

AUDITED BASIC FINANCIAL STATEMENTS
OF THE
MORROW METROPOLITAN HOUSING AUTHORITY
OCTOBER 1, 2009 – SEPTEMBER 30, 2010





Dave Yost • Auditor of State

Board of Directors
Morrow Metropolitan Housing Authority
81 North Rich Street
Mount Gilead, Ohio 43338

We have reviewed the *Independent Auditors' Report* of the Morrow Metropolitan Housing Authority, Morrow County, prepared by Wilson, Shannon & Snow, Inc., for the audit period October 1, 2009 through September 30, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Morrow Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

March 31, 2011

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**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

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Board of Directors
Morrow Metropolitan Housing Authority
81 Rich Street
Mt. Gilead, Ohio 43338

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying basic financial statements of the Morrow Metropolitan Housing Authority, Morrow County, Ohio (the Authority) as of and for the fiscal year ended September 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Morrow Metropolitan Housing Authority, Morrow County, as of September 30, 2010, and the changes in financial position and its cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated February 4, 2011, on our consideration of the Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Wilson, Shannon & Snow, Inc.

CERTIFIED PUBLIC ACCOUNTANTS
Ten West Locust Street
Newark, Ohio 43055
(740) 345-6611
1-800-523-6611
FAX (740) 345-5635

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, as listed in the table of contents, to supplement the basic financial statements. Although this information is not a part of the basic financial statements, the Governmental Accountant Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

We conducted our audit to opine on the financial statements that collectively comprise the Authority's basic financial statements taken as a whole. The Schedule of Federal Awards Expenditures provides additional information required by the U.S. Office of Management and Budget Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*, and the Supplemental Financial Data Schedules is required by the U.S. Department of Housing and Urban Development, are also not a required part of the basic financial statements. The Schedule of Federal Awards Expenditures and Supplemental Financial Data Schedules are management's responsibility, and were derived from and relate directly to underlying accounting and other records used to prepare the basic financial statements. These schedules were subject to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Wilson, Shuman & Snow, Inc.

Newark, Ohio
February 4, 2011

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Morrow Metropolitan Housing Authority, Morrow County, (the "Authority") Management's Discussion and Analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's financial position, and (d) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current years activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements (beginning on page 11).

FINANCIAL HIGHLIGHTS

- During fiscal year 2010, the Authority's net assets decreased by \$10,140 (or 13.7%). Since the Authority engages only in business-type activities, the decrease is all in the category of business-type net assets. Net Assets for fiscal year 2009 were \$73,749 and net assets for fiscal year 2010 were \$63,609.

- Revenues increased by \$10,695 (or 1.7%) during fiscal year 2010, and were \$633,792 and \$644,487 for fiscal year 2009 and fiscal year 2010, respectively.

- Expenses of the Authority increased by \$10,316 (or 1.6%). Total expenses were \$644,311 and \$654,627 for fiscal year 2009 and fiscal year 2010, respectively.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT’S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

USING THIS ANNUAL REPORT

The Report includes three major sections, the “Management’s Discussion and Analysis (MD&A)”, “Basic Financial Statements”, and “Other Required Supplementary Information”:

MD&A

~ Management’s Discussion
And Analysis –pgs 3-10 ~

Basic Financial Statements

~ Basic Financial Statements – pgs 11-13 ~
~ Notes to the Basic Financial Statements – pg 14~

Other Required Supplementary Information

~ Required Supplementary Information - none~

The primary focus of the Authority’s financial statements is on the Authority as a whole. The Authority operates as a single enterprise fund and this presentation allows the user to address relevant questions, broaden a basis for comparison (year to year or Authority to Authority) and enhance the Authority’s accountability.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT’S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

Government-Wide Financial Statements

The Government-wide financial statements are designed to be corporate-like in that all business-type activities are consolidated into columns, which add to a total for the entire Authority.

These Statements include a Statement of Net Assets, which is similar to a Balance Sheet. The Statement of Net Assets reports all financial and capital resources for the Authority. The statement is presented in the format where assets, minus liabilities, equal “Net Assets”, formally known as equity. Assets and liabilities are presented in order of liquidity, and are classified as “Current” (convertible into cash within one year), and “Non-current”.

The focus of the Statement of Net Assets (the “Unrestricted Net Assets”) is designed to represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Assets (formally equity) are reported in three broad categories:

Net Assets, Invested in Capital Assets: This component of Net Assets consists of all Capital Assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. The Authority does not have any outstanding debt.

Restricted Net Assets: This component of Net Assets consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

Unrestricted Net Assets: Consists of Net Assets that do not meet the definition of “Net Assets Invested in Capital Assets”, or “Restricted Net Assets”.

The Authority-wide financial statements also include a Statement of Revenues, Expenses and Changes in Net Assets (similar to an Income Statement). This Statement includes Operating Revenues, such as grant revenue, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue, such as investment income.

The focus of the Statement of Revenues, Expenses and Changes in Net Assets is the “Change in Net Assets”, which is similar to Net Income or Loss.

