

FINANCIAL STATEMENTS
AND REQUIRED SUPPLEMENTAL INFORMATION

Ohio Municipal Joint Self-Insurance Pool

*Years ended March 31, 2018 and 2017
with Independent Auditors' Report*



Dave Yost • Auditor of State

Board of Trustees
Ohio Municipal Joint Self-Insurance Pool
600 East 96th Street, Suite 425
Indianapolis, Indiana 46240

We have reviewed the *Report of Independent Auditors* of the Ohio Municipal Joint Self-Insurance Pool, Franklin County, prepared by Petrow, Leemhuis, Vincent & Kane, for the audit period April 1, 2017 through March 31, 2018. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Ohio Municipal Joint Self-Insurance Pool is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

October 25, 2018

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Ohio Municipal Joint Self-Insurance Pool

Financial Statements and
Required Supplemental Information

Years ended March 31, 2018 and 2017

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Ohio Municipal Joint Self-Insurance Pool Management Discussion and Analysis

This section of the Ohio Municipal Joint Self Insurance Pool’s (the “Pool”) financial statements contains a discussion and analysis by management of the Pool’s financial results as of March 31, 2018 and 2017, and for the years then ended.

Content of the audit report is broken into three sections, *management discussion and analysis* (this section) the *basic financial statements* (including footnotes) and *required supplementary information*.

Financial Highlights

The table below provides a summary of the Pool’s assets and liabilities as of March 31:

	2018	2017
Assets		
Cash and cash equivalents	\$ 1,326,860	\$ 1,090,788
Member contributions receivable	14,268	42,783
Total assets	\$ 1,341,128	\$ 1,272,799
 Liabilities and accumulated surplus		
Losses and loss expenses payable	\$ 544,492	\$ 629,094
Member contributions received in advance	326,880	128,618
Administrator, sponsor fees and commissions payable	13,569	53
Total liabilities	884,941	757,765
Accumulated surplus	456,187	334,117
Total liabilities and accumulated surplus	\$ 1,341,128	\$ 1,091,882

Key financial highlights for fiscal year 2018 are as follows:

The Pool’s total assets increased 23%, or \$249,246, to \$1,341,128 in 2018. Cash, cash equivalents, and investments increased 22%, or \$236,072, from \$1,090,788 in 2017 to \$1,326,860 in 2018.

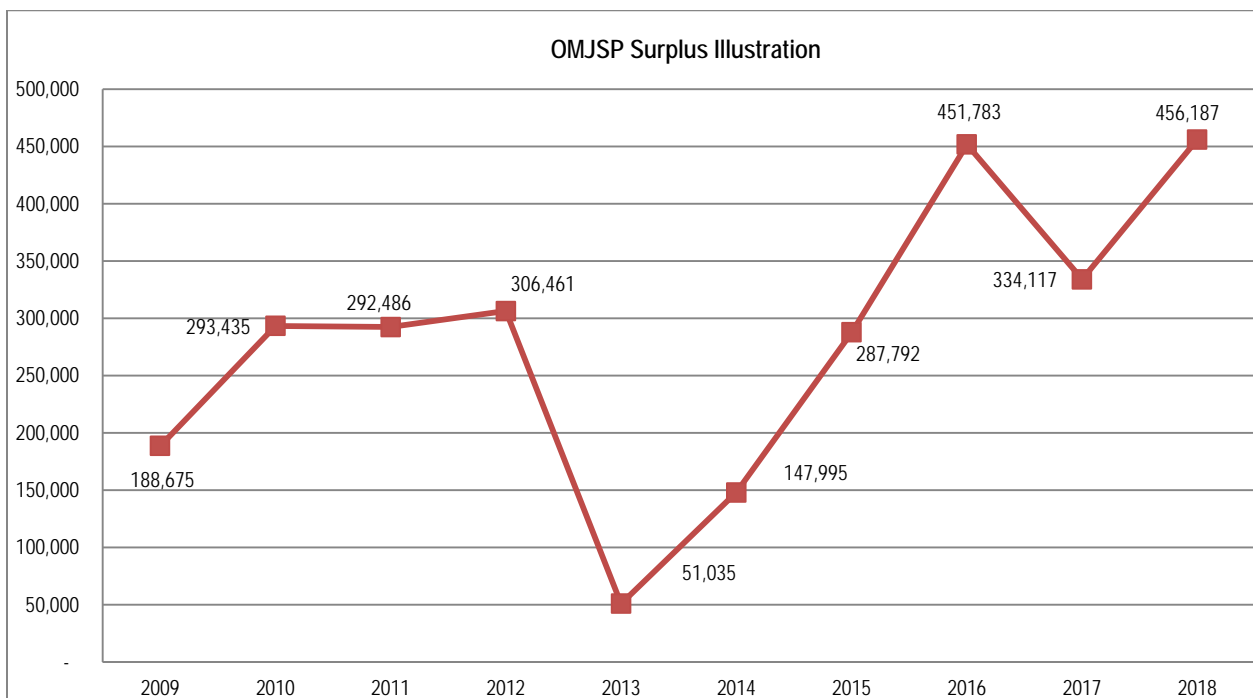
The Pool’s losses and loss expenses reserves decreased 13%, from \$629,094 in 2017 to \$544,492 in 2018. The Pool’s consulting actuary determined that the total loss reserves, including an allocation for incurred but not reported losses, were reasonable and fell within the consulting actuary’s acceptable range for unpaid losses and loss adjustment expense.

