



**VILLAGE OF METAMORA  
FULTON COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 2024-2023**



**VILLAGE OF METAMORA  
FULTON COUNTY  
DECEMBER 31, 2024 AND 2023**

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# OHIO AUDITOR OF STATE KEITH FABER



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## INDEPENDENT AUDITOR'S REPORT

Village of Metamora  
Fulton County  
114 East Main Street  
P.O. Box 299  
Metamora, Ohio 43540-0299

To the Village Council:

### **Report on the Audit of the Financial Statements**

#### ***Unmodified and Adverse Opinions***

We have audited the financial statements of the Village of Metamora, Fulton County, Ohio (the Village), which comprises the cash balances, receipts and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements.

#### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

#### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Village, as of December 31, 2024 ad 2023, or the changes in financial position or, where applicable, cash flows thereof for the years then ended.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by the Village on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2025, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control over financial reporting and compliance.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 23, 2025

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**Village of Metamora**  
*Fulton County*  
*Combined Statement of Receipts, Disbursements*  
*and Changes in Fund Balances (Regulatory Cash Basis)*  
*All Governmental Fund Types*  
*For the Year Ended December 31, 2024*

	General	Special Revenue	Debt Service	Totals (Memorandum Only)
<b>Cash Receipts</b>				
Property and Other Local Taxes	\$47,388	\$9,438		\$56,826
Municipal Income Tax	359,007			359,007
Intergovernmental	35,656	52,647	\$1,441	89,744
Fines, Licenses and Permits	4,112			4,112
Earnings on Investments	13,714	2,224		15,938
Miscellaneous	12,854	2,334		15,188
<i>Total Cash Receipts</i>	<u>472,731</u>	<u>66,643</u>	<u>1,441</u>	<u>540,815</u>
<b>Cash Disbursements</b>				
Current:				
Security of Persons and Property	24,360			24,360
Public Health Services	1,353			1,353
Leisure Time Activities	34,961	1,198		36,159
Community Environment	1,318			1,318
Basic Utility Services		241		241
Transportation		30,872		30,872
General Government	239,985			239,985
Capital Outlay	4,198	13,627		17,825
Debt Service:				
Principal Retirement			6,701	6,701
<i>Total Cash Disbursements</i>	<u>306,175</u>	<u>45,938</u>	<u>6,701</u>	<u>358,814</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>166,556</u>	<u>20,705</u>	<u>(5,260)</u>	<u>182,001</u>
<b>Other Financing Receipts (Disbursements)</b>				
Transfers In			3,819	3,819
Transfers Out	(23,819)			(23,819)
Other Financing Sources	36			36
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(23,783)</u>	<u>0</u>	<u>3,819</u>	<u>(19,964)</u>
<i>Net Change in Fund Cash Balances</i>	142,773	20,705	(1,441)	162,037
<i>Fund Cash Balances, January 1</i>	<u>707,635</u>	<u>158,758</u>	<u>5,194</u>	<u>871,587</u>
<i>Fund Cash Balances, December 31</i>	<u>\$850,408</u>	<u>\$179,463</u>	<u>\$3,753</u>	<u>\$1,033,624</u>

*See accompanying notes to the basic financial statements*

**Village of Metamora**  
*Fulton County*  
*Combined Statement of Receipts, Disbursements*  
*and Changes in Fund Balances (Regulatory Cash Basis)*  
*Proprietary Fund Type*  
*For the Year Ended December 31, 2024*

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
<b>Operating Cash Receipts</b>	
Charges for Services	\$95,516
Fines, Licenses and Permits	2,287
	97,803
<i>Total Operating Cash Receipts</i>	<i>97,803</i>
<b>Operating Cash Disbursements</b>	
Personal Services	33,255
Employee Fringe Benefits	7,115
Contractual Services	20,850
Supplies and Materials	7,742
	68,962
<i>Total Operating Cash Disbursements</i>	<i>68,962</i>
<i>Operating Income</i>	<i>28,841</i>
<b>Non-Operating Receipts (Disbursements)</b>	
Intergovernmental Receipts	3,939
Earnings on Investments	260
Capital Outlay	(8,100)
Principal Retirement	(26,927)
Interest and Other Fiscal Charges	(10,614)
	(41,442)
<i>Total Non-Operating Receipts (Disbursements)</i>	<i>(41,442)</i>
<i>Loss before Transfers</i>	<i>(12,601)</i>
Transfers In	33,601
Transfers Out	(13,601)
	7,399
<i>Net Change in Fund Cash Balance</i>	<i>7,399</i>
<i>Fund Cash Balance, January 1</i>	<i>117,428</i>
<i>Fund Cash Balance, December 31</i>	<i>\$124,827</i>