Finally, Statement of Cash Flows is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, investing activities, and from capital and related financing activities.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT’S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

The Authority’s Fund

The Authority consists of exclusively an Enterprise Fund. The Enterprise fund utilizes the full accrual basis of accounting. The Enterprise method of accounting is similar to accounting utilized in the private sector.

The fund maintained by the Authority is required by the Department of Housing and Urban Development (HUD) or by Morrow County related to the Home Investment Partnership Program.

Business-Type Activities:

Housing Choice Voucher Program – Under the Housing Choice Voucher Program, the Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family’s rent through a Housing Assistance Payment (HAP) made to the landlord. The program is administered under an Annual Contributions Contract (ACC) with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants’ rent at 30% of adjusted household income.

Other programs through which the Authority receives funding include the Home Investment Partnership Program. This program involves administering services and providing assistance to participants to obtain low income housing.

Statement of Net Assets

The following table reflects the condensed Statement of Net Assets compared to prior year.

STATEMENT OF NET ASSETS

| | <u>2010</u> | <u>2009</u> |
|----------------------------|------------------|------------------|
| Current and Other Assets | \$ 116,560 | \$ 121,090 |
| Capital Assets | <u>9,547</u> | <u>609</u> |
| Total Assets | <u>126,107</u> | <u>121,699</u> |
| Current Liabilities | 6,675 | 12,453 |
| Non-Current Liabilities | <u>55,823</u> | <u>35,497</u> |
| Total Liabilities | <u>62,498</u> | <u>47,950</u> |
| Net Assets: | | |
| Invested in Capital Assets | 9,547 | 609 |
| Restricted | 13,636 | 9,473 |
| Unrestricted | <u>40,426</u> | <u>63,667</u> |
| Total Net Assets | <u>\$ 63,609</u> | <u>\$ 73,749</u> |

For more detailed information see page 11 for the Statement of Net Assets.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

Major Factors Affecting the Statement of Net Assets

Current and other assets decreased by \$4,530 in fiscal year 2010. This difference mostly represents the use of Administrative reserves to cover current year expenditures, thereby reducing cash. Liabilities increased by \$14,548 in fiscal year 2010 due to increases in FSS escrow balances at fiscal year end. Changes in HUD's funding allows the Authority to retain excess funding for possible usage in future years on Housing Assistance Payments only, therefore, \$8,556 is considered restricted.

Capital assets increased during fiscal year 2010 from \$609 to \$9,547. For more detail see "Capital Assets and Debt Administration" on page 9.

While the result of operations is a significant measure of the Authority's activities, the analysis of the changes in Unrestricted and Restricted Net Assets provides a clearer change in financial well-being.

CHANGE OF UNRESTRICTED NET ASSETS

| | | |
|---|----------------|-----------------|
| Unrestricted Net Assets September 30, 2009 | | \$63,667 |
| Results of Operations related to Administrative Fee | \$(9,223) | |
| Adjustments: | | |
| Depreciation (1) | 2,630 | |
| Net Restricted Asset Adjustment (2) | <u>(5,080)</u> | |
| Adjusted Results from Operations | | (11,673) |
| Capital Expenditures | | <u>(11,568)</u> |
| Unrestricted Net Assets September 30, 2010 | | <u>\$40,426</u> |

(1) Depreciation is treated as an expense and reduces the results of operations but does not have an impact on Unrestricted Net Assets.

(2) HUD reconciliation of NRA funds through 12/31/09.

CHANGE OF RESTRICTED NET ASSETS

| | | |
|--|-----------|-----------------|
| Restricted Net Assets September 30, 2009 | | \$ 9,473 |
| Results of Operations | | |
| HAP Reserves Used | \$(1,905) | |
| Net Restricted Asset Adjustments (2) | 5,080 | |
| Fraud Recovery Revenue | 987 | |
| Interest on HAP | <u>1</u> | |
| Adjusted Results from Operations | | <u>4,163</u> |
| Restricted Net Assets September 30, 2010 | | <u>\$13,636</u> |

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

The following schedule compares the revenues and expenses for the current and previous fiscal year. The Authority is engaged only in Business-Type Activities.

| | <u>2010</u> | <u>2009</u> |
|-----------------------------|------------------|------------------|
| Revenues | | |
| HUD PHA Operating Grants | \$ 642,509 | \$ 615,422 |
| Interest | 7 | 360 |
| Other Revenues | <u>1,971</u> | <u>18,010</u> |
| Total Revenue | <u>644,487</u> | <u>633,792</u> |
| Expenses | | |
| Administrative | 114,448 | 122,280 |
| Maintenance | 693 | 2,176 |
| General | 4,214 | 2,606 |
| Housing Assistance Payments | 532,642 | 516,901 |
| Depreciation | <u>2,630</u> | <u>348</u> |
| Total Expenses | <u>654,627</u> | <u>644,311</u> |
| Change in Net Assets | (10,140) | (10,519) |
| Net Assets at October 1 | <u>73,749</u> | <u>84,268</u> |
| Net Assets at September 30 | <u>\$ 63,609</u> | <u>\$ 73,749</u> |

MAJOR FACTORS AFFECTING THE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

HUD PHA Operating Grants increased due to increases in grant funding from HUD, whereas Housing Assistance Payments also increased. Since leasing rates remained fairly consistent, at 100%, including certain months where leasing was over 100%, this resulted in use of HAP reserves to meet expenses.

