

The Charles School at Ohio Dominican University

Franklin County, Ohio

Audited Financial Statements
for the Fiscal Year Ended June 30, 2017



Dave Yost • Auditor of State

Board of Directors
The Charles School at Ohio Dominican University
1270 Brentnell Avenue
Columbus, Ohio 43214

We have reviewed the Independent Auditor's Report of The Charles School at Ohio Dominican University, Franklin County, prepared by Rea & Associates, Inc., for the audit period July 1, 2016 through June 30, 2017. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Charles School at Ohio Dominican University is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

May 17, 2018

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**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

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April 12, 2018

To the Board of Directors
The Charles School at Ohio Dominican University
1270 Brentnell Avenue
Columbus, OH 43219

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of The Charles School at Ohio Dominican University, Franklin County, Ohio (the School), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School, as of June 30, 2017, and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 12, 2018, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Rea & Associates, Inc.

Dublin, Ohio

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017
(UNAUDITED)**

Our discussion and analysis of The Charles School at Ohio Dominican University (TCS) financial performance provides an overall review of TCS' financial activities for the fiscal year ended June 30, 2017. The intent of this discussion and analysis is to look at TCS' financial performance as a whole; readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the TCS' financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

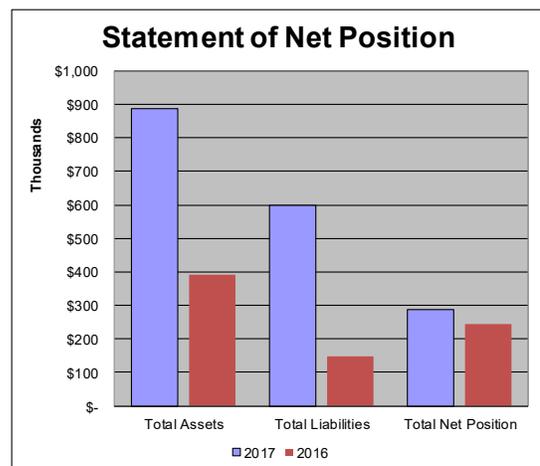
Key financial highlights for fiscal year 2017 are as follows:

- In total, net position increased \$43,983 which represents a 18.0 percent increase from 2016. This increase is due to decreases in expenses exceeding decreases in revenues.
- Total assets increased \$494,084 which represents a 126.1 percent increase from 2016. This was primarily due to increases in cash from operations and the acquisition of a building.
- Liabilities increased \$450,101 which represents a 305.3 percent increase from 2016. The increase in liabilities is due to increases in notes payable to acquire a building during the fiscal year.

USING THIS ANNUAL REPORT

This report consists of three parts, the MD&A, the basic financial statements, and notes to the basic financial statements. The basic financial statements include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows.

The Statement of Net Position and Statement of Revenues, Expenses, and Changes in Net Position reflect how TCS did financially during fiscal year 2017. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting includes all of the current year revenues and expenses regardless of when cash is received or paid.



These statements report TCS' net position and changes in net position. This change in net position is important because it tells the reader whether the financial position of TCS has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include TCS' student enrollment, per-pupil funding as determined by the State of Ohio, change in

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
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**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017
(UNAUDITED)**

technology, required educational programs and other factors. TCS uses enterprise presentation for all of its activities.

Statement of Net Position

The Statement of Net Position answers the question of how TCS did financially during 2017. This statement includes all assets and liabilities, both financial and capital, and short-term and long-term using the accrual basis of accounting and economic resources focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

Table 1, below, is a summary of TCS' Net Position for fiscal year 2017 and 2016.

(Table 1)
Statement of Net Position

	2017	2016
Assets		
Current Assets	\$ 303,766	\$ 333,552
Non-Current Assets	582,168	58,298
Total Assets	885,934	391,850
Liabilities		
Current Liabilities	116,079	147,434
Long Term Liabilities	481,456	-
Total Liabilities	597,535	147,434
Net Position		
Net Investment in Capital Assets	86,752	58,298
Unrestricted	201,647	186,118
Total Net Position	\$ 288,399	\$ 244,416

Total assets were \$885,934, an increase of 126% from the prior year due to an increase in cash and capital assets from the purchase of land and a building previously leased. Total liabilities increased by 305% to \$597,535 as a result of increased notes payable acquired during the fiscal year to purchase the land and building. Cash and cash equivalents were \$236,611 and capital assets, at net, were \$582,168. Intergovernmental receivables, a current asset, totaled \$67,155.

