements	1,452,979	1,562,579		
Buildings and improvements	14,118,310	14,570,535		
Furniture and equipment	311,099	342,346		
Vehicles	292,826	360,540		
Total	\$ 16,353,014	\$ 17,013,800		

The overall decrease in capital assets of \$660,786 is due to depreciation expense of \$834,110 exceeding capital outlay of \$173,324 in the fiscal year.

See Note 8 to the basic financial statements for additional information on the District's capital assets.

#### **Debt** Administration

At June 30, 2010, the District had \$2,996,519 in bonds and capital lease obligations outstanding. Of this total, \$206,519 is due within one year and \$2,790,000 is due in more than one year. The following table summarizes the bonds and capital lease obligations outstanding.

#### **Outstanding Debt at June 30**

	Governmental Activities 2010	Governmental Activities 2009
Classroom facilities improvement bonds Capital lease obligation	\$ 2,990,000 <u>6,519</u>	\$ 3,175,000 21,309
Total	\$ 2,996,519	\$ 3,196,309

At June 30, 2010, the District's overall legal debt margin was \$8,630,442, and an unvoted debt margin of \$123,802.

See Note 10 to the basic financial statements for additional information on the District's debt administration.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010 (UNAUDITED)

#### **Current Financial Related Activities**

The District has continued to meet its current financial obligations; however, the Board's five-year forecast indicates that cash-flow problems will persist throughout the forecast period and by fiscal year 2013 will have a deficit cash balance at year end. Without additional revenue or a reduction of expenditures through cost cutting measures, the district's expenditures will exceed the revenue in fiscal year 2011.

The Board continues to purchase equipment, textbooks and major improvements through the Permanent Improvement Fund. The Permanent Improvement tax levy and a Current Expense levy will expire at the end of calendar year 2011; renewal of these levies were placed on the ballot in November, 2010 with both levies passing. The Board of Education has had numerous levy failures and has not passed a new operating levy since 1991. The District is currently at the 20 mill floor, the lowest millage amount a District can legally collect. Currently the Board of Education does not have plans to levy any new taxes.

The Board of Education has negotiated 3 year contracts with both certified and non-certified collective bargaining units effective July 1, 2008. Increases in base salaries will have an impact in the salaries and benefits paid over the next fiscal year.

The State of Ohio recently passed the Ohio Evidence Based Model for funding of Ohio's schools and at the end of the current fiscal year has not established spending guidelines. Current models indicate only a slight increase in state funding to the Mapleton Local School District in fiscal year 2011. The Federal Government has passed legislation to provide additional money to states. The Mapleton Local School District will receive additional Federal Funds in the areas of special education and Title I. None of these funds can be spent for repairs or maintenance. As the State looks to balance its budget, decreases in educational funding could follow.

#### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Susan K. Guthrie, Treasurer, Mapleton Local School District, 635 County Road 801, Ashland, Ohio 44805.

#### STATEMENT OF NET ASSETS JUNE 30, 2010

	Governmental Activities	
Assets:		
Equity in pooled cash and cash equivalents	\$	3,218,388
Cash with fiscal agent		691,932
Cash with escrow agent		9,964
Receivables:		
Taxes		2,766,675
Intergovernmental		42,977
Prepayments		69,022
Materials and supplies inventory.		11,043
Capital assets:		,
Land		177,800
Depreciable capital assets, net		16,175,214
Capital assets, net		16,353,014
		10,000,011
Total assets		23,163,015
Liabilities:		
Accounts payable.		3,612
Accrued wages and benefits		666,793
Pension obligation payable.		181,187
Intergovernmental payable		22,124
Unearned revenue		1,843,778
Accrued interest payable		30,097
Claims payable.		124,280
Long-term liabilities:		124,200
		266 624
Due within one year.		266,634
Due in more than one year		3,072,965
Total liabilities		6,211,470
Net Assets:		
Invested in capital assets, net		
of related debt.		13,356,495
Restricted for:		
Capital projects		972,047
Debt service		464,862
Classroom facilities maintenance		100,766
Locally funded programs		4,856
State funded programs		26
Federally funded programs		6,545
Public school support		18,077
Student activities		18,386
Other purposes		40,736
Unrestricted		1,968,749
		,~~~,/
Total net assets	\$	16,951,545

#### STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2010

				Program	Revenu	es	I	et (Expense) Revenue and Changes in Net Assets
				harges for		rating Grants	G	overnmental
		Expenses	Servi	ces and Sales	and (	Contributions		Activities
Governmental activities:								
Instruction:								
Regular	\$	4,310,857	\$	595,649	\$	337,642	\$	(3,377,566)
Special		826,569		5,135		450,551		(370,883)
Vocational		76,022		732		-		(75,290)
Other		843,058		573		29,463		(813,022)
Support services:								
Pupil		263,191		-		2,695		(260,496)
Instructional staff		434,227		402		94,285		(339,540)
Board of education		58,023		-		-		(58,023)
Administration.		624,287		11,826		8,055		(604,406)
Fiscal		271,801		-		-		(271,801)
Operations and maintenance		803,704		-		69		(803,635)
Pupil transportation.		468,418		17,124		-		(451,294)
Central		122,295		-		7,607		(114,688)
Operation of non-instructional								
services:								
Other non-instructional services		9,405		-		76		(9,329)
Food service operations		331,591		161,844		167,809		(1,938)
Extracurricular activities.		284,444		108,362		1,156		(174,926)
Interest and fiscal charges	. <u> </u>	162,411	. <u> </u>	-		-		(162,411)
Total governmental activities	\$	9,890,303	\$	901,647	\$	1,099,408		(7,889,248)

#### **General Revenues:**

Scheru Revenues.	
Property taxes levied for:	
General purposes	2,288,864
Special revenue	40,786
Debt service.	297,775
Capital outlay.	202,918
Grants and entitlements not restricted	
to specific programs	4,896,560
Investment earnings	24,302
Miscellaneous	 75,762
Total general revenues	 7,826,967
Change in net assets	(62,281)
5	( ) )
Net assets at beginning of year	17,013,826
5 5 .	 
Net assets at end of year	\$ 16,951,545
······································	 