Other revenues represent income from providing services to other housing authorities and revenues from tenant fraud recovery. The decrease in fiscal year 2010 was primarily the result of decreases in revenue from providing services to other authorities due to a reduction in staff availability.

Administrative expenses include salaries and related benefits, along with other administrative expense such as audit fees and office expenses. Most administrative and other expenses fluctuated moderately due to reduction of expenses instituted by the Authority to minimize costs and budget concerns.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of September 30, 2010, the Authority had \$9,547 invested in capital assets as reflected in the following schedule, which represents a net decrease (addition, deductions and depreciation).

CAPITAL ASSETS AT FISCAL YEAR-END (NET OF DEPRECIATION)

| | <u>Business-type Activities</u> | |
|--------------------------|---------------------------------|---------------|
| | <u>2010</u> | <u>2009</u> |
| Capital Assets, Cost | \$ 21,671 | \$ 10,103 |
| Accumulated Depreciation | (12,124) | (9,494) |
| Total | \$ <u>9,547</u> | \$ <u>609</u> |

The following reconciliation summarizes the change in Capital Assets, which is presented in detail on page 19 of the notes.

CHANGE IN CAPITAL ASSETS

| | <u>Business Type Activities</u> |
|-------------------|-------------------------------------|
| Beginning Balance | \$ 609 |
| Additions | 11,568 |
| Depreciation | (2,630) |
| Ending Balance | \$ <u>9,547</u> |

The Authority purchased new computers and computer software during fiscal year 2010 totaling \$11,568.

Debt Outstanding

As of September 30, 2010, the Authority has no outstanding debt.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(UNAUDITED)**

ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- Federal funding of the Department of Housing and Urban Development.
- Local labor supply and demand, which can affect salary and wage rates.
- Local inflationary, recession and employment trends, which can affect resident incomes and therefore the demand for housing assistance.
- Inflationary pressure on utility rates, supplies and other costs.

FINANCIAL CONTACT

The individual to be contacted regarding this report is Jason Booth, Executive Director for the Morrow Metropolitan Housing Authority, at (419) 946-5786. Specific requests may be submitted to the Authority at 81 North Rich Street, Mt. Gilead, OH 43338.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF NET ASSETS
SEPTEMBER 30, 2010**

Assets

Current Assets:

| | |
|---------------------------|---------------|
| Cash and Cash Equivalents | \$ 43,782 |
| Accounts Receivable, net | 1,942 |
| Prepaid Items | <u>1,377</u> |
| Total Current Assets | <u>47,101</u> |

Non-Current Assets:

| | |
|--------------------------|-----------------|
| Restricted Cash | 69,459 |
| Capital Assets: | |
| Furniture and Equipment | 21,671 |
| Accumulated Depreciation | <u>(12,124)</u> |
| Total Capital Assets | <u>9,547</u> |
| Total Non-Current Assets | <u>79,006</u> |

| | |
|---------------------|-----------------------|
| Total Assets | <u>126,107</u> |
|---------------------|-----------------------|

Liabilities

Current Liabilities:

| | |
|---------------------------------|--------------|
| Accounts Payable | 2,150 |
| Accrued Wages and Payroll Taxes | 2,223 |
| Accrued Compensated Absences | <u>2,302</u> |
| Total Current Liabilities | <u>6,675</u> |

Non-Current Liabilities:

| | |
|--|---------------|
| Family Self-Sufficiency Deposits Payable | <u>55,823</u> |
|--|---------------|

| | |
|--------------------------|----------------------|
| Total Liabilities | <u>62,498</u> |
|--------------------------|----------------------|

Net Assets

| | |
|----------------------------|---------------|
| Invested in Capital Assets | 9,547 |
| Restricted | 13,636 |
| Unrestricted | <u>40,426</u> |

| | |
|-------------------------|-------------------------|
| Total Net Assets | \$ <u>63,609</u> |
|-------------------------|-------------------------|

The notes to the basic financial statements are an integral part of the statements.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

| | | |
|---|--------------|-------------------------|
| Operating Revenues | | |
| HUD PHA Operating Grants | | \$ 642,509 |
| Fraud Recovery | | <u>1,971</u> |
| Total Operating Revenues | | <u>644,480</u> |
| Operating Expenses | | |
| Housing Assistance Payments | \$ 532,642 | |
| Salaries | 65,795 | |
| Employee Benefits | 13,484 | |
| Other Administrative Expense | 35,169 | |
| Maintenance and Operations | 693 | |
| Depreciation | 2,630 | |
| General | <u>4,214</u> | |
| Total Operating Expenses | | <u>654,627</u> |
| Operating Loss | | <u>(10,147)</u> |
| Nonoperating Revenues | | |
| Interest | | <u>7</u> |
| Change in Net Assets | | (10,140) |
| Net Assets at October 1, 2009 | | <u>73,749</u> |
| Net Assets at September 30, 2010 | | \$ <u><u>63,609</u></u> |

The notes to the basic financial statements are an integral part of this statement.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