Statement of Revenues, Expenses and Change in Net Position

Table 2 below demonstrates the changes in net position for fiscal year 2017 and 2016, as well as a listing of revenues and expenses. This change in net position is important because it tells the reader that, for TCS as a whole, the financial position of TCS has improved or diminished. The cause of this may be the result of many factors, some financial, some not. Non-financial factors include the current laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017
(UNAUDITED)**

(Table 2)
Change in Net Position

	2017	2016
Operating Revenues		
State Aid	\$2,688,428	\$2,844,756
Casino Aid	18,591	18,848
Facilities Funding	71,972	57,992
Food Service	3,018	3,308
Classroom Fees	11,188	10,297
Other Operating	14,771	12,913
Non-Operating Revenue		
Grants	538,898	495,406
Investment Income	14	-
Contributions & Donations	66,417	92,673
Total Revenues	3,413,297	3,536,193
Operating Expenses		
Purchased Services: Management Fees	2,329,871	2,523,198
Purchased Services: Rent and Property Services	210,465	191,702
Purchased Services: Professional Services	134,138	132,014
Purchased Services: Food Services	86,724	106,286
Purchased Services: Professional Development	63,331	13,821
Purchased Services: Tuition Payments to University	175,478	193,452
Purchased Services: Other	99,375	87,561
Materials and Supplies	154,331	108,486
Depreciation	31,130	12,218
Other	76,261	23,370
Non-Operating Expenses		
Interest and Fiscal Charges	8,210	-
Total Expenses	3,369,314	3,392,108
Change in Net Position	\$ 43,983	\$ 144,085

Operating revenues were \$2,807,968, which represents 82% of total revenue. Total Revenues decreased 3% from the prior year due to a decrease in enrollment, which resulted in decreased State Aid received. Operating expenses were \$3,361,104, which represents 99% of total expenses. TCS' most significant expense Purchased Services: Management Fees represents 69% of total expenses. The total comprises management fees paid to The Graham School (TGS). The agreement between TCS and TGS provides for TCS to remit a specific percentage of certain revenues received to TGS to finance operations. Note 12 in the notes to the basic financial statements outlines this agreement.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
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**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017
(UNAUDITED)**

Budgeting Highlights

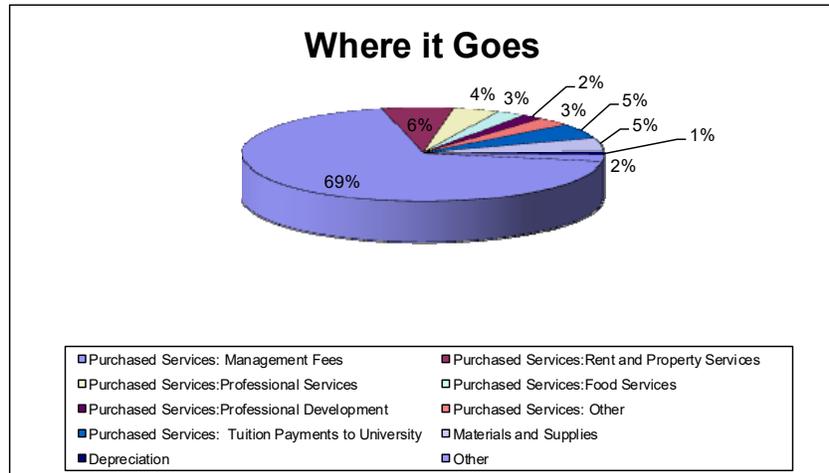
Unlike traditional public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Rev. Code Chapter 5705, unless specifically provided in the community school's contract with its sponsor. The contract between TCS and its Sponsor does not prescribe a budgetary process, but requires a yearly spending plan and a five-year forecast updated semiannually. TCS developed a one year spending plan and a five-year forecast that is reviewed periodically by the Board of Trustees. The five-year forecast is also submitted to the Sponsor and the Ohio Department of Education.

CAPITAL ASSETS

At the end of fiscal year 2017, TCS had \$582,168 invested in capital assets, net of depreciation. For more information on capital assets, see Note 6 in the notes to the basic financial statements. Capital Asset additions totaled \$555,000 for fiscal year 2017 due to the purchase of land and a building previously leased.