The Pool reported a net income of \$122,070 which was an increase of \$239,736 over the prior period. As a result, the Pool’s surplus increased by 37% to \$456,187.

The Pool purchases excess of loss property and liability reinsurance to protect its members from unexpected large losses. The Board and the Administrator receive competitive bids annually in order to make sure the excess reinsurance terms remain competitive for Pool members. The Pool's current self-insured retention for property losses is \$50,000 and the liability loss retention is set at \$100,000 per occurrence.

The Pool has received a determination letter from the Internal Revenue Service indicating that the Pool's income is excludable from taxation. As such the tax returns filed annually indicate no tax liability is due.

The Pool's surplus position for the last ten fiscal years is as follows:



Statements of Income and Expenses

The table below provides a summary of the Pool's income and expenses for the years ended March 31:

	<u>2018</u>	<u>2017</u>
Revenues:		
Gross written contributions	\$ 2,217,226	\$ 2,262,144
Member surplus contributions	355,426	289,619
Reinsurance premiums	(1,002,216)	(1,004,710)
Investment income	<u>9,583</u>	<u>1,382</u>
Total	1,580,019	1,508,435
Expenses:		
Losses and loss adjustment expenses	1,441,892	1,084,594
Ceded losses recovered	(610,879)	(93,276)
Administrator, sponsor fees and commissions	554,740	581,219
Professional fees	57,529	50,808
Other expenses	<u>14,667</u>	<u>2,756</u>
Total	<u>1,457,949</u>	<u>1,626,101</u>
Net operating income (loss)	\$ 122,070	\$ (117,666)