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2010

	General	Debt Service	ermanent provement	Go	Other vernmental Funds	Go	Total vernmental Funds
Assets:							
Equity in pooled cash							
and cash equivalents.	\$ 1,722,590	\$ 393,550	\$ 506,789	\$	563,020	\$	3,185,949
Cash with escrow agent	9,964	-	-		-		9,964
Receivables:							
Taxes	2,228,579	304,009	193,953		40,134		2,766,675
Interfund loans	2,500	-	-		-		2,500
Intergovernmental	3,227	-	-		39,750		42,977
Prepayments	68,805	-	-		217		69,022
Materials and supplies inventory	-	-	-		11,043		11,043
Restricted assets:							
Equity in pooled cash							
and cash equivalents	32,439	-	-		-		32,439
Total assets	\$ 4,068,104	\$ 697,559	\$ 700,742	\$	654,164	\$	6,120,569
Liabilities:							
Accounts payable	\$ 514	\$ -	\$ -	\$	3,098	\$	3,612
Accrued wages and benefits.	544,300	-	-		122,493		666,793
Compensated absences payable	33,698	-	-		-		33,698
Interfund loans payable.	-	-	-		2,500		2,500
Intergovernmental payable	18,562	-	-		3,562		22,124
Unearned revenue.	1,485,178	202,600	129,255		26,745		1,843,778
Deferred revenue	125,771	16,717	10,665		41,957		195,110
Pension obligation payable	168,168	-	-		13,019		181,187
Total liabilities.	 2,376,191	 219,317	 139,920		213,374		2,948,802
Fund Balances:							
Reserved for encumbrances	16,650	-	113,209		23,549		153,408
Reserved for materials and supplies inventory .	-	-	-		11,043		11,043
Reserved for prepayments	68,805	-	-		217		69,022
Reserved for tax revenue unavailable for appropriation	620,857	84,692	54,033		11,182		770,764
Reserved for debt service		393,550			-		393,550
Reserved for BWC refunds	32,439		_		_		32,439
Unreserved, undesignated (deficit), reported in:	52,757						52,757
General fund.	953,162	_	_		_		953,162
Special revenue funds		_	_		(761)		(761)
Capital projects funds	_	-	393,580		395,560		789,140
	 	 	 				,0,,110
Total fund balances	 1,691,913	 478,242	 560,822		440,790		3,171,767
Total liabilities and fund balances	\$ 4,068,104	\$ 697,559	\$ 700,742	\$	654,164	\$	6,120,569

#### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES JUNE 30, 2010

Total governmental fund balances			\$ 3,171,767
Amounts reported for governmental activities on the			
statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.			16,353,014
Other long-term assets are not available to pay for current-			
period expenditures and therefore are deferred in the funds. Taxes receivable	\$	155,360	
Intergovernmental receivable	¢	39,750	
Total			195,110
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and			
liabilities of the internal service fund are included in governmental activities in the statement of net assets.			567,652
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, interest expenditures are reported			
whereas in governmental funds, interest expenditures are reported when due.			(30,097)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.			
Capital lease obligation payable		(6,519)	
Classroom facilities improvement bonds payable		(2,990,000)	
Compensated absences		(309,382)	
Total			 (3,305,901)
Net assets of governmental activities			\$ 16,951,545

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

		General		Debt Service		rmanent provement	Gov	Other vernmental Funds	Go	Total vernmental Funds
Revenues:										
From local sources:										
Property taxes	\$	2,295,225	\$	297,372	\$	203,690	\$	40,859	\$	2,837,146
Tuition		572,060		_		-		-		572,060
Transportation fees.		17,124		-		-		-		17,124
Earnings on investments		2,552		570		742		762		4,626
Charges for services		-		_		-		161,844		161,844
Extracurricular.		27,297		-		-		83,364		110,661
Classroom materials and fees		53		-		_		27,421		27,474
Contributions and donations		3,948		-		_		13,664		17,612
Other local revenues		3,814		-		_		70,993		74,807
Intergovernmental - intermediate		5,011		_		_		20,215		20,215
Intergovernmental - state		4,823,606		47,589		46,473		37,615		4,955,283
Intergovernmental - federal		4,825,000		47,509		40,475		1,012,608		1,012,608
Total revenues		7,745,679		345,531		250,905		1,469,345		9,811,460
		7,745,079		545,551		230,903		1,409,545		9,811,400
Expenditures:										
Current:										
Instruction:										
Regular		3,002,588		-		37,852		421,035		3,461,475
Special		436,492		-		-		378,729		815,221
Vocational		81,467		-		-		1,178		82,645
Other		809,128		-		-		32,854		841,982
Support services:								- ,		- ,
Pupil		258,220		-		-		3,180		261,400
Instructional staff.		315,066		-		7,644		102,285		424,995
Board of education		58,023		-		-				58,023
Administration		591,510		-		200		23,722		615,432
Fiscal		268,684		_		3,738		738		273,160
Operations and maintenance		632,274		_		38,316		30,567		701,157
Pupil transportation		508,144		_		103,615				611,759
Central		100,641		_		11,015		8,883		120,539
Operation of non-instructional services:		100,041		-		11,015		0,005		120,339
Other non-instructional services								101		101
		-		-		-		101		101
Food service operations		-		-		-		321,890		321,890
Extracurricular activities		175,933		-		2,649		84,730		263,312
Facilities acquisition and construction.		500		-		18,692		120,852		140,044
Debt service:		14 500		105 000						100 700
Principal retirement.		14,790		185,000		-		-		199,790
Interest and fiscal charges		1,320		161,884		-		-		163,204
Total expenditures		7,254,780		346,884		223,721		1,530,744		9,356,129
Excess (deficiency) of revenues										
over (under) expenditures.		490,899		(1,353)		27,184		(61,399)		455,331
		i		<u>, , , , , , , , , , , , , , , , , </u>				<u> </u>		
Other financing sources (uses):								• • • • • •		
Transfers in		-		-		-		25,000		25,000
Transfers (out)		(25,000)		-		-		-		(25,000)
Total other financing sources (uses)		(25,000)		-		-		25,000		-
Net change in fund balances		465,899		(1,353)		27,184		(36,399)		455,331
Fund balances at beginning of year		1,226,014		479,595		533,638		477,189		2,716,436
Fund balances at end of year	\$	1,691,913	\$	478,242	\$	560,822	\$	440,790	\$	3,171,767
- and pulanees at that of years	ψ	1,071,715	Ψ	170,272	Ψ	200,022	Ψ	110,790	Ψ	2,1/1,/0/