DEBT

At June 30, 2017, TCS had combined short and long term debt in the amount of \$495,416. This is due to the acquisition of a building previously leased. See Note 14 in the notes to the basic financial statements.



OTHER INFORMATION

For the Future

In conclusion, TCS has committed itself to financial excellence. TCS occupies a leased building from the Columbus City School District on Brentnell Ave, effective July 1, 2008. Note 9 describes the conditions and terms of the lease agreement. This building is expected to ensure that TCS can meet its enrollment projections and give students a positive learning environment. TCS subsequently purchased the land and building in April 2017 from Columbus City School District. TCS received donations and private grants to assist in financing the operations and development of curriculum; this practice is expected to continue. TCS has an annual fundraising program and uses the expertise of The Graham School's specialists to assist in this effort.

CONTACTING THE CHARLES SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizen's, taxpayers, investors and creditors with a general overview of The Charles School's finances and to show its accountability for the money received. If you have questions about this report or need additional information contact Ms. Cheryl Long of The Charles School at Ohio Dominican University, 1270 Brentnell Avenue, Columbus, Ohio 43214 or e-mail at cheryl@thegrahamschool.org.

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**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**STATEMENT OF NET POSITION
June 30, 2017**

ASSETS

Current Asset

Cash and Cash Equivalents	\$ 236,611
Intergovernmental Receivable	<u>67,155</u>
Total Current Assets	<u>303,766</u>

Noncurrent Assets

Depreciable Capital Assets, net	470,568
Non-Depreciable Capital Assets	<u>111,600</u>
Total Non-Current Assets	<u>582,168</u>

Total Assets	<u>885,934</u>
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LIABILITIES

Current Liabilities

Accounts Payable	97,607
Intergovernmental Payable	4,512
Notes Payable	<u>13,960</u>
Total Current Liabilities	<u>116,079</u>

Current Liabilities

Notes Payable	<u>481,456</u>
Total Liabilities	<u>597,535</u>

NET POSITION

Net Investment in Capital Assets	86,752
Unrestricted	<u>201,647</u>
Total Net Position	<u>\$ 288,399</u>

See accompanying notes to the basic financial statements

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**STATEMENT OF REVENUES,
EXPENSES AND CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

OPERATING REVENUES	
State Aid	\$ 2,688,428
Casino Aid	18,591
Facilities Funding	71,972
Food Service	3,018
Classroom Fees	11,188
Other Operating	14,771
	2,807,968
OPERATING EXPENSES	
Purchased Services: Management Fees	2,329,871
Purchased Services: Rent and Property Services	210,465
Purchased Services: Professional Services	134,138
Purchased Services: Food Services	86,724
Purchased Services: Professional Development	63,331
Purchased Services: Tuition Payments to University	175,478
Purchased Services: Other	99,375
Materials and Supplies	154,331
Depreciation	31,130
Other	76,261
	3,361,104
TOTAL OPERATING EXPENSES	3,361,104
OPERATING LOSS	(553,136)
NON-OPERATING REVENUES (EXPENSES)	
Grants	538,898
Investment Income	14
Interest and Fiscal Charges	(8,210)
Contributions & Donations	66,417
	597,119
TOTAL NON-OPERATING REVENUES (EXPENSES)	597,119
CHANGE IN NET POSITION	43,983
NET POSITION BEGINNING OF YEAR	244,416
	244,416
NET POSITION END OF YEAR	\$ 288,399
	288,399

See accompanying notes to the basic financial statements

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from State of Ohio	\$ 2,783,503
Cash Received from Other Operating Sources	28,977
Cash Payments to Suppliers for Goods and Services	(3,221,095)
Other Cash Payments	<u>(76,261)</u>

Net Cash Used for Operating Activities (484,876)

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Cash Received from Grants	661,319
Cash Received from Contributions and Donations	<u>66,417</u>

Net Cash Provided by Noncapital Financing Activities 727,736

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Cash Payments for Capital Assets Acquisitions	(555,000)
Cash Proceeds from Notes Payable	500,000
Cash Payments for Interest and Fiscal Charges	(8,210)
Cash Principal Payments for Notes Payable	<u>(4,584)</u>