*See accompanying notes to the basic financial statements*

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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**Note 1 – Reporting Entity**

The Village of Metamora, Fulton County, Ohio (the Village), is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A publicly- elected six-member Council directs the Village. The Village provides sewer utilities and park operations. The Village contracts with the Fulton County Sheriff’s department to provide security of persons and property.

***Jointly Governed Organizations and Public Entity Risk Pools***

The Village participates in a jointly governed organization and public entity risk pools. Notes 6 and 10 to the financial statements provide additional information for these entities. The Village’s management believes these financial statements present all activities for which the Village is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The Village’s financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all proprietary fund type which are all organized on a fund type basis.

***Fund Accounting***

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented below:

***General Fund*** The General fund accounts for and reports all financial resources not accounted for and reported in another fund. The General fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Special Revenue Funds*** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Village had the following significant Special Revenue Funds:

***Street Construction Maintenance and Repair*** The Street Construction Maintenance and Repair fund accounts for and reports that portion of the State gasoline tax and motor vehicle license registration fees restricted for construction, maintenance, and repair of streets within the Village.

***Porter Memorial Fund*** The Porter Memorial fund accounts for donated funds to be used for the benefit of Village parks.

***Debt Service Funds*** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The Village had the following significant Debt Service Fund:

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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***Debt Service Fund*** The Debt Service fund receives transferred monies to pay off the road improvement loan issues by Ohio Public Works Commission.

***Enterprise Funds*** These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

***Sewer Fund*** The Sewer fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

***Enterprise Debt Service Fund*** The Enterprise Debt Service fund accounts for the accumulation of resources for the payment of bonds and note indebtedness incurred for sewer improvement.

***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

***Appropriations*** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

***Estimated Resources*** Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must approve estimated resources.

***Encumbrances*** The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled and reappropriated in the subsequent year.

A summary of 2024 budgetary activity appears in Note 3.

***Deposits and Investments***

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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The Village's investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

***Capital Assets***

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

Village employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Village must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The Village classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Village and the nonexpendable portion of the corpus in permanent funds.

***Restricted*** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Council can *commit* amounts via formal action (resolution). The Village must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the General fund is limited to encumbrances outstanding at year end.

***Unassigned*** Unassigned fund balance is the residual classification for the General fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2024 follows:

2024 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$405,671	\$472,767	\$67,096
Special Revenue	61,065	66,643	5,578
Debt Service	6,700	5,260	(1,440)
Enterprise	134,840	135,603	763
<b>Total</b>	<b>\$608,276</b>	<b>\$680,273</b>	<b>\$71,997</b>

2024 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$378,107	\$329,994	\$48,113
Special Revenue	144,259	45,938	98,321
Debt Service	6,700	6,701	(1)
Enterprise	218,392	128,204	90,188
<b>Total</b>	<b>\$747,458</b>	<b>\$510,837</b>	<b>\$236,621</b>

**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Village is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Village's deposit and investment accounts are as follows:

	2024
<b><i>Cash Management Pool:</i></b>	
Demand deposits	\$780,510
STAR Ohio	377,941
<b>Total Deposits and Investments</b>	<b>\$1,158,451</b>

The Village does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2024, the village is holding no unremitted employee payroll withholdings.

***Deposits***

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized by securities specifically pledged by the financial institution to the Village.

***Investments***

Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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**Note 5 – Taxes**

***Property Taxes***

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due February 5th. The second half payment is due the following June 20th.

Public utilities are also taxed on personal and real property located within the Village.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Village.

***Income Taxes***

The Village levies a municipal income tax of one percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

The Regional Income Tax Agency administers and collects income taxes for the Village. Payments are remitted monthly net of collection fees of approximately 3.0 percent.

