

**SINCLAIR COMMUNITY COLLEGE FOUNDATION**  
Dayton, Ohio

**CONSOLIDATED FINANCIAL STATEMENTS**  
June 30, 2019 and 2018



OHIO AUDITOR OF STATE  
KEITH FABER



88 East Broad Street  
Columbus, Ohio 43215  
IPAReport@ohioauditor.gov  
(800) 282-0370

Board of Trustees  
Sinclair Community College Foundation  
444 West Third Street  
Dayton, Ohio 45402

We have reviewed the *Independent Auditor's Report* of the Sinclair Community College Foundation, Montgomery County, prepared by Plante & Moran, PLLC, for the audit period July 1, 2018 through June 30, 2019. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Sinclair Community College Foundation is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads 'Keith Faber'.

Keith Faber  
Auditor of State  
Columbus, Ohio

December 12, 2019

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**SINCLAIR COMMUNITY COLLEGE FOUNDATION**  
Dayton, Ohio  
**CONSOLIDATED FINANCIAL STATEMENTS**  
June 30, 2019 and 2018

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## **Independent Auditor's Report**

To the Board of Trustees  
Sinclair Community College Foundation

### **Report on the Financial Statements**

We have audited the accompanying consolidated financial statements of Sinclair Community College Foundation (the "Foundation"), which comprise the consolidated statement of financial position as of June 30, 2019 and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

#### ***Management's Responsibility for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Opinion***

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Sinclair Community College Foundation as of June 30, 2019 and the change in its net assets, functional expenses, and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Emphasis of Matter***

As described in Note 2 to the consolidated financial statements, the Foundation adopted the provisions of Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities*, as of July 1, 2018, applied retrospectively to all years presented. Our opinion is not modified with respect to this matter.

To the Board of Trustees  
Sinclair Community College Foundation

**Report on Prior Year Consolidated Financial Statements**

The consolidated financial statements of Sinclair Community College Foundation as of June 30, 2018 were audited by other auditors, whose report dated December 13, 2018 expressed an unmodified opinion on those statements.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2019 on our consideration of Sinclair Community College Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Sinclair Community College Foundation's internal control over financial reporting and compliance.



October 30, 2019



SINCLAIR COMMUNITY COLLEGE FOUNDATION  
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION  
June 30, 2019 and June 30, 2018

	2019	2018
<b>Assets</b>		
Cash and cash equivalents	\$ 215,075	\$ 417,377
Contributions receivable - Net	180,540	345,112
Investments:		
Fixed income security funds	3,620,963	3,111,190
Equity funds	26,869,267	27,621,410
Venture capital funds	227,491	180,869
Total investments	30,717,721	30,913,469
Prepaid expenses	9,420	8,200
Cash surrender value of life insurance	276,271	214,510
Property and equipment - Net	5,158,748	5,194,059
Total assets	\$ 36,557,775	\$ 37,092,727
 <b>Liabilities and Net Assets</b>		
Liabilities		
Payable to Sinclair Community College	\$ 211,050	\$ 915,507
Other payables	77,722	79,707
Total liabilities	288,772	995,214
Net Assets		
Without donor restrictions	24,211,430	24,011,619
With donor restrictions	12,057,573	12,085,894
Total net assets	36,269,003	36,097,513
Total liabilities and net assets	\$ 36,557,775	\$ 37,092,727

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
For the year ended June 30, 2019 and for the six months ended June 30, 2018