Net Cash Used for Capital Financing Activities (67,794)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest Income	<u>14</u>
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Net Cash Provided by Investing Activities 14

NET INCREASE IN CASH AND CASH EQUIVALENTS 175,080

CASH AND CASH EQUIVALENTS BEGINNING OF YEAR 61,531

CASH AND CASH EQUIVALENTS END OF YEAR \$ 236,611

RECONCILIATION OF OPERATING GAIN(LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES

Operating Loss \$ (553,136)

ADJUSTMENTS TO RECONCILE OPERATING LOSS TO NET CASH USED FOR OPERATING ACTIVITIES

Depreciation 31,130

Changes in Assets and Liabilities:

Accounts Receivable 76,908

Prepaid Items 5,537

Accounts Payable (49,827)

Intergovernmental Payable 4,512

Net Cash Used for Operating Activities \$ (484,876)

See accompanying notes to the basic financial statements

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**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

1. DESCRIPTION OF THE REPORTING ENTITY

The Charles School at Ohio Dominican University (TCS) is a nonprofit corporation established pursuant to Ohio Revised Code Chapters 3314 and 1702. TCS is an approved tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred that might adversely affect TCS' tax-exempt status. TCS' objective is to use the Columbus community to form partnerships for student learning. Individualized programs are used to meet students' needs. Parents and students are included in all decision-making. TCS, which is part of the State's education program, is independent and is nonsectarian in its programs, admission policies, employment practices, and all other operations. TCS may acquire facilities as needed and contract for any services necessary for the operation of the school.

TCS was approved for operation under a contract with the Delaware-Union Educational Service Center (the Sponsor) for a period of one year commencing July 1, 2008. A new one year contract was approved commencing July 1, 2009. The Sponsor is responsible for evaluating the performance of TCS and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to its expiration.

On January 1, 2009, the Sponsor merged with the Franklin County Service Center. The surviving organization, the Educational Service Center of Central Ohio, acknowledges its obligations under the existing contract between the Sponsor and TCS, and expects to honor provisions contained therein, as documented in the Memorandum of Understanding dated January 3, 2009. On May 13, 2009, a sponsorship agreement was executed between TCS and the Educational Service Center of Central Ohio for a five (5) year period beginning July 1, 2009. The school has subsequently renewed for a three year term ending June 30, 2017. The School has renewed the contract for an additional two (2) year period ending June 30, 2019.

TCS operates under the direction of a five-member governing board. The governing board is responsible for carrying out the provisions of the contract, which include but are not limited to, state mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers.

TCS contracts with The Graham School (TGS) for most of its day-to-day activities (see Note 12).

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of TCS have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Following are the more significant of TCS' accounting policies.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. Basis of Presentation

TCS's basic financial statements consist of a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows. TCS uses enterprise accounting to maintain its financial records during the fiscal year. Enterprise accounting focuses on the determination of operating income, changes in net position, financial position, and cash flows. Enterprise accounting may be used to account for any activity for which a fee is charged to external users for goods or services.

B. Measurement Focus and Basis of Accounting

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the Statement of Net Position. The operating statement presents increases and decreases in net position. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made. The accrual basis of accounting is used for reporting purposes. Revenues are recognized when earned and expenses are recognized when they are incurred.

C. Budgetary Process

Unlike traditional public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided for in the sponsorship agreement. The contract between TCS and its Sponsor does not prescribe an annual budget requirement, as defined in Ohio Revised Code Chapter 5705. However, TCS prepares a five-year forecast and yearly spending plan, which is to be updated semi-annually, as required by the sponsorship agreement.

D. Cash and Cash Equivalents

All cash received by TCS is deposited in accounts in TCS's name and reflected as Cash and Cash Equivalents on the Statement of Net Position. TCS did not have any investments during fiscal year 2017.

E. Prepaid Items

TCS records payments made to vendors for services that will benefit future periods as prepaid items using the consumption method. No prepaid items were recorded at June 30, 2017. A current asset for the prepaid amount is recorded at the time of the purchase and an expense is recorded in the year in which the services are consumed.

F. Capital Assets and Depreciation

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements (deletions) during the year. Donated capital assets are recorded at their acquisition values as of the date received. TCS' capitalization threshold is one thousand dollars.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Capital Assets and Depreciation (continued)

Buildings and improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's useful life are not. Interest incurred during the construction of capital assets is also capitalized.