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Net change in fund balances - total governmental funds	\$	455,331
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the current period.		
Capital asset additions	\$ 173,324	
Current year depreciation	 (834,110)	
Total		(660,786)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. Property taxes Intergovernmental	 (3,576) 3,506	
Total		(70)
Repayment of bond and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.		199,790
Governmental funds report expenditures for interest when it is due. In the statement of activities, interest expense is recognized as the interest accrues, regardless of when it is due.		793
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		40,536
The internal service fund used by management to charge the costs of insurance to individual funds is not reported in the district-wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal		
service fund is allocated among the governmental activities.		(97,875)
Change in net assets of governmental activities	\$	(62,281)

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	C	d Amounts		Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Revenues:					
From local sources:	<b>A A A A A A A A A A</b>	¢ 0.000 (75	¢ 0.202.100	¢ 00.510	
Property taxes	\$ 2,280,675	\$ 2,280,675	\$ 2,303,188	\$ 22,513	
Tuition	566,468	566,468	572,060	5,592	
Transportation fees.	16,957	16,957	17,124	167	
Earnings on investments	2,527	2,527	2,552	25	
Extracurricular.	26,559	26,559	26,821	262	
Classroom materials and fees	52	52	53	1	
Contributions and donations	3,909	3,909	3,948	39	
Other local revenues	1,846	1,846	1,864	18	
Intergovernmental - state	4,768,399	4,843,446	4,815,470	(27,976)	
Total revenues.	7,667,392	7,742,439	7,743,080	641	
Expenditures:					
Current:					
Instruction:					
Regular	3,330,319	3,330,319	3,041,183	289,136	
Special	489,663	489,663	447,151	42,512	
Vocational	99,336	99,336	90,712	8,624	
Other	885,294	885,294	808,433	76,861	
Support services:	200 550	200 550	256 204	24.276	
Pupil.	280,770	280,770	256,394	24,376	
Instructional staff	340,617	340,617	311,045	29,572	
Board of education	38,784	38,784	35,417	3,367	
Administration.	651,577	651,577	595,007	56,570	
Fiscal	322,550	322,550	294,546	28,004	
Operations and maintenance	690,666	690,666	630,703	59,963	
Pupil transportation	562,490	562,490	513,655	48,835	
Central.	108,554	108,554	99,129	9,425	
Extracurricular activities.	182,171	182,171	166,510	15,661	
Facilities acquisition and construction         Total expenditures	548 7,983,339	548 7,983,339	500 7,290,385	48 692,954	
	1,700,507		1,290,500		
Excess (deficiency) of revenues over (under)					
expenditures	(315,947)	(240,900)	452,695	693,595	
Other financing sources (uses):					
Refund of prior year's expenditures	16,795	16,795	16,961	166	
Transfers in	1,980	1,980		(1,980)	
Transfers (out)	(29,736)	(29,736)	(25,000)	4,736	
Advances in.	92,902	92,902	93,819	917	
Advances (out)	(30,115)	(30,115)	(27,500)	2,615	
Sale of capital assets	1,931	1,931	1,950	19	
Total other financing sources (uses)	53,757	53,757	60,230	6,473	
	(2/2 100)				
Net change in fund balance	(262,190)	(187,143)	512,925	700,068	
Fund balance at beginning of year	1,204,276	1,204,276	1,204,276	-	
Prior year encumbrances appropriated	20,596	20,596	20,596		
Fund balance at end of year	\$ 962,682	\$ 1,037,729	\$ 1,737,797	\$ 700,068	

#### STATEMENT OF NET ASSETS PROPRIETARY FUND JUNE 30, 2010

	Governmental Activities - Internal Service Fund		
Assets:			
Cash with fiscal agent	\$	691,932	
Total assets		691,932	
Liabilities:			
Claims payable		124,280	
Total liabilities		124,280	
Net assets:			
Unrestricted.		567,652	
Total net assets	\$	567,652	

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Governmental Activities - Internal Service Fund		
Operating revenues:			
Sales/charges for services.	\$	1,153,174	
Total operating revenues		1,153,174	
Operating expenses:			
Claims expense		1,186,781	
Purchased services.		83,227	
Materials and supplies		371	
Total operating expenses		1,270,379	
Operating loss		(117,205)	
Nonoperating revenues:			
Interest revenue		19,330	
Total nonoperating revenues		19,330	
Change in net assets		(97,875)	
Net assets at beginning of year		665,527	
Net assets at end of year	\$	567,652	

#### STATEMENT OF CASH FLOWS PROPRIETARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Governmental Activities - Internal Service Fund		
Cash flows from operating activities:			
Cash received from sales/charges for services	\$	1,153,174	
Cash payments for claims expense		(1,188,635)	
Cash payments for purchased services.		(83,227)	
Cash payments for materials and supplies		(371)	
Net cash used in			
operating activities		(119,059)	
Cash flows from investing activities:			
Interest received		19,330	
Net cash provided by investing activities		19,330	
Net decrease in cash with fiscal agent		(99,729)	
Cash with fiscal agent at beginning of year		791,661	
Cash with fiscal agent at end of year	\$	691,932	
Reconciliation of operating loss to net cash used in operating activities:			
Operating loss	\$	(117,205)	
Changes in liabilities:			
Decrease in claims payable		(1,854)	
Net cash used in			
operating activities	\$	(119,059)	

#### STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS JUNE 30, 2010

	Private-Purpose Trust			
	Scholarship		Agency	
Assets:				
Equity in pooled cash				
and cash equivalents	\$	3,853	\$	41,059
Total assets		3,853	\$	41,059
Liabilities:				
Accounts payable.		-	\$	1,044
Due to students		-		40,015
Total liabilities		-	\$	41,059
Net assets:				
Held in trust for scholarships		3,853		
Total net assets	\$	3,853		

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Private-Purpose Trust Scholarship			
Additions:				
Interest	\$	6		
Gifts and contributions		2,263		
Total additions		2,269		
Deductions:				
Scholarships awarded		2,767		
Change in net assets		(498)		
Net assets at beginning of year		4,351		
Net assets at end of year	\$	3,853		

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Mapleton Local School District (the "District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four-year terms. The District provides educational services as authorized by State statute and/or federal guidelines.