	2019			2018		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>Revenue, Gains, and Other Support</b>						
Contributions	\$ 503,294	\$ 1,436,346	\$ 1,939,640	\$ 140,286	\$ 511,878	\$ 652,164
Net investment income (loss)	905,179	340,079	1,245,258	(144,125)	(29,680)	(173,805)
Lease income	11,095	-	11,095	80,462	-	80,462
Administration fee income	100,353	-	100,353	101,416	-	101,416
Other income	61,761	-	61,761	-	-	-
Net assets released from restrictions - Satisfaction of donor restrictions	1,804,746	(1,804,746)	-	1,105,315	(1,105,315)	-
Total revenue, gains, and other support	3,386,428	(28,321)	3,358,107	1,283,354	(623,117)	660,237
<b>Expenses</b>						
Expenses:						
Program	2,730,711	-	2,730,711	1,470,058	-	1,470,058
Management and general	278,148	-	278,148	110,767	-	110,767
Fundraising	177,758	-	177,758	16,016	-	16,016
Total expenses	3,186,617	-	3,186,617	1,596,841	-	1,596,841
<b>Increase (Decrease) in Net Assets</b>	199,811	(28,321)	171,490	(313,487)	(623,117)	(936,604)
<b>Net Assets - Beginning of year</b>	24,011,619	12,085,894	36,097,513	24,325,106	12,709,011	37,034,117
<b>Net Assets - End of year</b>	<u>\$ 24,211,430</u>	<u>\$ 12,057,573</u>	<u>\$ 36,269,003</u>	<u>\$ 24,011,619</u>	<u>\$ 12,085,894</u>	<u>\$ 36,097,513</u>

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
CONSOLIDATED STATEMENTS OF FUNCTIONAL EXPENSES  
For the year ended June 30, 2019 and for the six months ended June 30, 2018

<b>2019</b>				
	Program	Management and General	Fundraising	Total
Distributions to College	\$ 2,630,358	\$ -	\$ -	\$ 2,630,358
Salaries and related expenses	-	166,937	143,647	310,584
Administration fee	100,353	-	-	100,353
Administrative costs and supplies	-	72,217	12,282	84,499
Donor cultivation	-	3,683	21,829	25,512
Depreciation	-	35,311	-	35,311
Total	\$ 2,730,711	\$ 278,148	\$ 177,758	\$ 3,186,617
<b>2018</b>				
	Program	Management and General	Fundraising	Total
Distributions to College	\$ 1,368,642	\$ -	\$ -	\$ 1,368,642
Salaries and related expenses	-	64,432	-	64,432
Administration fee	101,416	-	-	101,416
Administrative costs and supplies	-	26,949	10,781	37,730
Donor cultivation	-	1,730	5,235	6,965
Depreciation	-	17,656	-	17,656
Total	\$ 1,470,058	\$ 110,767	\$ 16,016	\$ 1,596,841

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
CONSOLIDATED STATEMENTS OF CASH FLOWS  
For the year ended June 30, 2019 and for the six months ended June 30, 2018

	<u>2019</u>	<u>2018</u>
<b>Cash Flows from Operating Activities:</b>		
Increase (decrease) in net assets	\$ 171,490	\$ (936,604)
Adjustments to reconcile increase (decrease) in net assets to net cash from operating activities:		
Depreciation	35,311	17,656
Provision for losses on pledges	(8,646)	8,646
Contributions of marketable securities	(69,969)	-
Net realized and unrealized (gains) losses on investments and investment income	(1,245,258)	173,805
Restricted contribution revenue and investment income	(667,665)	(151,527)
Changes in operating assets and liabilities that provided (used) cash:		
Contributions receivable	173,218	233,157
Prepaid expenses	(1,220)	3,905
Cash surrender value of life insurance	(61,761)	-
Payable to Sinclair Community College	(704,457)	224,045
Other payables	(1,985)	-
Net cash used in operating activities	<u>(2,380,942)</u>	<u>(426,917)</u>
<b>Cash Flows from Investing Activities:</b>		
Proceeds from sale of investments	24,284,930	2,840,297
Purchase of investments	<u>(22,773,955)</u>	<u>(3,006,114)</u>
Net cash provided by (used in) investing activities	1,510,975	(165,817)
<b>Cash Flows from Financing Activities:</b>		
Restricted contribution revenue and investment income	<u>667,665</u>	<u>151,527</u>
<b>Net Decrease in Cash and Cash Equivalents</b>	(202,302)	(441,207)
<b>Cash and Cash Equivalents - Beginning of year</b>	<u>417,377</u>	<u>858,584</u>
<b>Cash and Cash Equivalents - End of year</b>	<u>\$ 215,075</u>	<u>\$ 417,377</u>
Noncash donations of equipment and materials	\$ 170,292	\$ 73,990

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 1 – NATURE OF BUSINESS**

Organization: The Sinclair Community College Foundation (the “Foundation”) was established in 1969 for the sole purpose of providing scholarships and other financial assistance to Sinclair Community College (the “College”) and its students. The Foundation established Courseview Holdings, LLC, and Dayton Campus Holdings, LLC, two separate non-profit limited liability companies, for the purposes of acquiring and holding real estate located in the vicinity of campus locations. The Foundation is the sole member of both companies.