All capital assets are depreciated except for Land. Depreciation of computers and equipment and textbooks are computed using the straight-line method over an estimated useful life of five years. Improvements to capital assets are depreciated over the remaining useful lives. Buildings are depreciated using the straight-line method over an estimated useful life of 39 years.

G. Intergovernmental Revenues

TCS currently participates in the State Foundation Program, Casino Aid, and Facilities Funding. Revenue received from this program is recognized as operating revenue (State Aid) in the accounting period in which it is earned and becomes measurable. Funding from this program is listed as "Operating Revenues" on the Statement of Revenues, Expenses, and Changes in Net Position.

Grants are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which TCS must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to TCS on a reimbursement basis.

Resources where the timing requirement is not met are recorded as a liability to the funding source, and reported as a non-operating expense. Resources received prior to the period of use are deferred.

Amounts awarded under the above programs for the 2017 school year totaled \$3,317,889.

H. Net Position

Net position represents the difference between assets and liabilities. Net Investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislation adopted by TCS or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. TCS does not have any restricted net position at June 30, 2017, but the Statement of Net Position reports \$86,752 in Net Invested in Capital Assets.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of TCS. Operating expenses are necessary costs incurred to provide the service that is the primary activity of TCS. All revenues and expenses not meeting this definition are reported as non-operating.

J. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and the accompanying notes. Actual results may differ from those estimates.

3. DEPOSITS AND INVESTMENTS

Deposits with Financial Institutions

Deposits: The carrying value of TCS's deposits are \$236,611, and the bank balance totaled \$254,763, all of which was covered by federal depository insurance, based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2017.

Custodial credit risk is the risk that, in the event of bank failure, TCS's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105 percent of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of TCS.

4. INTERGOVERNMENTAL RECEIVABLE

At June 30, 2017, TCS had an intergovernmental receivable in the amount of \$67,155 for federal grants, but not received by year end. The intergovernmental receivable is collectible in the next operating cycle.

5. ACCOUNTS PAYABLE

Accounts Payable consists of obligations at June 30, 2017 incurred during the normal course of conducting operations.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

6. CAPITAL ASSETS

For the year ended June 30, 2017, TCS' capital assets consisted of the following:

	<u>Balance</u> <u>6/30/2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2017</u>
Capital Assets Not being Depreciated:				
Land	\$ -	\$ 111,600	\$ -	\$ 111,600
Capital Assets Being Depreciated:				
Buildings	-	443,400	-	443,400
Computers & Equipment	304,459	-	-	304,459
Textbooks	64,205	-	-	64,205
Total Capital Assets Being Depreciated	<u>368,664</u>	<u>443,400</u>	<u>-</u>	<u>812,064</u>
Total Capital Assets	<u>368,664</u>	<u>555,000</u>	<u>-</u>	<u>923,664</u>
Less Accumulated Depreciation:				
Buildings	-	(18,912)	-	(18,912)
Computers & Equipment	(246,161)	(12,218)	-	(258,379)
Textbooks	(64,205)	-	-	(64,205)
Total Accumulated Depreciation	<u>(310,366)</u>	<u>(31,130)</u>	<u>-</u>	<u>(341,496)</u>
Total Capital Assets Net of Accumulated Depreciation	<u>\$ 58,298</u>	<u>\$ 523,870</u>	<u>\$ -</u>	<u>\$ 582,168</u>

7. RISK MANAGEMENT

Insurance Coverage

TCS is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For the year ended 2017, TCS contracted with the Philadelphia Insurance Company for the following insurance coverage:

Commercial General Liability per occurrence	\$1,000,000
Commercial General Liability aggregate	2,000,000
Umbrella Liability per occurrence (\$10,000 self-insured retention)	6,000,000

The amount of settlements did not exceed insurance coverage for any of the past three years. There has not been a significant reduction in coverage from the prior year.

8. CONTINGENCIES

A. Grants

TCS received financial assistance from Federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

8. CONTINGENCIES (Continued)

applicable funds. However, the effect of any such disallowed claims on the overall financial position of TCS at June 30, 2017, if applicable, cannot be determined at this time.