Cash flows from operating activities:

| | | |
|---|----|-----------|
| Cash received from HUD | \$ | 640,448 |
| Cash received from other sources | | 1,971 |
| Cash payments to employees for services | | (79,245) |
| Cash payments for good or services - HUD | | (532,642) |
| Cash payments for goods or services | | (24,643) |
| | | 5,889 |
| Net cash provided by operating activities | | 5,889 |

Cash flows from capital and related financing activities:

| | | |
|---|--|----------|
| Purchases of capital assets | | (11,568) |
| | | (11,568) |
| Net cash used in capital and related financing activities | | (11,568) |

Cash flows from investing activities:

| | | |
|--|-----------|----------------|
| Interest | | 7 |
| | | 7 |
| Net cash provided by investing activities | | 7 |
| Net change in cash and cash equivalents | | (5,672) |
| Cash and cash equivalents at October 1, 2009 | | 118,913 |
| | | 118,913 |
| Cash and cash equivalents at September 30, 2010 | \$ | 113,241 |

Reconciliation of operating loss to net cash provided by operating activities:

| | | |
|--|-----------|--------------|
| Operating loss | \$ | (10,147) |
| Adjustments to reconcile operating loss to net cash provided by operating activities | | |
| Depreciation | | 2,630 |
| Changes in assets and liabilities: | | |
| Accounts receivable, net | | (1,245) |
| Prepaid items | | 103 |
| Accounts payable | | 1,435 |
| Accrued wages and payroll taxes | | 2,223 |
| Other liabilities | | 10,890 |
| | | 10,890 |
| Net cash provided by operating activities | \$ | 5,889 |

The notes to the basic financial statements are an integral part of this statement.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Summary of Significant Accounting Policies

The financial statements of the Morrow Metropolitan Housing Authority (the Authority) have been prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

Reporting Entity

The Authority was created under the Ohio Revised Code, Section 3735.27. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate. The accompanying basic financial statements comply with the provisions of GASB Statement No. 39, *Determining Whether Organizations are Component Units*, in that the financial statements include all organizations, activities and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity.

It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Management believes the financial statements included in this report represent all of the funds over which the Authority is financially accountable.

Fund Accounting

The Authority uses a proprietary fund to report on its financial position and the results of its operations for the Section 8 Housing Choice Voucher and other grant programs. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Proprietary Fund Types:

Proprietary funds are used to account for the Authority's ongoing activities that are similar to those found in the private sector. The following is the Authority's only proprietary fund type:

Enterprise Fund – The Authority is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of the Authority are included on the statement of net assets. The statement of revenues, expenses and changes in net assets presents increases (i.e. revenues) and decreases (i.e. expenses) in total net assets. The statement of cash flows provides information about how the Authority finances and meets cash flow needs.

The Authority accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Measurement Focus/Basis of Accounting

The proprietary funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting*, the Authority follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Capital Assets

Capital assets are stated at cost and depreciation is computed using the straight line method over the estimated useful life of the assets. The cost of normal maintenance and repairs, that do not add to the value of the asset or materially extend the assets life, are not capitalized. The capitalization threshold used by the Authority is \$500. The following are the useful lives used for depreciation purposes:

| <u>Description</u> | <u>Estimated Useful Lives - Years</u> |
|--------------------|---|
| Furniture | 7 |
| Equipment | 7 |
| Computer hardware | 3 |
| Computer software | 3 |

Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash and cash equivalents include all highly liquid investments with original maturities of three months or less.

Compensated Absences

The Authority accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments. All employees who meet the termination policy of the Authority for years of service are included in the calculation of the compensated absences accrual amount.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: 1) The employees' rights to receive compensation are attributable to services already rendered and are not contingent on a specific event that is outside the control of the employer and employee, 2) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement. In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a current liability.

In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a current liability.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislature adopted by the Authority or through external restrictions imposed by creditors, grantors, or laws or regulation of other governments. The amount reported as restricted net assets at fiscal year end represents the amounts restricted by HUD for future Housing Assistance Payments. When an expense is incurred for purposes which both restricted and unrestricted net assets are available, the Authority first applies restricted net assets. The Authority did not have net assets restricted by enabling legislature at September 30, 2010.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Prepaid Items

Payments made to vendors for services that will benefit beyond fiscal year-end are recorded as prepaid items via the consumption method.

Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. The Authority had restricted assets for Family Self-Sufficiency Deposits and Housing Assistance Payment equity balance. See Note 5 for additional information concerning family Self-Sufficiency restricted assets. The Authority had restricted assets of \$69,459.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the Authority, these revenues are for Housing and Urban Development Grants and other revenues. Operating expenses are necessary costs to provide goods or services that are the primary activity of the fund. All revenues not related to operating activities have been reported as nonoperating revenues.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Accounts Receivable

Management considers all accounts receivable (excluding the fraud recovery receivable) to be collected in full.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash equivalents include short-term, highly liquid investments that are both readily convertible to known amounts of cash and are so near maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less qualify under this definition.

All monies are deposited into banks as determined by the Authority. Funds are deposited in either interest bearing or non-interest bearing accounts at the Authority's discretion. Security shall be furnished for all accounts in the Authority's name.