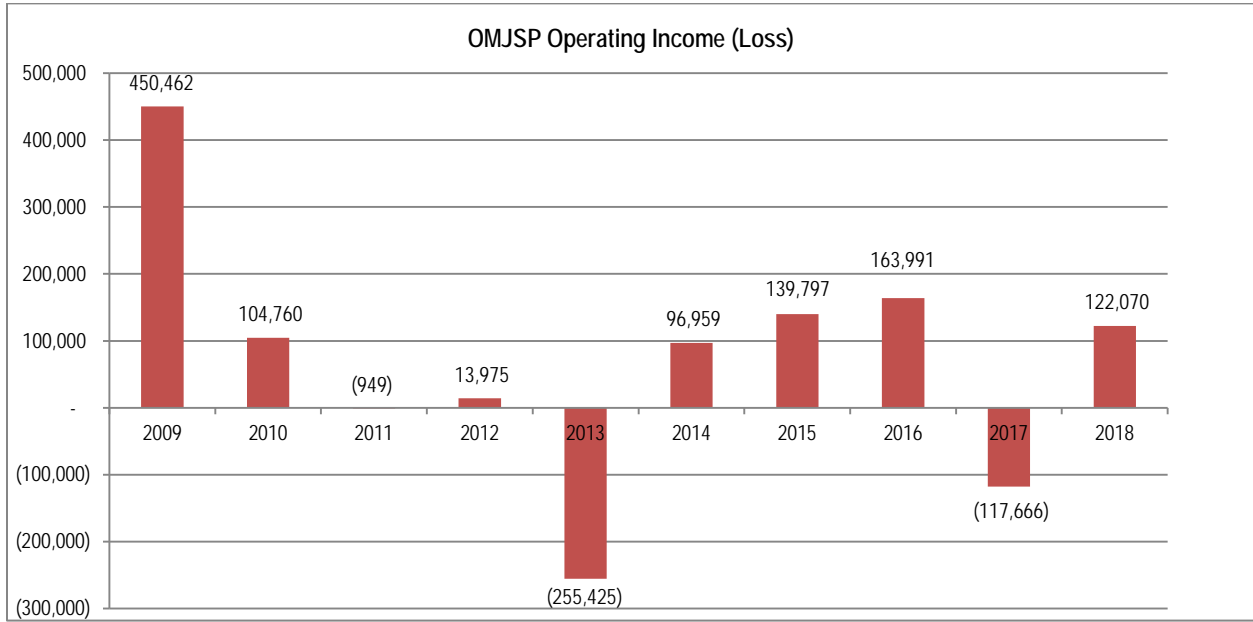
The Pool's gross contribution revenue increased 1%, or \$20,889, to \$2,572,652 in 2018. Total net revenues after the deduction for reinsurance expenses increased by 4%, or \$63,383, in 2018.

The Pool's net claim loss expense decreased by 16%, or \$160,305, to \$831,013 in 2018 compared to \$991,318 in 2017.

Commissions and sponsorship fee expense decreased by 5%, or \$26,480 in 2018.

The Pool's total net operating income for the year increased by \$239,736, to \$122,070, in 2018. The Pool has now posted a profit four out of the last five years.

The Pool's operating income (loss) for the last ten fiscal years is as follows:



Board of Trustees
Ohio Municipal Joint Self-Insurance Pool

Report on the Financial Statements

We have audited the accompanying financial statements of Ohio Municipal Joint Self-Insurance Pool, which comprise the balance sheets as of March 31, 2018 and 2017 and the related statements of income and changes in accumulated surplus and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ohio Municipal Joint Self-Insurance Pool as of March 31, 2018 and 2017, and the results of their operations and cash flows for the years then ended in accordance accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Management's Discussion and Analysis (page 1) and the Schedule of Claims Development Information (page 14) are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 24, 2018 on our consideration of Ohio Municipal Joint Self-Insurance Pool's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Ohio Municipal Joint Self-Insurance Pool's internal control over financial reporting and compliance.

Petrow Kane Leenhuis

August 24, 2018

Ohio Municipal Joint Self-Insurance Pool

Balance Sheets

	March 31	
	2018	2017
Assets		
Cash and cash equivalents	\$ 1,326,860	\$ 1,090,788
Member contributions receivable	14,268	1,094
Total assets	<u>\$ 1,341,128</u>	<u>\$ 1,091,882</u>
Liabilities and accumulated surplus		
Losses and loss adjustment expenses payable	\$ 544,492	\$ 629,094
Member contributions billed in advance	326,880	128,618
Administrator, sponsor fees and commissions payable	13,569	53
Total liabilities	<u>884,941</u>	<u>757,765</u>
Accumulated surplus	<u>456,187</u>	334,117
Total liabilities and accumulated surplus	<u>\$ 1,341,128</u>	<u>\$ 1,091,882</u>