**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES**

Basis of Presentation: The consolidated financial statements of the Foundation have been prepared on the basis of generally accepted accounting principles (GAAP).

In 2018, the Foundation changed its financial reporting cycle from a calendar year end December 31 to a fiscal year end June 30 to strategically align its operating cycle with the College. In the accompanying consolidated financial statements, references to 2019 refer to balances as of June 30, 2019 and related activity for the year July 1, 2018 to June 30, 2019; references to 2018 refer to balances as of June 30, 2018 and related activity for the period January 1, 2018 to June 30, 2018.

Basis of Consolidation: The accompanying consolidated financial statements include the accounts of the Foundation, Courseview Holdings, LLC, and Dayton Campus Holdings, LLC (collectively referred to herein as “the Foundation”). All significant intercompany transactions have been eliminated in the consolidation.

Cash and Cash Equivalents: For the purpose of the accompanying consolidated financial statements, the Foundation considers all highly liquid investments purchased with original maturities of three months or less to be cash equivalents. The carrying amount reported in the consolidated statement of financial position for cash and cash equivalents approximates fair value due to the short-term nature of these investments.

Investments: Investments in equity funds and fixed income security funds are recorded at fair value. The venture capital funds, which are not readily marketable, are measured at fair value, valued at net asset value per share as the practical expedient. The Foundation reviews and evaluates the values provided by the investment managers and agrees with the valuation methods and significant assumptions used in determining fair value. Those estimated fair values may differ significantly from the values that would have been used had a ready market for these securities existed.

Property and Equipment: Property and equipment are recorded at cost at date of acquisition or fair value at the date of donation. Depreciation is computed using the straight-line method over the estimate useful lives of the assets. The estimated useful life of the building is 25 years.

Classification of Net Assets: Net assets of the Foundation are classified based on the presence or absence for donor-imposed restrictions:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed or the donor-imposed restriction have expired or been fulfilled. Net assets in this category may be expended for any purpose in performing the primary objectives of the Foundation.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Earnings, gains, and losses on donor-restricted net assets are classified as net assets without donor restrictions unless specifically restricted by the donor or by applicable state law.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Contributions: Unconditional promises to give cash and other assets to the Foundation are reported at fair value on the date the promise is received. Conditional promises to give and indications of intentions to give are reported at fair value on the date the gift becomes unconditional or is received. The gifts are reported as contributions with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions. Donor-restricted contributions whose restrictions are met within the same year as received are reported as contributions without donor restrictions in the accompanying consolidated financial statements.

The Foundation reports gifts of property and equipment as contributions without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Foundation reports the expiration of donor restrictions when the assets are placed in service.

Contributions receivable that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. An allowance for uncollectible contributions is provided when evidence indicates amounts promised by donors may not be collectible.

Contributions of marketable securities are recorded at fair value as of the date of the gift. It is the Foundation's practice to determine appropriate disposition of such gifts of securities at the time of receipt, unless there are donor restrictions restricting the sale of such securities.

Functional Allocation of Expense: The Foundation's functional expenses are limited as the Foundation's sole purpose is to support the College. The costs of providing the program and support services have been reported on a functional basis in the consolidated statement of activities and changes in net assets. The consolidated financial statements report certain expense categories that are attributable to more than one function; therefore, these expenses require allocation on a reasonable basis that is consistently applied.

Distributions to College include scholarships and project support provided to the College, which is program expense for the Foundation. Salaries and wages are allocated based on an estimate of time incurred on management and general and fundraising for those employees that cross over multiple functions. The administration fee is allocated to program expenses, as the fee is charged to assist Foundation operations in support of the College. Other expenses, including administrative costs and supplies, donor cultivation, and depreciation expense are allocated directly based on the underlying function.