**Note 6 – Risk Management**

***Workers' Compensation***

The Village participates in the Ohio Municipal League Group Rating Plan (GRP) for worker's compensation. The intent of the GRP is to achieve the benefit of reduced premiums for the participants, foster safer working conditions and foster cost-effective claims management skills by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating entities is calculated as one experience and a common premium is applied to all entities in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for all entities in the GRP rather than its individual rate. Total savings are then calculated, and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Sedgwick provides administrative, cost control and actuarial services to the GRP.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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***Risk Pool Membership***

The Village belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the Plan), unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments (Members). The Plan is legally separate from its member governments.

Pursuance to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated, and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and has remained the same through October 31, 2022. Effective November 1, 2022, the property loss corridor was eliminated. OPRM had 847 members as of December 31, 2024.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2024. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2024.

Assets	\$24,465,615
Liabilities	<u>(16,692,162)</u>
Members' Equity	<u><u>\$7,764,453</u></u>

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org).

**Note 7 – Defined Benefit Pension Plans**

***Ohio Public Employees Retirement System***

Most Village employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Village contributed an amount equaling 14 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2024.

***Social Security***

Other Village employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.



**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

Employees contributed 6.2 percent of their gross salaries. The Village contributed an amount equal to 6.2 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2024.

**Note 8 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2024, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2024, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

**Note 9 – Debt**

Debt outstanding at December 31, 2024, was as follows:

	Principal	Interest Rate
General Obligation Bond:		
-Sanitary Sewer Refunding, Series 2016	\$336,519	3.00%
Ohio Public Works Commission (OPWC) Loans:		
-Water Treatment Plant Improvements	29,542	0.00%
-Parker Road Improvements	63,650	0.00%
Total	\$429,711	

The General Obligation Sewer Bonds relate to the refinancing of the USDA bonds issues in the original amount of \$558,000 in Sanitary Sewer Bonds Series 2007A for improving the Village's sanitary sewer and storm sewer system. The bonds bore an interest rate of 4.125% per year. The Village refinanced with the Metamora State Bank for the amount of \$502,600 at a rate of 3% in December of 2016, paying off the original loan with the USDA. The bonds will be repaid in a semi-annual installments of \$16,800 over 20 years, maturing December 1, 2036. The bonds are secured by the properties, assets, and revenue of the sewer and storm sewer system.

The Village has two no interest loans through the Ohio Public Works Commission.

The Water Treatment Plant Improvement loan was for improvements to the water plant of the Village. The Village passed water services, collections and upkeep, to Fulton County due to monetary and OEPA mandated constraints on the upkeep of the plant. The loan will be repaid in semi-annual installments of \$1,969 over 20 years, maturing January 1, 2032. Fulton County reimburses the Village for the semi-annual payment amount.

The Parker Road improvement loan relates to improvements to Parker Road in a partnership with Amboy Township. Amboy Township has a 43% stake in the improvements and loan. The loan will be repaid in semi-annual installments of \$3,350 for a period of 20 years, maturing July 1, 2034.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2024*

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***Amortization***

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	General Obligation Bond	OPWC Loans
2025	\$33,601	\$10,639
2026	33,601	10,639
2027	33,601	10,639
2028	33,601	10,639
2029	33,601	10,639
2030-2034	168,005	39,997
2035-2036	67,201	
Total	\$403,211	\$93,192

**Note 10 – Jointly Governed Organizations**

**Regional Income Tax Agency**

The Regional Income Tax Agency (RITA) is a regional council of governments formed to establish a central collection facility for the purpose of administering the income tax laws of the members and for the purpose of collecting income taxes on behalf of each member. RITA currently has approximately 350 members in the council of governments. Each member has one representative to the council of governments and is entitled to one vote on items under consideration. RITA is administered by a nine-member board of trustees elected by the members of the council of governments. The board exercises total control over RITA's operation including budgeting, appropriating, contracting and designating management. Each participant's degree of control is limited to its representation on the council. For 2024, the Village paid RITA \$10,313 for income tax collection services.

**Note 11 – Fund Balances**

The fund balance of Special Revenue funds is either restricted or committed. The fund balance of Debt Service funds are restricted committed or assigned.