Ohio Municipal Joint Self-Insurance Pool

Statements of Income and Changes in Accumulated Surplus

	Years ended March 31	
	2018	2017
Operating revenues:		
Gross written contributions	\$ 2,217,226	\$ 2,262,144
Member surplus contributions	355,426	289,619
Reinsurance premiums	(1,002,216)	(1,044,710)
	1,570,436	1,507,053
Operating expenses:		
Losses and loss adjustment expenses	1,441,892	1,084,594
Ceded losses recovered	(610,879)	(93,276)
Administrator, sponsor fees and commissions	554,740	581,219
Professional fees	57,529	50,808
Other expenses	14,667	2,756
	1,457,949	1,626,101
Operating income (loss)	112,487	(119,048)
Non-operating revenues:		
Investment income	9,583	1,382
Net increase (decrease) in accumulated surplus	122,070	(117,666)
Accumulated surplus beginning of year	334,117	451,783
Accumulated surplus end of year	\$ 456,187	\$ 334,117

See accompanying notes and independent auditors' report.

Ohio Municipal Joint Self-Insurance Pool

Statements of Cash Flows

	Years ended March 31	
	2018	2017
Operating activities		
Member and surplus contributions received	\$ 2,761,641	\$ 2,522,579
Reinsurance premiums paid	(1,002,216)	(1,044,710)
Loss and allocated expenses paid, net of deductibles collected	(1,366,453)	(1,036,759)
Reinsurance, salvage and subrogation recoveries received	439,806	87,274
Administrator, sponsor fees and commissions paid	(541,254)	(611,370)
Professional fees paid	(65,009)	(58,155)
Other expenses	(26)	531
Net cash provided (used) by operating activities	226,489	(140,610)
Investing activities		
Investment income short term investments	9,583	1,382
Net cash provided by investing activities	9,583	1,382
Net increase (decrease) in cash and short term investments	236,072	(139,228)
Cash, cash equivalents and short term investments at beginning of the year	1,090,788	1,230,016
Cash, cash equivalents and short term investments at end of the year	\$ 1,326,860	\$ 1,090,788
Reconciliation of net income to net cash used by operating activities:		
Operating income (loss)	\$ 112,487	\$ (119,048)
Cash provided by operating activities:		
Changes in operating assets and liabilities:		
Member contributions receivable	(13,174)	41,689
Losses and loss expenses payable	(84,602)	40,226
Member contributions received in advance	198,262	(66,974)
Administrator, sponsor fees and commissions payable	13,516	(36,503)
Net cash provided (used) by operating activities	\$ 226,489	\$ (140,610)

See accompanying notes and independent auditors' report.

Ohio Municipal Joint Self-Insurance Pool

Notes to Financial Statements

March 31, 2018 and 2017

1. Organization and Significant Accounting Policies

Organization

The Ohio Municipal Joint Self-Insurance Pool (the “Pool”) is an unincorporated nonprofit association which provides a program of property and casualty self-insurance for its member organizations. Membership is restricted to municipal corporations and their instrumentalities in the State of Ohio. Under the terms of the membership agreement, members are subject to a supplemental assessment or a refund, depending on the Pool’s underwriting results for each coverage year.

Basis of Presentation

The Pool accounts for its activities in an enterprise fund and the accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (“GAAP”), provided that they do not conflict or contradict statements issued by the Government Accounting Standards Board (“GASB”). GASB Statement No. 10 *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues* provides standards for accounting and reporting that apply to public entity risk pools.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect amounts reported in the financial statements and accompanying notes. Such estimates and assumptions could change in the future as more information becomes known, which could impact the amounts reported and disclosed herein.

Cash and Cash Equivalents

All highly liquid investments with maturities of three months or less when purchased are classified as cash and cash equivalents and are stated at cost, which approximates market.

Losses and Loss Adjustment Expenses Payable

The liabilities for losses and loss adjustment expenses and incurred but not reported claims are estimated based on historical information and claim experience, and represent management’s best estimate of the ultimate cost of claims. Because the ultimate claim costs can be affected by factors such as inflation, legal settlements and damage awards, the estimation process includes considerable variability. Management believes that the recorded liabilities are adequate. The estimates are continually reviewed and updated as experience develops or new information becomes known; such adjustments are reflected in current operations.