Cash and cash equivalents included in the Authority's cash position at September 30, 2010 are as follows:

Demand deposits:

| | | | |
|-------------------------|-----------------|------------------------|-----------------|
| Bank balance - Checking | \$59,696 | Bank balance - Savings | \$55,823 |
| Items-in-transit | <u>(2,346)</u> | Items-in-transit | <u>-</u> |
| Carrying balance | <u>\$57,350</u> | Carrying balance | <u>\$55,823</u> |

Of the fiscal year-end bank balance, \$115,519 of the total checking and saving account balances was covered by federal deposit insurance. \$68 was maintained in petty cash funds

Based on the Authority having only demand deposits at September 30, 2010, the Authority is not subject to interest rate, credit, concentration, or custodial credit risks.

3. RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During the fiscal year 2010, the Authority purchased commercial insurance for public officials and employment practices liability for general insurance, property, crime, electronic equipment, and automobile insurance

Public officials liability and employment practices liability insurance each carries a \$2,500 deductible. Property and electronic equipment insurance each carries a \$500 deductible. Vehicle carries a \$250 deductible for comprehensive damages and \$500 deductible for collision.

Settled claims have not exceeded this coverage in any of the last three years. There has been no significant reduction in coverage from last year.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

4. CAPITAL ASSETS

The following is a summary of capital assets at September 30, 2010:

| | <u>Balance</u> <u>October 1, 2009</u> | <u>Additions</u> | <u>Disposals</u> | <u>Balance</u> <u>September 30, 2010</u> |
|---------------------------------------|--|------------------|------------------|---|
| <u>Capital Assets - Cost</u> | | | | |
| Furniture and equipment | \$10,103 | \$11,568 | \$ - | \$21,671 |
| <u>Less: accumulated depreciation</u> | | | | |
| Furniture and equipment | <u>(9,494)</u> | <u>(2,630)</u> | _____ - | <u>(12,124)</u> |
| Capital assets, net | \$ <u>609</u> | \$ <u>8,938</u> | \$ _____ - | \$ <u>9,547</u> |

5. FSS ESCROW PAYABLE

The Authority is involved in the Family Self-Sufficiency program through the Housing Choice Vouchers Program. Each month contributions are deposited into the Authority's savings account on behalf of the program participants. Participants are limited to a five year contract (with a two year extension option) at which time, they either meet their program goals and may withdraw their money earned from the savings account, or they fail to meet their goals and forfeit their money. If a forfeiture occurs, the money earned is used by the Authority to reinvest into the Voucher Program.

6. DEFINED BENEFIT PENSION PLANS – OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM

Plan Description – All employees of the Authority are eligible to participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans as described below:

1. The Traditional Pension Plan – a cost sharing, multiple-employer defined pension plan.
2. The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
3. The Combined Plan – a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

6. DEFINED BENEFIT PENSION PLANS – OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (Continued)

OPERS provides retirement, disability, and survivor benefits as well as postretirement health care coverage to qualifying members of both the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-retirement health care coverage. The authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a publicly available comprehensive annual financial report which includes financial statements and required supplementary information for OPERS. That report may be obtained by writing to Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222- 7377.

Funding Policy – The Authority and covered employees contribute at actuarially determined rates for 2010, 14% and 10%, respectively, of covered employee payroll to OPERS. The Authority’s contributions to OPERS for the years ended September 30, 2010, 2009, and 2008 were \$9,810, \$8,875, and \$5,996, respectively which were equal to the required contributions for each year. The employees’ contributions to OPERS for the year ended September 30, 2010 were \$2,268. In prior years, the Authority picked up the employees’ share of OPERS. In fiscal year 2010, the Authority picked up certain employees’ share of OPERS that totaled \$2,398. Employer and employee contributions equaled 100% of charges.

Other Post Retirement Benefits – In order to qualify for post-retirement health care coverage, age-and-service retirees under the Traditional Pension and Combined plans must have ten or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Retirement Employment Benefit (OPEB) as described in GASB Statement 45. The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer’s contribution to OPERS is set aside for the funding of post retirement health care benefits.

OPERS’ Post Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care was 5.5% from April 1 through December 31, 2009. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care coverage by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

6. DEFINED BENEFIT PENSION PLANS – OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (Continued)

Employer contributions are advance-funded on an actuarially determined basis and are determined by state statute. The Traditional Pension and Combined Plans had 357,584 active contributing participants as of December 31, 2009. The number of active contributing participants for both plans used in the December 31, 2008 actuarial valuation was 356,388.

Employer contributions made to fund post-employment benefits were approximately \$3,854.

The assumptions and calculations used below were based on the System’s latest Actuarial Review performed as of December 31, 2008 (latest actuarial review). An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actual gains and losses) becomes part of unfunded actuarial accrued liability. All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12% corridor. The investment assumption rate for 2008 was 6.5 percent.

OPERS (assuming the number of active employees remains constant) assumes an annual increase of 4.00% compounded annually for the base portion of an individual’s pay increase. Additionally, annual pay increases, over and above the 4.00% base increase, were assumed to range from 0.50% to 6.3%.