**Village of Metamora**  
*Fulton County*  
*Combined Statement of Receipts, Disbursements*  
*and Changes in Fund Balances (Regulatory Cash Basis)*  
*All Governmental Fund Types*  
*For the Year Ended December 31, 2023*

	General	Special Revenue	Debt Service	Totals (Memorandum Only)
<b>Cash Receipts</b>				
Property and Other Local Taxes	\$43,356	\$9,886		\$53,242
Municipal Income Tax	329,938			329,938
Intergovernmental	35,007	50,092	\$2,881	87,980
Charges for Services		1,867		1,867
Fines, Licenses and Permits	1,113			1,113
Earnings on Investments	13,173	1,618		14,791
Miscellaneous	13,254	3,852		17,106
<i>Total Cash Receipts</i>	<u>435,841</u>	<u>67,315</u>	<u>2,881</u>	<u>506,037</u>
<b>Cash Disbursements</b>				
Current:				
Security of Persons and Property	14,181			14,181
Leisure Time Activities	32,628	5,501		38,129
Community Environment	1,608	232		1,840
Basic Utility Services		346		346
Transportation		45,240		45,240
General Government	213,626	42,784		256,410
Capital Outlay	3,452	25,227		28,679
Debt Service:				
Principal Retirement			45,700	45,700
Interest and Fiscal Charges			664	664
<i>Total Cash Disbursements</i>	<u>265,495</u>	<u>119,330</u>	<u>46,364</u>	<u>431,189</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>170,346</u>	<u>(52,015)</u>	<u>(43,483)</u>	<u>74,848</u>
<b>Other Financing Receipts (Disbursements)</b>				
Sale of Capital Assets	3,250			3,250
Transfers In		76,517	43,483	120,000
Transfers Out	(140,000)			(140,000)
Other Financing Sources	3,690			3,690
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(133,060)</u>	<u>76,517</u>	<u>43,483</u>	<u>(13,060)</u>
<i>Net Change in Fund Cash Balances</i>	37,286	24,502	0	61,788
<i>Fund Cash Balances, January 1</i>	<u>670,349</u>	<u>134,256</u>	<u>5,194</u>	<u>809,799</u>
<i>Fund Cash Balances, December 31</i>	<u>\$707,635</u>	<u>\$158,758</u>	<u>\$5,194</u>	<u>\$871,587</u>

*See accompanying notes to the basic financial statements*

**Village of Metamora**  
*Fulton County*  
*Combined Statement of Receipts, Disbursements*  
*and Changes in Fund Balances (Regulatory Cash Basis)*  
*Proprietary Fund Type*  
*For the Year Ended December 31, 2023*

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
<b>Operating Cash Receipts</b>	
Charges for Services	\$94,263
Fines, Licenses and Permits	2,230
	96,493
<i>Total Operating Cash Receipts</i>	<i>96,493</i>
<b>Operating Cash Disbursements</b>	
Personal Services	37,508
Employee Fringe Benefits	7,285
Contractual Services	24,590
Supplies and Materials	3,717
	73,100
<i>Total Operating Cash Disbursements</i>	<i>73,100</i>
<i>Operating Income</i>	<i>23,393</i>
<b>Non-Operating Receipts (Disbursements)</b>	
Intergovernmental Receipts	3,939
Earnings on Investments	238
Capital Outlay	(1,266)
Principal Retirement	(26,251)
Interest and Other Fiscal Charges	(11,288)
	(34,628)
<i>Total Non-Operating Receipts (Disbursements)</i>	<i>(34,628)</i>
<i>Loss before Transfers</i>	<i>(11,235)</i>
Transfers In	33,601
Transfers Out	(13,601)
	8,765
<i>Net Change in Fund Cash Balances</i>	<i>8,765</i>
<i>Fund Cash Balances, January 1</i>	<i>108,663</i>
<i>Fund Cash Balances, December 31</i>	<i>\$117,428</i>

*See accompanying notes to the basic financial statements*

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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**Note 1 – Reporting Entity**

The Village of Metamora, Fulton County, Ohio (the Village), is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A publicly-elected six-member Council directs the Village. The Village provides sewer utilities and park operations. The Village contracts with the Fulton County Sheriff's department to provide security of persons and property.

***Jointly Governed Organizations and Public Entity Risk Pools***

The Village participates in a jointly governed organization and public entity risk pools. Notes 6 and 10 to the financial statements provide additional information for these entities. The Village's management believes these financial statements present all activities for which the Village is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The Village's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for the proprietary fund type which are all organized on a fund type basis.

