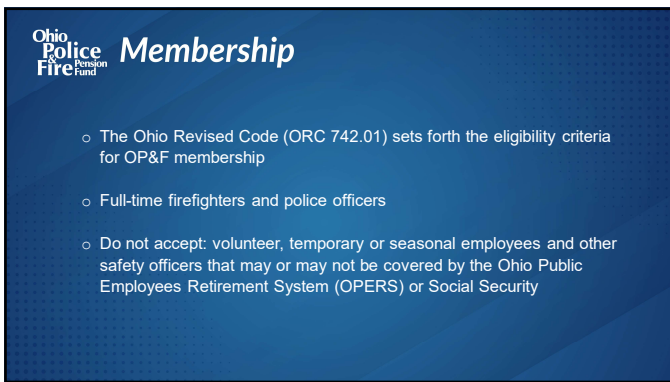
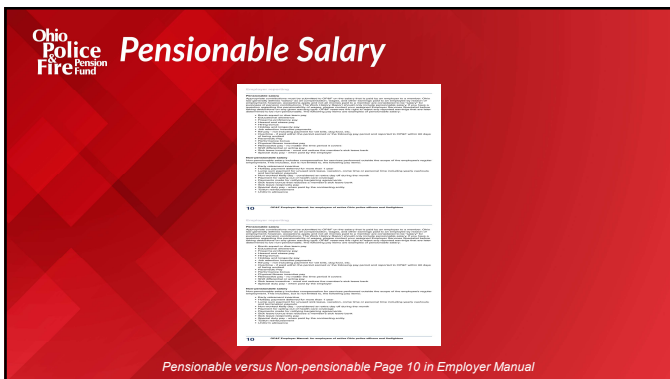


1



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[illegible][illegible][illegible]

Employer Resources & Tools

Employer name begins with:	ESG Specialist
A-K, W, C, Ca, Cleveland, N, T, Toledo, V	Brenda Mills Phone: (614) 228-6229 Email: bsmills@op-f.org
F, M, -Middletown, S	Brooke Kurlay Phone: (614) 228-6228 Email: bkurlay@op-f.org
Cincinnati, Columbus, Dayton, J, R, W, Z	Kathina Williams Phone: (614) 228-6257 Email: kwilliams@op-f.org
Ch, Cl, D, L, Ma-Mary Ann, P	Michael Myer Phone: (614) 228-6881 Email: mmyer@op-f.org
E, G, H, K, O, U, Y	Nicole Mazzamulla Phone: (614) 228-6238 Email: nmazzamulla@op-f.org
A, B, Co-Co, I, Marysville - Me, X	Rachael Barnett Phone: (614) 228-6253 Email: rbarnett@op-f.org

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Payroll Reporting Common Errors

- Review all yellow triangles ⚠️
- Missing/high/low hours, missing pay codes, current month dates
- Non-Pensionable Cashouts
 - Unused comp-time
 - Vacation time
 - Personal or sick time
 - Do not include on report

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Payroll Reporting Common Errors

- Pensionable Cashouts
 - Unused Holiday Hours – Pensionable
 - Up to 12 months in arrears
 - Pay Code 1 must include hours, wages, and applicable dates
- Lump Sum Payments
 - Longevity, sick leave incentives, performance bonuses, certification pay, education allowance
 - Applicable dates must be reported

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Ohio

Police

Fire

Pension Fund

Payroll Reporting Common Errors

- Pay Code 6
 - Retroactive Pay increase only
 - Must include proration dates
 - If payment exceeds 12 months, contact OP&F
- Corrections and Adjustments
 - Submit as a separate line entry on your current monthly report

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Ohio

Police

Fire

Pension Fund

Reporting Best Practices

- Pay Code 0 – Regular Earnings
 - Higher/lower than normal
 - Add comments explaining
- Review yellow triangles ⚠

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Ohio

Police

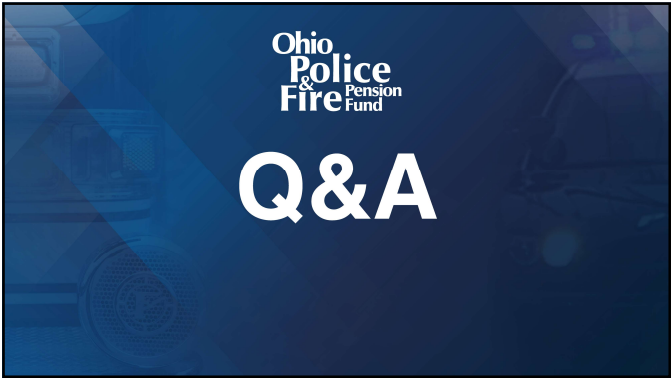
Fire

Pension Fund

Updates

Multi-year project for new pension administration system, 2027

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