The District is the 486<sup>th</sup> largest in the State of Ohio (out of 905 public and community school districts) in terms of enrollment. It is staffed by 48 non-certified employees and 71 certified full-time teaching personnel who provide services to 1,023 students and other community members.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, to its governmental activities and to its proprietary fund provided it does not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

#### A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary governments financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units. The basic financial statements of the reporting entity include only those of the District (the primary government).

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The following organizations are described due to their relationship to the District:

#### JOINTLY GOVERNED ORGANIZATIONS

#### Midland Council of Governments

The District is a member of the Midland Council of Governments (COG), which was organized as a council-of-governments entity in accordance with Ohio statute. While the District and the other 21 members are assessed annual user fees for data services, none of the members retain an ongoing financial interest in the COG.

#### Ashland County - West Holmes Career Center (the "Career Center")

The Career Center is a separate body politic and corporate, established by the Ohio Revised Code (ORC) to provide vocational and special education needs of the students. The Career Center accepts non-tuition students from the District as a member school; however, it is considered a separate political subdivision and is not considered to be part of the District.

#### INSURANCE PURCHASING POOLS

#### Ohio School Boards Association Workers' Compensation Group Rating Plan

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP was established under Section 4123.29 of the Ohio Revised Code. The GRP's business and affairs are conducted by a three-member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association (OSBA). The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### Ohio Mid-Eastern Regional Educational Services Agency

The District is a participant with several other school districts in an insurance purchasing pool to operate the Ohio Mid-Eastern Regional Educational Service Agency (OME-RESA). OME-RESA was formed for the purpose of providing medical and dental insurance. OME-RESA is governed by a Board of Directors comprised of 6 representatives elected by the membership; 2 Treasurers elected by the membership and a representative of the Fiscal Agent. The degree of control exercised by any participating school district is limited to its representation on the Board.

#### Schools of Ohio Risk Sharing Authority

The District participates in the Schools of Ohio Risk Sharing Authority Board (SORSA), an insurance purchasing pool. SORSA's business affairs are conducted by a nine member Board of directors consisting of a President, Vice President, Secretary, Treasurer and five delegates. SORSA was created to provide joint self-insurance coverage and to assist members to prevent and reduce losses and injuries to the District's property and person. It is intended to provide liability and property insurance at reduced premiums for the participants. SORSA is organized as a nonprofit corporation under provisions of Ohio Revised Code 2744.

#### **B.** Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major governmental funds:

<u>General fund</u> - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Debt service fund</u> - The debt service fund is used to account for the accumulation of property tax revenues for, and the payment of, general obligation bonds used for the construction of school facilities.

<u>Permanent improvement fund</u> - The permanent improvement capital projects fund is used to account for all transactions related to the acquiring, constructing, or improving of such permanent improvements as are authorized by Chapter 5705 of the Ohio Revised Code.

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by proprietary, trust, and permanent improvement funds, (b) food service operations; and (c) grants and other resources whose use is restricted to a particular purpose.

#### PROPRIETARY FUND

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no enterprise funds. The following is a description of the District's internal service fund:

<u>Internal service fund</u> - The internal service fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the district, or to other governments, on a cost-reimbursement basis. The only internal service fund of the District accounts for a self-insurance program which provides medical/surgical and dental benefits to employees.

#### FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District's only trust fund is a private-purpose trust which accounts for scholarship programs for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's agency fund accounts for student activities.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### C. Basis of Presentation and Measurement Focus

<u>Government-wide Financial Statements</u> - The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Internal service fund operating activity is eliminated to avoid overstatement of revenues and expenses.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by fund type.

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the internal service fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of this fund are included on the statement of fund net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the District's internal service fund are charges for sales and services. Operating expenses for internal service funds include the claims and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The private-purpose trust fund is reported using the economic resources measurement focus. Agency funds do not report a measurement focus as they do not report operations.

#### D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting.

<u>Revenues - Exchange and Nonexchange Transactions</u> - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6).

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

<u>Unearned Revenue and Deferred Revenue</u> - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2010, but which were levied to finance fiscal year 2011 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period, including delinquent property taxes due at June 30, 2010, are recorded as deferred revenue.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>Expenses/Expenditures</u> - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The entitlement value of donated commodities used during the year is reported in the statement of revenues, expenditures and changes in fund balances as an expenditure with a like amount reported as intergovernmental revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Budgets

The District is required by State statute to adopt an annual appropriated cash basis budget for all funds except agency. The specific timetable for fiscal year 2010 is as follows:

- 1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.
- 2. By no later than January 20, the Board-adopted budget is filed with the Ashland County Budget Commission for tax rate determination.
- 3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to July 1, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The budget figures, as shown in the accompanying budgetary statement, reflect the amounts set forth in the original and final certificate of estimated resources issued for fiscal year 2010.
- 4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. State statute permits a temporary appropriation to be effective until no later than October 1 of each year. Although the legal level of budgetary control was established at the fund level of expenditures, the District has elected to present budgetary statement comparisons at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures may not exceed the appropriation totals.
- 5. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
- 6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

- 7. Appropriation amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations, which either reallocated or increased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board prior to June 30, 2010, however, none of these amendments were significant. The budget figures, as shown in the accompanying budgetary statement, reflect the original and final appropriation amounts including all amendments and modifications.
- 8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures may not legally exceed budgeted appropriations at the fund level.

#### F. Cash and Investments

To improve cash management, cash received by the District, other than with fiscal and escrow agent, is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and investments" on the basic financial statements.

During fiscal year 2010, investments were limited to investments in the State Treasury Asset Reserve Ohio (STAR Ohio) and shares of preferred stock (see below). Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during fiscal year 2010. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2010.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund or by policy of the Board of Education. Investment earnings are assigned to the general fund, public school fund, classroom construction fund, and self insurance fund. Interest revenue credited to the general fund during fiscal year 2010 amounted to \$2,552, which includes \$443 assigned from other District funds.

While preferred stock is not an allowable investment according to Ohio statute, the District received a donation of stock to its general fund. No public funds were used to acquire the stock. At June 30, 2010, the preferred stock value was \$100.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 4.

NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### G. Inventory

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed/expended when used. Inventories are accounted for using the consumption method.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

#### H. Capital Assets

General capital assets are those related to governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and disposals during the year. Donated capital assets are recorded at their fair market values as of the date received. The District's capitalization threshold is \$5,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The District does not possess infrastructure.