Income Taxes: The Foundation is a not-for-profit corporation and is exempt from tax under the provisions of Internal Revenue Code Section 501(c)(3). Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Foundation and recognize a tax liability if the Foundation has taken an uncertain position that more likely than not would not be sustained upon examination by the IRS or other applicable taxing authorities. Management has analyzed the tax positions taken by the Foundation, and has concluded that as of June 30, 2019 and 2018, there are no uncertain positions taken or expected to be taken that would require recognition of a liability or disclosure in the financial statements. The Foundation is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. Management believes it is no longer subject to income tax examinations for years prior to 2015.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Use of Estimates: The preparation of consolidated financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Risks and Uncertainties: The Foundation invests in various investment securities. Investment securities are exposed to various risks, such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect balances and the amounts reported in the financial statements.

Reclassification: Certain 2018 amounts have been reclassified to conform to the 2019 presentation.

Subsequent Events: The consolidated financial statements and related disclosures include evaluation of events up through and including October 30, 2019, which is the date the consolidated financial statements were available to be issued.

New Accounting Pronouncement: As of June 30, 2019, the Foundation adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016 14, Not for Profit Entities. This standard requires net assets to be classified in two categories, net assets without donor restrictions and net assets with donor restrictions, rather than the three previous classifications. In addition, the underwater portion of donor restricted endowments is now reported as net assets with donor restrictions. This standard also requires changes in the way certain information is aggregated and reported by the Foundation, including disclosures of quantitative and qualitative information about the liquidity and availability of resources and the presentation of expenses by both functional and natural classification. The standard also clarifies the definition of management and general and prohibits certain expenses from being allocated out of management and general. As a result of the adoption of this standard, the following financial information at June 30, 2018 has been restated: net assets of \$5,087,694 previously reported as temporarily restricted net assets and net assets of \$6,998,200 previously reported as permanently restricted net assets are now combined and classified as net assets with donor restrictions. The standard was applied retrospectively to all periods presented.

Upcoming Accounting Pronouncement: In June 2018, the FASB issued ASU 2018-08, Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made, which provides enhanced guidance to assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) or as exchange (reciprocal transactions) and (2) determining whether a contribution is conditional. The accounting guidance will result in more governmental contracts being accounted for as contributions and may delay revenue recognition for certain grants and contributions that no longer meet the definition of unconditional. The new guidance will be effective for the Foundation's year ending June 30, 2019 and will be applied on a modified prospective basis. The Foundation does not expect the standard to have a significant impact on the timing of revenue recognition for government grants and contracts but has not yet determined the impact on the timing of recognition of Foundation and individual grants and contributions.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
 June 30, 2019 and June 30, 2018

**NOTE 3 – AVAILABILITY AND LIQUIDITY**

The Foundation receives significant contributions with donor restrictions to be used in accordance with the associated purpose restrictions. It also receives gifts to establish endowments that will exist in perpetuity; the income generated from such endowments is used to fund programs. In addition, the Foundation receives support without donor restrictions.

The Foundation considers investment income without donor restrictions, appropriated earnings from donor-restricted and board-designated (quasi) endowments, contributions without donor restrictions and contributions with donor restrictions for use in current programs which are ongoing, major, and central to its annual operations to be available to meet cash needs for general expenditures. General expenditures include administrative and general expenses, and fundraising expenses expected to be paid in the subsequent year. Annual operations are defined as activities occurring during the Foundation’s fiscal year.

The Foundation manages its cash available to meet general expenditures by operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets, and maintaining sufficient reserves to provide reasonable assurance that long term grant commitments and obligations under endowments with donor restrictions and quasi-endowments that support mission fulfillment will continue to be met, ensuring the sustainability of the Foundation.

The table below presents financial assets available for general expenditures within one year:

	<u>2019</u>	<u>2018</u>
Financial assets at year end:		
Cash and cash equivalents	\$ 215,075	\$ 417,377
Contributions receivable	180,540	345,112
Investments	30,717,721	30,913,469
Cash surrender value of life insurance	276,271	214,510
Total financial assets	<u>31,389,607</u>	<u>31,890,468</u>
Less amounts not available to be used within one year:		
Donor restricted contributions receivable	-	345,112
Donor restricted investments	11,877,033	11,740,782
Board designated quasi endowments	84,586	86,800
Total	<u>11,961,619</u>	<u>12,172,694</u>
Financial assets available to meet general expenditures within one year	<u>\$ 19,427,988</u>	<u>\$ 19,717,774</u>



SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 4 – INVESTMENTS**

Investment income includes interest, dividends, fees and realized and unrealized gains and losses on investments as follows:

	<u>2019</u>	<u>2018</u>
Interest and dividend income	\$ 1,000,224	\$ 194,399
Investment fees and other expenses	(50,272)	(28,726)
Realized and unrealized gains (losses)	295,306	(339,478)
Total	<u>\$ 1,245,258</u>	<u>\$ (173,805)</u>

**NOTE 5 – FAIR VALUE MEASUREMENTS**

Accounting standards require certain assets be reported at fair value in the financial statements and provide a framework for establishing that fair value. The framework for determining fair value is based on a hierarchy that prioritizes the inputs and valuation techniques used to measure fair value.

The following tables present information about the Foundation's assets measured at fair value on a recurring basis at June 30, 2019 and 2018 and the valuation techniques used by the Foundation to determine those fair values.

Fair values determined by Level 1 inputs use quoted prices in active markets for identical assets that the Foundation has the ability to access.

Fair values determined by Level 2 inputs use other inputs that are observable either directly or indirectly. These Level 2 inputs include quoted prices for similar assets in active markets and other inputs such as interest rates and yield curves that are observable at commonly quoted intervals.

Level 3 inputs are unobservable inputs, including inputs that are available in situations where there is little, if any, market activity for the related asset. These Level 3 fair value measurements are based primarily on management's own estimates using pricing models, discounted cash flow methodologies, or similar techniques taking into account the characteristics of the asset.

In instances whereby inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Foundation's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

**NOTE 5 – FAIR VALUE MEASUREMENTS (Continued)**

	June 30, 2019			
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Total
<b>Assets</b>				
Fixed income security funds	\$ 3,620,963	\$ -	\$ -	\$ 3,620,963
Equity funds	26,869,267	-	-	26,869,267
Total	30,490,230	-	-	30,490,230
Investments valued at NAV				227,491
Total				\$ 30,717,721

	June 30, 2018			
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Total
<b>Assets</b>				
Fixed income security funds	\$ 3,111,190	\$ -	\$ -	\$ 3,111,190
Equity funds	27,621,410	-	-	27,621,410
Total	30,732,600	-	-	30,732,600
Investments valued at NAV				180,869
Total				\$ 30,913,469

The fair value of the investments valued at net asset value (NAV) at June 30, 2019 and 2018 was determined primarily based on unobservable inputs. The Foundation estimates the fair value of these investments based on the most recent investment statement provided for the respective funds. The Foundation holds shares or interests in investment companies at year end whereby the fair value of the investment held is estimated based on the net asset value per share (or its equivalent) of the investment company.

The Foundation's policy is to recognize transfers between levels of the fair value hierarchy as of the end of the reporting period.

***Investments in Entities that Calculate Net Asset Value per Share***

The Foundation holds shares or interests in investment companies at year end whereby the fair value of the investment held is estimated based on the net asset value per share (or its equivalent) of the investment company. At June 30, the fair value of those investments are as follows:

	2019	2018
Limited partnerships	\$ 227,491	\$ 180,869

There were unfunded commitments of \$400,000 and \$400,000 as of June 30, 2019 and 2018, respectively. The limited partnerships do not have any redemption restrictions or notice periods.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

**NOTE 5 – FAIR VALUE MEASUREMENTS** (Continued)

The limited partnership investments hold investments in various preferred stocks, convertible promissory notes, and common stocks. The fair values of the investments in this class have been estimated using the net asset value per share of the investments.

**NOTE 6 – CONTRIBUTIONS RECEIVABLE**

Included in contributions receivable are unconditional promises to give and summarized as follows:

	<b>2019</b>	<b>2018</b>
Gross promises to give	\$ 180,540	\$ 360,808
Allowance for doubtful accounts	-	(8,646)
Discount	-	(7,050)
Net contributions receivable	\$ 180,540	\$ 345,112
	<b>2019</b>	<b>2018</b>
Amounts due in:		
Less than one year	\$ 180,540	\$ 176,694
One to five years	-	168,418
More than five years	-	-
Total	\$ 180,540	\$ 345,112

**NOTE 7 – PROPERTY AND EQUIPMENT**

Property and equipment are summarized as follows:

	<b>2019</b>	<b>2018</b>
Land	\$ 4,526,086	\$ 4,526,086
Building	882,783	882,783
Total cost	5,408,869	5,408,869
Less accumulated depreciation	(250,121)	(214,810)
Net property and equipment	\$ 5,158,748	\$ 5,194,059

Depreciation expense for the year ended June 30, 2019 and for the six months ended June 30, 2018 was \$35,311 and \$17,656, respectively. The land and building are leased to the College (See Note 10).