Health care costs were assumed to increase at a projected wage inflation rate plus an additional factor ranging from .50% to 4% for the next 7 years. In subsequent years (8 and beyond), health care costs were assumed to increase 4% (the projected wage inflation rate).

As of December 31, 2008, the audited estimated net assets available for OPEB were \$10.7 billion. The actuarial accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used were \$29.6 billion and \$18.9 billion, respectively.

The Health Care Preservation Fund (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, is effective on January 1, 2007. Member and employer contribution rates increased as of January 1, of each year from 2006 to 2008. These rate increases allowed additional funds to be allocated to the health care plan.

7. COMPENSATED ABSENCES

The following is a summary of compensated absences at September 30, 2010:

| <u>Balance at October 1, 2009</u> | <u>Additions</u> | <u>Deductions</u> | <u>Balance at September 30, 2010</u> | <u>Due in One Year</u> |
|---------------------------------------|------------------|-------------------|--|----------------------------|
| \$6,577 | \$2,631 | \$(6,906) | \$2,302 | \$2,302 |

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010
(CONTINUED)**

8. CONTINGENT LIABILITIES

A. Grants

Amounts grantor agencies pay to the Authority are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any such disallowed claims could have a material adverse effect on the overall financial position of the Authority at September 30, 2010.

B. Litigation

The Authority is unaware of any outstanding lawsuits or other contingencies.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF NET ASSETS
FDS SCHEDULE SUBMITTED TO HUD
SEPTEMBER 30, 2010**

| FDS Line Item No. | Account Description | 14.871 Section 8 Housing Choice Vouchers |
|----------------------|---|--|
| | Current Assets | |
| | Cash | |
| 111 | Cash - Unrestricted | \$ 43,782 |
| 113 | Cash - Other Restricted | 69,459 |
| 100 | Total Cash | <u>113,241</u> |
| | Accounts Receivable | |
| 122 | HUD Other Projects | 1,942 |
| 128 | Fraud Recovery | 1,726 |
| 128.1 | Allowance for Doubtful Accounts | <u>(1,726)</u> |
| 120 | Total Receivables, Net of Allowance for Doubtful Accounts | <u>1,942</u> |
| | Other Assets | |
| 142 | Prepaid Items and Other Assets | <u>1,377</u> |
| 150 | Total Current Assets | <u>116,560</u> |
| | Noncurrent Assets | |
| | Capital Assets | |
| 164 | Furniture and Equipment - Administration | 21,671 |
| 166 | Accumulated Depreciation | <u>(12,124)</u> |
| 160 | Total Capital Assets net of accumulated depreciation | <u>9,547</u> |
| 180 | Total Noncurrent Assets | <u>9,547</u> |
| 190 | Total Assets | <u><u>\$ 126,107</u></u> |
| | Current Liabilities | |
| 312 | Accounts Payable | \$ 2,150 |
| 321 | Accrued Wages/Payroll Taxes Payable | 2,223 |
| 322 | Accrued Compensated Absences - Current | <u>2,302</u> |
| 310 | Total Current Liabilities | <u>6,675</u> |
| | Non-Current Liabilities | |
| 353 | Non-Current Liabilities - Other | <u>55,823</u> |
| 350 | Total Non-Current Liabilities | <u>55,823</u> |
| 300 | Total Liabilities | <u>62,498</u> |
| | Net Assets | |
| 508.1 | Invested in Capital Assets | 9,547 |
| 511.1 | Restricted Net Assets | 13,636 |
| 512.1 | Unrestricted Net Assets | <u>40,426</u> |
| | Total Net Assets | <u>63,609</u> |
| 600 | Total Liabilities and Net Assets | <u><u>\$ 126,107</u></u> |

NOTE FOR REAC REPORTING: The accompanying statements have been prepared in accordance with the format as required for HUD's electronic filing REAC system. The format and classifications of various line items may differ from those used in the preparation of the financial statements presented in accordance with accounting principles generally accepted in the United States of America.

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FDS SCHEDULE SUBMITTED TO HUD
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