All reported capital assets, except land, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental
	Activities
Description	Estimated Lives
Land improvements	20 years
Buildings and improvements	20 - 50 years
Furniture and equipment	5 - 20 years
Vehicles	8 years

#### I. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave liability to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. A liability for sick leave is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at June 30, 2010, by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible to retire in the future, all employees with at least five years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2010 and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

#### J. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from the internal service fund are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

#### K. Fund Balance Reserves

The District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, materials and supplies inventory, prepayments, property tax revenue unavailable for appropriation represents taxes recognized as revenue under GAAP, but not available for appropriation under State statute. The reserve for BWC refunds reserve represents BWC refunds received prior to April 10, 2002 and are restricted by State statute.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### L. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the District, these revenues are charges for services for the employee self-insurance program. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund.

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes include monies restricted by State statute for BWC refunds and uniform school supplies.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Prepayments

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. These items are reported as assets on the balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expenditure/expense is reported in the year in which services are consumed.

# **O.** Estimates

The preparation of the basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

#### P. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalent set-asides to establish a BWC refund reserve. This reserve is required by State statute. A schedule of the statutory reserve is presented in Note 17.

# Q. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in the proprietary fund. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the basic financial statements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### **R.** Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2010.

## S. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund loans receivable/payable." These amounts are eliminated in the governmental activities column on the statement of net assets.

# NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Change in Accounting Principles

For fiscal year 2010, the District has implemented GASB Statement No. 51, "<u>Accounting and Financial Reporting for Intangible Assets</u>", GASB Statement No. 53, "<u>Accounting and Financial Reporting for Derivative Instruments</u>", and GASB Statement No. 58, "<u>Accounting and Financial Reporting for Chapter 9 Bankruptcies</u>".

GASB Statement No. 51 addresses accounting and financial reporting standards for intangible assets, which are assets that lack physical substance, are nonfinancial in nature, and have an initial useful life extending beyond a single reporting period. Examples of intangible assets include easements, water rights, computer software, patents, and trademarks. GASB Statement No. 51 improves the quality of financial reporting by creating consistency in the recognition, initial measurement, and amortization of intangible assets. The implementation of GASB Statement No. 51 did not have an effect on the financial statements of the District.

GASB Statement No. 53 addresses the recognition, measurement, and disclosure of information regarding derivative instruments entered into by state and local governments. Derivative instruments are financial arrangements used by governments to manage specific risks or to make investments. Common types of derivative instruments include interest rate and commodity swaps, interest rate locks, options, swaptions, forward contracts, and futures contracts. The implementation of GASB Statement No. 53 did not have an effect on the financial statements of the District.

GASB Statement No. 58 establishes accounting and financial reporting guidance for governments that have petitioned for protection from creditors by filing for bankruptcy under Chapter 9 of the United States Bankruptcy Code. GASB Statement No. 58 requires governments to remeasure liabilities that are adjusted in bankruptcy when the bankruptcy court confirms a new payment plan. The implementation of GASB Statement No. 58 did not have an effect on the financial statements of the District.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

#### **B. Deficit Fund Balances**

Fund balances at June 30, 2010 included the following individual fund deficits:

Nonmajor funds	Deficit
Food service operations	\$ 22,488
IDEA, Part B	11,121
Education stabilization fund	41,084
School improvement stimulus A	3,809
Stimulus school improvement subsidy G	6,675
Title I, Disadvantaged Chlidren	14,966
Drug free school grant	528
Improving teacher quality	7,300

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances in these funds result from adjustments for accrued liabilities.

# **NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool State Treasury Asset Reserve of Ohio (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one-hundred-eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

# A. Cash with Fiscal Agent

The District is self-insured through a fiscal agent. The money held by the fiscal agent cannot be identified as an investment or deposits, since it is held in a pool made up of numerous participants. The amount held by the fiscal agent at June 30, 2010, was \$691,932.

#### B. Cash with Escrow Agent

At fiscal year end, \$9,964 was on deposit in the District's escrow account with Tri-County Educational Service Center. The ESC retains a portion of the District's Foundation settlements from which ESC services are paid. These amounts are included in the total amount of deposits reported below; however, this amount is not part of the internal cash pool reported on the financial statements as "equity in pooled cash and cash equivalents".

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

#### C. Deposits with Financial Institutions

At June 30, 2010, the carrying amount of all District deposits was \$292,278. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2010, \$283,105 of the District's bank balance of \$533,105 was exposed to custodial risk as discussed below, while \$250,000 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

#### **D.** Investments

As of June 30, 2010, the District had the following investments and maturities:

		Investment Maturities
		6 months or
Investment type	Fair Value	less
STAR Ohio	\$ 2,970,922	\$ 2,970,922
Preferred stock	100	
Total	\$ 2,971,022	\$ 2,970,922

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Custodial Credit Risk:* For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The District's investment policy does not specifically address custodial credit risk beyond the adherence to all relevant sections of the Ohio Revised Code.

Credit Risk: Standard & Poor's has assigned STAR Ohio an AAAm money market rating.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2010:

Investment type	<u>Fair Value</u>	<u>% to Total</u>
STAR Ohio	\$ 2,970,922	99.99
Preferred stock	<u>100</u>	0.01
Total	\$ 2,971,022	100.00

# E. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2010:

Cash and investments per note	
Carrying amount of deposits	\$ 292,278
Investments	2,971,022
Cash with escrow agent	9,964
Cash with fiscal agent	691,932
Total	\$ 3,965,196
Cash and investments per statement of net assets	
Governmental activities	\$ 3,920,284
Private purpose trust fund	3,853
Agency funds	41,059
Total	\$ 3,965,196

#### **NOTE 5 - INTERFUND TRANSACTIONS**

**A.** Interfund balances at June 30, 2010 as reported on the fund statements consist of the following individual interfund loan receivable and payable:

Receivable fund	Payable fund	A	mount
General	Nonmajor governmental funds	\$	2,500

This interfund balance will be repaid once the anticipated revenues are received. All interfund balances are expected to be repaid within one year.

Interfund balances between governmental funds are eliminated on the statement of net assets.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 5 - INTERFUND TRANSACTIONS - (Continued)**

**B.** Interfund transfers for the year ended June 30, 2010, consisted of the following, as reported on the fund statements:

	Amount
Transfers from general fund to:	
Nonmajor governmental funds	\$ 25,000

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Interfund transfers between governmental funds are eliminated on the government-wide financial statements.

# NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property, public utility property, and certain tangible personal (used in business) property located in the District. Real property tax revenues received in calendar year 2010 represent the collection of calendar year 2009 taxes. Real property taxes received in calendar year 2010 were levied after April 1, 2009, on the assessed values as of January 1, 2009, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenues received in calendar year 2010 represent the collection of calendar year 2009 taxes. Public utility real and tangible personal property taxes received in calendar year 2010 became a lien on December 31, 2008, were levied after April 1, 2009, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2010 (other than public utility property) represent the collection of calendar year 2010 taxes levied against local and inter-exchange telephone companies. Tangible personal property taxes received from telephone companies in calendar year 2010 were levied after October 1, 2009, on the value as of December 31, 2009. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 6 - PROPERTY TAXES - (Continued)**

The District receives property taxes from Ashland County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2010, are available to finance fiscal year 2010 operations. The amount available as an advance at June 30, 2010 was \$620,857 in the general fund, \$84,692 in the debt service fund, \$54,033 in the permanent improvement fund and \$11,182 in the classroom facilities fund (a nonmajor governmental fund). This amount is recorded as revenue. The amount available for advance at June 30, 2009 was \$628,820 in the general fund, \$79,581 in the debt service fund, \$55,790 in the permanent improvement fund and \$11,123 in the classroom facilities fund (a nonmajor governmental fund). The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2010 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to unearned revenue.

On the accrual basis of accounting, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis of accounting the revenue has been deferred.

	2009 Second Half Collections		2010 Firs Half Collect	-
	Amount	Percent	Amount	Percent
Agricultural/residential				
and other real estate	\$ 118,161,340	94.77	\$ 118,897,450	95.86
Public utility personal	6,073,940	4.87	4,920,240	3.97
Tangible personal property	441,133	0.36	211,965	0.17
Total	\$ 124,676,413	100.00	\$ 124,029,655	100.00
Tax rate per \$1,000 of assessed valuation for:				
Operations	\$41.10		\$41.10	
Debt retirement	2.70		2.70	
Permanent improvement	4.50		4.50	

The assessed values upon which the fiscal year 2010 taxes were collected are:

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 7 - RECEIVABLES**

Receivables at June 30, 2010 consisted of taxes and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of federal funds. A summary of the principal items of receivables reported on the statement of net assets follows:

# Governmental activities:

Taxes	\$ 2,766,675
Intergovernmental	<u>42,977</u>
Total	\$ 2,809,652

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected within the subsequent year.

# NOTE 8 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

	Balance			Balance
	July 1, 2009	Additions	<b>Disposals</b>	June 30, 2010
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 177,800	\$ -	<u>\$</u> -	\$ 177,800
Total capital assets, not being depreciated	177,800			177,800
Capital assets, being depreciated:				
Land improvements	2,463,731	8,362	-	2,472,093
Buildings and improvements	18,705,967	135,783	-	18,841,750
Furniture and equipment	619,777	5,693	-	625,470
Vehicles	979,245	23,486	(49,000)	953,731
Total capital assets, being depreciated	22,768,720	173,324	(49,000)	22,893,044
Less: accumulated depreciation:				
Land improvements	(901,152)	(117,962)	-	(1,019,114)
Buildings and improvements	(4,135,432)	(588,008)	-	(4,723,440)
Furniture and equipment	(277,431)	(36,940)	-	(314,371)
Vehicles	(618,705)	(91,200)	49,000	(660,905)
Total accumulated depreciation	(5,932,720)	(834,110)	49,000	(6,717,830)
Governmental activities capital assets, net	\$ 17,013,800	<u>\$ (660,786)</u>	<u>\$ -</u>	<u>\$ 16,353,014</u>

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 8 - CAPITAL ASSETS - (Continued)**

Depreciation expense was charged to governmental functions as follows:

Instruction:		
Regular	\$	779,354
Special		593
Vocational		1,410
Support services:		
Administration		4,077
Operations and maintenance		9,528
Pupil transportation		9,871
Extracurricular activities		20,166
Food service operations	_	9,111
Total depreciation expense	<u>\$</u>	834,110

#### NOTE 9 - CAPITAL LEASES - LESSEE DISCLOSURE

During a prior year, the District entered into a capitalized lease for the acquisition of copiers. The lease meets the criteria of a capital lease as defined by FASB Statement No. 13, "<u>Accounting for Leases</u>", which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee at the conclusion of the lease term.

Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. These expenditures are reflected as function expenditures on the budgetary statements. Capital assets consisting of copier equipment have been capitalized in the amount of \$65,336. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded in the government-wide financial statements. Principal payments in fiscal year 2010 totaled \$14,790 paid by the general fund. Accumulated depreciation as of June 30, 2010 was \$45,738 leaving a current book value of \$19,598.

The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the future minimum lease payments as of June 30, 2010:

Fiscal Year Ending June 30,	Pa	yments_
2011	\$	6,650
Total minimum lease payment		6,650
Less: amount representing interest		(131)
Present value of minimum lease payments	\$	6,519

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 10 - LONG-TERM OBLIGATIONS**

A. During the fiscal year 2010, the following changes occurred in governmental activities long-term obligations:

	Balance Outstanding July 1, 2009	Additions	Reductions	Balance Outstanding June 30, 2010	Amounts Due in One Year
Governmental activities:					
Classroom facilities improvements					
bonds, 3.4%-5.7%, 4/1/04-12/1/19	\$ 3,175,000	\$ -	\$ (185,000)	\$ 2,990,000	\$ 200,000
Capital lease obligation	21,309	-	(14,790)	6,519	6,519
Compensated absences	364,235	54,134	(75,289)	343,080	60,115
Total long-term obligations,	• • • • • • • • • • •		¢ (=== ====)	<b>•</b> • • • • • • • • •	• • • • • • •
governmental activities	\$ 3,560,544	<u>\$ 54,134</u>	<u>\$ (275,079)</u>	\$ 3,339,599	\$ 266,634

<u>Compensated Absences</u>: Compensated absences will be paid from the fund from which the employee's salaries are paid which, for the District, is the general fund and the food service fund (a nonmajor governmental fund).

<u>Capital Lease Obligation</u>: The capital lease obligation will be paid from the general fund. See Note 9 for details.