B. State Funding

School foundation funding is based on the annualized full-time equivalent (FTE) enrollment of each student. However, there is an important nexus between attendance and enrollment for Foundation funding purposes. Community schools must provide documentation that clearly demonstrates students have participated in learning opportunities. The Ohio Department of Education (ODE) is legislatively required to adjust/reconcile funding as enrollment information is updated by schools throughout the State, which can extend past the fiscal year end.

Under Ohio Rev. Code Section 3314.08, ODE may also perform a FTE Review subsequent to the fiscal year end that may result in an additional adjustment to the enrollment information as well as claw backs of Foundation funding due to a lack of evidence to support student participation and other matters of noncompliance. ODE did not perform such a review on TCS for fiscal year 2017.

In September and December 2017, additional ODE adjustments for fiscal year 2017 have been finalized. As a result, the impact of future FTE adjustments on the fiscal year 2017 financial statements have been determined and reflected on the face of the financials as a payable in the amount of \$4,512. As of the date of this report, all ODE adjustments through fiscal year 2017 have been completed.

In addition, TCS contracts with their Sponsor and Management Company that requires payment based on revenues received from the State. As discussed above, all ODE adjustments through fiscal year 2017 have been completed. A reconciliation between payments previously made and the FTE adjustments that have taken place with these contracts.

C. Loan Guarantor

The Graham Expeditionary Middle School entered into a loan with Huntington Bank for the purchase of a school building and land. The total amount of the loan is \$1,080,000 with an annual interest rate of 4.55% to be paid over a 10-year period and amortized over 20 years, with a balloon payment scheduled in year ten. TCS acts as a guarantor on this loan in addition to The Graham School.

9. OPERATING LEASES – LESSEE DISCLOSURE

Educational Facility

TCS leases a building for their educational facility located at 1270 Brentnell Avenue from the Columbus City School District. The term of the lease is for a period of 120 months commencing on July 1, 2008 and ending June 30, 2018 for \$5,537 per month (\$66,444 annually). On April 1, 2017, TCS acquired the land and building from Columbus City School District in the amount of \$555,000. Total rent expense for the fiscal year was \$55,373.

10. TAX EXEMPT STATUS

TCS was approved under § 501(c)(3) of the Internal Revenue Code as a tax exempt organization. Management is not aware of any course of action or series of events that might adversely affect TCS' tax exempt status.

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
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**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

11. SPONSOR

TCS extended its sponsorship agreement with Delaware-Union Educational Service Center (the Sponsor) for a twelve-month period ending June 30, 2009. Under this agreement, TCS was to remit 2.5% of Foundation receipts to the Sponsor. However, the Board and Sponsor adopted and approved on April 16, 2008, a modified the fee amount from a fixed 1.5% of foundation receipts to "up to" 3%. On May 13, 2009, a sponsorship agreement was executed between TCS and the Educational Service Center of Central Ohio for a five (5) year period beginning July 1, 2009. The pre-existing contract with Delaware-Union Educational Service Center expired on June 30, 2009. On July 1, 2014, the agreement was extended another three years through June 30, 2017, which was subsequently renewed for an additional 2-year period ending June 30, 2019.

TCS paid fees to the Sponsor amounting to \$80,733, or approximately 3% of Foundation, for the year ended June 30, 2017. The payments are reported in the Statement of Revenue, Expenses, and Changes in Net Position as part of Purchased Services- Professional Services.

12. MANAGEMENT AGREEMENT WITH THE GRAHAM SCHOOL

Effective July 1, 2007, TCS entered into a two year Management Agreement (the Agreement) with TGS. The Agreement's term ran through June 30, 2009 and was subsequently renewed on July 8, 2009 and modified on August 12, 2009 to cover the periods ending January 31, 2010 and December 31, 2010 respectively. On July 21, 2010, the TCS Board approved a modified agreement with TGS to commence July 1, 2010 through December 31, 2012, which further defined the roles of TGS and TCS in the agreement. In December 2012, the board approved the contract to continue to June 30, 2014. Since June of 2014, the board has approved one year renewals annually. Per the contract, TGS receives a base fee of three (3) percent up of TCS' federal and state awards. TGS also receives up to ninety-five (95) percent of TCS' federal and state awards, after a minimum of five (5) percent is spent by TCS to pay its direct expenses. TCS management fee expense for the fiscal year total \$2,329,871, as reported in the Statement of Revenues, Expenses and Changes in Net Position. Of this fee, \$1,908,098 was for general fund related fees and \$421,773 was for grant related reimbursements