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

**NOTE 8 – NET ASSETS**

Net assets with donor restrictions were as follows:

	2019	2018
Specified purpose:		
Scholarships	\$ 8,455,911	\$ 8,106,190
Program support	3,421,122	3,634,592
Total	11,877,033	11,740,782
Passage of time - Contributions receivable	180,540	345,112
Total	\$ 12,057,573	\$ 12,085,894

Net assets without donor restrictions were as follows:

	2019	2018
Undesignated	\$ 24,126,844	\$ 23,924,819
Quasi endowment	84,586	86,800
Total	\$ 24,211,430	\$ 24,011,619

Net assets released from net assets with donor restrictions were as follows:

	2019	2018
Satisfaction of purpose or restrictions:		
Scholarships	\$ 700,013	\$ 322,708
Program support	1,104,733	782,607
Total	\$ 1,804,746	\$ 1,105,315

**NOTE 9 – ENDOWMENT FUNDS**

The Foundation's endowment includes both donor restricted endowment funds and funds designated by the board of trustees to function as endowments. Net assets associated with endowment funds, including funds designated by the board of trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law: The board of trustees of the Foundation interprets the Ohio Uniform Prudent Management of Institutional Funds Act (“UPMIFA”) to require consideration (except as otherwise provided by the donor in a gift instrument) of the following factors, if relevant, in making management and investment decisions for donor-restricted endowment funds:

- (a) The duration and preservation of the endowment fund
- (b) The purposes of the Foundation and donor-restricted endowment fund

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 9 – ENDOWMENT FUNDS** (Continued)

- (c) The investment policy of the Foundation
- (d) General economic conditions
- (e) The possible effect of inflation or deflation
- (f) The expected tax consequence, if any, of investment decisions or strategies
- (g) The role that each investment or course of action plays within the overall investment portfolio of the fund
- (h) The expected total return from income and the appreciation of investments
- (i) Other resources of the Foundation
- (j) The need of the Foundation and of the fund to make distributions and preserve capital
- (k) An asset's special relationship or special value, if any, to the charitable purpose of the Foundation

The Foundation board of trustees has interpreted the state of Ohio's UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. The Foundation classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

Return Objectives and Risk Parameters: The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period, as well as board-designated funds. Under this policy, as approved by the board of trustees, the endowment assets are invested in a manner that is intended to produce results that exceed the rate of inflation (the Consumer Price Index) by five percentage points over time on an annualized basis while assuming a moderate level of investment risk. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives: To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved primarily through capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Spending Policy: The Foundation may distribute up to 5 percent of the market value of the endowment as of the beginning of the fiscal year per policy. The amount of spendable portion will reflect due consideration of spending needs, the investment market environment, donor intent, and maintenance of the economic value of the endowment by adjusting for inflation.

Funds with Deficiencies: From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or UPMIFA requires the Foundation to retain as a fund of perpetual duration. As of June 30, 2019 and 2018, there were no funds with deficiencies.

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
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**NOTE 9 – ENDOWMENT FUNDS** (Continued)

The endowment net asset composition by type of fund as of June 30, 2019 was as follows:

	Without Donor Restrictions	With Donor Restrictions	Totals
Donor restricted endowment funds:			
Original amount	\$ -	\$ 6,793,294	\$ 6,793,294
Accumulated gains	-	2,832,364	2,832,364
Quasi endowment funds	84,586	-	84,586
Total	<u>\$ 84,586</u>	<u>\$ 9,625,658</u>	<u>\$ 9,710,244</u>

The change in endowment fund net assets for the year ended June 30, 2019 was as follows:

	Without Donor Restrictions	With Donor Restrictions	Totals
Net assets, June 30, 2018	\$ 86,800	\$ 9,359,848	\$ 9,446,648
Investment return	4,123	212,404	216,527
Contributions	-	470,743	470,743
Appropriation of endowment assets for expenditure	(6,337)	(417,337)	(423,674)
Net assets, June 30, 2019	<u>\$ 84,586</u>	<u>\$ 9,625,658</u>	<u>\$ 9,710,244</u>

The endowment net asset composition by type of fund as of June 30, 2018 was as follows:

	Without Donor Restrictions	With Donor Restrictions	Totals
Donor restricted endowment funds:			
Original amount	\$ -	\$ 6,343,848	\$ 6,343,848
Accumulated gains	-	3,016,000	3,016,000
Quasi endowment funds	86,800	-	86,800
Total	<u>\$ 86,800</u>	<u>\$ 9,359,848</u>	<u>\$ 9,446,648</u>

The change in endowment fund net assets for the six months ended June 30, 2018 was as follows:

	Without Donor Restrictions	With Donor Restrictions	Totals
Net assets, December 31, 2017	\$ 92,456	\$ 9,378,695	\$ 9,471,151
Investment loss	-	(121,094)	(121,094)
Contributions	-	254,240	254,240
Appropriation of endowment assets for expenditure	(5,656)	(151,993)	(157,649)
Net assets, June 30, 2018	<u>\$ 86,800</u>	<u>\$ 9,359,848</u>	<u>\$ 9,446,648</u>

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
June 30, 2019 and June 30, 2018

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**NOTE 10 – RELATED PARTY TRANSACTIONS**

The Foundation processes payments through and maintains accounting and donor records on the computer systems of the College. The College allocates the cost of accounting, donor database management, and computer system support to the Foundation, which is included in management and general expenses on the consolidated statement of activities and changes in net assets and statement of functional expenses.

The College also allocates certain donor development staff costs to the Foundation, which is included in management and general expenses on the consolidated statement of activities and changes in net assets and statement of functional expenses. For the year ended June 30, 2019 and six months ended June 30, 2018, the amounts allocated to the Foundation were \$115,726 and \$64,632, respectively.

The College provides the Foundation with certain salaries and employee benefits related to administrative activities. For the year ended June 30, 2019 and six months ended June 30, 2018, the amount of expense paid by the College to support the Foundation totaled \$194,858 and \$0, respectively. This amount is included on the consolidated statement of activities and changes in net assets within contributions and on the statement of functional expenses within management and general and fundraising expenses.

The Foundation leases land and buildings to the College under operating leases. The leases have three-year terms that have a June 30, 2021 expiration date with renewal options at the end of each term. On the renewal date, the rate is to be adjusted based on the latest projected return for a domestic fixed income class benchmark that is specified in the lease. This will result in a new lease payment amount that could be higher or lower than the previous payment. Also, in connection with each lease renewal a calculation is to be performed to compare lease income for the three-year term just ended to the amount that would have been earned had the Foundation kept the funds from the purchase of the property in the investment portfolio's bond fund. If the bond fund's three-year return outperformed the lease rate, then this calculation will result in an additional payment by the College to the Foundation. Conversely, the calculation will result in a refund by the Foundation to the College if the bond fund's three-year return underperformed the lease rate.

In 2018, the leases were all renewed. The new lease rates are lower than rates during the previous three-year terms. Also, the bond fund's return underperformed the lease rate during each of the expired terms and, as a result, 2019 investment income was reduced by a refund of \$143,343 to the College. Lease income under operating leases for the year ended June 30, 2019 and for the six months ended June 30, 2018 was \$11,095 (net of the refund) and \$80,462, respectively.

Future minimum lease payments due to the Foundation under these operating leases are as follows:

2020	\$ 136,154
2021	136,154
Total	<u>\$ 272,308</u>

**NOTE 11 – ADMINISTRATION FEE**

The Foundation, per the board approved gift policy, assessed an administrative fee on endowment funds. The gross assessment rate was 1 percent of investment earnings in 2019 and 2018. Revenue to the Foundation from the fee was \$100,353 and \$101,416 for the year ended June 30, 2019 and six months ended June 30, 2018, respectively. The administrative fee is also recorded as program expense on the consolidated statement of functional expenses (see Note 2).