| FDS Line Item No. | Account Description | 14.871 Section 8 Housing Choice Vouchers | 14.239 Home Investment Partnership Program | Total |
|----------------------|--|--|---|------------------|
| Revenue | | | | |
| 70600-010 | Housing Assistance Payment Revenues | \$ 442,834 | | \$ 442,834 |
| 70600-020 | Administrative Fees Revenues | 65,857 | | 65,857 |
| 70600-031 | FSS Cordinator Grant | 37,125 | | 37,125 |
| 70600 | HUD PHA Operating Grants | <u>545,816</u> | \$ 96,693 | <u>642,509</u> |
| 71100 | Investment Income - Unrestricted | <u>6</u> | <u>-</u> | <u>6</u> |
| 71400-010 | Housing Assistance Payments | 987 | - | 987 |
| 71400-020 | Administrative Fees | 984 | - | 984 |
| 71400 | Fraud Recovery | <u>1,971</u> | <u>-</u> | <u>1,971</u> |
| 72000 | Investment Income - Restricted | <u>1</u> | <u>-</u> | <u>1</u> |
| 70000 | Total Revenue | <u>547,794</u> | <u>96,693</u> | <u>644,487</u> |
| Expenses | | | | |
| 91100 | Administrative Salaries | 59,263 | 6,532 | 65,795 |
| 91200 | Auditing Fees | 4,285 | - | 4,285 |
| 91500 | Employee Benefit Contribution - Administrative | 12,123 | 1,361 | 13,484 |
| 91600 | Office Expenses | 28,418 | - | 28,418 |
| 91800 | Travel | 821 | - | 821 |
| 91900 | Other | 748 | 897 | 1,645 |
| 91000 | Total Operating - Administrative | <u>105,658</u> | <u>8,790</u> | <u>114,448</u> |
| 94200 | Ordinary Maintenance and Operations - Materials and Other | <u>693</u> | <u>-</u> | <u>693</u> |
| 94000 | Total Maintenance and Operations | <u>693</u> | <u>-</u> | <u>693</u> |
| 96120 | Liability Insurance | 3,282 | - | 3,282 |
| 96130 | Workmen's Compensation | 932 | - | 932 |
| 96100 | Total Insurance Premiums | <u>4,214</u> | <u>-</u> | <u>4,214</u> |
| 96900 | Total Operating Expenses | <u>110,565</u> | <u>8,790</u> | <u>119,355</u> |
| 97000 | Excess Operating Revenue Over Operating Expenses | <u>437,229</u> | <u>87,903</u> | <u>525,132</u> |
| Other Expenses | | | | |
| 97300 | Housing Assistance Payments | 444,739 | 87,903 | 532,642 |
| 97400 | Depreciation Expense | 2,630 | - | 2,630 |
| | Total Other Expenses | <u>447,369</u> | <u>87,903</u> | <u>535,272</u> |
| 90000 | Total Expenses | <u>557,934</u> | <u>96,693</u> | <u>654,627</u> |
| 10000 | Excess of Revenues under Expenses | (10,140) | - | (10,140) |
| 11030 | Beginning Net Assets | <u>73,749</u> | <u>-</u> | <u>73,749</u> |
| 11170 | Administrative Fee Equity | 49,973 | - | 49,973 |
| 11180 | Housing Assistance Payment Equity | 13,636 | - | 13,636 |
| | Total Ending Net Assets | <u>\$ 63,609</u> | <u>\$ -</u> | <u>\$ 63,609</u> |

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**STATEMENT OF CHANGES IN EQUITY BALANCES
FDS SCHEDULE SUBMITTED TO HUD
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

| FDS Line Item No. | Account Description | 14.871 Housing Choice Vouchers | |
|----------------------|---|---------------------------------------|------------------|
| 11170-001 | Administrative Fee Equity - Beginning Balance | | \$ 64,276 |
| 11170-010 | Administrative Fee Revenue | \$ 65,857 | |
| 11170-021 | FSS Cordinator Grant | 37,125 | |
| 11170-040 | Investment Income | 6 | |
| 11170-045 | Fraud Recovery Revenue | 984 | |
| 11170-060 | Total Administrative Fee Revenues | \$ 103,972 | |
| 11170-080 | Total Operating Expenses | 110,565 | |
| 11170-090 | Depreciation | 2,630 | |
| 11170-100 | Other Expenses | 5,080 | |
| 11170-101 | Comments for Other Expenses | | |
| | Net Restricted Asset (NRA) adjustment from prior year activity. | | |
| 11170-110 | Total Expenses | 118,275 | |
| 11170-002 | Net Administrative Fee | | (14,303) |
| 11170-003 | Administrative Fee Equity - Ending Balance | | 49,973 |
| 11170 | Administrative Fee Equity | | <u>\$ 49,973</u> |
| 11180-001 | Housing Assistance Payments Equity - Beginning Balance | | \$ 9,473 |
| 11180-010 | Housing Assistance Payment Revenues | 442,834 | |
| 11180-015 | Fraud Recovery Revenue | 987 | |
| 11180-020 | Other Revenue | 5,080 | |
| 11180-021 | Comments for Other Revenue | | |
| | Net Restricted Asset (NRA) adjustment from prior year activity. | | |
| 11180-025 | Investment Income | 1 | |
| 11180-030 | Total Housing Assistance Payments Revenues | | 448,902 |
| 11180-080 | Housing Assistance Payments | 444,739 | |
| 11180-100 | Total Housing Assistance Payments Expenses | 444,739 | |
| 11180-002 | Net Housing Assistance Payments | | 4,163 |
| 11180-003 | Housing Assistance Payments Equity - Ending Balance | | 13,636 |
| 11180 | Housing Assistance Payments Equity | | <u>\$ 13,636</u> |

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY
SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010**

| <u>Federal Grantor/ Pass-Through Grantor Program Title</u> | <u>Pass-Through Number</u> | <u>CFDA Number</u> | <u>Federal Expenditures</u> |
|--|--------------------------------|------------------------|---------------------------------|
| <u>U.S. Department of Housing and Urban Development</u> | | | |
| Section 8 Housing Choice Vouchers Program | N/A | 14.871 | \$ 545,816 |
| Passed through Morrow County: | | | |
| Home Investment Partnership Program Community Development Block Grant | B-C-08-054-2 | 14.239 | <u>96,693</u> |
| Total Federal Award Expenditures | | | <u><u>\$ 642,509</u></u> |

NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES

The Schedule of Federal Awards Expenditures (the Schedule) is a summary of the activity of the Authority's federal award programs. The Schedule has been prepared on the accrual basis of accounting.