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

13. MANAGEMENT COMPANY EXPENSES

For the year ended June 30, 2017, TGS paid the following expenses on-behalf of TCS:

Expenses	TCS
Direct Expenses:	
Salaries & wages	
Regular Instruction	\$ 713,012
Special Instruction	72,534
Support Services	286,424
Employees' benefits	
Regular Instruction	110,160
Special Instruction	11,207
Support Services	43,917
Indirect Expenses (Overhead)	
Support Services	336,851
Total Expenses	\$ 1,574,105

Overhead charges are assigned to TCS based on a percentage of full-time equivalent student enrollment. These charges represent the indirect cost of services provided in the operation of TCS. Such services include, but are not limited to facilities management, equipment, operational support services, management and management consulting, board relations, human resources management, training and orientation, financial reporting and compliance, purchasing and procurement, education services, technology support, and marketing and communications.

14. DEBT OBLIGATIONS

At June 30, 2017, the following table represents TCS debt issuances:

	Principal Outstanding 6/30/2016	Additions	Deductions	Principal Outstanding 6/30/2017	Amount Due in One Year
Notes Payable	<u>\$ -</u>	<u>\$ 500,000</u>	<u>\$ (4,584)</u>	<u>\$ 495,416</u>	<u>\$ 13,960</u>

	Principal	Interest
2018	\$ 13,960	\$ 11,043
2019	19,106	14,230
2020	19,686	13,650
2021	20,283	13,053
2022	431,723	12,438
Total	\$ 495,416	\$ 64,414

**THE CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY
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**NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2017**

14. DEBT OBLIGATIONS (CONTINUED)

In March 2017, TCS entered into a promissory note with The Columbus Foundation in the amount of \$500,000 to be repaid with interest at a rate of 3% with a maturity date of March 31, 2022. The purpose of the note was to acquire the land and building TCS currently occupies. TCS made its first quarterly payment in June 2017 in the amount of \$4,584. At June 30, 2017, the principal balance was \$495,416. In March 2022, TCS will have a balloon payment of principal and interest in the amount of \$444,161. Total interest on the loan paid during 2017 was \$3,750. According to the loan agreement, TCS is required to file audited financial statements within 180 days after the close of each fiscal year. TCS was granted a waiver of this covenant for fiscal year 2017.

15. CHANGE IN ACCOUNTING PRINCIPLES

For fiscal year 2017, the School implemented GASB Statement No. 77 "Tax Abatement Disclosures" which improves disclosure of tax abatement information, such as how the tax abatements affect their financial statements and operations and the government's ability to raise resources in the future, by reporting (1) the government's own tax abatement agreements; and (2) those that are entered into by other governments and that reduce the reporting government's tax revenues. The implementation of this statement did not have an effect on the financial statements of the School.

For fiscal year 2017, the School implemented GASB Statement No. 78 "Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans" which amends the scope and applicability of GASB Statement No. 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that (1) is not a state or local governmental pension plan, (2) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers, and (3) has no predominant state or local governmental employer. The implementation of this statement did not have an effect on the financial statements of the School.

For fiscal year 2017, the School implemented GASB Statement No. 80 "Blending Requirements for Certain Component Units – An Amendment of GASB Statement No. 14" which amends the blending requirements for the financial statement presentation of component units of all state and local governments to enhanced the comparability of financial statements among governments. The implementation of this statement did not have an effect on the financial statements of the School.

For fiscal year 2017, the School implemented GASB Statement No. 82 "Pension Issues – An Amendment of GASB Statements No. 67, 68, and 73" which addresses issues regarding (1) the presentation of payroll related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy plan member contribution requirements. The implementation of this statement during the year did not have an effect on beginning net position.

April 12, 2018

To the Board of Directors
The Charles School at Ohio Dominican University
Franklin County, Ohio
1270 Brentnell Avenue
Columbus, OH 43219

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Charles School at Ohio Dominican University, Franklin County, Ohio (the School) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated April 12, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rea & Associates, Inc.

Dublin, Ohio



Dave Yost • Auditor of State

CHARLES SCHOOL AT OHIO DOMINICAN UNIVERSITY

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
MAY 31, 2018