SINCLAIR COMMUNITY COLLEGE FOUNDATION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
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**NOTE 12 – DONATED EQUIPMENT AND MATERIALS**

The Foundation receives donations of equipment and materials that are passed on to the College for various educational uses. These donations are reported as contributions and program expenses on the consolidated statement of activities and changes in net assets. In 2019 and 2018, the Foundation received donations of equipment and materials of \$170,292 and \$73,990, respectively.

**NOTE 13 – LIFE INSURANCE POLICIES**

The face value of donated life insurance policies was \$1,053,146 and \$1,060,000 as of June 30, 2019 and 2018, respectively. The change in cash surrender value of the life insurance policies is recorded as other income on the consolidated statement of activities and changes in net assets.



Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

**Independent Auditor's Report**

To Management and the Board of Trustees  
Sinclair Community College Foundation

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Sinclair Community College Foundation (the "Foundation"), which comprise the consolidated statement of financial position as of June 30, 2019 and the related consolidated statements of activities and change in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements and have issued our report thereon dated October 30, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Foundation's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as Finding 2019-001, that we consider to be a significant deficiency.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Foundation's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To Management and the Board of Trustees  
Sinclair Community College Foundation

**Foundation's Response to Finding**

The Foundation's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Foundation's response was not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on it.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Plante & Moran, PLLC*

October 30, 2019

Schedule of Findings and Questioned Costs

Year Ended June 30, 2019

Financial Statement Audit Findings

Reference Number	Finding
2019-001	<p><b>Finding Type</b> - Significant deficiency</p> <p><b>Criteria</b> - The Foundation should have a refined process to prepare the consolidated financial statements in accordance with generally accepted accounting principles (GAAP) related to investments, cash surrender value of life insurance, and in-kind contributions for those college employees who spent time working on the Foundation.</p> <p><b>Condition</b> - The Foundation did not have appropriate processes and controls to prepare the consolidated financial statements in accordance with GAAP related to investments, cash surrender value of life insurance, and in-kind contributions for those college employees who spent time working on the Foundation.</p> <p><b>Context</b> - In 2019, adjustments to account balances for investments, cash surrender value of life insurance, and in-kind contributions were identified totaling approximately \$391,000 (increase to consolidated net assets of approximately \$196,000). The purpose of these adjustments was to record the account balances in accordance with GAAP. These adjustments were recorded in the consolidated financial statements as of and for the year ended June 30, 2019.</p> <p><b>Cause</b> - The Foundation did not have a refined process to ensure the consolidated financial statements are in accordance with GAAP related to investments, cash surrender value of life insurance, and in-kind contributions for those college employees who spent time working on the Foundation.</p> <p><b>Effect</b> - The lack of a process to prepare the consolidated financial statements in accordance with GAAP could lead to a misstatement in the consolidated financial statements or disclosures.</p> <p><b>Recommendation</b> - The Foundation should refine the consolidated financial statement process to ensure all account balances and disclosures are in accordance with GAAP.</p> <p><b>Views of Responsible Officials and Planned Corrective Actions</b> - The Foundation respectfully yet strongly disagrees with the characterization of the items in question as being a significant deficiency and the assertion that there were insufficient processes in place to ensure that the consolidated financial statements were prepared in accordance with GAAP.</p> <p>For more than 15 years, the audits of financial statements of the Foundation were performed by two other CPA firms, contracted by the Ohio Auditor of State, and no internal control deficiencies were surfaced in past audits. Both firms agreed with the recording of the investments and the value of life insurance, and the methodologies were appropriately disclosed in the footnotes. Changes on accounting and recording for both investments and cash surrender value of life insurance are unrealized, noncash items and were recorded in the June 30, 2019 financial statements.</p> <p>The in-kind contributions were offset by expenses of the same amount; therefore, they had no impact on the increase in net assets.</p> <p>All items discussed above related to the Finding 2019-001 were recorded in the June 30, 2019 audited financial statements, and management believes there is a process in place to ensure all account balances and disclosures are in accordance with GAAP.</p>

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# OHIO AUDITOR OF STATE KEITH FABER



**SINCLAIR COMMUNITY COLLEGE FOUNDATION**

**MONTGOMERY COUNTY**

## **CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
DECEMBER 26, 2019**