**Independent Auditors' Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an
Audit of Financial Statements Required by Government Auditing Standards**

Board of Directors
Morrow Metropolitan Housing Authority
81 Rich Street
Mt. Gilead, Ohio 43338

We have audited the financial statements of the Morrow Metropolitan Housing Authority, Morrow County, Ohio (the Authority) as of and for the fiscal year ended September 30, 2010, which collectively comprise the Authority's basic financial statements and have issued our report thereon dated February 4, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Authority's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Authority's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Wilson, Shannon & Snow, Inc.

CERTIFIED PUBLIC ACCOUNTANTS
Ten West Locust Street
Newark, Ohio 43055
(740) 345-6611
1-800-523-6611
FAX (740) 345-5635

Morrow Metropolitan Housing Authority
Board of Directors
Independent Auditors' Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Required by
Government Auditing Standards
Page 2

Compliance and Other Matters

As part of reasonably assuring whether the Authority's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the Board of Directors, management, Auditor of State, federal awarding agencies, pass-through grant entities and other members of the Authority. We intend it for no one anyone other than these specified parties.

Wilson, Shuman & Snow, Inc.

Newark, Ohio
February 4, 2011



**Independent Auditors' Report on Compliance with Requirements
Applicable to Its Major Federal Program and on Internal Control over
Compliance in Accordance with OMB Circular A-133**

Board of Directors
Morrow Metropolitan Housing Authority
81 Rich Street
Mt. Gilead, Ohio 43338

Compliance

We have audited the compliance of the Morrow Metropolitan Housing Authority, Morrow County, Ohio (the Authority) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the Authority's major federal program for the fiscal year ended September 30, 2010. The summary of auditor's results section of the accompanying schedule of findings identifies the Authority's major federal program. The Authority's management is responsible for complying with the requirements of laws, regulations, contracts and grants applicable to each major federal program. Our responsibility is to express an opinion on the Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States *Government Auditing Standards* and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Authority's compliance with those requirements.

In our opinion, the Morrow Metropolitan Housing Authority complied, in all material respects, with the requirements referred to above that could directly and materially affect its major federal program for the fiscal year ended September 30, 2010.

Internal Control over Compliance

The Authority's management is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Authority's internal control over compliance with requirements that could directly and materially affect a major federal program, to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Authority's internal control over compliance.

Wilson, Shannon & Snow, Inc.

CERTIFIED PUBLIC ACCOUNTANTS
Ten West Locust Street
Newark, Ohio 43055
(740) 345-6611
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FAX (740) 345-5635

Morrow Metropolitan Housing Authority
Board of Directors
Independent Accountants' Report on Compliance with Requirements
Applicable to Its Major Federal Program and on Internal Control
over Compliance in Accordance with *OMB Circular A-133*
Page 2

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent or to timely detect and correct noncompliance with a federal program compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a federal program compliance requirements will not be prevented, or timely detected and corrected.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the Board of Directors, management, the Auditor of State, federal awarding agencies, pass-through grant agencies, and other members of the Authority. It is not intended to be and should not be used by anyone other than these specified parties.

Wilson, Shuman & Snow, Inc.

Newark, Ohio
February 4, 2011

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 § .505**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010

| |
|--|
| 1. SUMMARY OF AUDITOR'S RESULTS |
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| | | |
|---------------------|--|--|
| <i>(d)(1)(i)</i> | Type of Financial Statement Opinion | Unqualified |
| <i>(d)(1)(ii)</i> | Were there any material control weakness conditions reported at the financial statement level (GAGAS)? | No |
| <i>(d)(1)(ii)</i> | Were there any other significant deficiencies conditions reported at the financial statement level (GAGAS)? | No |
| <i>(d)(1)(iii)</i> | Was there any reported material non-compliance at the financial statement level (GAGAS)? | No |
| <i>(d)(1)(iv)</i> | Were there any material internal control weakness conditions reported for major federal programs? | No |
| <i>(d)(1)(iv)</i> | Were there any other significant deficiencies in internal control reported for major federal programs? | No |
| <i>(d)(1)(v)</i> | Type of Major Programs' Compliance Opinion | Unqualified |
| <i>(d)(1)(vi)</i> | Are there any reportable findings under § .510? | No |
| <i>(d)(1)(vii)</i> | Major Programs (list): | Section 8 Housing Choice Vouchers/CFDA #14.871 |
| <i>(d)(1)(viii)</i> | Dollar Threshold: Type A\B Programs | Type A: > \$ 300,000 Type B: all others |
| <i>(d)(1)(ix)</i> | Low Risk Auditee? | No |

**MORROW METROPOLITAN HOUSING AUTHORITY
MORROW COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 § .505**

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2010

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.

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Dave Yost • Auditor of State

MORROW METROPOLITAN HOUSING AUTHORITY

MORROW COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 12, 2011**