<u>Classroom Facilities Improvements Bonds</u>: The District has issued general obligation bonds to provide for the construction of school facilities. The general obligation bonds are direct obligations of the District for which its full faith, credit and resources are pledged and payable from taxes levied on all taxable property in the District. Payments of principal and interest relating to this bond are recorded as an expenditure in the debt service fund.

**B.** Principal and interest requirements to retire the classroom facilities improvements bonds outstanding at June 30, 2010 are as follows:

Fiscal Year	Pı	rincipal on	Interest on	_ 1
Ending June 30,		Bonds	Bonds	Total
2011	\$	200,000	\$ 152,603	\$ 352,603
2012		220,000	144,003	364,003
2013		240,000	134,323	374,323
2014		260,000	120,643	380,643
2015		280,000	105,822	385,822
2016 - 2020		1,790,000	279,061	2,069,061
Total	\$	2,990,000	\$ 936,455	\$ 3,926,455

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

#### C. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2010, are a voted debt margin of \$8,630,442 (including available funds of \$478,242) and an unvoted debt margin of \$123,802.

#### NOTE 11 - COMPENSATED ABSENCES

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees working eleven or twelve months per year are entitled to an annual vacation, with pay, based on length of service in the District. Accumulated unused vacation time is paid to employees upon termination of employment. Teachers and administrators working fewer than ten months per year do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated for an unlimited number of days. For certified and classified employees, payment is made at retirement for accumulated sick leave and is determined by taking one-fourth of the unused balance to a maximum of 46 days.

# NOTE 12 - RISK MANAGEMENT

#### A. Comprehensive

The District maintains comprehensive insurance coverage with private carriers for liability, real property, building contents, boiler/machinery and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. In addition, real property contents are 90% coinsured. The following is a description of the District's insurance coverage:

		Limits of	
Coverage	Insurer	<u>Coverage</u>	Deductible
General liability:	SORSA		
Each occurrence		\$ 5,000,000	\$ 0
Aggregate		7,000,000	0
Property/building and contents	SORSA	31,936,691	0
Fleet:			
Comprehensive	SORSA	Included in property	1,000
Collision		Included in property	1,000
Umbrella liability	SORSA	5,000,000	0

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 12 - RISK MANAGEMENT - (Continued)

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in insurance from the prior year.

#### **B.** Fidelity Bond

The Board President and Superintendent have a \$20,000 position bond. The Treasurer is covered under a surety bond in the amount of \$50,000. All other school employees who are responsible for handling funds are covered on the SORSA policy up to \$100,000.

# C. Workers' Compensation

For fiscal year 2010, the District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 2.A.). The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the state based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

#### D. Employee Group Medical/Surgical, Dental and Vision Insurance

The District has elected to provide employee medical, prescription, and dental benefits through a selfinsurance program. The District maintains a self-insurance fund through their fiscal agent, Ohio Mid Eastern Regional Service Agency (OME-RESA), to account for and finance its uninsured risk of loss in this program. This plan provides a medical plan with a \$200 family and \$100 single deductible and a dental plan with a \$50 family and \$25 single deductible. A third party administrator, Self-Funded Plans, Inc., reviews all medical and dental claims which are then paid by the District. A stop-loss insurance contract with a private insurance carrier covers specific liability claims in excess of \$250,000. A stop-loss internal pooling contract with OME-RESA covers specific liability claims between \$35,000 and \$250,000.

Employees are responsible for a portion of this premium based on job classification and length of workday as outlined in their negotiated agreement. Premiums for medical coverage are \$1,208.69 per month for each employee with family coverage and \$548.53 per month for each employee with individual coverage. The premium for dental coverage is \$55.91 monthly for each employee with family or individual coverage. The premium for life insurance is \$2.90 monthly for each \$20,000 in coverage and \$6.92 per month for each employee with individual coverage and \$6.92 per month for each employee. The claims liability of \$124,280 reported in the internal service fund at June 30, 2010 is based on an estimate provided by the third party administrator and the requirements of GASB Statement No. 10 "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by GASB Statement No. 30, "Risk Financing Omnibus", which requires that a liability for unpaid claim costs, including estimates of costs relating to incurred, but not reported claims, be accrued at the estimated ultimate cost of settling the claims.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 12 - RISK MANAGEMENT - (Continued)**

Changes in claims activity for the past two fiscal years are as follows:

Fiscal Year	Beginning	Claims	Claims	Ending
	Balance	Incurred	<u>Payments</u>	Balance
2010	\$ 126,134	\$ 1,186,781	\$ (1,188,635)	\$ 124,280
2009	194,739	1,244,755	(1,313,360)	126,134

#### NOTE 13 - PENSION PLANS

#### A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under *Employers/Audit Resources*.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2010, 12.78 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2010, 2009 and 2008 were \$115,840, \$85,073 and \$79,760, respectively; 43.65 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

#### **B.** State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 13 - PENSION PLANS - (Continued)**

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2010, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2010, 2009 and 2008 were \$460,746, \$460,407 and \$456,703, respectively; 83.53 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008. Contributions to the DC and Combined Plans for fiscal year 2010 were \$15,086 made by the District and \$10,776 made by the plan members.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2010, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS**

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Chapter 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40 and SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, <u>www.ohsers.org</u>, under *Employers/Audit Resources*.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2010, 0.46 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2010, the actuarially determined amount was \$35,800.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2010, 2009, and 2008 were \$22,856, \$56,251 and \$51,829, respectively; 43.65 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2010, this actuarially required allocation was 0.76 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2010, 2009, and 2008 were \$6,889, \$7,019 and \$5,747, respectively; 43.65 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS - (Continued)**

#### B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2010, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2010, 2009, and 2008 were \$35,442, \$35,416 and \$35,131, respectively; 83.53 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

# NOTE 15 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of GAAP, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances.