***Fund Accounting***

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented below:

***General Fund*** The General fund accounts for and reports all financial resources not accounted for and reported in another fund. The General fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Special Revenue Funds*** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Village had the following significant Special Revenue Funds:

***Street Construction Maintenance and Repair*** The Street Construction Maintenance and Repair fund accounts for and reports that portion of the State gasoline tax and motor vehicle license registration fees restricted for construction, maintenance, and repair of streets within the Village.

***American Rescue Plan Act Fund*** The American Rescue Plan Act fund accounts for federal funding which was used for a sanitary sewer study.

***Debt Service Funds*** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The Village had the following significant Debt Service Fund:

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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***Debt Service Fund*** The Debt Service fund receives transferred monies to pay off the road improvement bonds issues by the Metamora State Bank.

***Enterprise Funds*** These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

***Sewer Fund*** The Sewer fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

***Enterprise Debt Service Fund*** The Enterprise Debt Service fund accounts for the accumulation of resources for the payment of bonds and note indebtedness incurred for sewer improvement.

***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

***Appropriations*** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

***Estimated Resources*** Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must approve estimated resources.

***Encumbrances*** The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled and reappropriated in the subsequent year.

A summary of 2023 budgetary activity appears in Note 3.

***Deposits and Investments***

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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The Village's investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

***Capital Assets***

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

Village employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Village must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The Village classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Village and the nonexpendable portion of the corpus in permanent funds.

***Restricted*** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Council can *commit* amounts via formal action (resolution). The Village must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the General fund is limited to encumbrances outstanding at year end.

***Unassigned*** Unassigned fund balance is the residual classification for the General fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2023 follows:

2023 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$403,604	\$442,781	\$39,177
Special Revenue	138,071	143,832	5,761
Debt Service	46,364	46,364	
Enterprise	134,590	134,271	(319)
<b>Total</b>	<b>\$722,629</b>	<b>\$767,248</b>	<b>\$44,619</b>

2023 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$507,916	\$405,495	\$102,421
Special Revenue	196,421	119,330	77,091
Debt Service	46,700	46,364	336
Enterprise	185,990	125,506	60,484
<b>Total</b>	<b>\$937,027</b>	<b>\$696,695</b>	<b>\$240,332</b>

**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Village is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Village's deposit and investment accounts are as follows:

	2023
<b><i>Cash Management Pool:</i></b>	
Demand deposits	\$726,636
STAR Ohio	262,379
<b>Total Deposits and Investments</b>	<b>\$989,015</b>

The Village does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2023, the village is holding \$2,827 in unremitted employee payroll withholdings.

***Deposits***

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized by securities specifically pledged by the financial institution to the Village.

***Investments***

Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.



**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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**Note 5 – Taxes**

***Property Taxes***

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Village.

***Income Taxes***

The Village levies a municipal income tax of one percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

The Regional Income Tax Agency administers and collects income taxes for the Village. Payments are remitted monthly net of collection fees of approximately 3.0 percent.

**Note 6 – Risk Management**

***Workers' Compensation***

The Village participates in the Ohio Municipal League Group Rating Plan (GRP) for worker's compensation. The intent of the GRP is to achieve the benefit of reduced premiums for the participants, foster safer working conditions and foster cost-effective claims management skills by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating entities is calculated as one experience and a common premium is applied to all entities in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for all entities in the GRP rather than its individual rate. Total savings are then calculated, and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Sedgwick provides administrative, cost control and actuarial services to the GRP.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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***Risk Pool Membership***

The Village belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the Plan), unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments (Members). The Plan is legally separate from its member governments.

Pursuance to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated, and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and has remained unchanged. OPRM had 801 members as of December 31, 2023.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2023. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2023.

Assets	\$23,113,696
Liabilities	<u>(16,078,587)</u>
Members' Equity	<u><u>\$7,035,109</u></u>

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org).

**Note 7 – Defined Benefit Pension Plans**

***Ohio Public Employees Retirement System***

Most Village employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Village contributed an amount equaling 14 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2023.

***Social Security***

Other Village employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

Employees contributed 6.2 percent of their gross salaries. The Village contributed an amount equal to 6.2 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2023.