Ohio Municipal Joint Self-Insurance Pool

Notes to Financial Statements

March 31, 2018 and 2017

1. Organization and Significant Accounting Policies (continued)

Revenue Recognition

Policies are billed on an annual basis. Members are charged a contribution for the insurance coverage(s) provided by the Pool, which is recognized as revenue ratably over the term of the policy (one year). The amount of the contribution is dependent on underwriting factors such as past claim experience, rating and market and competitive factors.

Concentrations of Credit Risk

All written and surplus contributions are received from cities and municipalities in the State of Ohio.

Income Taxes

The Internal Revenue Service ("IRC") has determined that the Pool is performing an essential governmental function within the provisions of IRC Section 115 and qualifies as a non-taxable entity therefore is exempt from filing returns.

2. Cash and Cash Equivalents

Cash and cash equivalents represent demand deposits and short term investments held in three accounts at a commercial bank. Custodial credit risk is the risk that depositor's funds may be lost in the event of a bank failure. Deposits at the Pool's financial institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At March 31, 2018 and 2017, the Pool's uninsured cash and investment balances totaled \$752,405 and \$686,387, respectively. To limit its interest rate and credit risk, the Pool invests only in short-term cash and cash equivalents, and U.S. Government securities with a maturity of two years or less. The Pool has not established a limit on the amount of funds that may be invested with any one institution.

3. Administrative Services Agreement

The Pool has outsourced its administrative functions to ONB Benefits Administrations LLC DBA JWF Specialty Company ("JWF"), a third party administrator located in Indiana, under a service agreement effective June 2001 and renewable yearly. In accordance with the agreement, JWF performs all policy management, underwriting, billing, claims management and payment functions and financial management for the Pool, and is paid a fee based on a percentage of written contribution. Administrative expenses incurred in connection with this agreement totaled \$316,484 and \$284,381 for the years ended March 31, 2018 and 2017, respectively, and are included in administrator, sponsor fees and commissions in the accompanying statements of income and changes in accumulated surplus.

Ohio Municipal Joint Self-Insurance Pool

Notes to Financial Statements

March 31, 2018 and 2017

4. Reinsurance

The Pool cedes portions of its gross contribution written to a reinsurer under excess reinsurance agreements in order to limit its losses. Treaty basis excess of loss contracts in-force protect the Pool against losses over the retention level. At March 31, 2018, the Pool's retention levels are \$50,000 and \$100,000 for property and casualty coverages, respectively.

The effect of ceded reinsurance on certain assets, liabilities, contributions earned and losses paid as of and for the years ended March 31 is as follows:

	<u>2018</u>	<u>2017</u>
Reinsurance expense	\$ 1,002,216	\$ 1,044,710
Ceded losses and loss expenses	610,879	93,276

The Pool remains liable to the extent the reinsuring companies are unable to meet their contractual obligations under reinsurance agreements.

5. Losses and Loss Adjustment Expenses Payable

The following table provides a reconciliation of the beginning and ending balances of the liability for losses and loss adjustment expenses:

	<u>2018</u>	<u>2017</u>
Balances at April 1	\$ 629,094	\$ 588,868
Losses incurred related to:		
Current year	819,050	512,728
Prior years	11,963	478,590
Total losses incurred	831,013	991,318
Paid related to:		
Current year	456,223	244,243
Prior years	459,392	706,849
Total paid	915,615	951,092
Balance at March 31	<u>\$ 544,492</u>	<u>\$ 629,094</u>

Ohio Municipal Joint Self-Insurance Pool

Notes to Financial Statements

March 31, 2018 and 2017

5. Losses and Loss Adjustment Expenses Payable (continued)

Losses incurred related to prior years varies from previously estimated liabilities as the claims are ultimately settled. The changes in amounts incurred related to prior years are the result of adverse development of settled and open claims.