The statement of revenues, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to a reservation of fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis); and
- (d) Advances in and advances out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 15 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

#### Net Change in Fund Balance

	General fund
Budget basis	\$ 512,925
Net adjustment for revenue accruals	2,599
Net adjustment for expenditure accruals	18,473
Net adjustment for other sources/uses	(85,230)
Adjustment for encumbrances	17,132
GAAP basis	\$ 465,899

#### **NOTE 16 - CONTINGENCIES**

#### A. Grants

The District receives significant financial assistance from numerous federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

#### **B.** Litigation

The District is involved in no material litigation as either plaintiff or defendant.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 17 - STATUTORY RESERVES**

The District is required by State statute to annually set-aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at year end. These amounts must be carried forward to be used for the same purposes in future years. During the fiscal year ended June 30, 2010, the reserve activity was as follows:

	Textbooks/ Instructional <u>Materials</u>	Capital Acquisition	BWC <u>Refunds</u>
Set-aside balance as of July 1, 2009 Current year set-aside requirement Current year offset Qualifying disbursements	\$ (229,911) 161,321 - (48,403)	\$ (3,832,811) 161,321 (205,447) (53,811)	\$ 32,439
Total	<u>\$ (116,993)</u>	<u>\$ (3,930,748)</u>	\$ 32,439
Balance carried forward to fiscal year 2011	<u>\$ (116,993)</u>	<u>\$ (3,832,811)</u>	\$ 32,439

Monies representing BWC refunds that were received prior to April 10, 2002, have been shown as a restricted asset and reserved fund balance in the general fund since allowable expenditures are restricted by State statute. The amount is reported as BWC refunds.

The District had qualifying disbursements during the year and prior years that reduced the set-aside amounts below zero for the textbook reserve. This extra amount may be used to reduce the set-aside requirement for future years. The District issued bonds to finance construction of new school facilities in a prior year and this amount may be used to reduce the capital acquisition set-aside requirement. The excess qualifying disbursements and offsets in the capital acquisition reserve in the current year may not be carried forward to future years.

A schedule of the restricted assets at June 30, 2010 follows:

Amounts restricted for BWC refunds \$ 32,439

#### FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FOR THE YEAR ENDED JUNE 30, 2010

Federal Grantor/ Passed Through Grantor/ Program Title	Federal CFDA Number	Pass Through Grantor Number	Receipts	Non-Cash Receipts	Expenditures	Non-Cash Expenditures
U.S. Department of Agriculture (Passed through the Ohio Department of Education)						
Child Nutrition Cluster: Non-Cash Assistance (Food Distribution): National School Lunch Program	10.555	N/A		\$21,405		\$21,405
Cash Assistance: National School Lunch Program	10.555	N/A	\$143,258		\$143,258	
Total Child Nutrition Cluster/U.S. Department of Agriculture			143,258	21,405	143,258	21,405
<u>U.S. Department of Education</u> (Passed through the Ohio Department of Education)						
Title I Cluster: Title I Grants to Local Educational Agencies (Disadvantaged Youth)	84.010	2009 2010	11,408 114,262		10,724 113,457	
Title I Grants to Local Educational Agencies (School Improvement)		2010 2009 2010	31,061 36,361		8,112 36,361	
Total Title I Grants to Local Educational Agencies		2010	193,092		168,654	
ARRA - Title I Grants to Local Educational Agencies	84.389	2010	19,887		17,602	
Total Title I Cluster			212,979		186,256	
School Improvement Grants	84.377	2010	23,273		26,534	
Special Education Cluster: Special Education_Grants to States	84.027	2009 2010	35,476 188,811		13,987 169,355	
Total Special Education_Grants to States		2010	224,287		183,342	
ARRA - Special Education Grants to States	84.391	2010	87,452		86,805	
Total Special Education Cluster			311,739		270,147	
Safe and Drug-Free Schools and Communities_State Grants	84.186	2009 2010	1,158 1,841		819 2,368	
Total Safe and Drug-Free and Communities State Grants		2010	2,999		3,187	
State Grants for Innovative Programs	84.298	2009	37			
Education Technology State Grants	84.318	2010	1,327		1,327	
Improving Teacher Quality State Grants	84.367	2009 2010	10,155 51,062		5,241 51,312	
Total Improving Teacher Quality State Grants		2010	61,217		56,553	
ARRA - State Fiscal Stabilization Fund (SFSF) - Education State Grants	84.394	2010	289,924		287,958	
Total U.S. Department of Education			903,495		831,962	
Totals			\$1,046,753	\$21,405	\$975,220	\$21,405

The Notes to the Federal Awards Receipts and Expenditures Schedule are an integral part of this schedule.

# NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the Mapleton Local School District's (the District's) federal award programs' receipts and disbursements. The schedule has been prepared on the cash basis of accounting.

# **NOTE B - CHILD NUTRITION CLUSTER**

The District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.

# NOTE C – FOOD DONATION PROGRAM

The District reports commodities consumed on the Schedule at the entitlement value. The District allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Mapleton Local School District Ashland County 2 Mountie Drive Ashland, Ohio 44805

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mapleton Local School District, Ashland County, Ohio, (the District) as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements and have issued our report thereon dated January 7, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509 Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001 www.auditor.state.oh.us Mapleton Local School District Ashland County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* 

# Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated January 7, 2011.

We intend this report solely for the information and use of management, the Board of Education, federal awarding agencies and pass-through entities, and others within the District. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

January 7, 2011



<u>Mary Taylor, cpa</u> Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Mapleton Local School District Ashland County 2 Mountie Drive Ashland, Ohio 44805

To the Board of Education:

# Compliance

We have audited the compliance of Mapleton Local School District, Ashland County, Ohio, (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect each of Mapleton Local School District's major federal programs for the year ended June 30, 2010. The summary of auditor's results section of the accompanying schedule of findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the Mapleton Local School District, Ashland County, Ohio, complied, in all material respects, with the requirements referred to above that could directly and materially affect each of its major federal programs for the year ended June 30, 2010.

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# Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program, to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance with a federal program compliance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of management, the Board of Education, others within the entity, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

January 7, 2011

# SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2010

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510(a)?	No
(d)(1)(vii)	Major Programs (list):	CFDA # 84.027 – Special Education_Grants to States CFDA # 84.391 – ARRA - Special Education Grants to States, CFDA # 84.394 – ARRA - State Fiscal Stabilization Fund (SFSF) – Education State Grants.
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

# 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

# SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2010

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b>Explain</b>
2009-001	Financial Statement Errors – The District had errors in the taxes receivables and capital assets.	No	Partially Corrected – Similar comment repeated in Management Letter.



# Dave Yost • Auditor of State

MAPLETON LOCAL SCHOOL DISTRICT

ASHLAND COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED FEBRUARY 8, 2011

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