**Note 8 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2023, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2023, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

**Note 9 – Debt**

Debt outstanding at December 31, 2023, was as follows:

	Principal	Interest Rate
General Obligation Bond:		
-Sanitary Sewer Refunding, Series 2016	\$359,507	3.00%
Ohio Public Works Commission (OPWC) Loans:		
-Water Treatment Plant Improvements	33,482	0.00%
-Parker Road Improvements	70,350	0.00%
Total	\$463,339	

The General Obligation Sewer Bonds relate to the refinancing of the USDA bonds issues in the original amount of \$558,000 in Sanitary Sewer Bonds Series 2007A for improving the Village's sanitary sewer and storm sewer system. The bonds bore an interest rate of 4.125% per year. The Village refinanced with the Metamora State Bank for the amount of \$502,600 at a rate of 3% in December of 2016, paying off the original loan with the USDA. The bonds will be repaid in a semi-annual installments of \$16,800 over 20 years, maturing December 1, 2036. The bonds are secured by the properties, assets, and revenue of the sewer and storm sewer system.

The Village has several no interest loans through the Ohio Public Works Commission.

The Water Treatment Plant Improvement loan was for improvements to the water plant of the Village. The Village passed water services, collections and upkeep, to Fulton County due to monetary and OEPA mandated constraints on the upkeep of the plant. The loan will be repaid in semi-annual installments of \$1,969 over 20 years, maturing January 1, 2032. Fulton County reimburses the Village for the semi-annual payment amount.

The Parker Road improvement loan relates to improvements to Parker Road in a partnership with Amboy Township. Amboy Township has a 43% stake in the improvements and loan. The loan will be repaid in semi-annual installments of \$3,350 for a period of 20 years, maturing July 1, 2034.

**Village of Metamora**  
*Fulton County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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***Amortization***

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	General Obligation Bond	OPWC Loans
2024	\$33,601	\$10,639
2025	33,601	10,639
2026	33,601	10,639
2027	33,601	10,639
2028	33,601	10,639
2029-2033	168,005	47,287
2034-2036	100,802	3,350
Total	\$436,812	\$103,832

**Note 10 – Jointly Governed Organizations**

**Regional Income Tax Agency**

The Regional Income Tax Agency (RITA) is a regional council of governments formed to establish a central collection facility for the purpose of administering the income tax laws of the members and for the purpose of collecting income taxes on behalf of each member. RITA currently has approximately 350 members in the council of governments. Each member has one representative to the council of governments and is entitled to one vote on items under consideration. RITA is administered by a nine-member board of trustees elected by the members of the council of governments. The board exercises total control over RITA's operation including budgeting, appropriating, contracting and designating management. Each participant's degree of control is limited to its representation on the council. For 2023, the Village paid RITA \$10,369 for income tax collection services.

**Note 11 – Fund Balances**

The fund balance of Special Revenue funds is either restricted or committed. The fund balance of Debt Service funds are restricted committed or assigned.

# OHIO AUDITOR OF STATE KEITH FABER



65 East State Street  
Columbus, Ohio 43215  
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800-282-0370

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Village of Metamora  
Fulton County  
114 East Main Street  
P.O. Box 299  
Metamora, Ohio 43540-0299

To the Village Council:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the cash balances, receipts, and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023 and the related notes to the financial statements of the Village of Metamora, Fulton County, Ohio (the Village), and have issued our report thereon dated December 23, 2025, wherein we noted the Village followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

### ***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings as item 2024-001 that we consider to be a material weakness.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.


***Village's Response to Finding***

*Government Auditing Standards* requires the auditor to perform limited procedures on the Village's response to the findings identified in our audit and described in the accompanying schedule of findings. The Village's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 23, 2025

**VILLAGE OF METAMORA  
FULTON COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2024 AND 2023**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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**FINDING NUMBER 2024-001**

**Material Weakness – Financial Reporting**

In our audit engagement letter, as required by AU-C Section 210, *Terms of Engagement*, paragraph .06, management acknowledged its responsibility for the preparation and fair presentation of their financial statements; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error as discussed in AU-C Section 210 paragraphs .A14 & .A16.

The following errors were identified for the year ended December 31, 2024:

- Intergovernmental receipts were improperly recorded as property and other local taxes receipts in the amount of \$7,512 in Street, Construction, Maintenance and Repair fund.
- Property and other local taxes were improperly recorded as intergovernmental receipts in the amount of \$3,568 in Permissive Motor Vehicle License Tax fund.
- The amount reported as appropriation authority in the Budgetary Activity note to the financial statements did not agree to the amount approved by Council and certified by the County Auditor. The appropriation authority amount was overstated in the General fund type in the amount of \$34,789.