Losses and loss adjustment expenses payable include a reserve credit for policy deductible amounts billed to the insured. Reserve credits taken for these deductible amounts at March 31 are as follows:

	<u>2018</u>	<u>2017</u>
Deductibles receivable	\$ 40,035	\$ 45,130
Deductibles recoverable	<u>53,962</u>	<u>56,327</u>
	<u>\$ 93,997</u>	<u>\$ 101,457</u>

6. Subsequent Events

In accordance with ASC 855 *Subsequent Events*, the Pool evaluated subsequent events through August 24, 2018, the date these financial statements were available to be issued. There were no material subsequent events that required recognition or additional disclosure in the accompanying financial statements.

Required Supplemental Information

Ohio Municipal Joint Self-Insurance Pool

Schedule of Claims Development Information

	Three Months Ended March 31,									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Gross written premium	2,278,626	1,942,501	585,208	1,313,829	1,765,486	1,741,328	1,993,215	2,197,303	2,262,144	2,217,226
Earned revenue	2,574,505	2,197,984	674,995	1,630,953	2,000,918	2,073,554	2,354,458	2,418,046	2,551,763	2,572,652
less ceded	(989,284)	(981,172)	(378,547)	(1,051,527)	(961,144)	(898,496)	(850,915)	(941,139)	(1,044,710)	(1,002,216)
Net earned	1,585,221	1,216,812	296,448	579,426	1,039,774	1,175,058	1,503,543	1,476,907	1,507,053	1,570,436
Non-claim expenses	753,562	739,918	160,363	709,587	656,689	533,132	613,926	705,211	634,783	626,936
Incurred loss and loss adjustment expenses:										
End of policy year	543,955	742,422	460,115	517,975	411,642	345,890	477,702	398,785	393,160	642,843
End of first year	714,412	938,189	445,987	723,255	528,067	447,739	586,607	582,665	539,153	
End of second year	1,152,607	980,320	481,297	792,761	703,140	503,800	660,148	788,917		
End of third year	1,078,374	1,009,140	477,906	833,317	688,102	542,376	634,910			
End of fourth year	1,078,139	1,008,872	476,458	814,800	743,858	529,684				
End of fifth year	1,156,690	1,008,872	481,445	826,023	749,116					
End of sixth year	1,148,905	1,021,472	478,661	810,617						
End of seventh year	1,186,287	1,111,578	478,661							
End of eighth year	1,207,348	1,108,366								
End of ninth year	1,222,348									
Paid losses and loss adjustment expenses (cumulative) as of:										
End of policy year	224,966	439,630	284,330	227,755	254,970	164,045	266,618	240,611	244,243	456,222
End of first year	482,098	722,446	372,625	451,891	434,110	378,599	485,794	410,484	448,003	
End of second year	745,853	911,982	423,278	707,144	507,668	431,258	577,777	562,003		
End of third year	955,965	977,858	476,214	787,153	684,381	499,546	627,812			
End of fourth year	1,014,783	986,013	476,445	798,736	714,203	515,418				
End of fifth year	1,076,285	992,288	477,989	810,472	746,116					
End of sixth year	1,095,267	999,126	478,661	810,604						
End of seventh year	1,108,246	1,108,366	478,661							
End of eighth year	1,203,820	1,108,366								
End of ninth year	1,212,927									

See accompanying notes and report of independent auditors.

**Independent Auditors' Report on Internal Control
over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

Board of Trustees
Ohio Municipal Joint Self-Insurance Pool

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Ohio Municipal Joint Self-Insurance Pool, which comprise the balance sheets as of March 31, 2018 and 2017, and the related statements of income and changes in accumulated surplus and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated August 24, 2018.

Internal Control over Financial Reporting

In planning and performing our audits of the financial statements, we considered Ohio Municipal Joint Self-Insurance Pool's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ohio Municipal Joint Self-Insurance Pool's internal control. Accordingly, we do not express an opinion on the effectiveness of Ohio Municipal Joint Self-Insurance Pool's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ohio Municipal Joint Self-Insurance Pool's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance with which could have a direct and material effect of the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Ohio Municipal Joint Self-Insurance Pool's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Ohio Municipal Joint Self-Insurance Pool's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Petrow Kane Leenhuis

August 24, 2018



Dave Yost • Auditor of State

OHIO MUNICIPAL JOINT SELF INSURANCE POOL

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
NOVEMBER 8, 2018