The following errors were identified for the year ended December 31, 2023:

- Debt Service fund activity was improperly reported in the Enterprise fund type understating the following Debt Service fund line items: beginning fund cash balance in the amount of \$5,194; intergovernmental receipts in the amount of \$2,881; principal retirement in the amount of \$45,700; interest and fiscal charges in the amount of \$664; and transfers in the amount of \$43,483.
- The amounts reported as budgeted receipts in the Budgetary Activity note to the financial statements did not agree to amounts certified by the County Budget Commission. The budgeted receipts were understated in the General and Enterprise fund types in the amounts of \$3,690 and \$37,590, respectively. The budgeted receipts were overstated in the Debt Service fund type in the amount of \$37,590.
- The amounts reported as actual receipts in the Budgetary Activity note to the financial statements did not agree to the actual receipts as presented in the financial statements. The actual receipts were understated in the General and Enterprise fund types in the amounts of \$1,901 and \$37,779, respectively. The actual receipts were overstated in the Debt Service fund type in the amount of \$37,778.
- The amounts reported as appropriation authority in the Budgetary Activity note to the financial statements did not agree to amounts approved by Council and certified by the County Auditor. The appropriation authority amounts were overstated in the Special Revenue and Debt Service fund types in the amounts of \$45,340 and \$37,204, respectively. The appropriation authority amounts were understated in the General and Enterprise fund types in the amounts of \$13,366 and \$36,540, respectively.
- The amounts reported as budgetary expenditures in the Budgetary Activity note to the financial statements did not agree to actual expenditures as presented in the financial statements. The budgetary expenditures amounts were overstated in the Debt Service fund type and understated in the Enterprise fund type in the amount of \$37,540.

These errors were the result of inadequate policies and procedures in reviewing the financial statements and notes to the financial statements. The failure to prepare complete and accurate financial statements and notes to the financial statements could lead to users of the financial statements making misinformed decisions about the Village's financial position. The accompanying financial statements and notes to the financial statements have been adjusted to correct these errors. In addition to the adjustments noted above, we also identified misstatements ranging from \$1 to \$7,866 that we have brought to the Village's attention.

The Village should adopt policies and procedures, including a final review of the financial statements and notes to the financial statements by the Fiscal Officer and Village Council, to help identify and correct errors and omissions.

**Officials' Response:**

I was pleased to learn that nothing needed to be corrected in our accounting system, all receipts were properly receipted into the correct funds. It was the Hinkle report that primarily needed corrections. I will continue to work through these issues, paying more attention to how financials get transferred over to our Hinkle report and the differences between the Enterprise and Debt Services Funds. A large part of the issues with 2023 I strongly believe happened due to our conversion. The Village converted their accounting system from GAS to UAN in the middle of 2023, going live on 10/1/23 and live with payroll on 1/1/24. There were several conversion issues that needed to be corrected during conversion, guidance was done by UAN training staff. Also, as part of the conversion process a new Fund needed to be created for Debt Service (Fund 3901) as recommended by our County Auditor, with monies needing to be transferred. I believe the majority of those issues have now been corrected. I will continue to learn from these mistakes and plan to contact LGS for their services in training on the Hinkle Report, hopefully for the 2025-year end.





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**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
 DECEMBER 31, 2024 AND 2023**

<b>Finding Number</b>	<b>Finding Summary</b>	<b>Status</b>	<b>Additional Information</b>
2022-001	Finding was first reported in the audit of the 2014-2013 financial statements. Material weakness due to errors in financial reporting.	Not corrected. Repeated in this report as finding 2024-001.	Finding reoccurred as a result of inadequate policies and procedures in reviewing the financial statements and accompanying notes to the financial statements prior to filing the Village's annual reports. The Fiscal Officer will ensure these are accounted for correctly in the future.
2022-002	Noncompliance with Ohio Rev. Code § 731.141 due to not following proper bidding procedures.	Fully corrected.	
2022-003	Noncompliance with Ohio Rev. Code § 5705.41(B) due to budgetary expenditures exceeding appropriations.	Fully corrected.	

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# OHIO AUDITOR OF STATE KEITH FABER



**VILLAGE OF METAMORA**

**FULTON COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 1/8/2026**

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)